

# City of Maryville Newsletter



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## Oak Hill Cemetery GIS Mapping

by Sheila Smail, City Clerk

On December 22, 2008, the Maryville City Council approved a contract with Midland Surveying, Inc. to develop a Geographic Information System (GIS) map of the Oak Hill Cemetery and recently this project was completed.

Until the mid 1930's the only recorded document available was the oldest of the two cemetery record books that are still used today. Since the mid 1930's, record keeping expanded to notations of the sale of cemetery spaces, burial permits and maps.

Midland Surveying spent countless hours at Oak Hill Cemetery

noting and photographing each grave and gravestone. With the information Midland Surveying collected and the information that the city provided, they were able to put that information onto the GIS map they had designed. The map is color coded for each addition of the cemetery, with clarification of whether the spaces are available for sale, purchased (but not occupied), or closed (occupied).

The finished product allows city staff to search by name or location. Where available, it shows each interments' date of birth, date of death, age at death, legal description for burial site,

and a photo of the gravestone. Updates will be handled by our GIS Technician as needed.

City staff is delighted to have these capabilities to assist citizens with such ease, especially during difficult times. At this time this feature is only available at City Hall, but it is possible that it could become available on the City website in the future. If you need to gather information or are interested in purchasing cemetery spaces at Oak Hill Cemetery, please contact the City Clerk at City Hall, 415 North Market Street or call (660) 562-8003.

## Employee of the Quarter

by Amy Strough, Human Resources Manager

Code Enforcement Officer, Jim Wiederholt has been selected as the Employee of the Quarter for quarter 3. Other nominees were Paul "Rooster" Palmer, Denise Town, and Aaron Jones.

Jim began working for the City in 1991 as a part-time employee in the Public Works department and quickly transitioned into a full-time employee with the title of Assistant Code Enforcement Officer. In 1998 he was promoted to Code Enforcement Officer. His position requires him to be certified in several different areas and recently he completed his Lead Inspector certification which allows him to conduct lead

testings and identify lead based hazards in both homes and businesses.

Jim is a model employee who is always willing to go above and beyond for both the City and its citizens. He displays a kind, caring, and positive work attitude, even when situations become controversial or frustrating for citizens and staff. Jim was nominated for helping a family in an unfortunate situation find housing.

Recently the father of a family passed away and the home in which the family was living in had become very run down and unlivable. Due to the condition of the home, the City was forced

to require the family to vacate the home. Jim took it upon himself to help this family out by making contact with various state agencies to help them find a place to live. When that didn't work out, he began contacting local churches and was able to arrange with the pastor of a local church to organize church volunteers to help the family clean up their home and make it livable again. Jim's care and personal attention to this situation helped this family out immensely and is a perfect example of how we can all step up and do more for our community. Thank You and Congratulations Jim!!



Code Enforcement Officer  
Jim Wiederholt



## Smoke-Free Maryville Proposal

by Sheila Smail, City Clerk

Representative from Breathe Easy Maryville approached the Maryville City Council, on June 8, 2009, asking the Council to consider expanding Chapter 240: Smoking Prohibited in City Public Meeting Places and City Public Access Areas, of the Maryville Municipal Code, to include 100% of workplaces. Teri Harr, spokesperson for Breathe Easy Maryville, presented statistics of the harmful effects to one's health resulting from smoking and/or breathing second-hand smoke.

As requested by the City Council, a drafted ordinance was presented at the June 22, 2009 council meeting to depict the requests made. After reviewing the draft submitted, the City Council scheduled two Town Hall Discussion sessions to gain feedback from those in favor and those opposing the proposed ordinance. The sessions are scheduled for Monday, October 26, 2009 at 6:00 p.m. and again on Monday, November 9, 2009 at 6:00 p.m. Both sessions will be held in the City

Hall Council Chambers at 415 North Market Street and will be followed by the regularly scheduled Council meetings.

If you would like to express your views on the issue, you are urged to attend one of the meetings or send a letter to the City of Maryville, Attn: City Council, P.O. Box 438, Maryville, Missouri, or via e-mail at [ssmail@maryville.org](mailto:ssmail@maryville.org). All comments will be reviewed and taken into consideration. If you have any questions please call (660) 562-8001.



City offices will be closed on **November 11 for Veteran's Day** and **November 26 & 27 for Thanksgiving**



## City Wins Certificate of Achievement for Excellence in Financial Reporting

by Denise Town, Finance Director

On September 25th the City of Maryville was notified that its comprehensive annual financial report (CAFR) for the fiscal year ended September 30, 2008 qualifies for the Certificate of Achievement for Excellence in Financial Reporting awarded by the Government Finance Officers Association (GFOA). This certificate represents the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The GFOA established the CAFR Program in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in

achieving that goal. This recognition can be viewed as a positive factor by credit rating agencies and by others interested in the professionalism of a government's finance function.

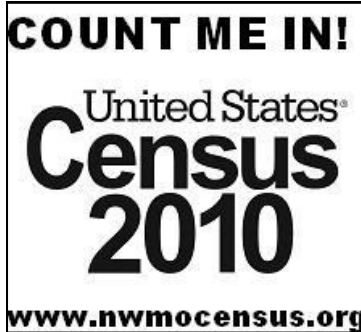
More than 3,500 governments participate in the program each year, including 78% of cities with a population over 100,000 and 70% of cities with a population over 50,000.

Reports submitted to the CAFR program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee (SRC), which comprises individuals with expertise in public-sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals. Each report is reviewed using a checklist designed to determine compliance with both generally accepted accounting principles (GAAP) and program policy as

established by the SRC and the GFOA executive board. Reviewers are never selected from the same state as the CAFR being reviewed or from the same firm that performed the independent audit.

For over a century, the GFOA has been dedicated to enhancing the professional management of governments for the public benefit. This mission is accomplished by identifying and developing the highest quality financial policies and practices and promoting them to the public through education, training and leadership. Denise Town, finance director, is an active member of the organization, having served as president and vice-president of the Western Chapter of the Government Finance Officers of Missouri, and currently as secretary at the state level.

The City's CAFR is available online at [www.maryville.org](http://www.maryville.org).



### City Officials

Mayor—Chad Jackson  
 City Council Member—Carole Coutts  
 City Council Member—Pat Cummings  
 City Council Member—Ron Moss  
 City Council Member—Shawn Wake  
 City Manager—Matt LeCerf  
 City Clerk—Sheila Smail  
 Finance Director—Denise Town  
 Human Resources Manager—Amy Strough  
 Parks & Recreation Director—Rod Auxier  
 Public Safety Director—Keith Wood  
 Public Works Director—Greg Decker

## 09-10 Fiscal Year Budget is Approved

by Matt LeCerf, City Manager

On Monday September 28, 2009 the Mayor and Council adopted the 2009-2010 Fiscal Year budget. This is due in large part to the hard work performed by city department heads to identify the needs, services, and expectations provided by the city and to the citizens. The budgets were balanced and adopted at the following levels:

1. General Fund - \$6,057,345
2. Mozingo Fund - \$1,917,583
3. Water/Wastewater Fund - \$6,398,483
4. Solid Waste Fund - \$706,126

State law requires that the City adopt a balanced budget on an annual basis. When developing the budget, the City Finance Director and City Manager work together to develop estimates for revenues and based on those expected revenues determine what the limits of the expenditures can be. Revenues for the FY 2010 are down due to a number of different factors, the most notable of which is the current economic condition across the nation and the City. Two primary examples are the facts that the city's sales tax revenue for the previous fiscal year is down approximately 4% and water sales are also down significantly by some of the

larger consumers. As a result we are being forced to do more with less funding. Although this is a challenge, all City departments stepped up to make a conscious effort to identify what they needed in the upcoming year and what could be delayed until economic conditions improve.

Some of the major highlights for the budget include:

- A street program allocation of \$100,000 to improve various roads throughout the city limits. This allocation complements the Capital Improvement Program (CIP) ½ cent sales tax.
- A plan to install 2 new water towers inside city limits which will improve water distribution throughout the system and improve water pressure in areas throughout the city for fire suppression.
- Make necessary improvements to various roadways at Mozingo Lake which are in a substandard condition.
- Initial anti-degradation study to move forward in compliance with our Missouri wastewater permit which must be completed no later than March 2012.
- Planned trail development with the bulk of funding for

this project provided by federal dollars. These phases will be inside city limits.

- Planned smoke testing of sanitary sewer lines to identify significant areas of storm-water intrusion and infiltration.
- Construction of new high service pumps with variable frequency drives which will reduce energy demand to pump potable water into the city's distribution system.
- Establishment of a public art program.
- New storm siren system installation.
- Continue progress on the acquisition of federal dollars to leverage CIP dollar on important projects such as 16<sup>th</sup> Street and South Depot.
- Asphalt overlay program for minor and low traveled streets in the City

When all narratives are completed, the document will be posted on the city website at [www.maryville.org](http://www.maryville.org). In the interim, the financial reporting of the document can be requested from the City by citizens. Any comments or questions are encouraged and should be directed to either the City Finance Director or the City Manager.



Daylight Savings Time  
Ends November 1  
Don't Forget to Move  
Your Clocks Back an Hour



## Mozingo Lake Hosts Haunted Campground

by David Middleton, Lake Maintenance Superintendent

Halloween arrived early at Mozingo Lake RV Park. This year the park hosted the 3rd Annual Haunted Campground on Saturday, October 17 from 5-7pm. Approximately 55 campers decorated their campsites and provided candy for the nearly 500 trick-or-treaters who paraded through the campground that evening.

This camper sponsored event also included a contest for the best campsite decorations. This year the first place winner was Daniel & Mia Nelson, second place was Bob Shackelford, Angie Shackelford, Pam Gaskill, Linda & Bill Young, Dakota Smyser, Shirley Shackelford, Tate Welch, Jeff Degase, Carina Degase, and Marissa Degase, and

third place was Glenna Mathes, Heath Wilmes, Charles & Charlene Shackelford, and CJ Everett.

It was apparent that a lot of hard work went into the preparation of decorations, leading to a great evening of fun and thrills for all of the young ghosts and goblins.





You can find additional information and other safe driving tips at [www.modot.mo.gov](http://www.modot.mo.gov)



**HAPPY HALLOWEEN**

## Hours of Operation

### City Hall

M–F 8:00 a.m.—5:00 p.m.

### Maryville Community Center

MWTh 4:30 a.m.—12:00 a.m.

Tue. 4:30 a.m.—1:00 a.m.

Fri. 4:30 a.m.—8:00 p.m.

Sat. 7:00 a.m.—6:00 p.m.

Sun. 12:00 p.m.—6:00 p.m.

### Library

M–F 9:00 a.m.—6:00 p.m.

Sat. 9:00 a.m.—3:00 p.m.

### Landfill

M–F 7:00 a.m.—3:00 p.m.

Visit our website at [www.maryville.org](http://www.maryville.org) to view Current Job Openings with the City

## Winter Driving Advice

by Keith Wood, Public Safety Director

I really hate to bring this up, but the fact of the matter is, it is time to start thinking **winter**.

Along with that comes the preparation of getting your car and your mental state, winter-ready. Traveling in the winter can be treacherous and hazardous but there are a few things you can do to ready yourself so that if you do get stranded at least you are prepared to fight and survive the elements. Here are a few things that you can use whether you are planning a long trip or just normal “running around” driving.

### Before the Trip

- Winterize your car with fresh antifreeze, a good battery, a properly operating exhaust system and oil that will withstand the rigors of cold weather.
- If possible, avoid driving until the roads are cleared and treated. Plan your trip. Depart early to leave yourself plenty of time.
- Do a thorough pre-trip inspection of your vehicle, paying special attention to your tires, brakes, windshield wipers and windshield wiper fluid.

### Equip Your Vehicle With

- A flashlight with extra batteries

- A first-aid kit with a pocket knife
- Necessary medications
- Blankets and/or sleeping bags
- Extra mittens or gloves, socks, a warm cap, and rain gear
- A small sack of sand (kitty litter works good to) to use for traction under your wheels
- A small shovel
- Booster cables
- Small tools - pliers, wrench, screwdriver
- A brightly colored cloth to use as a flag
- Nonperishable foods
- Bottled water
- Matches and candles

### During the Trip

- Obey speed limits; don't speed.
- Use common sense, and adjust your speed to suit driving conditions
- Give snowplows plenty of room, and don't pass them.
- Always wear your seat belt.
- Remember that driving is most dangerous when temperatures are near 32 degrees.
- Watch for other vehicles having problems with road conditions.
- Keep mirrors, windows and lights clean; keep your lights on.
- Don't pass other vehicles on or

near bridges.

- Keep your fuel tank at least half full.
- If you don't feel comfortable driving, park at the first safe place.

### If You're Trapped in Your Car

- Stay in the vehicle. Don't leave to search for help. It's easy to become disoriented and lost in blowing and drifting snow.
- Display a trouble sign. Hang a brightly colored cloth on the antenna.
- Run the engine for about 10 minutes each hour. Run the heater and turn on the dome light only when the vehicle is running.
- Keep the exhaust pipe clear of snow, and open a window slightly for ventilation.
- Clap hands and move your arms and legs occasionally. Don't stay in one position for too long.
- If more than one person is in the car, take turns sleeping.
- Huddle together for warmth.
- Use newspapers, maps and even car mats for added insulation.

You can find additional information on this and other safe driving tips at [www.modot.mo.gov](http://www.modot.mo.gov).



## Fright Night

Tired of traveling out of town to get your Halloween scare?

Now you don't have to!! Maryville Parks & Recreation is hosting the 5<sup>th</sup> annual Fright Night at the Maryville Community Center! We will have two separate haunted rooms, with recommended ages posted on the entrances, so that it is fun for the whole family! If you pre-register at the Maryville Community Center, October 19-29, the cost is only \$2.00!!! See you there, if you dare...

**Where:** Maryville Community Center (1407 N Country Club Rd.)

**When:** Friday, October 30<sup>th</sup>

**Time:** 6:30pm-9:30pm

**Cost:** \$3.00 at the door or \$2.00 pre-registration (October 19-29 at the MCC)

