

*Greetings
from
Maryville!*



City of Maryville
Maryville, Missouri
Annual Budget
Fiscal Year 2008



City of Maryville

Annual Budget Fiscal Year 2008

CITY OF MARYVILLE

MISSOURI

ANNUAL BUDGET

Fiscal Year 2008

MAYOR
Chad Jackson

MAYOR PRO TEM
Patricia Cummings

COUNCIL MEMBERS
Carole Coutts
Michael Thompson
Gerald Wilmes

CITY STAFF
Matthew LeCerf, City Manager
Doug Thomson, City Attorney
Greg Decker, Public Works Director
Sheila Smail, City Clerk
Denise Town, Finance Director
Keith Wood, Public Safety Director

City of Maryville, Missouri

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October 1, 2007

The Honorable Mayor Chad Jackson and
Maryville City Council Members
City Hall
Maryville, MO 64468

Dear Mayor Jackson and City Council:

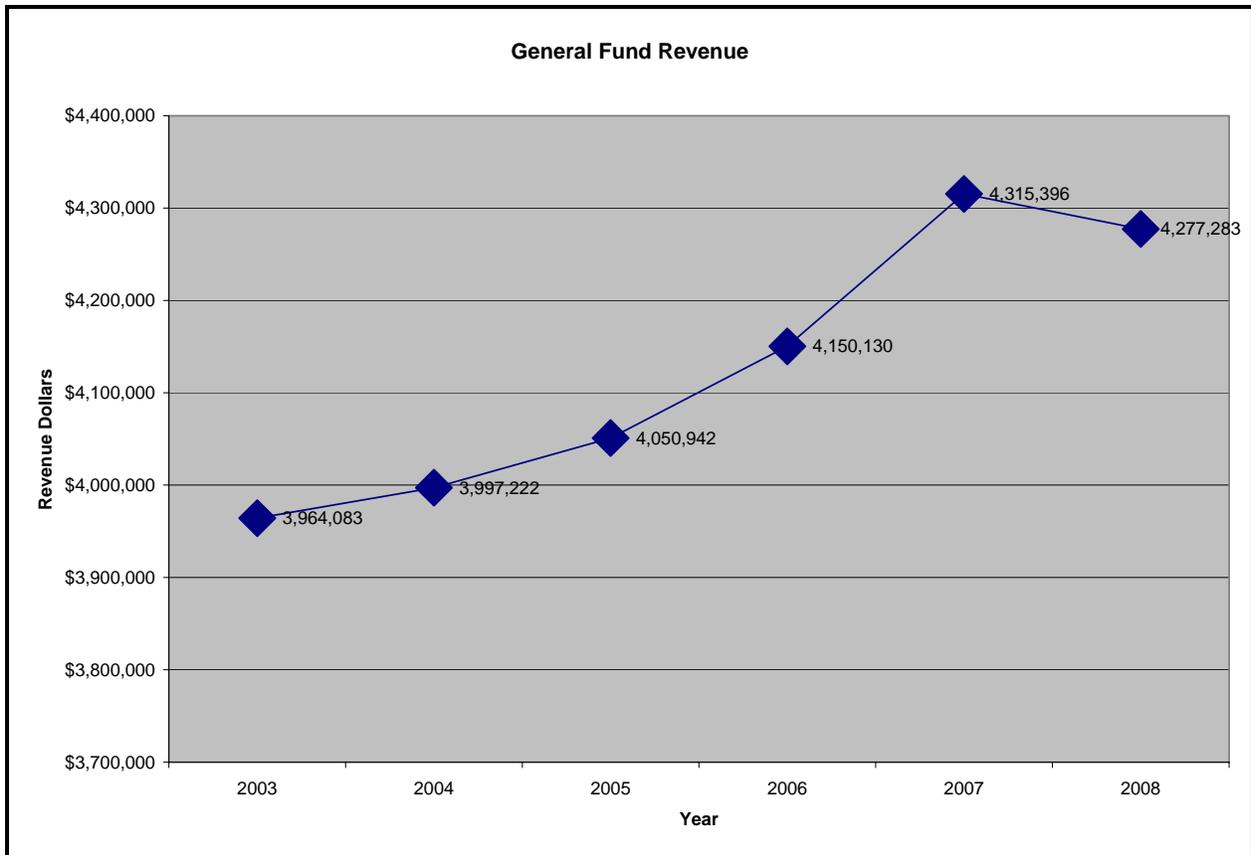
Budgeting for outcomes. It is my pleasure to present to you the October 1, 2007 – September 30, 2008 fiscal year budget which will result in outcomes reflecting the priorities, goals, and objectives of the Maryville City Council for the upcoming year.

Budget Format

The 2007-2008 budget presented to you has a new look to it in the sense that there has been additional information submitted as part of the budget document. Historically, the budget consisted of a very brief narrative followed by the approved financial numbers for each department. In an effort to improve the document and make it in essence more accountable, I have requested that the department heads and staff improve upon their narratives and incorporate goals and objectives for their respective departments. These goals and objectives are generally either qualitative or quantitative and sometimes a combination of both. By introducing goals and objectives, they can present the justification for the respective budgets. Additionally, they provide city council, department heads, and staff with a measuring tool of how we are performing as an organization. I would suspect that as we continue to move forward in upcoming budget cycles that these goals and objectives will become more specific and fine tuned.

General Fund

Ideally, which is the case with this budget, our goal is to create a balanced budget. The most critical element to developing a balanced budget begins with the estimation of revenues expected for the city. Historically, general fund revenues have remained relatively stagnant as depicted in the graph listed below. Overall, the general fund budget between 2003 and 2007 has increased only 8.86% over those 5 fiscal years. Over this same time, the Municipal Cost Index which is an indicator of the increasing costs for cities to do business has increased by a margin of 21.65%. Regardless of the financial strain on the budget it is critical to recognize that it is because of you, the City Council and our employees in the organization that are the key to ensuring the level and delivery of services are kept at a premium. The budget is being balanced based on an anticipated surplus of fiscal year '06-'07 funds from the fiscally conservative departments.



Revenue Numbers do not include grant monies

The general fund has only one planned new employee within all of its operations. This is the creation of an administrative assistant for the City Manager which is not expected to be filled until midway into the fiscal year. At the same time in this fiscal year one position will not be replaced; the appointment of an Assistant City Manager. At this time it is not expected to be a significant loss, but it will result in the shifting of additional duties and responsibilities onto the various department heads and staff.

The general fund encompasses approximately 86% of all the city full-time employees and represents 37.5% of the city's total budget. Included in the general fund are a number of critical departments which ensure an appropriate delivery of services to the constituents; the primary objective of the city. The more notable items being addressed in this fund aside from the general operations are as follows:

Street Maintenance

- A clear objective of the city council was the need to reinstate a street program. This has been recognized by the administration and accordingly has been funded this year in the amount of \$300,000. Although difficult to implement into the city budget, it was not possible to manage this capital expenditure during the previous fiscal year under the direction of the last administration. The ability to place this line item in the budget cycle is a tribute to the department heads within the general fund creating a lean budget which

was flexible enough to accommodate the needs and expectations of both the City Council and the citizenry of Maryville. The Public Works Department at the same time is thinking proactively by generating a long-term 10 year street program. Anticipated completion of this document should occur sometime in the first month of the fiscal year.

- The city standard allocation of \$5,000 has been included in this fiscal year to promote the removal and replacement of sidewalks. This program has been in place for a number of years with the intent to help defray the costs associated with sidewalk projects. The city pays a portion of the cost of the project based on square footage. Generally this cost is approximately 35% of the total sidewalk replacement cost provided funds are available.

Airport Improvements

- A major expansion of the Northwest Missouri Regional Airport totaling over \$1.6 million dollars is expected to begin and the construction completed during this fiscal year. Planned improvements will include the extension of the existing runway by 600', additional apron, taxiway, and lighting system for the runway. Also planned is the inclusion of one, possibly two new fuel pumping systems. At a minimum it is expected to still accommodate Avgas, but there is an ongoing gas study to gauge the necessity and demand for Jet-A fuel. This may be an opportunity for the city to increase its revenues should the city execute this option.

Neighborhood Improvement and Housing

- With the existence of the University comes with it a significant amount of housing stock which are rental properties. Approximately 65% of all the residential housing is rental property predominantly targeted to students seeking higher education. With a portion of this housing comes run down properties which are an additional revenue source for the property owner. Since the revenue is coming in, property owners have little need to improve or properly maintain the properties. Run down housing stock takes a broken window theory approach in that one broken window leads to another at a different house and a trickle down effect will continue causing house values to depreciate and neighborhoods to be rundown. Subsequently, the city will be actively enforcing the property maintenance code to bring selected houses to a respectable standing. Other planned activities include housing meeting with neighborhoods to improve this housing stock and neighborhoods as a whole.
- Also incorporated into the budget and tied into the code enforcement activities is a plan to raise dilapidated and blighted homes after all legal processes have been exhausted. The first step in addressing this is a complete housing inventory of all properties located within the City of Maryville. Utilizing an objective housing classification we are identifying houses as standard, substandard, or dilapidated. With a dilapidated home classification we will exhaust the process of having the owner take action. If working with property owners does not show results and corrective action, we plan to legally remove the home and place a lien on the property or be reimbursed based on a promissory note.
- There also exists the need for affordable housing. The city in cooperation with the

Nodaway County Economic Development will continue pursuing opportunities to improve and increase housing stock in this critical area of need.

Economic Development and Downtown Revitalization

- The Nodaway County Economic Development has been a critical partner in helping Maryville achieve the goals and objectives to improve the economic vitality of the city. Together we actively pursue both retail and industrial opportunities, both identified as critical needs to increase the tax based and meet the increasing needs of the community. Some of these methods include the development group which was recently formed and attendance at the ICSC Conference. Incentives packages when necessary are always considered and city staff is expected to present the cost/benefits and risk associated with these projects to the council for consideration.
- Both the base bids for the city and county streetscape projects and phase I will be completed by the end of October with the exception of some minor landscaping. The city received Missouri Department of Transportation Enhancement Funds for both phases II and III which will culminate in the completion of the entire block surrounding the courthouse square. Matching funds which are necessary in this grant opportunity will come from the Missouri Development Finance Board Infrastructure Tax Credit Program. At the end of the project, no city tax dollars will be used to fund this project, which is a testament to the giving people within our community who see the benefits of improving downtown.
- In August, the city was notified of selection for the Governor's Downtown Revitalization and Economic Assistance for Missouri (DREAM) Initiative. This is a partnership with three state departments and the city to receive assistance in our planning efforts to enhance and revitalize downtown. The initiative is a manner in which we can accelerate the revitalization process. The cities chosen last year have seen a remarkable change in investment. Specifically, the state has assisted with \$30 million in investment which has been offset with private investment dollars of \$70 million. This is a three to four year project with the state and should help with our comprehensive effort to establish Downtown Maryville as a destination to live, work, and play.

Public Safety

- Federal Law requires by 2009 the establishment of a narrow band communication system. This requirement is a result of the 9-11 attacks in 2001. To move in this direction, the city has authorized both improvements inside the dispatching office with an additional communications center post and installation of a new repeater to be placed on the Edwards Street Watertower. These improvements are possible through an awarding of grants to the city and leveraging city dollars to match and/or assume the remaining balance of these projects.

E-Government

- In today's digital world more and more business is being conducted digitally instead of face to face. The City of Maryville recognizes this and the existing deficiencies in our internet portal to provide information from Administration to the Businesses (A → B)

and Administration to the Citizen/Customer (A → C). Our fiscal plan includes improving and/or revamping our city website to provide more information to the end users and to enable the end user to provide information back regarding how we can improve the quality of life and delivery of services for the individual and community.

Enterprise Funds – Overview

The City of Maryville has in its operations three (3) unique enterprise funds. These are the solid waste, water and wastewater, and Mozingo Lake. With the exception of Mozingo Lake, the budgets are developed and operate on user fees only. Within these departments it is critical to have accurate estimates of revenues to ensure the expenditures can be accounted for within the funds.

Solid Waste Fund

The Maryville Solid Waste Fund has an approved budget of \$ 709,595. Revenues are expected to be below the expenditures which is a result of many different goals to be achieved in this fiscal year. The city has a number of contracts with various entities for both the operations of the transfer station and the city landfill which is currently not accepting solid waste anymore.

The city is continuing its contract with N. R. Hamm Quarry, Inc. which runs until November 30, 2009. There is an expected increase as stipulated in the contract and which is closely correlated with the Consumer Price Index (CPI). As part of this contract we guarantee a minimum amount of solid waste. Comparing last year's solid waste disposal to current levels at the transfer station we are experiencing a decline in volume. It appears that this decline in solid waste is a result of the increase last year from \$45.00 per ton to \$50.00 per ton. Consequently, we are reviewing our current fee schedule and considering a sliding scale based on the amount of tonnage delivered per month. I believe this can close the gap on expenditures versus revenues.

Probably the most important achievement to be accomplished this year will be the official post-closure of the city owned landfill. This closure has been under close scrutiny by both staff and council involved with these operations. Following a lengthy multi-year process it appears that there is a light at the end of the tunnel and we should meet this goal by the end of the calendar year. This post-closure process will continue for 30 years and will have a substantial price tag on it for monitoring purposes from year to year. Although the added costs are not welcomed, eventual closure of the landfill monitoring is. Accordingly, monitoring is performed by a professional geologist and these costs are associated with the solid waste fund operations.

In order to properly operate, the existing city loader which is used to fill the tractors recently had its transmission go out. Consequently, we were put into the position of being forced to consider rebuilding the transmission or purchasing another loader. It was determined given the hours on the existing loader and risk associated with rebuilding the transmission that we would be better served purchasing a new loader.

Overall aside from the high contractual and purchasing costs, this department is headed in the right direction, and ultimately closure of the landfill will help to alleviate some of the long term

expenses of the department.

Mozingo Lake Fund

Mozingo Lake generates its revenue both on user fees and a ½ cent sales tax which now generates approximately \$790,000 during any given fiscal year. This sales tax will sunset in 2017 and is critical to the general operations and future plans at Mozingo. Included at Mozingo are Mozingo Lake, Mozingo Golf, Mozingo Golf Maintenance, and Lake Patrol. Listed below are some of the proposed and planned projects for this fiscal year.

Mozingo Park

- Planned improvements include adding six (6) new RV pads which will bring to total occupancy limit to 95. The RV campground is a premiere destination for visitors and stays occupied throughout the RV season.
- A new sixteen (16) person youth cabin will be added and is funded through a grant awarded from the Gladys Rickard Foundation. Also planned at the youth camp through this grant is the siding of all cabins which currently consists of concrete block exteriors.
- A study is currently being conducted on the viability of adding 5 new cabins to the park. This would be developed and constructed through a proposed loan and the revenue generated from the cabins would then be used to pay back the debt services on the loan. The existing cabins stay full approximately 65% – 70% of the time and it appears based on the demand that it is feasible to expect a similar occupancy on new cabins. Anticipated completion of the study is around December with a recommendation for the council to consider during that same time.

Mozingo Golf Maintenance

- Planned improvements include construction of a seawall on Hole # 11 which has been slowly moving towards the pond it borders. Also, planned improvements to resurface a portion of the golf course trail are planned. This will be an annual improvement in the budget until all of the approximate 5 miles of the golf trails are improved to an adequate level.

Fee Structures

- Minor changes are planned to the youth cabin and golf outing fee structures. This is due to increase costs associated with the youth cabins and its facilities. The golf outing structure will specifically address outings of 144 players with consideration of a discount.

Water and Wastewater Fund

The Water and Wastewater Fund is funded exclusively by user fees and at this time appears to be in the best position financially at this time. Although financially sound, it also has the most

costly of improvements planned to meet current needs and future growth of the community. To date, we are still paying bonds on major improvements including the construction of both the Mozingo Lake as a water source and the water treatment facility. Both the water and wastewater operations are handled through a third party contract, but all regulatory compliance requirements fall squarely upon the city. The department is taking a more proactive approach to long term goals by establishing a comprehensive water and waste water system approach and plan. Completion of the plan will facilitate timetables to implement recommended long term plans while being fiscally conscious from year to year.

Water Projects

- The city is currently exploring and has allocations to including a plan to erect two new water towers within city limits. This is a result of an identified need for a better water distribution network, suggested MDNR requirements to have at least 1 days water supply in the air (in water towers), and minimizing service delivery interruptions of water when major waterlines break. Finally the last issue contributing to this need is the fact that our water tower on 9th and Mulberry sprung a leak at the base of the tower. Given its age and capacity it is not feasible to repair, especially considering current and future needs of the city.
- Current MDNR regulations require regular maintenance of all water towers. In order to accomplish this, following installation of the new water towers, the city will take the existing Edwards Tower temporarily offline and properly clean and paint both the inside and outside of the water tower.

Sewer Projects

- The city can expect new wastewater discharge requirements to be submitted to us during this fiscal year. Following the notification the city will have 3 years in which to come into compliance. New requirements are expected for both ammonia and phosphorus effluent and based on the city's current wastewater system we will not be able to meet the expected levels all year. Consequently, the city is exploring options to meet these requirements which may include a new wastewater treatment plant which is estimated at \$13 million. Verification of the necessity and ideal treatment facility is still ongoing and will explore other treatment plant based options. Verification will be followed by design and construction based on approved recommendations.
- A new sewer line will be installed from North Main just outside city limits to 16th street. This project is funded primarily through the state CDBG program. RFP's are expected to be sent out at the beginning of November with construction planned shortly thereafter.
- Smoke testing will be performed in various parts of the city to identify locations of intrusion and infiltration of storm water. Commonly referred to as I and I, storm water can create an unnecessary burden up the city wastewater system and result in excess treatment of wastewater. This will help in the long term goals of reducing unnecessary water into the sewer transmission lines, ultimately limiting the stress upon the treatment system.

Future Plans

As is evident in the outline of the initiatives of this budget it has been presented for the purpose of budgeting for outcomes. The goals of the budget will not end though at the fiscal year but will continue as we are thinking and operating more proactively and preparing for the future while addressing issues today. I believe that these represent your goals and objectives for the city, the staffs' objectives for their respective departments, and will exceed the expectations of most importantly the citizens of our great community.

As long-term plans are developed, implementation will rest solely on new funding opportunities.

An option which needs to be considered is the presenting of a referendum in April for a Capital Improvement Program Tax. The dollars in this tax cannot be used for general operations but for long-term plans such as street improvement, trail development, water and sewer infrastructure replacement and other large pieces of equipment necessary to take the city to the next level of providing quality services our constituents expect and deserve.

Conclusion

Special thanks should go to all department heads and their supervisors of the various critical departments who were critical to understanding the revenues and budget expenses accordingly. It is refreshing for them to recognize that we are restricted by funds and they operate and propose improvement and objectives which work within these limits.

One selected individual, our Finance Director, Denise Town should be commended and recognized for her dedication, preparation, and outstanding work on this budget. Her tireless work does not go unnoticed by me and I know you as the City Council of Maryville.

I look forward to working with you and discussing the direction of the Council throughout the fiscal year to ensure this budget reflects your desired outcomes.

Regards,


Matthew S. LeCerc
City Manager

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

Revenue Summary - All Funds

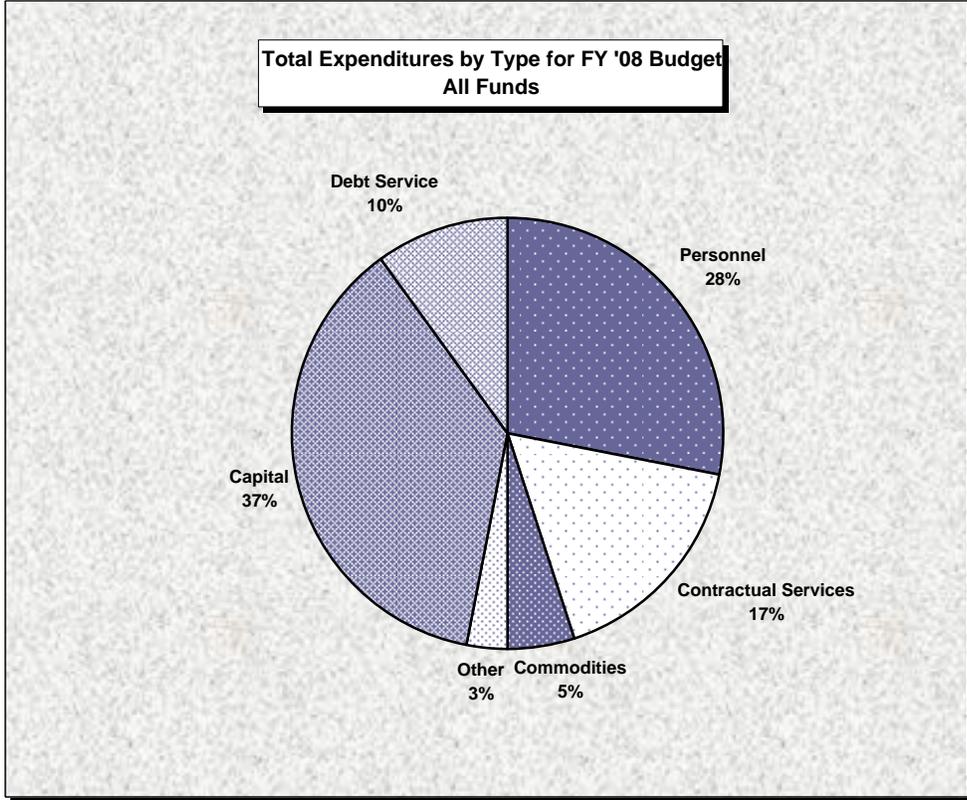
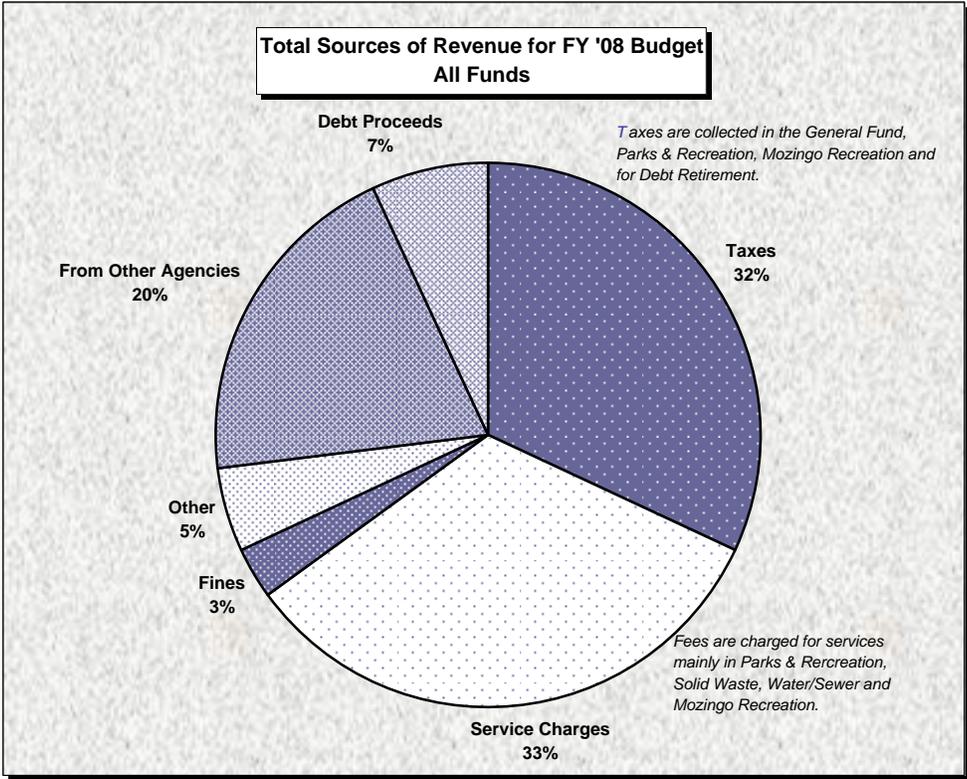
	Advalorem Taxes	Sales Taxes	Franchise Taxes	Excise Taxes	Other Taxes	Licenses & Permits	Fines & Forfeitures	Service Charges	Other Agencies	Property Revenues	Intra Gov't	Other Revenues	Lease Proceeds	Totals
FUND														
General	\$ 402,757	\$ 1,650,000	\$ 664,000	\$ 357,000	\$ 136,200	\$ 62,120	\$ 420,100	\$ 10,550	\$ 2,372,028	\$ 9,465	\$ 327,664	\$ 177,000	\$ 160,000	\$ 6,748,884
Park & Recreation	384,250	190,300	---	---	400	---	---	486,745	---	---	---	34,500	---	1,096,195
Permanent Street Constr	---	---	---	---	---	---	---	---	---	---	300,000	---	---	300,000
Debt Retirement	151,697	200,000	---	---	---	---	---	---	---	---	---	20,000	---	371,697
Solid Waste	---	---	---	---	---	---	---	660,000	---	---	---	1,500	---	661,500
TIF	---	---	---	---	---	---	---	---	---	---	---	197,500	---	197,500
Water/Sewer	---	---	---	---	---	---	---	3,093,160	323,000	---	1,250	191,300	900,000	4,508,710
Mozingo Recreation	---	821,130	---	---	---	---	---	870,725	330,000	5,400	---	22,800	---	2,050,055
Central Garage	---	---	---	---	---	---	---	106,734	---	---	---	---	---	106,734
Group Insurance	---	---	---	---	---	---	---	---	---	---	809,008	806	---	809,814
Cemetery Perpetual	---	---	---	---	---	---	---	---	---	---	---	12,000	---	12,000
Totals	938,704	2,861,430	664,000	357,000	136,600	62,120	420,100	5,227,914	3,025,028	14,865	1,437,922	657,406	1,060,000	16,863,089
Less Interfund Transfers														
General	---	---	---	---	---	---	---	---	---	---	(324,264)	---	---	(324,264)
Permanent Str Constr	---	---	---	---	---	---	---	---	---	---	(300,000)	---	---	(300,000)
TIF	---	---	---	---	---	---	---	---	---	---	---	(34,500)	---	(34,500)
Water/Sewer	---	---	---	---	---	---	---	---	---	---	(1,250)	---	---	(1,250)
Central Garage	---	---	---	---	---	---	---	(106,734)	---	---	---	---	---	(106,734)
Group Insurance	---	---	---	---	---	---	---	---	---	---	(809,008)	---	---	(809,008)
Grand Totals	\$ 938,704	\$ 2,861,430	\$ 664,000	\$ 357,000	\$ 136,600	\$ 62,120	\$ 420,100	\$ 5,121,180	\$ 3,025,028	\$ 14,865	\$ 3,400	\$ 622,906	\$ 1,060,000	\$ 15,287,333
% of Total Revenues	6.14%	18.72%	4.34%	2.34%	0.89%	0.41%	2.75%	33.50%	19.79%	0.10%	0.02%	4.07%	6.93%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

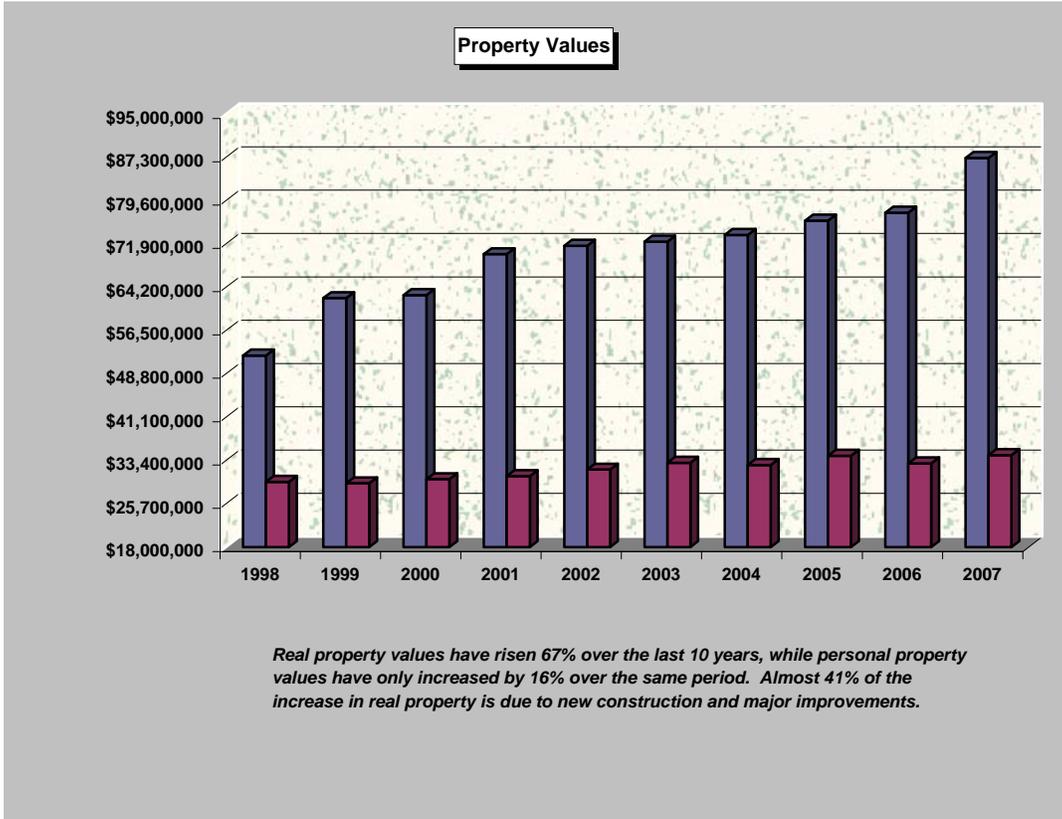
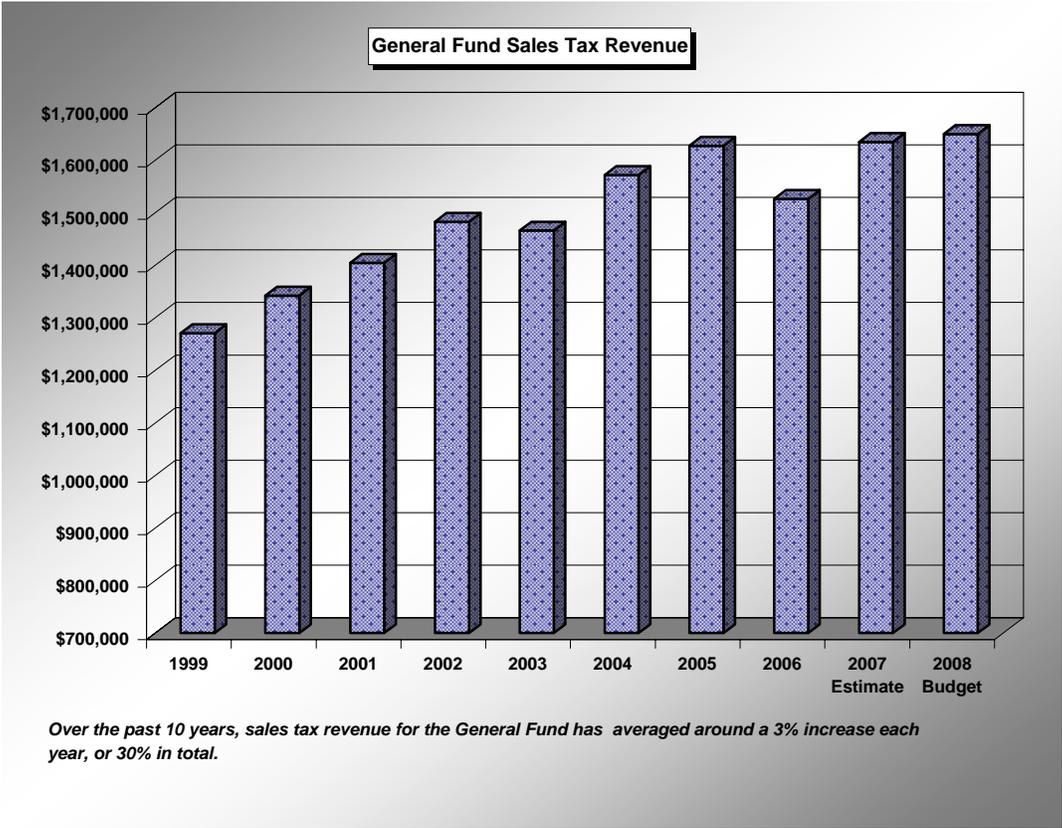
Expense Summary - All Funds

	Personnel Services	Contractual Services	Commodities	Charges Other	Total Operating	Capital Outlay	Debt Service	Total
FUND								
General	\$ 2,722,863	\$ 795,299	\$ 370,950	\$ 561,622	\$ 4,450,734	\$ 2,717,518	\$ 55,820	\$ 7,224,072
Park & Recreation	687,178	180,690	136,720	54,163	1,058,751	37,250	---	1,096,001
Permanent Street Constr	---	---	---	---	---	300,000	---	300,000
Debt Retirement	---	5,000	---	2,750	7,750	---	330,116	337,866
Solid Waste	118,402	507,801	26,950	42,931	696,084	---	13,511	709,595
TIF	---	22,420	---	---	22,420	---	173,046	195,466
Water/Sewer	422,822	1,449,599	143,025	171,888	2,187,334	2,740,500	1,131,655	6,059,489
Mozingo Recreation	917,483	302,167	253,000	103,913	1,576,563	617,500	29,582	2,223,645
Central Garage	57,845	7,890	37,350	3,649	106,734	---	---	106,734
Group Insurance	809,814	---	---	---	809,814	---	---	809,814
Cemetary Perpetual	---	---	---	---	---	---	---	---
Totals	5,736,407	3,270,866	967,995	940,916	10,916,184	6,412,768	1,733,730	19,062,682
Less Interfund Transfers:								
General	---	---	---	(321,250)	(321,250)	---	---	(321,250)
Park & Recreation	---	---	---	(2,400)	(2,400)	---	---	(2,400)
Debt Retirement	---	---	---	(2,400)	(2,400)	---	---	(2,400)
Water/Sewer	---	(171,851)	---	(107,600)	(279,451)	---	---	(279,451)
Mozingo Recreation	---	(44,813)	---	(9,700)	(54,513)	---	---	(54,513)
Central Garage	(57,845)	(7,890)	(37,350)	(3,649)	(106,734)	---	---	(106,734)
Group Insurance	(809,008)	---	---	---	(809,008)	---	---	(809,008)
Grand Totals	\$ 4,869,554	\$ 3,046,312	\$ 930,645	\$ 493,917	\$ 9,340,428	\$ 6,412,768	\$ 1,733,730	\$ 17,486,926

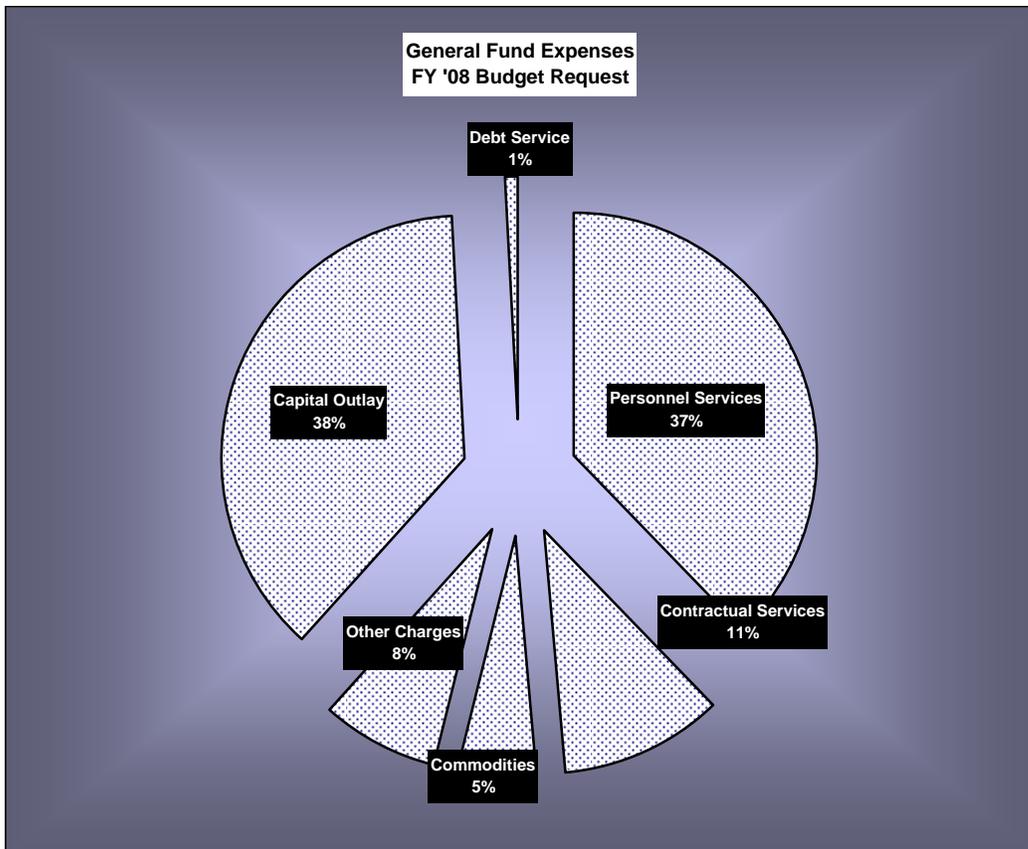
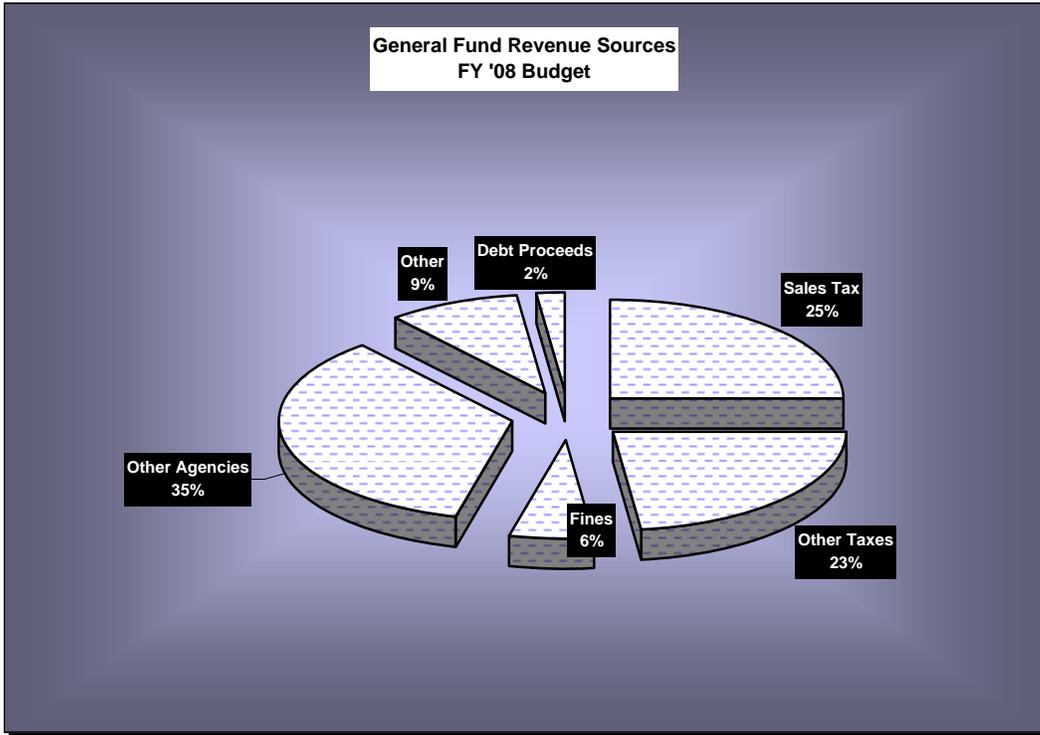
% of Total Expenses 27.85% 17.42% 5.32% 2.82% 53.41% 36.67% 9.91% 100.00%



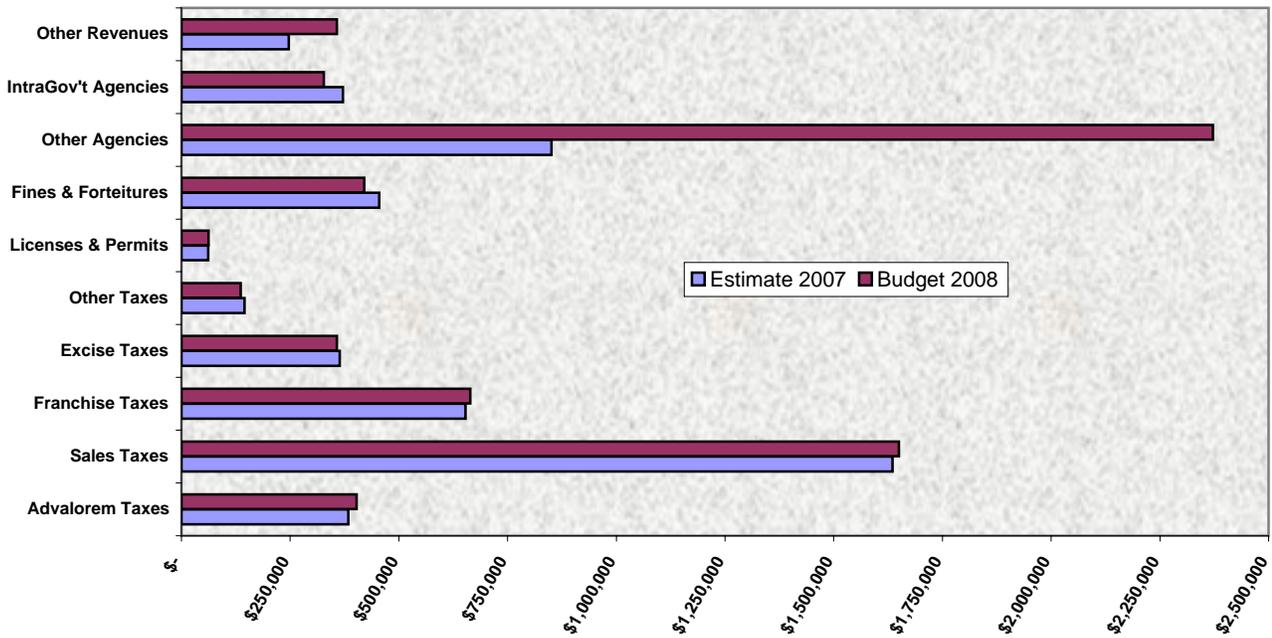
Financial Overview



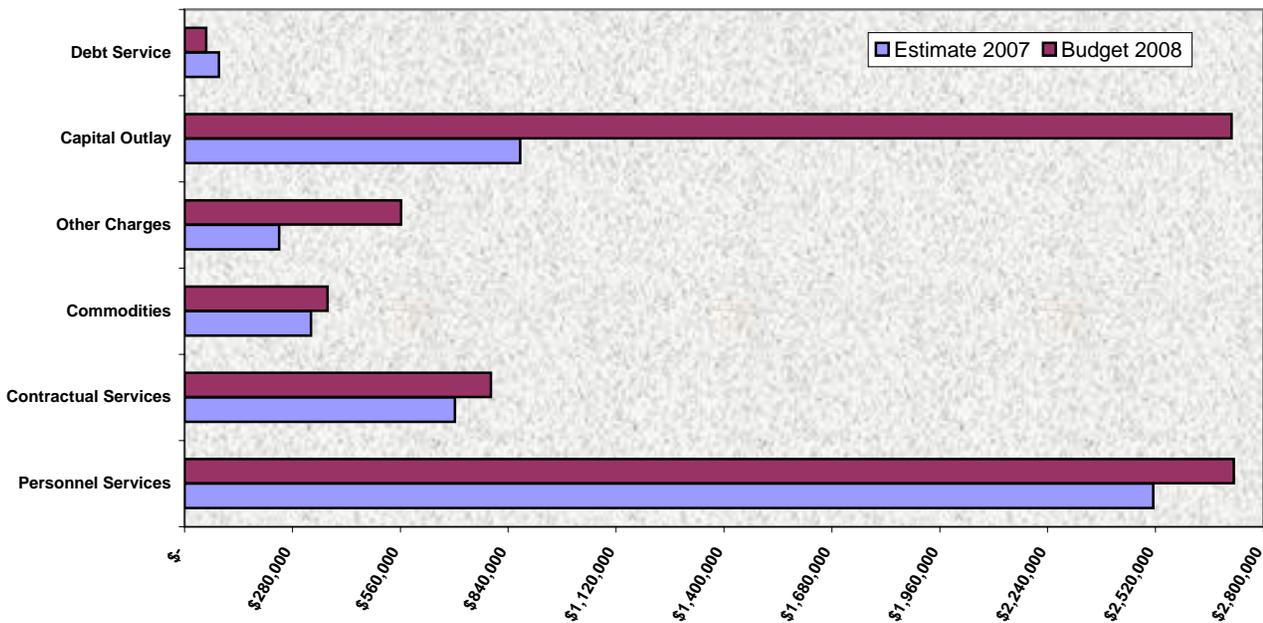
Financial Overview



General Fund Revenue Comparison



General Fund Expenditure Comparison



**DEBT ACTIVITY - LEASES
FISCAL YEAR 2008 BUDGET**

Fund	Description	Balance 10-01-07	Additions	Principal Payments	Balance 09-30-08	Interest	Total Payment	Final Payment
<u>Water/Sewer</u>								
Water Adm	PWSD #1 Note Pay	106,299	---	(14,003)	92,296	5,997	20,000	03/01/14
Water Adm	Generator	201,301	---	(73,174)	128,127	6,216	79,390	05/26/10
Sewer Maint	Sewer Jet/Vac	116,189	---	(46,901)	69,288	3,461	50,362	02/28/10
<i>Sewer Maint</i>	<i>Lift Station</i>	<i>493,688</i>	<i>---</i>	<i>(88,673)</i>	<i>405,015</i>	<i>23,805</i>	<i>112,478</i>	<i>09/12/12</i>
	Totals	<u>917,477</u>	<u>---</u>	<u>(222,751)</u>	<u>694,726</u>	<u>39,479</u>	<u>262,230</u>	
<u>Mozingo Recreation</u>								
Clubhouse	Golf carts	<u>107,714</u>	<u>---</u>	<u>(24,011)</u>	<u>83,703</u>	<u>5,571</u>	<u>29,582</u>	03/15/09
	Totals	<u>107,714</u>	<u>---</u>	<u>(24,011)</u>	<u>83,703</u>	<u>5,571</u>	<u>29,582</u>	
<u>General</u>								
Public Safety	Police vehicles (3)	13,683	---	(13,683)	---	174	13,857	05/04/08
Street Dept	Street Sweeper	26,786	---	(26,786)	---	524	27,310	09/10/08
Street Dept	Grader	4,584	---	(4,584)	---	21	4,605	11/10/07
Airport Dept	Fuel Tanks	---	160,000	(4,720)	155,280	2,178	6,898	06/15/15
	Totals	<u>45,053</u>	<u>160,000</u>	<u>(49,773)</u>	<u>155,280</u>	<u>2,897</u>	<u>52,670</u>	
GRAND TOTALS		<u>\$ 1,070,244</u>	<u>\$ 160,000</u>	<u>\$ (296,535)</u>	<u>\$ 933,709</u>	<u>\$ 47,947</u>	<u>\$ 344,482</u>	

**DEBT ACTIVITY - BONDS
FISCAL YEAR 2008 BUDGET**

Fund	Description	Balance 10-01-07	Payments	Balance 09-30-08	Interest	Total Payment
<u>Water/Sewer</u>						
Admin	'02 Refunding Rev Bonds	\$ 540,000	\$ (390,000)	\$ 150,000	\$ 15,525	\$ 405,525
Admin	'99 Revenue Bonds	4,090,000	(90,000)	4,000,000	222,590	312,590
Admin	'08 Revenue Bonds	---	(112,722)	(112,722)	37,588	150,310
		<u>4,630,000</u>	<u>(592,722)</u>	<u>4,037,278</u>	<u>275,703</u>	<u>868,425</u>
 <u>Debt Retirement</u>						
	'99 G.O. Refunding Bonds	745,000	(125,000)	620,000	28,398	153,398
	'01 G.O. Bonds	<u>2,025,000</u>	<u>(80,000)</u>	<u>1,945,000</u>	<u>96,118</u>	<u>176,118</u>
		<u>\$ 2,770,000</u>	<u>\$ (205,000)</u>	<u>\$ 2,565,000</u>	<u>\$ 124,516</u>	<u>\$ 329,516</u>

Maryville At A Glance

Location

The City is located in Nodaway County, in the northwest corner of the state, approximately 95 miles north of Kansas City, Missouri. The 4.4 square mile area has a population of 10,581, plus an additional university student body of 6,500.

City Government

The City of Maryville is a third class city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping three year terms. The Council, in turn, selects one of its members to serve as Mayor for a one year term. The City holds regular public meetings every second and fourth Mondays of each month.

Citizens of Maryville are offered many recreational activities, such as a highly regarded 18-hole public golf course along the 1,000 acre Lake Mozingo, which also provides camping, fishing, boating, swimming, etc. The Parks and Recreation department operates the aquatic center and the newly constructed (2003) Community Center facility which offers aerobics classes, a weight room, elevated walking track, basketball courts, etc.

Utilities

The City provides water and sewage treatment to its residents. Electric is provided by Aquila, natural gas services is provided by Empire, and phone service is from Embarq. Trash collection is contracted from a variety of private companies.

Educational Institutions

Maryville has been the home of Northwest Missouri State University since 1905, a state-assisted, four-year regional university, with a recognized tradition of quality education. Northwest also features the Missouri Academy, an accelerated residential program for Missouri high school-age students academically talented in science and math.

The Maryville R-II School system includes an elementary, middle, high and technical school with a combined enrollment of 1,874. All facilities have an Accredited rating, the highest obtainable under the Missouri School Improvement Program.

Educational Institutions, continued

Parents also have the opportunity to send their children to either Horace Mann Laboratory School (K-6) or St. Gregory's Barbarigo Catholic School (K-8).

Medical Facilities

St. Francis Hospital & Health Services is a full-service, fully-accredited health care organization located in Maryville, Missouri. Its tradition of providing quality, compassionate medical care to the residents of Northwest Missouri began in 1894 – and has continued for more than 100 years.

The organization encompasses an 81-bed hospital; two multi-specialty physician clinics in Maryville; a rural health clinic in Bedford, Iowa; a health clinic in Burlington Jct.; and preschool and child care center.

Employment

Maryville provides a unique blend of small town living with the amenities of a much larger community, offering a diverse employment base of jobs in agriculture, education and industry.

Maryville and Nodaway County benefit from a mix of employers including manufacturers, a state university, a hospital and a state correctional center. The diversity of these employers contributes to a stable economy.

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

GENERAL FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Council	539	56,775	2,550	1,297,947	1,357,811	---	---	1,357,811
Finance	242,974	32,025	3,850	18,237	297,086	---	---	297,086
General Admin	204,895	174,147	6,700	25,186	410,928	623,705	3,150	1,037,783
Municipal Court	55,491	76,625	13,250	12,548	157,914	---	---	157,914
PS-Admin	176,168	39,057	8,250	12,938	236,413	---	---	236,413
PS-Police	1,089,502	83,045	65,300	80,760	1,318,607	---	13,857	1,332,464
PS-Fire	112,891	13,310	18,700	9,029	153,930	---	---	153,930
PS-Commun	190,119	40,350	2,700	16,106	249,275	96,000	---	345,275
PS Total	<u>1,568,680</u>	<u>175,762</u>	<u>94,950</u>	<u>118,833</u>	<u>1,958,225</u>	<u>96,000</u>	<u>13,857</u>	<u>2,068,082</u>
PW-Admin	68,187	5,804	3,900	5,067	82,958	---	---	82,958
PW-Streets	336,570	192,648	211,300	23,659	764,177	32,000	31,915	828,092
PW-Total	<u>404,757</u>	<u>198,452</u>	<u>215,200</u>	<u>28,726</u>	<u>847,135</u>	<u>32,000</u>	<u>31,915</u>	<u>911,050</u>
Code Enforcement	107,619	19,711	4,225	6,935	138,490	---	---	138,490
Cemetary Maint	29,995	3,222	3,850	2,170	39,237	---	---	39,237
Airport Maint	74,073	19,580	15,525	6,568	115,746	1,965,813	6,898	2,088,457
Building Maint	---	27,300	9,600	999	37,899	---	---	37,899
GIS	33,840	11,700	1,250	2,285	49,075	---	---	49,075
Totals	<u>\$2,722,863</u>	<u>\$795,299</u>	<u>\$370,950</u>	<u>\$1,520,434</u>	<u>\$5,409,546</u>	<u>\$2,717,518</u>	<u>\$55,820</u>	<u>\$8,182,884</u>
Total Cash Available (includes carryover of \$17,000 for roof repairs and \$43,427 for airport)								\$ 8,182,884
Difference								\$ ---
% of Total Budget	33.28%	9.72%	4.53%	18.58%	66.11%	33.21%	0.68%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

GENERAL FUND

	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Estimate</u>	<u>2008 Budget</u>
ADVALOREM TAXES					
10R5071000 Real Estate	225,168	231,365	236,592	243,000	264,875
10R5071100 Personal Property	104,051	104,270	108,602	106,000	103,640
10R5071200 Merchants Surtax	23,200	24,251	23,742	24,914	24,000
10R5071300 Utility Property	8,183	8,276	6,868	7,040	7,242
10R5081200 Penalties & Interest	2,980	2,854	3,089	3,000	3,000
SUBTOTAL	<u>363,582</u>	<u>371,016</u>	<u>378,893</u>	<u>383,954</u>	<u>402,757</u>
SALES TAXES					
10R5101000 City Sales Tax	1,571,916	1,627,620	1,526,511	1,635,000	1,650,000
SUBTOTAL	<u>1,571,916</u>	<u>1,627,620</u>	<u>1,526,511</u>	<u>1,635,000</u>	<u>1,650,000</u>
FRANCHISE TAXES					
10R5201000 Telephone	69,929	70,276	75,467	74,000	72,000
10R5202000 Gas	146,340	167,510	167,727	160,000	160,000
10R5203000 Electric	297,449	326,929	332,983	345,400	360,000
10R5204000 Cable TV	70,408	72,157	74,133	74,000	72,000
SUBTOTAL	<u>584,126</u>	<u>636,872</u>	<u>650,310</u>	<u>653,400</u>	<u>664,000</u>
EXCISE TAXES					
10R5301000 Cigarette	49,847	47,150	50,585	60,000	55,000
10R5302000 State Gasoline	311,316	306,884	299,439	304,000	302,000
SUBTOTAL	<u>361,163</u>	<u>354,034</u>	<u>350,024</u>	<u>364,000</u>	<u>357,000</u>
OTHER TAXES					
10R5901000 Intangible Property	1,604	86	470	195	200
10R5902000 Motor Vehicle	133,004	133,046	135,380	145,000	136,000
SUBTOTAL	<u>134,608</u>	<u>133,132</u>	<u>135,850</u>	<u>145,195</u>	<u>136,200</u>
LICENSES & PERMITS					
10R6001000 Alcoholic Beverages	7,997	6,055	6,615	5,535	5,535
10R6002000 Business & Occupational	20,925	18,845	21,845	22,920	22,000
10R6003000 Dog Licenses	292	246	262	204	200
10R6004000 Building Permits	15,922	14,531	12,694	11,500	12,000
10R6005000 Electrical Permits	6,770	5,812	7,454	7,500	6,885
10R6006000 Plumbing Permits	8,879	6,659	16,110	5,630	7,000
10R6009000 Miscellaneous Permits	7,823	8,186	11,233	8,230	8,500
SUBTOTAL	<u>68,608</u>	<u>60,334</u>	<u>76,213</u>	<u>61,519</u>	<u>62,120</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

GENERAL FUND

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Budget
FINES & FORFEITURES					
10R6201000 Parking Fines	7,440	9,360	7,075	7,075	7,100
10R6202000 Traffic Violations	9,699	13,332	23,523	28,500	22,000
10R6203000 Court Fines & Costs	298,517	285,633	380,696	400,000	375,000
10R6204000 Criminal Victims Compensation	7,710	8,737	11,828	11,000	10,000
10R6206000 DWI Arrest Charges	6,086	5,228	5,402	7,925	6,000
SUBTOTAL	329,452	322,290	428,524	454,500	420,100
SERVICES CHARGES & FEES					
10R6503100 Special Police Services	2,802	1,457	---	2,882	2,500
10R6503400 Zoning Fees	4,609	1,383	1,554	1,661	1,400
10R6504000 Cemetary Fees	18,000	16,300	9,650	7,450	6,000
10R6504900 Return Check Charges	800	652	440	980	650
SUBTOTAL	26,211	19,792	11,644	12,973	10,550
REVENUE FROM OTHER AGENCIES					
10R7001000 State Grants	18,572	---	---	---	---
10R7002000 Federal Grants	47,027	192,849	1,316,218	513,197	2,036,918
10R7002001 Street Construction-Joint Projects	100,000	200,000	---	328,079	332,610
10R7004000 MO Department of Conservation	---	8,033	---	9,549	2,500
10R7009001 Public Safety Foundation Grants	---	22,261	---	---	---
SUBTOTAL	165,599	423,143	1,316,218	850,825	2,372,028
PROPERTY REVENUE					
10R7502000 Airport Hanger Rent	6,749	6,749	6,911	6,265	6,265
10R7503000 Cemetary House Rent	1,440	300	300	300	---
10R7506000 Sale of Property	2,262	400	7,278	1,335	200
10R7506500 Grave Lot Sales	5,200	950	9,600	7,250	3,000
SUBTOTAL	15,651	8,399	24,089	15,150	9,465
INTRAGOV'TAL REVENUES					
10R8001000 Billing & Administration Charges	225,822	220,394	225,818	251,216	216,664
10R8003000 Housing Authority PILOT	3,851	3,114	2,594	3,600	3,400
10R8004000 Water Department PILOT	100,240	102,308	119,193	116,500	107,600
10R8009000 Transfers In	---	---	6,836	---	---
SUBTOTAL	329,913	325,816	354,441	371,316	327,664

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

GENERAL FUND

	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Estimate</u>	<u>2008 Budget</u>
OTHER REVENUES					
10R8901000 Interest on Investments	10,882	15,466	33,005	56,500	47,000
10R8902001 Designated Donations	513	4,956	4,000	1,500	---
10R8905000 9 1 1 Phone Assessment	147,444	135,557	123,110	116,000	110,000
10R8909000 Miscellaneous	53,153	35,658	53,516	44,389	20,000
SUBTOTAL	<u>211,992</u>	<u>191,637</u>	<u>213,631</u>	<u>218,389</u>	<u>177,000</u>
10R9501000 OTHER FIN SOUR-CAP LEASE	143,609	59,202	---	---	160,000
TOTAL GENERAL FUND REVENUES	<u>4,306,430</u>	<u>4,533,287</u>	<u>5,466,348</u>	<u>5,166,221</u>	<u>6,748,884</u>
UNRESTRICTED CASH BALANCE FORWARD	826,137	831,314	999,432	1,434,000	1,373,573
CARRYFORWARD PROJECTS FROM FY '07					60,427
TREE COMMITTEE CASH	5,311	6,343	6,098	6,394	
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 5,137,878</u>	<u>\$ 5,370,944</u>	<u>\$ 6,471,878</u>	<u>\$ 6,606,615</u>	<u>\$ 8,182,884</u>

City Council Department

Overview and Description

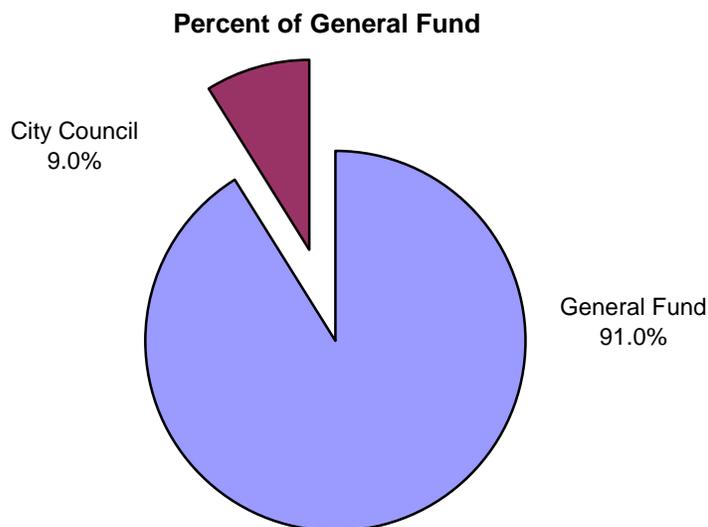
The Maryville, Missouri City Council consists of five (5) members elected at large by the voting population of the constituents residing inside city limits. Each council member when elected serves for a period of three (3) years. Only residents of the City of Maryville are permitted to qualify for elections, must be twenty-one (21) years of age, and reside inside the city limits for at least one year. Annually, the city council members select from their peers a Mayor.

As a third class city, the governing powers of the City of Maryville are dictated by Section 78.570, of the Missouri Revised Statute. Not all inclusive, but the council is responsible for adopting an annual budget which is presented by the City Manager, adopt policy, laws, and ordinances conducive to the welfare of the city and to the proper carrying out of the provisions. The most critical task the council is responsible for is providing the vision, mission and objectives of the city which will satisfy the constituents. Outside of the city limits, the City Council also serve as advocates for the City on regional and state issues. The council appoints a variety of permanent and ad hoc committees and boards for the City, and hears reports from them throughout the year. The City Council is also responsible for the appointment of a city manager, a city clerk, a city attorney, city assessor and city treasurer.

City Council meetings are regularly held every 2nd and 4th Mondays of the month beginning at 7:00 p.m. The governing body of the city welcomes issues and concerns, compliments and constructive criticism during these meetings and at other times as available during regular city hall business hours.

Performance Goals and Objectives

- ▶ Continue to serve the best interest of the taxpayers and citizens of the City of Maryville through positive action



City Council Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 561	\$ 538	\$ 539
Contractual	39,649	53,792	56,775
Commodities	1,129	2,300	2,550
Other Operating	20,213	33,747	339,135
Totals	\$ 61,552	\$ 90,377	\$ 398,999
Staffing			4

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: CITY COUNCIL

CODE: 10-06-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	375	477	523	500	500
120-00 FICA Contribution	29	38	38	38	39
SUBTOTAL	<u>404</u>	<u>515</u>	<u>561</u>	<u>538</u>	<u>539</u>
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	228	130	248	450	250
205-00 Postage	---	---	4	---	---
207-00 Travel & Training	4,829	8,181	4,915	6,000	8,500
214-00 Independent Audit	9,139	9,019	11,599	16,257	18,025
299-00 Other Contractual Services	11,675	20,894	22,883	31,085	30,000
SUBTOTAL	<u>25,871</u>	<u>38,224</u>	<u>39,649</u>	<u>53,792</u>	<u>56,775</u>
COMMODITIES					
301-00 Office Supplies	170	37	653	100	350
399-00 General Supplies	218	857	476	2,200	2,200
SUBTOTAL	<u>388</u>	<u>894</u>	<u>1,129</u>	<u>2,300</u>	<u>2,550</u>
OTHER CHARGES					
401-00 Insurance	1,920	1,958	2,655	2,624	2,000
402-00 Membership & Subscriptions	8,679	4,803	6,034	6,135	6,135
404-00 Election Expenses	3,105	3,160	4,946	3,538	7,000
407-00 Transfers Out	647,405	622,845	2,910	18,250	320,000
410-00 Contingencies	---	---	---	---	958,812
499-00 Miscellaneous Charges	2,916	4,259	3,668	3,200	4,000
SUBTOTAL	<u>664,025</u>	<u>637,025</u>	<u>20,213</u>	<u>33,747</u>	<u>1,297,947</u>
TOTAL CITY COUNCIL	<u>\$ 690,688</u>	<u>\$ 676,658</u>	<u>\$ 61,552</u>	<u>\$ 90,377</u>	<u>\$ 1,357,811</u>

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Finance Department

Overview and Description

The Finance Department performs a variety of comprehensive functions ranging from financial management to utility billing and collection. The general accounting function ensures the accurate accounting, disbursement, and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accepted accounting principles; and paying accounts payable invoices in an accurate and timely manner. The department strives to provide timely quality and useful financial information to City officials, other departments and citizens. Responsibilities include accounting and financial reporting of all City operations and the collecting, depositing and investing of City funds. Additional accounting related functions include revenue collection, bi-weekly payroll processing, accounts receivable, and reporting. Most deposit activity occurs directly in the finance department; however, the Mozingo Recreation fund and the Solid Waste fund record their daily transactions and remit daily reports and funds to the finance department for deposit. Park and Recreation makes its own deposits and remits its reports to the finance department for recording. The finance department coordinates the annual operating and capital budget process for all City funds, and monitors actual results. Other functional areas include cash management, grant management, debt management, federal and state payroll reporting, monitoring of financial trends, and audit coordination.

Utility billing and collection is also a major function of this department. Water meters are read once a month and customers are billed the last working day of each month. Meter reading has been automated over the last five years and is now done using a handheld computer in the field. Readings are entered into the handheld either manually after physically reading the meter, or are electronically read and entered using a probe which connects to the handheld computer via a cable. Throughout the month customer move-outs and move-ins, meter changes, etc. are processed for the next billing cycle.

Performance Goals and Objectives

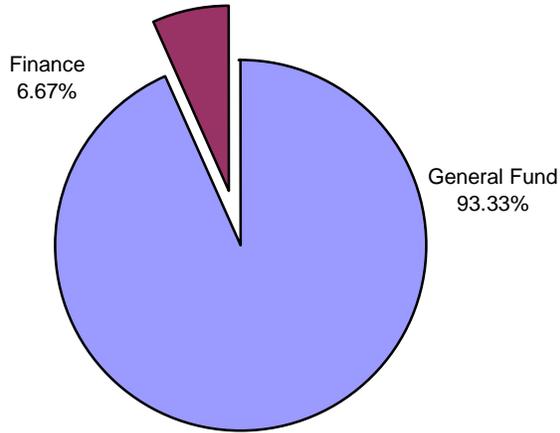
- ▶ Maintain “clean” audit opinion
- ▶ Maintain no audit findings of material and significant weaknesses in accounting controls
- ▶ Present audit report to City Council within 180 days after end of fiscal year
- ▶ Start development of a comprehensive annual financial report for submittal to the Government Finance Officers Association in order to receive Certificate of Achievement for Excellence in Financial Reporting
- ▶ Develop written set of financial policies
- ▶ Monitor variance in actual versus budgeted revenue and expenditures
- ▶ Expand upon and issue report on financial trend analysis
- ▶ Complete bank reconciliations by the 15th of each month
- ▶ Prepare monthly financial graphs for distribution to city council and departments by the 20th
- ▶ Implement the use of positive pay account reconciliation with the bank as a fraud prevention tool
- ▶ Implement the use of ACH filters and blocks on City bank accounts to minimize the potential of fraudulent withdrawals
- ▶ Reduce number of paper checks issued through the use of electronic checks
- ▶ Process accounts payable and payroll checks without error

Also listed in Water/Sewer Fund’s Administration Department:

- ▶ Issue water bills timely and accurately
- ▶ Reduce number of water meters re-read prior to billing
- ▶ Implement on-line water bill payment capability
- ▶ Outsource the water bill printing and mailing function to provide customers with a professional looking bill, and make it more convenient for bill paying

Finance Department - continued

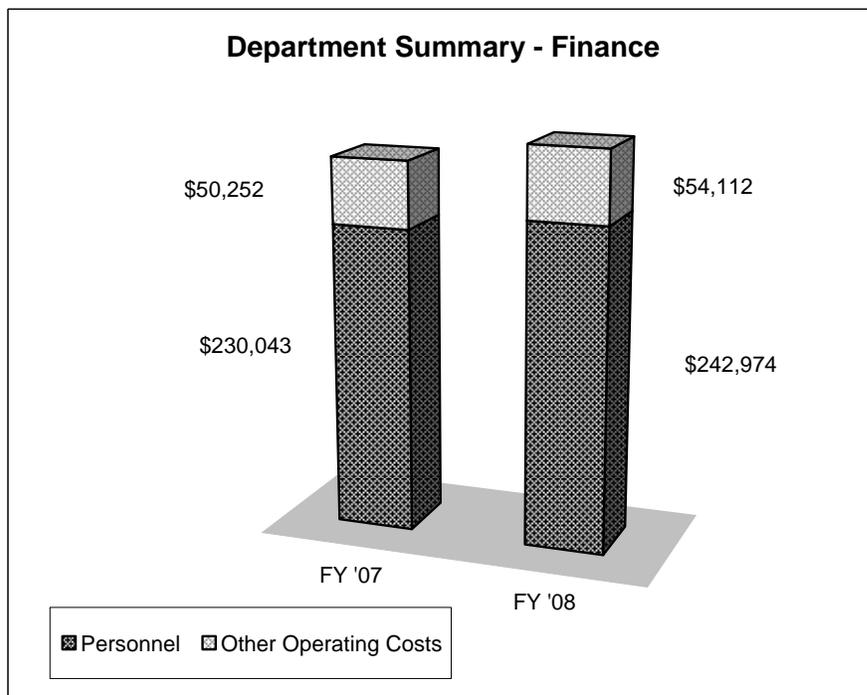
Percent of General Fund



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 220,570	\$ 230,043	\$ 242,974
Contractual	28,035	30,175	32,025
Commodities	4,780	3,909	3,850
Other Operating	14,636	16,527	18,237
Totals	\$ 268,021	\$ 280,654	\$ 297,086

Staffing FTE's

4.6



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: FINANCE

CODE: 10-08-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	138,189	145,066	153,481	162,367	171,481
115-00 Overtime	---	8	---	8	65
120-00 FICA Contribution	10,717	11,251	11,883	12,267	13,272
140-00 Group Insurance-Employee	16,862	19,378	22,409	25,342	26,908
140-01 Group Insurance-Offset	16,407	15,298	12,758	9,504	10,935
150-00 Retirement Contrib - LAGERS	11,745	13,139	14,508	15,489	14,924
150-01 Retirement Contrib - ICMA	3,533	3,593	3,817	3,232	3,435
170-00 Longevity	1,474	1,594	1,714	1,834	1,954
SUBTOTAL	198,927	209,327	220,570	230,043	242,974
CONTRACTUAL SERVICES					
202-00 Telephone	3,206	3,183	3,205	3,350	3,450
203-00 Printing & Advertising	---	---	33	---	---
205-00 Postage	663	(231)	57	20	25
207-00 Travel & Training	2,385	2,813	2,105	2,600	2,800
211-00 Maint/Equip-O/S Vendors	7,880	7,767	8,995	10,000	10,500
213-00 Rents	1,002	1,029	1,062	1,205	1,250
216-00 Professional Services	---	---	350	---	---
299-00 Other Contractual Services	11,036	12,077	12,228	13,000	14,000
SUBTOTAL	26,172	26,638	28,035	30,175	32,025
COMMODITIES					
301-00 Office Supplies	3,102	2,440	3,628	2,921	3,000
309-00 Training Materials	20	---	---	---	---
399-00 General Supplies	1,478	450	1,152	988	850
SUBTOTAL	4,600	2,890	4,780	3,909	3,850
OTHER CHARGES					
401-00 Insurance	11,821	11,544	13,516	14,807	16,507
402-00 Membership & Subscriptions	900	694	681	720	730
420-00 Uncollectible Delinquent Taxes	571	664	439	1,000	1,000
SUBTOTAL	13,292	12,902	14,636	16,527	18,237
CAPITAL OUTLAY					
503-00 Office Equipment	11,874	---	---	3,600	---
SUBTOTAL	11,874	---	---	3,600	---
TOTAL FINANCE	\$ 254,865	\$ 251,757	\$ 268,021	\$ 284,254	\$ 297,086

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General Administration Department

Overview and Description

The City of Maryville General Administration office is made up of the City Manager, the City Clerk the Human Resources Manager and an Administrative Assistant. The City Manager, appointed by the City Council, is responsible for the day-to-day oversight and management of all City departments. The City Manager implements the city council goals and objectives, and ensures the coordination of municipal programs and services and provides recommendations to the Mayor and City Council as appropriate on the operation, financial condition and needs of the City.

The City Manager is appointed by the Mayor and City Council and serves at the pleasure of the City Council. The City Manager Office is responsible for managing the day to day operations of the city and responsible for the enforcement of all policies, laws, and ordinances; coordination of all municipal programs and services; makes recommendations to the Mayor and City Council as appropriate concerning the operation, affairs and future needs of the City; participates in City Council meetings without the right to vote and to keep the City Council advised on the operation, finances and needs of the City.

The City Clerk is the keeper of the City's permanent records and the City seal. The clerk affixes her signature and the seal to all ordinances, resolutions and any other pertinent document of the City. The City Clerk attends all meetings of the council to prepare minutes of the meetings. The clerk also prepare packets for each council meeting, which includes preparation of agenda, writing ordinances and resolutions, and causing publication of public hearings. Issuing of licenses, according to the City Ordinance shall be the responsibility of the Clerk. The City Clerk shall carry out duties as assigned by the City Council, City Manager, City Ordinance and State Statutes.

The Human Resources Department at the City of Maryville is just over a year old and still a fairly new function within our organization. Even though it is still a fairly young department, it has evolved a lot from a year ago. The first year was an organizing and learning year, but from here on out, the Human Resources Department's main goal will be to continue building the department, while striving for continued improvement in all areas of the HR function. Currently the main operations of the Human Resources Department are hiring/recruiting, benefits management, payroll duties, performance evaluation management, termination paperwork, MIRMA/safety coordinator duties, newsletter production, and many other duties.

The hiring operation is composed of several steps. When a supervisor notifies the HR Manager of a job opening, an advertisement is created and the job is posted on departmental bulletin boards and the City's website. Once a supervisor selects an applicant from the applications collected in the HR department, the HR Manager begins setting up pre-employment screenings such as background checks, drug tests and STARS exams. If everything checks out alright, an appointment letter is sent to the new employee and rejection letters are sent to the other applicants. Applications for all positions are kept on file for a period of 6 months before they are destroyed. New employees meet with the HR Manager on their first day to get an overview of the City's policies and procedures, as well as assistance in completing all of the paperwork associated with benefits.

Benefits management is another critical element of the Human Resources Department. It is the HR Manager's responsibility to make sure that all of the employees' insurance benefits are correct and current. Anytime employees or their dependents come on or off of our insurance plans, the HR Department must ensure that the paperwork is filled out correctly and is sent to the correct place. Each monthly premium statement is also thoroughly checked over by the HR Manager to make sure there are no errors in billing. The HR Manager is also the primary liaison between employees and the City's insurance companies concerning questions about benefits. Each pay period the HR Department is responsible for submitting the Cafeteria Plan totals to the bank, as well as posting each employee's ICMA contributions to their 457b account. Once a month, a Monthly Statement of Wages is also submitted to LAGERS.

General Administration Department - continued

The third major HR operation includes payroll duties. Each pay period, the HR Department provides the Finance Department with payroll changes such as new employee info, changes to benefit deductions, merit increases, terminations, etc. Before timesheets can be processed during payroll, the HR Manager must check over all of the timesheets to make sure they are correct. When the Finance Department is unable to perform the payroll processing duties, the HR Manager serves as the back-up and completes the duties. Once a new pay period begins the HR Department prints and disseminates new timesheets to all employees. When the City is served with a garnishment of wages, the HR Manager notifies payroll to begin the deduction and then submits the interrogatories to the courts when it ceases. Occasionally Public Safety Officers will conduct special duty assignments for outside agencies, and it is the responsibility of the HR Department to keep track of these and to notify the Finance Department when to bill the appropriate agencies.

Managing the administration of performance evaluations is yet another of the primary operations within the Human Resources Department. The HR Manager must keep track of every employee's anniversary date and ensure that they are given an annual or probationary evaluation. At the start of every month, the HR Manager disseminates evaluations for the employees reaching their anniversary date in the following month, so as to allow supervisors and department heads ample time to complete an accurate review. Once the evaluations are completed and the merit pay is approved, personnel files and other records within the HR Department are updated and notice is to the Finance Department for payroll purposes.

The termination process is the fourth major Human Resources operation. Each time an employee leaves employment with the City, it is the HR Manager's responsibility to cancel all of their benefits and notify them of the available COBRA benefits. At this time, a Separation Reporting Document is submitted to TALX, the company that handles our unemployment claims. The HR Manager keeps track of the individuals drawing unemployment on the City through quarterly statements from TALX. On or before an employee's last day, they are asked to complete an exit interview questionnaire, which is kept on file until the end of the year. At that time the questionnaires are examined for trends in turnover and attitudes of employees. If an employee is retiring from the City, the HR Department provides them with the necessary forms needed to begin collecting retirement benefits from LAGERS and ICMA.

The risk management duties associated with MIRMA were added as a main operation of the Human Resources Department last fall when the HR Manager assumed the role of Safety Coordinator and MIRMA representative. The two biggest duties associated with this role are managing claims files and maintaining departmental safety and inspection records. Every time a claim is filed against the City or a worker's compensation injury occurs, the HR Manager is responsible for collecting information and pictures to be sent to the insurance company. The HR Manager also provides all department heads with a quarterly status report to make sure that all of the departmental records required for the annual MIRMA evaluation are turned in and kept in order. Some of the administrative duties as the MIRMA representative are to prepare for the annual review, complete renewal paperwork, update property schedules, attend the annual meeting, and go on site visits to our facilities with a representative from MIRMA. Other safety related duties include managing the Safety Incentive Program, holding safety meetings within City Hall, and preparing a video request list for MIRMA.

The Human Resources Department is also responsible for quite a few duties that fall into the category of regular maintenance. Some of the duties that fall into this area include maintaining the Sick Leave Bank, submitting quarterly federal and state employment reports, keeping federal and state employment posters up to date, maintaining personnel files, transferring old files to storage, researching and rewriting policies and procedures, etc. Other duties that have been added over the past year include composing Community and Employee Newsletters and serving on the Employee Board.

Even though the Human Resources Department is relatively new and small, it still provides many valuable operations to the City. As the years go by, it will only continue to grow and evolve.

General Administration Department - continued

Performance Goals and Objectives

Office of City Manager:

- ▶ Propose, implement, and educate the community about the need and benefit for a CIP Tax on the April 2008 ballot
- ▶ Develop a mission, vision, and strategic plan with City Council and Department heads for the city
- ▶ Develop a new E-Gov website
- ▶ Make significant progress on the WWTP project and have Water Towers built
- ▶ Perform a comprehensive rewrite of the Maryville Subdivision Regulations
- ▶ Improve our perception as developer friendly and developer ready
- ▶ Identify opportunities to partner with other governmental and educational institutions
- ▶ Improve relations with all local, regional, and state organizations
- ▶ Continue to find ways to improve, streamline, control or reduce costs of the delivery of services
- ▶ Lead, facilitate, and implement the Strategic Work Plan developed by City Manager Office

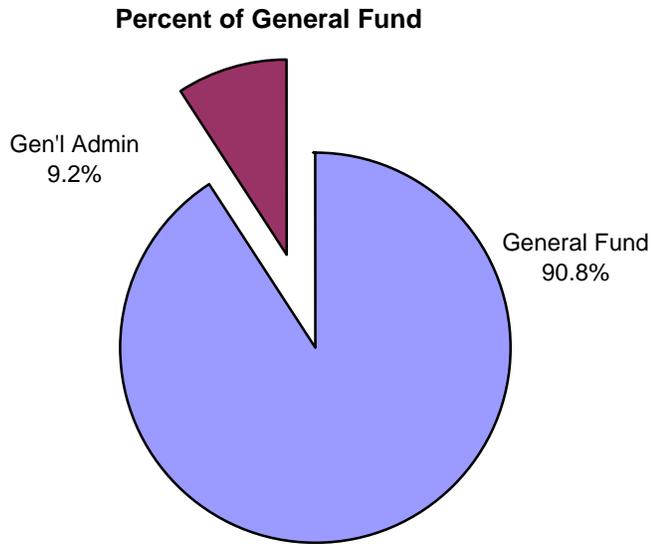
Office of City Clerk:

- ▶ Examine miscellaneous files for knowledge and location
- ▶ Expand Ordinance/Contract/Resolution quick search lists; develop a quick search list for minutes
- ▶ Organize location of documents
- ▶ Develop an Oak Hill cemetery spreadsheet
- ▶ Attend conference to expand my knowledge of my duties
- ▶ Examine ordinances for need of updating information or clarification
- ▶ Update applications, such as liquor license applications

Office of Human Resources:

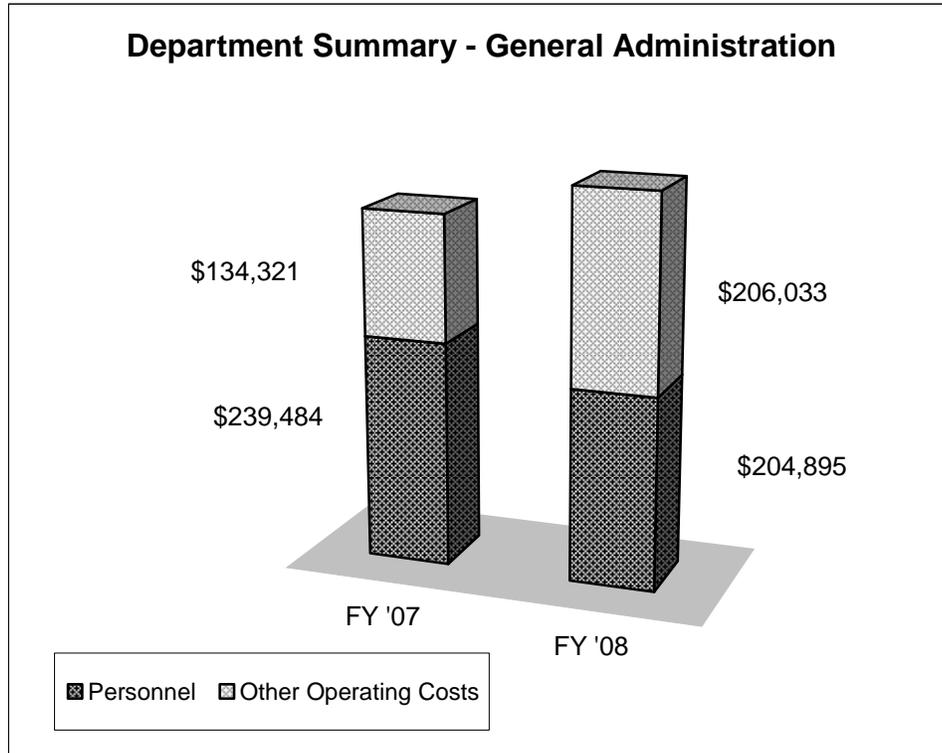
- ▶ Complete revisions to the employee handbook and policies
- ▶ Meet with every employee and review/update their job description
- ▶ Make sure all job descriptions are the same format
- ▶ Correctly re-classify employees as exempt or non-exempt
- ▶ Implement the new performance evaluation
- ▶ Interact with employee board on ways to increase employee morale
- ▶ Plan fun activities that create interaction between employees and departments
- ▶ Create a user friendly HR web page on the city's site for current and prospective employees
- ▶ Work towards creating a more in-depth orientation process for new employees
- ▶ Research recruitment strategies to get more and better qualified applicants
- ▶ Create an employee safety manual; set up safety trainings with employees to acclimate them to it
- ▶ Improve our MIRMA rating from the 80th percentile to the 90th percentile
- ▶ Increase safety awareness and strive for fewer worker's compensation claims
- ▶ Begin building a library of safety related information
- ▶ Ensure all departments complete their monthly safety meetings

General Administration Department - continued



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 228,101	\$ 239,484	\$ 204,895
Contractual	208,666	98,305	174,147
Commodities	13,545	6,900	6,700
Other Operating	19,842	29,116	25,186
Totals	\$ 470,154	\$ 373,805	\$ 410,928
Staffing FTE's			4.6

General Administration Department - continued



General Administration Department – Capital Outlay

Account Number: 599-00

Name: Other Improvements

Amount: \$ 623,705

DESCRIPTION	
Streetscape	\$ 585,705
Parking lot behind City Hall	30,000
Website development	2,000
Safe Routes to School	6,000

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: GENERAL ADMINISTRATION CODE: 10-10-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	165,878	171,413	170,713	173,073	148,419
115-00 Overtime	---	87	142	250	---
120-00 FICA Contribution	12,896	13,170	12,943	12,956	11,404
140-00 Group Insurance-Employee	12,749	13,964	17,167	21,933	20,965
140-01 Group Insurance-Offset	13,084	13,749	13,138	11,695	9,341
150-00 Retirement Contrib - LAGERS	13,714	14,753	9,604	14,021	11,509
150-01 Retirement Contrib - ICMA	3,976	2,544	3,298	2,982	2,595
160-00 Unemployment Insurance	---	---	---	1,960	---
170-00 Longevity	1,122	1,194	1,096	614	662
SUBTOTAL	223,419	230,874	228,101	239,484	204,895
CONTRACTUAL SERVICES					
201-00 Utilities	327	611	1,287	1,000	2,500
202-00 Telephone	9,827	10,090	9,947	9,700	9,700
203-00 Printing & Advertising	7,757	8,360	6,234	5,000	7,900
205-00 Postage	1,975	2,224	2,078	3,500	3,500
207-00 Travel & Training	6,986	8,146	12,155	9,000	12,620
211-00 Maint/Equip-O/S Vendors	3,841	4,883	3,319	3,500	4,000
211-02 Central Garage - Parts	108	173	332	250	400
211-04 Central Garage - Overhead	981	1,010	583	1,000	1,027
216-00 Professional Services	78,335	10,176	88,676	10,000	80,000
299-00 Other Contractual Services	58,627	67,261	84,055	55,355	52,500
SUBTOTAL	168,764	112,934	208,666	98,305	174,147
COMMODITIES					
301-00 Office Supplies	5,157	4,515	2,586	2,600	2,000
302-00 Fuel & Lubricants	98	141	---	---	---
309-00 Training Material	553	---	31	---	500
399-00 General Supplies	6,441	5,068	10,928	4,300	4,200
SUBTOTAL	12,249	9,724	13,545	6,900	6,700
OTHER CHARGES					
401-00 Insurance	13,355	13,629	16,294	16,523	18,941
402-00 Membership & Subscriptions	4,251	2,590	2,580	3,025	2,745
415-00 Operating Permits/Fees	---	---	150	---	---
499-00 Miscellaneous Charges	890	1,584	573	315	1,000
499-02 Misc Charges-Tree Committee	1,671	7,000	245	9,253	2,500
SUBTOTAL	20,167	24,803	19,842	29,116	25,186

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: GENERAL ADMINISTRATION CODE: 10-10-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	3,639	1,705	1,726	---	---
599-00 Other Improvements	---	---	---	801,437	623,705
SUBTOTAL	<u>3,639</u>	<u>1,705</u>	<u>1,726</u>	<u>801,437</u>	<u>623,705</u>
DEBT SERVICE					
603-00 Fiscal Agent Fees	---	---	1,502	2,994	3,150
SUBTOTAL	<u>---</u>	<u>---</u>	<u>1,502</u>	<u>2,994</u>	<u>3,150</u>
TOTAL GENERAL ADMIN	<u>\$ 428,238</u>	<u>\$ 380,040</u>	<u>\$ 473,382</u>	<u>\$ 1,178,236</u>	<u>\$ 1,037,783</u>

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Municipal Court Department

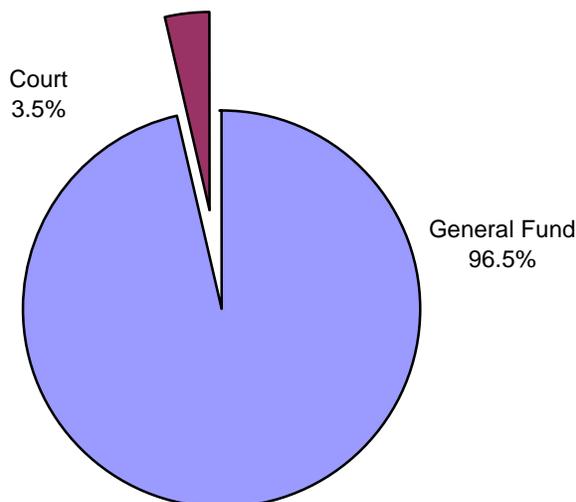
Overview and Description

The Court consists of one full time court administrator and a part time judge, prosecuting attorney and bailiff. The Municipal Court processes violations of City ordinances, traffic violations and misdemeanors. The court administrator collects tickets and reports from Maryville Public Safety on a daily basis for processing. Bond money is also collected, recorded and deposited on a regular basis. Ticket payments are first received by the court administrator, and then the payer finalizes the payment in the finance collections office. Copies of all receipts are returned to the court administrator for filing. The court administrator is responsible for tracking tickets and reports from Maryville Public Safety, and also files monthly reports with the City and the State of Missouri. The court administrator must also provide requested reports to attorneys, complete background investigation sheets for the military, and respond to other court systems in a timely manner. A portion of each court fine collected is designated for Crime Victims Compensation and Officers' Training Fund, and then remitted to the State of Missouri.

Performance Goals and Objectives

- ▶ Ensure all tickets and reports are received from Maryville Public Safety in a timely manner.
- ▶ Process more past due notices for unpaid parking tickets.
- ▶ Improve the docket listing for each court date, to include fines ordered, continuances, etc.
- ▶ Process more Failure to Comply Notices with the State of Missouri, resulting in the defendant's driver's license renewal to be withheld until all fines are paid to the court.
- ▶ Continue to provide the public with friendly service and fairness.
- ▶ Maintain high standards of collecting on past due payment schedules.

Percent of General Fund

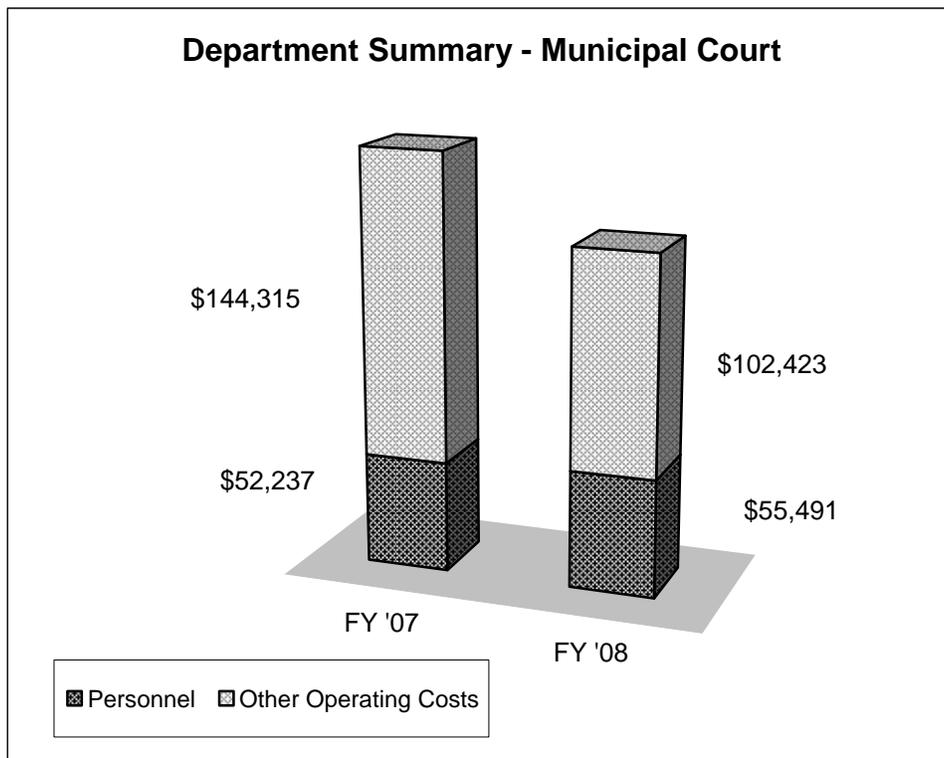


Municipal Court Department

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 49,864	\$ 52,237	\$ 55,491
Contractual	93,037	118,755	76,625
Commodities	13,622	12,700	13,250
Other Operating	11,777	12,860	12,548
Totals	\$ 168,300	\$ 196,552	\$ 157,914

Staffing FTE's

1.2



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: MUNICIPAL COURT

CODE: 10-11-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	45,186	32,581	35,127	36,078	38,229
115-00 Overtime	996	766	1,280	1,300	1,400
120-00 FICA Contribution	3,490	2,477	2,744	2,923	3,064
140-00 Group Insurance-Employee	4,204	5,191	6,088	6,661	7,078
140-01 Group Insurance-Offset	644	1,139	784	966	1,428
150-00 Retirement Contrib - LAGERS	2,404	2,726	3,017	3,248	3,167
150-01 Retirement Contrib - ICMA	80	120	450	663	703
170-00 Longevity	326	350	374	398	422
SUBTOTAL	57,330	45,350	49,864	52,237	55,491
CONTRACTUAL SERVICES					
202-00 Telephone	406	412	403	410	425
205-00 Postage	340	328	338	300	500
207-00 Travel & Training	2,422	2,625	2,682	2,675	2,700
216-00 Professional Services	13,657	15,060	15,657	42,370	---
299-00 Other Contractual Services	47,102	61,520	73,957	73,000	73,000
SUBTOTAL	63,927	79,945	93,037	118,755	76,625
COMMODITIES					
301-00 Office Supplies	714	1,093	430	600	700
304-00 Uniforms	---	---	32	---	0
320-01 Crime Victim's Compensation	7,664	8,214	11,437	10,500	10,750
320-03 Officer Training Fund	1,075	1,152	1,604	1,500	1,600
399-00 General Supplies	112	330	119	100	200
SUBTOTAL	9,565	10,789	13,622	12,700	13,250
OTHER CHARGES					
401-00 Insurance	7,785	8,569	9,483	11,060	10,548
402-00 Membership & Subscriptions	1,460	1,624	2,294	1,800	2,000
499-00 Miscellaneous Charges	---	---	---	---	---
SUBTOTAL	9,245	10,193	11,777	12,860	12,548
TOTAL MUNICIPAL COURT	\$ 140,067	\$ 146,277	\$ 168,300	\$ 196,552	\$ 157,914

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Public Safety Department

Overview and Description

The primary mission of the Public Safety Department continues to be the delivery of quality, professional protection of life and property in the most efficient and effective manner possible. The budget process is crucial in realizing that mission.

In recent history the department has had the good fortune to advance and improve to be respected as a premier Public Safety agency in this region. Tools and training have been acquired that not only improved services to the community, but also the region. Maintenance of those efforts is essential to the continuation of the quality of services that the community has become accustomed to. Not only have these improvements served to better the services provided, they have served as a recruitment tool to attract quality employees that desire to be part of a progressive, well supported department, or team.

By budget design and function, the department is comprised of 5 divisions, Administration, Police Protection, Fire Protection, Communications and Lake Patrol.

The Administration Division is comprised of the Director and one Administrative Asst. All department budget, personnel, policy/procedure and administrative matters are directed through, or to/from, internally and externally, the Administration Division.

Police Protection is made up of 20 sworn Officers, who also cross train for fire fighting. From the 20 sworn is 1 Lt./Deputy Director, 1 Sergeant of investigations, 3 Shift Sergeants, 1 Special enforcement/DARE Sergeant (1/2 time Lake Patrol), 1 Sergeant/SRO (School Resource Officer) (1/2 time Lake Patrol) and 13 Public Safety Officers who are essentially divided among the 3 shifts for adequate 365-24/7 coverage (less one Officer assigned to the NITRO drug strike force.)

The Police Division is perhaps the most visible segment of the department and in fact perhaps the most visible or visibly active, segment of City Government. Administration continually emphasizes, especially to this division, the importance of how we conduct ourselves and present ourselves, being representative of, The City, The Department, us as individuals, and helping to define us as a community.

The Fire Division is also a highly visible segment of the department. It is comprised of 1 Lt./Fire Inspector and 1 Fire Maintenance Operators (along with the 21 cross-trained PSO's). It is complemented with 18 Volunteer Firefighters as well as being assisted by 8 Polk Township Volunteers by way of an Automatic Aide Agreement. This division also houses and maintains all Fire Apparatus of the Polk Township Fire District.

The Communications Division is another unit with 365-24/7 coverage. It operates with 3 full-time (one of which is the Communications Supervisor), and at least 5 part-time dispatchers. They answer all incoming emergency and most non-emergency calls to the station as well as handle all radio communications from the entire department staff and often other emergency services providers in the area. They also maintain the departments MULES terminal and provide those services for about 5 other area agencies, which requires additional radio, telephone and FAX traffic. They also monitor activities and other hazardous conditions to help insure that adequate department coverage is available to meet demands.

Mozingo Lake Patrol presents unique and specialized opportunities, training and challenges. It is generally operational from about mid-April through the first part of Oct. The 2 primary officers assigned to this function maintain other activities during the other months. This effort is also supplemented by other department personnel as circumstances permit (keeping in mind the unique training requirements), and 3 part-time, non-sworn "Security Officers". The officers maintain both land and water patrol coverage to help insure a safe and secure recreational environment.

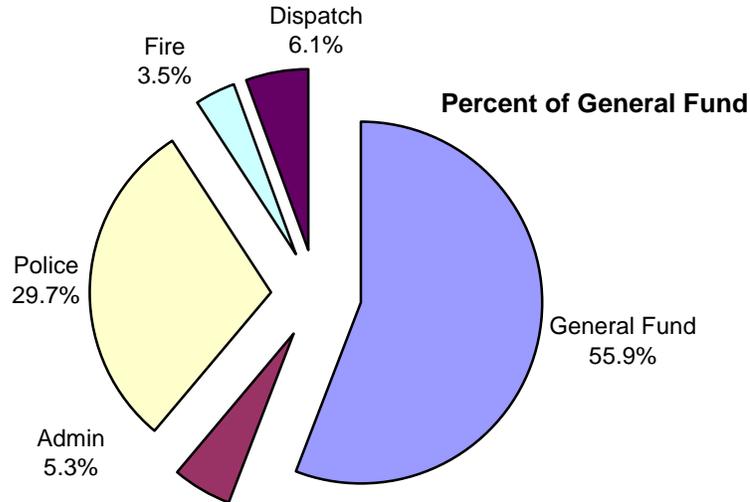
Public Safety Department - continued

These brief descriptions are but highlights of the various department functions. We take a certain amount of pride in being a fairly small department that does a lot. We take our slogan, "Committed to Community" seriously and make every effort to make sure that the services we are providing are the best possible.

Performance Goals and Objectives

- ▶ Develop traffic accident awareness program; by use of Department and State stats, identify high accident count location and develop potential strategies for reduction
- ▶ Re-focus need for parking enforcement (i.e. be more aggressive with parking enforcement issues, particularly in high volume complaint area.)
- ▶ Implement Department safety awareness program; Work with Amy in ordering monthly video's from MIRMA for shift briefing viewing
- ▶ Improve Public Safety building aesthetics and continue to evaluate buildings functionality, security, etc.
- ▶ Increase alcohol youth accessibility enforcement by increasing numbers of compliance checks, 3rd party checks, party patrols and bar patrols
- ▶ Re-evaluate, critique, update as needed, external contractual relationships; Polk Township Fire, Nodaway Co. sheriffs Dept.
- ▶ Continue aggressive pursuit of available grants.
- ▶ Improve/streamline department stats; re-define needs and how various functions gather to focal point for statistical purposes
- ▶ Develop Department web-site
- ▶ Improve internal communications process/tools.
- ▶ Become more active with Public Works in assisting to identify code violations that contribute to both health and safety issues as well as quality of life matters (improve image/appearance of community)
- ▶ Modify Code Enforcement process along with Public Works to insure that the process works for all parties and that needed/required information flows more consistently.
- ▶ Implement deterrent measures for various repeat problems; rather than to continue a reactive response, strategize creative problem solving steps to eliminate/reduce the need for response.
- ▶ Work with local media sources to provide more PSA's to public.
- ▶ Continue policy review to maximize loss prevention score with MIRMA.
- ▶ Improve fire response capabilities.
- ▶ Maximize grant awards that are improving communications technology to insure that when complete we have the best technology to meet current and future needs
- ▶ Develop strategies to position us as the major share-holder in local Public Safety dispatch matters to insure that as other alternatives for this service are considered, that we are at the forefront

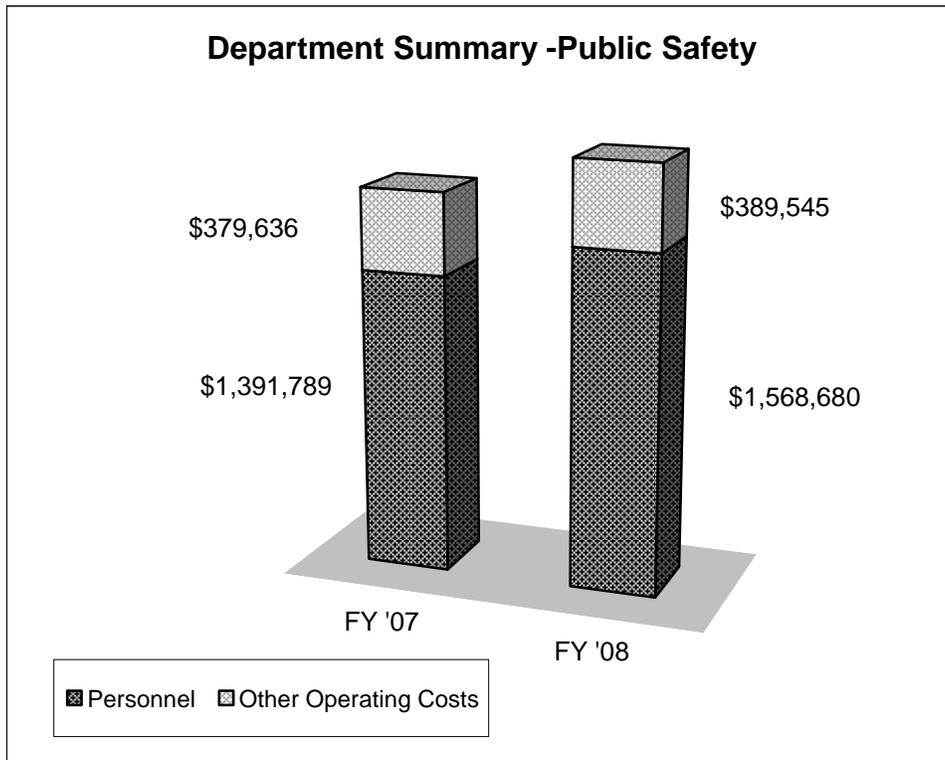
Public Safety Department - continued



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 1,401,402	\$ 1,391,789	\$ 1,568,680
Contractual	154,069	182,742	175,762
Commodities	80,515	89,300	94,950
Other Operating	103,115	107,594	118,833
Totals	\$ 1,739,101	\$ 1,771,425	\$ 1,958,225

Debt Service Leases	Principal	Interest	Final Payment
Patrol cars (3)	13,683	174	05/04/08
Totals	\$ 13,683	\$ 174	

Public Safety Department - continued



Public Safety Department – Capital Outlay

Account Number: 504-00

Name: Mechanical & Auto Equipment

Amount: \$ 96,000

DESCRIPTION	
Console operating system	\$74,000
New base radio, furnishings, floor raising, new antennas, electrical work	22,000

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: ADMINISTRATION

CODE: 10-12-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	82,965	95,052	106,484	117,750	124,951
115-00 Overtime	184	152	402	455	500
120-00 FICA Contribution	6,343	7,232	8,079	8,863	9,638
140-00 Group Insurance-Employee	5,451	8,992	11,828	17,446	18,707
140-01 Group Insurance-Offset	5,638	6,127	7,507	13,079	14,609
150-00 Retirement Contrib - LAGERS	1,550	2,448	2,775	4,684	5,738
150-01 Retirement Contrib - ICMA	1,829	1,626	1,668	1,406	1,477
170-00 Longevity	582	370	394	500	548
SUBTOTAL	104,542	121,999	139,137	164,183	176,168
CONTRACTUAL SERVICES					
201-00 Utilities	10,611	11,427	12,286	12,000	13,200
202-00 Telephone	3,626	4,127	4,044	4,000	4,000
203-00 Printing & Advertising	756	832	395	850	750
205-00 Postage	448	680	755	600	600
207-00 Travel & Training	2,443	4,147	2,256	3,000	3,300
210-00 Maintenance/Building	2,251	5,179	2,471	3,324	3,500
211-00 Maint/Equip-O/S Vendors	4,999	9,655	4,464	10,466	10,000
211-02 Central Garage - Parts	---	---	---	250	250
211-04 Central Garage - Overhead	205	48	226	257	257
216-00 Professional Services	5,700	---	810	1,000	1,000
299-00 Other Contractual Services	1,480	1,533	1,894	2,000	2,200
SUBTOTAL	32,519	37,628	29,601	37,747	39,057
COMMODITIES					
301-00 Office Supplies	1,890	2,866	1,911	2,500	2,500
302-00 Fuel & Lubricants	488	489	655	700	800
304-00 Uniforms	---	---	---	100	100
306-00 Janitorial Supplies	1,969	1,931	2,070	2,200	2,200
308-00 Maint/Constr-Streets, Etc.	---	---	---	28	---
308-01 Maint/Constr - Buildings, Etc.	481	2,081	74	3,872	1,000
399-00 General Supplies	469	1,862	4,986	1,736	1,650
SUBTOTAL	5,297	9,229	9,696	11,136	8,250
OTHER CHARGES					
401-00 Insurance	6,447	6,609	8,629	9,993	11,988
402-00 Membership & Subscriptions	725	815	1,130	850	850
499-00 Miscellaneous Charges	9	59	---	100	100
SUBTOTAL	7,181	7,483	9,759	10,943	12,938

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: ADMINISTRATION CODE: 10-12-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
502-00 Buildings	---	---	---	---	---
503-00 Office Equipment	---	13,595	5,589	---	---
SUBTOTAL	---	13,595	5,589	---	---
TOTAL PS-ADMINISTRATION	<u>\$ 149,539</u>	<u>\$ 189,934</u>	<u>\$ 193,782</u>	<u>\$ 224,009</u>	<u>\$ 236,413</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE PROTECTION

CODE: 10-12-5

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	547,827	592,931	653,127	637,052	732,643
115-00 Overtime	84,190	93,071	100,122	86,000	90,000
120-00 FICA Contribution	46,857	50,841	55,234	54,842	63,174
140-00 Group Insurance-Employee	63,986	77,597	92,315	90,802	106,461
140-01 Group Insurance-Offset	55,474	59,263	62,716	61,166	74,434
150-00 Retirement Contrib - LAGERS	4,102	4,595	5,254	5,442	10,737
150-01 Retirement Contrib - ICMA	5,068	6,704	7,798	5,949	8,889
160-00 Unemployment Insurance	---	784	353	---	---
170-00 Longevity	1,832	2,282	2,498	2,802	3,164
SUBTOTAL	809,336	888,068	979,417	944,055	1,089,502
CONTRACTUAL SERVICES					
202-00 Telephone	3,578	3,901	3,921	3,500	3,750
203-00 Printing & Advertising	1,512	680	793	1,000	1,000
205-00 Postage	262	127	106	275	275
207-00 Travel & Training	14,776	16,935	17,333	18,000	20,000
209-00 Subsistence	12,642	18,512	22,020	18,500	22,000
211-00 Maint/Equip-O/S Vendors	16,170	1,159	2,621	25,000	7,000
211-02 Central Garage - Parts	5,771	3,865	3,360	3,800	4,000
211-04 Central Garage - Overhead	22,257	22,153	15,910	17,495	19,520
215-00 Radio Maintenance	1,510	4,685	1,994	2,500	2,500
216-00 Professional Services	1,288	424	1,290	750	1,000
299-00 Other Contractual Services	2,869	3,806	2,078	2,000	2,000
SUBTOTAL	82,635	76,247	71,426	92,820	83,045
COMMODITIES					
301-00 Office Supplies	2,062	3,486	1,931	2,000	2,500
302-00 Fuel & Lubricants	16,735	24,195	29,421	32,000	37,000
304-00 Uniforms	7,558	5,267	4,830	5,000	5,000
305-00 Tires-Batteries-Accessories	607	850	268	500	500
307-00 Parts-Equipment Maintenance	567	1,329	473	800	800
311-00 Laboratory Supplies	1,921	3,301	3,560	2,500	2,500
330-00 Safety Equipment & Supplies	1,989	5,993	---	2,000	5,000
399-00 General Supplies	5,220	7,305	13,138	11,700	12,000
SUBTOTAL	36,659	51,726	53,621	56,500	65,300
OTHER CHARGES					
401-00 Insurance	50,245	56,302	69,493	71,676	79,960
402-00 Membership & Subscriptions	690	630	745	800	800
SUBTOTAL	50,935	56,932	70,238	72,476	80,760

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE PROTECTION

CODE: 10-12-5

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	17,434	2,399	---	---	---
504-00 Mechanical & Auto Equipment	---	94,833	36,552	---	---
SUBTOTAL	<u>17,434</u>	<u>97,232</u>	<u>36,552</u>	<u>---</u>	<u>---</u>
DEBT SERVICE					
601-00 Lease - Principal	---	6,269	19,295	19,950	13,683
602-00 Lease - Interest	---	656	1,481	826	174
SUBTOTAL	<u>---</u>	<u>6,925</u>	<u>20,776</u>	<u>20,776</u>	<u>13,857</u>
TOTAL PS-POLICE	<u>\$ 996,999</u>	<u>\$ 1,177,130</u>	<u>\$ 1,232,030</u>	<u>\$ 1,186,627</u>	<u>\$ 1,332,464</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: FIRE PROTECTION

CODE: 10-12-6

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	106,286	108,208	82,309	77,187	84,248
115-00 Overtime	2,088	2,217	1,634	1,200	1,500
120-00 FICA Contribution	8,308	8,457	6,384	5,996	6,602
140-00 Group Insurance-Employee	11,348	12,984	9,652	11,087	11,724
140-01 Group Insurance-Offset	4,612	5,150	5,702	6,359	6,672
150-00 Retirement Contrib - LAGERS	867	829	556	479	330
150-01 Retirement Contrib - ICMA	1,560	1,571	1,205	1,164	1,265
160-00 Unemployment Insurance	---	---	31	---	---
170-00 Longevity	634	682	730	526	550
SUBTOTAL	135,703	140,098	108,203	103,998	112,891
CONTRACTUAL SERVICES					
202-00 Telephone	679	714	719	700	700
203-00 Printing & Advertising	---	---	332	---	---
205-00 Postage	135	23	39	111	100
207-00 Travel & Training	2,509	2,850	1,557	2,500	2,500
211-00 Maint/Equip-O/S Vendors	7,177	2,556	4,613	2,500	2,500
211-02 Central Garage - Parts	604	228	1,379	500	500
211-04 Central Garage - Overhead	2,213	2,306	3,365	2,264	2,260
215-00 Radio Maintenance	370	555	946	750	750
216-00 Professional Sevices	---	---	1,060	---	---
299-00 Other Contractual Services	12	11	194	4,000	4,000
SUBTOTAL	13,699	9,243	14,204	13,325	13,310
COMMODITIES					
301-00 Office Supplies	327	142	119	150	150
302-00 Fuel & Lubricants	3,449	4,027	4,437	4,000	4,600
303-00 Chemicals	403	---	153	700	500
304-00 Uniforms	581	802	834	1,000	900
305-00 Tires-Batteries-Accessories	347	342	292	450	400
306-00 Janitorial Supplies	32	47	239	250	250
307-00 Parts - Equipment Maintance	1,096	2,277	2,395	1,500	3,500
308-01 Maint/Constr-Buildings, Etc.	---	---	213	6,500	500
309-00 Training Materials	---	23	133	---	---
330-00 Safety Equipment & Supplies	20	2,786	427	500	500
399-00 General Supplies	1,789	1,178	4,753	2,500	7,400
SUBTOTAL	8,044	11,624	13,995	17,550	18,700

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: FIRE PROTECTION CODE: 10-12-6

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	8,143	8,931	9,747	8,578	8,279
402-00 Membership & Subscriptions	538	235	50	500	500
499-00 Miscellaneous Charges	---	---	---	250	250
SUBTOTAL	<u>8,681</u>	<u>9,166</u>	<u>9,797</u>	<u>9,328</u>	<u>9,029</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	33,228	---	---	---
SUBTOTAL	<u>---</u>	<u>33,228</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL PS-FIRE PROTECTION	<u>\$ 166,127</u>	<u>\$ 203,359</u>	<u>\$ 146,199</u>	<u>\$ 144,201</u>	<u>\$ 153,930</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: COMMUNICATIONS

CODE: 10-12-9

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	120,234	125,209	126,212	131,477	139,137
115-00 Overtime	4,424	4,785	5,243	4,135	4,500
120-00 FICA Contribution	9,666	9,955	9,996	10,370	11,086
140-00 Group Insurance-Employee	11,067	12,778	14,623	16,472	17,554
140-01 Group Insurance-Offset	6,962	7,512	8,065	6,263	6,672
150-00 Retirement Contrib - LAGERS	6,697	6,189	7,899	8,394	8,463
150-01 Retirement Contrib - ICMA	1,389	1,395	1,501	1,288	1,419
170-00 Longevity	1,010	1,058	1,106	1,154	1,288
SUBTOTAL	161,449	168,881	174,645	179,553	190,119
CONTRACTUAL SERVICES					
202-00 Telephone	679	714	719	700	700
203-00 Printing & Advertising	310	404	613	450	450
205-00 Postage	33	5	13	100	100
207-00 Travel & Training	1,700	2,948	2,989	2,700	3,000
211-00 Maint/Equip-O/S Vendors	6,540	12,519	11,107	13,000	14,000
213-00 Rents	2,550	2,520	2,340	2,600	2,600
215-00 Radio Maintenance	200	505	674	1,300	1,500
216-00 Professional Services	---	---	608	---	---
299-00 Other Contractual Services	15,889	17,785	19,775	18,000	18,000
SUBTOTAL	27,901	37,400	38,838	38,850	40,350
COMMODITIES					
301-00 Office Supplies	1,084	804	1,153	1,900	1,100
304-00 Uniforms	624	652	129	600	600
307-00 Parts - Equipment Maintance	---	---	477	---	---
309-00 Training Materials	18	---	---	614	---
399-00 General Supplies	247	3,810	1,444	1,000	1,000
SUBTOTAL	1,973	5,266	3,203	4,114	2,700
OTHER CHARGES					
401-00 Insurance	10,046	10,379	12,186	13,341	14,606
402-00 Memberships & Subscriptions	1,388	1,364	1,135	1,506	1,500
SUBTOTAL	11,434	11,743	13,321	14,847	16,106
CAPITAL OUTLAY					
503-00 Office Equipment	12,065	60,481	8,251	---	96,000
SUBTOTAL	12,065	60,481	8,251	---	96,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: COMMUNICATIONS CODE: 10-12-9

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
DEBT SERVICE					
601-00 Lease - Principal	5,202	5,687	6,218	---	---
602-00 Lease - Interest	1,445	960	429	---	---
SUBTOTAL	<u>6,647</u>	<u>6,647</u>	<u>6,647</u>	<u>---</u>	<u>---</u>
TOTAL PS-COMMUNICATION	<u>\$ 221,469</u>	<u>\$ 290,418</u>	<u>\$ 244,905</u>	<u>\$ 237,364</u>	<u>\$ 345,275</u>

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Public Works Administration Department

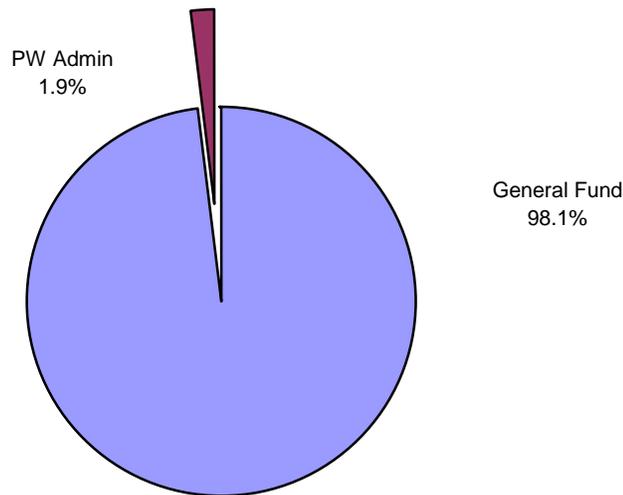
Overview and Description

Public Works Administration provides assistance to all the public works related departments by processing permits, tracking information, scheduling, handling correspondence, etc. The Director oversees all public works projects and provides planning, direction and leadership.

Performance Goals and Objectives

- ▶ Improve customer response, courtesy, and be more receptive to there situation
- ▶ Follow all safety rules
- ▶ Implement a permit tracking software program
- ▶ Attend training related to customer handling
- ▶ Improve phone answer time.
- ▶ Create a customer friendly atmosphere

Percent of General Fund

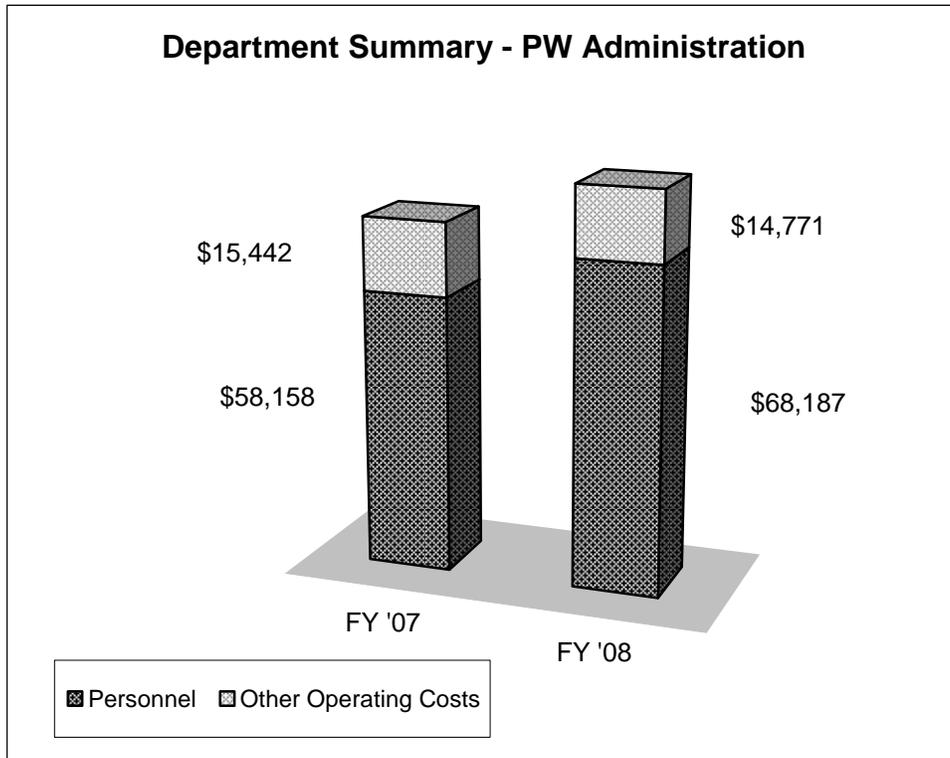


Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 58,722	\$ 58,158	\$ 68,187
Contractual	5,825	6,226	5,804
Commodities	1,415	4,845	3,900
Other Operating	4,054	4,371	5,067
Totals	\$ 70,016	\$ 73,600	\$ 82,958

Staffing FTE's

1.25

Public Works Administration Department - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: ADMINISTRATION CODE: 10-13-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	37,447	40,492	41,883	43,010	49,563
115-00 Overtime	---	47	---	---	200
120-00 FICA Contribution	2,095	3,085	3,084	3,240	3,833
140-00 Group Insurance-Employee	3,724	4,294	4,377	4,159	7,344
140-01 Group Insurance-Offset	3,286	3,770	4,185	3,100	1,810
150-00 Retirement Contrib - LAGERS	3,072	3,539	3,827	3,574	4,306
150-01 Retirement Contrib - ICMA	962	1,005	1,005	754	791
170-00 Longevity	313	337	361	321	340
SUBTOTAL	50,899	56,569	58,722	58,158	68,187
CONTRACTUAL SERVICES					
202-00 Telephone	1,344	1,290	1,222	1,400	1,400
203-00 Printing & Advertising	125	816	1,457	900	1,000
205-00 Postage	728	449	200	500	500
207-00 Travel & Training	901	680	496	1,000	1,000
210-00 Maintenance/Building	937	94	---	---	---
211-00 Maint/Equip-O/S Vendors	1,241	---	1,026	500	500
211-02 Central Garage - Parts	---	---	93	242	150
211-04 Central Garage - Overhead	---	---	198	589	154
216-00 Professional Services	814	94	970	595	600
299-00 Other Contractual Services	401	194	163	500	500
SUBTOTAL	6,491	3,617	5,825	6,226	5,804
COMMODITIES					
301-00 Office Supplies	1,587	1,708	971	2,880	2,200
302-00 Fuel & Lubricants	---	---	65	623	600
306-00 Janitorial Supplies	---	139	20	200	200
330-00 Safety Equipment & Supplies	80	---	50	100	100
399-00 General Supplies	1,608	1,217	309	1,042	800
SUBTOTAL	3,275	3,064	1,415	4,845	3,900
OTHER CHARGES					
401-00 Insurance	2,878	4,147	3,598	4,042	4,767
402-00 Membership & Subscriptions	378	212	456	329	300
SUBTOTAL	3,256	4,359	4,054	4,371	5,067
CAPITAL OUTLAY					
503-00 Office Equipment	5,575	8,166	2,000	---	---
SUBTOTAL	5,575	8,166	2,000	---	---
TOTAL PW-ADMINISTRATION	\$ 69,496	\$ 75,775	\$ 72,016	\$ 73,600	\$ 82,958

Public Works Street Department

Overview and Description

The street maintenance department is responsible for maintaining over 77 miles of street in the City of Maryville. This includes all patching, repair and snow removal. Snow removal is conducted at all hours of the day including weekends. This department also maintains all public right of way in the City including alleys and sidewalks in the downtown area of Maryville. All street signage erection and replacement is conducted by this crew, along with all pavement markings of the City streets. Traffic signals owned by the City are maintained by the street department. In calendar year 2006 over 2000 hours was placed on the street sweeper equipment.

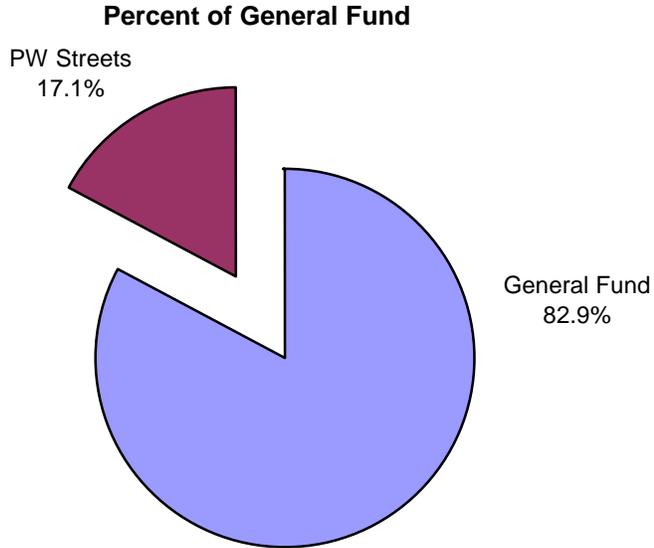
The street department cleans and repairs the storm drainage system in the City. This system collects all the rain water runoff from the streets along with any debris that would collect in this system. This crew also collects and deposits the trash that is placed in the City owned receptacles located in the downtown area of Maryville. These trash cans are emptied twice per week. Lawn mowing of City owned property is also conducted by this crew.

Over sight of street construction projects is completed by the street superintendent, assuring that the projects are completed to City specifications. By completing this in house it saves taxpayers money, thus allowing for larger projects to be completed – faster.

Performance Goals and Objectives

- ▶ Implement a sign replacement program
- ▶ Update the sign inventory schedule
- ▶ Follow all safety rules
- ▶ Respond to call outs with in 30 minutes (after hours)
- ▶ Create a work zone standard for safety signage and man placement
- ▶ Create vehicle replacement program
- ▶ Restore the street repair/replacement program
- ▶ Identify specific problem area in street and intersections
- ▶ Upgrade the traffic signal at South Main and east south avenue
- ▶ Increase crack seal program
- ▶ Retain employees, Increase training of new employees
- ▶ Increase workers knowledge of asphalt repair and placement
- ▶ Increase Storm water maintenance

Public Works Street Department - continued

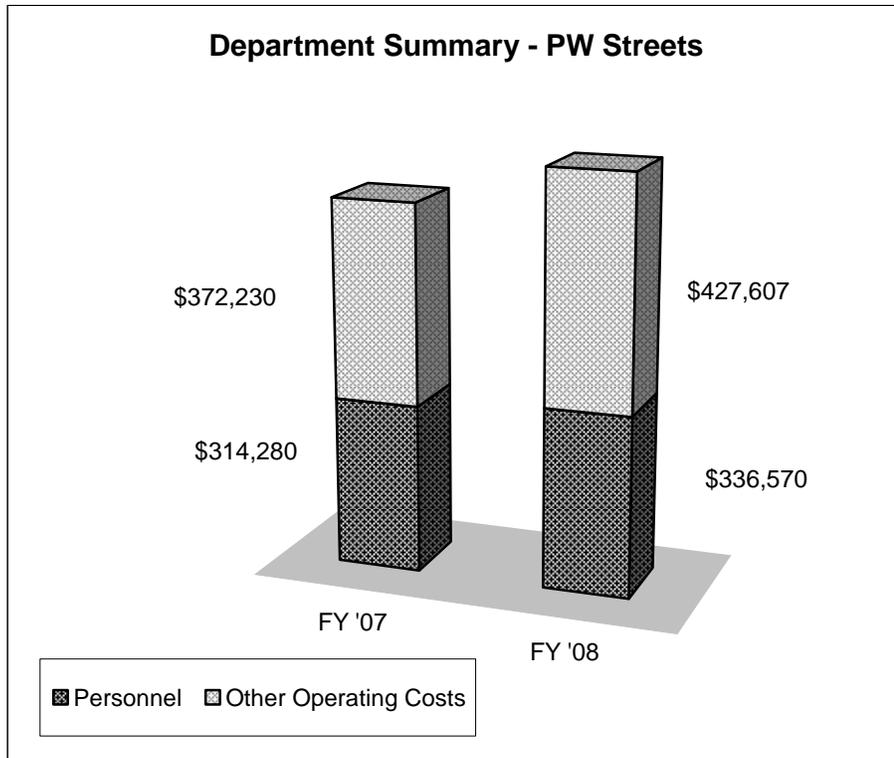


Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 343,993	\$ 314,280	\$ 336,570
Contractual	169,146	161,575	192,648
Commodities	925,448	186,477	211,300
Other Operating	55,771	24,178	23,659
Totals	\$ 1,494,358	\$ 686,510	\$ 764,177

Staffing FTE's 8

Debt Service Leases	Principal	Interest	Final Payment
Street Sweeper	26,786	524	09/10/08
Grader	4,584	21	11/10/07
Totals	\$ 31,370	\$ 545	

Public Works Street Department - continued



Public Works Street Department – Capital Outlay

Account Number: 504-00

Name: Mechanical & Auto Equipment

Amount: \$ 12,000

DESCRIPTION

Salt spreader

Account Number: 506-04

Name: Storm Drainage

Amount: \$ 15,000

DESCRIPTION

Replace storm water drainage tubes.

Account Number: 507-00

Name: Sidewalk Improvements

Amount: \$ 5,000

DESCRIPTION

Ongoing program which reimburses owners' for approximately half of the cost to replace their sidewalks.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE CODE: 10-13-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	239,087	250,963	238,096	219,914	235,464
115-00 Overtime	8,615	4,578	3,925	8,500	9,000
120-00 FICA Contribution	20,112	20,117	19,117	18,105	18,831
140-00 Group Insurance-Employee	35,132	42,457	40,749	42,343	46,704
140-01 Group Insurance-Offset	22,588	17,508	14,941	2,715	284
150-00 Retirement Contrib - LAGERS	19,468	20,890	21,074	18,164	21,240
150-01 Retirement Contrib - ICMA	4,192	4,089	4,179	3,095	3,369
160-00 Unemployment Insurance	202	4,029	254	---	---
170-00 Longevity	2,604	1,938	1,658	1,444	1,678
SUBTOTAL	352,000	366,569	343,993	314,280	336,570
CONTRACTUAL SERVICES					
201-00 Utilities	6,924	7,458	8,438	8,000	8,200
201-01 Street lights	73,381	77,488	80,353	84,000	88,500
202-00 Telephone	1,026	1,078	1,073	900	1,000
203-00 Printing & Advertising	646	182	448	250	400
205-00 Postage	1	---	18	---	---
207-00 Travel & Training	271	193	168	310	200
209-00 Subsistence	547	403	337	300	350
210-00 Maintenance/Building	2,494	165	6,727	---	17,000
211-00 Maint/Equip-O/S Vendors	1,708	5,319	4,294	6,021	5,000
211-02 Central Garage - Parts	14,778	12,907	11,005	12,200	12,800
211-04 Central Garage - Overhead	46,190	41,504	41,795	40,144	43,148
212-00 Maintenance/Other	14,549	14,903	13,175	8,000	14,200
213-00 Rents	78	---	---	---	---
215-00 Radio Maintenance	---	50	---	150	550
216-00 Professional Services	50	---	708	---	---
299-00 Other Contractual Services	2,216	1,213	607	1,300	1,300
SUBTOTAL	164,859	162,863	169,146	161,575	192,648

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE

CODE: 10-13-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
COMMODITIES					
301-00 Office Supplies	1,080	1,683	510	1,000	1,000
302-00 Fuel & Lubricants	20,279	28,603	28,587	30,000	35,000
303-00 Chemicals	21,344	20,031	17,865	22,000	24,000
305-00 Tires-Batteries-Accessories	5,932	327	271	6,350	6,350
306-00 Janitorial Supplies	696	744	714	800	850
307-00 Parts - Equipment Maintance	8,339	7,590	6,981	8,000	14,000
308-00 Maint/Constr-Streets, Etc.	42,875	55,171	60,295	48,500	50,000
308-01 Maint/Constr-Buildings, Etc.	1,922	631	394	650	1,000
308-02 Maint/Constr-Asphalt Overlay	15,070	---	806,684	65,277	75,000
309-00 Training Materials	---	263	---	100	100
312-00 Heating Supplies	---	---	277	400	400
330-00 Safety Equipment & Supplies	700	1,325	909	1,000	1,000
399-00 General Supplies	2,648	2,090	1,961	2,400	2,600
SUBTOTAL	120,885	118,458	925,448	186,477	211,300
OTHER CHARGES					
401-00 Insurance	20,551	30,313	55,669	24,078	23,559
402-00 Memberships & Subscriptions	24	24	102	100	100
499-00 Miscellaneous Charges	21	---	---	---	---
SUBTOTAL	20,596	30,337	55,771	24,178	23,659
CAPITAL OUTLAY					
502-00 Buildings	3,119	---	---	---	---
504-00 Mechanical & Auto Equipment	166,722	---	33,643	---	12,000
506-04 Storm Drainage Improvements	23,903	15,867	3,170	7,000	15,000
507-00 Sidewalk Improvements	11,516	4,439	2,026	5,000	5,000
SUBTOTAL	205,260	20,306	38,839	12,000	32,000
DEBT SERVICE					
601-00 Lease - Principal	41,073	68,570	68,136	61,586	31,370
602-00 Lease - Interest	5,560	6,489	4,567	2,234	545
SUBTOTAL	46,633	75,059	72,703	63,820	31,915
TOTAL PW-STREET MAINT	\$ 910,233	\$ 773,592	\$ 1,605,900	\$ 762,330	\$ 828,092

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Code Enforcement Department

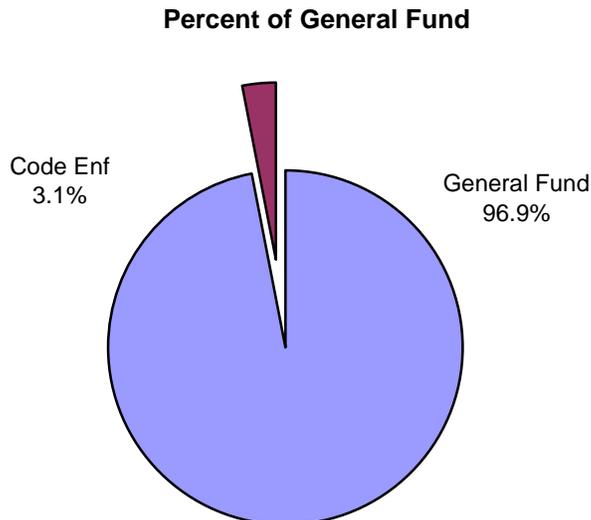
Overview and Description

The code enforcement department conducts a vast array of duties within the City of Maryville. Routine inspections comprise the majority of the daily activity, but this department also complete intensive reviews of all structures built in the city limits. These plan reviews range from outlet spacing to health and safety aspects of the building, as well as determining if the local codes are being meet. The chief code enforcement officer is a certified inspector with the International codes council. Last year alone this department conducted over 2000 inspections of property in Maryville, and issued over 650 permits, generating over 65,000 dollars in revenue from these permits.

Code enforcement responds to all types of calls within the City from property line disputes to strange animal behavior. This department oversees the board of code appeals and the board of zoning adjustment. These boards are available to citizens when they do not agree with the codes adopted by the City, so that the best resolution can be resolved for the citizens of Maryville.

Performance Goals and Objectives

- ▶ Maintain an accident-free year by following all safety rules
- ▶ Obtain certification in two area of building inspection
- ▶ Obtain recertification in all areas of building inspection
- ▶ Update the City of Maryville Codes
- ▶ Complete monthly safety inspections of all City building
- ▶ Process nuisance complaints in 3 day time period from initial complaint
- ▶ Handle each person in a professional courteous and understanding manner
- ▶ Increase the public awareness and understanding of the Maryville ordinances
- ▶ Implement a computerized permit tracking and integration of Code enforcement and GIS technology

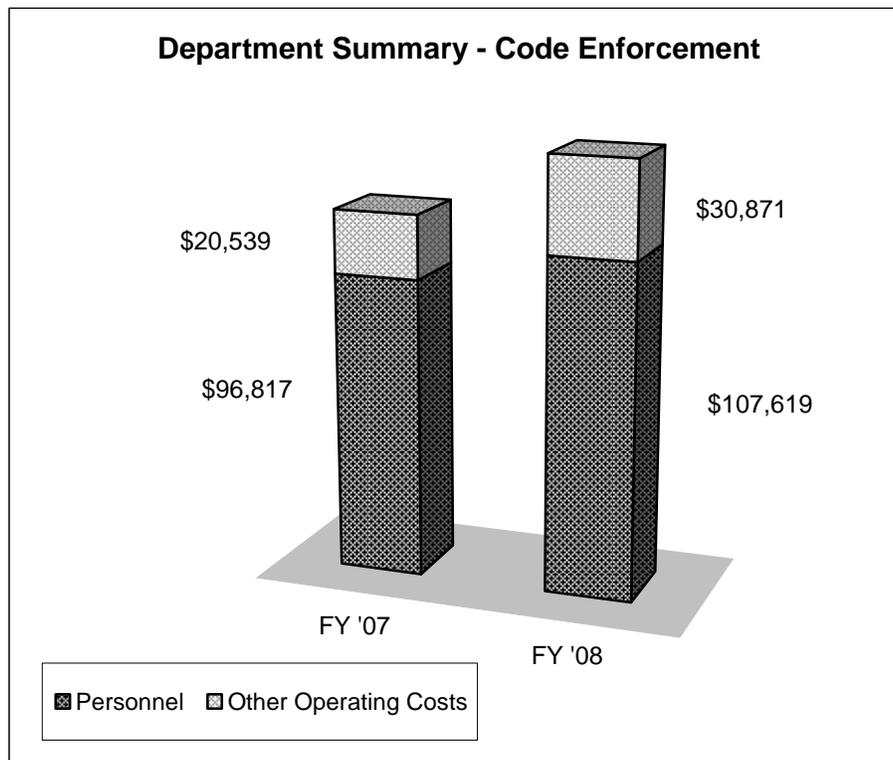


Code Enforcement Department

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 96,940	\$ 96,817	\$ 107,619
Contractual	7,994	8,394	19,711
Commodities	4,011	5,261	4,225
Other Operating	5,926	6,884	6,935
Totals	\$ 114,871	\$ 117,356	\$ 138,490

Staffing

2



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: CODE ENFORCEMENT CODE: 10-14-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	61,759	64,434	68,429	64,915	69,647
115-00 Overtime	---	---	---	100	250
120-00 FICA Contribution	4,646	4,900	5,190	4,828	5,375
140-00 Group Insurance-Employee	7,312	8,436	9,663	10,279	11,724
140-01 Group Insurance-Offset	4,277	4,904	5,459	10,235	13,344
150-00 Retirement Contrib - LAGERS	5,043	5,604	6,183	5,014	6,040
150-01 Retirement Contrib - ICMA	1,584	1,598	1,700	1,012	875
170-00 Longevity	268	292	316	434	364
SUBTOTAL	84,889	90,168	96,940	96,817	107,619
CONTRACTUAL SERVICES					
202-00 Telephone	1,664	1,669	1,592	973	900
203-00 Printing & Advertising	341	39		637	600
205-00 Postage	1,408	721	1,064	1,145	1,000
207-00 Travel & Training	511	842	2,257	2,200	2,500
211-02 Central Garage - Parts	10	---	522	535	300
211-04 Central Garage - Overhead	766	276	544	536	411
216-00 Professional Services	5,172	2,182	1,140	1,000	2,000
299-00 Other Contractual Services	11	---	875	1,368	12,000
SUBTOTAL	9,883	5,729	7,994	8,394	19,711
COMMODITIES					
301-00 Office Supplies	2,141	1,492	1,702	2,734	2,000
302-00 Fuel & Lubricants	951	1,581	2,157	1,582	1,500
309-00 Training Materials	70	---	---	500	500
330-00 Safety Equip & Supplies	---	---	---	50	50
399-00 General Supplies	30	79	152	395	175
SUBTOTAL	3,192	3,152	4,011	5,261	4,225
OTHER CHARGES					
401-00 Insurance	4,231	4,930	5,701	6,504	6,685
402-00 Membership & Subscriptions	797	425	225	380	250
SUBTOTAL	5,028	5,355	5,926	6,884	6,935
CAPITAL OUTLAY					
503-00 Office Equipment	1,095	---	---	---	---
504-00 Mech & Auto Equipment	16,356	---	---	---	---
SUBTOTAL	17,451	---	---	---	---
TOTAL CODE ENFORCEMENT	\$ 120,443	\$ 104,404	\$ 114,871	\$ 117,356	\$ 138,490

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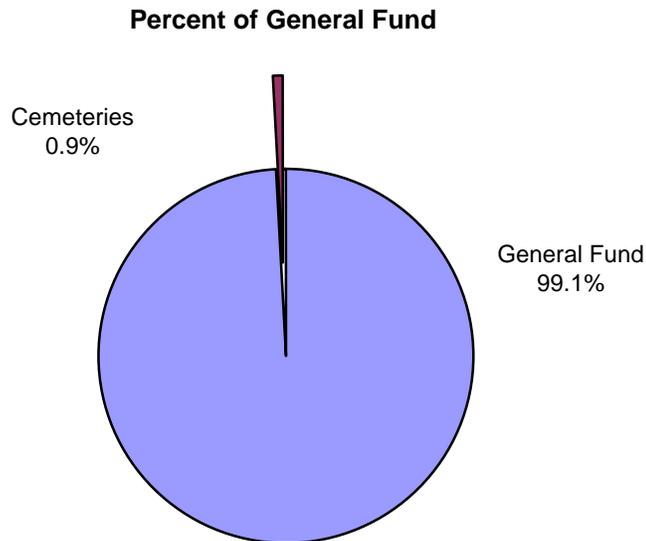
Oak Hill Cemetery Maintenance Department

Overview and Description

Cemetery Maintenance handles the mowing and maintenance of Oak Hill Cemetery, including grave openings and closings. When needed, this department will assist with water/sewer maintenance projects.

Performance Goals and Objectives

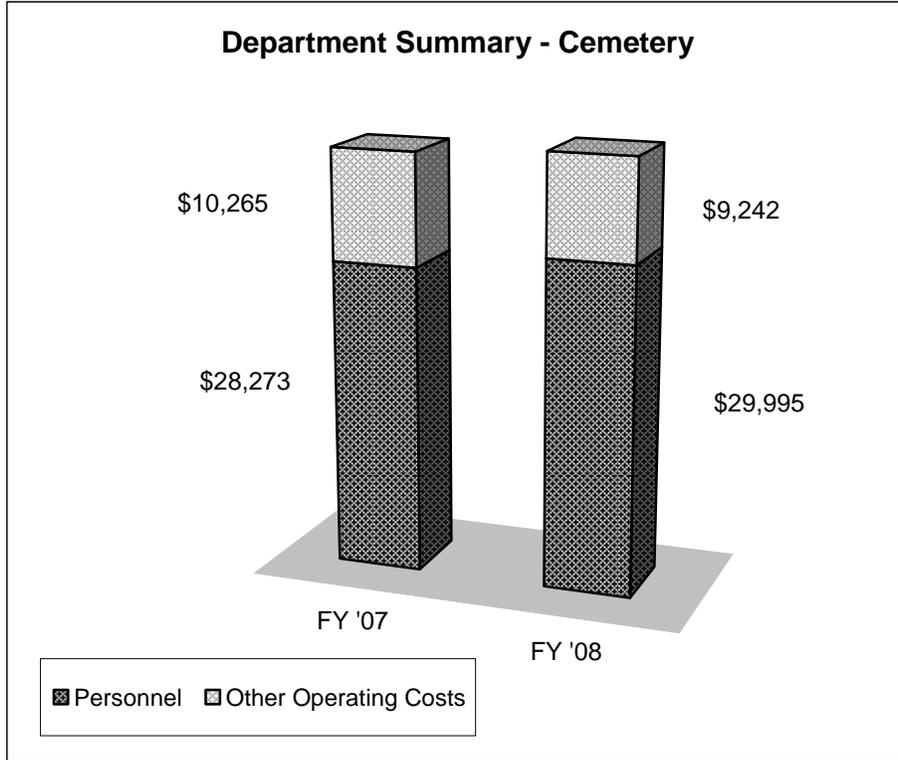
- ▶ Align and reset headstones in the older section of the cemetery grounds
- ▶ Plant Shrubbery and flowers (perennials) round the signage on Main street
- ▶ Install fencing along the east side of the cemetery and install gates to help with traffic control and vandalism
- ▶ Follow all safety rules, and improve appearance



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ ---	\$ 28,273	\$ 29,995
Contractual	1,089	4,032	3,222
Commodities	3,464	5,236	3,850
Other Operating	1,437	997	2,170
Totals	\$ 5,990	\$ 38,538	\$ 39,237

Staffing FTE's .8

Oak Hill Cemetery Maintenance Department - continued



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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: CEMETARY MAINTENANCE CODE: 10-15-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	14,894	---	---	21,250	22,722
115-00 Overtime	147	---	---	700	700
120-00 FICA Contribution	1,318	---	---	1,672	1,798
140-00 Group Insurance-Employee	1,626	---	---	2,735	2,915
140-01 Group Insurance-Offset	878	---	---	---	---
150-00 Retirement Contrib - LAGERS	1,157	---	---	1,530	1,452
150-01 Retirement Contrib - ICMA	227	---	---	312	322
170-00 Longevity	205	---	---	74	86
SUBTOTAL	20,452	---	---	28,273	29,995
CONTRACTUAL SERVICES					
201-00 Utilities	1,503	355	159	250	350
202-00 Telephone	234	---	---	---	---
205-00 Postage	---	---	6	---	---
211-00 Maint/Equip-O/S Vendors	528	70	23	284	100
211-02 Central Garage - Parts	81	248	---	300	350
211-04 Central Garage - Overhead	922	904	635	1,328	822
212-00 Maintenance-Other	---	426	---	500	500
213-00 Rents	---	---	266	560	600
299-00 Other Contractual Services	2,142	426	---	810	500
299-01 Miriam Cemetery Expenses	---	---	---	---	---
SUBTOTAL	5,410	2,429	1,089	4,032	3,222
COMMODITIES					
301-00 Office Supplies	209	70	363	250	400
302-00 Fuel & Lubricants	1,391	1,424	2,637	3,000	1,500
303-00 Chemicals	---	---	---	500	500
305-00 Tires-Batteries-Accessories	25	43	---	100	100
306-00 Janitorial Supplies	32	---	---	---	---
307-00 Parts - Equipment Maintance	269	586	118	369	500
308-00 Maint/Constr-Streets, Etc.	---	---	---	67	100
308-01 Maint/Constr-Buildings, Etc.	---	---	107	500	200
330-00 Safety Equipment & Supplies	---	---	---	100	150
399-00 General Supplies	279	329	239	350	400
SUBTOTAL	2,205	2,452	3,464	5,236	3,850
OTHER CHARGES					
401-00 Insurance	2,811	1,286	---	---	2,170
499-00 Miscellaneous Charges	203	348	1,437	997	---
SUBTOTAL	3,014	1,634	1,437	997	2,170

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: CEMETARY MAINTENANCE CODE: 10-15-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	---	6,836	---	---
SUBTOTAL	---	---	6,836	---	---
TOTAL CEMETARY MAINT	<u>\$ 31,081</u>	<u>\$ 6,515</u>	<u>\$ 12,826</u>	<u>\$ 38,538</u>	<u>\$ 39,237</u>

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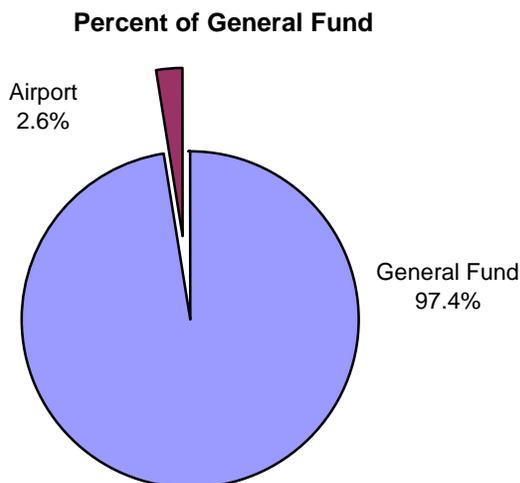
Airport Maintenance Department

Overview and Description

The Airport Manager and Fixed Base Operator is a joint position at the Northwest Missouri Regional Airport. Specifically, the Department of Airport Management is tasked with the daily operation of the Northwest Missouri Regional Airport. These operations involve ensuring the safety of the airport property for both persons and aviations purposes. This observation includes checking the runway and apron areas for foreign matter, which can be picked up by the propeller or cause damage to the airframe and tires. Other duties are to maintain staff at the airport from 8 am – 7 pm during the summer season, and 8 a.m. – 6 p.m. during the winter season. Maintaining and monitoring proper operations of all air flight equipment including the Unicom system, beacon, wind tee, lighting, AWOS, DTN and NDB are also key operations of the airport system. Also, maintenance of the airport grounds and the availability of the courtesy vehicle are key when putting the city's best foot forward for visitors and economic development purposes.

Performance Goals and Objectives

- ▶ Complete upgrades under planned contract for runway, taxiway, and apron area improvements
- ▶ Maintain and create a staffing plan for the new terminal building
- ▶ Maintain all scheduling for the new terminal building for events
- ▶ Maintain better control of the airport grounds
- ▶ Create take-off and landing reports monthly
- ▶ Improve tracking and issuing notices to airmen of existing conditions
- ▶ Identify avenues to increase revenue
- ▶ Review hanger rental policy and fee structure
- ▶ Improve upon recent inspection of airport facilities and infrastructure by MoDOT
- ▶ Development a marketing plan for the airport and its facilities for both local and outside events and travel.



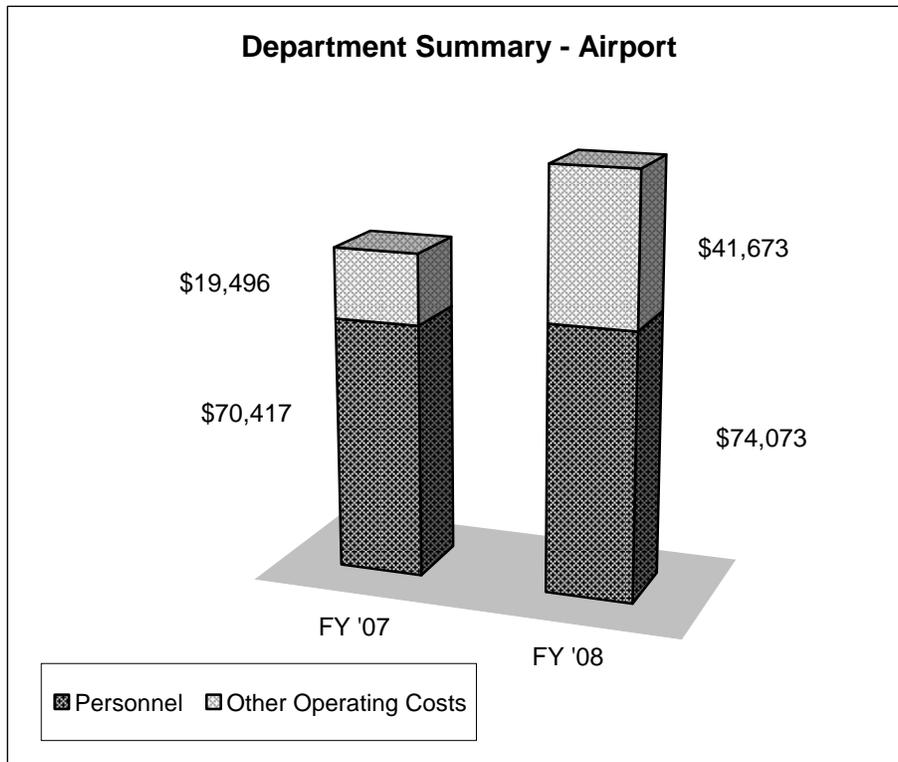
Airport Maintenance Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 67,987	\$ 70,417	\$ 74,073
Contractual	8,915	9,748	19,580
Commodities	2,268	2,819	15,525
Other Operating	6,406	6,929	6,568
Totals	\$ 85,576	\$ 89,913	\$ 115,746

Staffing FTE's

1

Debt Service Leases	Principal	Interest	Final Payment
Fuel tanks, 2	\$ 4,720	\$ 2,178	06/15/15



Airport Maintenance Department – Capital Outlay

Account Number: 599-00

Name: Other Improvement

Amount: \$1,959,813

DESCRIPTION	
Runway improvements, etc.	\$1,799,813
Fuel tanks, 2	160,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: AIRPORT MAINTENANCE

CODE: 10-16-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	50,188	49,164	49,010	49,270	52,107
115-00 Overtime	509	---	---	---	---
120-00 FICA Contribution	3,760	3,623	3,617	3,686	3,995
140-00 Group Insurance-Employee	3,789	4,350	4,964	5,580	5,942
140-01 Group Insurance-Offset	4,382	5,027	5,580	6,263	6,672
150-00 Retirement Contrib - LAGERS	3,741	4,046	4,269	4,558	4,254
150-01 Retirement Contrib - ICMA	---	---	547	968	987
170-00 Longevity	---	---	---	92	116
SUBTOTAL	66,369	66,210	67,987	70,417	74,073
CONTRACTUAL SERVICES					
201-00 Utilities	3,399	3,553	4,346	6,400	6,800
202-00 Telephone	632	785	740	710	1,000
203-00 Printing & Advertising	---	399	---	---	150
205-00 Postage	68	147	79	40	80
207-00 Travel & Training	---	244	90	250	250
210-00 Maintenance/Building	1,329	695	---	293	2,500
211-00 Maintenance/Equipment	862	1,680	590	1,000	1,800
212-00 Maintenance/Other	35	968	3,000	1,000	1,000
213-00 Rents	80	---	---	---	---
216-00 Professional Services	---	---	70	---	6,000
299-00 Other Contractual Services	144	55	---	55	---
SUBTOTAL	6,549	8,526	8,915	9,748	19,580
COMMODITIES					
302-00 Fuel & Lubricants	14	37	---	---	200
306-00 Janitorial Supplies	52	21	---	---	250
307-00 Parts - Equipment Maintance	---	328	---	---	175
308-00 Maint/Constr-Streets, Etc.	---	---	---	267	7,500
308-01 Maint/Constr-Buildings, Etc.	22,443	5,146	---	298	5,000
312-00 Heating Supplies	2,068	1,267	2,149	2,054	2,200
399-00 General Supplies	32	---	119	200	200
SUBTOTAL	24,609	6,799	2,268	2,819	15,525
OTHER CHARGES					
401-00 Insurance	3,611	4,970	4,618	4,841	4,968
402-00 Membership & Subscriptions	1,416	1,766	1,788	1,788	1,600
415-00 Operating Permits/Fees	75	---	---	300	---
SUBTOTAL	5,102	6,736	6,406	6,929	6,568

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: AIRPORT MAINTENANCE CODE: 10-16-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
502-00 Buildings	---	---	471,994	5,090	5,000
504-00 Mechanical & Auto Equip	14,209	---	---	---	1,000
599-00 Other Improvements	---	82,501	62,473	48,546	1,959,813
SUBTOTAL	<u>14,209</u>	<u>82,501</u>	<u>534,467</u>	<u>53,636</u>	<u>1,965,813</u>
DEBT SERVICE					
601-00 Lease - Principal	2,664	4,676	4,818	2,051	4,720
602-00 Lease - Interest	228	282	140	15	2,178
SUBTOTAL	<u>2,892</u>	<u>4,958</u>	<u>4,958</u>	<u>2,066</u>	<u>6,898</u>
TOTAL AIRPORT MAINT	<u>\$ 119,730</u>	<u>\$ 175,730</u>	<u>\$ 625,001</u>	<u>\$ 145,615</u>	<u>\$ 2,088,457</u>

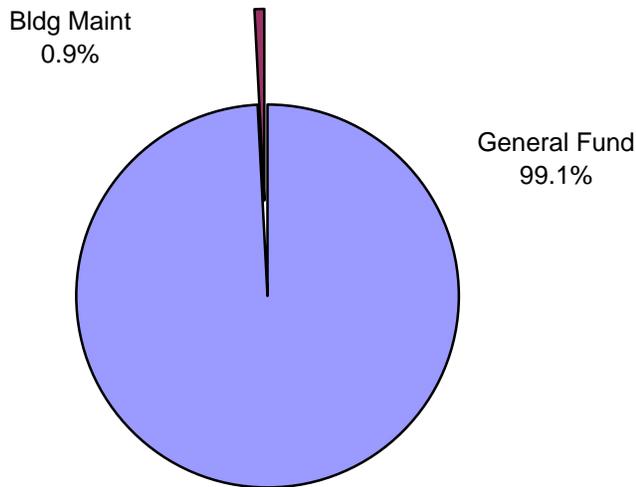
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Building Maintenance Department

Overview and Description

This department accounts for the general upkeep of City Hall. All the utilities, custodial services, flower beds, and maintenance of the building are reflected here.

Percent of General Fund



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Contractual	\$ 22,313	\$ 26,325	\$ 27,300
Commodities	1,510	6,881	9,600
Other Operating	712	966	999
Totals	\$ 24,535	\$ 34,172	\$ 37,899

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: BUILDING MAINTENANCE CODE: 10-17-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES					
201-00 Utilities	8,523	9,164	9,301	9,500	12,000
210-00 Maintenance/Building	2,590	5,581	1,925	4,584	5,000
211-00 Maint/Equip-O/S Vendors	20	105	273	2,144	300
299-00 Other Contractual Services	6,768	10,043	10,814	10,097	10,000
SUBTOTAL	<u>17,901</u>	<u>24,893</u>	<u>22,313</u>	<u>26,325</u>	<u>27,300</u>
COMMODITIES					
306-00 Janitorial Supplies	1,199	1,195	1,196	1,054	1,100
308-00 Maint/Constr-Streets	741	---	---	450	1,500
308-01 Maint/Constr-Buildings, Etc.	10,019	8	2	500	3,000
399-00 General Supplies	298	360	312	4,877	4,000
SUBTOTAL	<u>12,257</u>	<u>1,563</u>	<u>1,510</u>	<u>6,881</u>	<u>9,600</u>
OTHER CHARGES					
401-00 Insurance	650	425	712	966	999
SUBTOTAL	<u>650</u>	<u>425</u>	<u>712</u>	<u>966</u>	<u>999</u>
TOTAL BUILDING MAINT	<u>\$ 30,808</u>	<u>\$ 26,881</u>	<u>\$ 24,535</u>	<u>\$ 34,172</u>	<u>\$ 37,899</u>

GIS Department

Overview and Description

The GIS department is responsible for mapping of the City utilities. It keeps an ongoing record of water and sewer lines that are constructed within the City as well as utilities that are added in City right-of-way. This department continually updates the City zoning map and offers assistance to the general public with zoning questions and utility locations. Mapping of the Mozingo lake area is another aspect of the GIS department; a database of the infrastructure at Mozingo Lake is currently underway.

Many of the mappings and drawings located in City Hall have been created and modified as well as printed in the GIS department. GIS has the capability of printing large scale maps of the City with many layers of information contained on those maps. Recent projects include mapping street conditions in Maryville, with traffic counts on the streets and the type of street with the condition.

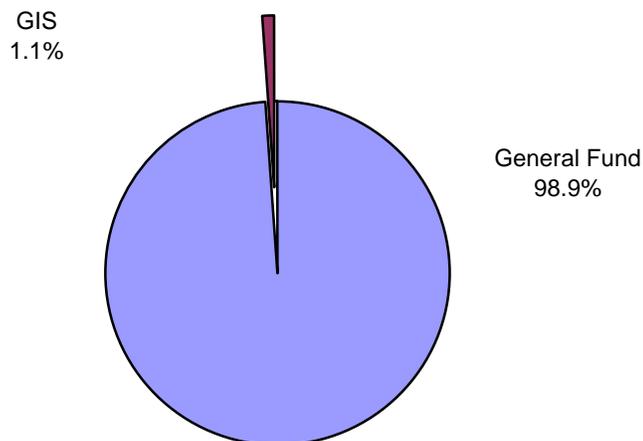
A future project will be the mapping of all property owners water meter pits in the customer's yard, as well as updating a flyover map of the City. This information is very useful for future planning and development. Another project is to complete a mapping of the actual flow of water through the City's water system. This would help to track and identify areas in Maryville that have either low flow or poor water service.

The GIS department has a wealth of information in regards to lot sizes, property owners, and utility locations. The information gathered is utilized daily by City staff and is available to the general public to use and view at no charge.

Performance Goals and Objectives

- ▶ Create aerial photos of Maryville to assist in the mapping system
- ▶ Locate all water meters in the system and enter into the mapping system
- ▶ Update maps to include water flow and valve placement

Percent of General Operating Expenditures

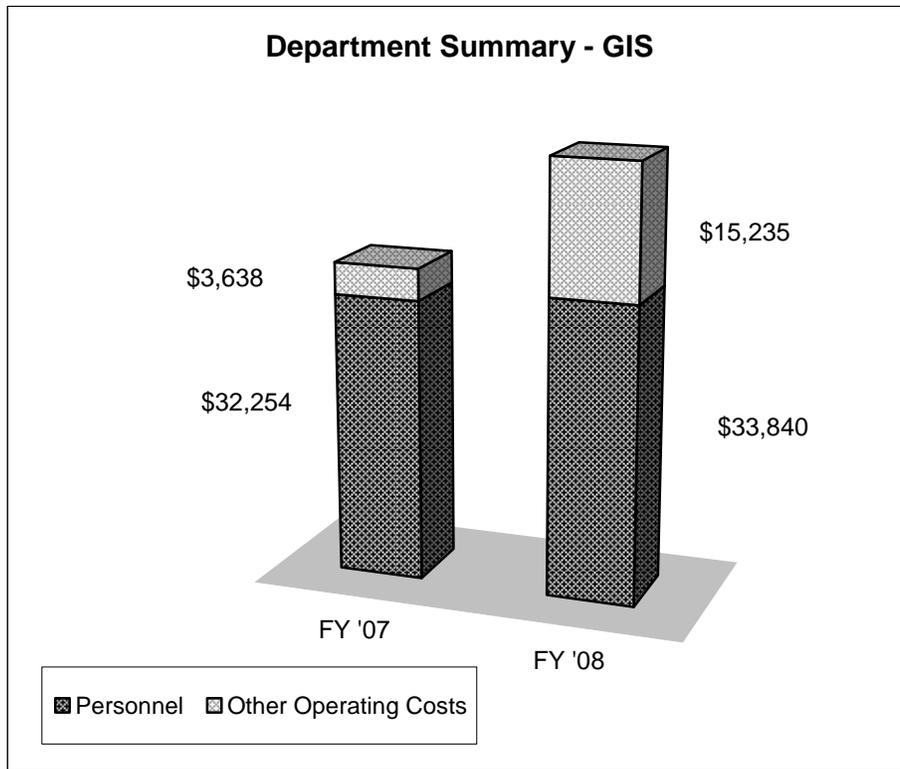


GIS Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 13,890	\$ 32,254	\$ 33,840
Contractual	451	1,450	11,700
Commodities	625	1,128	1,250
Other Operating	2,734	1,060	2,285
Totals	\$ 17,700	\$ 35,892	\$ 49,075

Staffing

1



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: GENERAL
DEPARTMENT: GIS

CODE: 10-18-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	50,136	27,382	10,360	22,360	23,447
120-00 FICA Contribution	3,901	1,991	790	1,710	1,794
140-00 Group Insurance-Employee	5,534	3,472	2,554	5,470	5,830
140-01 Group Insurance-Offset	5,720	4,143	67	342	284
150-00 Retirement Contrib - LAGERS	4,061	2,358	---	1,929	2,016
150-01 Retirement Contrib - ICMA	750	677	119	443	469
170-00 Longevity	322	---	---	---	---
SUBTOTAL	70,424	40,023	13,890	32,254	33,840
CONTRACTUAL SERVICES					
202-00 Telephone	301	316	308	250	200
203-00 Printing & Advertising	---	---	---	100	100
205-00 Postage	---	---	---	---	---
207-00 Travel & Training	2,349	23	---	500	800
211-00 Maint/Equip-O/S Vendors	1,200	410	---	500	500
216-00 Professional Services	115	115	143	100	100
299-00 Other Contractual Services	---	---	---	---	10,000
SUBTOTAL	3,965	864	451	1,450	11,700
COMMODITIES					
301-00 Office Supplies	412	92	426	1,000	1,000
302-00 Fuel & Lubricants	93	---	---	---	---
399-00 General Supplies	19	599	199	128	250
SUBTOTAL	524	691	625	1,128	1,250
OTHER CHARGES					
401-00 Insurance	4,120	4,083	2,734	1,060	2,285
402-00 Membership & Subscriptions	---	115	---	---	---
SUBTOTAL	4,120	4,198	2,734	1,060	2,285
CAPITAL OUTLAY					
503-00 Office Equipment	2,482	---	6,411	---	---
SUBTOTAL	2,482	---	6,411	---	---
TOTAL GIS	\$ 81,515	\$ 45,776	\$ 24,111	\$ 35,892	\$ 49,075

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

PARKS AND RECREATION FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Administration	149,244	41,970	3,000	134,584	328,798	---	---	328,798
Donaldson Park	2,580	11,330	14,850	124	28,884	---	---	28,884
Personal Training	---	27,100	350	---	27,450	---	---	27,450
Park Maintenance	227,947	16,840	52,215	16,733	313,735	14,203	---	327,938
Summer Ball	6,127	2,920	15,365	655	25,067	---	---	25,067
Basketball	17,770	680	4,340	2,511	25,301	---	---	25,301
Volleyball	3,785	---	850	335	4,970	---	---	4,970
Soccer	---	500	850	---	1,350	---	---	1,350
Aquatic Center	82,140	25,650	24,800	6,312	138,902	---	---	138,902
Community Ctr	197,585	53,700	20,100	16,107	287,492	23,047	---	310,539
Totals	\$ 687,178	\$ 180,690	\$ 136,720	\$ 177,361	\$ 1,181,949	\$ 37,250	\$ -	\$ 1,219,199
Total Cash Available								\$ 1,219,199
Difference								\$ ---
% of Total Budget	56.36%	14.82%	11.21%	14.55%	96.94%	3.06%	0.00%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

PARKS & RECREATION

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
ADVALOREM TAXES					
20R5071000 Real Estate	225,168	231,365	236,592	239,170	241,750
20R5071100 Personal Property	104,051	104,270	108,602	104,780	106,000
20R5071200 Merchants Surtax	23,200	24,251	23,742	24,914	26,000
20R5071300 Utility Property	8,183	8,276	6,868	7,039	7,200
20R5081200 Penalties & Interest	2,980	2,854	3,089	3,200	3,300
SUBTOTAL	363,582	371,016	378,893	379,103	384,250
SALES TAX					
20R5101000 Sales Tax	189,865	196,527	183,632	198,750	190,300
SUBTOTAL	189,865	196,527	183,632	198,750	190,300
OTHER TAXES					
20R5901000 Intangible Property	1,605	86	470	195	400
SUBTOTAL	1,605	86	470	195	400
SERVICE CHARGES & FEES					
20R6502000 Swimming Pool-Season Passes	28,350	25,520	29,310	34,974	32,000
20R6502001 Swimming Pool-Daily Passes	25,535	29,155	31,743	40,000	41,000
20R6502002 Swimming Pool-Swim Lessons	10,534	9,030	9,128	11,818	11,250
20R6502003 Swimming Pool-Pool Rental	190	255	1,670	1,965	750
20R6502004 Swimming Pool-Swim Team	2,607	2,995	3,395	3,797	3,000
20R6502005 Concession Stand	12,715	13,963	17,404	16,000	17,000
20R6502006 Swim Pool-Value Pass	---	---	4,415	3,806	---
20R6502008 Training Fees	3,210	2,515	2,440	6,600	6,600
20R6502009 Swimming Pool-Aerobics	700	335	219	300	---
20R6502201 Reservations-Shelter House	1,820	1,855	1,670	2,328	1,800
20R6502501 Summer Ball-Adult Softball	12,241	11,779	11,658	12,901	12,800
20R6502503 Summer Ball-Youth	4,791	9,950	11,681	14,339	13,900
20R6502504 Summer Ball-Co-Ed Softball	8,822	8,924	8,813	11,068	9,000
20R6502505 Field Rental	4,472	2,395	4,620	3,000	3,500
20R6502509 Maintenance-South Beal Fence	1,450	1,100	1,850	1,200	1,300
20R6502601 Basketball-Adult	5,706	6,164	6,914	5,417	5,700
20R6502602 Basketball-Youth	1,028	1,328	2,756	6,673	2,200
20R6502603 Basketball-Summer	9,764	15,254	15,596	12,500	15,360
20R6502604 Basketball-Open Gym	22	---	---	---	---
20R6502605 Basketball-Youth League	1,470	---	---	---	2,200
20R6502701 Volleyball-Summer & Fall	4,244	3,990	3,952	4,000	3,760
20R6502702 Volleyball-Spring	6,238	5,366	5,833	6,163	6,270
20R6502703 Volleyball-Sand	4,086	3,261	3,774	3,620	3,275
20R6503000 MAC Personal Training Fee	---	---	29,353	44,540	45,000
20R6503200 DWP Soccer Fees	480	4,103	876	1,036	1,400
20R6503201 DWP Football Fees	480	405	0	400	700
20R6503202 DWP Concession Stand	8,381	9,079	11,516	10,000	12,000
20R6503203 Amphitheater	---	125	---	---	---

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

PARKS & RECREATION						
	2004	2005	2006	2007	2008	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>	
SERVICE CHARGES & FEES, continued						
20R6505100	Community Ctr-Annual Passes	137,115	137,475	144,651	140,000	145,000
20R6505101	Community Ctr-Daily Passes	8,396	4,847	6,376	6,100	6,100
20R6505102	Community Ctr-Child Care	583	206	173	175	180
20R6505103	Community Ctr-Track/Senior Trk	10,659	13,291	12,889	15,500	15,500
20R6505105	Community Ctr-Combo Pass	20,807	20,502	16,257	13,758	13,500
20R6505106	Community Ctr-Value Pass	11,097	12,585	9,748	9,600	9,600
20R6505107	Community Ctr-Rentals	20,635	17,755	17,679	16,000	16,000
20R6505108	Community Ctr-Aerobic/Dance	---	---	---	---	1,200
20R6505109	Community Ctr-Programs/Class	6,898	22,708	23,882	21,000	18,800
20R6505110	Community Ctr-Merchandise Sale	12,790	4,673	4,416	10,607	6,600
20R6505205	Soccer - Youth League	1,281	876	933	---	1,200
20R6505215	Soccer - League	798	630	180	1,167	1,300
	SUBTOTAL	<u>390,395</u>	<u>404,394</u>	<u>457,770</u>	<u>492,352</u>	<u>486,745</u>
OTHER REVENUES						
20R8901000	Interest on Investments	2,682	7,036	12,776	15,000	13,000
20R8902000	Donations	50	1,568	1,100	---	---
20R8902001	Designated Donations	15,559	4,639	5,299	60,450	2,000
20R8909000	Miscellaneous	10,020	10,037	13,174	16,646	13,500
20R8909002	Vending Machine Revenue	156	1,304	2,496	4,840	3,500
20R8909003	Discount Passes	3,086	2,671	2,284	3,956	2,500
	SUBTOTAL	<u>31,553</u>	<u>27,255</u>	<u>37,129</u>	<u>100,892</u>	<u>34,500</u>
20R9501000	OTHER FIN SOUR-CAP LEASE	60,000	---	---	---	---
	TOTAL PARK & RECREATION REVENUES	<u>1,037,000</u>	<u>999,278</u>	<u>1,057,894</u>	<u>1,171,292</u>	<u>1,096,195</u>
	UNRESTRICTED CASH BALANCE FORWARD	104,608	130,308	118,714	145,000	123,004
	TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 1,141,608</u>	<u>\$ 1,129,586</u>	<u>\$ 1,176,608</u>	<u>\$ 1,316,292</u>	<u>\$ 1,219,199</u>

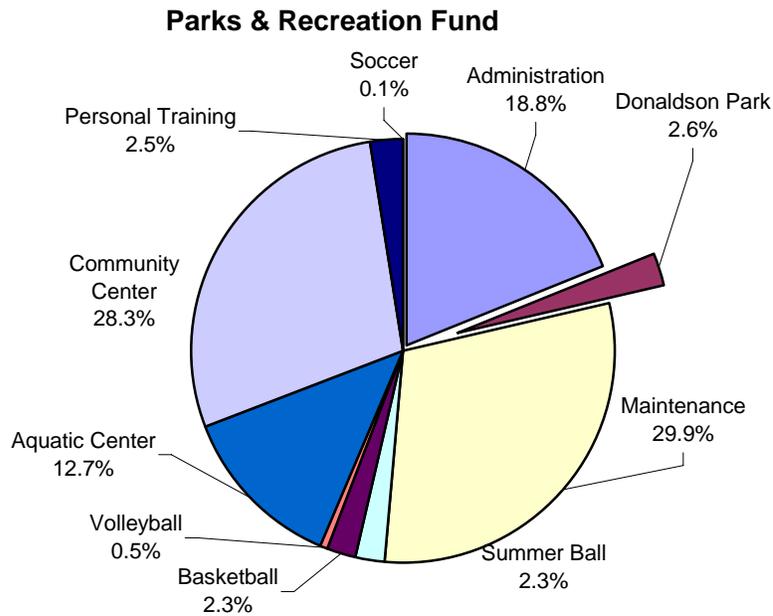
Parks and Recreation Fund

Overview and Description

The Maryville Park and Recreation Board strives to meet the leisure needs of the Maryville Community. Input from citizen surveys, public forums and citizen groups have led to new parks, facilities and programs.

The goal of the Board is to provide programs and facilities to improve the quality of life for area residents. Opportunities for all age groups to be active and remain healthy are a goal of the leisure services provided through the department. New facilities have been developed to expand these offerings and to attract additional users from surrounding communities.

The Board addresses recreation, parks and facilities within the MPR Park System. Recreation programs and activities are provided to meet the needs of those who wish to be active and participate in group leisure pursuits.



Parks and Recreation Fund

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 620,555	\$ 650,921	\$ 687,178
Contractual	180,956	188,838	180,690
Commodities	130,349	143,150	136,720
Other Operating	55,957	57,442	54,278
Totals	\$ 987,817	\$ 1,040,351	\$ 1,058,866

Staffing :

Administration Full Time	3
Maintenance Full Time	4
Maintenance Part Time	12
Aquatic Center Part Time	45

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: ADMINISTRATION

CODE: 20-20-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	112,341	104,194	108,401	111,599	113,831
115-00 Overtime	---	18	---	---	---
120-00 FICA Contribution	8,569	7,886	8,336	8,657	8,755
140-00 Group Insurance-Employee	12,037	12,059	9,817	11,100	13,680
140-01 Group Insurance-Offset	5,009	5,247	1,327	---	---
150-00 Retirement Contrib - LAGERS	8,142	8,364	9,310	10,491	10,700
150-01 Retirement Contrib - ICMA	1,551	1,327	1,640	1,615	1,630
170-00 Longevity	972	448	562	610	648
SUBTOTAL	148,621	139,543	139,393	144,072	149,244
CONTRACTUAL SERVICES					
202-00 Telephone	4,967	4,895	4,930	4,400	5,160
203-00 Printing & Advertising	4,289	3,687	2,182	3,621	4,000
205-00 Postage	414	417	283	300	360
207-00 Travel & Training	1,661	2,977	3,266	4,000	3,600
211-00 Maint/Equip-O/S Vendors	650	1,680	850	---	900
214-00 Independent Audit	2,041	2,073	2,502	2,612	2,750
216-00 Professional Services	---	---	25	---	---
299-00 Other Contractual Services	12,742	15,650	16,286	23,320	25,200
SUBTOTAL	26,764	31,379	30,324	38,253	41,970
COMMODITIES					
301-00 Office Supplies	1,490	1,099	414	1,500	2,500
304-00 Uniforms	---	---	---	250	---
306-00 Janitorial Supplies	12	648	---	---	---
399-00 General Supplies	315	794	914	700	500
SUBTOTAL	1,817	2,541	1,328	2,450	3,000
OTHER CHARGES					
401-00 Insurance	7,745	9,175	9,521	10,358	10,676
402-00 Membership & Subscriptions	1,035	915	819	800	660
406-00 Refunds	199	20	---	55	---
407-00 Transfers Out	---	---	364	2,040	---
410-00 Contingencies	---	---	---	---	123,198
420-00 Uncollectible Delinquent Taxes	571	664	439	500	---
470-00 Financial Scholarship	282	50	37	50	50
499-00 Miscellaneous Charges	4,312	3,490	5	107	---
SUBTOTAL	14,144	14,314	11,185	13,910	134,584

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: ADMINISTRATION

CODE: 20-20-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	3,145	7,092	---	---	---
599-00 Other Improvements	---	2,068	---	---	---
SUBTOTAL	<u>3,145</u>	<u>9,160</u>	<u>---</u>	<u>---</u>	<u>---</u>
DEBT SERVICE					
601-00 Lease - Principal	4,792	19,549	20,145	15,514	---
602-00 Lease - Interest	443	1,394	798	195	---
SUBTOTAL	<u>5,235</u>	<u>20,943</u>	<u>20,943</u>	<u>15,709</u>	<u>---</u>
TOTAL P & R ADMIN	<u>\$ 199,726</u>	<u>\$ 217,880</u>	<u>\$ 203,173</u>	<u>\$ 214,394</u>	<u>\$ 328,798</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: DONALDSON WESTSIDE PARK

CODE: 20-21-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	---	---	2,325	2,700	2,395
120-00 FICA Contribution	---	---	178	210	185
SUBTOTAL	---	---	2,503	2,910	2,580
CONTRACTUAL SERVICES					
201-00 Utilities	7,174	10,297	10,053	10,050	10,760
202-00 Telephone	413	410	401	1,440	420
207-00 Travel & Training	25	---	502	254	---
211-00 Maint/Equip-O/S Vendors	400	---	---	---	---
213-00 Rents	---	---	100	---	100
216-00 Professional Services	150	---	---	---	50
299-00 Other Contractual Services	435	45	2,273	---	---
SUBTOTAL	8,597	10,752	13,329	11,744	11,330
COMMODITIES					
301-00 Office Supplies	113	---	---	---	50
303-00 Chemicals	---	809	4,100	3,000	2,500
304-00 Uniforms	238	---	---	---	---
306-00 Janitorial Supplies	985	1,106	469	500	600
307-00 Parts - Equipment Maintance	---	357	633	500	500
308-00 Maint/Constr-Streets, Etc.	---	4,375	---	---	---
308-01 Maint/Constr-Buildings, Etc.	154	1,967	9	---	---
310-00 Recreational Supplies	---	873	3,407	1,850	2,400
389-00 Concession Supplies	5,133	7,119	8,722	8,000	8,800
399-00 General Supplies	471	9	1,066	500	---
SUBTOTAL	7,094	16,615	18,406	14,350	14,850
OTHER CHARGES					
401-00 Insurance	1,529	232	265	120	124
406-00 Refunds	85	235	---	---	---
499-00 Miscellaneous Charges	500	---	3	---	---
SUBTOTAL	2,114	467	268	120	124
CAPITAL OUTLAY					
599-00 Other Improvements	107	---	---	---	---
SUBTOTAL	107	---	---	---	---
DEBT SERVICE					
601-00 Lease - Principal	31,798	---	---	---	---
602-00 Lease - Interest	1,561	---	---	---	---
SUBTOTAL	33,359	---	---	---	---
TOTAL DONALDSON WESTSIDE PARK	\$ 51,271	\$ 27,834	\$ 34,506	\$ 29,124	\$ 28,884

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: PERSONAL TRAINING

CODE: 20-22-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES					
216-00 Professional Services	---	---	18,036	28,000	27,100
SUBTOTAL	---	---	18,036	28,000	27,100
COMMODITIES					
310-00 Recreational Supplies	---	---	448	400	350
SUBTOTAL	---	---	448	400	350
OTHER CHARGES					
401-00 Insurance	---	---	---	---	---
406-00 Refunds	---	---	100	---	---
SUBTOTAL	---	---	100	---	---
TOTAL P & R SUMMER BALL	\$ ---	\$ ---	\$ 18,584	\$ 28,400	\$ 27,450

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: MAINTENANCE

CODE: 20-23-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	147,094	155,867	158,206	162,070	162,544
115-00 Overtime	11,919	10,485	6,187	7,715	9,600
120-00 FICA Contribution	12,316	12,848	12,634	13,055	13,240
140-00 Group Insurance-Employee	14,608	17,092	19,395	22,000	27,120
140-01 Group Insurance-Offset	627	422	2,969		
150-00 Retirement Contrib - LAGERS	8,756	10,110	10,670	11,750	11,954
150-01 Retirement Contrib - ICMA	2,469	2,481	2,584	2,585	1,819
160-00 Unemployment Insurance	68	69	1,003	1,239	
170-00 Longevity	1,302	1,374	1,446	1,596	1,670
SUBTOTAL	199,159	210,748	215,094	222,010	227,947
CONTRACTUAL SERVICES					
201-00 Utilities	5,613	6,049	6,138	6,250	6,440
202-00 Telephone	2,102	2,502	2,377	1,890	1,900
205-00 Postage	---	9	---	7	---
207-00 Travel & Training	10	32	(8)	---	---
209-00 Subsistence	177	89	116	177	200
211-00 Maint/Equip-O/S Vendors	496	1,149	1,441	2,000	2,000
211-02 Central Garage - Parts	1,107	873	998	1,200	1,200
211-04 Central Garage - Overhead	4,849	3,773	3,344	4,880	4,000
212-00 Maintenance-Other	75	75	20,080	300	300
213-00 Rents	715	600	514	841	600
215-00 Radio Maintenance	225	133	75	177	100
216-00 Professional Services	50	100	1,300	500	100
299-00 Other Contractual Services	11	---	120	---	---
SUBTOTAL	15,430	15,384	36,495	18,222	16,840
COMMODITIES					
301-00 Office Supplies	2,027	3,589	2,116	3,500	2,800
302-00 Fuel & Lubricants	9,630	12,006	13,037	16,900	22,815
303-00 Chemicals	2,231	1,493	743	2,000	1,700
304-00 Uniforms	958	1,589	664	1,250	1,500
305-00 Tires-Batteries-Accessories	1,375	786	1,414	1,600	1,600
306-00 Janitorial Supplies	2,397	2,991	3,113	2,840	3,200
307-00 Parts - Equipment Maintance	6,998	5,280	4,804	7,800	7,000
308-00 Maint/Constr-Streets, Etc.	944	1,724	139	53	---
308-01 Maint/Constr-Buildings, Etc.	5,089	4,889	5,923	7,500	7,500
330-00 Safety Equipment & Supplies	498	369	127	700	600
399-00 General Supplies	2,505	4,068	2,632	3,553	3,500
SUBTOTAL	34,652	38,784	34,712	47,696	52,215

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: MAINTENANCE

CODE: 20-23-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	9,690	24,056	22,236	16,769	16,493
402-00 Membership & Subscriptions	---	---	---	---	240
SUBTOTAL	<u>9,690</u>	<u>24,056</u>	<u>22,236</u>	<u>16,769</u>	<u>16,733</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	21,946	8,665	1,750	---	9,720
599-00 Other Improvements	69,809	(2,647)	25,038	86,125	4,483
SUBTOTAL	<u>91,755</u>	<u>6,018</u>	<u>26,788</u>	<u>86,125</u>	<u>14,203</u>
TOTAL P & R MAINTENANCE	<u>\$ 350,686</u>	<u>\$ 294,990</u>	<u>\$ 335,325</u>	<u>\$ 390,822</u>	<u>\$ 327,938</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: SUMMER BALL

CODE: 20-24-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	13,472	6,119	4,071	6,700	5,687
115-00 Overtime	---	468	---	---	---
120-00 FICA Contribution	1,030	---	311	515	440
SUBTOTAL	<u>14,502</u>	<u>6,587</u>	<u>4,382</u>	<u>7,215</u>	<u>6,127</u>
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	---	14	53	50	---
207-00 Travel & Training	---	---	---	---	---
216-00 Professional Services	335	1,901	1,013	3,600	2,920
SUBTOTAL	<u>335</u>	<u>1,915</u>	<u>1,066</u>	<u>3,650</u>	<u>2,920</u>
COMMODITIES					
308-00 Maint/Constr-Streets, Etc.	---	---	---	253	---
308-01 Maint/Constr-Buildings, Etc.	---	---	48	---	365
310-00 Recreational Supplies	3,078	16,610	22,687	19,000	15,000
330-00 Safety Equip & Supplies	59	---	---	75	---
399-00 General Supplies	---	---	493	20	---
SUBTOTAL	<u>3,137</u>	<u>16,610</u>	<u>23,228</u>	<u>19,348</u>	<u>15,365</u>
OTHER CHARGES					
401-00 Insurance	948	1,065	1,220	770	655
406-00 Refunds	108	287	1,001	524	---
SUBTOTAL	<u>1,056</u>	<u>1,352</u>	<u>2,221</u>	<u>1,294</u>	<u>655</u>
TOTAL P & R SUMMER BALL	<u>\$ 19,030</u>	<u>\$ 26,464</u>	<u>\$ 30,897</u>	<u>\$ 31,507</u>	<u>\$ 25,067</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: BASKETBALL

CODE: 20-25-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	8,808	13,577	14,124	13,390	16,500
120-00 FICA Contribution	674	1,039	1,081	1,025	1,270
SUBTOTAL	<u>9,482</u>	<u>14,616</u>	<u>15,205</u>	<u>14,415</u>	<u>17,770</u>
CONTRACTUAL SERVICES					
207-00 Travel & Training	120	---	---	---	---
216-00 Professional Services	1,315	406	270	1,870	680
SUBTOTAL	<u>1,435</u>	<u>406</u>	<u>270</u>	<u>1,870</u>	<u>680</u>
COMMODITIES					
308-00 Maint/Constr-Streets, Etc.	1,314	---	---	---	---
310-00 Recreational Supplies	3,334	1,704	5,289	4,920	4,220
330-00 Safety Equipment & Supplies	---	---	---	45	120
SUBTOTAL	<u>4,648</u>	<u>1,704</u>	<u>5,289</u>	<u>4,965</u>	<u>4,340</u>
OTHER CHARGES					
401-00 Insurance	1,853	1,459	1,308	1,119	2,511
406-00 Refunds	630	60	18	32	---
SUBTOTAL	<u>2,483</u>	<u>1,519</u>	<u>1,326</u>	<u>1,151</u>	<u>2,511</u>
TOTAL P & R BASKETBALL	<u>\$ 18,048</u>	<u>\$ 18,245</u>	<u>\$ 22,090</u>	<u>\$ 22,401</u>	<u>\$ 25,301</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: VOLLEYBALL

CODE: 20-26-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	3,886	4,282	3,672	3,745	3,515
120-00 FICA Contribution	297	327	281	290	270
SUBTOTAL	<u>4,183</u>	<u>4,609</u>	<u>3,953</u>	<u>4,035</u>	<u>3,785</u>
COMMODITIES					
310-00 Recreational Supplies	746	778	1,419	800	850
SUBTOTAL	<u>746</u>	<u>778</u>	<u>1,419</u>	<u>800</u>	<u>850</u>
OTHER CHARGES					
401-00 Insurance	408	335	385	397	335
406-00 Refunds	51	103	139	---	---
SUBTOTAL	<u>459</u>	<u>438</u>	<u>524</u>	<u>397</u>	<u>335</u>
TOTAL P & R VOLLEYBALL	<u>\$ 5,388</u>	<u>\$ 5,825</u>	<u>\$ 5,896</u>	<u>\$ 5,232</u>	<u>\$ 4,970</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: SOCCER

CODE: 20-27-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	---	---	---	13	---
120-00 FICA Contribution	---	---	---	1	---
SUBTOTAL	---	---	---	14	---
CONTRACTUAL SERVICES					
216-00 Professional Services	---	---	500	500	500
SUBTOTAL	---	---	500	500	500
COMMODITIES					
310-00 Recreational Supplies	---	---	1,085	1,120	850
SUBTOTAL	---	---	1,085	1,120	850
TOTAL P & R SOCCER	\$ ---	\$ ---	\$ 1,585	\$ 1,634	\$ 1,350

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: AQUATIC CENTER

CODE: 20-28-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	65,901	58,703	68,678	69,950	76,275
120-00 FICA Contribution	5,041	4,492	5,254	5,380	5,865
SUBTOTAL	70,942	63,195	73,932	75,330	82,140
CONTRACTUAL SERVICES					
201-00 Utilities	22,248	9,631	14,921	15,050	15,600
202-00 Telephone	859	845	834	878	900
203-00 Printing & Advertising	4	155	(420)	300	150
205-00 Postage	21	---	45	50	---
207-00 Travel & Training	91	5,392	4,805	4,714	5,000
210-00 Maint/Bldg-O/S Vendors	---	---	1,856	---	---
211-00 Maint/Equip-O/S Vendors	25	73	---	22	---
216-00 Professional Services	3,168	3,565	3,467	4,000	4,000
299-00 Other Contractual Services	35	45	570	692	---
SUBTOTAL	26,451	19,706	26,078	25,706	25,650
COMMODITIES					
301-00 Office Supplies	637	506	400	600	800
303-00 Chemicals	6,461	5,319	7,933	6,735	8,000
304-00 Uniforms	1,517	2,330	1,951	1,950	2,050
306-00 Janitorial Supplies	1,229	1,134	1,064	1,200	1,100
307-00 Parts - Equipment Maintance	75	668	849	1,200	1,200
308-00 Maint/Constr-Streets, Etc.	699	1,433	---	723	---
308-01 Maint/Constr-Buildings, Etc.	3,837	843	1,937	2,500	600
309-00 Training Materials	3,136	---	---	---	---
310-00 Recreational Supplies	805	497	825	2,039	650
330-00 Safety Equipment & Supplies	2,949	466	1,169	716	800
389-00 Concession Supplies	7,558	8,282	8,499	9,500	9,500
399-00 General Supplies	403	696	195	437	100
SUBTOTAL	29,306	22,174	24,822	27,600	24,800
OTHER CHARGES					
401-00 Insurance	5,292	5,368	5,697	6,203	6,312
406-00 Refunds	1,083	520	297	293	---
SUBTOTAL	6,375	5,888	5,994	6,496	6,312

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: AQUATIC CENTER

CODE: 20-28-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	4,184	5,236	7,425	---	---
504-00 Mechanical & Auto Equipment	---	---	4,450	---	---
599-00 Other Improvements	6,332	---	---	---	---
SUBTOTAL	<u>10,516</u>	<u>5,236</u>	<u>11,875</u>	<u>---</u>	<u>---</u>
TOTAL P & R AQUATIC CTR	<u>\$ 143,590</u>	<u>\$ 116,199</u>	<u>\$ 142,701</u>	<u>\$ 135,132</u>	<u>\$ 138,902</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: COMMUNITY CENTER

CODE: 20-29-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	81,174	100,660	140,081	151,830	163,679
115-00 Overtime	---	101	236	150	1,465
120-00 FICA Contribution	6,210	7,748	10,703	11,680	12,700
140-00 Group Insurance-Employee	---	3,640	9,706	10,980	13,536
150-00 Retirement Contrib - LAGERS	---	---	4,032	5,175	5,385
150-01 Retirement Contrib - ICMA	---	402	1,320	1,105	820
160-00 Unemployment Insurance	---	---	15	---	---
SUBTOTAL	87,384	112,551	166,093	180,920	197,585
CONTRACTUAL SERVICES					
201-00 Utilities	35,800	32,992	37,334	38,000	39,500
203-00 Printing & Advertising	1,788	2,341	4,976	6,300	6,500
205-00 Postage	20	---	7	100	---
207-00 Travel & Training	92	605	---	490	850
210-00 Maintenance/Building	520	866	953	3,003	2,000
211-00 Maint/Equip-O/S Vendors	1,803	6,012	6,093	6,000	3,750
213-00 Rents	25	---	---	---	---
216-00 Professional Fees	32,147	22,699	5,495	6,000	600
299-00 Other Contractual Services	3,335	3,817	---	1,000	500
SUBTOTAL	75,530	69,332	54,858	60,893	53,700
COMMODITIES					
301-00 Office Supplies	2,767	4,165	3,961	3,500	3,000
303-00 Chemicals	---	---	---	---	---
304-00 Uniforms	265	455	482	---	---
306-00 Janitorial Supplies	2,608	7,245	6,936	7,500	8,000
307-00 Parts - Equipment Maintance	---	---	197	921	1,000
308-01 Maint/Constr-Buildings, Etc.	391	1,008	57	800	1,000
310-00 Recreational Supplies	3,120	3,505	3,212	6,500	3,000
330-00 Safety Equipment & Supplies	2,551	149	555	600	700
389-00 Concession Supplies	3,726	3,835	2,611	3,200	3,400
399-00 General Supplies	2,780	841	1,601	1,400	---
SUBTOTAL	18,208	21,203	19,612	24,421	20,100
OTHER CHARGES					
401-00 Insurance	2,266	4,970	8,336	14,707	15,107
402-00 Memberships & Subscriptions	---	---	---	98	---
406-00 Refunds	2,938	9,906	3,767	2,500	1,000
SUBTOTAL	5,204	14,876	12,103	17,305	16,107

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PARKS & RECREATION
DEPARTMENT: COMMUNITY CENTER

CODE: 20-29-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
502-00 Buildings	1,741	---	---	---	---
503-00 Office Equipment	3,152	4,392	---	---	---
599-00 Other Improvements	7,095	9,903	---	---	23,047
SUBTOTAL	<u>11,988</u>	<u>14,295</u>	<u>---</u>	<u>---</u>	<u>23,047</u>
DEBT SERVICE					
601-00 Lease - Principal	34,397	35,678	21,423	---	---
602-00 Lease - Interest	2,768	1,487	261	---	---
SUBTOTAL	<u>37,165</u>	<u>37,165</u>	<u>21,684</u>	<u>---</u>	<u>---</u>
TOTAL COMMUNITY CENTER	<u>\$ 235,479</u>	<u>\$ 269,422</u>	<u>\$ 274,350</u>	<u>\$ 283,539</u>	<u>\$ 310,539</u>

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

PERMANENT STREET CONSTRUCTION					
	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Estimate</u>	<u>2008 Approved</u>
INTRAGOVERNMENTAL REVENUE					
44R8009000 Transfers In	642,550	622,846	---	---	300,000
SUBTOTAL	<u>642,550</u>	<u>622,846</u>	<u>---</u>	<u>---</u>	<u>300,000</u>
OTHER REVENUES					
44R8901000 Interest on Investments	1,463	850	---	---	---
SUBTOTAL	<u>1,463</u>	<u>850</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL PERMANENT STREET REVENUES	<u>644,013</u>	<u>623,696</u>	<u>---</u>	<u>---</u>	<u>300,000</u>
UNRESTRICTED CASH BALANCE FORWARD					
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 644,013</u>	<u>\$ 623,696</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$ 300,000</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: PERMANENT STREET CONSTRUCTION

CODE: 44-00-4

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES					
299-00 Other Contractual Services	6,375	63,034	---	---	---
SUBTOTAL	<u>6,375</u>	<u>63,034</u>	<u>---</u>	<u>---</u>	<u>---</u>
CAPITAL OUTLAY					
506-01 Engineering-Prior Year	---	---	---	---	---
506-02 Engineering-Current Year	105,328	25,400	---	---	25,000
506-03 Construction-Prior Year	---	---	---	---	---
506-05 Construction-Current Year	532,310	535,262	---	---	275,000
SUBTOTAL	<u>637,638</u>	<u>560,662</u>	<u>---</u>	<u>---</u>	<u>300,000</u>
TOTAL PERMANENT STREETS	<u>\$ 644,013</u>	<u>\$ 623,696</u>	<u>\$ ---</u>	<u>\$ ---</u>	<u>\$ 300,000</u>

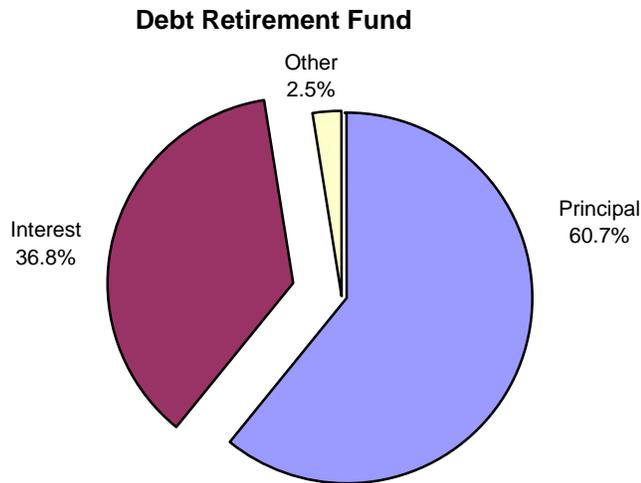
**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

DEBT RETIREMENT					
	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
ADVALOREM TAXES					
48R5071000 Real Estate	104,444	102,307	91,765	79,500	100,305
48R5071100 Personal Property	48,264	46,117	42,123	34,000	39,250
48R5071200 Merchants Surtax	10,751	10,740	9,244	8,171	8,000
48R5071300 Utility Property	3,795	3,660	2,664	2,283	2,742
48R5081200 Penalties & Interest	1,378	1,269	1,204	1,380	1,400
SUBTOTAL	168,632	164,093	147,000	125,334	151,697
SALES TAX					
48R5101001 Sales Tax for Joint Use Facility	189,819	196,683	183,583	197,000	200,000
SUBTOTAL	189,819	196,683	183,583	197,000	200,000
OTHER REVENUES					
48R8901000 Interest on Investments	4,098	10,610	19,101	21,000	20,000
SUBTOTAL	4,098	10,610	19,101	21,000	20,000
TOTAL DEBT RETIREMENT REVENUES	362,549	371,386	349,684	343,334	371,697
RESTRICTED CASH BALANCE FORWARD	319,968	367,420	381,689	378,000	378,000
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ 682,517	\$ 738,806	\$ 731,373	\$ 721,334	\$ 749,697

Debt Retirement Fund

Overview and Description

This fund is used to account for the accumulation of funds and the payment of general long-term debt principal and interest. The full faith and credit of the City is pledged behind all general obligation bonds. The 1999 Refunding Bonds have an 11.94 cent property tax levy assessed to fund the bond payments for the Aquatic Center. In September 2001 G.O. bonds were issued to fund the Maryville Park & Recreation's joint-use facility with the Missouri National Guard. Rather than levy a property tax, though, a one-eighth cent sales tax was passed in November 2000 to fund the payment of principal and interest on the bonds. Collection of the sales tax started April 1, 2001.



Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Contractual	\$ 4,734	\$ 4,160	\$ 5,000
Other Operating	532	2,630	2,750
Debt Service	330,150	337,963	330,116
Totals	\$ 335,416	\$ 344,753	\$ 337,866

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: DEBT RETIREMENT CODE: 48-00-0

		2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES						
299-00	Other Contractual Services	5,111	5,333	4,734	4,160	5,000
	SUBTOTAL	<u>5,111</u>	<u>5,333</u>	<u>4,734</u>	<u>4,160</u>	<u>5,000</u>
OTHER CHARGES						
407-00	Transfers Out	---	---	364	2,280	2,400
410-00	Contingencies	---	---	---	---	411,831
420-00	Uncollectible Delinquent Taxes	258	291	168	350	350
	SUBTOTAL	<u>258</u>	<u>291</u>	<u>532</u>	<u>2,630</u>	<u>414,581</u>
DEBT SERVICE						
601-05	Principal - 1999 G. O. Bonds	110,000	110,000	120,000	130,000	125,000
601-06	Principal - 2001 G.O. Bonds	60,000	65,000	70,000	75,000	80,000
602-05	Interest - 1999 G. O. Bonds	46,687	42,590	38,248	33,433	28,398
602-06	Interest - 2001 G.O. Bonds	105,448	103,557	101,380	98,930	96,118
603-00	Fiscal Agent Fees	511	594	522	600	600
	SUBTOTAL	<u>322,646</u>	<u>321,741</u>	<u>330,150</u>	<u>337,963</u>	<u>330,116</u>
	TOTAL DEBT RETIREMENT	<u>\$ 328,015</u>	<u>\$ 327,365</u>	<u>\$ 335,416</u>	<u>\$ 344,753</u>	<u>\$ 749,697</u>

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

SOLID WASTE					
	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
SERVICE CHARGES & FEES					
50R6509000 Landfill Fees	598,796	569,612	551,108	551,693	632,148
50R6509001 State Tonnage Fees	24,953	27,003	26,069	24,307	27,852
SUBTOTAL	<u>623,749</u>	<u>596,615</u>	<u>577,177</u>	<u>576,000</u>	<u>660,000</u>
PROPERTY REVENUE					
50R7506000 Sale of Property	43,000	---	---	---	---
SUBTOTAL	<u>43,000</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
OTHER REVENUES					
50R8901000 Interest on Investments	963	2,649	4,583	2,820	1,500
SUBTOTAL	<u>963</u>	<u>2,649</u>	<u>4,583</u>	<u>2,820</u>	<u>1,500</u>
TOTAL SOLID WASTE REVENUES	<u>667,712</u>	<u>599,264</u>	<u>581,760</u>	<u>578,820</u>	<u>661,500</u>
OTHER FIN SOURCES-CAPITAL LEASE/BONDS	---	---	---	79,000	---
UNRESTRICTED CASH BALANCE FORWARD	80,418	82,957	46,754	48,095	48,095
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 748,130</u>	<u>\$ 682,221</u>	<u>\$ 628,514</u>	<u>\$ 705,915</u>	<u>\$ 709,595</u>

Solid Waste Fund

Overview and Description

The solid waste department handles the day to day operations of the city transfer station and regular maintenance as necessary of the city landfill. As an enterprise funded department all necessary operations are supported by a user fee of \$50.00 per ton for disposal of waste. The landfill operation is open to the public for dropping off of both trash and compost material (free service) Monday thru Friday and Saturday mornings.

Operating under Missouri State permit number 414701, the facility is expected to receive an average of 44 tons of waste per day during the 2007 - 2008 fiscal year. The city is in the process of formally closing the landfill in cooperation with the Missouri Department of Natural Resources (DNR). Consequently, all solid waste is contracted for removal from the transfer station site with the NR Hamm Company.

The landfill consists of four (4) solid waste cells, three (3) of which are currently closed. On the landfill property, maintenance of the operations include completing quarterly gas and storm water monitoring of the solid waste landfill, which was in operation by the city from 1974 until closure in 2001. Missouri Department of Natural Resources rules require quarterly testing of the groundwater and methane gas migration at the landfill site for possible environmental implications. The transfer station is also required to quarterly sample the storm water run off from rainfall events. These samples are collected and submitted to a certified lab for reporting to the Missouri Department of Natural Resources.

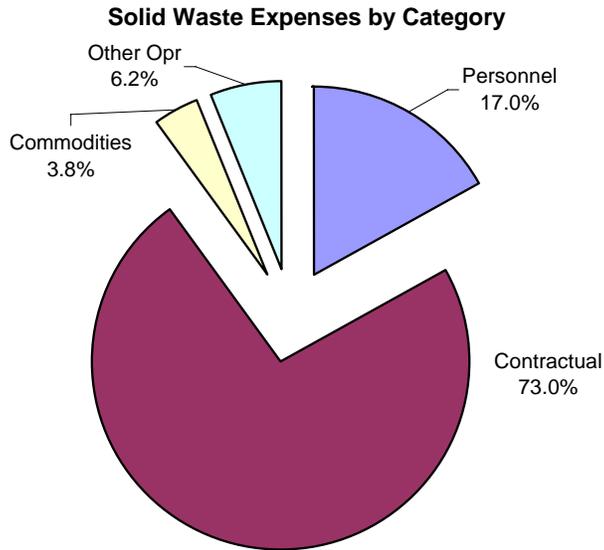
Yard waste is accepted for free drop off to be converted to compost material. This material in turn is available to the citizenry for use in flower beds and gardens, at no charge. Additionally all wood waste materials collected at the transfer station is ground in to mulch and returned to citizens to use at no charge.

The transfer station has 2 full time employees and 2 part time scale clerks.

Performance Goals and Objectives

- ▶ Build a new scale house
- ▶ Improve drainage at the entrance to the wood pit area
- ▶ Get the MDNR to approve closure of the landfill
- ▶ Improve the time efficiency on changing full trailers out at the transfer station
- ▶ Follow all safety procedures
- ▶ Improve the aesthetics of the transfer station area.
- ▶ Improve the efficiency of weighing customers in and out, with out mistakes

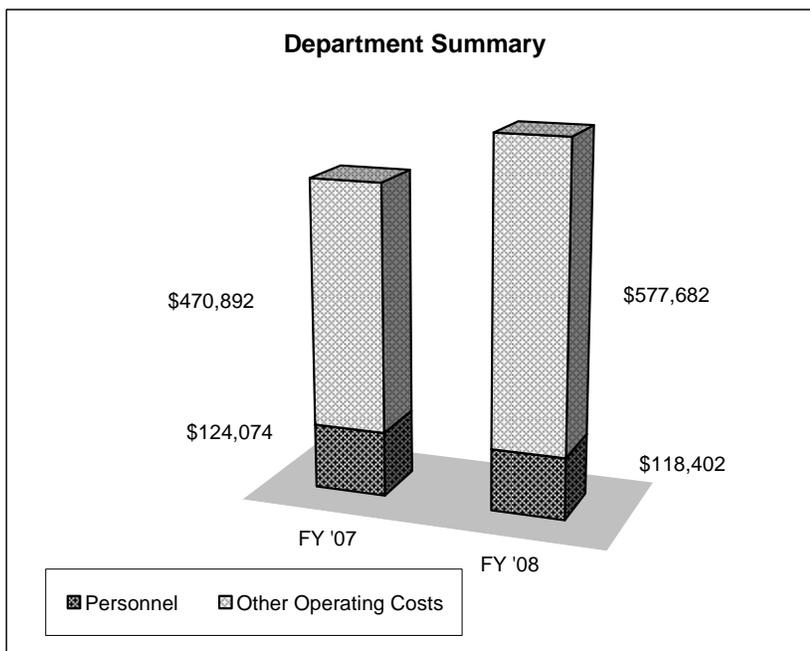
Solid Waste Fund - continued



Operating Expenses by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 114,643	\$ 124,074	\$ 118,402
Contractual	440,450	411,526	507,801
Commodities	21,788	25,422	26,950
Other Operating	35,704	33,944	42,931
Totals	\$ 612,585	\$ 594,966	\$ 696,084

Staffing FTE's

3



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: SOLID WASTE

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	78,649	82,174	82,670	90,532	85,865
115-00 Overtime	1,125	1,000	1,074	1,515	1,000
120-00 FICA Contribution	6,072	6,379	6,391	6,964	6,668
140-00 Group Insurance-Employee	7,331	8,476	9,706	11,488	11,724
140-01 Group Insurance-Offset	6,962	7,512	8,065	6,405	6,956
150-00 Retirement Contrib - LAGERS	5,160	5,673	6,323	6,708	5,885
160-00 Unemployment insurance	200	---	---	---	---
170-00 Longevity	318	366	414	462	304
SUBTOTAL	105,817	111,580	114,643	124,074	118,402
CONTRACTUAL SERVICES					
201-00 Utilities	3,257	3,702	3,824	5,120	5,700
202-00 Telephone	633	726	718	400	450
203-00 Printing & Advertising	---	263	154	144	150
205-00 Postage	147	138	126	145	145
207-00 Travel & Training	---	35	1,052	---	500
210-00 Maintenance/Building	2,432	430	125	500	750
211-00 Maint/Equip-O/S Vendors	964	884	16,716	1,500	1,500
211-02 Central Garage - Parts	66	426	7	132	100
211-04 Central Garage - Overhead	502	461	134	520	514
212-00 Maintenance-Other	1,000	---	---	100	100
213-00 Rents	---	---	1,000	---	0
214-00 Independent Audit	1,210	1,514	1,491	1,500	1,500
215-00 Radio Maintenance	40	---	---	709	700
216-00 Professional Fees	36,049	36,451	45,344	48,756	80,000
299-00 Other Contractual Services	378,906	364,053	369,759	352,000	415,692
SUBTOTAL	425,206	409,083	440,450	411,526	507,801
COMMODITIES					
301-00 Office Supplies	1,260	1,541	1,431	1,633	1,700
302-00 Fuel & Lubricants	10,190	12,426	10,028	10,000	11,000
303-00 Chemicals	322	---	---	433	250
305-00 Tires-Batteries-Accessories	2,640	455	429	109	100
306-00 Janitorial Supplies	85	45	---	100	100
307-00 Parts - Equipment Maintance	2,481	5,226	2,726	8,400	7,500
308-00 Maint/Constr-Streets, Etc.	1,911	737	884	737	800
308-01 Maint/Constr-Buildings, Etc.	321	973	496	500	500
330-00 Safety Equipment & Supplies	98	274	6	110	100
399-00 General Supplies	7,718	4,574	5,788	3,400	4,900
SUBTOTAL	27,026	26,251	21,788	25,422	26,950

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: SOLID WASTE

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	6,070	6,557	7,565	7,924	8,636
402-00 Membership & Subscriptions	17	17	17	---	---
407-00 Transfers out	---	---	---	---	---
408-00 Solid Waste Tonnage Fee	26,423	26,464	25,622	23,520	27,295
410-00 Contingencies	---	---	---	---	---
415-00 Operating Permits & Fees	2,500	2,500	2,500	2,500	2,500
499-00 Miscellaneous Charges	6,747	---	---	---	4,500
SUBTOTAL	<u>41,757</u>	<u>35,538</u>	<u>35,704</u>	<u>33,944</u>	<u>42,931</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	9,679	14,000	---	79,000	---
SUBTOTAL	<u>9,679</u>	<u>14,000</u>	<u>---</u>	<u>79,000</u>	<u>---</u>
DEBT SERVICE					
601-00 Lease - Principal	---	---	---	---	9,634
602-00 Lease - Interest	---	---	---	---	3,877
SUBTOTAL	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>13,511</u>
TOTAL SOLID WASTE	<u>\$ 609,485</u>	<u>\$ 596,452</u>	<u>\$ 612,585</u>	<u>\$ 673,966</u>	<u>\$ 709,595</u>

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

		T I F				
		<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
		Actual	Actual	Actual	Estimate	Approved
OTHER REVENUES						
65R5071400	TIF PILOTS - LMP	\$ ---	\$ ---	\$ 18,514	\$ 20,765	\$ 22,000
65R5071401	TIF PILOTS - Hy Vee	---	---	---	---	105,000
65R5101002	TIF EATS - Hy Vee	---	---	4,365	23,394	20,000
65R8009010	Transfer EATS - General Fund	---	---	2,910	16,266	20,000
65R8009020	Transfer EATS - Park & Rec Fund	---	---	364	2,033	2,400
65R8009048	Transfer EATS - Debt Retire Fund	---	---	364	2,033	2,400
65R8009080	Transfer EATS - Mozingo Rec Fund	---	---	1,455	8,133	9,700
65R8901000	Interest on Investments	---	---	43,446	18,200	16,000
65R9502000	Bond Proceeds	---	---	2,580,000	---	---
TOTAL TIF REVENUES		---	---	2,651,418	90,824	197,500
RESTRICTED CASH BALANCE FORWARD		---	---	407,280	336,969	336,969
TOTAL ANTICIPATED FUNDS AVAILABLE		\$ ---	\$ ---	\$ 3,058,698	\$ 427,793	\$ 534,469

TIF Fund

Overview and Description

This fund was established to record the TIF financial activity of the LMP project and the Maryville Town Center project. Revenues are derived from the additional funds generated by the projects: 100% of the real estate property tax increase (PILOTS) and 50% of the sales tax increase (EATS).

In April of 2004 the City of Maryville entered into a TIF Redevelopment Agreement with LMP Steel and Wire Company to fund certain reimbursable projects costs. The project calls for construction of a 40,000 sq.ft. manufacturing facility, the installation of an 8" water main, and the pavement of a concrete drive and parking lot. Revenues from PILOTS will be used to fund the reimbursable projects costs.

On February 28, 2005 the Maryville City Council adopted an ordinance establishing the Tax Increment Financing (TIF) Plan for the Maryville Town Center Project 1. D.J. Christie, Inc. is the developer of the project, which includes building demolition and construction of the Hy Vee shopping center, landscaping, overhead lighting and parking lot improvements. \$2,580,000 in TIF Bonds were issued by the City of Maryville on October 1, 2005 to fund the reimbursable project costs. Annual PILOTS and EATS revenue generated by the Maryville Town Center Redevelopment Area will provide for the debt retirement of the bonds.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: TIF CODE: 65-00-0

		2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES						
250-00	Reimbursable Project Costs - L	---	---	18,514	20,765	22,000
250-01	Reimb Project Costs Hy Vee	---	---	1,996,380	---	---
299-00	Other Contractual Services	---	---	105	385	420
	SUBTOTAL	---	---	2,014,999	21,150	22,420
OTHER CHARGES						
410-00	Contingencies	---	---	---	---	339,003
	SUBTOTAL	---	---	---	---	339,003
DEBT SERVICE						
601-00	Principal on TIF Bonds	---	---	---	---	35,000
602-00	Interest on TIF Bonds	---	---	127,224	138,790	138,046
604-00	Bond Issue Costs	---	---	30,743	---	---
607-00	Bond Discount	---	---	71,172	---	---
	SUBTOTAL	---	---	229,139	138,790	173,046
	TOTAL TIF	\$ ---	\$ ---	\$ 2,244,138	\$ 159,940	\$ 534,469

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

WATER/WASTEWATER FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Administration	153,000	1,088,021	2,975	2,187,670	3,431,666	---	968,815	4,400,481
Water Maintenance	134,911	20,196	119,100	8,439	282,646	217,500	---	500,146
Water Construction						2,000,000	---	2,000,000
Total Water	<u>134,911</u>	<u>20,196</u>	<u>119,100</u>	<u>8,439</u>	<u>282,646</u>	<u>2,217,500</u>	<u>---</u>	<u>2,500,146</u>
Sewer Maintenance	134,911	41,382	20,950	25,000	222,243	42,500	162,840	427,583
Sewer Construction	---	300,000	---	---	300,000	480,500	---	780,500
Total Sewer	<u>134,911</u>	<u>341,382</u>	<u>20,950</u>	<u>25,000</u>	<u>522,243</u>	<u>523,000</u>	<u>162,840</u>	<u>1,208,083</u>
Totals	<u><u>\$422,822</u></u>	<u><u>\$1,449,599</u></u>	<u><u>\$143,025</u></u>	<u><u>\$2,221,109</u></u>	<u><u>\$4,236,555</u></u>	<u><u>\$2,740,500</u></u>	<u><u>\$1,131,655</u></u>	<u><u>\$8,108,710</u></u>

Total Cash Available (includes carryover projects of \$510,662 & \$1.1 million from reserves for water tower) \$ 8,108,710

Difference \$ ---

% of Total Budget 5.21% 17.88% 1.76% 27.39% 52.25% 33.80% 13.96% 100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

WATER/WASTEWATER					
	2004	2005	2006	2007	2007
	Actual	Actual	Actual	Estimate	Approved
SERVICE CHARGES & FEES					
70R6500100 Metered Sales	1,442,259	1,477,922	1,532,128	1,600,000	1,576,000
70R6500200 Sewer Use Charge	408,925	404,859	421,299	868,000	854,980
70R6500201 Industrial Use Charge	2,950	0	0	14,750	---
70R6500202 Sewer Only Charge	9,229	10,431	11,297	24,650	24,280
70R6500300 PWSD #1 Sales	558,640	577,031	621,656	724,000	575,000
70R6500400 Bulk Water Sales	4,453	2,275	2,615	1,000	1,000
70R6500500 Penalties	18,067	17,141	18,703	24,000	21,000
70R6500600 Late Service Charges	10,485	10,335	9,447	9,600	9,400
70R6500601 Disconnect/Reconnect Charges	---	---	7,268	7,200	6,500
70R6500700 Tapping Fees	8,400	3,550	7,700	6,700	6,000
70R6500800 Service Initiation Fees	---	1,040	19,140	20,750	19,000
SUBTOTAL	2,463,408	2,504,584	2,651,253	3,300,650	3,093,160
REVENUE FROM OTHER AGENCIES					
10R7002000 Federal Grants	---	---	---	---	323,000
SUBTOTAL	---	---	---	---	323,000
PROPERTY REVENUE					
70R7506000 Sale of Property	1,384	1,101	---	---	---
SUBTOTAL	1,384	1,101	---	---	---
INTRAGOVERNMENTAL REVENUE					
70R8002000 Department Reimbursement	560	743	2,613	2,500	1,250
70R8009000 Transfer In	---	---	---	---	---
SUBTOTAL	560	743	2,613	2,500	1,250
OTHER REVENUES					
70R8901000 Interest on Investments	50,905	108,820	176,170	202,000	190,000
70R8909000 Miscellaneous	93,218	14,806	26,716	1,320	1,300
70R8909005 Miscellaneous-Old Accounts	76	---	---	---	---
SUBTOTAL	144,199	123,626	202,886	203,320	191,300
TOTAL WATER/WASTEWATER REVENUES	2,609,551	2,630,054	2,856,752	3,506,470	3,608,710
OTHER FIN SOURCES-CAPITAL LEASE/BONDS	222,222	---	---	493,688	900,000
UNRESTRICTED CASH BALANCE FORWARD	3,121,942	3,067,453	3,084,207		1,989,338
CASH RESERVES USED FOR WATER TOWER					1,100,000
CARRYFORWARD PROJECTS FROM FY '07					510,662
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ 5,953,715	\$ 5,697,507	\$ 5,940,959	\$ 4,000,158	\$ 8,108,710

Water/Sewer Administration Department

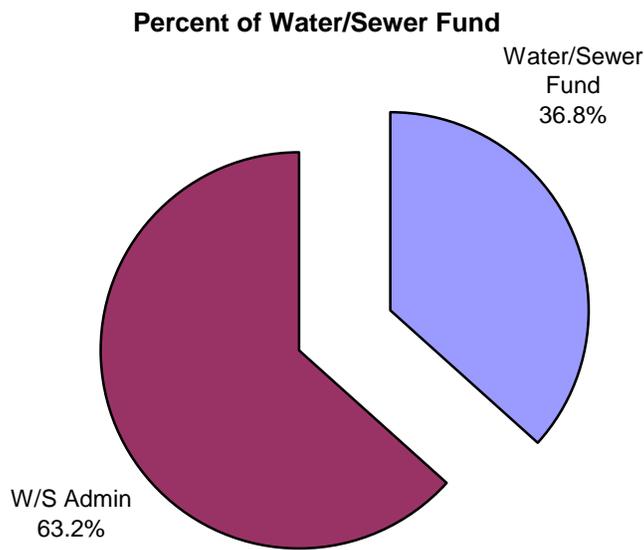
Overview and Description

The Administration Department of the Water/Wastewater Fund is a two-fold operation. One area of responsibility is for the billing and collection of water/sewer bills. These personnel costs are reflected in the Finance Department, with the Water/Sewer Fund making a monthly reimbursement to the General Fund. Supplies such as the postcards on which the bills are printed, postage for mailing monthly bills, service applications, supplies for the meter reader, etc. are reflected here. More information about this function can be found in the General Fund's Finance Department section of this budget. Revenue bond payments and fiscal agent fees are also accounted for in this department. The other area of responsibility is for the administration of the maintenance and treatment functions of operating the system. A portion of the personnel costs for the Public Works Director and two administrative assistants is charged directly to this department to support this function.

In May 2006 the City entered into an agreement with People Service to run the daily operations of the water and sewer treatment plants. The cost for this is now reflected in the "Other Contractual Services" line item in this department. The City retained responsibility for the electric and gas utility costs, and any unforeseen capital costs associated with the treatment operations. These costs are also contained within this department's line items for "Utilities" and "Other Maintenance".

Performance Goals and Objectives

- ▶ Issue water bills timely and accurately
- ▶ Reduce number of water meters re-read prior to billing
- ▶ Implement on-line water bill payment capability
- ▶ Outsource the water bill printing and mailing function to provide customers with a professional looking bill, and make it more convenient for bill paying



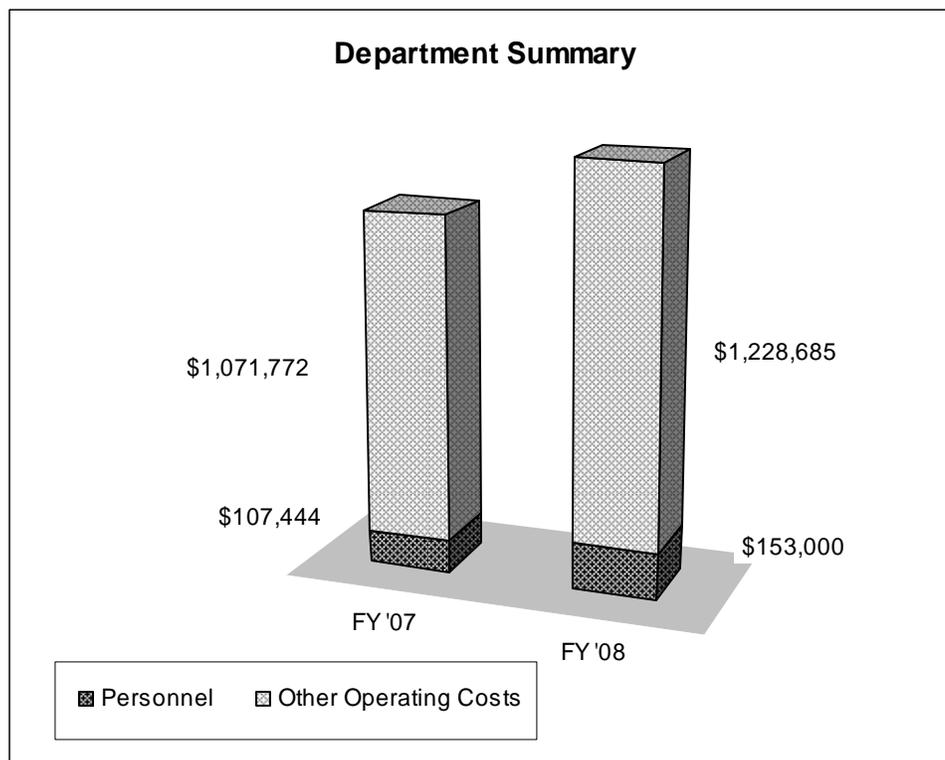
Water/Sewer Administration Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 96,426	\$ 107,444	\$ 153,000
Contractual	272,089	928,657	1,084,021
Commodities	1,226	3,655	2,975
Other Operating	126,417	139,460	141,689
Totals	\$ 496,158	\$ 1,179,216	\$ 1,381,685

Staffing FTE's

2.75

Debt Service	Principal	Interest	Final Payment
PWSD #1 Note Payable	\$ 14,003	\$ 5,997	03/01/14
Generator at water plant	73,174	6,216	05/26/10
Totals	\$ 87,177	\$ 12,213	



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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: ADMINISTRATION

CODE: 70-70-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	70,416	76,226	69,161	78,542	110,233
115-00 Overtime	---	95	---	---	200
120-00 FICA Contribution	5,363	5,805	5,116	5,858	8,487
140-00 Group Insurance-Employee	7,069	8,136	7,539	7,759	16,135
140-01 Group Insurance-Offset	6,135	7,019	7,007	7,170	6,289
150-00 Retirement Contrib - LAGERS	5,782	6,575	5,482	6,337	9,539
150-01 Retirement Contrib - ICMA	1,812	1,869	1,517	1,298	1,613
170-00 Longevity	498	534	604	480	504
SUBTOTAL	97,075	106,259	96,426	107,444	153,000
CONTRACTUAL SERVICES					
201-00 Utilities	---	---	---	133,000	150,000
202-00 Telephone	1,032	972	924	850	1,000
203-00 Printing & Advertising	33	51	165	610	650
205-00 Postage	12,770	11,822	11,873	12,000	17,000
207-00 Travel & Training	725	49	163	200	300
211-00 Maint/Equip-O/S Vendors	13,986	14,748	15,559	15,000	16,000
211-02 Central Garage - Parts	---	---	93	153	125
211-04 Central Garage - Overhead	---	---	198	335	257
212-00 Other Maintenance	---	---	---	25,000	25,000
214-00 Independent Audit	6,567	6,541	5,787	7,059	8,605
216-00 Professional Services	9,796	15,912	22,024	---	---
217-00 Billing & Administrative Charges	205,980	209,848	198,531	209,950	171,851
299-00 Other Contractual Services	756	13,777	16,772	524,500	697,233
SUBTOTAL	251,645	273,720	272,089	928,657	1,088,021
COMMODITIES					
301-00 Office Supplies	1,280	1,353	1,153	1,700	1,700
302-00 Fuel & Lubricants	---	---	65	1,055	1,100
399-00 General Supplies	117	118	8	900	175
SUBTOTAL	1,397	1,471	1,226	3,655	2,975
OTHER CHARGES					
401-00 Insurance	5,265	7,930	6,677	18,051	25,749
402-00 Membership & Subscriptions	170	---	---	2,809	3,000
406-00 Refunds	142	(303)	32	100	100
410-00 Contingencies	---	---	---	---	2,049,221
411-00 PILOT Fees	100,239	102,307	119,193	116,500	107,600
420-00 Uncollectible Water Bills	1,136	3,494	515	2,000	2,000
499-00 Miscellaneous Charges	9,500	1,500	---	---	---
SUBTOTAL	116,452	114,928	126,417	139,460	2,187,670

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: ADMINISTRATION

CODE: 70-70-1

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	11,874	---	---	31,246	---
504-00 Mechanical & Auto Equipment	---	---	2,000	---	---
SUBTOTAL	11,874	---	2,000	31,246	---
DEBT SERVICE					
601-00 Principal - Lease	---	---	---	70,520	73,174
601-02 Principal - 2002 Bonds	335,000	340,000	360,000	375,000	390,000
601-03 Principal - PWSD #1 N/P	11,022	11,702	12,423	13,190	14,003
601-04 Principal - 2007 Bonds - Tower	---	---	---	---	112,722
601-05 Principal - 1999 Bonds	70,000	85,000	85,000	85,000	90,000
602-00 Interest - Lease	---	---	---	8,870	6,216
602-02 Interest - 2002 Bonds	73,263	61,450	43,350	31,800	15,525
602-03 Interest - PWSD #1 N/P	8,978	8,298	7,577	6,810	5,997
602-04 Interest - 2007 Bonds - Tower	---	---	---	---	37,588
602-05 Interest - 1999 Bonds	239,165	235,595	230,176	226,925	222,590
603-01 Fiscal Agent Fees-'92/'02 Bonds	261	392	---	500	500
603-02 Fiscal Agent Fees-1999 Bonds	261	261	261	500	500
SUBTOTAL	737,950	742,698	738,787	819,115	968,815
TOTAL W/S ADMINISTRATION	\$ 1,216,393	\$ 1,239,076	\$ 1,236,945	\$ 2,029,577	\$ 4,400,481

Water Maintenance Department

Overview and Description

The water/sewer maintenance department maintains all the underground utilities within the city relating to water and sanitary sewer. This crew completes many of the city's water and sewer line repairs and relocations. Additionally, this department oversees and maintains the 7 city-owned sanitary sewer lift stations. These lift stations pump sewage to the lagoon treatment system located on the east side of Maryville. Because of the demands on the water and sewer system, this crew is on call 24 hours per day 365 days per year. Any time that water stops flowing or sewage is blocked, this crew responds to repair the system. This department also has the technology and equipment to run a camera into a problem sewer line to visually check the condition of a line. This camera truck also has a 3500 psi water jet that is capable of blasting any plugs or jams that could occur in a sewer line. This eliminates the need to excavate an area to open a blockage of the sewer line.

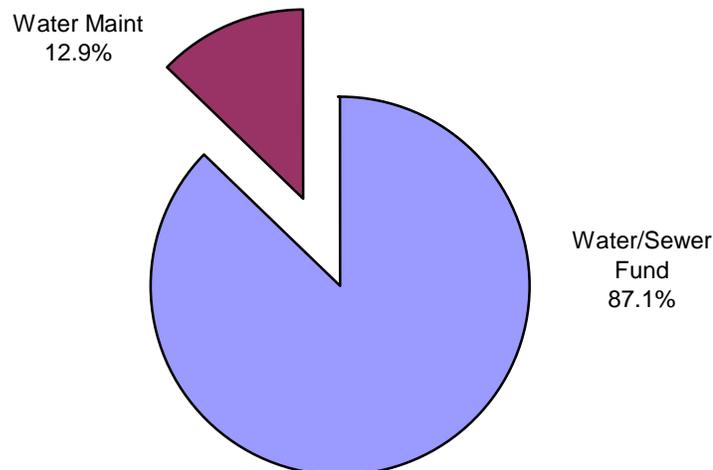
This crew also assists with the monthly water reading that is required every month for the billing department. With over 4000 meters in service in Maryville, this task becomes very labor-intensive.

Many of the personnel in this department are licensed by the Missouri Department of Natural Resources that allows them to work on and repair the drinking water lines within the city. This license assures that all repairs and line construction are done in accordance with MDNR rules.

Performance Goals and Objectives

- ▶ Locate and measure all valve locations
- ▶ Implement a valve exercising program as requested by MDNR, Once per year minimum
- ▶ Remove parallel water mains
- ▶ Loop dead end mains to improve water quality
- ▶ Improve on house keeping and appearance of equipment
- ▶ Follow all safety rules

Percent of Water/Sewer Fund

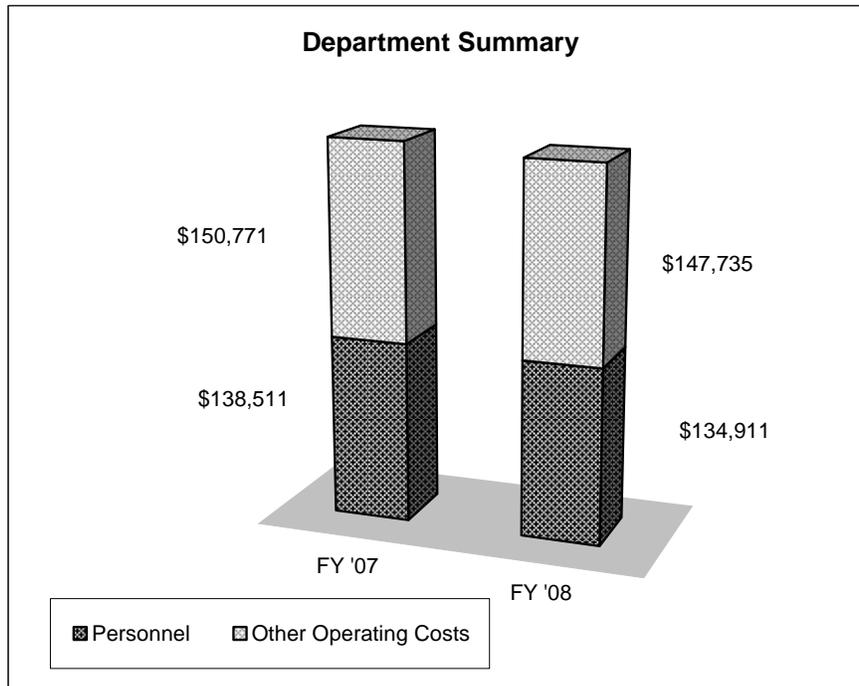


Water Maintenance Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Requested FY '08
Personnel	\$ 241,266	\$ 138,511	\$ 134,911
Contractual	24,218	17,393	20,196
Commodities	68,783	117,150	119,100
Other Operating	20,629	16,228	8,439
Totals	\$ 354,896	\$ 289,282	\$ 282,646

Staffing FTE's

3.25



Water Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$42,500

DESCRIPTION
Backhoe, ½ cost

Account Number: 599-00

Name: Other Improvements

Amount: \$175,000

DESCRIPTION	
Wash down and repaint the Edwards Street water tower with a glass lining	\$155,000
Fence around water tower	20,000

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: MAINTENANCE

CODE: 70-72-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	131,780	147,102	171,256	93,840	90,330
115-00 Overtime	5,315	2,594	3,550	2,600	3,000
120-00 FICA Contribution	9,985	10,870	12,825	7,412	7,161
140-00 Group Insurance-Employee	19,204	19,530	26,586	19,425	18,980
140-01 Group Insurance-Offset	15,192	17,745	14,640	6,363	6,672
150-00 Retirement Contrib - LAGERS	8,531	9,607	10,790	7,795	7,611
150-01 Retirement Contrib - ICMA	1,074	1,170	1,169	800	889
170-00 Longevity	358	246	450	276	268
SUBTOTAL	191,439	208,864	241,266	138,511	134,911
CONTRACTUAL SERVICES					
201-00 Utilities	3,617	3,895	4,252	5,200	5,700
202-00 Telephone	1,371	1,473	1,446	1,200	1,500
203-00 Printing & Advertising	629	340	86	250	300
205-00 Postage	22	277	110	150	150
207-00 Travel & Training	495	83	433	700	700
209-00 Subsistence	86	89	101	150	150
210-00 Maintenance/Building	---	---	100	500	500
211-00 Maint/Equip-O/S Vendors	1,078	2,176	10,534	2,000	3,000
211-02 Central Garage - Parts	623	739	1,029	1,500	2,000
211-04 Central Garage - Overhead	2,077	2,159	3,663	3,293	3,596
212-00 Other Maintenance	900	---	80	100	100
213-00 Rents	---	---	30	---	---
215-00 Radio Maintenance	500	94	12	500	500
216-00 Professional Services	110	---	420	---	---
299-00 Other Contractual Services	1,824	1,558	1,922	1,850	2,000
SUBTOTAL	13,332	12,883	24,218	17,393	20,196

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: MAINTENANCE

CODE: 70-72-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
COMMODITIES					
301-00 Office Supplies	1,719	1,314	1,697	1,750	2,000
302-00 Fuel & Lubricants	9,285	12,680	16,684	15,500	17,000
303-00 Chemicals	---	---	---	100	100
305-00 Tires-Batteries-Accessories	312	1,652	758	500	600
306-00 Janitorial Supplies	673	45	159	500	400
307-00 Parts - Equipment Maintance	4,972	3,775	1,691	4,000	4,000
308-00 Maint/Constr-Streets, Etc.	5,399	5,049	5,228	6,000	6,500
308-01 Maint/Constr-Buildings, Etc.	49	777	58	500	500
309-00 Training Materials	---	---	---	300	300
330-00 Safety Equipment & Supplies	649	1,446	514	1,000	1,200
350-00 Fire Hydrants	6,697	10,253	10,185	15,000	15,000
351-00 Water Meters	15,924	22,155	17,344	26,000	25,000
352-00 Valves & Fittings	8,981	14,454	10,512	35,000	35,000
353-00 Pipe	1,207	2	1,837	8,000	8,000
399-00 General Supplies	1,700	1,915	2,116	3,000	3,500
SUBTOTAL	57,567	75,517	68,783	117,150	119,100
OTHER CHARGES					
401-00 Insurance	9,491	10,959	20,492	16,070	8,039
402-00 Membership & Subscriptions	121	138	137	158	400
SUBTOTAL	9,612	11,097	20,629	16,228	8,439
CAPITAL OUTLAY					
502-00 Buildings	3,677	---	---	---	---
504-00 Mechanical & Auto Equipment	18,855	---	---	37,000	42,500
599-00 Other Improvements	---	---	---	1,500	175,000
SUBTOTAL	22,532	---	---	38,500	217,500
DEBT SERVICE					
601-00 Lease - Principal	24,872	25,873	8,853	---	---
602-00 Lease - Interest	1,907	906	73	---	---
SUBTOTAL	26,779	26,779	8,926	---	---
TOTAL WATER MAINT	\$ 321,261	\$ 335,140	\$ 363,822	\$ 327,782	\$ 500,146

Water Construction Department

Overview and Description

This department is used to account for the construction of water lines and other significant water improvements.

Performance Goals and Objectives

- Construct two new 750,000 gallon water towers on opposite ends of the city.

Account Number: 599-00

Name: Other Improvements

Amount: \$2,000,000

DESCRIPTION

Construct two 750,000 gallon water towers

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: CONSTRUCTION CODE: 70-72-4

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
502-00 Buildings	4,200	---	2,000	---	---
520-00 Water Main Extensions	28,049	38,256	---	---	---
520-04 Water Line Projects	58,717	600	---	---	---
599-00 Other Improvements	---	---	---	---	2,000,000
SUBTOTAL	<u>90,966</u>	<u>38,856</u>	<u>2,000</u>	<u>---</u>	<u>2,000,000</u>
TOTAL WATER CONSTR	<u>\$ 90,966</u>	<u>\$ 38,856</u>	<u>\$ 2,000</u>	<u>\$ ---</u>	<u>\$ 2,000,000</u>

Sewer Maintenance Department

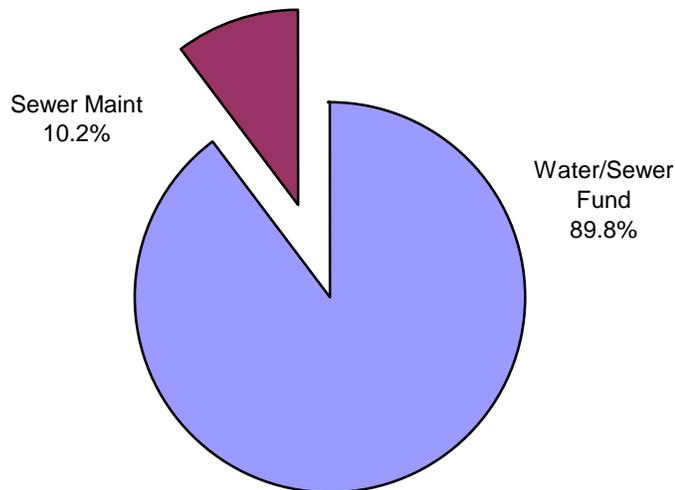
Overview and Description

The function of the Wastewater Maintenance Department is to provide maintenance on the 50 miles of sewer lines, both gravity flow and force mains. The seven sewer lift stations are serviced weekly. As with the water lines, assistance is provided in locating sewer lines and mains for relocation and replacement. Personnel costs have been shifted into this department from water maintenance in order to evenly split the employees between the two departments.

Performance Goals and Objectives

- ▶ Improve on house keeping and appearance of equipment
- ▶ Follow all safety rules
- ▶ Locate and measure all manholes and size of sewer lines
- ▶ Implement a sewer main maintenance program, schedule cleaning and inspection periodically
- ▶ Fix problem areas with Trench-less reconstruction or replace with new sewer mains
- ▶ Monitor and test for water infiltration, as to repair or replace sewer mains

Percent of Water/Sewer Fund

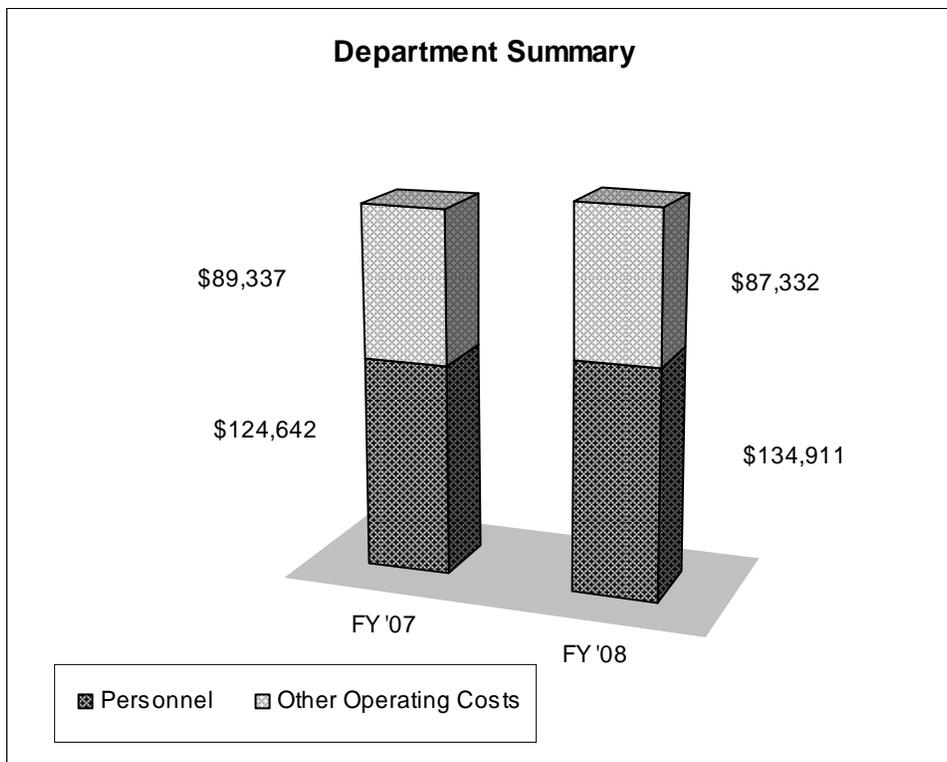


Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 41,547	\$ 124,642	\$ 134,911
Contractual	35,064	34,287	41,382
Commodities	18,342	19,300	20,950
Other Operating	7,646	35,750	25,000
Totals	\$ 102,599	\$ 213,979	\$ 222,243

Staffing FTE's 3.25

Sewer Maintenance Department – continued

Debt Service Leases	Principal	Interest	Final Payment
Sewer truck (Jet/Vac Machine)	46,901	3,461	02/28/10
East lift station	88,673	23,805	09/28/12
Totals	\$ 135,574	\$ 27,266	



Sewer Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$42,500

DESCRIPTION
Backhoe, ½ cost

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: MAINTENANCE

CODE: 70-74-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	27,498	28,192	29,752	84,114	90,330
115-00 Overtime	1,104	2,009	1,308	2,430	3,000
120-00 FICA Contribution	2,101	2,229	2,341	6,647	7,161
140-00 Group Insurance-Employee	3,665	4,238	4,853	16,351	18,980
140-01 Group Insurance-Family	---	---	---	6,363	6,672
150-00 Retirement Contrib - LAGERS	2,323	2,647	2,819	7,661	7,611
150-01 Retirement Contrib - ICMA	---	---	350	800	889
170-00 Longevity	76	100	124	276	268
SUBTOTAL	36,767	39,415	41,547	124,642	134,911
CONTRACTUAL SERVICES					
201-00 Utilities	19,141	20,053	19,976	20,400	22,000
205-00 Postage	---	13	48	50	50
207-00 Travel & Training	143	---	69	150	150
209-00 Subsistence	23	70	97	100	100
211-00 Maint/Equip-O/S Vendors	10,068	27,531	6,374	6,000	10,000
211-02 Central Garage - Parts	1,375	1,715	1,233	1,500	2,000
211-04 Central Garage - Overhead	4,414	2,915	4,226	3,087	3,082
212-00 Other Maintenance	2,425	3,783	2,123	2,000	3,000
216-00 Professional Services	---	531	838	1,000	1,000
299-00 Other Contractual Services	---	---	80	---	---
SUBTOTAL	37,589	56,611	35,064	34,287	41,382
COMMODITIES					
301-00 Office Supplies	444	447	299	450	500
302-00 Fuel & Lubricants	1,215	852	426	2,000	2,500
303-00 Chemicals	50	5	---	50	50
305-00 Tires-Batteries-Accessories	104	---	51	150	400
306-00 Janitorial Supplies	20	---	16	100	100
307-00 Parts - Equipment Maintance	12,451	2,199	2,564	3,000	3,000
308-00 Maint/Constr-Streets, Etc.	4,586	3,411	3,973	4,500	5,000
308-01 Maint/Constr-Buildings, Etc.	---	---	---	---	---
330-00 Safety Equipment & Supplies	417	595	303	350	400
353-00 Pipe	3,004	1,435	6,794	3,500	3,500
354-00 Manholes, Rings & Lids	1,135	2,410	2,834	4,000	4,000
399-00 General Supplies	384	191	1,082	1,200	1,500
SUBTOTAL	23,810	11,545	18,342	19,300	20,950

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: MAINTENANCE CODE: 70-74-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	2,321	14,286	7,346	35,750	25,000
499-00 Miscellaneous Charges	---	---	300	---	---
SUBTOTAL	<u>2,321</u>	<u>14,286</u>	<u>7,646</u>	<u>35,750</u>	<u>25,000</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	229,850	---	37,000	42,500
508-00 Sanitary Sewer Improvements	---	---	---	---	---
SUBTOTAL	<u>---</u>	<u>229,850</u>	<u>---</u>	<u>37,000</u>	<u>42,500</u>
DEBT SERVICE					
601-00 Lease - Principal	72,925	124,040	128,019	70,497	135,574
602-00 Lease - Interest	5,554	9,668	8,820	5,306	27,266
SUBTOTAL	<u>78,479</u>	<u>133,708</u>	<u>136,839</u>	<u>75,803</u>	<u>162,840</u>
TOTAL SEWER MAINT	<u>\$ 178,966</u>	<u>\$ 485,415</u>	<u>\$ 239,438</u>	<u>\$ 326,782</u>	<u>\$ 427,583</u>

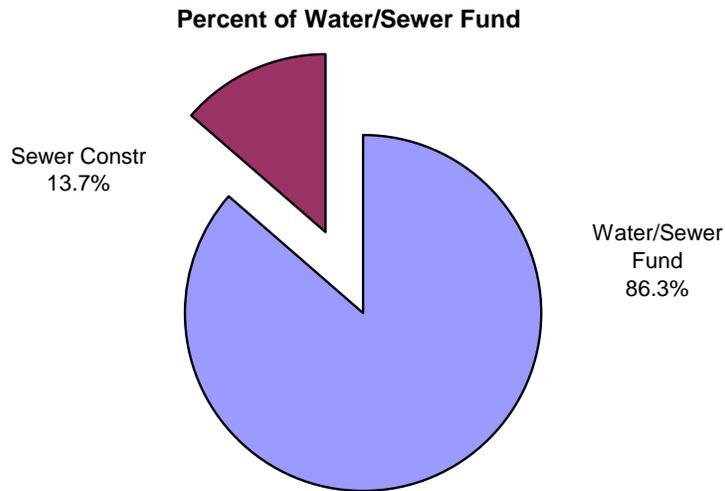
Sewer Construction Department

Overview and Description

This department is used to account for the construction of sewer lines and other significant sewer improvements.

Performance Goals and Objectives

- Start engineering of the new wastewater treatment plant



Account Number: 508-00

Name: Sanitary Sewer Improvements

Amount: \$120,000

DESCRIPTION

\$35,000 to insituform 10" sewer line in White Ridge subdivision

\$60,000 to construct new sewer main in the 100 block of North Charles, flowing north to East Second Street, then west to North Water Street where it will connect into an existing manhole

\$25,000 to flow monitor, smoke test, study and replace/repair sewer mains that have infiltration problems

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: CONSTRUCTION CODE: 70-74-4

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	---	---	271		
216-00 Professional Fees	---	---	---	19,473	300,000
	---	---	271	19,473	300,000
CAPITAL OUTLAY					
508-00 Sanitary Sewer Improvements	197,102	---	72,100	516,025	480,500
SUBTOTAL	197,102	---	72,100	516,025	480,500
TOTAL SEWER CONSTR	<u>\$ 197,102</u>	<u>\$ -</u>	<u>\$ 72,371</u>	<u>\$ 535,498</u>	<u>\$ 780,500</u>

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

MOZINGO RECREATION FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Golf Clubhouse	\$ 212,564	\$ 56,150	\$ 56,300	\$ 477,555	\$ 802,569	\$ ---	\$ 29,582	\$ 832,151
Lake Patrol	55,223	6,958	8,900	4,490	75,571	13,500	---	89,071
Golf Maintenance	297,764	121,530	112,550	36,958	568,802	32,000	---	600,802
Park Maintenance	<u>351,932</u>	<u>117,529</u>	<u>75,250</u>	<u>36,320</u>	<u>581,031</u>	<u>572,000</u>	<u>---</u>	<u>1,153,031</u>
Totals	<u>917,483</u>	<u>302,167</u>	<u>253,000</u>	<u>555,323</u>	<u>2,027,973</u>	<u>617,500</u>	<u>29,582</u>	<u>2,675,055</u>
Total Cash Available								2,675,055
Difference								\$ ---
% of Total Budget	34.30%	11.30%	9.46%	20.76%	75.81%	23.08%	1.11%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

MOZINGO RECREATION

		<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>
SALES TAX						
35R5101000	Sales Tax	785,954	813,804	763,251	813,000	821,130
	SUBTOTAL	<u>785,954</u>	<u>813,804</u>	<u>763,251</u>	<u>813,000</u>	<u>821,130</u>
SERVICE CHARGES & FEES						
80R6501000	Gift Cards	---	---	---	5,000	6,000
80R6501200	18 Hole Week Day Golf	287,223	277,778	280,303	275,000	282,000
80R6501400	18 Hole Cart Rental	130,027	144,647	148,378	150,000	155,000
80R6501600	Driving Range Fees	21,512	23,086	21,109	22,000	23,000
80R6501700	Reception Hall Fees	300	100	---	1,000	1,000
80R6502005	Concession Stand Revenue	90,926	89,901	89,788	90,000	93,000
80R6503500	Camping Fees	90,717	111,131	124,037	130,000	131,000
80R6504500	Boating Fees	33,033	42,376	46,316	62,500	60,000
80R6505500	Shelter Fees	3,545	4,445	4,215	4,310	4,400
80R6506500	Hunting Fees	204	176	124	268	275
80R6507500	Fishing Tournaments	950	1,200	1,100	2,325	2,000
80R6508000	Multi Purpose Bldg Rental	---	---	764	2,250	2,250
80R6508500	Cabin Rentals	---	45,097	88,895	107,000	107,000
80R6509500	Mozingo Youth Cabins	---	640	3,354	3,800	3,800
	SUBTOTAL	<u>658,437</u>	<u>740,577</u>	<u>808,383</u>	<u>855,453</u>	<u>870,725</u>
REVENUE FROM OTHER AGENCIES						
10R7002000	Federal Grants	---	---	---	---	330,000
	SUBTOTAL	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>330,000</u>
PROPERTY REVENUE						
80R7503000	House Rent	---	---	600	5,400	5,400
80R7506000	Sale of Property	600	---	---	---	---
	SUBTOTAL	<u>600</u>	<u>---</u>	<u>600</u>	<u>5,400</u>	<u>5,400</u>
OTHER REVENUES						
80R8901000	Interest on Investments	5,079	10,486	18,909	22,000	22,000
80R8902001	Designated Donations	4,552	20,250	34,600	37,000	---
80R8909000	Miscellaneous	2,439	57,698	6,482	3,146	750
80R8909001	Over/Short Cash	---	(7)	23	160	50
	SUBTOTAL	<u>12,070</u>	<u>88,427</u>	<u>60,014</u>	<u>62,306</u>	<u>22,800</u>
TOTAL MOZINGO RECREATION REVENUES		<u>1,457,061</u>	<u>1,642,808</u>	<u>1,632,248</u>	<u>1,736,159</u>	<u>2,050,055</u>
UNRESTRICTED CASH BALANCE FORWARD		418,953	444,867	415,765	625,000	588,000
CARRYFORWARD PROJECTS FROM FY '07		---	---	---	---	37,000
TOTAL ANTICIPATED FUNDS AVAILABLE		<u>\$ 1,876,014</u>	<u>\$ 2,087,675</u>	<u>\$ 2,048,013</u>	<u>\$ 2,361,159</u>	<u>\$ 2,675,055</u>

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Mozingo Golf Clubhouse Department

Overview and Description

Mozingo Lake is an 18 hole championship municipal golf course owned and operated by the City of Maryville. The course opened for play in 1995 and currently hosts around 26,000 rounds per year. The course is open for play everyday except Thanksgiving, Christmas and New Years Day. The bulk of play is from April 1st and October 31st.

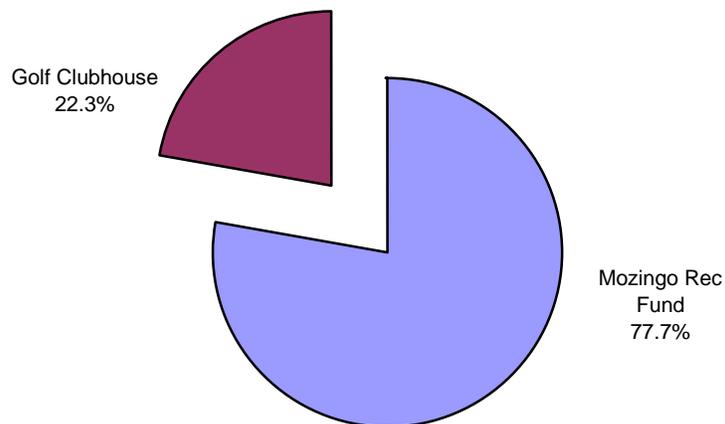
The course runs leagues for Men, Ladies, Seniors and Juniors. It also hosts five tournaments and assists in over 20 outside outings. P.G.A. golf instruction is available 7 days a week which includes ladies clinics, a junior golf program, and a free lesson day in May. Demo days are arranged to allow players to test the latest equipment.

The Pro Shop is the hub of indoor activity and information. The on-duty attendant runs the cash register for golf play, dispenses the cart keys and range balls, and handles all other golf arrangements such as tee times and the flow of play on the course itself. A snack bar is available for drinks, deli sandwiches and packaged food items. The outside service staff is tasked with handling the 50 golf cart fleet and the driving range. Other duties include providing water for players on the course, picking up trash and other custodial type activities.

Performance Goals and Objectives

- ▶ Create 2,000 additional rounds of golf
- ▶ Consider adding a senior golf rate and target some advertising dollars to market it
- ▶ Upgrade the website to encourage more use; send more email flyers to customers
- ▶ Increase participation in ladies league
- ▶ Add periodic Thursday Night Couples events
- ▶ Increase use of upstairs receptions room through advertising and community awareness
- ▶ Maintain tee time reservations running on time
- ▶ Maintain a clean and pleasing clubhouse

Percent of Mozingo Recreation Fund

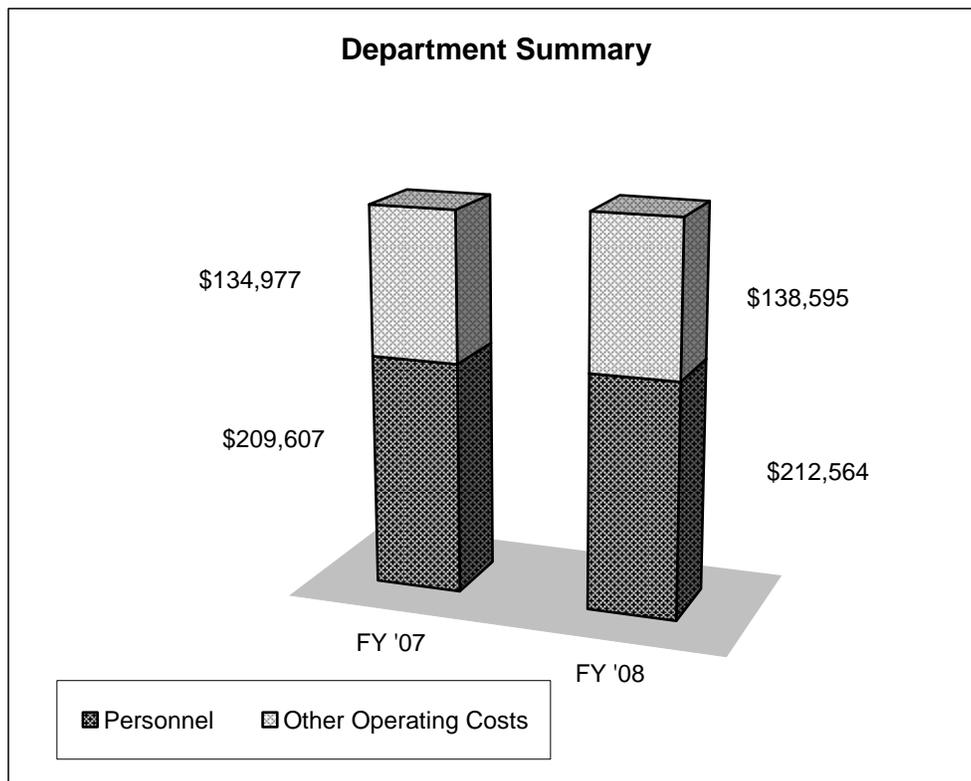


Mozingo Golf Clubhouse Department - continued

Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 194,420	\$ 209,607	\$ 212,564
Contractual	60,476	56,005	56,150
Commodities	57,507	54,750	56,300
Other Operating	16,752	24,222	26,145
Totals	\$ 329,155	\$ 344,584	\$ 351,159

Staffing FTE's 3.00
 Seasonal part time FTE's 6.85

Debt Service Leases	Principal	Interest	Final Payment
Golf Carts - 50	24,011	5,571	03/15/09



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF CLUB HOUSE

CODE: 80-80-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	139,705	150,211	150,309	160,738	162,568
115-00 Overtime	595	1,347	924	1,410	1,500
120-00 FICA Contribution	10,677	11,501	11,456	12,358	12,608
140-00 Group Insurance-Employee	9,135	12,825	14,671	16,520	17,602
140-01 Group Insurance-Offset	4,382	5,027	5,580	6,263	6,672
150-00 Retirement Contrib - LAGERS	6,476	8,845	9,723	10,727	9,785
150-01 Retirement Contrib - ICMA	1,265	1,242	1,267	1,053	1,107
160-00 Unemployment Insurance	---	---	---	---	---
170-00 Longevity	394	442	490	538	722
SUBTOTAL	172,629	191,440	194,420	209,607	212,564
CONTRACTUAL SERVICES					
201-00 Utilities	5,325	5,099	7,288	7,500	7,500
202-00 Telephone	2,620	2,639	3,063	2,800	2,800
203-00 Printing & Advertising	7,388	8,370	9,754	10,000	10,000
205-00 Postage	123	109	101	175	150
207-00 Travel & Training	1,185	1,937	1,851	1,676	2,000
210-00 Maintenance/Building	1,496	1,889	2,048	1,800	2,000
211-00 Maint/Equip-O/S Vendors	1,274	1,993	4,185	2,520	1,500
213-00 Rents	---	101	---	---	---
214-00 Independent Audit	3,043	2,853	3,821	4,034	4,200
216-00 Professional Services	---	---	1,018	---	---
299-00 Other Contractual Services	10,882	23,345	27,347	25,500	26,000
SUBTOTAL	33,336	48,335	60,476	56,005	56,150
COMMODITIES					
301-00 Office Supplies	1,515	885	852	1,500	1,500
302-00 Fuel & Lubricants	4,257	5,700	7,076	6,000	6,000
305-00 Tires-Batteries-Accessories	12	---	---	---	---
306-00 Janitorial Supplies	1,142	1,248	1,912	1,200	1,300
307-00 Parts - Equipment Maintance	1,233	283	---	520	---
308-00 Maint/Constr-Streets, Etc.	338	---	---	---	---
308-01 Maint/Constr-Buildings, Etc.	1,759	145	228	3,000	2,000
340-00 Driving Range Supplies	3,475	1,224	3,079	1,530	2,500
389-00 Concession Supplies	40,798	39,727	40,862	38,000	40,000
399-00 General Supplies	2,669	2,674	3,498	3,000	3,000
SUBTOTAL	57,198	51,886	57,507	54,750	56,300

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF CLUB HOUSE CODE: 80-80-7

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	9,771	10,692	13,590	14,622	15,245
402-00 Membership & Subscriptions	1,007	985	1,042	1,000	1,000
406-00 Refunds	815	2,080	665	100	200
407-00 Transfers Out	---	---	1,455	8,500	9,700
410-00 Contingencies	---	---	---	---	451,410
415-00 Operating Permits & Fees	300	50	---	---	---
SUBTOTAL	11,893	13,807	16,752	24,222	477,555
CAPITAL OUTLAY					
502-00 Buildings	---	7,381	3,611	---	---
503-00 Office Equipment	---	---	---	---	---
SUBTOTAL	---	7,381	3,611	---	---
DEBT SERVICE					
601-00 Lease - Principal - Facility	81,506	85,798	90,268	86,872	---
601-04 Lease - Principal - Golf Carts	3,751	19,940	21,529	22,736	24,011
602-00 Lease - Interest - Facility	15,685	11,394	6,924	2,221	---
602-04 Lease - Interest - Golf Carts	3,875	4,502	8,053	6,846	5,571
SUBTOTAL	104,817	121,634	126,774	118,675	29,582
TOTAL MOZINO CLUB HOUSE	\$ 379,873	\$ 434,483	\$ 459,540	\$ 463,259	\$ 832,151

Mozingo Lake Patrol Department

Overview and Description

Mozingo Lake Patrol presents unique and specialized opportunities, training and challenges. It is generally operational from about mid-April through the first part of Oct. The 2 primary officers assigned to this function maintain other activities during the other months. This effort is also supplemented by other department personnel as circumstances permit (keeping in mind the unique training requirements), and 2 part-time, non-sworn "Security Officers". The officers maintain both land and water patrol coverage to help insure a safe and secure recreational environment.

Performance Goals and Objectives

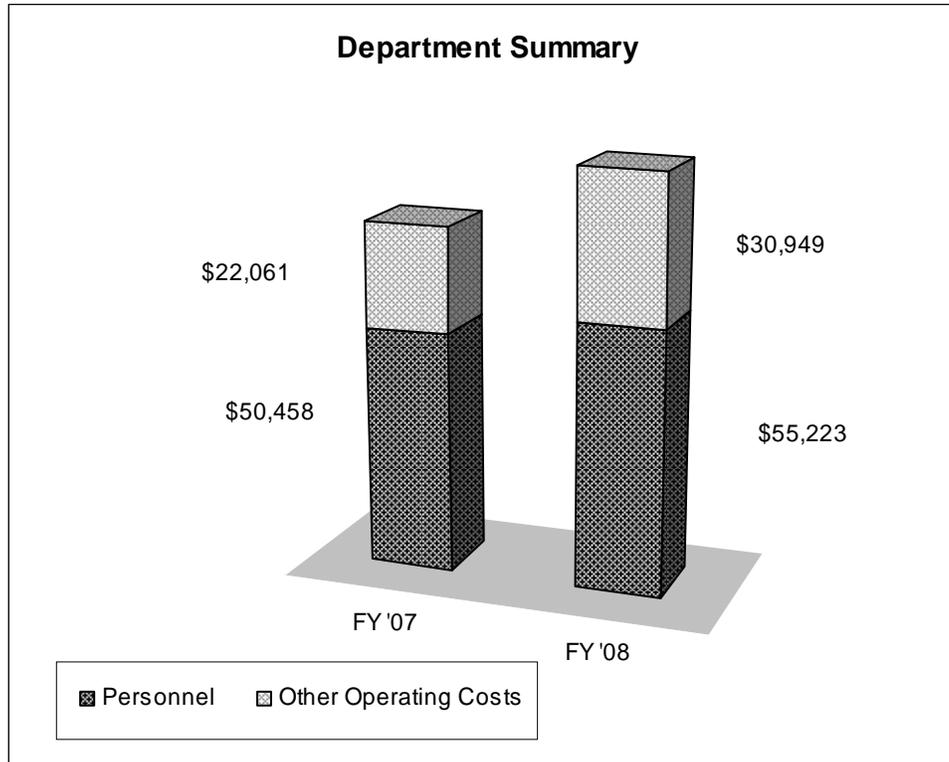
- ▶ Prevention of water related accidents
- ▶ Increase public awareness of water safety

Percent of Mozingo Recreation Fund



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 49,591	\$ 50,458	\$ 55,223
Contractual	5,075	8,132	6,958
Commodities	7,217	9,250	8,900
Other Operating	4,164	4,679	4,490
Totals	\$ 66,047	\$ 72,519	\$ 86,172
Staffing FTE's (seasonal)			2.0
Season part time FTE's			1.6

Mozingo Lake Patrol Department - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: LAKE PATROL

CODE: 80-82-5

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	41,030	37,312	35,867	38,253	41,541
115-00 Overtime	5,446	7,197	4,969	4,100	4,600
120-00 FICA Contribution	3,541	3,400	3,079	3,344	3,530
140-00 Group Insurance-Employee	3,156	3,356	3,322	3,888	4,373
140-01 Group Insurance-Offset	1,893	1,457	1,464	71	94
150-00 Retirement Contrib - LAGERS	264	248	207	242	464
150-01 Retirement Contrib - ICMA	771	706	683	560	621
SUBTOTAL	56,101	53,676	49,591	50,458	55,223
CONTRACTUAL SERVICES					
201-00 Utilities	---	---	160	240	240
202-00 Telephone	254	393	383	400	400
203-00 Printing & Advertising	486	1,002	644	1,975	750
205-00 Postage	---	---	---	50	50
207-00 Travel & Training	861	---	527	1,500	1,500
210-00 Maintenance/Building	---	---	70	500	500
211-00 Maint/Equip-O/S Vendors	---	922	1,658	1,500	1,500
211-02 Central Garage - Parts	4	15	44	200	200
211-04 Central Garage - Overhead	380	351	217	617	668
215-00 Radio Maintenance	---	893	475	350	350
216-00 Professional Services	---	---	394	300	300
299-00 Other Contractual Services	1	1,028	503	500	500
SUBTOTAL	1,986	4,604	5,075	8,132	6,958
COMMODITIES					
301-00 Office Supplies & Tools	137	810	376	300	300
302-00 Fuel & Lubricants	559	---	---	1,350	1,600
304-00 Uniforms	1,564	2,065	2,906	2,000	2,000
305-00 Tires-Batteries-Accessories	---	1,292	487	750	750
307-00 Parts - Equipment Maintance	322	655	531	750	750
308-01 Maint/Constr-Buildings, Etc.	3,692	506	552	500	500
330-00 Safety Equipment & Supplies	600	159	553	1,600	1,000
399-00 General Supplies	1,181	2,656	1,812	2,000	2,000
SUBTOTAL	8,055	8,143	7,217	9,250	8,900
OTHER CHARGES					
401-00 Insurance	2,717	3,119	4,114	4,579	4,390
402-00 Memberships & Subscriptions	---	50	50	100	100
SUBTOTAL	2,717	3,169	4,164	4,679	4,490

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: LAKE PATROL

CODE: 80-82-5

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	---	---	---	---	---
504-00 Mechanical & Auto Equipment	680	9,857	24,712	---	13,500
599-00 Other Improvements	---	---	---	---	---
SUBTOTAL	<u>680</u>	<u>9,857</u>	<u>24,712</u>	<u>---</u>	<u>13,500</u>
TOTAL MOZINGO LAKE PATROL	<u>\$ 69,539</u>	<u>\$ 79,449</u>	<u>\$ 90,759</u>	<u>\$ 72,519</u>	<u>\$ 89,071</u>

Mozingo Golf Maintenance Department

Overview and Description

The Department is committed to provide top notch playing conditions on a daily basis so every golfer whether local or visiting will experience Mozingo Lake Golf Course in tournament level condition.

The Mozingo Golf Course Maintenance Department is responsible for the management and improvement of the entire playing surface of the City's 18 hole golf course, including all tees, fairways, greens, rough, sand bunkers, trees and shrubs, and surrounding native grassed areas. This also includes all structures on and around the golf course such as the pump station, buildings, bridges and water features. Over the last several years the Department has constructed, irrigated, and grown-in four turfgrass nurseries located North of # 17 tee boxes. There is a creeping bentgrass nursery for greens repair, a bluegrass nursery for fairways and tees, and a fescue and buffalograss nursery for the rough. These nurseries have been very valuable in expediting repairs and saving the City the expense of purchasing sod.

The maintenance staff is composed of five full time positions. This includes a Certified Superintendent, an Assistant Superintendent, a Golf Course Technician, and an Equipment Technician. The department also hires 12 part time employees each season.

The course covers over 185 acres of maintained turf. There are several different levels of maintenance required as per type of grass and playing area. The mower operators cut about 8,150 acres of grass per season. Mowing frequencies range from daily on the greens, three times per week on fairways and tees, twice a week on greenbanks and clubgrounds, and weekly in the rough and driving range.

There are over 65 different chemical and fertilizer sprayed or spread on the course each year by the Golf Course Technician. These account for a significant portion of the operating expenses. It is the policy of the Superintendent to insure all chemicals are applied responsibly and only when necessary. The Department takes its role in environmental stewardship very seriously.

Performance Goals and Objectives

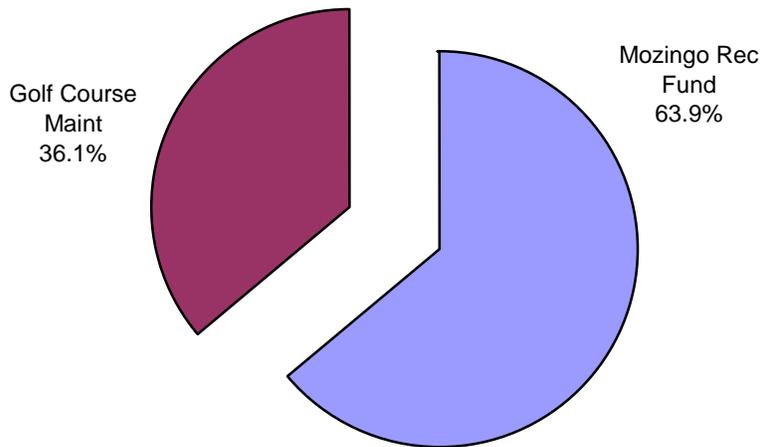
- ▶ Continue to present top quality playing conditions daily throughout the season
- ▶ Prevent serious injuries to golfing patrons and employees
- ▶ Improve recruitment and retention of seasonal employees
- ▶ Contract and monitor the installation of new sea wall on hole # 11 pond
- ▶ Continue the bunker renovation project. Plan to redo Hole #2 fairway and south green bunker and Hole #9 fairway bunker.
- ▶ Expand on energy and water conservation program within the department by more closely monitoring soil moisture content and evapotranspiration rates.
- ▶ Add more color to the course through development of annual flower beds at nine tee area
- ▶ Maintain and further improve the native prairie grassland areas through chemical and cultural programs.
- ▶ Continue with the First Impression Enhancement project of the golf course by improving the clubhouse entrance
- ▶ Keep an open line of communication with City Manager, Park Superintendent, and Golf Professional to ensure progression on all shared goals.
- ▶ To have 90% of surveyed golfing participants to rate the course conditioning as a 4 or better.

<u>Very poor</u>				<u>Average</u>					<u>Excellent</u>	
-5	-4	-3	-2	-1	0	1	2	3	4	5
- ▶ Strive to maintain rental cart fleet at a 98% operational status (only one cart down at any given time).

Mozingo Golf Maintenance Department - continued

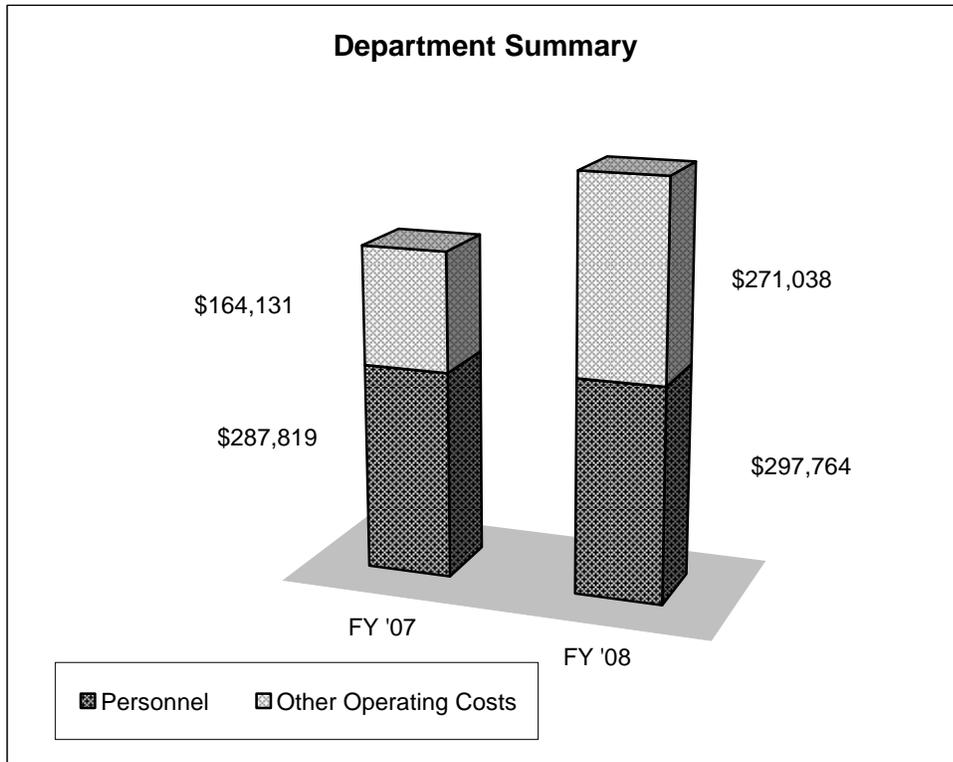
- Keep better records and stay up with the preventive maintenance program of equipment to help prevent untimely breakdowns.
- Provide continuing education opportunities for employees to stay abreast of new technologies and the latest trends in course maintenance.
- Implement an electronic method for fertilizer and chemical application record keeping.

Percent of Mozingo Recreation Fund



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Requested FY '08
Personnel	\$ 281,397	\$ 287,819	\$ 297,764
Contractual	26,735	28,578	121,530
Commodities	100,722	104,332	112,550
Other Operating	33,258	31,221	36,958
Totals	\$ 442,112	\$ 451,950	\$ 568,802
Staffing FTE's			3.6
Seasonal part time FTE's			8.4

Mozingo Golf Maintenance Department - continued



Mozingo Golf Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$32,000

DESCRIPTION	
Cart/runabout to replace 1992 cart in bad condition	\$ 6,500
Truckster with dump bed to replace 1994 Toro workman	16,000
6' rotary mower to replace 1998 Howard Price mower that is not functional	9,500

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF COURSE MAINTENANCE CODE: 80-85-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	188,230	185,683	200,936	205,679	213,370
115-00 Overtime	5,162	4,811	8,474	5,600	6,000
120-00 FICA Contribution	14,592	14,224	15,607	15,891	16,841
140-00 Group Insurance-Employee	15,502	18,461	21,433	19,802	21,052
140-01 Group Insurance-Offset	14,002	18,150	18,230	21,571	24,019
150-00 Retirement Contrib - LAGERS	10,535	12,299	12,905	13,828	13,330
150-01 Retirement Contrib - ICMA	2,823	2,933	2,886	2,290	2,362
160-00 Unemployment Insurance	---	---	---	2,430	---
170-00 Longevity	753	840	926	728	790
SUBTOTAL	251,599	257,401	281,397	287,819	297,764
CONTRACTUAL SERVICES					
201-00 Utilities	5,856	6,737	8,679	8,800	8,800
202-00 Telephone	1,285	1,314	1,224	1,200	1,200
203-00 Printing & Advertising	---	208	---	---	---
205-00 Postage	81	437	80	75	100
207-00 Travel & Training	2,357	2,502	1,187	2,600	2,600
210-00 Maintenance/Building	66	93	193	400	400
211-00 Maint/Equip-O/S Vendors	2,913	6,415	9,789	4,000	4,000
211-02 Central Garage - Parts	131	---	---	3	---
211-04 Central Garage - Overhead	724	---	---	---	---
212-00 Maintenance-Other	---	500	---	8,000	100,930
213-00 Rents	483	291	97	500	500
216-00 Professional Services	---	---	1,234	---	---
299-00 Other Contractual Services	3,391	953	4,252	3,000	3,000
SUBTOTAL	17,287	19,450	26,735	28,578	121,530
COMMODITIES					
301-00 Office Supplies	947	827	1,765	1,500	1,500
302-00 Fuel & Lubricants	9,699	14,444	19,577	19,500	19,500
303-00 Chemicals	38,657	37,280	38,701	43,000	45,000
304-00 Uniforms	---	---	---	336	---
305-00 Tires-Batteries-Accessories	720	1,567	2,227	1,300	1,300
306-00 Janitorial Supplies	2,025	1,874	1,300	2,000	2,000
307-00 Parts - Equipment Maintance	21,673	26,569	20,002	18,000	25,000
308-00 Maint/Constr-Streets, Etc.	8,042	8,604	11,779	12,500	12,500
308-01 Maint/Constr-Buildings, Etc.	1,437	2,845	691	1,000	1,000
309-00 Training Materials	---	---	---	200	200
330-00 Safety Equipment & Supplies	344	178	252	505	300
399-00 General Supplies	2,452	1,660	2,653	2,750	2,750
399-01 Golf Course Accessories	1,692	1,364	1,775	1,741	1,500
SUBTOTAL	87,688	97,212	100,722	104,332	112,550

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF COURSE MAINTENANCE CODE: 80-85-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
401-00 Insurance	12,940	28,501	32,618	30,021	35,758
402-00 Membership & Subscriptions	1,240	640	640	1,200	1,200
SUBTOTAL	<u>14,180</u>	<u>29,141</u>	<u>33,258</u>	<u>31,221</u>	<u>36,958</u>
CAPITAL OUTLAY					
502-00 Buildings	9,380	---	---	---	---
503-00 Office Equipment	---	---	---	---	---
504-00 Mechanical & Auto Equipment	43,976	54,642	29,860	---	32,000
599-00 Other Improvements	15,873	---	27,205	---	---
SUBTOTAL	<u>69,229</u>	<u>54,642</u>	<u>57,065</u>	<u>---</u>	<u>32,000</u>
DEBT SERVICE					
601-00 Lease - Principal	22,318	17,345	18,323	9,545	---
602-00 Lease - Interest	2,713	2,054	1,075	154	---
SUBTOTAL	<u>25,031</u>	<u>19,399</u>	<u>19,398</u>	<u>9,699</u>	<u>---</u>
TOTAL GOLF MAINTENANCE	<u>\$ 465,014</u>	<u>\$ 477,245</u>	<u>\$ 518,575</u>	<u>\$ 461,649</u>	<u>\$ 600,802</u>

Mozingo Park Maintenance Department

Overview and Description

Mozingo Lake and park area include 3000 acres with very diverse uses. Because of this, the maintenance crew at Mozingo has to be a truly multi-tasking unit.

Summer or peak season is a sometimes frenzied time of year. The five cabins are cleaned as vacated, including outside maintenance with an average cleaning time of one hour used per cabin. Windows and appliance deep cleaning, as well as washing of bedspreads and pads, are done as needed throughout the season. General upkeep of the cabins is done between guest stays, and problems that arise during stays are tended on an as needed basis, including replacement of bulbs, clogged toilets and any complaint from the guests.

The youth camp has seen a great increase in use and the four cabins and multi-purpose building require cleaning and care as well as general maintenance of the buildings.

Four rest rooms and three bathhouses in the park are cleaned daily and sometimes more often during high traffic times. This includes hosing of the areas and cleaning of stools, sinks and showers. Six privies and five "portable potties" are cleaned daily and emptied of waste as needed.

Shelters are cleaned and swept as used throughout the week, including hosing as needed. Trash is emptied all through the park once and sometimes twice daily. Grills are emptied and cleaned as needed. Trash on the beach is picked up daily, requiring a good slot of time. On an average of once a week, the sand is tilled to keep it smooth and clear of problems.

150 acres are currently mowed by the staff in an ongoing cycle during the growing season and includes weedeating and weeding and care of flower beds in the park. New and newly transplanted trees are watered weekly in the camping areas. The nature trail and horse trail are both mowed and kept free of brush.

RV and tent camping are kept free of trash and 143 fire rings in those areas are cleaned after rentals. Maintenance of water hydrants and electrical box issues is also done by the staff.

The information booth is open during the summer, 12 - 15 hours per day, with a spring and fall schedule down to the weekends. Boat passes, camping rentals, and various snacks and supplies as well as ice and firewood are sold there.

Dock repair and maintenance is done by staff and has been frequent, both with the drought and the flooding, causing damage or problems. Buoys are also monitored for proper placement on the lake.

Off season is becoming smaller and smaller as more people are enjoying all the camping areas longer into the cooler months. The cabins are used year round with continued cleaning upon vacancy. This is the time, deep cleaning and major fix up repairs take place, not only at the cabins, but throughout all the park building and structures.

Maintenance of six miles of asphalt and one and a half miles of gravel roads is also done by the staff. Equipment used during the summer months is readied during this slower time with special attention given to maintaining for longer use.

Cutting dead trees is done during this time with the wood sold during the camping season. Brush removal and general tree pruning is also a part of the ongoing effort to make the park attractive and inviting.

Snow removal for the park is done by the Mozingo staff. When needed, the crew helps with snow removal within the city limits.

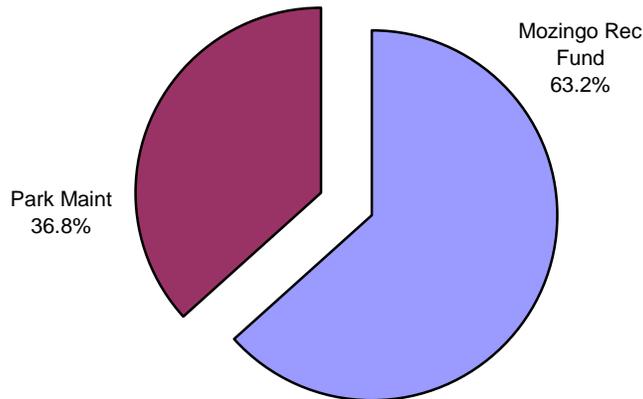
Mozingo Park Maintenance Department - continued

Carpenter work for the other departments is done as needed during the off season. In recent years, projects such as building desk units for city hall and the renovation of city hall upstairs.

Performance Goals and Objectives

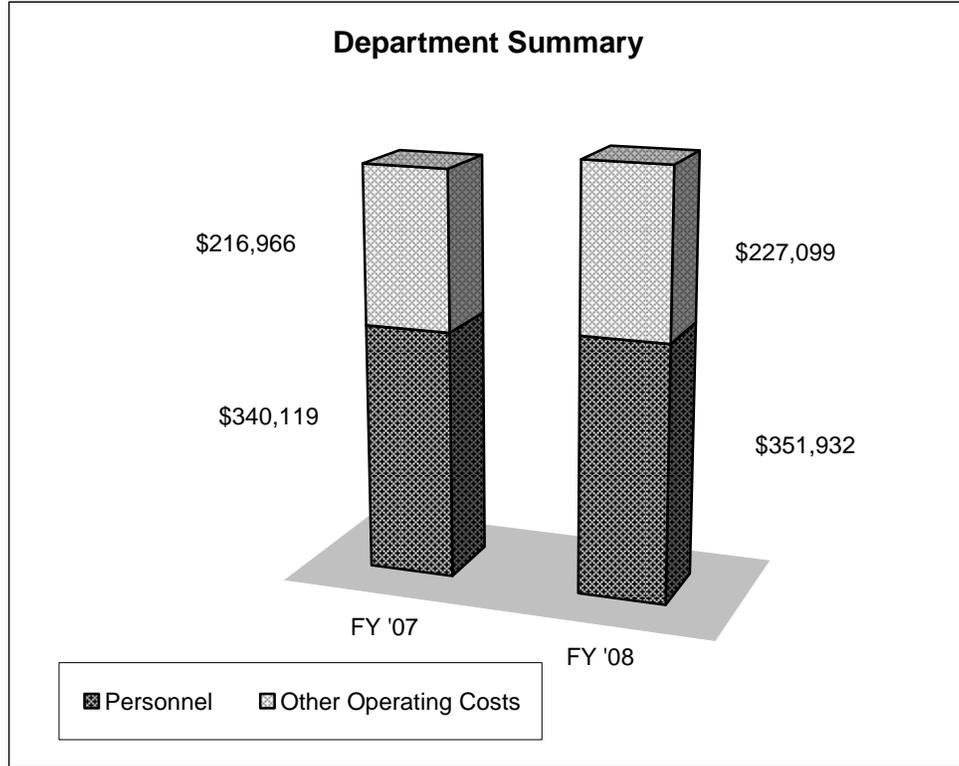
- ▶ Extend the existing horse trail on the north end of the park
- ▶ Eliminate workplace accidents by utilizing safety plans and education
- ▶ Upgrade remaining 1.5 miles of gravel road to a 5" compacted asphalt road
- ▶ Construct five more cabins to meet demands by users

Percent of Mozingo Recreation Fund



Operating Expenditures by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 242,387	\$ 340,119	\$ 351,932
Contractual	93,132	106,692	115,529
Commodities	59,150	66,896	75,250
Other Operating	58,022	43,378	36,320
Totals	\$ 452,691	\$ 557,085	\$ 579,031
Staffing FTE's			5.85
Seasonal part time FTE's			5.00

Mozingo Park Maintenance Department - continued



Mozingo Park Maintenance Department – Capital Outlay

Account Number: 502-00

Name: Buildings

Amount: \$37,000

DESCRIPTION

Construct 16 person youth cabin and re-side the existing youth cabins, using funds from the Gladys Rickert Trust received in FY '07

Account Number: 599-00

Name: Other Improvements

Amount: \$535,000

DESCRIPTION

Construct six RV sites south of the existing 14 pads \$15,000

Construct hiking/biking/walking trails at south end of the park and along the west shoreline using grant funds from the MO Department of Natural Resources and the MO Department of Transportation \$520,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: PARK MAINTENANCE

CODE: 80-87-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	161,342	178,556	173,325	242,288	251,529
115-00 Overtime	5,314	7,822	5,601	6,000	7,250
120-00 FICA Contribution	13,106	14,571	13,901	19,041	19,975
140-00 Group Insurance-Employee	14,438	16,641	18,026	32,131	34,241
140-01 Group Insurance-Offset	14,387	14,692	15,007	15,041	12,912
150-00 Retirement Contrib - LAGERS	10,961	12,046	11,976	19,138	19,377
150-01 Retirement Contrib - ICMA	3,152	3,133	3,011	3,940	4,337
160-00 Unemployment Insurance	---	---	---	366	---
170-00 Longevity	1,346	1,434	1,540	2,174	2,311
SUBTOTAL	224,046	248,895	242,387	340,119	351,932
CONTRACTUAL SERVICES					
201-00 Utilities	11,589	14,629	23,342	24,000	30,000
202-00 Telephone	1,797	1,984	1,915	1,800	1,800
203-00 Printing & Advertising	4,807	3,582	8,802	5,000	5,000
205-00 Postage	34	159	1,526	500	500
207-00 Travel & Training	1,654	840	848	2,500	2,500
210-00 Maintenance/Building	---	492	503	1,500	1,500
211-00 Maint/Equip-O/S Vendors	1,099	2,666	372	300	300
211-02 Central Garage - Parts	559	172	---	500	500
211-04 Central Garage - Overhead	1,761	488	242	592	616
212-00 Other Maintenance	6,000	9,500	9,927	12,000	12,000
213-00 Rents	107	52	88	---	---
216-00 Professional Services	---	---	782	---	---
217-00 Billing & Administration	19,842	10,546	27,287	42,000	44,813
299-00 Other Contractual Services	11,158	6,210	17,498	16,000	18,000
SUBTOTAL	60,407	51,320	93,132	106,692	117,529
COMMODITIES					
301-00 Office Supplies	2,222	2,236	4,216	1,800	2,000
302-00 Fuel & Lubricants	11,079	9,540	16,033	13,000	13,650
303-00 Chemicals	---	90	73	500	600
304-00 Uniforms	---	84	---	96	---
305-00 Tires-Batteries-Accessories	1,178	387	2,637	3,000	3,000
306-00 Janitorial Supplies	1,978	5,031	2,448	4,500	5,500
307-00 Parts - Equipment Maintance	2,644	2,510	5,012	4,000	10,000
308-00 Maint/Constr-Streets, Etc.	17,261	9,584	7,496	20,000	20,000
308-01 Maint/Constr-Buildings, Etc.	6,386	2,484	2,557	6,000	6,000
312-00 Heating Supplies	2,303	1,124	2,080	---	---
330-00 Safety Supplies	35	24	250	500	500
389-00 Concession Supplies	7,104	7,653	7,854	7,500	8,000
399-00 General Supplies	3,298	8,493	8,494	6,000	6,000
SUBTOTAL	55,488	49,240	59,150	66,896	75,250
OTHER CHARGES					

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: MOZINGO RECREATION
DEPARTMENT: PARK MAINTENANCE

CODE: 80-87-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
401-00 Insurance	12,388	59,185	55,660	40,378	32,820
402-00 Membership & Subscriptions	---	155	88	---	---
406-00 Refunds	1,660	1,755	2,259	3,000	3,500
415-00 Operating Permits/Fees	---	15	15	---	---
499-00 Miscellaneous Charges	---	1,000	---	---	---
SUBTOTAL	<u>14,048</u>	<u>62,110</u>	<u>58,022</u>	<u>43,378</u>	<u>36,320</u>
CAPITAL OUTLAY					
502-00 Buildings	1,565	90,027	124,367	---	37,000
503-00 Office Equipment	---	1,385	---	---	---
504-00 Mechanical & Auto Equipment	20,712	22,739	---	---	---
599-00 Other Improvements	156,175	2,500	19,535	---	535,000
SUBTOTAL	<u>178,452</u>	<u>116,651</u>	<u>143,902</u>	<u>---</u>	<u>572,000</u>
TOTAL MOZINGO PARK MAINT	<u><u>\$ 532,441</u></u>	<u><u>\$ 528,216</u></u>	<u><u>\$ 596,593</u></u>	<u><u>\$ 557,085</u></u>	<u><u>\$ 1,153,031</u></u>

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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

CENTRAL GARAGE					
	2004	2005	2006	2007	2008
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>
SERVICE CHARGES & FEES					
90R0001011 General Administration	1,089	1,183	915	1,063	1,427
90R0001211 Public Safety-Administration	205	48	226	507	507
90R0001221 Public Safety - Police	28,028	25,950	19,270	21,295	23,520
90R0001222 Public Safety - Fire	2,817	2,603	4,744	2,764	2,760
90R0001311 Public Works - Administration	---	---	291	243	304
90R0001331 Public Works - Maintenance	60,968	54,411	52,800	52,344	55,948
90R0001400 Code Enforcement	776	276	1,066	688	711
90R0001500 Cemetary	1,003	1,152	635	1,020	1,172
90R0002031 Park & Rec - Maintenance	5,956	4,647	4,341	7,160	6,213
90R0003531 Mozingo Park Maintenance	2,320	660	242	1,092	1,116
90R0003532 Mozingo Lake Patrol	384	366	261	817	868
90R0005011 Transfer Station	568	887	141	647	614
90R0007011 Water/Sewer - Administration	---	---	291	300	382
90R0007020 Water Treatment	1,308	2,045	1,521	---	---
90R0007031 Water Maintenance	2,666	3,180	4,796	4,793	5,596
90R0007032 Lake Maintenance	1,531	589	70	463	514
90R0007120 Sewer Treatment	1,216	2,005	1,517	---	0
90R0007131 Sewer Maintenance	5,755	4,349	5,459	4,587	5,082
90R0007531 Golf Course Maintenance	855	---	---	3	---
TOTAL CENTRAL GARAGE REVENUES	<u>117,445</u>	<u>104,351</u>	<u>98,586</u>	<u>99,786</u>	<u>106,734</u>
UNRESTRICTED CASH BALANCE FORWARD	654	---	---	---	---
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 118,099</u>	<u>\$ 104,351</u>	<u>\$ 98,586</u>	<u>\$ 99,786</u>	<u>\$ 106,734</u>

Central Garage Fund

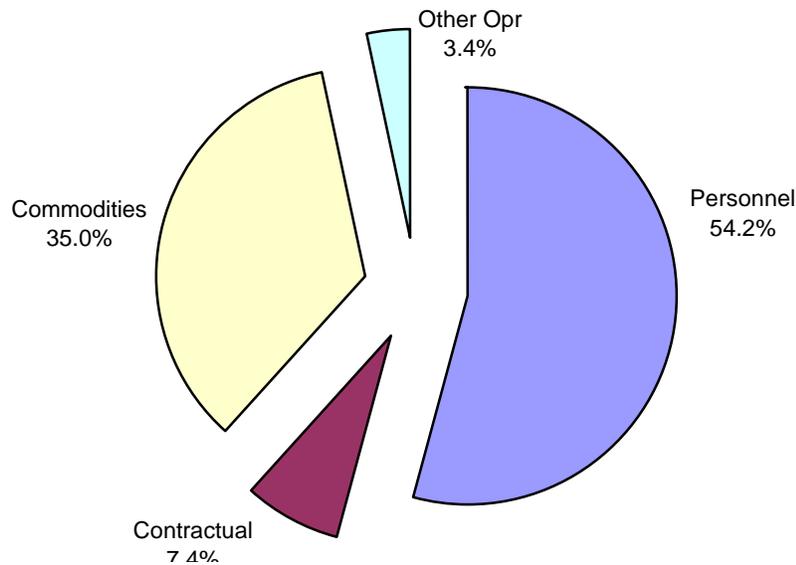
Overview and Description

Central Garage provides service and maintenance on approximately 86 City-owned vehicles and 100 pieces of equipment, and coordinates outside mechanical service needs. Central Garage is reimbursed by the various City departments that use it.

Performance Goals and Objectives

- Provide preventative maintenance to enhance the useful lives of City vehicles and equipment
- On-going safety awareness

Central Garage Expenses by Category



Operating Expenses by Category	Actual FY '06	Estimated FY '07	Approved FY '08
Personnel	\$ 58,158	\$ 55,382	\$ 57,845
Contractual	5,457	7,931	7,890
Commodities	31,044	32,476	37,350
Other Operating	3,597	3,997	3,649
Totals	\$ 98,256	\$ 99,786	\$ 106,734

Staffing : Full time

1

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: CENTRAL GARAGE

CODE: 90-00-3

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	41,852	39,905	39,010	36,010	37,604
115-00 Overtime	---	41	---	200	100
120-00 FICA Contribution	3,072	2,915	2,802	2,632	2,935
140-00 Group Insurance-Employee	5,014	5,298	5,534	5,470	5,830
140-01 Group Insurance-Offset	4,902	5,027	5,580	6,263	6,672
150-00 Retirement Contrib - LAGERS	3,414	3,516	3,589	3,460	3,298
150-01 Retirement Contrib - ICMA	1,059	987	980	717	752
170-00 Longevity	603	633	663	630	654
SUBTOTAL	59,916	58,322	58,158	55,382	57,845
CONTRACTUAL SERVICES					
201-00 Utilities	4,207	4,452	4,643	5,175	5,200
202-00 Telephone	299	307	311	275	310
205-00 Postage	---	---	5	5	5
210-00 Maintenance/Building	215	45	---	2,000	2,000
211-00 Maint/Equip-O/S Vendors	498	20	---	218	100
299-00 Other Contractual Services	372	294	498	258	275
SUBTOTAL	5,591	5,118	5,457	7,931	7,890
COMMODITIES					
301-00 Office Supplies	1,597	1,324	696	1,250	1,250
302-00 Fuel & Lubricants	3,428	2,909	3,234	4,420	4,500
305-00 Tires-Batteries-Accessories	6,678	6,422	5,904	6,000	6,300
306-00 Janitorial Supplies	616	747	1,293	1,500	1,500
307-00 Parts - Equipment Maintance	22,924	18,697	18,466	18,000	18,000
308-01 Maint/Constr-Buildings, Etc.	---	---	215	---	2,500
330-00 Safety Equipment & Supplies	92	169	116	106	100
399-00 General Supplies	2,443	3,176	1,120	1,200	3,200
SUBTOTAL	37,778	33,444	31,044	32,476	37,350
OTHER CHARGES					
401-00 Insurance	2,922	3,348	3,597	3,997	3,649
410-00 Contingencies	---	---	---	---	---
SUBTOTAL	2,922	3,348	3,597	3,997	3,649
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	8,888	2,397	---	---	---
SUBTOTAL	8,888	2,397	---	---	---
TOTAL CENTRAL GARAGE	\$ 115,095	\$ 102,629	\$ 98,256	\$ 99,786	\$ 106,734

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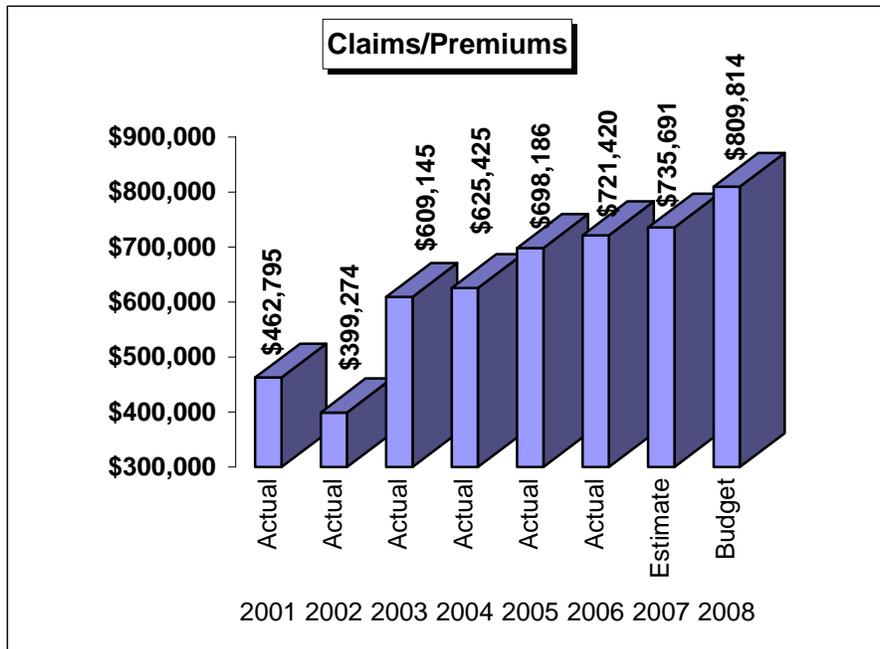
**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

GROUP INSURANCE					
	<u>2004</u> Actual	<u>2005</u> Actual	<u>2006</u> Actual	<u>2007</u> Estimate	<u>2008</u> Approved
INTRAGOVERNMENTAL REVENUE					
91R8009010 Payroll - General	351,197	372,541	407,392	452,106	496,968
91R8009020 Payroll - Parks & Recreation	33,570	38,864	45,393	42,675	54,336
91R8009050 Payroll - Solid Waste	13,192	15,022	17,411	20,188	21,556
91R8009070 Payroll - Water/Sewer	108,391	115,384	94,866	77,819	81,848
91R8009080 Payroll - Mozingo Recreation	81,534	102,444	106,425	127,369	139,038
91R8009090 Payroll - Central Garage	11,402	11,901	13,377	14,154	15,262
SUBTOTAL	<u>599,286</u>	<u>656,156</u>	<u>684,864</u>	<u>734,311</u>	<u>809,008</u>
OTHER REVENUES					
91R8903900 PHA - Insurance Premium	30,099	31,903	22,287	---	---
91R8903901 NCED Insurance Premium	1,624	4,254	3,583	2,330	806
SUBTOTAL	<u>31,723</u>	<u>36,157</u>	<u>25,870</u>	<u>2,330</u>	<u>806</u>
TOTAL GROUP INSURANCE REVENUES	<u>631,009</u>	<u>692,313</u>	<u>710,734</u>	<u>736,641</u>	<u>809,814</u>
UNRESTRICTED CASH BALANCE FORWARD	113,896	108,023	97,337	98,287	98,287
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 744,905</u>	<u>\$ 800,336</u>	<u>\$ 808,071</u>	<u>\$ 834,928</u>	<u>\$ 908,101</u>

Group Insurance Fund

Overview and Description

The group insurance clearing fund is used to account for medical, dental and life insurance premiums. In May 2003 the City changed from a partially funded self insurance vehicle to a fully funded traditional premium in the hopes of stabilizing costs. It is still to be determined whether that was the best method for controlling rising health care costs. More options are explored each year as the renewal approaches in order to contain costs as best as possible, while still providing quality, competitive health care benefits to City employees and their families.



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**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

C E M E T A R Y P E R P E T U A L					
	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2007 Approved
OTHER REVENUES					
97R8901000 Interest on Investments	\$ 3,200	\$ 6,603	\$ 10,825	\$ 13,200	\$ 12,000
SUBTOTAL	<u>3,200</u>	<u>6,603</u>	<u>10,825</u>	<u>13,200</u>	<u>12,000</u>
TOTAL CEMETARY PERPETUAL REVENUES	<u>3,200</u>	<u>6,603</u>	<u>10,825</u>	<u>13,200</u>	<u>12,000</u>
RESTRICTED CASH BALANCE FORWARD	231,525	238,127	242,116	255,316	255,316
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 234,725</u>	<u>\$ 244,730</u>	<u>\$ 252,941</u>	<u>\$ 268,516</u>	<u>\$ 267,316</u>

Cemetery Perpetual Fund

Overview and Description

Trust funds are used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds. The City is the trustee for the Cemetery Perpetual Fund.

Approximately 30 years ago a Cemetery Board was established by the City Council to oversee the care of Oak Hill Cemetery. Money from the sale of grave spaces was set aside for the care and upkeep of the cemetery, to be used in the case of an emergency. Donations from families with loved ones buried at Oak Hill were also encouraged. In recent years interest earned on the principal has been the only source of revenue.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2008**

FUND: CEMETARY PERPETUAL CODE: 97-00-0

	2004 Actual	2005 Actual	2006 Actual	2007 Estimate	2008 Approved
OTHER CHARGES					
406-00 Refunds	---	---	---	---	---
407-00 Transfers Out	---	---	6,836	---	---
410-00 Contingencies	---	---	---	---	267,316
TOTAL CEMETARY	\$ -	\$ -	\$ 6,836	\$ ---	\$ 267,316

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