



**Annual Budget
Fiscal Year 2010**

City of Maryville

CITY OF MARYVILLE

MISSOURI

ANNUAL BUDGET

Fiscal Year 2010

MAYOR

Chad Jackson

MAYOR PRO TEM

Carole Coutts

COUNCIL MEMBERS

Patricia Cummings

Ron Moss

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CITY STAFF

Matthew LeCerf, City Manager

Doug Thomson, City Attorney

Greg Decker, Public Works Director

Sheila Smail, City Clerk

Denise Town, Finance Director

Keith Wood, Public Safety Director

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City of Maryville, Missouri

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October 1, 2009

The Honorable Mayor Chad Jackson and
Maryville City Council Members
City Hall
Maryville, MO 64468

Dear Mayor Jackson and City Council Members:

Mission:

The City of Maryville City Council and staff, in cooperation with members of the community are dedicated to enhancing the quality of life, while inspiring economic growth and vitality within the community.

It is my pleasure to present to you the October 1, 2009 – September 30, 2010 fiscal year budget. During the past year the Community of Maryville has withstood a difficult financial situation primarily attributed to the recession. The recession has resulted in an increase in unemployment in September 2008 to September 2009 from 1.7% to 5.9% respectively. Unemployment peaked in August 2009 at 7.4%. The recession breeds unemployment which subsequently results in a reduction of spending by the consumer and lowers tax revenues. This is verified through comparison of the two past fiscal years showing a drop of sales tax revenue by 4.3%. Fortunately when comparing our impact versus the State of Missouri and the Nation, we are in better shape than most municipal organizations. This natural progression challenges the local governments to adjust priorities to sustain the delivery of its current high level of services deserved and expected by the citizen's. At the same time, the expectation by the citizenry is that the City will continue moving forward by reflecting the priorities, goals, and objectives of the Constituents and the Maryville City Council for the upcoming year. Although difficult, I firmly believe this has been achieved in the 2009-2010 fiscal year.

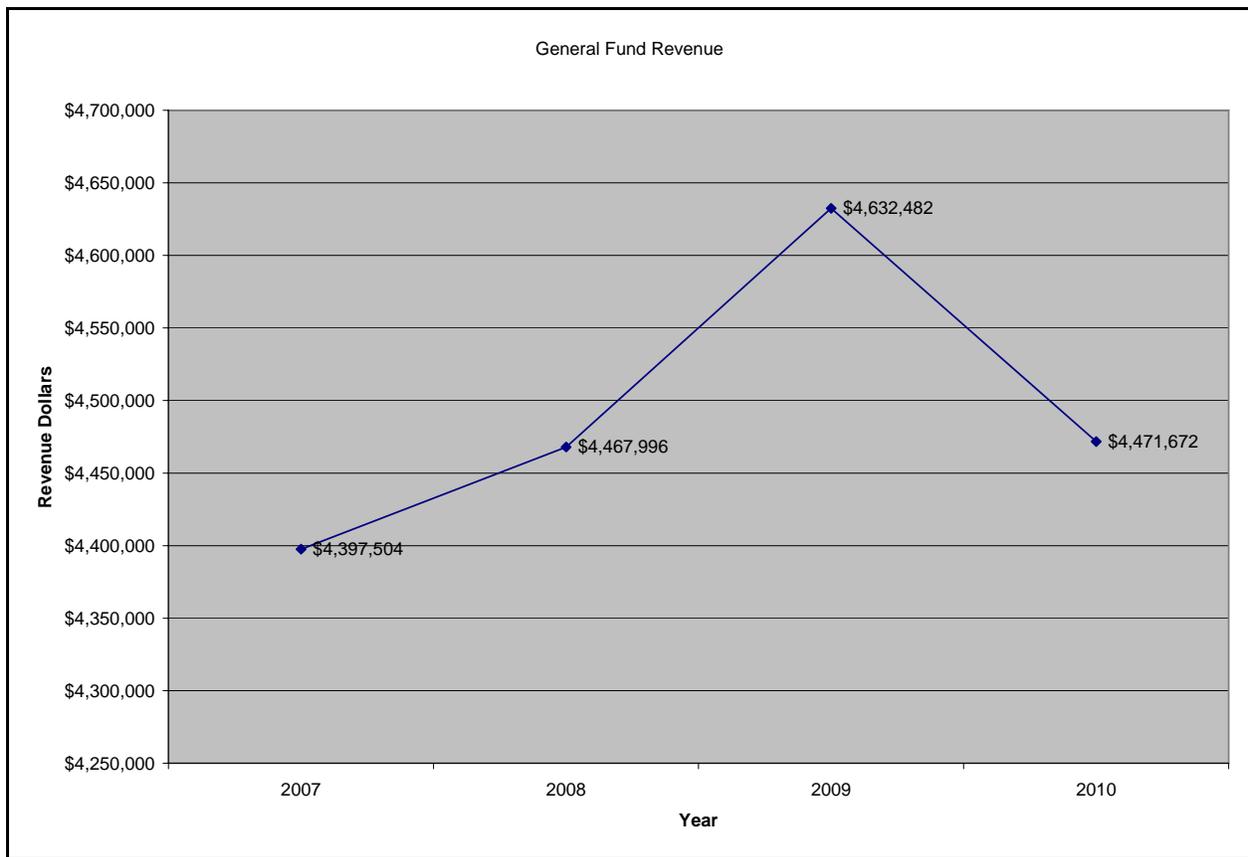
Budget Development and Purpose

The Maryville City budget is developed through continued cooperation between the Citizens, City Council, and Staff. All three are instrumental in this success. The primary objectives in development of the budget achieve the mission of the organization and provide the critical core services that are expected by the Citizens. Through the allocation we make every effort to meet or exceed their expectations. Complimenting the mission and core services is the defining of measurable goals and objectives for the various departments and divisions within departments. These measurable goals are focused to achieve one of four (4) primary goals: 1. Improve the core services, 2. Expand the core services, 3. Strategically plan for the future objectives of the organization for the Citizen's benefit, and 4. Improve the quality of life for the community. These goals and objectives provide City Council, Department Heads, and Staff with a measuring tool of how we are performing as an

organization and what short and long range items we should be concerning ourselves with for the betterment of the community and the organization.

General Fund

The general fund is the primary fund from which most departments operate. This fund budget is balanced and operates from a variety of revenue sources including: sales tax, user fees, fines and forfeitures, and grants from other agencies to name a few. As always, the most difficult task is establishing the expected revenues to determine the level at which the City will operate. Not including the revenue from other agencies (grants), there is a projected revenue decline of \$133,482 (-9.7%). Although FY 09-10 grant dollars are expected to increase compared to last fiscal year, the percentage decline in total revenues for the general fund still increases by 0.1%. The notable declines are attributed to various taxes and intergovernmental revenues.



Revenue Numbers do not include grant monies

The revenue sources for the general fund are very balanced. In essence, the City doesn't have its eggs all in one basket depending on exclusively one revenue source. It is critical to position the City in this manner so that if one of the revenue items falls significantly short of projections there will not be a large effect upon the City's key operations. Collectively the various taxes collected by the City will represent approximately 60% of the revenue for the City's General Fund Operations. These taxes come from various sources ensuring for its diversity. Complimenting these tax revenues will be the grants which are essential for acquisition of equipment and capital improvements which improves

the City's services and operations we provide to the general public.

The general fund has no additional employees added to its operations. This is due to the facts that staffing levels are at adequate levels and are balanced against the current workload. The more notable items being addressed in this fund, aside from the general operations are as follows:

Airport Improvements

- A major expansion to the Northwest Missouri Regional Airport, totaling over \$1.6 million dollars, is in its closing stages with the City's partner, The Missouri Department of Transportation. All aspects of the construction were completed last fiscal year and we are waiting for the complete closure of the project at this time. This will facilitate the next project at the airport which was expected to move forward last fiscal year for the benefit of the aviation and economic development community. The next project will be the inclusion two new fuel pumping systems. This will allow us to compete and move forward as the aviation community of planes require either AvGas or Jet-A fuel. This will be an opportunity for the City to increase its revenues and meet the needs of existing business and industry while strategically placing us for future success in economic development opportunities. Since the removal of the underground storage tanks the City has installed a temporary tank for AvGas. This has turned into another revenue source although small in its return given the nature of the fuel business. Installation of the new tanks will help to expand and capture additional revenues for the long-term. The additional revenue will help to supplement necessary airport improvements and operations at the airport.

Street Maintenance

- As part of the street improvement program, the City has been able to fund this item with general funds at a level of \$100,000. This is up from the level of \$50,000 last year, but these dollars will help to supplement the Capital Improvement Program (CIP) Tax, which will continue to be used for additional street improvements. This increased due to the conscious need to inject more money into street improvement where some street conditions are below an acceptable level. Proposed street projects have been identified in consultation with City Council to pinpoint needs across the City. Finalizing those streets to be improved will be based exclusively from the bids received on the Requests for Proposals. The street improvements will be a combination of concrete and asphalt based on traffic volume and street classification. Complimenting the street improvement will be the striping of various streets and parking lots throughout the City.
- The most notable purchase in the street department, which will be the replacement of the crack sealant machine to control and slow the deterioration of roads in the City. The current machine takes an excessive amount of time to heat up making the current process inefficient. Citizens, as a result can expect quicker response to those work orders which come into the offices for repairs. As always, with issues citizens view as a concern they should contact the Public Works or appropriate department for quick, corrective action.
- The City has maintained the dollar amount allocated toward the sidewalk repair program at \$5,000. This program has been in place for a number of years with the intent to help defray the costs associated with sidewalk replacement projects. The City pays a portion of the cost of the project based on square footage. Generally, this cost is approximately 35% of the total sidewalk replacement cost, provided funds are available. This program also helps reduce

liability issues for the City on its insurance, while ensuring safe travels.

Comprehensive Planning

- Fiscal Year 2010 will be critical for long range planning. The City has budgeted funds necessary to develop a comprehensive plan. The current comprehensive plan was developed in 1998 and was only established for a 10 year period. Given the significant changes which have occurred over the past 10 years in and around Maryville there is a need to revamp the plan for the next 20 years. The comprehensive plan will be an official public document that provides the framework for long-range decision-making in the community. The Plan serves to guide the City's growth and development through the year 2030, by addressing the multitude of issues facing the city, ranging from land use to economic development to housing and beyond. By setting goals and objectives, city officials can use the document to make policy decisions that effectively provide a coordinated approach for future growth. Thus, by setting a course of action to guide the City's development over the next twenty years, the City and its residents are much more likely to realize desired outcomes. Public input and participation throughout this project will be strongly encouraged and critical to the viability and future of the community.

Economic Development and Downtown Revitalization

- With the decrease in sales tax coupled with the existing recession the nation is trying to pull itself from, projects in economic development are more critical than ever. Successes have occurred in the community this year including food establishments, additional industry, and retail establishments. One additional need which needs to be exhausted though is the ability to retain the student body at Northwest Missouri State University here in Maryville. Retention of the students will begin with recruitment of corporate businesses which have the need for expertise of the University's student body. Maryville is a great place to live for young families and individuals. We need to make the assertive effort to provide opportunities to keep this demographic here in Maryville for the long term. This objective involves a partnership with the City, County, NCED, and University.
- Last fiscal year the City received Missouri Department of Transportation Enhancement Funds for both Phases II and III which will culminate in the completion of the entire block surrounding the courthouse square. Matching funds which are necessary in this grant opportunity will come from the Missouri Development Finance Board Infrastructure Tax Credit Program and hopefully the Missouri Department of Economic Development's CDBG Revitalization Grant Fund. At the end of the project, only in-kind services associated with infrastructure work will be used to fund this project. This is a testament to the giving people within our community who see the benefits of improving downtown. It is our goal to complete the improvements by the end of this fiscal year.
- The City has been a DREAM selection community since August 2007. This is a partnership with three state departments and the City to receive assistance in our planning efforts to enhance and revitalize downtown. The initiative is a manner in which we can accelerate the revitalization process. Cities chosen two (2) years ago have seen a remarkable change in investment. Specifically, the state has assisted with \$174 million in investment which has been offset with private investment dollars of \$287 million. This is a three to four year project with the state and will help with our comprehensive effort to establish Downtown

Maryville as a destination to live, work, and play.

We have seen improvements to downtown businesses such as the Northside Mall, The Book Stop, Nodaway News Leader, Walker's Body Shop, Ross & Thomson, LLC, and residential homes. Other homes have been improved through the MHDC's Home Repair Opportunity (HeRO) for low-to-moderate income home owners in the downtown. These accomplishments can be directly or indirectly attributed to the DREAM Program. As we enter year three (3) of the project it is beginning to become clear that this will lay the foundation and framework to further successes in the downtown community. It will take the downtown business owners', residents, and the City to make this vision a reality – a goal I firmly believe all community members want to achieve.

Accomplishments which have already been completed thus far on Maryville's initiative, including:

- **Development of the Map Reference Handbook** – This document includes, but is not limited to, existing land use, building conditions, infrastructure conditions, on and off-street parking, commercial vacancies, and residential units in the Downtown district. This document went through a number of reviews and revisions by City staff.
- **Focus Group Survey Report** – This document was part of five (5) focus groups: 1. the Campaign for Community Renewal, 2. administration, elected officials, and government directors, 3. Downtown business owners, 4. long-time residents, and 5. new residents. The groups were asked a number of questions related in general to Maryville, specific to Downtown, and regarding the future of Downtown. A good response came from this with good constructive criticism.
- **Community Telephone Survey** – A 300 sample survey was taken asking critical questions about the Downtown; their perceptions, needs, and vision for Downtown Maryville.
- **The Organizational Structure Review** – This document outlines the manner to which the current Downtown Organization structure might be modified, improved, or expanded in order to ensure that it is an effective, sustainable entity.
- **Residential Demand Analysis** – The objectives of the analysis include:
 - a. Identify customer profiles for residential units;
 - b. Forecast supply and demand for housing (including affordable housing);
 - c. Provide general recommendations regarding type of unit, price point, and projected unit absorption;
 - d. Identifying buildings or locations to locate for-sale or rental housing; and
 - e. Providing general strategies for effectively marketing the Downtown as a housing destination to housing developers.
- **Building Design Guidelines** – The intent of Building Design Guidelines is to assist business owners, the City, developers/investors, and future appropriate committees in educating and influencing the quality of building reinvestment, rehabilitation and new construction activity in Downtown.

Other items that are currently being developed:

- **Retail Marketing Analysis** – Identification of potential retail opportunities and nodes. The report will focus on will recommendations about the appropriate retail sector segments specific to the downtown commercial environment and corresponding retail opportunities.
- **Downtown Strategic Plan** – The purpose of this work is to assist the City in managing the future revitalization of its Downtown by building upon the Downtown Maryville 2007 Revitalization Plan produced by the Maryville Campaign for Community Renewal and other Plans for Downtown Maryville, and to synthesize the Downtown elements identified through the Initial Assessment Meetings into a strategic planning document with a central focus on the implementation process.
- **Marketing Plan** – The purpose of the Marketing Plan is to implement marketing strategies to address specific objectives and goals identified throughout the DREAM Initiative. These strategies may include techniques to attract, retain and expand businesses, improve the City’s image (internally and externally), and to promote local policies and programs. The Marketing Plan will enable the City to build an image of Downtown that attracts customers, investors and businesses.

As this year continues I believe we will be prepared to establish a Downtown Maryville, Inc. organization which can exist for a short time under the City umbrella. This organization will be led by the downtown business owners and residents in downtown, and ultimately will be separated from the City to stand on its own to help facilitate and campaign for the downtown’s continued revitalization that the Campaign for Community Renewal has already begun.

Public Safety

- The Public Safety Department is the most cost intensive department in the City. One of the primary reasons is due to the fact that the department is a 24/7 operation and this is directly reflected due to the large personnel expenditures. In order to keep up operations and maintenance at an appropriate level grants are critical to the overall success of the department. It’s a good thing then that there is a more diverse pool of grant opportunities for public safety operations than any other operation in the City. Successes will be realized this year including installation of computers in vehicles to help improve efficiency in the organization and reduce overtime. Other purchases include equipment for fire safety and a new public safety vehicle.

Enterprise Funds – Overview

The City of Maryville has in its operations three (3) unique enterprise funds. These are the solid waste, water and wastewater, and Mozingo Lake. With the exception of Mozingo Lake, the budgets are developed and operate on user fees only – Mozingo also has a ½ cent sales tax. Within these departments it is critical to have accurate estimates of revenues to ensure the expenditures can be accounted for within the funds.

Solid Waste Fund

There are two (2) primary operations associated with the Maryville Solid Waste Operation: the transfer station and the landfill closure operations. N. R. Hamms Quarry, Inc. handles disposal of our transfer stations solid waste and rates are adjusted accordingly with the Consumer Price Index (CPI) and a fuel surcharge. We are expecting either no increase or a minimal increase to the hauling fees charged due to the low/negative CPI over the past 12 months.

Closure of the landfill was officially received on October 28, 2008 at the beginning of FY 2009. Testing requirement associated with the landfill closure operations continue and at the time of this budget document we expect this current status to continue. This post-closure process will continue for 30 years and will have a substantial price tag on it for monitoring purposes from year to year. In fact, for the first five (5) years of closure the monitoring will be more substantial and costly than the next twenty-five (25) provided no violations of groundwater and gas monitoring occur. Although the added costs are not welcomed, immediate closure of the landfill monitoring is. Prolonging this process would ensure that costs will continue without a possible end. Accordingly, monitoring is performed by a professional geologist and these costs are associated with the solid waste fund operations.

In order to try and close the gap between revenues and expenditures the City modified its rate structure by establishing a sliding scale in December of 2007. This fee schedule was again modified effective July 1, 2009. The FY 2009 projected shortfall was \$97,000. By the end of the fiscal year it only ended up at a \$57,000 deficit. Estimates for FY 2010 are projected to be around \$74,000. The operations and longevity of the transfer station are reaching a crossroads. Tough decisions will be made about how to exit from this business if the estimates continue in the same manner as last year. Unfortunately, the City cannot operate this service exclusively if it doesn't operate on a balanced budget. Options include exploring greener alternatives and leasing out the transfer station. The City has made an application for a grant through the Department of Energy which would ensure the operations of the transfer station are continued. Notification will occur on or around March 15. Should the City not be approved for the grant, we would explore options for the leasing of the facility to the highest bidder. Outright closing the facility is a very last resort that has both internal and external implications to both individuals and businesses – something the City would prefer to avoid.

Mozingo Lake Fund

Mozingo Lake generates its revenue both on user fees and a ½ cent sales tax which has FY2010 estimates set at \$919,000 and \$804,900 respectively. This sales tax will sunset in 2017 and is critical to the general operations and future plans at Mozingo. Included at Mozingo are Mozingo Lake, Mozingo Golf, Mozingo Golf Maintenance, and Lake Patrol. Listed below are some of the proposed and planned projects for this fiscal year.

Mozingo Park

- Critical to the long term outlook on the park, will be the development of a new 10-year Mozingo Lake Park. This will include development of the strategic plan and visioning for the future planning of the park. This will be the foundation and direction the City will move in over the next 10 years and a good, practical, and workable plan is critical to meeting the

needs of the customers at Mozingo. Some of the issues to be addressed in this plan are staffing, meeting the needs of visitors, planning of facilities including cabins, RV's, and other amenities in the park, and assuring that financing can be met for the future. This plan which has been in development for the past 9 months should be completed at the turn of the calendar year. Implementation will be critical for the future.

- Access roads to and around the park have increasingly become deteriorated. The need to keep these roadways in premium condition is critical to ensure the continued successes and visitor levels we have experienced over the past decade. To this end, the City has allocated at least \$250,000 towards the improvement and overlay of roads in and around the Park. This should provide adequate surfaces in those areas for approximately 5-10 years. Other areas will be explored in the next fiscal year. In terms of long term planning, the City needs to be more diligent in regular maintenance of the roads in the park to prevent larger capital expenditures in isolated years.

Mozingo Golf Clubhouse & Maintenance

- The most significant change which occurred at the Mozingo Lake Golf Course was the departure of the City's Golf Professional. After close review of the position, it was determined to be best to eliminate the position at this time, and effectively establish a General Manager. The great services expected at the golf clubhouse and on the golf course do still exist and will continue. This change in the organizational structure has reduced an unnecessary burden financially in the upper tier of the organization at Mozingo.

Water and Wastewater Fund

The Water and Wastewater Fund is funded exclusively by user fees and at this time appears to be in the best position financially at this time. Although financially sound, it also has the most costly of improvements planned to meet current needs and future growth of the community. During the last fiscal year, the City refinanced their existing bonds associated with the water infrastructure and increased the water and sewer fee schedule. The purpose of these two changes were to improve the current finances of the department considering the large capital projects the City will undertake over the next 3-4 years. These projects will demand additional water/sewer rate increases, and warrant available contingency to pay as much of the projects costs up front and minimize debt services over the long term of the enterprise fund. At this time, the Water and Wastewater Enterprise Fund appears to be sufficient and healthy. The capital projects though are considerably more expensive than any other department's responsibilities. As the projects engineering, fabrication, and construction continue, these contingencies will be drawn down and come to a more appropriate level of about a 90 day operation level.

Water Projects

- The City is in the final stages of permitting through the Missouri Department of Natural Resources the construction of two (2) new water towers inside the City. These towers will at a minimum begin erection in 2010 and hopefully will be completed during the calendar year based primarily upon the ability to expedite fabrication. This is a result of an identified need for a better water distribution network, suggested MDNR requirements to have at least 1 days water supply in the air (in water towers), and minimizing service delivery interruptions of water when major waterlines break. Finally, the last issue contributing to this need is the fact that our water tower on 9th and Mulberry sprung a leak at the base of the tower. Given its age

and capacity it is not feasible to repair, especially considering current and future needs of the City. These two water towers will each be 750,000 gallons in size and will help us better meet the needs of the City and beyond our political boundaries.

- Installation of new High Service Pumps (HSP) for the Water Treatment Plant will result in lower demands and costs for energy. This is a project in partnership with the U.S. Environment Protection Agency as part of the City's Supplemental Environmental Project. To assist financially with the project, the City will be applying for grants as quickly and frequently as possible. The project must be finished no later than October 31, 2011 as part of our agreement with EPA.

Sewer Projects

- In March 2009 the City received its new wastewater treatment discharge requirements. From this permit notification the City has three (3) years in which to come into compliance. New requirements have been issued for existing effluent parameters plus the additional monitoring of ammonia. Based on the City's current wastewater system we will not be able to meet the expected levels, primarily during the winter season. Consequently, the City is exploring options to meet these requirements which may include a new wastewater treatment plant (WWTP) or modifications to our existing plant. Cost estimates for these improvements are between \$8 - \$13 million. A verification study of the initial recommendations and appropriate treatment facility was completed in April 2008 based on projected permit levels. The verification report recommended modifications of the existing lagoon system and the City will now have to determine the appropriate direction to meet these new permitting levels. The City has contracted with Universal Assets Management (UAM). They are currently performing a Preliminary Environmental Assessment, performing a Plant Capacity Analysis and Anti-Degradation study. These are the first pieces of the approval process to determine the best and most appropriate treatment method to implement at the WWTP.
- One of the most difficult issues about the sanitary sewer system is the ability to keep the infrastructure in good operational condition. As line age increases, the piping conditions deteriorate they are more susceptible to cracks, breaks, and tree root system penetration. The exposure to the elements enables storm water to enter into the sanitary system through a process commonly referred to as intrusion and infiltration. The addition of clean water into the system places an unnecessary burden on the systems functionality, affecting the pump stations, sewer mains, and most notably the WWTP's ability to meet permit regulations and design flow. Elimination of all I and I into the system is virtually impossible. In an effort to control and reduce the locations of occurrences and subsequently volume, the City will be smoke testing various locations and quadrants of the City. Identification of areas of concern will permit for a long range work plan to make necessary repairs and reduce I and I into the system.

Capital Improvement Tax

The Capital Improvement Tax which was approved by the voters in April 2008 continues to be a large success to improve City Infrastructure and purchase of items which are dedicated to the City's core services. This fiscal year, a number of projects will be accomplished with these funds and complimenting some of the projects will be leveraging with grant dollars. The projects planned for FY 2010 include:

- Replacement and installation of the emergency siren system. This upgrade to a deteriorating system will involve installation of 5 new sirens, one which will be placed at Mozingo Lake. Consideration is also being considered for an additional siren in downtown to ensure optimal outdoor coverage. The City is positioned for the acceptance of approximately \$230,000 in grants towards the completion of this project. Funds initially allocated to this project would be reassigned to street improvements desperately needed throughout the City transportation system.
- Trail development will occur with the caveat that grant funds are leveraging these dollars. Those grants which have been acquired are from both MoDOT's Safe Routes to School (SRTS) program and American Reinvestment and Recovery Act (ARRA).
- Street Improvements are by far the most popular uses of the CIP funds, but are also the most costly in terms of the project scope and benefit. Prior to the ARRA program being official, Maryville along with all other public entities were told that the best chance to access funds from the ARRA program were to have projects that were shovel ready. Based on this information, the City took a proactive approach and moved forward to engineer both West 16th Street and South Depot Street. When funds became available, the City was ready to get started. Unfortunately, access to these funds has proven to be difficult, if not impossible. In an effort to retain jobs and create both temporary and permanent jobs for the community; the results from grant applications submitted can only be described as frustrating. Regardless, the City continues to exhaust all avenues for opportunities to create these important and beneficial projects.

Still the fact remains that this tax has enabled us to continue providing necessary and expected services through the general fund which otherwise may have been cut to achieve these equipment purchases and necessary capital improvements through the general fund.

Future Plans and Conclusion

As we move forward as an organization, it is critical to recognize and be responsive to the expectations and desires of the Citizens of Maryville. The creation of both a comprehensive and strategic work program will establish the framework for meeting citizen and organizational long-term goals and objectives. These documents will also help us to continue to be a desired destination to retain and recruit businesses, family, and students which is imperative to the success of the community.

I believe we are financially secure as we move forward, but this could change more drastically and quicker than it took us to get to the position we are in. Cities, Counties, and States across the nation are all feeling the pinch of dips in revenue. Organizations across the nation that are experiencing large operational deficits are being forced to make swift and deep cuts into the basic services citizens expect and deserve. The elimination of services results in the reduction of personnel. Maryville has been fortunate enough to avoid this predicament for FY 2010.

Special thanks should go to all department heads and their supervisors of the various departments who were critical to understanding the revenues and budget expenses accordingly. It is refreshing for them to recognize that we are restricted by funds and they operate and propose improvement and objectives which work within these limits.

One selected individual, our Finance Director, Denise Town should be commended and recognized for her dedication, preparation, and outstanding work on this budget. Her tireless work does not go unnoticed by me and I know you as the City Council of Maryville.

I look forward to working with you and discussing the direction, policy, and community betterment desired by the Council throughout the fiscal year to ensure this budget reflects your desired outcomes for the Citizens.

Regards,


Matthew S. LeCerf
City Manager

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

Revenue Summary - All Funds

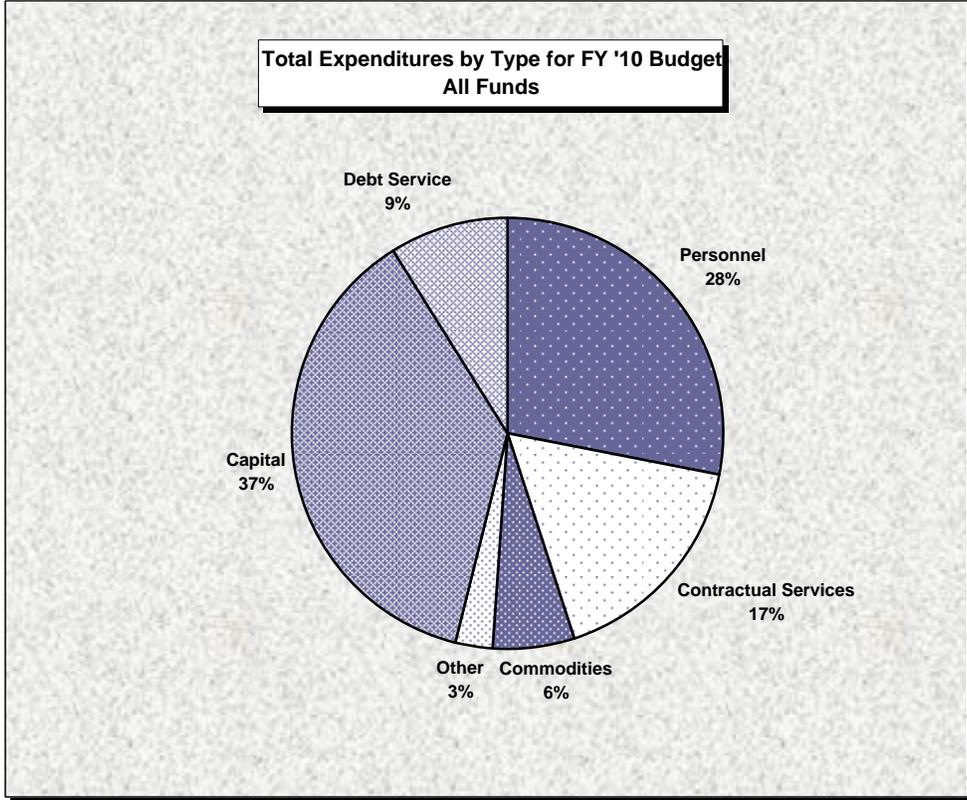
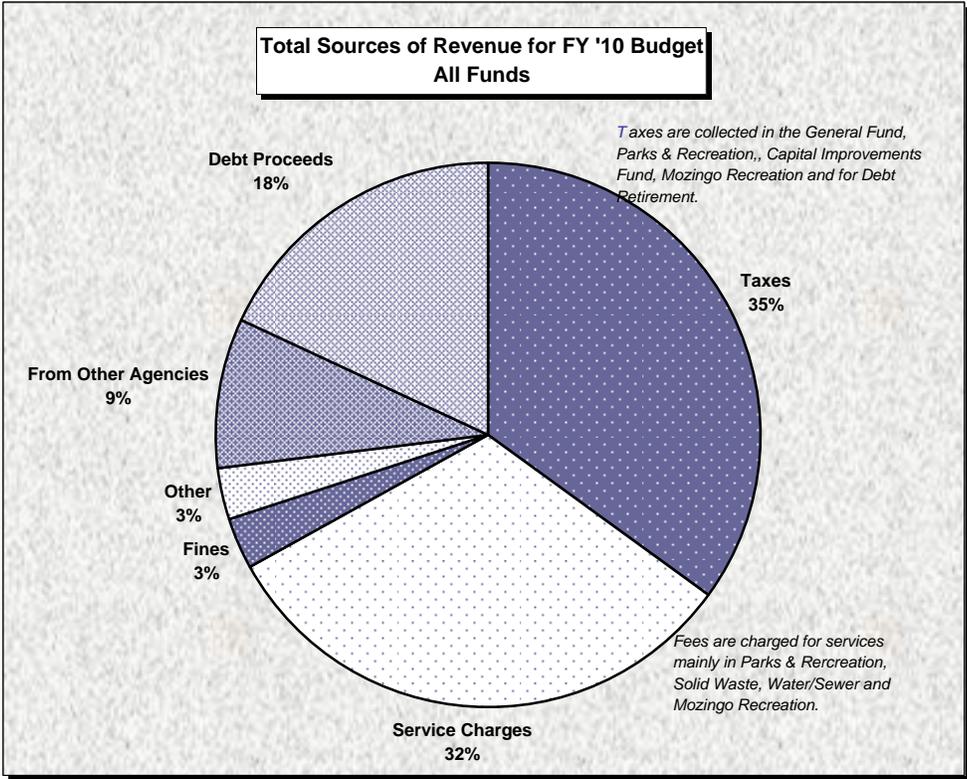
	Advalorem Taxes	Sales Taxes	Franchise Taxes	Excise Taxes	Other Taxes	Licenses & Permits	Fines & Forfeitures	Service Charges	Other Agencies	Property Revenues	Intra Gov't	Other Revenues	Lease Proceeds	Cash Forward	Totals
FUND															
General	\$ 423,121	\$ 1,610,000	\$ 879,000	\$ 350,000	\$ 101,000	\$ 67,800	\$ 430,500	\$ 8,500	\$ 1,084,154	\$ 117,273	\$ 342,478	\$ 142,000	\$ ---	\$ 1,550,000	\$ 7,105,826
Park & Recreation	394,820	202,900	---	---	2,000	---	---	486,150	---	---	---	33,300	---	310,000	1,429,170
Comm Ctr Construction	---	---	---	---	---	---	---	---	---	---	---	200	---	621,134	621,334
Capital Improvements	---	760,000	---	---	---	---	---	---	431,900	---	100,000	1,500	---	564,000	1,857,400
Debt Retirement	151,815	198,500	---	---	---	---	---	---	---	---	---	1,900	---	403,000	755,215
Solid Waste	---	---	---	---	---	---	---	632,250	---	---	---	---	---	324,659	956,909
TIF	---	---	---	---	---	---	---	---	---	---	---	243,435	---	338,650	582,085
Water/Sewer	---	---	---	---	---	---	---	3,279,400	---	---	1,200	46,500	3,000,000	4,500,000	10,827,100
Mozingo Recreation	---	805,000	---	---	---	---	---	919,383	---	---	---	6,050	---	1,000,000	2,730,433
Central Garage	---	---	---	---	---	---	---	118,938	---	---	---	---	---	---	118,938
Group Insurance	---	---	---	---	---	---	---	---	---	---	858,770	806	---	96,720	956,296
Cemetery Perpetual	---	---	---	---	---	---	---	---	---	---	---	4,400	---	217,600	222,000
Totals	969,756	3,576,400	879,000	350,000	103,000	67,800	430,500	5,444,621	1,516,054	117,273	1,302,448	480,091	3,000,000	9,925,763	28,162,706
Less Interfund Transfers															
General	---	---	---	---	---	---	---	---	---	---	(339,678)	---	---	---	(339,678)
Capital Improvements	---	---	---	---	---	---	---	---	---	---	(100,000)	---	---	---	(100,000)
Solid Waste	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
TIF	---	---	---	---	---	---	---	---	---	---	---	(96,735)	---	---	(96,735)
Water/Sewer	---	---	---	---	---	---	---	---	---	---	(1,200)	---	---	---	(1,200)
Central Garage	---	---	---	---	---	---	---	(118,938)	---	---	---	---	---	---	(118,938)
Group Insurance	---	---	---	---	---	---	---	---	---	---	(858,770)	---	---	---	(858,770)
Grand Totals	\$ 969,756	\$ 3,576,400	\$ 879,000	\$ 350,000	\$ 103,000	\$ 67,800	\$ 430,500	\$ 5,325,683	\$ 1,516,054	\$ 117,273	\$ 2,800	\$ 383,356	\$ 3,000,000	\$ 9,925,763	\$ 26,647,385
% of Total Revenues	3.64%	13.42%	3.30%	1.31%	0.39%	0.25%	1.62%	19.99%	5.69%	0.44%	0.01%	1.44%	11.26%	37.25%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

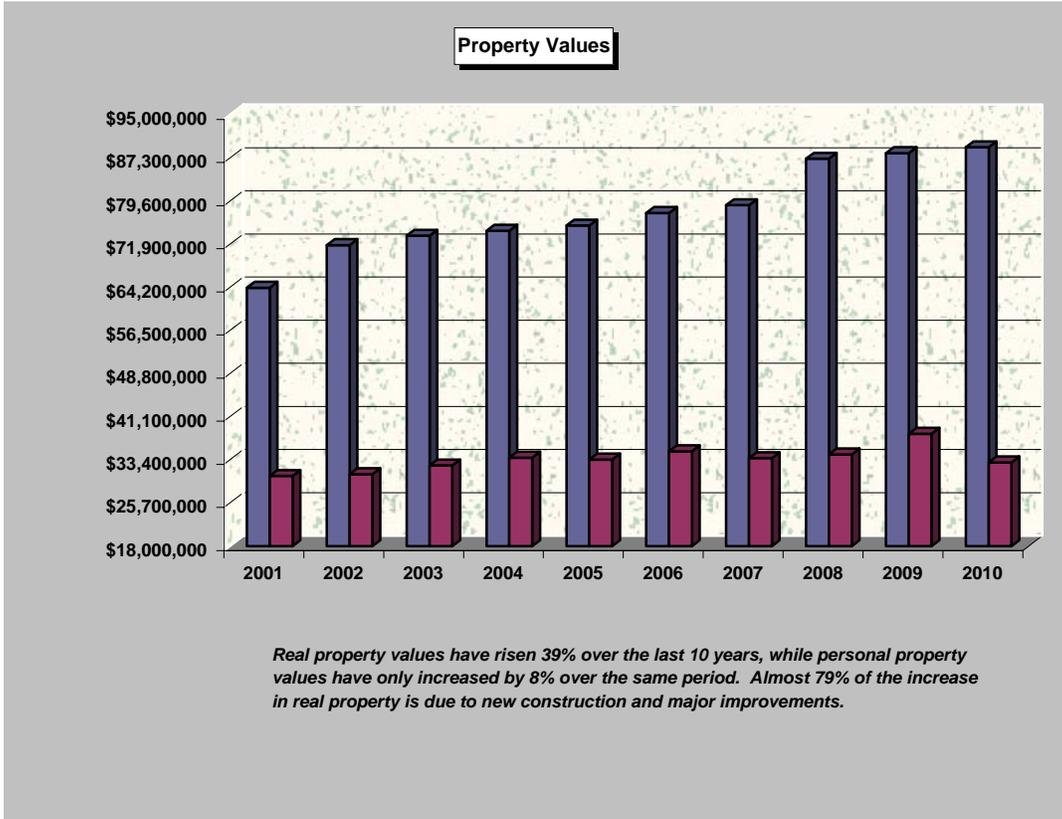
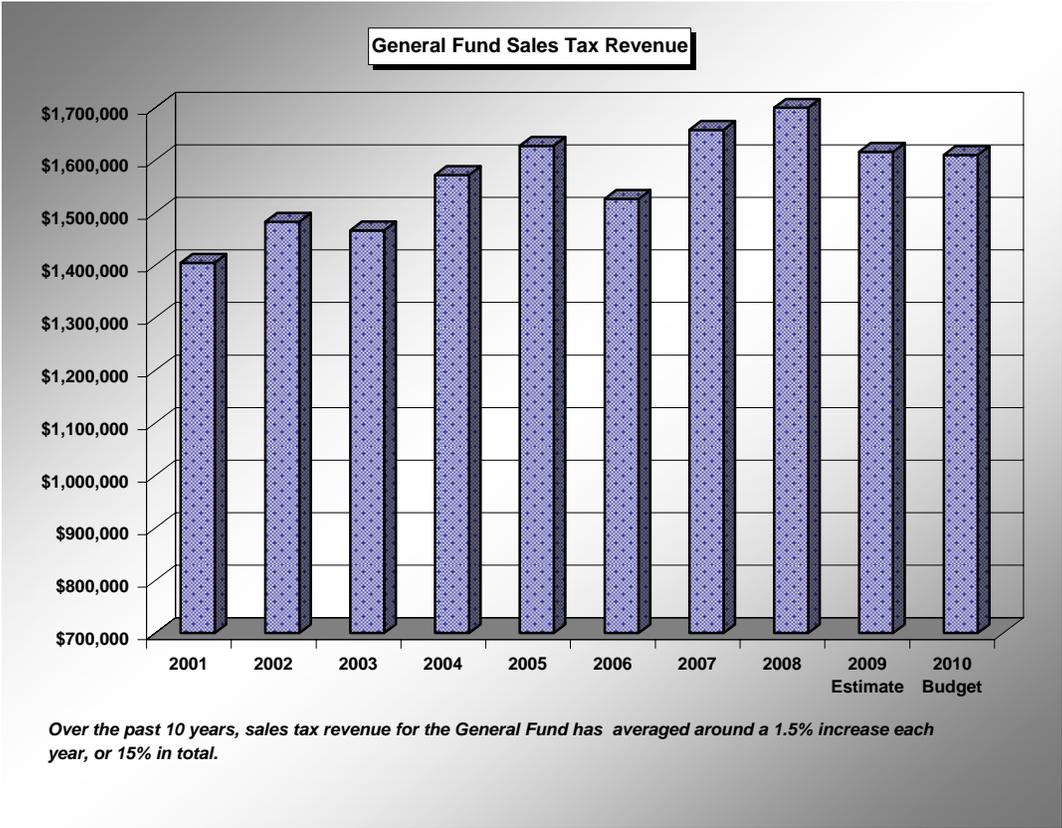
Expense Summary - All Funds

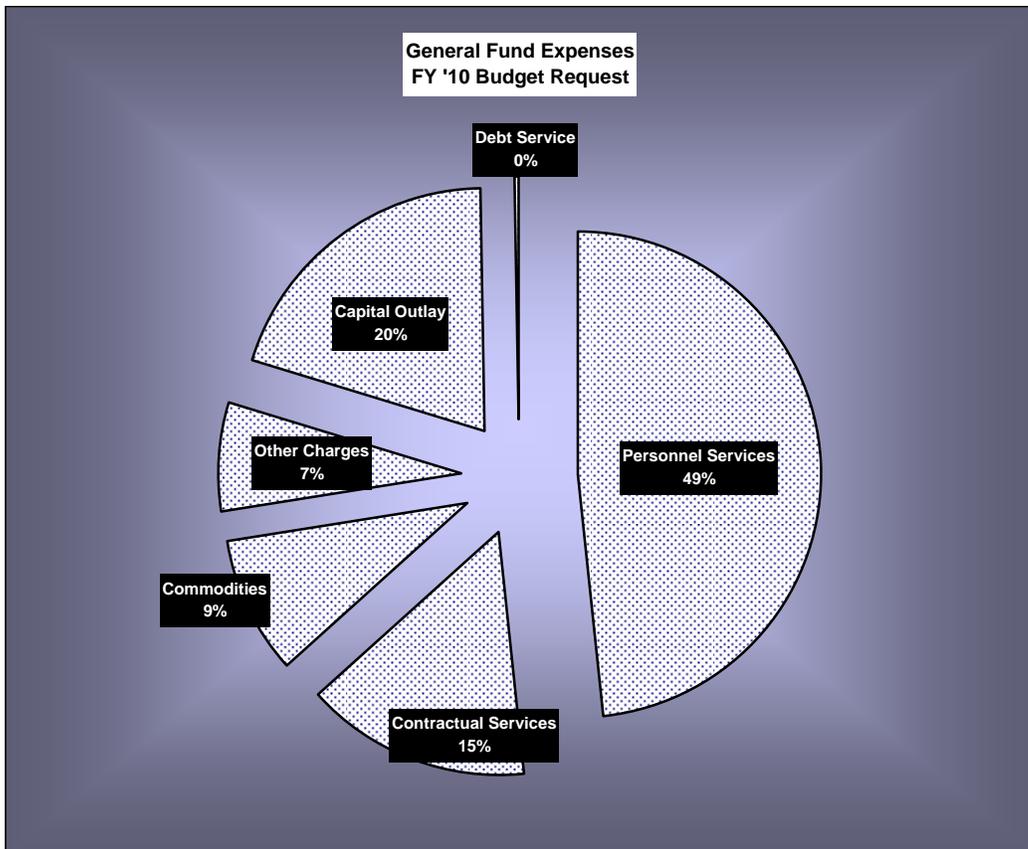
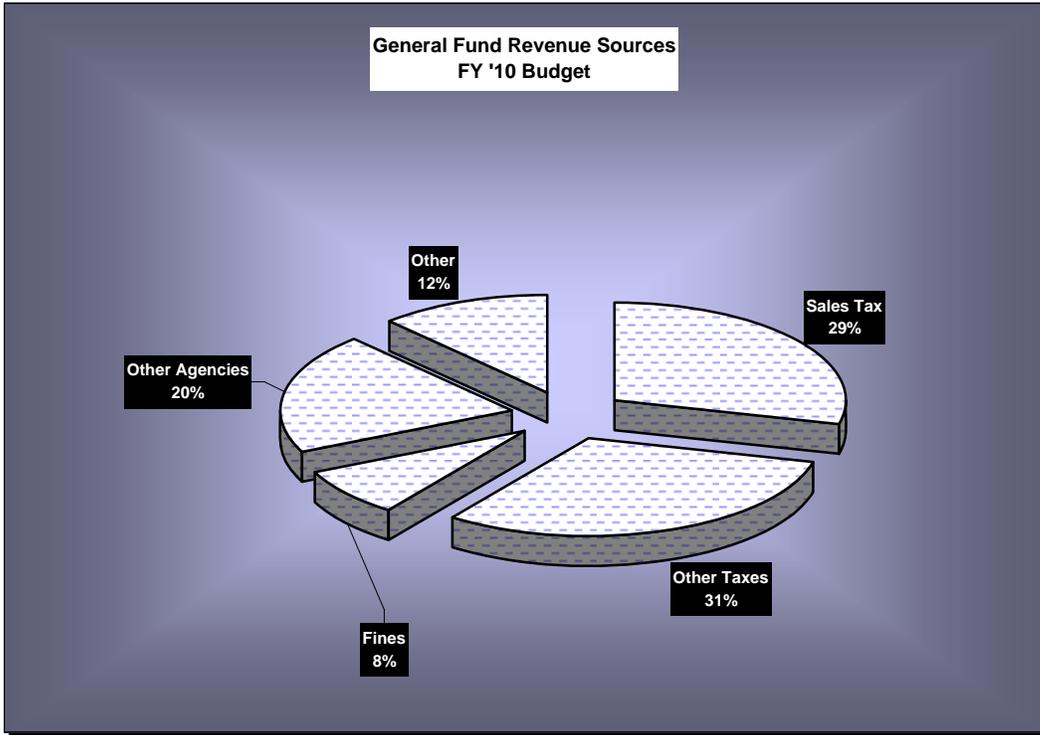
<i>FUND</i>	Personnel Services	Contractual Services	Commodities	Charges Other	Total Operating	Capital Outlay	Debt Service	Total
General	\$ 2,934,181	\$ 894,421	\$ 563,734	\$ 1,479,312	\$ 5,871,648	\$ 1,210,888	\$ 23,290	\$ 7,105,826
Park & Recreation	703,481	208,823	139,452	373,414	1,425,170	4,000	---	1,429,170
Comm Ctr Construction	---	17,100	---	297,415	314,515	306,819	---	621,334
Capital Improvements	---	---	---	275,200	275,200	1,319,680	262,520	1,857,400
Debt Retirement	---	7,100	---	499,554	506,654	---	248,561	755,215
Solid Waste	131,322	510,224	15,500	286,844	943,890	---	13,019	956,909
TIF	---	20,920	---	367,222	388,142	---	193,943	582,085
Water/Sewer	435,418	1,429,200	162,850	4,614,164	6,641,632	3,505,000	680,468	10,827,100
Mozingo Recreation	823,083	219,649	267,810	887,090	2,197,632	397,900	134,901	2,730,433
Central Garage	60,640	10,280	44,088	3,930	118,938	---	---	118,938
Group Insurance	859,576	---	---	96,720	956,296	---	---	956,296
Cemetary Perpetual	---	---	---	222,000	222,000	---	---	222,000
Totals	5,947,701	3,317,717	1,193,434	9,402,865	19,861,717	6,744,287	1,556,702	28,162,706
Less Interfund Transfers:								
General	---	---	---	(171,200)	(171,200)	---	---	(171,200)
Park & Recreation	---	---	---	(3,200)	(3,200)	---	---	(3,200)
Capital Improvements	---	---	---	(10,200)	(10,200)	---	---	(10,200)
Debt Retirement	---	---	---	(3,010)	(3,010)	---	---	(3,010)
Water/Sewer	---	(171,092)	---	(111,305)	(282,397)	---	---	(282,397)
Mozingo Recreation	---	(47,981)	---	(10,325)	(58,306)	---	---	(58,306)
Central Garage	(60,640)	(10,280)	(44,088)	(3,930)	(118,938)	---	---	(118,938)
Group Insurance	(858,770)	---	---	---	(858,770)	---	---	(858,770)
Cemetery Perpetual	---	---	---	(9,300)	(9,300)	---	---	(9,300)
Grand Totals	\$ 5,028,291	\$ 3,088,364	\$ 1,149,346	\$ 9,080,395	\$ 18,346,396	\$ 6,744,287	\$ 1,556,702	\$ 26,647,385

% of Total Expenses **18.87%** **11.59%** **4.31%** **34.08%** **68.85%** **25.31%** **5.84%** **100.00%**

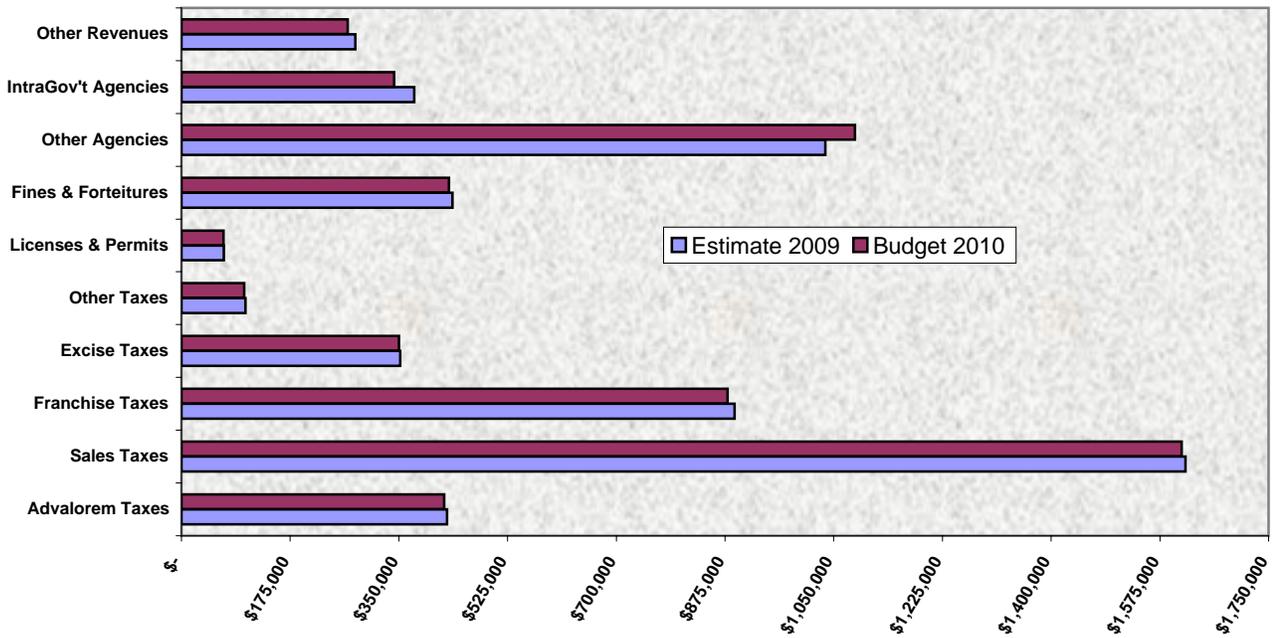


Financial Overview

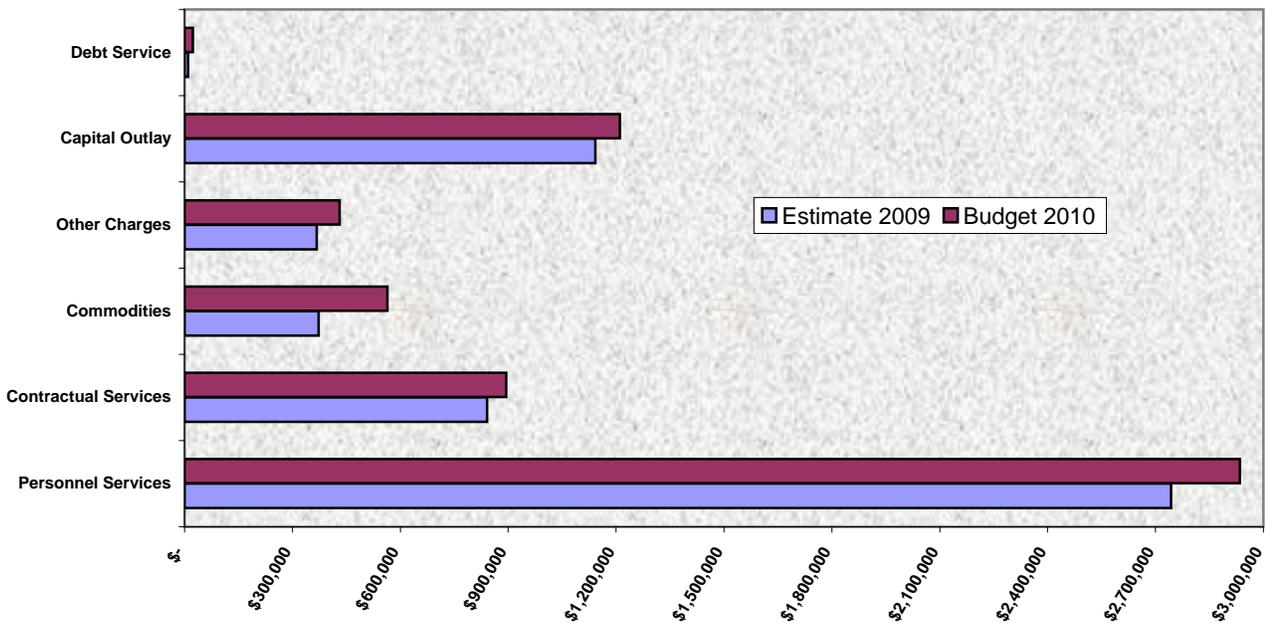




General Fund Revenue Comparison



General Fund Expenditure Comparison



**DEBT ACTIVITY - LEASES
FISCAL YEAR 2010 BUDGET**

Fund	Description	Balance 10-01-09	Additions	Principal Payments	Balance 09-30-10	Interest	Total Payment	Final Payment
<i>General Fund</i>								
PS-Police	Patrol cars, 3	50,902	---	(18,465)	32,437	1,675	20,140	05/12/12
<i>Solid Waste</i>								
Transfer Station	Loader	59,278	---	(10,651)	48,627	2,368	13,019	10/10/14
<i>Water/Sewer</i>								
Water Adm	PWSD #1 Note Pay	77,429	---	(15,784)	61,645	4,216	20,000	03/01/14
Water Adm	Generator	52,199	---	(52,199)	0	727	52,926	05/26/10
Sewer Maint	Sewer Jet/Vac	20,647	---	(20,647)	0	188	20,835	02/28/10
Sewer Maint	East Lift Station	352,396	---	(91,464)	260,932	11,401	102,865	05/12/13
	Totals	502,671	---	(180,094)	322,577	16,532	196,626	
<i>Mozingo Recreation</i>								
Clubhouse	Golf carts	88,275	---	(19,131)	69,144	8,700	27,831	03/15/14
Clubhouse	Range picker	4,943	---	(1,074)	3,869	356	1,430	03/15/14
Clubhouse	Beverage cart	4,584	---	(995)	3,589	336	1,331	03/15/14
Golf Maint	Cart paths	681,766	---	(75,273)	606,493	29,036	104,309	06/04/17
	Totals	779,568	---	(96,473)	683,095	38,428	134,901	
GRAND TOTALS		\$ 1,392,419	\$ ---	\$ (305,683)	\$ 1,086,736	\$ 59,003	\$ 364,686	

**DEBT ACTIVITY - BONDS
FISCAL YEAR 2010 BUDGET**

Fund	Description	Balance 10-01-09	Additions	Payments	Balance 09-30-10	Interest	Total Payment
<u>Water/Sewer</u>							
Admin	'09 Refunding Revenue Bonds	3,170,000	---	(310,000)	2,860,000	106,921	416,921
Admin	'10 Certificates of Participation	---	3,000,000	---	3,000,000	66,621	66,621
		<u>3,170,000</u>	<u>3,000,000</u>	<u>(310,000)</u>	<u>5,860,000</u>	<u>173,542</u>	<u>483,542</u>
<u>Capital Improvements</u>							
	'08 Certificates of Participation	<u>1,730,000</u>	<u>---</u>	<u>(190,000)</u>	<u>1,540,000</u>	<u>72,520</u>	<u>262,520</u>
<u>Debt Retirement</u>							
	'99 G.O. Refunding Bonds	465,000	---	(60,000)	405,000	14,812	74,812
	'01 G.O. Bonds	1,855,000	---	(15,000)	1,840,000	74,119	89,119
	'09 G.O. Bonds	<u>1,900,000</u>	<u>---</u>	<u>---</u>	<u>1,900,000</u>	<u>84,080</u>	<u>84,080</u>
		<u>\$ 4,220,000</u>	<u>---</u>	<u>\$ (75,000)</u>	<u>\$ 4,145,000</u>	<u>\$ 173,011</u>	<u>\$ 248,011</u>
<u>TIF</u>							
	'05 Revenue Bonds	<u>2,500,000</u>	<u>---</u>	<u>(60,000)</u>	<u>2,440,000</u>	<u>133,943</u>	<u>193,943</u>

Maryville At A Glance

Location

The City is located in Nodaway County, in the northwest corner of the state, approximately 95 miles north of Kansas City, Missouri. The 4.4 square mile area has a population of 10,581, plus an additional university student body of 6,500.

City Government

The City of Maryville is a third class city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping three year terms. The Council, in turn, selects one of its members to serve as Mayor for a one year term. The City holds regular public meetings every second and fourth Mondays of each month.

Citizens of Maryville are offered many recreational activities, such as a highly regarded 18-hole public golf course along the 1,000 acre Lake Mozingo, which also provides camping, fishing, boating, swimming, etc. The Parks and Recreation department operates the aquatic center and the newly constructed (2003) Community Center facility which offers aerobics classes, a weight room, elevated walking track, basketball courts, etc.

Utilities

The City provides water and sewage treatment to its residents. Electric is provided by KCP&L, natural gas services is provided by Empire, and phone service is from Embarq. Trash collection is contracted from a variety of private companies.

Educational Institutions

Maryville has been the home of Northwest Missouri State University since 1905, a state-assisted, four-year regional university, with a recognized tradition of quality education. Northwest also features the Missouri Academy, an accelerated residential program for Missouri high school-age students academically talented in science and math.

The Maryville R-II School system includes an elementary, middle, high and technical school with a combined enrollment of 1,874. All facilities have an Accredited rating, the highest obtainable under the Missouri School Improvement Program.

Educational Institutions, continued

Parents also have the opportunity to send their children to either Horace Mann Laboratory School (K-6) or St. Gregory's Barbarigo Catholic School (K-8).

Medical Facilities

St. Francis Hospital & Health Services is a full-service, fully-accredited health care organization located in Maryville, Missouri. Its tradition of providing quality, compassionate medical care to the residents of Northwest Missouri began in 1894 – and has continued for more than 100 years.

The organization encompasses an 81-bed hospital; two multi-specialty physician clinics in Maryville; a rural health clinic in Bedford, Iowa; a health clinic in Burlington Jct.; and preschool and child care center.

Employment

Maryville provides a unique blend of small town living with the amenities of a much larger community, offering a diverse employment base of jobs in agriculture, education and industry.

Maryville and Nodaway County benefit from a mix of employers including manufacturers, a state university, a hospital and a state correctional center. The diversity of these employers contributes to a stable economy.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

GENERAL FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Council	5,276	69,058	4,000	1,237,916	1,316,250	---	---	1,316,250
Finance	255,915	45,928	4,900	19,343	326,086	---	---	326,086
General Admin	241,316	207,000	10,720	29,343	488,379	784,088	3,150	1,275,617
Municipal Court	59,620	78,386	13,750	11,618	163,374	---	---	163,374
PS-Admin	153,709	50,390	7,400	11,914	223,413	---	---	223,413
PS-Police	1,174,145	73,850	64,800	87,131	1,399,926	20,000	20,140	1,440,066
PS-Fire	119,243	11,400	28,700	9,330	168,673	---	---	168,673
PS-Commun	219,855	44,150	4,000	18,845	286,850	---	---	286,850
PS Total	<u>1,666,952</u>	<u>179,790</u>	<u>104,900</u>	<u>127,220</u>	<u>2,078,862</u>	<u>20,000</u>	<u>20,140</u>	<u>2,119,002</u>
PW-Admin	65,761	4,544	2,650	4,639	77,594	---	---	77,594
PW-Streets	369,346	212,440	295,600	26,550	903,936	45,000	---	948,936
PW-Total	<u>435,107</u>	<u>216,984</u>	<u>298,250</u>	<u>31,189</u>	<u>981,530</u>	<u>45,000</u>	<u>---</u>	<u>1,026,530</u>
Code Enforcement	118,119	13,300	6,064	8,088	145,571	---	---	145,571
Cemetery Maint	30,159	4,050	5,900	3,540	43,649	9,300	---	52,949
Airport Maint	84,724	51,375	109,450	7,448	252,997	325,000	---	577,997
Building Maint	---	27,500	4,750	1,074	33,324	20,000	---	53,324
GIS	36,993	1,050	1,050	2,533	41,626	7,500	---	49,126
Totals	<u>\$2,934,181</u>	<u>\$894,421</u>	<u>\$563,734</u>	<u>\$1,479,312</u>	<u>\$5,871,648</u>	<u>\$1,210,888</u>	<u>\$23,290</u>	<u>\$7,105,826</u>
Total Cash Available								\$ 7,010,826
C/O of FY 09 projects (\$75,000 Streets, \$10K from bldg maint, \$10,000 from Rickard Trust for SRTS)								\$ 95,000
Difference								---
% of Total Budget	41.29%	12.59%	7.93%	20.82%	82.63%	17.04%	0.33%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

GENERAL FUND

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Anticipated
ADVALOREM TAXES					
10R5071000 Real Estate	236,592	246,870	262,562	268,000	281,100
10R5071100 Personal Property	108,602	107,419	107,222	119,500	101,890
10R5071200 Merchants Surtax	23,742	24,914	26,536	29,758	29,000
10R5071300 Utility Property	6,868	7,040	7,242	7,021	8,131
10R5081200 Penalties & Interest	3,089	3,218	3,142	3,100	3,000
SUBTOTAL	378,893	389,461	406,704	427,379	423,121
SALES TAXES					
10R5101000 City Sales Tax	1,526,511	1,657,775	1,718,578	1,616,000	1,610,000
SUBTOTAL	1,526,511	1,657,775	1,718,578	1,616,000	1,610,000
FRANCHISE TAXES					
10R5201000 Telephone	75,467	75,466	253,397	230,000	227,000
10R5202000 Gas	167,727	158,891	159,197	179,000	165,000
10R5203000 Electric	332,983	370,789	404,217	408,000	415,000
10R5204000 Cable TV	74,133	74,284	73,117	73,500	72,000
SUBTOTAL	650,310	679,430	889,928	890,500	879,000
EXCISE TAXES					
10R5301000 Cigarette	50,585	64,769	69,184	59,000	60,000
10R5302000 State Gasoline	299,439	313,639	297,831	293,000	290,000
SUBTOTAL	350,024	378,408	367,015	352,000	350,000
OTHER TAXES					
10R5901000 Intangible Property	470	195	2,085	3,162	1,000
10R5902000 Motor Vehicle	135,380	145,195	110,516	100,000	100,000
SUBTOTAL	135,850	145,390	112,601	103,162	101,000
LICENSES & PERMITS					
10R6001000 Alcoholic Beverages	6,615	5,535	13,840	13,255	13,000
10R6002000 Business & Occupational	21,845	23,420	32,045	34,000	33,000
10R6003000 Dog Licenses	262	220	396	319	300
10R6004000 Building Permits	12,694	11,054	7,565	7,200	6,500
10R6005000 Electrical Permits	7,454	7,764	4,506	3,500	3,500
10R6006000 Plumbing Permits	16,110	5,750	7,575	3,600	5,000
10R6009000 Miscellaneous Permits	11,233	8,006	7,645	6,500	6,500
SUBTOTAL	76,213	61,749	73,572	68,374	67,800
FINES & FORFEITURES					
10R6201000 Parking Fines	7,075	8,055	7,630	7,000	7,000
10R6202000 Traffic Violations	23,523	29,270	18,929	19,500	19,000
10R6203000 Court Fines & Costs	380,696	405,915	371,384	390,000	382,000
10R6204000 Criminal Victims Compensation	11,828	11,152	10,485	10,000	10,000
10R6205000 Inmate Security Fund	---	---	---	770	3,500
10R6206000 DWI Arrest Charges	5,402	8,913	9,198	9,200	9,000
SUBTOTAL	428,524	463,305	417,626	436,470	430,500

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

GENERAL FUND

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Anticipated
SERVICES CHARGES & FEES					
10R6503100 Special Police Services	---	3,824	3,396	2,350	2,200
10R6503400 Zoning Fees	1,554	1,661	2,671	800	1,000
10R6504000 Cemetary Fees	9,650	7,700	4,450	5,000	4,700
10R6504900 Return Check Charges	440	980	575	750	600
SUBTOTAL	11,644	14,165	11,092	8,900	8,500
REVENUE FROM OTHER AGENCIES					
10R7002000 Federal Grants	1,316,218	475,043	1,551,611	1,017,699	1,084,154
10R7002001 Street Construction-Joint Projects	---	410,156	212,179	15,828	---
10R7004000 MO Department of Conservation	---	9,549	---	2,785	---
10R7009001 Public Safety Foundation Grants	---	---	---	---	---
SUBTOTAL	1,316,218	894,748	1,763,790	1,036,312	1,084,154
PROPERTY REVENUE					
10R7502000 Airport Hanger Rent	6,911	6,588	7,713	7,713	7,713
10R7503000 Cemetary House Rent	300	400	---	1,000	1,200
10R7504000 Sale of Fuel	---	---	5,722	41,000	107,160
10R7506000 Sale of Property	7,278	1,335	570	204	200
10R7506500 Grave Lot Sales	9,600	7,250	2,600	1,000	1,000
SUBTOTAL	24,089	15,573	16,605	50,917	117,273
INTRAGOV'TAL REVENUES					
10R8001000 Billing & Administration Charges	225,818	251,216	216,664	213,026	219,073
10R8003000 Housing Authority PILOT	2,594	2,600	87	2,879	2,800
10R8004000 Water Department PILOT	119,193	117,990	111,115	107,805	111,305
10R8009000 Transfers In	6,836	---	---	51,000	9,300
SUBTOTAL	354,441	371,806	327,866	374,710	342,478
OTHER REVENUES					
10R8901000 Interest on Investments	33,005	57,402	44,630	13,500	12,000
10R8902001 Designated Donations	4,000	1,500	---	10,000	---
10R8905000 9 1 1 Phone Assessment	123,110	115,917	114,281	127,500	120,000
10R8909000 Miscellaneous	53,516	45,623	33,269	68,853	10,000
SUBTOTAL	213,631	220,442	192,180	219,853	142,000
10R9501000 OTHER FIN SOUR-CAP LEASE	---	---	---	56,889	
TOTAL GENERAL FUND REVENUES	5,466,348	5,292,252	6,297,557	5,641,466	5,555,826
UNRESTRICTED CASH BALANCE FORWARD	999,432	1,406,143	1,442,200	1,455,000	1,455,000
CARRYFORWARD PROJECTS FROM FY '09					95,000
TREE COMMITTEE CASH	6,098	6,394	5,619	4,300	
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ 6,471,878	\$ 6,704,789	\$ 7,745,376	\$ 7,100,766	\$ 7,105,826

City Council Department

Overview and Description

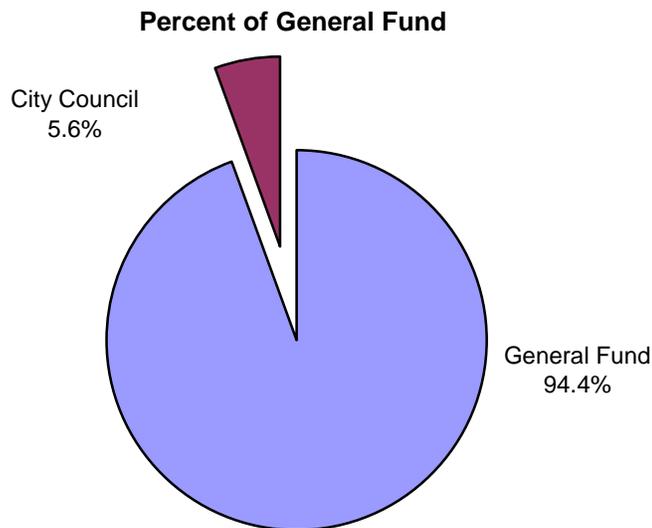
The Maryville, Missouri City Council consists of five (5) members elected at large by the voting population of the constituents residing inside city limits. Each council member when elected serves for a period of three (3) years. Only residents of the City of Maryville are permitted to qualify for elections, must be twenty-one (21) years of age, and reside inside the city limits for at least one year. Annually, the city council members select from their peers a Mayor.

As a third class city, the governing powers of the City of Maryville are dictated by Section 78.570, of the Missouri Revised Statute. Not all inclusive, but the council is responsible for adopting an annual budget which is presented by the City Manager, adopt policy, laws, and ordinances conducive to the welfare of the city and to the proper carrying out of the provisions. The most critical task the council is responsible for is providing the vision, mission and objectives of the city which will satisfy the constituents. Outside of the city limits, the City Council also serve as advocates for the City on regional and state issues. The council appoints a variety of permanent and ad hoc committees and boards for the City, and hears reports from them throughout the year. The City Council is also responsible for the appointment of a city manager, a city clerk, a city attorney, city assessor and city treasurer.

City Council meetings are regularly held every 2nd and 4th Mondays of the month beginning at 7:00 p.m. The governing body of the city welcomes issues and concerns, compliments and constructive criticism during these meetings and at other times as available during regular city hall business hours.

Performance Goals and Objectives

- ▶ Continue to serve the best interest of the taxpayers and citizens of the City of Maryville through positive action



City Council Department - continued

Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 1,130	\$ 3,203	\$ 5,276
Contractual	34,839	63,275	69,083
Commodities	2,254	2,000	4,000
Other Operating	340,057	168,083	189,435
Totals	\$ 378,280	\$ 236,561	\$ 267,769
Staffing			5

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: CITY COUNCIL

CODE: 10-06-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	523	500	1,050	2,975	4,900
120-00 FICA Contribution	38	38	80	228	376
SUBTOTAL	<u>561</u>	<u>538</u>	<u>1,130</u>	<u>3,203</u>	<u>5,276</u>
CONTRACTUAL SERVICES					
202-00 Telephone	---	---	145	200	225
203-00 Printing & Advertising	248	170	313	460	300
205-00 Postage	4	---	---	---	---
207-00 Travel & Training	4,915	4,740	2,887	5,500	10,000
214-00 Independent Audit	11,599	16,257	11,081	19,669	20,000
299-00 Other Contractual Services	22,883	31,083	20,413	37,446	38,533
SUBTOTAL	<u>39,649</u>	<u>52,250</u>	<u>34,839</u>	<u>63,275</u>	<u>69,058</u>
COMMODITIES					
301-00 Office Supplies	653	51	68	500	1,000
399-00 General Supplies	476	907	2,186	1,500	3,000
SUBTOTAL	<u>1,129</u>	<u>958</u>	<u>2,254</u>	<u>2,000</u>	<u>4,000</u>
OTHER CHARGES					
401-00 Insurance	2,655	2,624	2,503	1,000	2,500
402-00 Membership & Subscriptions	6,034	2,430	6,184	6,200	7,435
404-00 Election Expenses	4,946	3,538	5,597	5,500	6,500
407-00 Transfers Out	2,910	16,266	323,287	153,162	170,000
410-00 Contingencies	---	---	---	---	1,048,481
499-00 Miscellaneous Charges	3,668	2,821	2,486	2,221	3,000
SUBTOTAL	<u>20,213</u>	<u>27,679</u>	<u>340,057</u>	<u>168,083</u>	<u>1,237,916</u>
TOTAL CITY COUNCIL	<u>\$ 61,552</u>	<u>\$ 81,425</u>	<u>\$ 378,280</u>	<u>\$ 236,561</u>	<u>\$ 1,316,250</u>

Finance Department

Overview and Description

The Finance Department performs a variety of comprehensive functions ranging from financial management to utility billing and collection. The general accounting function ensures the accurate accounting, disbursement, and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accepted accounting principles; and paying accounts payable invoices in an accurate and timely manner. The department strives to provide timely quality and useful financial information to City officials, other departments and citizens. Responsibilities include accounting and financial reporting of all City operations and the collecting, depositing and investing of City funds. Additional accounting related functions include revenue collection, bi-weekly payroll processing, accounts receivable, and reporting. Most deposit activity occurs directly in the finance department; however, the Mozingo Recreation Fund and the Solid Waste Fund record their daily transactions and remit daily reports and funds to the finance department for deposit. Park and Recreation makes its own deposits and remits its reports to the finance department for recording. The finance department coordinates the annual operating and capital budget process for all City funds, and monitors actual results. Other functional areas include cash management, grant management, debt management, federal and state payroll reporting, monitoring of financial trends, and audit coordination.

Utility billing and collection is also a major function of this department. Water meters are read once a month and customers are billed the last working day of each month. Meter reading is automated and done using a handheld computer in the field. Readings are entered into the handheld either manually after physically reading the meter, or are electronically read and entered using a probe which connects to the handheld computer via a cable. Throughout the month customer move-outs and move-ins, meter changes, etc. are processed for the next billing cycle.

Performance Goals and Objectives

FY 2009 Goals & Status:

- ▶ Maintain "clean" audit opinion
Status: Complete
- ▶ Maintain no audit findings of material and significant weaknesses in accounting controls
Status: Complete
- ▶ Present audit report to City Council within 180 days after end of fiscal year
Status: Complete
- ▶ Submit comprehensive annual financial report to the Government Finance Officers Association (GFOA) in order to receive Certificate of Achievement for Excellence in Financial Reporting
Status: Complete; submission was made on February 10th and am awaiting results
- ▶ Develop written set of financial policies
Status: Incomplete; sample policies have been gathered to use as examples
- ▶ Monitor variance in actual versus budgeted revenue and expenditures
Status: Complete
- ▶ Expand upon and issue report on financial trend analysis
Status: Incomplete; initial set up has been started and format examples gathered
- ▶ Complete bank reconciliations by the 15th of each month
Status: Completed 75% of the time by the 15th, otherwise complete by month-end
- ▶ Prepare monthly financial graphs for distribution to city council and departments by the 20th
Status: Completed 75% of the time by the 20th, otherwise complete by month-end

Finance Department - continued

- ▶ Implement the use of positive pay account reconciliation with the bank as a fraud prevention tool
Status: Changed banking institutions effective August 1st and will be setting up the tool when it becomes available; possibly spring of 2010
- ▶ Implement the use of ACH filters and blocks on City bank accounts to minimize the potential of fraudulent withdrawals
Status: Changed banking institutions effective August 1st and will be setting up the ACH blocks by October 1st
- ▶ Reduce number of paper checks issued through the use of electronic checks
Status: Changed banking institutions effective August 1st and will start using the feature by October 1st
- ▶ Process accounts payable and payroll checks without error
Status: On-going
- ▶ Investigate migrating from form feed checks to laser checks
Status: Incomplete
- ▶ Assist general administration with grant administration responsibilities
Status: On-going

FY 2009 Other Accomplishments:

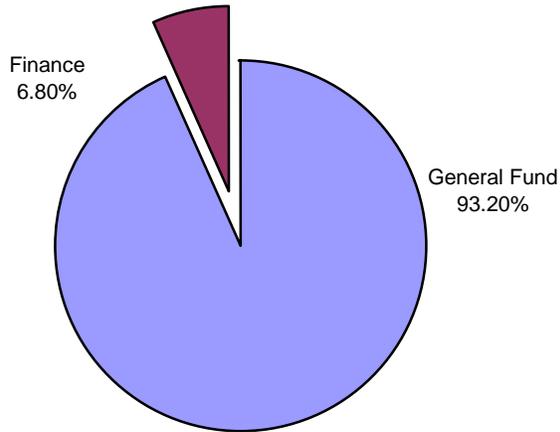
- ▶ Refunded the 1999 and 2001 general obligation bonds to reorganize existing debt
- ▶ Issued new 2009 general obligation bonds to finance the construction of the Community Center expansion
- ▶ Refunded the 1999 water/sewer revenue bonds to obtain a lower interest rate and reorganize the debt structure
- ▶ Obtained the City's first credit agency rating of A+ on its 2009 general obligation bonds, assigned by Standard & Poor's Rating Services
- ▶ Obtained the City's first credit agency rating of AA- on its 2009 water/sewer refunding revenue bonds, assigned by Standard & Poor's Rating Services
- ▶ Migrated the City's banking services to Nodaway Valley Bank upon evaluation of the RFP submissions and awarding of contract by the City Council
- ▶ Assisted Gilmore & Bell in its arbitrage rebate calculation for the City's 1999 water/sewer revenue bonds; no rebate is owed and no further calculations are required

FY 2010 Goals:

- ▶ Maintain "clean" audit opinion
- ▶ Maintain no audit findings of material and significant weaknesses in accounting controls
- ▶ Present audit report to City Council within 180 days after end of fiscal year
- ▶ Submit comprehensive annual financial report to the Government Finance Officers Association in order to receive Certificate of Achievement for Excellence in Financial Reporting
- ▶ Finish development of a written set of financial policies
- ▶ Monitor variance in actual versus budgeted revenue and expenditures
- ▶ Issue report on financial trend analysis
- ▶ Complete bank reconciliations by the 15th of each month
- ▶ Prepare monthly financial graphs for distribution to city council and departments by the 20th
- ▶ Implement the use of positive pay account reconciliation with the bank as a fraud prevention tool
- ▶ Implement the use of ACH blocks on City bank accounts to minimize the potential of fraudulent withdrawals
- ▶ Reduce number of paper checks issued through the use of electronic checks
- ▶ Make improvements to the budget document in the form of graphs and tables
- ▶ Develop long-term financial planning to aid in decision making and financial sustainability
- ▶ Assist in the development and monitoring of performance measurements
- ▶ Develop an emergency management policy for the City's financial functions
- ▶ Issue 2010 Certificates of Participation for water tower funding

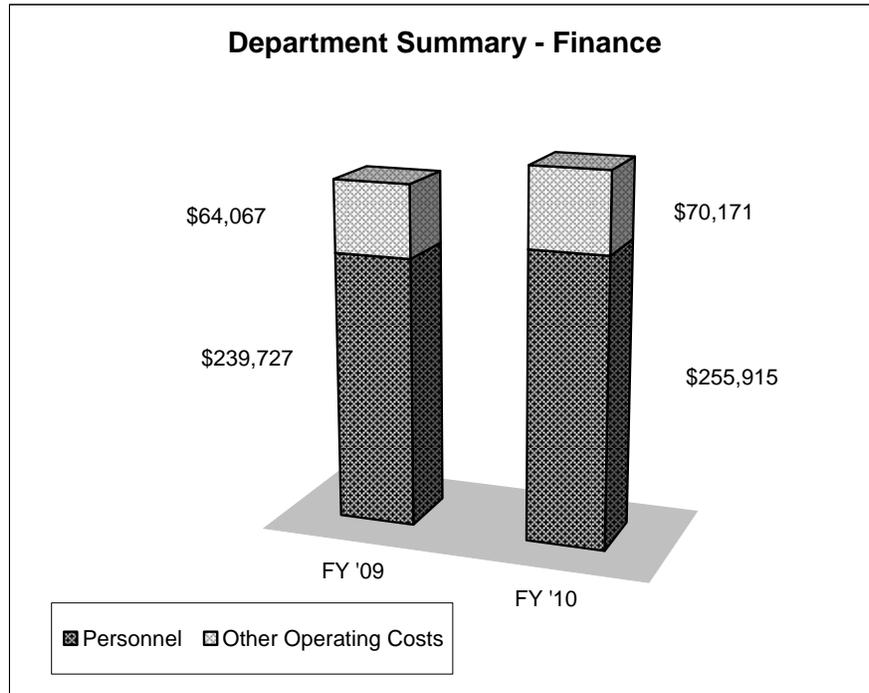
Finance Department - continued

Percent of General Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 235,415	\$ 239,727	\$ 255,915
Contractual	34,986	42,889	45,928
Commodities	4,787	5,400	4,900
Other Operating	14,435	15,778	19,343
Totals	\$ 289,623	\$ 303,794	\$ 326,086
Staffing FTE's			4.6

Finance Department - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: FINANCE

CODE: 10-08-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	153,481	162,202	168,601	169,588	178,935
115-00 Overtime	---	8	67	65	65
120-00 FICA Contribution	11,883	12,149	12,690	12,805	13,800
140-00 Group Insurance-Employee	22,409	25,322	26,746	27,022	29,490
140-01 Group Insurance-Offset	12,758	9,483	8,865	12,738	15,272
150-00 Retirement Contrib - LAGERS	14,508	15,461	13,255	12,819	13,362
150-01 Retirement Contrib - ICMA	3,817	3,228	3,237	3,378	3,583
170-00 Longevity	1,714	1,834	1,954	1,312	1,408
SUBTOTAL	220,570	229,687	235,415	239,727	255,915
CONTRACTUAL SERVICES					
202-00 Telephone	3,205	3,040	3,601	3,400	3,500
203-00 Printing & Advertising	33	---	90	---	---
205-00 Postage	57	20	20	28	28
207-00 Travel & Training	2,105	2,096	2,541	2,900	2,900
211-00 Maint/Equip-O/S Vendors	8,995	9,657	9,876	10,411	17,000
213-00 Rents	1,062	1,203	1,162	1,250	1,300
216-00 Professional Services	350	---	---	---	---
299-00 Other Contractual Services	12,228	12,752	17,696	24,900	21,200
SUBTOTAL	28,035	28,768	34,986	42,889	45,928
COMMODITIES					
301-00 Office Supplies	3,628	3,978	3,152	4,300	3,900
399-00 General Supplies	1,152	1,038	1,635	1,100	1,000
SUBTOTAL	4,780	5,016	4,787	5,400	4,900
OTHER CHARGES					
401-00 Insurance	13,516	14,807	13,733	14,068	17,613
402-00 Membership & Subscriptions	681	704	702	710	730
420-00 Uncollectible Delinquent Taxes	439	335	---	1,000	1,000
SUBTOTAL	14,636	15,846	14,435	15,778	19,343
CAPITAL OUTLAY					
503-00 Office Equipment	---	3,600	---	---	---
SUBTOTAL	---	3,600	---	---	---
TOTAL FINANCE	\$ 268,021	\$ 282,917	\$ 289,623	\$ 303,794	\$ 326,086

General Administration Department

Overview and Description

The City of Maryville General Administration office is made up of the City Manager, the City Clerk the Human Resources Manager and an Administrative Assistant. The City Manager, appointed by the City Council, is responsible for the day-to-day oversight and management of all City departments. The City Manager implements the city council goals and objectives, and ensures the coordination of municipal programs and services and provides recommendations to the Mayor and City Council as appropriate on the operation, financial condition and needs of the City.

The City Manager is appointed by the Mayor and City Council and serves at the pleasure of the City Council. The City Manager's Office is responsible for managing and coordinating the day to day operations of the city and responsible for the enforcement of all policies, laws, and ordinances. The City Manager is responsible for the coordination of all municipal programs and services and making recommendations to the Mayor and City Council as appropriate concerning the operation, affairs and future needs of the City. The City Manager participates in City Council meetings without the right to vote and to keep the City Council advised on the operation, finances and needs of the City.

A duty that is the direct responsibility of the City Manager, however, is the preparation of the City's annual budget. The budget reflects the expected revenue and projected expenses for the ensuing year, and is the subject of public hearings. The City Manager, in carrying out the responsibilities of fiscal planning and of other areas of City government, has the authority to appoint the heads of the various administrative departments and divisions.

The City Clerk is the keeper of the City's permanent records and the City Seal. The clerk shall affix both a personal signature and the seal to all ordinances, resolutions and any other pertinent document of the City. The City Clerk attends all meetings of the Council and prepare minutes of the meetings. The clerk also prepares council packets for each council meeting, which includes preparation of the agenda, writing ordinances and resolutions, proclamations and causing publication of public hearings as needed. Issuance of liquor and the various contractor licenses, according to the City ordinance, shall be the responsibility of the City Clerk. Recording lot sales and burials at Oak Hill Cemetery shall be done by the clerk. The City Clerk shall carry out duties as assigned by the City Council, City Manager, city ordinance and State Statutes.

The Human Resources Manager is responsible for the personnel management function of the City. The main duties of this position fall within the following areas: hiring/recruiting, benefits administration, payroll & compensation, performance management, record keeping, employee services, policy development, and safety/risk management.

The HR Manager posts job openings, solicits applications, sets up pre-employment screenings, sends out rejection and appointment letters, and performs new employee orientation. As the primary liaison between the City and its insurance carriers, it is the HR Manager's responsibility to make sure that all employees and their dependents are correctly enrolled in the City's insurance plans and that each monthly premium statement reflects an accurate amount. During the termination process, the HR Manager makes sure separating employees are aware of the available COBRA benefits and helps them collect the necessary paperwork to begin receiving retirement benefits. Each pay period the HR Manager is responsible for posting employee retirement contributions into LAGERS, the ICMA 457b plan, the ICMA IRA plans, and the Cafeteria Plan. In addition to posting retirement contributions each pay period, the HR Manager also reviews all timesheets for accuracy and submits them along with any payroll changes to the Finance Department for processing. Other payroll related duties include printing & disseminating new timesheets, completing interrogatories associated with garnishments, and keeping track of time spent on special duty assignments and grant projects. Managing the administration of performance evaluations is yet another primary duty of the HR Manager, who must ensure that each employee is given an annual or probationary evaluation. Performance evaluations and other employment related documents are kept in the personnel files which are

General Administration Department - continued

maintained in the HR Manager's locked file cabinets. Other record keeping duties include maintaining the Sick Leave Bank, submitting quarterly federal and state employment reports, keeping federal and state employment posters up to date, and destroying old files or transferring them to storage. The HR Manager also provides many employee services such as serving as a point of contact for questions regarding employment policies, composing newsletters, and working with the Employee Board to plan morale boosting events. Policy research, review, and development is also key to the HR Manager's list of duties. The roles of Safety Coordinator and MIRMA Representative are also played by the HR Manager. As the Safety Coordinator, the HR Manager maintains departmental safety and inspection records, manages the Safety Incentive Program, holds safety meetings within City Hall, and prepares a video request list for MIRMA. As the MIRMA Representative, the HR Manager files liability and worker's compensation claims, manages claims files, prepares for the annual review, completes renewal paperwork, updates property schedules, attends the annual meeting, and goes on site visits to our facilities with a representative from MIRMA.

Performance Goals and Objectives

Office of City Manager:

FY 2009 Goals & Status:

- ▶ Continue meeting the objectives as adopted by resolution for the CIP Tax and ensure the accountability upon the Mayor, City Council and City Staff
Status: Ongoing
- ▶ Implement the mission, vision, and strategic plan with City Council and Department heads for the City
Status: Ongoing
- ▶ Continue improvements of the E-Gov website
Status: Ongoing
- ▶ Make significant progress on the WWTP project and have Water Towers built
Status: Incomplete
- ▶ Improve our perception as developer friendly and developer ready
Status: Incomplete
- ▶ Identify opportunities to partner with other governmental and educational institutions
Status: Ongoing
- ▶ Improve relations with all local, regional, and state organizations
Status: Ongoing
- ▶ Continue to find ways to improve, streamline, control or reduce costs of the delivery of services
Status: Ongoing
- ▶ Lead, facilitate, and implement the Strategic Work Plan developed by City Manager Office
Status: Ongoing
- ▶ Evaluate the efficiencies of various departments and determine appropriate implementation methods if necessary
Status: Incomplete
- ▶ Continue an active approach to the DREAM Initiative and all associated aspects of the program and downtown
Status: Ongoing
- ▶ Perform a comprehensive rewrite of the Maryville Subdivision Regulations
Status: Incomplete
- ▶ Identify opportunities to improve existing incentive development projects
Status: Incomplete
- ▶ Focus on Economic Development outside of industry based initiatives - Retail, Restaurants, and professions related to University graduates.
Status: Ongoing
- ▶ Complete construction of the Downtown Streetscape Projects
Status: Incomplete

General Administration Department - continued

- ▶ Achieved a satisfactory outcome to the landfill issues
Status: Complete
- ▶ Saved thousands of dollars in bulk purchase of fuel
Status: Complete
- ▶ Secure over a half million dollars in grants
Status: Complete

FY 2010 Goals:

- ▶ Complete construction of the Downtown Streetscape Projects
- ▶ Continue meeting the objectives as adopted by resolution for the CIP Tax and ensure the accountability upon the Mayor, City Council and City Staff
- ▶ Continue improvements of the E-Gov website
- ▶ Improve our perception as developer friendly and developer ready
- ▶ Identify opportunities to partner with other governmental and educational institutions
- ▶ Improve relations with all local, regional, and state organizations
- ▶ Continue to find ways to improve, streamline, control or reduce costs of the delivery of services
- ▶ Lead, facilitate, and implement the Strategic Work Plan developed by Council, Staff, and Community through the City Manager Office
- ▶ Establish and create comprehensive plan for Maryville
- ▶ Evaluate the efficiencies of various departments and determine appropriate implementation methods if necessary
- ▶ Continue an active approach to the DREAM Initiative and all associated aspects of the program and downtown
- ▶ Focus on Economic Development outside of industry based initiatives - Retail, Restaurants, and professions related to University graduates.
- ▶ Identify and secure funding related to the American Recovery and Reinvestment Act
- ▶ Perform a survey study of citizens related to satisfactory delivery of services by the City of Maryville's local government
- ▶ Establish a transfer of knowledge document to ensure seamless transition of managements
- ▶ Improve relationships with partners within the community

Office of City Clerk:

FY 2009/2010 On-Going Goals:

- ▶ Examine ordinances for need of updating information or clarification
- ▶ Expand knowledge of historical documents that pertains to current issues
- ▶ Develop an easy accessible step-by-step procedure layout of the various activities and duties set forth by City Ordinances
- ▶ Verify Oak Hill Cemetery records with Sexton; GIS mapping is in progress
- ▶ Study and implement record retention guidelines set by the Secretary of State. In order to adequately microfilm documents much more organization will be necessary to identify the various documents that support one another.
- ▶ Attend Conferences to expand my knowledge of serving as City Clerk
- ▶ Continue organization of files and documents
- ▶ Continue working with Sullivan Publishers to get the ordinance book accurate and updated; codification will be complete in fall/winter of 2009

FY 2009 Completed Goal:

- ▶ Completed Missouri City Clerk Certification requirements and am awaiting notification

General Administration Department - continued

FY 2010 New Goal:

- ▶ Work with US Census Bureau in obtaining a complete count of citizens in Maryville

Office of Human Resources:

FY 2009/2010 On-Going Goals:

- ▶ Meet with every employee and review/update their job description
- ▶ Make sure all job descriptions are the same format
- ▶ Work towards creating a more in-depth orientation process for new employees
- ▶ Research recruitment strategies to get more and better qualified applicants
- ▶ Create an employee safety manual; set up safety trainings with employees to acclimate them to it
- ▶ Improve our MIRMA rating from the 80th percentile to the 90th percentile
- ▶ Increase safety awareness and strive for fewer worker's compensation claims
- ▶ Begin building a library of safety related information
- ▶ Ensure all departments complete their monthly safety meetings
- ▶ Interact with employee board on ways to increase employee morale
- ▶ Plan fun activities that create interaction between employees and departments
- ▶ Set up supervisory skills training sessions

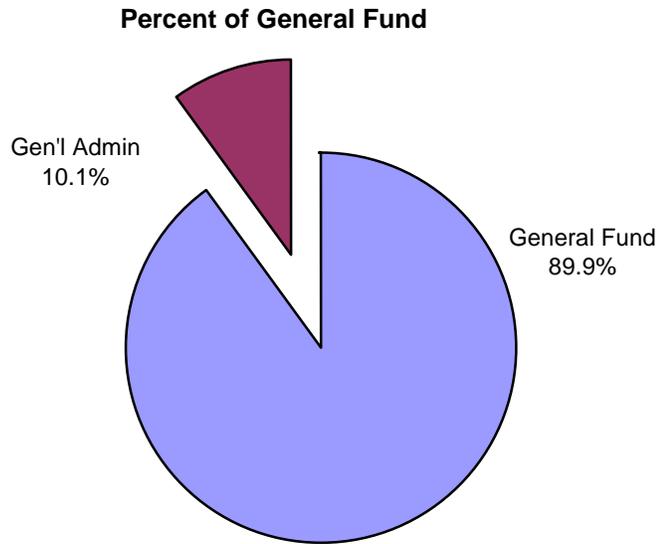
FY 2009 Completed Goals:

- ▶ Meet with each department to review the revisions to the employee handbook
- ▶ Hold a health fair for all employees
- ▶ Adopted new employee handbook
- ▶ Begin using E-Verify

FY 2010 New Goals:

- ▶ Set up DOT required driver education training for CDL employees
- ▶ Set up supervisor reasonable suspicion training for drugs and alcohol
- ▶ Continue to monitor updates to HB 1549

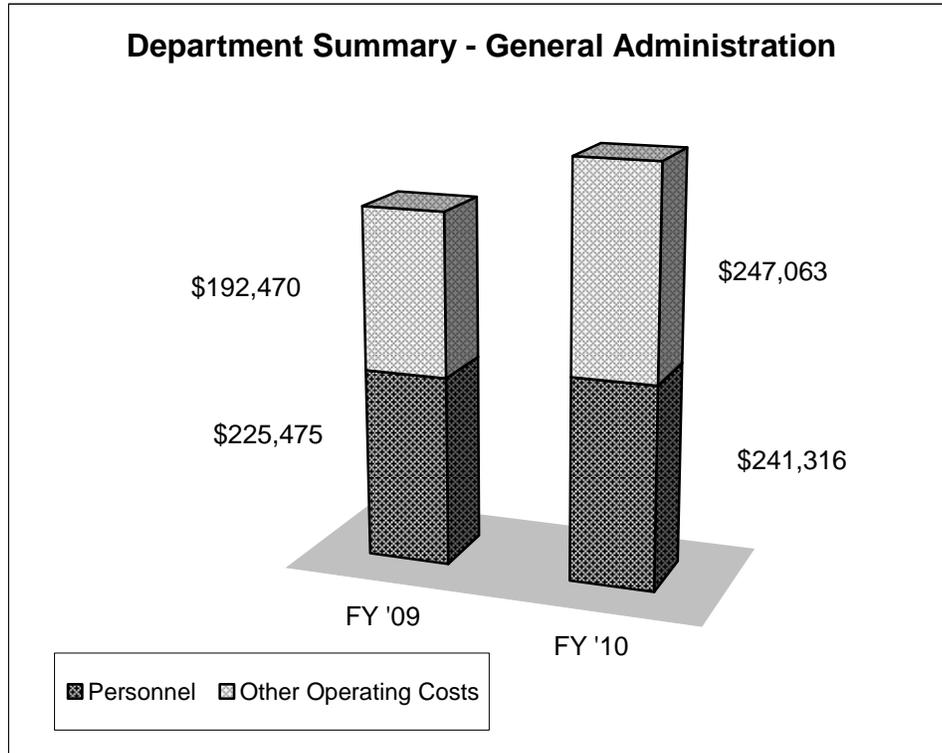
General Administration Department - continued



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 202,889	\$ 206,692	\$ 241,316
Contractual	127,597	132,292	207,200
Commodities	9,121	8,402	10,720
Other Operating	20,400	26,433	29,343
Totals	\$ 360,007	\$ 373,819	\$ 488,379

Staffing FTE's 4.6

General Administration Department - continued



General Administration Department – Capital Outlay

Account Number: 599-00

Name: Other Improvements

Amount: \$ 784,088

DESCRIPTION	
Streetscape Phase II	\$ 312,333
Streetscape Phase III	446,138
Safe Routes to School-Middle School	25,617

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: GENERAL ADMINISTRATION CODE: 10-10-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	170,713	172,167	143,292	161,250	171,269
115-00 Overtime	142	250	41	50	50
120-00 FICA Contribution	12,943	13,040	10,519	12,176	13,173
140-00 Group Insurance-Employee	17,167	22,057	24,733	26,986	29,660
140-01 Group Insurance-Offset	13,138	11,695	9,341	9,341	10,119
150-00 Retirement Contrib - LAGERS	9,604	13,989	11,493	11,869	12,743
150-01 Retirement Contrib - ICMA	3,298	2,976	2,528	3,093	3,424
160-00 Unemployment Insurance	---	1,960	280	---	---
170-00 Longevity	1,096	614	662	710	878
SUBTOTAL	228,101	238,748	202,889	225,475	241,316
CONTRACTUAL SERVICES					
201-00 Utilities	1,287	674	658	800	800
202-00 Telephone	9,947	8,882	8,167	9,000	9,400
203-00 Printing & Advertising	6,234	5,802	7,865	7,900	7,500
205-00 Postage	2,078	1,657	4,392	3,800	4,000
207-00 Travel & Training	12,155	9,903	8,728	13,500	13,000
211-00 Maint/Equip-O/S Vendors	3,319	3,811	2,652	3,500	3,500
211-02 Central Garage - Parts	332	253	174	250	250
211-04 Central Garage - Overhead	583	1,164	1,102	500	750
216-00 Professional Services	88,676	7,214	43,035	50,000	55,000
299-00 Other Contractual Services	84,055	136,110	50,824	64,140	107,800
299-01 Employee Education Fees	---	---	---	3,000	5,000
SUBTOTAL	208,666	175,470	127,597	156,390	207,000
COMMODITIES					
301-00 Office Supplies	2,586	2,480	2,329	3,500	3,500
302-00 Fuel & Lubricants	---	50	461	220	220
309-00 Training Material	31	---	---	---	---
399-00 General Supplies	10,928	4,536	6,331	6,600	7,000
SUBTOTAL	13,545	7,066	9,121	10,320	10,720
OTHER CHARGES					
401-00 Insurance	16,294	16,523	15,935	17,550	21,693
402-00 Membership & Subscriptions	2,580	2,423	3,336	3,610	2,900
415-00 Operating Permits/Fees	150	---	---	---	---
499-00 Miscellaneous Charges	573	342	354	600	750
499-02 Misc Charges-Tree Committee	245	9,253	775	4,000	4,000
SUBTOTAL	19,842	28,541	20,400	25,760	29,343

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: GENERAL ADMINISTRATION CODE: 10-10-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
503-00 Office Equipment	1,726	3,611	2,197	2,058	---
599-00 Other Improvements	---	920,316	246,843	515,389	784,088
SUBTOTAL	<u>1,726</u>	<u>923,927</u>	<u>249,040</u>	<u>517,447</u>	<u>784,088</u>
DEBT SERVICE					
603-00 Fiscal Agent Fees	1,502	2,994	2,900	2,900	3,150
SUBTOTAL	<u>1,502</u>	<u>2,994</u>	<u>2,900</u>	<u>2,900</u>	<u>3,150</u>
TOTAL GENERAL ADMIN	<u>\$ 473,382</u>	<u>\$ 1,376,746</u>	<u>\$ 611,947</u>	<u>\$ 938,292</u>	<u>\$ 1,275,617</u>

Municipal Court Department

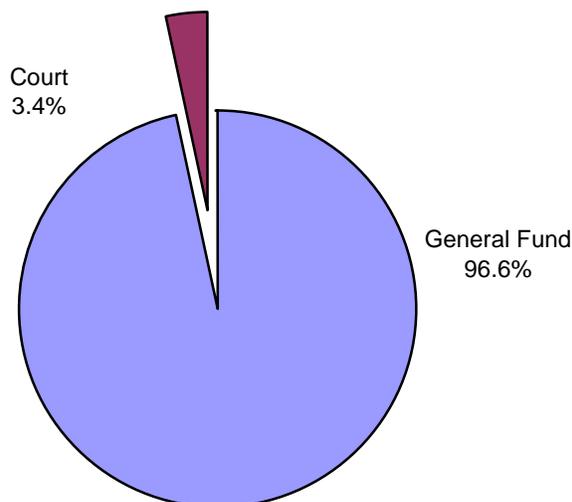
Overview and Description

The Court consists of one full time court administrator and a part time judge, prosecuting attorney and bailiff. The Municipal Court processes violations of City ordinances, traffic violations and misdemeanors. The court administrator collects tickets and reports from Maryville Public Safety on a daily basis for processing. Bond money is also collected, recorded and deposited on a regular basis. Ticket payments are first received by the court administrator, and then the payer finalizes the payment in the finance collections office. Copies of all receipts are returned to the court administrator for filing. The court administrator is responsible for tracking tickets and reports from Maryville Public Safety, and also files monthly reports with the City and the State of Missouri. The court administrator must also provide requested reports to attorneys, complete background investigation sheets for the military, and respond to other court systems in a timely manner. A portion of each court fine collected is designated for Crime Victims Compensation and Officers' Training Fund, and then remitted to the State of Missouri.

Performance Goals and Objectives

- ▶ Ensure all tickets and reports are received from Maryville Public Safety in a timely manner.
- ▶ Process more past due notices for unpaid parking tickets.
- ▶ Improve the docket listing for each court date, to include fines ordered, continuances, etc.
- ▶ Process more Failure to Comply Notices with the State of Missouri, resulting in the defendant's driver's license renewal to be withheld until all fines are paid to the court.
- ▶ Continue to provide the public with friendly service and fairness.
- ▶ Maintain high standards of collecting on past due payment schedules.

Percent of General Fund

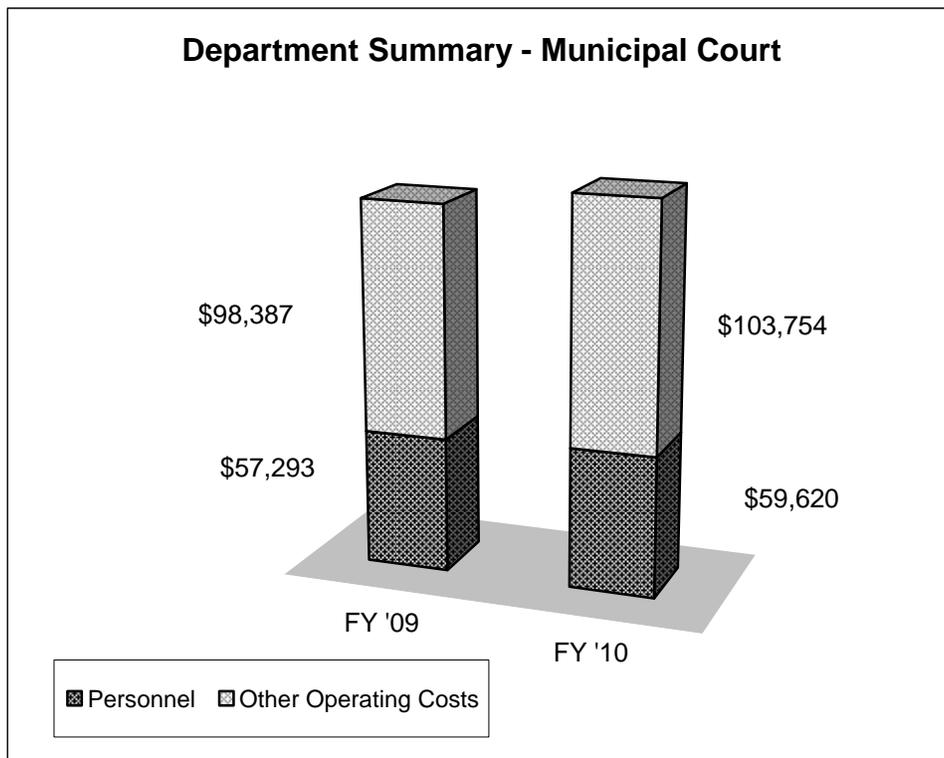


Municipal Court Department

Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 52,021	\$ 57,293	\$ 59,620
Contractual	81,219	74,696	78,386
Commodities	12,368	13,999	13,750
Other Operating	9,020	9,692	11,618
Totals	\$ 154,628	\$ 155,680	\$ 163,374

Staffing FTE's

1.2



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: MUNICIPAL COURT CODE: 10-11-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	35,127	35,613	36,713	41,231	42,857
115-00 Overtime	1,280	1,193	1,114	1,500	1,400
120-00 FICA Contribution	2,744	2,791	2,890	3,377	3,421
140-00 Group Insurance-Employee	6,088	6,677	6,810	6,975	7,579
140-01 Group Insurance-Offset	784	985	349	56	62
150-00 Retirement Contrib - LAGERS	3,017	3,270	3,049	2,957	3,046
150-01 Retirement Contrib - ICMA	450	665	674	751	785
170-00 Longevity	374	398	422	446	470
SUBTOTAL	49,864	51,592	52,021	57,293	59,620
CONTRACTUAL SERVICES					
202-00 Telephone	403	367	444	440	440
205-00 Postage	338	290	278	400	340
207-00 Travel & Training	2,682	2,570	3,479	2,500	3,500
216-00 Professional Services	15,657	35,474	70	356	106
299-00 Other Contractual Services	73,957	73,735	76,948	71,000	74,000
SUBTOTAL	93,037	112,436	81,219	74,696	78,386
COMMODITIES					
301-00 Office Supplies	430	562	694	1,340	1,200
304-00 Uniforms	32	---	---	9	---
320-01 Crime Victim's Compensation	11,437	10,552	10,203	10,750	10,750
320-03 Officer Training Fund	1,604	1,480	1,431	1,700	1,600
399-00 General Supplies	119	39	40	200	200
SUBTOTAL	13,622	12,633	12,368	13,999	13,750
OTHER CHARGES					
401-00 Insurance	9,483	11,060	8,775	9,392	11,318
402-00 Membership & Subscriptions	2,294	1,667	245	300	300
SUBTOTAL	11,777	12,727	9,020	9,692	11,618
TOTAL MUNICIPAL COURT	\$ 168,300	\$ 189,388	\$ 154,628	\$ 155,680	\$ 163,374

Public Safety Department

Overview and Description

The primary mission of the Public Safety Department continues to be the delivery of quality, professional protection of life and property in the most efficient and effective manner possible. The budget process is crucial in realizing that mission.

In recent history the department has had the good fortune to advance and improve to be respected as a premier Public Safety agency in this region. Tools and training have been acquired that not only improved services to the community, but also the region. Maintenance of those efforts is essential to the continuation of the quality of services to which the community has become accustomed. Not only have these improvements served to better the services provided, they have served as a recruitment tool to attract quality employees that desire to be part of a progressive, well supported department, or team.

By budget design and function, the department is comprised of 5 divisions, Administration, Police Protection, Fire Protection, Communications and Lake Patrol (in the Mozingo Recreation Fund).

The Administration Division is comprised of the Director and one Administrative Asst. All department budget, personnel, policy/procedure and administrative matters are directed through, or to/from, internally and externally, the Administration Division.

Police Protection is made up of 20 sworn Officers, who also cross train for fire fighting. From the 20 sworn is 1 Lt./Deputy Director, 1 Sergeant of investigations, 3 Shift Sergeants, 1 Special enforcement/DARE Sergeant (1/2 time Lake Patrol), 1 Sergeant/SRO (School Resource Officer) (1/2 time Lake Patrol) and 13 Public Safety Officers who are essentially divided among the 3 shifts for adequate 365-24/7 coverage.

The Police Division is perhaps the most visible segment of the department and in fact perhaps the most visible or visibly active, segment of City Government. Administration continually emphasizes, especially to this division, the importance of how we conduct ourselves and present ourselves, being representative of, The City, The Department, us as individuals, and helping to define us as a community.

The Fire Division is also a highly visible segment of the department. It is comprised of 1 Lt./Fire Inspector and 1 Fire Maintenance Operator (along with the 20 cross-trained PSO's). It is complemented with 18 Volunteer Firefighters as well as being assisted by 8 Polk Township Volunteers by way of an Automatic Aide Agreement. This division also houses and maintains all Fire Apparatus of the Polk Township Fire District.

The Communications Division is another unit with 365-24/7 coverage. It operates with 3 full-time (one of which is the Communications Supervisor), and at least 5 part-time dispatchers. They answer all incoming emergency and most non-emergency calls to the station as well as handle all radio communications from the entire department staff and often other emergency services providers in the area. They also maintain the departments MULES terminal and provide those services for about 5 other area agencies, which requires additional radio, telephone and FAX traffic. They also monitor activities and other hazardous conditions to help insure that adequate department coverage is available to meet demands.

Mozingo Lake Patrol presents unique and specialized opportunities, training and challenges. It is generally operational from about mid-April through the first part of October. The two primary officers assigned to this function maintain other activities during the other months. This effort is also supplemented by other department personnel as circumstances permit (keeping in mind the unique training requirements), and three part-time, non-sworn "Security Officers". The officers maintain both land and water patrol coverage to help insure a safe and secure recreational environment.

Public Safety Department - continued

These brief descriptions are but highlights of the various department functions. We take a certain amount of pride in being a fairly small department that does a lot. We take our slogan, "Committed to Community" seriously and make every effort to make sure that the services we are providing are the best possible.

Performance Goals and Objectives

FY 2009 Goals & Status:

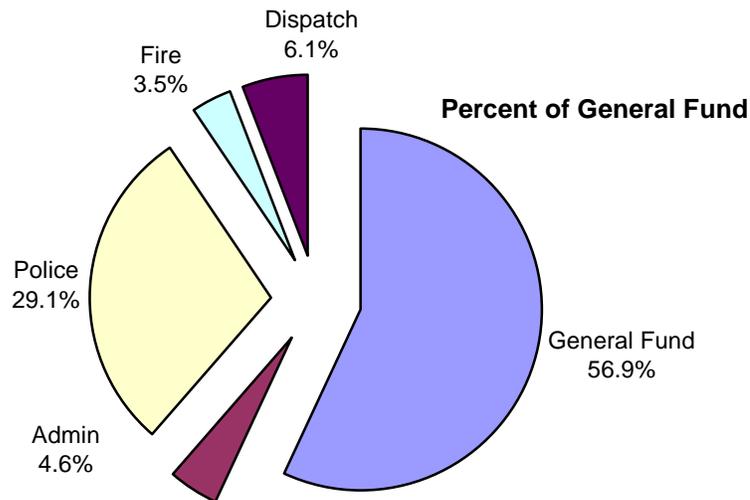
- ▶ Pursue adequate budget to update neglected / unfunded areas of need
Status: Ongoing
- ▶ Open internal lines of communication to encourage feedback and suggestions on department operations and relationships
Status: Ongoing
- ▶ Build on current employer stature to attract and retain quality employees
Status: Ongoing
- ▶ Initiate discussion with other government entities on Fire and Communications issues/matters
Status: Incomplete
- ▶ Strategize position of leadership in shared issue matters with other local governments
Status: Ongoing
- ▶ Develop/improve Citizen input process, re-write the complaint/compliment procedure
Status: Incomplete
- ▶ Attempt to stimulate interest in long term planning for new Public Safety Center
Status: Incomplete - remove
- ▶ Develop traffic accident awareness program; by use of Department and State stats, identify high accident count location and develop potential strategies for reduction
Status: Ongoing
- ▶ Re-focus need for parking enforcement (i.e. be more aggressive with parking enforcement issues, particularly in high volume complaint area.)
Status: Ongoing
- ▶ Implement Department safety awareness program; Work with Human Resource manager in ordering monthly video's from MIRMA for shift briefing viewing
Status: Ongoing
- ▶ Improve Public Safety building aesthetics and continue to evaluate buildings functionality, security, etc.
Status: Ongoing
- ▶ Increase alcohol youth accessibility enforcement by increasing numbers of compliance checks, 3rd party checks, party patrols and bar patrols
Status: Ongoing
- ▶ Continue aggressive pursuit of available grants.
Status: Ongoing
- ▶ Improve/streamline department stats; re-define needs and how various functions gather to focal point for statistical purposes
Status: Ongoing
- ▶ Improve internal communications process/tools.
Status: Ongoing
- ▶ Implement deterrent measures for various repeat problems; rather than to continue a reactive response, strategize creative problem solving steps to eliminate/reduce the need for response.
Status: Incomplete / On-going
- ▶ Work with local media sources to provide more PSA's to public.
Status: Incomplete
- ▶ Continue policy review to maximize loss prevention score with MIRMA.
Status: Ongoing

Public Safety Department - continued

- Improve fire response capabilities.
Status: Ongoing
- Maximize grant awards that are improving communications technology to insure that when complete we have the best technology to meet current and future needs
Status: Ongoing
- Develop strategies to position us as the major share-holder in local Public Safety dispatch matters to insure that as other alternatives for this service are considered, that we are at the forefront
Status: Incomplete

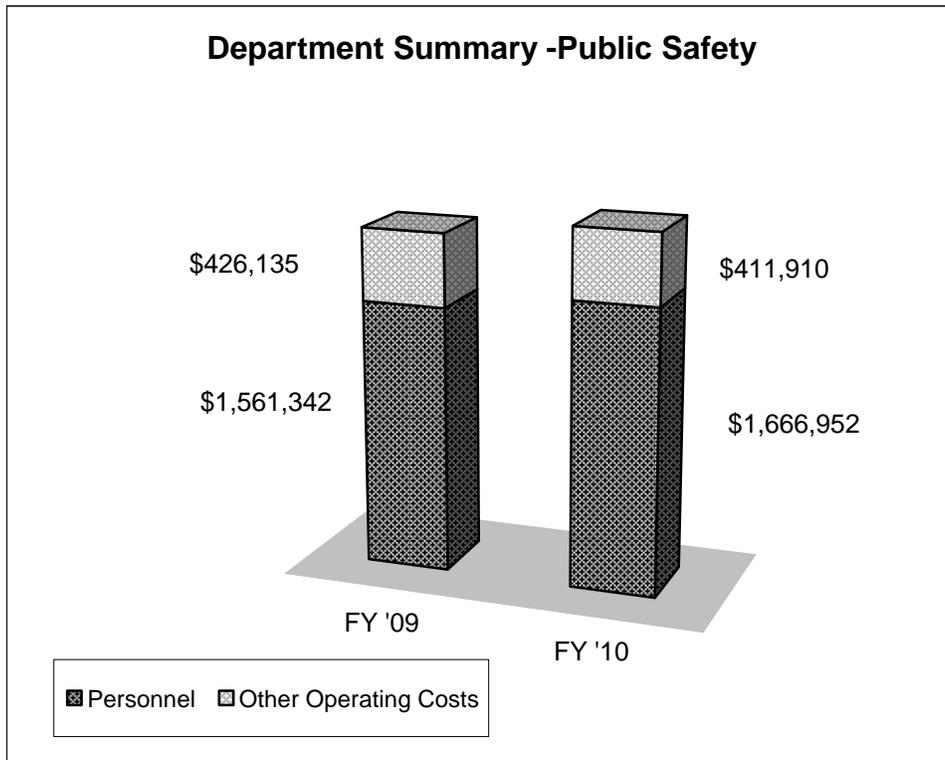
FY 2010 New Goals:

- Continue to focus on environment that encourages employment stability as experienced in the last several years (reduction in turnover)
- Maintain a conscious safety environment that keeps accidents and injuries to a minimum
- Address building security issues
- Improve information release process and post releases to website
- Solicit input & interest in a departmental philanthropic project (long term)
- Create projects and programs with more community involvement
- Build stronger partner relationships with other emergency services providers



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 1,479,235	\$ 1,561,342	\$ 1,666,952
Contractual	154,345	212,575	179,790
Commodities	167,799	110,511	104,900
Other Operating	101,107	103,049	127,220
Totals	\$ 1,902,486	\$ 1,987,477	\$ 2,078,862

Public Safety Department - continued



Public Safety Department – Capital Outlay

Department: Police Protection

Account Number: 50400

Name: Mech & Auto Equipment

Amount: \$ 20,000

DESCRIPTION

Replace one patrol unit

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: ADMINISTRATION

CODE: 10-12-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	106,484	117,575	101,653	106,445	111,065
115-00 Overtime	402	331	527	200	600
120-00 FICA Contribution	8,079	8,721	7,501	7,979	8,591
140-00 Group Insurance-Employee	11,828	17,448	12,507	12,865	13,700
140-01 Group Insurance-Offset	7,507	13,081	13,696	13,397	14,502
150-00 Retirement Contrib - LAGERS	2,775	4,655	3,660	3,461	3,000
150-01 Retirement Contrib - ICMA	1,668	1,410	1,454	1,555	1,609
170-00 Longevity	394	500	442	466	642
SUBTOTAL	139,137	163,721	141,440	146,368	153,709
CONTRACTUAL SERVICES					
201-00 Utilities	12,286	12,405	13,011	14,000	14,500
202-00 Telephone	4,044	3,592	3,828	4,000	4,000
203-00 Printing & Advertising	395	1,763	414	750	750
205-00 Postage	755	606	553	700	700
207-00 Travel & Training	2,256	2,332	1,243	3,300	3,300
210-00 Maintenance/Building	2,471	3,546	3,811	4,000	18,000
211-00 Maint/Equip-O/S Vendors	4,464	10,466	11,810	3,000	6,000
211-02 Central Garage - Parts	---	183	---	250	250
211-04 Central Garage - Overhead	226	262	14	240	240
216-00 Professional Services	810	---	111	500	350
299-00 Other Contractual Services	1,894	1,970	1,468	2,300	2,300
SUBTOTAL	29,601	37,125	36,263	33,040	50,390
COMMODITIES					
301-00 Office Supplies	1,911	3,554	2,476	2,750	2,750
302-00 Fuel & Lubricants	655	736	752	600	750
304-00 Uniforms	---	---	145	100	100
306-00 Janitorial Supplies	2,070	1,483	1,790	1,750	1,800
308-00 Maint/Constr-Streets, Etc.	---	27	62	---	---
308-01 Maint/Constr - Buildings, Etc.	74	872	1,197	1,000	---
399-00 General Supplies	4,986	1,955	2,348	1,800	2,000
SUBTOTAL	9,696	8,627	8,770	8,000	7,400
OTHER CHARGES					
401-00 Insurance	8,629	9,993	9,973	8,801	10,964
402-00 Membership & Subscriptions	1,130	975	910	973	850
499-00 Miscellaneous Charges	---	---	---	---	100
SUBTOTAL	9,759	10,968	10,883	9,774	11,914

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: ADMINISTRATION CODE: 10-12-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
503-00 Office Equipment	5,589	---	---	32,500	---
504-00 Mechanical & Auto Equipment	---	---	---	---	---
SUBTOTAL	<u>5,589</u>	<u>---</u>	<u>---</u>	<u>32,500</u>	<u>---</u>
TOTAL PS-ADMINISTRATION	<u>\$ 193,782</u>	<u>\$ 220,441</u>	<u>\$ 197,356</u>	<u>\$ 229,682</u>	<u>\$ 223,413</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE PROTECTION

CODE: 10-12-5

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	651,943	638,476	704,025	745,495	809,968
115-00 Overtime	101,306	86,187	69,072	80,000	80,000
120-00 FICA Contribution	55,234	52,594	55,999	61,682	68,715
140-00 Group Insurance-Employee	92,315	90,068	101,186	104,517	115,862
140-01 Group Insurance-Offset	62,716	62,834	76,421	72,417	80,663
150-00 Retirement Contrib - LAGERS	5,254	4,868	9,721	11,498	4,489
150-01 Retirement Contrib - ICMA	7,798	5,896	6,410	8,945	10,184
160-00 Unemployment Insurance	353	---	---	---	---
170-00 Longevity	2,498	2,802	3,164	3,856	4,264
SUBTOTAL	979,417	943,725	1,025,998	1,088,410	1,174,145
CONTRACTUAL SERVICES					
202-00 Telephone	3,921	3,009	3,070	3,000	3,500
203-00 Printing & Advertising	793	733	1,704	750	800
205-00 Postage	106	186	221	300	300
207-00 Travel & Training	17,333	13,786	8,643	18,500	19,000
209-00 Subsistence	22,020	16,580	16,482	15,000	16,000
211-00 Maint/Equip-O/S Vendors	2,621	24,804	10,843	14,250	8,500
211-02 Central Garage - Parts	3,360	3,718	4,451	4,500	4,500
211-04 Central Garage - Overhead	15,910	17,306	14,000	18,500	16,000
215-00 Radio Maintenance	1,994	375	306	650	750
216-00 Professional Services	1,290	290	901	500	500
299-00 Other Contractual Services	2,078	1,779	3,824	2,000	4,000
SUBTOTAL	71,426	82,566	64,445	77,950	73,850
COMMODITIES					
301-00 Office Supplies	1,931	1,661	2,226	3,000	1,500
302-00 Fuel & Lubricants	29,421	33,938	42,661	31,000	31,000
304-00 Uniforms	4,830	2,392	3,451	5,000	5,000
305-00 Tires-Batteries-Accessories	268	---	---	500	500
307-00 Parts-Equipment Maintenance	473	12	775	800	800
311-00 Laboratory Supplies	3,560	1,079	896	2,500	2,500
330-00 Safety Equipment & Supplies	---	1,811	6,257	7,500	7,500
399-00 General Supplies	13,138	10,670	8,353	18,500	16,000
SUBTOTAL	53,621	51,563	64,619	68,800	64,800
OTHER CHARGES					
401-00 Insurance	69,493	71,676	65,993	69,693	86,331
402-00 Membership & Subscriptions	745	610	710	800	800
SUBTOTAL	70,238	72,286	66,703	70,493	87,131

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE PROTECTION

CODE: 10-12-5

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
503-00 Office Equipment	---	---	4,995	8,000	---
504-00 Mechanical & Auto Equipment	36,552	---	10,190	63,600	20,000
SUBTOTAL	<u>36,552</u>	<u>---</u>	<u>15,185</u>	<u>71,600</u>	<u>20,000</u>
DEBT SERVICE					
601-00 Lease - Principal	19,295	19,952	13,686	5,987	18,465
602-00 Lease - Interest	1,481	824	165	726	1,675
SUBTOTAL	<u>20,776</u>	<u>20,776</u>	<u>13,851</u>	<u>6,713</u>	<u>20,140</u>
TOTAL PS-POLICE	<u>\$ 1,232,030</u>	<u>\$ 1,170,916</u>	<u>\$ 1,250,801</u>	<u>\$ 1,383,966</u>	<u>\$ 1,440,066</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: FIRE PROTECTION CODE: 10-12-6

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	76,874	72,172	76,285	78,676	82,906
115-00 Overtime	7,069	6,126	5,917	7,000	7,000
120-00 FICA Contribution	6,384	5,918	6,192	6,856	6,930
140-00 Group Insurance-Employee	9,652	11,118	11,842	11,781	12,701
140-01 Group Insurance-Offset	5,702	6,394	6,805	6,736	7,228
150-00 Retirement Contrib - LAGERS	556	501	420	428	402
150-01 Retirement Contrib - ICMA	1,205	1,154	1,210	1,278	1,394
160-00 Unemployment Insurance	31	753		---	---
170-00 Longevity	730	526	550	574	682
SUBTOTAL	108,203	104,662	109,221	113,329	119,243
CONTRACTUAL SERVICES					
202-00 Telephone	719	657	688	700	700
203-00 Printing & Advertising	332	---	---	225	---
205-00 Postage	39	112	70	50	50
207-00 Travel & Training	1,557	1,792	327	2,000	2,000
211-00 Maint/Equip-O/S Vendors	4,613	2,817	1,658	44,000	3,000
211-02 Central Garage - Parts	1,379	245	1,756	820	650
211-04 Central Garage - Overhead	3,365	1,486	5,349	2,700	2,600
215-00 Radio Maintenance	946	675	1,424	470	400
216-00 Professional Sevices	1,060	---	26	---	---
299-00 Other Contractual Services	194	3,520	1,202	1,400	2,000
SUBTOTAL	14,204	11,304	12,500	52,365	11,400
COMMODITIES					
301-00 Office Supplies	119	181	1,047	200	200
302-00 Fuel & Lubricants	4,437	3,946	6,733	5,100	5,500
303-00 Chemicals	153	802	33	2,300	1,000
304-00 Uniforms	834	1,220	159	600	600
305-00 Tires-Batteries-Accessories	292	405	298	2,000	400
306-00 Janitorial Supplies	239	153	107	250	250
307-00 Parts - Equipment Maintance	2,395	2,155	2,211	3,500	2,250
308-01 Maint/Constr-Buildings, Etc.	213	13	120	250	200
309-00 Training Materials	133	---	374	125	100
330-00 Safety Equipment & Supplies	427	35	297	750	500
399-00 General Supplies	4,753	2,878	78,751	14,500	17,700
SUBTOTAL	13,995	11,788	90,130	29,575	28,700

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: FIRE PROTECTION CODE: 10-12-6

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
401-00 Insurance	9,747	8,578	8,561	7,123	8,730
402-00 Membership & Subscriptions	50	305	302	350	350
499-00 Miscellaneous Charges	---	---	---	250	250
SUBTOTAL	<u>9,797</u>	<u>8,883</u>	<u>8,863</u>	<u>7,723</u>	<u>9,330</u>
TOTAL PS-FIRE PROTECTION	<u>\$ 146,199</u>	<u>\$ 136,637</u>	<u>\$ 220,714</u>	<u>\$ 202,992</u>	<u>\$ 168,673</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: COMMUNICATIONS CODE: 10-12-9

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	126,212	128,224	153,577	159,593	165,724
115-00 Overtime	5,243	3,251	2,502	6,000	4,000
120-00 FICA Contribution	9,996	9,770	11,656	12,843	13,094
140-00 Group Insurance-Employee	14,623	16,472	17,555	17,554	19,017
140-01 Group Insurance-Offset	8,065	6,263	6,672	6,672	7,228
150-00 Retirement Contrib - LAGERS	7,899	8,269	7,985	7,782	7,841
150-01 Retirement Contrib - ICMA	1,501	1,267	1,341	1,431	1,519
170-00 Longevity	1,106	1,154	1,288	1,360	1,432
SUBTOTAL	174,645	174,670	202,576	213,235	219,855
CONTRACTUAL SERVICES					
202-00 Telephone	719	657	688	700	700
203-00 Printing & Advertising	613	130	336	400	400
205-00 Postage	13	---	---	50	50
207-00 Travel & Training	2,989	2,072	968	3,000	3,000
211-00 Maint/Equip-O/S Vendors	11,107	10,729	12,752	16,000	16,000
213-00 Rents	2,340	3,390	3,608	3,570	3,500
215-00 Radio Maintenance	674	947	---	500	500
216-00 Professional Services	608	---	70	---	---
299-00 Other Contractual Services	19,775	18,471	22,715	25,000	20,000
SUBTOTAL	38,838	36,396	41,137	49,220	44,150
COMMODITIES					
301-00 Office Supplies	1,153	2,323	2,031	1,500	1,500
304-00 Uniforms	129	---	457	1,000	1,000
307-00 Parts - Equipment Maintance	477	---	335	136	---
309-00 Training Materials	---	614	---	---	---
399-00 General Supplies	1,444	1,015	1,457	1,500	1,500
SUBTOTAL	3,203	3,952	4,280	4,136	4,000
OTHER CHARGES					
401-00 Insurance	12,186	13,341	12,201	12,735	16,645
402-00 Memberships & Subscriptions	1,135	1,506	2,457	2,324	2,200
SUBTOTAL	13,321	14,847	14,658	15,059	18,845
CAPITAL OUTLAY					
503-00 Office Equipment	8,251	---	93,911	---	---
SUBTOTAL	8,251	---	93,911	---	---

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: COMMUNICATIONS CODE: 10-12-9

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
DEBT SERVICE					
601-00 Lease - Principal	6,218	---	---	---	---
602-00 Lease - Interest	429	---	---	---	---
SUBTOTAL	<u>6,647</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL PS-COMMUNICATION	<u>\$ 244,905</u>	<u>\$ 229,865</u>	<u>\$ 356,562</u>	<u>\$ 281,650</u>	<u>\$ 286,850</u>

Public Works Administration Department

Overview and Description

Public Works Administration completes many daily tasks that go on without notice, but are essential to continued uninterrupted City functions. Those functions include the notification of ongoing maintenance of water lines, sewer lines and street maintenance; scheduling of inspections and issuing building permits; and supplying maps for various projects, either city sponsored or strictly informational, in regard to utility or zoning issues. Additionally this office prepares the monthly reports to MDNR for waste disposal at the transfer station, and the water treatment plant and wastewater treatment.

Many board functions are conducted from application processing to preparing meeting minutes along with the notification of property owners. Those boards consist of the Planning and Zoning, Board of Zoning Adjustment, Board of Code Appeals and the Tree Board.

All permits for construction related projects are issued out of this office. The tracking and accounting for all of these permits is handled in this office. Tracking history relating to every address in the City is also conducted in this office, such as information regarding everything from construction-related work to zoning changes to special use permits.

This office consists of the Public works Director and 1 full time secretary.

Performance Goals and Objectives

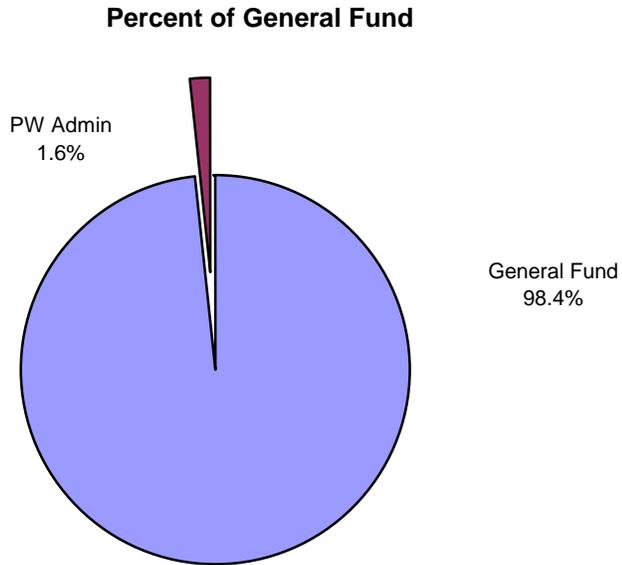
FY 2009 Goals & Status:

- ▶ Implement an interactive web site that would include an active zoning and utility map
Status: On-going
- ▶ Follow all safety rules
Status: On-going
- ▶ Implement a tracking software program for permits, work orders and utility services
Status: Incomplete
- ▶ Attend training related to customer handling
Status: On-going
- ▶ Maintain a customer friendly atmosphere
Status: On-going

FY 2010 Goals:

- ▶ Promote staff and community pride
- ▶ Identify operational needs and management needs
- ▶ Improve communication
- ▶ Encourage interdepartmental coordination

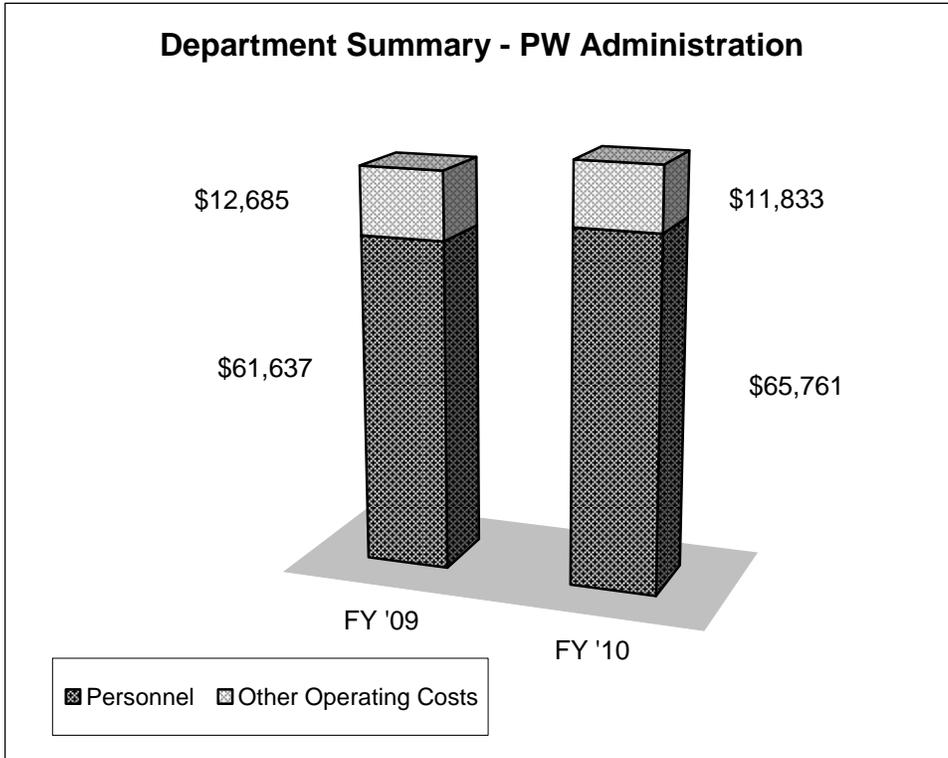
Public Works Administration Department - continued



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 64,254	\$ 61,637	\$ 65,761
Contractual	4,642	5,194	4,544
Commodities	4,045	3,500	2,650
Other Operating	4,324	3,991	4,639
Totals	\$ 77,265	\$ 74,322	\$ 77,594

Staffing FTE's 1

Public Works Administration Department - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: ADMINISTRATION CODE: 10-13-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	41,883	43,736	47,804	44,854	47,171
115-00 Overtime	---	---	---	200	150
120-00 FICA Contribution	3,084	3,288	3,603	3,422	3,635
140-00 Group Insurance-Employee	4,377	4,158	6,736	5,887	6,377
140-01 Group Insurance-Offset	4,185	3,124	1,257	2,945	3,768
150-00 Retirement Contrib - LAGERS	3,827	3,569	3,776	3,380	3,517
150-01 Retirement Contrib - ICMA	1,005	752	738	762	944
170-00 Longevity	361	321	340	187	199
SUBTOTAL	58,722	58,948	64,254	61,637	65,761
CONTRACTUAL SERVICES					
202-00 Telephone	1,222	1,185	1,487	1,540	1,000
203-00 Printing & Advertising	1,457	818	1,146	240	500
205-00 Postage	200	423	449	500	500
207-00 Travel & Training	496	250	656	750	750
210-00 Maintenance/Building	---	---	109	---	---
211-00 Maint/Equip-O/S Vendors	1,026	---	500	500	500
211-02 Central Garage - Parts	93	242	23	150	150
211-04 Central Garage - Overhead	198	589	130	144	144
216-00 Professional Services	970	595	0	500	500
299-00 Other Contractual Services	163	78	142	870	500
SUBTOTAL	5,825	4,180	4,642	5,194	4,544
COMMODITIES					
301-00 Office Supplies	971	3,091	2,907	1,800	1,200
302-00 Fuel & Lubricants	65	623	450	500	500
306-00 Janitorial Supplies	20	---	80	100	100
330-00 Safety Equipment & Supplies	50	---	---	100	100
399-00 General Supplies	309	1,183	608	1,000	750
SUBTOTAL	1,415	4,897	4,045	3,500	2,650
OTHER CHARGES					
401-00 Insurance	3,598	4,042	3,966	3,651	4,639
402-00 Membership & Subscriptions	456	329	358	340	---
SUBTOTAL	4,054	4,371	4,324	3,991	4,639
CAPITAL OUTLAY					
503-00 Office Equipment	2,000	---	---	---	---
SUBTOTAL	2,000	---	---	---	---
TOTAL PW-ADMINISTRATION	\$ 72,016	\$ 72,396	\$ 77,265	\$ 74,322	\$ 77,594

Public Works Street Department

Overview and Description

The street maintenance department is responsible for maintaining over 77 miles of street in the City of Maryville. In addition to the normal street maintenance the street department serves a very important role in keeping the City's streets safe and travelable. During weather events the street crews go out at all hours of the day moving tree limbs, salting streets, and assisting emergency personnel.

This department also maintains all public right of way, alleys and city parking lots, keeps City signage up to date, and traffic markings visible. The street department also keeps our streets clean with the street sweeper, logging over 2000 hours per year cleaning streets.

The street department cleans and repairs the storm drainage system in the City. This system collects all the rain water runoff from the streets along with any debris that would collect in this system. This crew also collects and deposits the trash that is placed in the City owned receptacles located in the downtown area of Maryville. These trash cans are emptied twice per week. Lawn mowing of City owned property is also conducted by this crew.

Oversight of street construction projects is completed by the street superintendent, assuring that the projects are completed to City specifications. By completing this in house it saves taxpayers money, thus allowing for larger projects to be completed – faster.

Performance Goals and Objectives

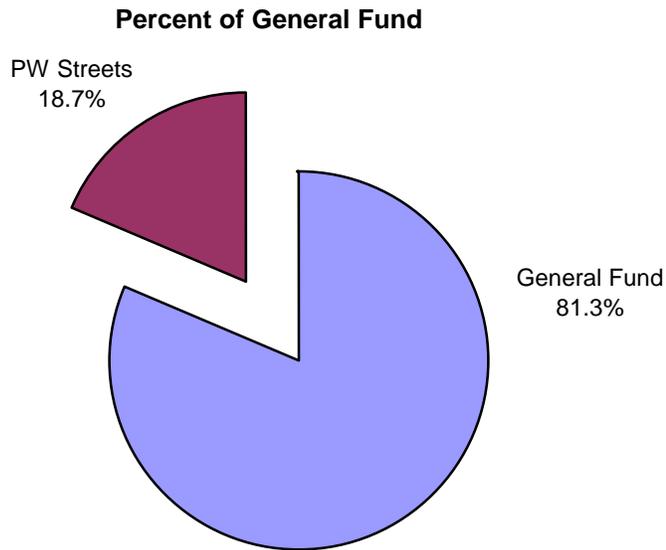
FY 2009 Goals & Status:

- ▶ Continue sign replacement program to meet federal guidelines
Status: Ongoing
- ▶ Continue the sign inventory schedule
Status: Ongoing
- ▶ Follow all safety rules
Status: Ongoing
- ▶ Decrease response time for after-hours call-outs (30 minutes maximum)
Status: Completed
- ▶ Maintain a work zone standard for safety signage and man placement
Status: Completed
- ▶ Create vehicle replacement program
Status: Incomplete
- ▶ Maintain the street repair/replacement program
Status: Incomplete
- ▶ Identification of problems in the streets and intersections
Status: Incomplete
- ▶ Upgrade the traffic signal at South Main and East South Avenue
Status: Complete
- ▶ Increase crack seal program
Status: Incomplete
- ▶ Retain employees, and increase knowledge of department procedures for new employees
Status: Ongoing
- ▶ Increase workers knowledge of asphalt repair and placement
Status: Ongoing
- ▶ Increase storm water maintenance
Status: Incomplete

Public Works Street Department - continued

FY 2010 Goals:

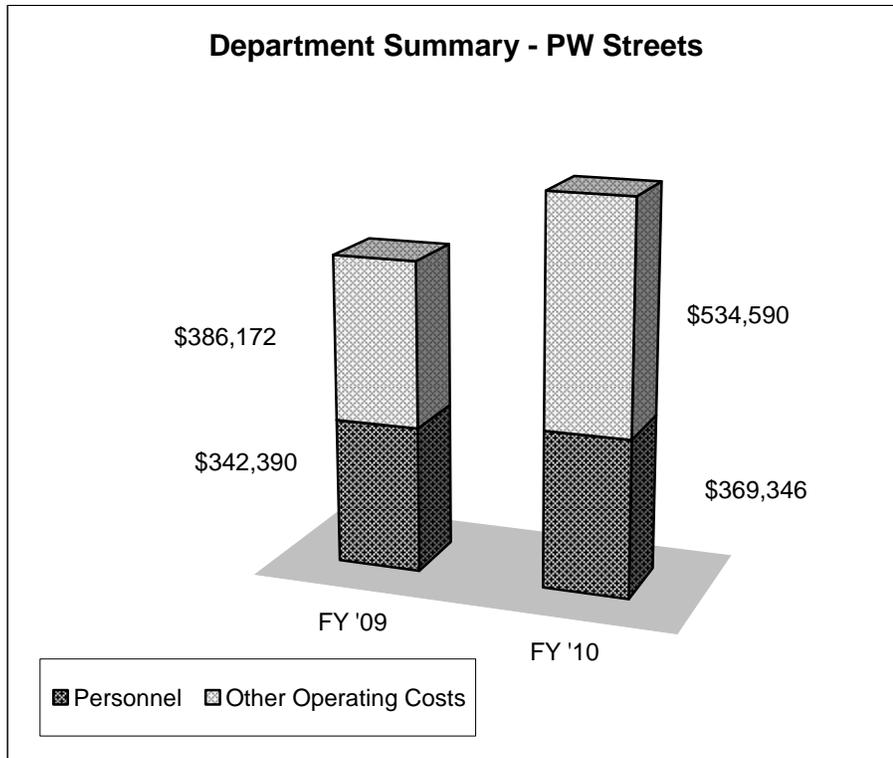
- ▶ Implement a sign replacement program
- ▶ Update the sign inventory schedule
- ▶ Follow all safety rules
- ▶ Respond to call-outs within 30 minutes (after hours)
- ▶ Create vehicle replacement program
- ▶ Restore the street repair/replacement program
- ▶ Identification of problems in the streets and intersections
- ▶ Increase the crack seal program
- ▶ Retain employees, and increase knowledge of department procedures for new employees
- ▶ Increase workers knowledge of asphalt repair and placement
- ▶ Increase storm water maintenance



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 337,376	\$ 342,390	\$ 369,346
Contractual	198,550	185,020	212,440
Commodities	159,411	179,695	295,600
Other Operating	19,482	21,457	26,550
Totals	\$ 714,819	\$ 728,562	\$ 903,936

Staffing FTE's 8

Public Works Street Department - continued



Public Works Street Department – Capital Outlay

Account Number: 504-00

Name: Mechanical & Auto Equipment

Amount: \$ 30,000

DESCRIPTION

Replace crack seal machine; current unit is old and not safe to operate

Account Number: 506-04

Name: Storm Drainage

Amount: \$ 10,000

DESCRIPTION

Replace storm water drainage tubes.

Account Number: 507-00

Name: Sidewalk Improvements

Amount: \$ 5,000

DESCRIPTION

Ongoing program which reimburses owners' for approximately half of the cost to replace their sidewalks.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE

CODE: 10-13-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	238,096	220,381	235,384	245,138	262,759
115-00 Overtime	3,925	7,680	6,304	7,000	8,000
120-00 FICA Contribution	19,117	17,564	18,716	19,920	20,906
140-00 Group Insurance-Employee	40,749	42,584	44,725	45,003	50,597
140-01 Group Insurance-Offset	14,941	2,714	1,343	---	---
150-00 Retirement Contrib - LAGERS	21,074	18,122	19,898	17,859	20,222
150-01 Retirement Contrib - ICMA	4,179	3,085	4,034	4,163	4,338
160-00 Unemployment Insurance	254	---	4,766	981	---
170-00 Longevity	1,658	1,444	2,206	2,326	2,524
SUBTOTAL	343,993	313,574	337,376	342,390	369,346
CONTRACTUAL SERVICES					
201-00 Utilities	8,438	6,624	6,443	9,000	10,000
201-01 Street lights	80,353	87,660	97,433	98,000	100,000
202-00 Telephone	1,073	831	841	850	900
203-00 Printing & Advertising	448	139	359	300	450
205-00 Postage	18	---	80	6	25
207-00 Travel & Training	168	310	44	206	220
209-00 Subsistance	337	283	496	450	495
210-00 Maintenance/Building	6,727	---	15,947	2,000	2,000
211-00 Maint/Equip-O/S Vendors	4,294	6,863	1,845	1,500	1,650
211-02 Central Garage - Parts	11,005	11,222	17,970	18,000	21,500
211-04 Central Garage - Overhead	41,795	41,222	52,089	46,500	53,000
212-00 Maintenance/Other	13,175	1,094	4,075	5,000	18,000
215-00 Radio Maintenance	---	---	78	---	500
216-00 Professional Services	708	---	---	700	700
299-00 Other Contractual Services	607	722	850	2,508	3,000
SUBTOTAL	169,146	156,970	198,550	185,020	212,440

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE

CODE: 10-13-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
COMMODITIES					
301-00 Office Supplies	510	951	1,331	525	500
302-00 Fuel & Lubricants	28,587	29,464	44,152	32,000	32,000
303-00 Chemicals	17,865	21,459	23,301	29,500	27,500
305-00 Tires-Batteries-Accessories	271	2,838	---	5,000	5,000
306-00 Janitorial Supplies	714	507	236	500	500
307-00 Parts - Equipment Maintance	6,981	5,543	9,446	9,500	6,500
308-00 Maint/Constr-Streets, Etc.	60,295	50,806	77,861	73,000	68,000
308-01 Maint/Constr-Buildings, Etc.	394	67	76	1,000	1,000
308-02 Maint/Constr-Asphalt Overlay	806,684	66,673	---	24,070	150,000
309-00 Training Materials	---	---	32	100	100
312-00 Heating Supplies	277	---	99	500	500
330-00 Safety Equipment & Supplies	909	903	623	1,200	1,200
399-00 General Supplies	1,961	1,268	2,254	2,800	2,800
SUBTOTAL	925,448	180,479	159,411	179,695	295,600
OTHER CHARGES					
401-00 Insurance	55,669	24,078	19,482	21,457	26,550
402-00 Memberships & Subscriptions	102	---	---	---	---
SUBTOTAL	55,771	24,078	19,482	21,457	26,550
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	33,643	---	11,996	41,000	30,000
506-04 Storm Drainage Improvements	3,170	8,658	6,076	5,500	10,000
507-00 Sidewalk Improvements	2,026	5,561	5,467	5,000	5,000
599-00 Other Improvements	---	---	---	9,500	---
SUBTOTAL	38,839	14,219	23,539	61,000	45,000
DEBT SERVICE					
601-00 Lease - Principal	68,136	61,585	31,375	---	---
602-00 Lease - Interest	4,567	2,237	550	---	---
SUBTOTAL	72,703	63,822	31,925	---	---
TOTAL PW-STREET MAINT	\$ 1,605,900	\$ 753,142	\$ 770,283	\$ 789,562	\$ 948,936

Code Enforcement Department

Overview and Description

The Code Enforcement Department is responsible for enforcement of city codes that enhance public health, safety and welfare. The enforcement activities are primarily conducted in the areas of zoning, nuisance and building.

The Code Enforcement Department is responsible for public awareness and enforcement of zoning ordinances. Building plans are reviewed and approved for compliance with the area and use requirements set forth in the zoning ordinances. The Board of Zoning Adjustment is overseen by the Code Enforcement Officer.

The nuisance ordinances enforced by this department help keep Maryville neat and clean. Trash, grass/weeds and derelict vehicles are the three most common problems that Code Enforcement encounters. In 2008, the Code Enforcement Department made 1,161 nuisance inspections. The department is responsible from the initial complaint, through the inspection, notification and re-inspection of the property. If necessary, it ensures a citation is issued and represents the City in court proceedings. Twenty-four citations were issued last year.

The Code Enforcement Department is also responsible for building safety within city limits. Department members must possess knowledge and ability to interpret adopted International Building Codes. The department examines construction documents used to describe a project including architectural, structural, site plan, mechanical, plumbing, electrical and fire protection drawings as well as the corresponding specifications and structural design calculations. Any deficiencies are cited and the homeowner, architect or contractor receives the necessary guidance for code compliance and plan approval. When approval of the plans is granted a building permit can be issued. A building permit provides the means for Code Enforcement to conduct technical inspections throughout the building process to ensure that minimum standards are met. The inspector works with the contractor to make sure that each phase passes the inspection and if it does not initially do so, that corrections are made so that the subsequent inspection will pass. When code compliance is determined a certificate of occupancy is issued.

The department investigates and seeks corrective action with any existing building that is substandard or dangerous/unsafe. Coordination with the Board Code of Appeals and the court system is necessary to alleviate problems in some cases.

The Code Enforcement Department has become a critical part of several ongoing grants the City of Maryville is either pursuing or has been granted. This includes doing all code inspections of HeRO grant applicants, all lead inspections for the City of Maryville and Community Services, and various other work for the demolition grant and the DREAM grant.

With over 2,383 inspections, 697 permits issued and over \$37,509 worth of permits and licenses issued last year, the Code Enforcement Department continues to keep busy to provide for the health, safety and welfare of the citizens of Maryville.

Performance Goals and Objectives

FY 2008 Goals & Status:

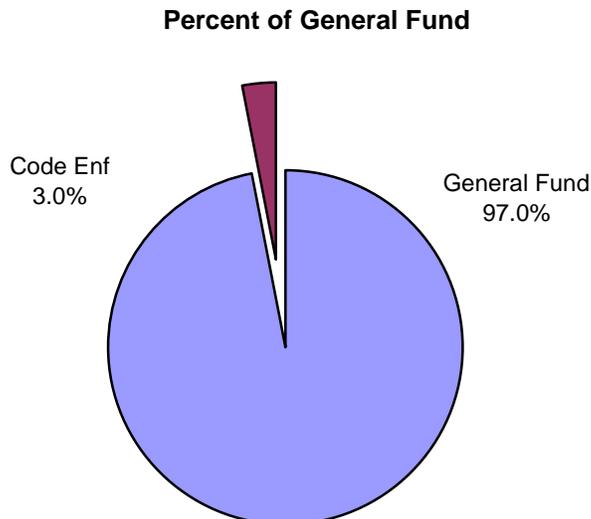
- Maintain an accident-free year by following all safety rules
Status: On-going; finished the year accident-free

Code Enforcement Department

- ▶ Obtain certification in two remaining areas of code disciplines for the code enforcement inspector
Status: Incomplete
- ▶ Obtain certification for the code enforcement officer
Status: Completed; in the areas of lead-based paint inspector and lead risk assessor
- ▶ Update the City's electrical, plumbing and HVAC tests
Status: On-going; preliminary work has been done and new tests are being written
- ▶ Handle each person in a professional, courteous and understanding manner
Status: On-going
- ▶ Increase the public awareness and understanding of the Maryville ordinances
Status: Complete; City's website has been updated with a FAQ section and includes information regarding permits and licenses. Brochures have been distributed with information about the nuisance ordinances and building codes. An article regarding code enforcement is placed in each quarterly City of Maryville newsletter.
- ▶ Implement a computerized permit tracking and integration of Code enforcement and GIS technology
Status: On-going
- ▶ Using the City's GIS housing classification inventory, categorize housing in each quadrant in an effort to notify property owners of substandard housing required to be repaired or razed
Status: On-going; the SW quadrant of town was selected as the first area to be targeted. Since the initial classification, six houses have been razed. Several other houses in the area have been repaired, are being repaired or set for demolition. With the worst of the houses taken care of in the SW quadrant, the next quadrant will be identified by October 1st.

FY 2010 Goals:

- ▶ Maintain an accident-free year by following all safety rules
- ▶ Obtain certification for the code enforcement inspector in two disciplines
- ▶ Update the City's electrical, plumbing and HVAC tests
- ▶ Handle each person in a professional, courteous and understanding manner; people will be the priority of the department
- ▶ Implement a computerized permit tracking and integration of Code enforcement and GIS technology
- ▶ Continue to rid the City of dilapidated housing

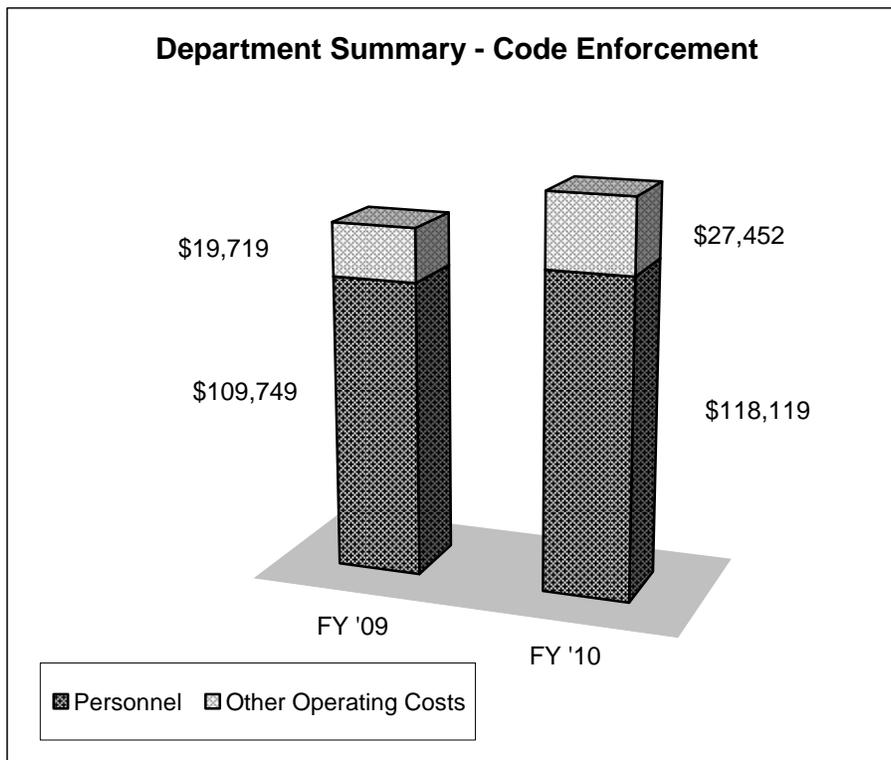


Code Enforcement Department

Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 105,880	\$ 109,749	\$ 118,119
Contractual	8,608	9,057	13,300
Commodities	5,392	4,000	6,064
Other Operating	5,942	6,662	8,088
Totals	\$ 125,822	\$ 129,468	\$ 145,571

Staffing

2



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: CODE ENFORCEMENT CODE: 10-14-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	68,429	64,499	68,561	72,121	77,061
115-00 Overtime	---	---	---	100	250
120-00 FICA Contribution	5,190	4,692	4,911	5,311	5,945
140-00 Group Insurance-Employee	9,663	10,248	11,607	11,668	12,701
140-01 Group Insurance-Offset	5,459	10,200	13,211	13,280	14,456
150-00 Retirement Contrib - LAGERS	6,183	5,014	5,875	5,446	5,752
150-01 Retirement Contrib - ICMA	1,700	1,031	1,351	1,435	1,542
170-00 Longevity	316	434	364	388	412
SUBTOTAL	96,940	96,118	105,880	109,749	118,119
CONTRACTUAL SERVICES					
202-00 Telephone	1,592	1,070	1,188	1,105	1,100
203-00 Printing & Advertising	---	637	54	300	200
205-00 Postage	1,064	1,302	1,324	1,000	1,300
207-00 Travel & Training	2,257	499	2,103	3,500	3,500
211-02 Central Garage - Parts	522	535	15	---	---
211-04 Central Garage - Overhead	544	536	269	352	200
216-00 Professional Services	1,140	---	250	2,600	2,000
299-00 Other Contractual Services	875	1,493	3,405	200	5,000
SUBTOTAL	7,994	6,072	8,608	9,057	13,300
COMMODITIES					
301-00 Office Supplies	1,702	885	1,777	1,200	1,775
302-00 Fuel & Lubricants	2,157	1,692	2,482	2,000	2,750
309-00 Training Materials	---	5	445	100	489
330-00 Safety Equip & Supplies	---	---	---	50	50
399-00 General Supplies	152	3,124	688	650	1,000
SUBTOTAL	4,011	5,706	5,392	4,000	6,064
OTHER CHARGES					
401-00 Insurance	5,701	6,504	5,562	6,047	7,588
402-00 Membership & Subscriptions	225	380	380	615	500
SUBTOTAL	5,926	6,884	5,942	6,662	8,088
TOTAL CODE ENFORCEMENT	\$ 114,871	\$ 114,780	\$ 125,822	\$ 129,468	\$ 145,571

Oak Hill Cemetery Maintenance Department

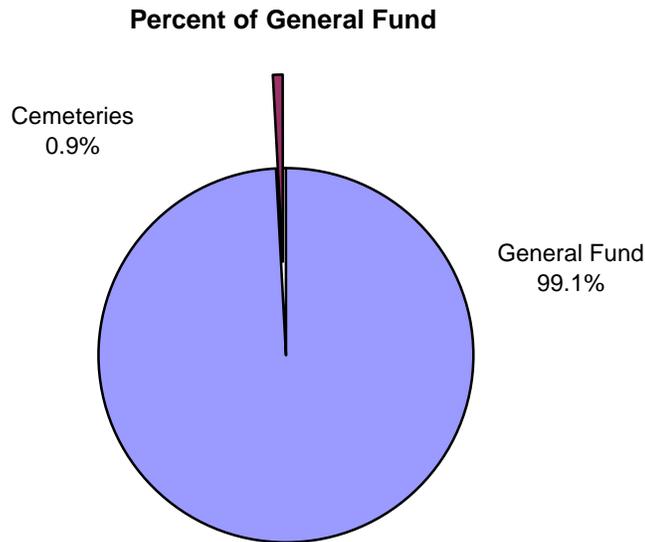
Overview and Description

Cemetery Maintenance handles the mowing and maintenance of Oak Hill Cemetery, including grave openings and closings. When needed, this department will assist with water/sewer maintenance projects.

Performance Goals and Objectives

FY 2009/2010 Ongoing Goals:

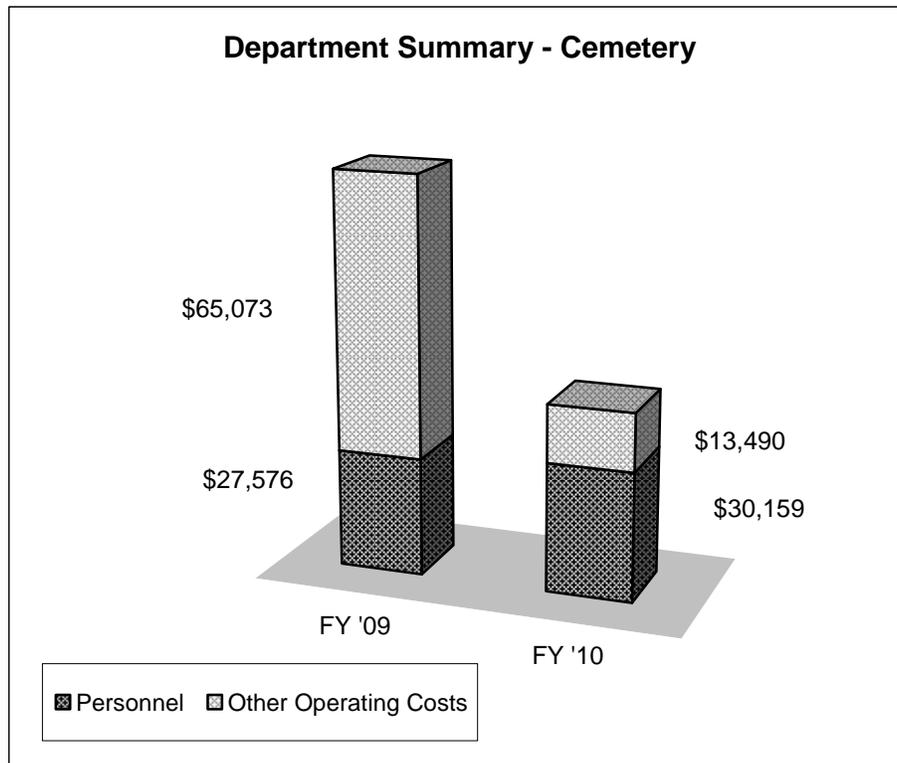
- ▶ Align and reset headstones in the older section of the cemetery grounds
- ▶ Plant Shrubbery and flowers (perennials) round the signage on Main street
- ▶ Install fencing along the east side of the cemetery and install gates to help with traffic control and vandalism
- ▶ Follow all safety rules, and improve appearance



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 25,475	\$ 27,576	\$ 30,159
Contractual	3,902	55,443	4,050
Commodities	3,851	5,905	5,900
Other Operating	2,945	3,625	3,540
Totals	\$ 36,173	\$ 92,649	\$ 43,649

Staffing FTE's .5

Oak Hill Cemetery Maintenance Department - continued



Oak Hill Cemetery Maintenance – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$ 9,300

DESCRIPTION

Replace a 2000 model woods mower

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: CEMETARY MAINTENANCE CODE: 10-15-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	---	18,891	16,833	17,506	19,183
115-00 Overtime	---	599	700	700	700
120-00 FICA Contribution	---	1,502	1,293	1,317	1,530
140-00 Group Insurance-Employee	---	2,735	2,915	2,915	3,158
140-01 Group Insurance-Offset	---	---	1,807	3,336	3,614
150-00 Retirement Contrib - LAGERS	---	1,555	1,508	1,356	1,480
150-01 Retirement Contrib - ICMA	---	316	333	348	384
170-00 Longevity	---	74	86	98	110
SUBTOTAL	---	25,672	25,475	27,576	30,159
CONTRACTUAL SERVICES					
201-00 Utilities	159	175	196	250	400
205-00 Postage	6	1	3	1	---
210-00 Maintenance/Building	---	---	---	227	---
211-00 Maint/Equip-O/S Vendors	23	284	1,036	555	500
211-02 Central Garage - Parts	---	260	---	400	400
211-04 Central Garage - Overhead	635	1,402	208	500	750
212-00 Maintenance-Other	---	---	---	500	500
213-00 Rents	266	650	809	210	---
216-00 Professional Services	---	---	1,650	51,500	---
299-00 Other Contractual Services	---	1,050	---	1,400	1,500
SUBTOTAL	1,089	3,822	3,902	55,543	4,050
COMMODITIES					
301-00 Office Supplies	363	191	120	600	600
302-00 Fuel & Lubricants	2,637	2,287	2,489	2,000	2,200
303-00 Chemicals	---	19	---	500	500
305-00 Tires-Batteries-Accessories	---	82	---	100	100
306-00 Janitorial Supplies	---	---	---	38	50
307-00 Parts - Equipment Maintance	118	369	1,035	1,000	1,000
308-00 Maint/Constr-Streets, Etc.	---	67	---	100	100
308-01 Maint/Constr-Buildings, Etc.	107	28	136	917	700
330-00 Safety Equipment & Supplies	---	83	---	150	150
399-00 General Supplies	239	225	71	500	500
SUBTOTAL	3,464	3,351	3,851	5,905	5,900
OTHER CHARGES					
401-00 Insurance	---	---	1,805	1,558	1,940
406-00 Refunds	---	---	---	400	---
499-00 Miscellaneous Charges	1,437	1,140	1,140	1,667	1,600
SUBTOTAL	1,437	1,140	2,945	3,625	3,540

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: CEMETARY MAINTENANCE CODE: 10-15-3

		2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY						
504-00	Mechanical & Auto Equipment	6,836	---	---	---	9,300
	SUBTOTAL	<u>6,836</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>9,300</u>
	TOTAL CEMETARY MAINT	<u>\$ 12,826</u>	<u>\$ 33,985</u>	<u>\$ 36,173</u>	<u>\$ 92,649</u>	<u>\$ 52,949</u>

Airport Maintenance Department

Overview and Description

The Airport Manager and Fixed Base Operator is a joint position at the Northwest Missouri Regional Airport. Specifically, the Department of Airport Management is tasked with the daily operation of the Northwest Missouri Regional Airport. These operations involve ensuring the safety of the airport property for both persons and aviations purposes. This observation includes checking the runway and apron areas for foreign matter, which can be picked up by the propeller or cause damage to the airframe and tires. Other duties are to maintain staff at the airport from 8 am – 7 pm during the summer season, and 8 a.m. – 6 p.m. during the winter season. Maintaining and monitoring proper operations of all air flight equipment including the Unicom system, beacon, wind tee, lighting, AWOS, DTN and NDB are also key operations of the airport system. Also, maintenance of the airport grounds and the availability of the courtesy vehicle are key when putting the City's best foot forward for visitors and economic development purposes.

Recently the City has completed a \$1.7 million improvement to the regional airport including extension of the runway by 600 ft and an additional taxi way and apron areas. The primary 2010 fiscal year project will be the construction and installation of new fueling facilities for both avgas and jet-a fuels to expand the services for the community. As always, the City submits an annual Capital Improvement Plan to the Missouri Department of Transportation's Aviation Division, to insure that the airport maintains a proactive approach to meeting the needs of businesses, industries, residents and visitors to the community.

Performance Goals and Objectives

2009 GOALS

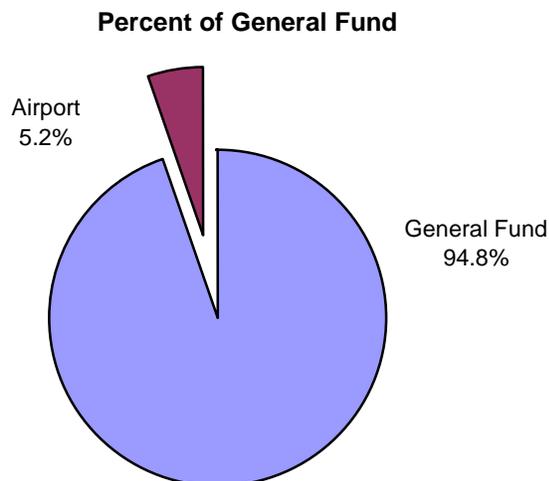
- Complete upgrades under planned contract for runway, taxiway, and apron area improvements
Status: Ongoing
- Maintain and create a staffing plan for the new terminal building
Status: Incomplete
- Complete air fueling system upgrade plans
Status: Incomplete
- Maintain all scheduling for the new terminal building for events
Status: Ongoing
- Maintain better control of the airport grounds
Status: Incomplete
- Create take-off and landing reports monthly
Status: Incomplete
- Improve tracking and issuing notices to airmen of existing conditions
Status: Complete
- Identify avenues to increase revenue
Status: Incomplete
- Review hanger rental policy and fee structure
Status: Ongoing
- Improve upon recent inspection of airport facilities and infrastructure by MoDOT
Status: Ongoing
- Development a marketing plan for the airport and its facilities for both local and outside events and travel.
Status: Incomplete
- Explore opportunities for grants related to building a new hanger in additional taxi areas
Status: Incomplete

Airport Maintenance Department - continued

- ▶ Explore opportunities for improvements related to the Missouri National Guard Hanger
Status: Ongoing
- ▶ Hold the annual fly-in event at the airport
Status: Ongoing (September 20, 2009)
- ▶ Investigate possibilities for improving Hawk Road
Status: Incomplete
- ▶ Installation of temporary fueling system (avgas)
Status: Complete

2010 GOALS

- ▶ Establish the Airport Board in a more active manner to perform oversight of various aspects of the Airport facilities
- ▶ Complete upgrades under planned contract for runway, taxiway, and apron area improvements
- ▶ Maintain and create a staffing plan for the new terminal building
- ▶ Complete air fueling system upgrade plans
- ▶ Maintain all scheduling for the new terminal building for events
- ▶ Maintain better control of the airport grounds
- ▶ Create take-off and landing reports monthly
- ▶ Identify avenues to increase revenue
- ▶ Review hanger rental policy and fee structure
- ▶ Improve upon recent inspection of airport facilities and infrastructure by MoDOT
- ▶ Development a marketing plan for the airport and its facilities for both local and outside events and travel
- ▶ Explore opportunities for grants related to building a new hanger in additional taxi areas
- ▶ Explore opportunities for improvements related to the Missouri National Guard Hanger
- ▶ Complete annual fly-in event at the airport

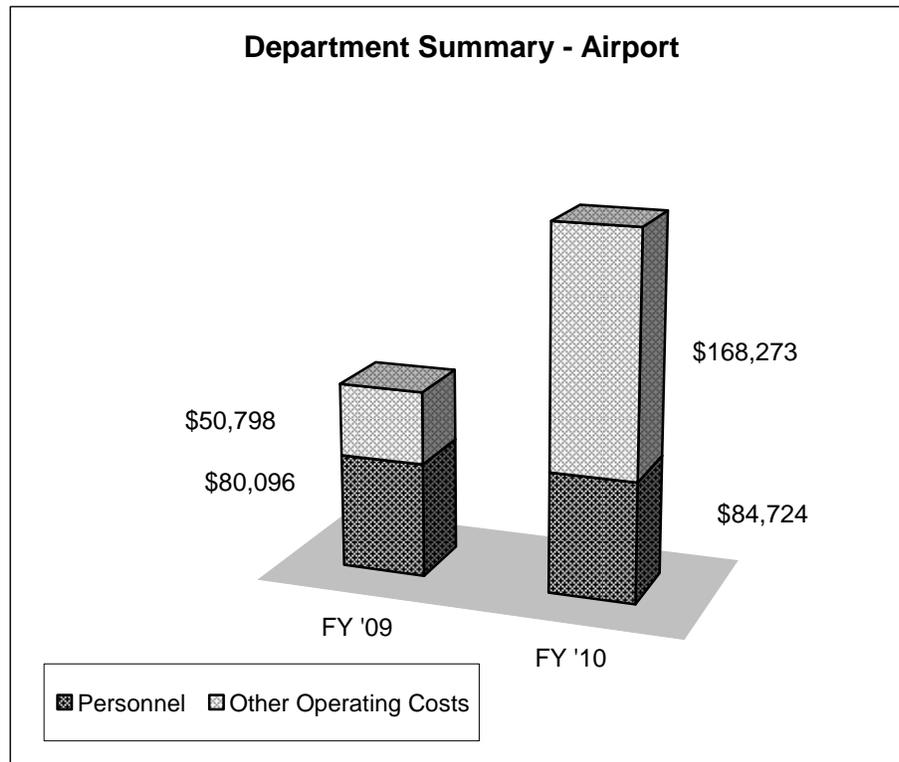


Airport Maintenance Department - continued

Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 75,649	\$ 80,096	\$ 84,724
Contractual	16,246	10,099	51,375
Commodities	16,417	34,187	109,450
Other Operating	6,169	6,512	7,448
Totals	\$ 114,481	\$ 130,894	\$ 252,997

Staffing FTE's

1



Airport Maintenance Department – Capital Outlay

Account Number: 599-00

Name: Other Improvements

Amount: \$325,000

DESCRIPTION	
Fuel tanks, 2	\$300,000
Install lighting & security system	\$ 25,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: AIRPORT MAINTENANCE

CODE: 10-16-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	49,010	49,270	53,483	57,820	60,756
120-00 FICA Contribution	3,617	3,653	3,968	4,348	4,661
140-00 Group Insurance-Employee	4,964	5,581	5,942	5,941	6,437
140-01 Group Insurance-Offset	5,580	6,263	6,672	6,672	7,228
150-00 Retirement Contrib - LAGERS	4,269	4,571	4,438	4,087	4,315
150-01 Retirement Contrib - ICMA	547	971	1,030	1,088	1,163
170-00 Longevity	---	92	116	140	164
SUBTOTAL	67,987	70,401	75,649	80,096	84,724
CONTRACTUAL SERVICES					
201-00 Utilities	4,346	6,420	5,742	6,000	7,000
202-00 Telephone	740	704	720	900	1,000
203-00 Printing & Advertising	---	144	444	500	500
205-00 Postage	79	36	52	25	75
207-00 Travel & Training	90	12	50	---	250
210-00 Maintenance/Building	---	293	35	500	8,000
211-00 Maintenance/Equipment	590	756	2,961	---	1,800
211-02 Central Garage - Parts	---	---	10	500	1,000
211-04 Central Garage - Overhead	---	---	160	250	250
212-00 Maintenance/Other	3,000	1,000	---	350	500
213-00 Rents	---	---	1,250	---	---
216-00 Professional Services	70	---	4,733	---	30,000
299-00 Other Contractual Services	---	55	89	1,074	1,000
SUBTOTAL	8,915	9,420	16,246	10,099	51,375
COMMODITIES					
302-00 Fuel & Lubricants	---	---	8,802	27,000	96,000
306-00 Janitorial Supplies	---	---	---	250	250
307-00 Parts - Equipment Maintance	---	---	3,748	2,300	4,000
308-00 Maint/Constr-Streets, Etc.	---	267	---	1,400	4,000
308-01 Maint/Constr-Buildings, Etc.	---	298	---	100	1,000
312-00 Heating Supplies	2,149	2,054	3,209	3,062	4,000
399-00 General Supplies	119	34	658	75	200
SUBTOTAL	2,268	2,653	16,417	34,187	109,450
OTHER CHARGES					
401-00 Insurance	4,618	4,841	4,258	4,507	5,948
402-00 Membership & Subscriptions	1,788	1,808	1,911	2,005	1,500
415-00 Operating Permits/Fees	---	300	---	---	---
SUBTOTAL	6,406	6,949	6,169	6,512	7,448

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: AIRPORT MAINTENANCE CODE: 10-16-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
502-00 Buildings	471,994	3,601	---	---	---
599-00 Other Improvements	62,473	58,808	1,449,462	454,268	325,000
SUBTOTAL	<u>534,467</u>	<u>62,409</u>	<u>1,449,462</u>	<u>454,268</u>	<u>325,000</u>
DEBT SERVICE					
601-00 Lease - Principal	4,818	2,051	---	---	---
602-00 Lease - Interest	140	15	---	---	---
SUBTOTAL	<u>4,958</u>	<u>2,066</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL AIRPORT MAINT	<u>\$ 625,001</u>	<u>\$ 153,898</u>	<u>\$ 1,563,943</u>	<u>\$ 585,162</u>	<u>\$ 577,997</u>

Building Maintenance Department

Overview and Description

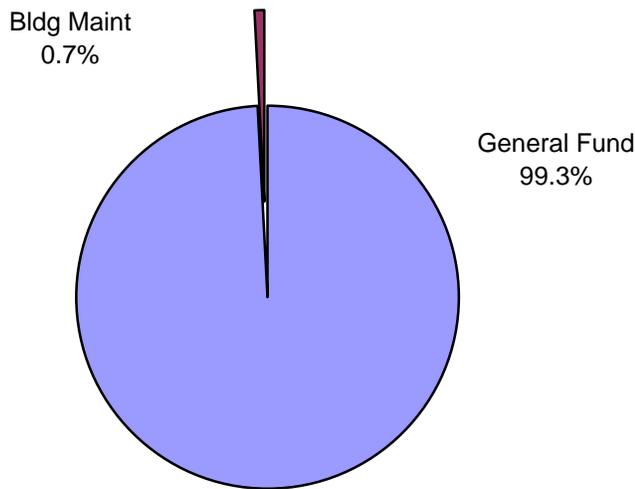
This department accounts for the general upkeep of City Hall. All the utilities, custodial services, flower beds, and maintenance of the building are reflected here.

Performance Goals and Objectives

FY 2009/2010 Ongoing Goal:

- Make necessary repairs to the City Hall bathroom on the south side of the building

Percent of General Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Contractual	\$ 22,926	\$ 26,000	\$ 27,500
Commodities	3,430	1,670	4,750
Other Operating	831	903	1,074
Totals	\$ 27,187	\$ 28,573	\$ 33,324

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: BUILDING MAINTENANCE CODE: 10-17-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CONTRACTUAL SERVICES					
201-00 Utilities	9,301	9,958	10,234	12,000	12,000
210-00 Maintenance/Building	1,925	4,249	835	3,000	4,500
211-00 Maint/Equip-O/S Vendors	273	2,144	424	---	1,000
299-00 Other Contractual Services	10,814	11,026	11,433	11,000	10,000
SUBTOTAL	22,313	27,377	22,926	26,000	27,500
COMMODITIES					
306-00 Janitorial Supplies	1,196	1,135	1,112	1,220	1,200
308-00 Maint/Constr-Streets	---	---	---	---	1,500
308-01 Maint/Constr-Buildings, Etc.	2	3,567	995	50	50
399-00 General Supplies	312	4,877	1,323	400	2,000
SUBTOTAL	1,510	9,579	3,430	1,670	4,750
OTHER CHARGES					
401-00 Insurance	712	966	831	903	1,074
SUBTOTAL	712	966	831	903	1,074
CAPITAL OUTLAY					
502-00 Buildings	---	---	---	---	20,000
SUBTOTAL	---	---	---	---	20,000
TOTAL BUILDING MAINT	\$ 24,535	\$ 37,922	\$ 27,187	\$ 28,573	\$ 53,324

GIS Department

Overview and Description

The GIS department is responsible for mapping of the City utilities. It keeps an ongoing record of water and sewer lines that are constructed within the City as well as utilities that are added in City right-of-way. This department continually updates the City zoning map and offers assistance to the general public with zoning questions and utility locations. Mapping of the Mozingo lake area is another aspect of the GIS department; a database of the infrastructure at Mozingo Lake is currently underway.

Many of the mappings and drawings located here in city hall have been created and modified as well as printed in the GIS department. We have the capability of printing large scale maps of the city with many layers of information contained on these maps. Recent projects include taking an inventory of all residential and commercial buildings within the city limits. The buildings were rated based on their conditions as standard, sub-standard and dilapidated. This project will help as a guide for the Water/Sewer Maintenance Department, as well as the citizens of Maryville.

The GIS department has a wealth of information in regards to lot sizes, property owners, and utility locations. The information gathered is utilized daily by City staff and is available to the general public to use and view at no charge.

Performance Goals and Objectives

FY 2009 Goals & Status:

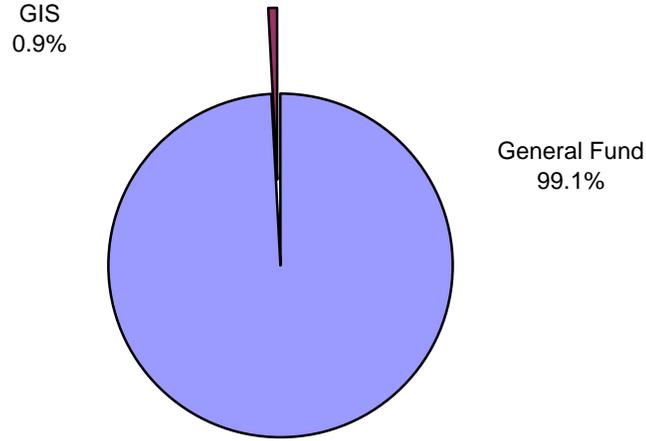
- Create aerial photos of Maryville to assist in the mapping system
Status: Complete
- Locate all water meters in the system and enter into the mapping system
Status: Incomplete
- Update maps to include water flow and valve placement
Status: Complete
- Create a complete inventory of all street signs
Status: Incomplete
- Recording the location of all traffic accidents and crime data
Status: On-going

FY 2010 Goals:

- Continue to update infrastructure data
- Locate and GPS all water meters
- Complete inventory of all sidewalks and street signs
- Provide up-to-date parcel data for City departments
- Update building inventory and classifications

GIS Department - continued

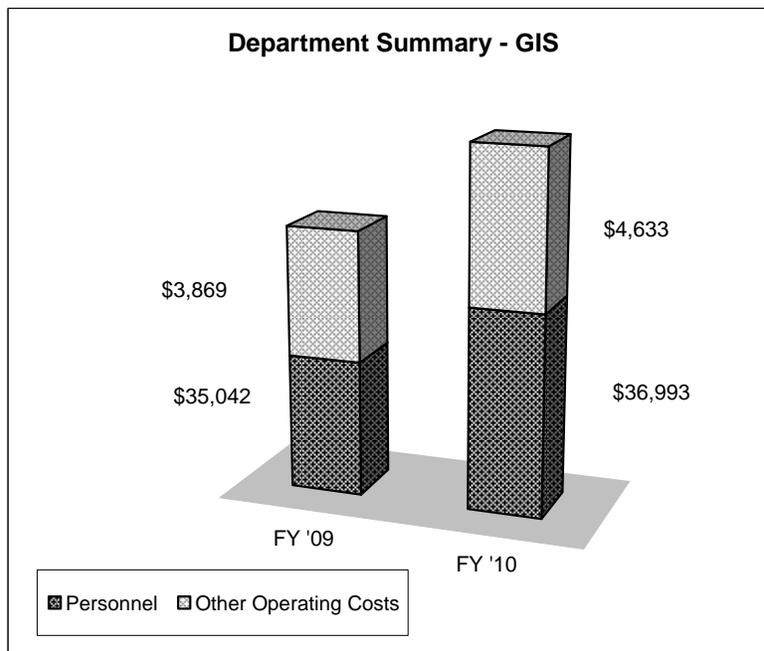
Percent of General Operating Expenditures



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 34,027	\$ 35,042	\$ 36,993
Contractual	8,891	655	1,050
Commodities	3,825	1,200	1,050
Other Operating	1,901	2,014	2,533
Totals	\$ 48,644	\$ 38,911	\$ 41,626

Staffing

1



GIS Department – Capital Outlay

Account Number: 503-00

Name: Office Equipment

Amount: \$ 7,500

DESCRIPTION

Handheld GIS locating device

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: GENERAL
DEPARTMENT: GIS

CODE: 10-18-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	10,360	22,376	23,634	24,701	25,861
120-00 FICA Contribution	790	1,711	1,800	1,885	1,985
140-00 Group Insurance-Employee	2,554	5,470	5,830	5,830	6,316
140-01 Group Insurance-Offset	67	342	284	284	308
150-00 Retirement Contrib - LAGERS	---	1,928	2,015	1,852	1,920
150-01 Retirement Contrib - ICMA	119	443	464	490	517
170-00 Longevity	---	---	---	---	86
SUBTOTAL	13,890	32,270	34,027	35,042	36,993
CONTRACTUAL SERVICES					
202-00 Telephone	308	275	328	305	200
203-00 Printing & Advertising	---	---	---	50	50
207-00 Travel & Training	---	25	---	200	200
211-00 Maint/Equip-O/S Vendors	---	---	---	---	500
216-00 Professional Services	143	---	---	100	100
299-00 Other Contractual Services	---	---	8,563	---	---
SUBTOTAL	451	300	8,891	655	1,050
COMMODITIES					
301-00 Office Supplies	426	804	1,450	1,000	850
399-00 General Supplies	199	128	2,375	200	200
SUBTOTAL	625	932	3,825	1,200	1,050
OTHER CHARGES					
401-00 Insurance	2,734	1,060	1,901	2,014	2,533
402-00 Membership & Subscriptions	---	---	---	---	---
SUBTOTAL	2,734	1,060	1,901	2,014	2,533
CAPITAL OUTLAY					
503-00 Office Equipment	6,411	---	---	5,725	7,500
SUBTOTAL	6,411	---	---	5,725	7,500
TOTAL GIS	\$ 24,111	\$ 34,562	\$ 48,644	\$ 44,636	\$ 49,126

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

PARKS AND RECREATION FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Administration	164,862	45,670	600	326,765	537,897	---	---	537,897
Donaldson Park	4,295	14,596	9,050	323	28,264	---	---	28,264
Personal Training	---	17,000	850	---	17,850	---	---	17,850
Park Maintenance	207,632	24,931	43,777	15,372	291,712	---	---	291,712
Summer Ball	7,120	4,860	16,740	580	29,300	---	---	29,300
Basketball	18,302	720	5,050	1,376	25,448	---	---	25,448
Volleyball	3,770	---	1,130	352	5,252	---	---	5,252
Soccer	325	800	5,000	---	6,125	---	---	6,125
Aquatic Center	91,205	33,936	26,305	8,168	159,614	4,000	---	163,614
Community Ctr	205,970	66,310	30,950	20,478	323,708	---	---	323,708
Totals	\$ 703,481	\$ 208,823	\$ 139,452	\$ 373,414	\$ 1,425,170	\$ 4,000	\$ -	\$ 1,429,170
Total Cash Available								\$ 1,429,170
Difference								\$ ---
% of Total Budget	49.22%	14.61%	9.76%	26.13%	99.72%	0.28%	0.00%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

PARKS & RECREATION

		2006	2007	2008	2009	2010
		Actual	Actual	Actual	Estimate	Approved
ADVALOREM TAXES						
20R5071000	Real Estate	236,592	246,870	262,562	263,000	263,500
20R5071100	Personal Property	108,602	107,419	107,222	117,500	95,150
20R5071200	Merchants Surtax	23,742	24,914	26,536	29,950	30,000
20R5071300	Utility Property	6,868	7,040	7,242	7,021	2,970
20R5081200	Penalties & Interest	3,089	3,218	3,142	3,200	3,200
	SUBTOTAL	378,893	389,461	406,704	420,671	394,820
SALES TAX						
20R5101000	Sales Tax	183,632	200,064	207,007	195,000	202,900
	SUBTOTAL	183,632	200,064	207,007	195,000	202,900
OTHER TAXES						
20R5901000	Intangible Property	470	195	2,085	3,162	2,000
	SUBTOTAL	470	195	2,085	3,162	2,000
SERVICE CHARGES & FEES						
20R6502000	Swimming Pool-Season Passes	29,310	34,974	40,285	33,000	37,500
20R6502001	Swimming Pool-Daily Passes	31,743	38,832	38,280	38,000	38,000
20R6502002	Swimming Pool-Swim Lessons	9,128	12,712	14,819	12,000	16,000
20R6502003	Swimming Pool-Pool Rental	1,670	1,965	1,735	1,750	1,750
20R6502004	Swimming Pool-Swim Team	3,395	3,798	3,885	3,600	3,900
20R6502005	Concession Stand	17,404	15,545	14,870	15,000	15,500
20R6502006	Swim Pool-Value Pass	4,415	3,806	3,845	2,000	2,000
20R6502008	Training Fees	2,440	1,815	2,580	2,000	2,000
20R6502009	Swimming Pool-Aerobics	219	217	634	500	500
20R6502201	Reservations-Shelter House	1,670	2,533	2,110	1,800	2,000
20R6502501	Summer Ball-Adult Softball	11,658	12,901	12,357	12,300	12,300
20R6502503	Summer Ball-Youth	11,681	14,338	14,777	13,800	14,500
20R6502504	Summer Ball-Co-Ed Softball	8,813	11,068	9,956	10,000	10,000
20R6502505	Field Rental	4,620	2,715	2,619	2,000	2,500
20R6502509	Maintenance-South Beal Fence	1,850	1,200	150	1,200	750
20R6502601	Basketball-Adult	6,914	5,417	6,308	6,319	6,000
20R6502602	Basketball-Youth	2,756	6,753	2,635	2,699	2,600
20R6502603	Basketball-Summer	15,596	9,647	17,860	16,000	16,500
20R6502604	Basketball-Open Gym	---	---	---	194	---
20R6502701	Volleyball-Summer & Fall	3,952	2,858	4,195	3,000	3,000
20R6502702	Volleyball-Spring	5,833	6,183	5,283	6,500	5,800
20R6502703	Volleyball-Sand	3,774	3,665	2,729	2,400	2,200
20R6503000	MAC Personal Training Fee	29,353	49,395	41,484	26,600	39,000
20R6503200	DWP Soccer Fees	876	1,036	1,837	5,090	---
20R6503201	DWP Football Fees	---	---	---	1,012	1,000
20R6503202	DWP Concession Stand	11,516	8,514	7,954	9,000	9,000
20R6503203	Amphitheater	---	---	15	20	---

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

PARKS & RECREATION					
	2006	2007	2008	2009	2010
	Actual	Actual	Actual	Estimate	Approved
SERVICE CHARGES & FEES, continued					
20R6505100 Community Ctr-Annual Passes	144,651	136,441	137,224	135,070	141,500
20R6505101 Community Ctr-Daily Passes	6,376	5,104	7,625	6,800	7,000
20R6505102 Community Ctr-Child Care	173	129	167	140	150
20R6505103 Community Ctr-Track/Senior Trk	12,889	15,570	15,978	16,550	16,500
20R6505105 Community Ctr-Combo Pass	16,257	14,908	13,374	15,050	15,000
20R6505106 Community Ctr-Value Pass	9,748	9,180	6,431	4,700	6,400
20R6505107 Community Ctr-Rentals	17,679	15,531	23,902	14,800	21,500
20R6505109 Community Ctr-Programs/Class	23,882	18,459	18,847	16,500	18,000
20R6505110 Community Ctr-Merchandise Sale	4,416	10,730	2,950	278	200
20R6505205 Soccer - Youth League	933	---	---	---	15,000
20R6505215 Soccer - League	180	1,167	561	653	600
SUBTOTAL	<u>457,770</u>	<u>479,106</u>	<u>480,261</u>	<u>438,325</u>	<u>486,150</u>
REVENUE FROM OTHER AGENCIES					
20R7002000 Federal Grants	---	---	4,270	---	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>4,270</u>	<u>---</u>	<u>---</u>
INTRAGOV'TAL REVENUES					
20R8009000 Transfers In	---	---	15,875	---	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>15,875</u>	<u>---</u>	<u>---</u>
OTHER REVENUES					
20R8901000 Interest on Investments	12,776	14,678	9,476	2,050	5,000
20R8902000 Donations	1,100	---	13	667	---
20R8902001 Designated Donations	5,299	60,707	20,115	2,555	2,800
20R8909000 Miscellaneous	13,174	18,924	24,241	17,000	19,000
20R8909002 Vending Machine Revenue	2,496	5,378	1,992	2,000	4,000
20R8909003 Discount Passes	2,284	3,956	2,624	2,500	2,500
SUBTOTAL	<u>37,129</u>	<u>103,643</u>	<u>58,461</u>	<u>26,772</u>	<u>33,300</u>
TOTAL PARK & RECREATION REVENUES	<u>1,057,894</u>	<u>1,172,469</u>	<u>1,174,663</u>	<u>1,083,930</u>	<u>1,119,170</u>
UNRESTRICTED CASH BALANCE FORWARD	118,714	198,144	384,022	310,000	310,000
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 1,176,608</u>	<u>\$ 1,370,613</u>	<u>\$ 1,558,685</u>	<u>\$ 1,393,930</u>	<u>\$ 1,429,170</u>

Parks and Recreation Fund

Overview and Description

The Maryville Park and Recreation Board strives to meet the leisure needs of the Maryville Community. Input from citizen surveys, public forums and citizen groups have led to new parks, facilities and programs.

The goal of the Board is to provide programs and facilities to improve the quality of life for area residents. Opportunities for all age groups to be active and remain healthy are a goal of the leisure services provided through the department. New facilities have been developed to expand these offerings and to attract additional users from surrounding communities.

The Board addresses recreation, parks and facilities within the MPR Park System. Recreation programs and activities are provided to meet the needs of those who wish to be active and participate in group leisure pursuits.

Starting with the 2010 budget year, Parks and Recreation is facing a significant downturn in revenues due to SB 711 which passed the State legislation in 2008 and reduces its property tax levy. Coupled with that is a \$4 million dollar drop in the assessed valuation for this year, resulting in a further decline of property tax revenue. All of this has led the Board to look at alternative funding sources.

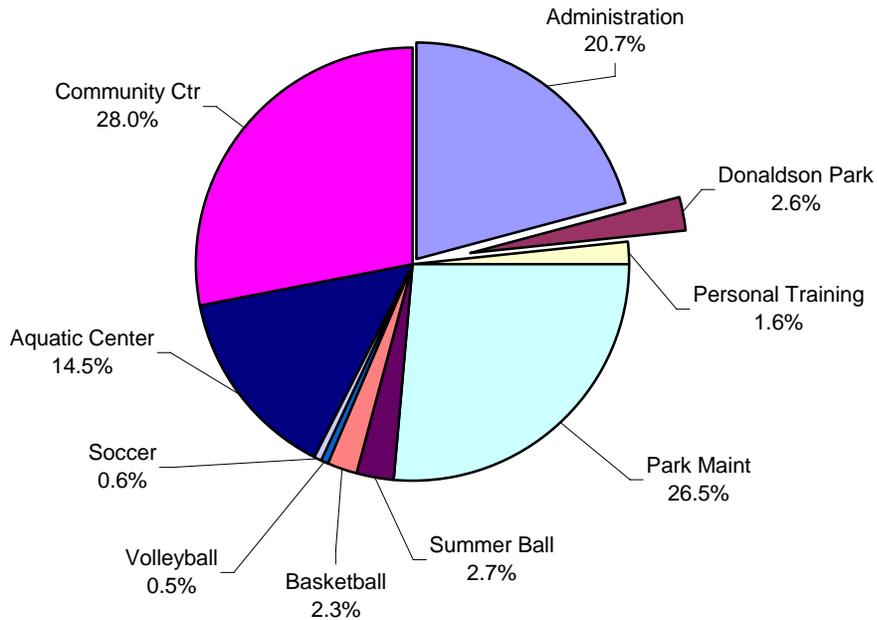
The Planning Committee has discussed means of producing more revenue in lieu of increasing fees. Several ideas will be reviewed in more depth during the next few months. Staff has also discussed programs that may be implemented that would generate additional revenue.

Without alternative funding sources significant cuts may be necessary if the economy and / or assessments continue to decline. It will be difficult to continually raise fees each year. The minimum wage has risen over the past few years as well, impacting an already tight budget. Wages, gasoline and supply costs have gone up significantly the past three years while revenue has been static.

Other than reducing staff, which would affect services to patrons, there is little room for more cuts. The concern is not for this year, but future years, which makes planning critical to avoid major cuts in one year.

Parks and Recreation Fund - continued

Parks & Recreation Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Approved FY '10
Personnel	\$ 589,624	\$ 671,756	\$ 703,481
Contractual	185,469	196,354	208,823
Commodities	113,886	127,633	139,452
Other Operating	63,579	57,775	63,474
Totals	\$ 952,558	\$ 1,053,518	\$ 1,115,230

Staffing :

Administration Full Time	3
Maintenance Full Time	4
Maintenance Part Time	12
Aquatic Center Part Time	45

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: ADMINISTRATION

CODE: 20-20-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	108,401	111,633	116,566	121,065	124,808
120-00 FICA Contribution	8,336	8,626	9,012	9,370	9,610
140-00 Group Insurance-Employee	9,817	11,050	11,772	17,365	17,700
140-01 Group Insurance-Offset	1,327	---	---	---	---
150-00 Retirement Contrib - LAGERS	9,310	10,548	9,991	9,145	9,310
150-01 Retirement Contrib - ICMA	1,640	1,614	1,680	1,765	2,500
170-00 Longevity	562	610	658	706	934
SUBTOTAL	139,393	144,081	149,679	159,416	164,862
CONTRACTUAL SERVICES					
202-00 Telephone	4,930	3,983	5,476	5,295	5,340
203-00 Printing & Advertising	2,182	5,527	4,076	4,305	4,680
205-00 Postage	283	275	335	375	400
207-00 Travel & Training	3,266	2,988	3,050	3,600	3,750
211-00 Maint/Equip-O/S Vendors	850	895	895	---	900
214-00 Independent Audit	2,502	2,612	2,455	2,315	2,600
216-00 Professional Services	25	---	---	---	---
299-00 Other Contractual Services	16,286	21,211	21,801	27,570	28,000
SUBTOTAL	30,324	37,491	38,088	43,460	45,670
COMMODITIES					
301-00 Office Supplies	414	594	10	350	---
306-00 Janitorial Supplies	---	---	---	---	250
399-00 General Supplies	914	358	332	350	350
SUBTOTAL	1,328	952	342	700	600
OTHER CHARGES					
401-00 Insurance	9,521	10,358	8,882	9,948	12,205
402-00 Membership & Subscriptions	819	800	915	1,211	1,300
404-00 Election Expenses	---	---	8,631	---	---
406-00 Refunds	---	55	---	---	---
407-00 Transfers Out	364	2,033	2,903	3,175	3,200
410-00 Contingencies	---	---	---	---	309,940
420-00 Uncollectible Delinquent Taxes	439	336	---	---	---
470-00 Financial Scholarship	37	---	---	120	120
499-00 Miscellaneous Charges	5	426	90	3,003	---
SUBTOTAL	11,185	14,008	21,421	17,457	326,765
DEBT SERVICE					
601-00 Lease - Principal	20,145	15,514	---	---	---
602-00 Lease - Interest	798	195	---	---	---
SUBTOTAL	20,943	15,709	---	---	---
TOTAL P & R ADMIN	\$ 203,173	\$ 212,241	\$ 209,530	\$ 221,033	\$ 537,897

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: DONALDSON WESTSIDE PARK

CODE: 20-21-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	2,325	3,081	3,067	3,225	3,988
120-00 FICA Contribution	178	236	235	250	307
SUBTOTAL	<u>2,503</u>	<u>3,317</u>	<u>3,302</u>	<u>3,475</u>	<u>4,295</u>
CONTRACTUAL SERVICES					
201-00 Utilities	10,053	9,979	12,457	12,700	13,590
202-00 Telephone	401	1,153	446	435	456
207-00 Travel & Training	502	254	295	180	---
211-00 Maint/Equip-O/S Vendors	---	---	---	406	500
213-00 Rents	100	---	---	---	---
216-00 Professional Services	---	---	172	50	50
299-00 Other Contractual Services	2,273	48	---	---	---
SUBTOTAL	<u>13,329</u>	<u>11,434</u>	<u>13,370</u>	<u>13,771</u>	<u>14,596</u>
COMMODITIES					
301-00 Office Supplies	---	---	---	360	400
303-00 Chemicals	4,100	428	---	2,000	1,500
306-00 Janitorial Supplies	469	19	59	100	200
307-00 Parts - Equipment Maintance	633	---	17	125	250
308-00 Maint/Constr-Streets, Etc.	---	121	335	740	---
308-01 Maint/Constr-Buildings, Etc.	9	---	508	160	500
310-00 Recreational Supplies	3,407	1,134	3,152	1,000	800
389-00 Concession Supplies	8,722	5,520	5,015	6,200	5,400
399-00 General Supplies	1,066	441	---	732	---
SUBTOTAL	<u>18,406</u>	<u>7,663</u>	<u>9,086</u>	<u>11,417</u>	<u>9,050</u>
OTHER CHARGES					
401-00 Insurance	265	120	103	265	323
406-00 Refunds	---	---	---	350	---
499-00 Miscellaneous Charges	3	---	75	---	---
SUBTOTAL	<u>268</u>	<u>120</u>	<u>178</u>	<u>615</u>	<u>323</u>
CAPITAL OUTLAY					
599-00 Other Improvements	---	---	---	8,979	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>---</u>	<u>8,979</u>	<u>---</u>
TOTAL DONALDSON WESTSIDE PARK	<u>\$ 34,506</u>	<u>\$ 22,534</u>	<u>\$ 25,936</u>	<u>\$ 38,257</u>	<u>\$ 28,264</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: PERSONAL TRAINING

CODE: 20-22-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
CONTRACTUAL SERVICES					
216-00 Professional Services	18,036	28,628	26,648	14,220	17,000
SUBTOTAL	<u>18,036</u>	<u>28,628</u>	<u>26,648</u>	<u>14,220</u>	<u>17,000</u>
COMMODITIES					
310-00 Recreational Supplies	448	---	---	1,205	850
SUBTOTAL	<u>448</u>	<u>---</u>	<u>---</u>	<u>1,205</u>	<u>850</u>
OTHER CHARGES					
406-00 Refunds	100	---	---	---	---
SUBTOTAL	<u>100</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>
TOTAL P & R SUMMER BALL	<u>\$ 18,584</u>	<u>\$ 28,628</u>	<u>\$ 26,648</u>	<u>\$ 15,425</u>	<u>\$ 17,850</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: MAINTENANCE

CODE: 20-23-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	158,206	159,272	127,802	159,835	159,958
115-00 Overtime	6,187	9,007	1,950	2,000	3,000
120-00 FICA Contribution	12,634	13,046	9,998	12,295	12,570
140-00 Group Insurance-Employee	19,395	20,922	22,705	23,400	23,384
140-01 Group Insurance-Offset	2,969	---	159	530	568
150-00 Retirement Contrib - LAGERS	10,670	11,677	5,579	5,945	5,986
150-01 Retirement Contrib - ICMA	2,584	2,177	1,428	1,365	1,610
160-00 Unemployment Insurance	1,003	1,239	65	600	---
170-00 Longevity	1,446	1,596	412	460	556
SUBTOTAL	215,094	218,936	170,098	206,430	207,632
CONTRACTUAL SERVICES					
201-00 Utilities	6,138	7,134	10,756	13,950	14,950
202-00 Telephone	2,377	1,747	1,689	1,965	1,975
203-00 Printing & Advertising	---	29	276	---	---
205-00 Postage	---	12	10	---	---
207-00 Travel & Training	(8)	---	258	251	500
209-00 Subsistence	116	177	278	200	250
211-00 Maint/Equip-O/S Vendors	1,441	637	1,833	1,900	2,000
211-02 Central Garage - Parts	998	760	589	700	700
211-04 Central Garage - Overhead	3,344	4,713	997	1,000	1,200
212-00 Maintenance-Other	20,080	300	580	300	300
213-00 Rents	514	891	626	600	600
215-00 Radio Maintenance	75	177	45	50	50
216-00 Professional Services	1,300	500	---	50	100
299-00 Other Contractual Services	120	---	1,332	2,590	2,306
SUBTOTAL	36,495	17,077	19,269	23,556	24,931
COMMODITIES					
301-00 Office Supplies	2,116	2,197	1,412	2,000	2,000
302-00 Fuel & Lubricants	13,037	12,933	18,513	20,000	21,000
303-00 Chemicals	743	3,778	2,846	2,000	1,500
304-00 Uniforms	664	653	852	1,000	1,200
305-00 Tires-Batteries-Accessories	1,414	839	354	500	577
306-00 Janitorial Supplies	3,113	2,944	3,423	3,500	3,600
307-00 Parts - Equipment Maintance	4,804	7,340	5,743	7,000	6,000
308-00 Maint/Constr-Streets, Etc.	139	61	679	1,371	---
308-01 Maint/Constr-Buildings, Etc.	5,923	2,122	717	2,500	3,800
330-00 Safety Equipment & Supplies	127	491	400	500	500
399-00 General Supplies	2,632	3,663	2,136	3,800	3,600
SUBTOTAL	34,712	37,021	37,075	44,171	43,777

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: MAINTENANCE

CODE: 20-23-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
OTHER CHARGES					
401-00 Insurance	22,236	16,769	13,454	12,109	15,372
402-00 Membership & Subscriptions	---	---	100	---	---
499-00 Miscellaneous Charges	---	---	1,800	---	---
SUBTOTAL	<u>22,236</u>	<u>16,769</u>	<u>15,354</u>	<u>12,109</u>	<u>15,372</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	1,750	---	13,198	5,000	---
599-00 Other Improvements	25,038	91,677	---	75,000	---
SUBTOTAL	<u>26,788</u>	<u>91,677</u>	<u>13,198</u>	<u>80,000</u>	<u>---</u>
TOTAL P & R MAINTENANCE	<u><u>\$ 335,325</u></u>	<u><u>\$ 381,480</u></u>	<u><u>\$ 254,994</u></u>	<u><u>\$ 366,266</u></u>	<u><u>\$ 291,712</u></u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: SUMMER BALL

CODE: 20-24-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	4,071	4,191	4,849	5,800	6,610
115-00 Overtime	---	321	---	---	---
120-00 FICA Contribution	311	---	371	446	510
SUBTOTAL	4,382	4,512	5,220	6,246	7,120
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	53	---	---	48	---
216-00 Professional Services	1,013	2,266	2,876	4,100	4,860
SUBTOTAL	1,066	2,266	2,876	4,148	4,860
COMMODITIES					
308-00 Maint/Constr-Streets, Etc.	---	253	---	---	---
308-01 Maint/Constr-Buildings, Etc.	48	---	---	100	240
310-00 Recreational Supplies	22,687	11,361	8,940	10,000	16,500
330-00 Safety Equipment & Supplies	---	75	---	---	---
399-00 General Supplies	493	20	67	9	---
SUBTOTAL	23,228	11,709	9,007	10,109	16,740
OTHER CHARGES					
401-00 Insurance	1,220	770	640	477	580
406-00 Refunds	1,001	524	256	170	---
SUBTOTAL	2,221	1,294	896	647	580
TOTAL P & R SUMMER BALL	\$ 30,897	\$ 19,781	\$ 17,999	\$ 21,150	\$ 29,300

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: BASKETBALL

CODE: 20-25-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	14,124	12,675	16,914	17,050	16,995
120-00 FICA Contribution	1,081	986	1,294	1,300	1,307
SUBTOTAL	<u>15,205</u>	<u>13,661</u>	<u>18,208</u>	<u>18,350</u>	<u>18,302</u>
CONTRACTUAL SERVICES					
216-00 Professional Services	270	---	408	700	720
SUBTOTAL	<u>270</u>	<u>---</u>	<u>408</u>	<u>700</u>	<u>720</u>
COMMODITIES					
310-00 Recreational Supplies	5,289	4,543	4,443	4,600	4,750
330-00 Safety Equipment & Supplies	---	45	---	100	300
SUBTOTAL	<u>5,289</u>	<u>4,588</u>	<u>4,443</u>	<u>4,700</u>	<u>5,050</u>
OTHER CHARGES					
401-00 Insurance	1,308	1,119	2,089	2,197	1,376
406-00 Refunds	18	32	136	160	---
SUBTOTAL	<u>1,326</u>	<u>1,151</u>	<u>2,225</u>	<u>2,357</u>	<u>1,376</u>
TOTAL P & R BASKETBALL	<u><u>\$ 22,090</u></u>	<u><u>\$ 19,400</u></u>	<u><u>\$ 25,284</u></u>	<u><u>\$ 26,107</u></u>	<u><u>\$ 25,448</u></u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: VOLLEYBALL

CODE: 20-26-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	3,672	3,061	2,539	3,000	3,500
120-00 FICA Contribution	281	234	194	230	270
SUBTOTAL	<u>3,953</u>	<u>3,295</u>	<u>2,733</u>	<u>3,230</u>	<u>3,770</u>
COMMODITIES					
310-00 Recreational Supplies	1,419	531	417	525	1,130
SUBTOTAL	<u>1,419</u>	<u>531</u>	<u>417</u>	<u>525</u>	<u>1,130</u>
OTHER CHARGES					
401-00 Insurance	385	397	344	289	352
406-00 Refunds	139	192	796	185	---
SUBTOTAL	<u>524</u>	<u>589</u>	<u>1,140</u>	<u>474</u>	<u>352</u>
TOTAL P & R VOLLEYBALL	<u>\$ 5,896</u>	<u>\$ 4,415</u>	<u>\$ 4,290</u>	<u>\$ 4,229</u>	<u>\$ 5,252</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: SOCCER

CODE: 20-27-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	---	13	196	328	300
120-00 FICA Contribution	---	1	15	25	25
SUBTOTAL	---	14	211	353	325
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	---	---	14	---	---
216-00 Professional Services	500	500	---	---	800
SUBTOTAL	500	500	14	---	800
COMMODITIES					
310-00 Recreational Supplies	1,085	1,120	917	1,419	4,000
399-00 General Supplies	---	---	---	8	1,000
SUBTOTAL	1,085	1,120	917	1,427	5,000
OTHER CHARGES					
406-00 Refunds	---	---	20	---	---
SUBTOTAL	---	---	20	---	---
TOTAL P & R VOLLEYBALL	\$ 1,585	\$ 1,634	\$ 1,162	\$ 1,780	\$ 6,125

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: AQUATIC CENTER

CODE: 20-28-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	68,678	63,985	68,043	81,000	84,690
120-00 FICA Contribution	5,254	4,897	5,205	5,470	6,515
SUBTOTAL	73,932	68,882	73,248	86,470	91,205
CONTRACTUAL SERVICES					
201-00 Utilities	14,921	15,633	18,679	20,400	21,650
202-00 Telephone	834	821	962	950	936
203-00 Printing & Advertising	(420)	300	8	20	600
205-00 Postage	45	---	27	---	---
207-00 Travel & Training	4,805	4,714	3,175	4,100	4,500
210-00 Maint/Bldg-O/S Vendors	1,856	---	---	---	---
211-00 Maint/Equip-O/S Vendors	---	22	174	---	---
216-00 Professional Services	3,467	3,550	4,327	5,590	5,600
299-00 Other Contractual Services	570	692	521	550	650
SUBTOTAL	26,078	25,732	27,873	31,610	33,936
COMMODITIES					
301-00 Office Supplies	400	162	315	480	500
303-00 Chemicals	7,933	6,735	5,334	8,000	7,400
304-00 Uniforms	1,951	1,660	1,715	2,000	2,000
306-00 Janitorial Supplies	1,064	988	1,021	1,100	1,455
307-00 Parts - Equipment Maintance	849	1,064	2,663	1,500	1,000
308-00 Maint/Constr-Streets, Etc.	---	723	272	149	---
308-01 Maint/Constr-Buildings, Etc.	1,937	1,487	454	650	750
310-00 Recreational Supplies	825	2,139	2,304	2,200	2,200
330-00 Safety Equipment & Supplies	1,169	715	1,024	1,000	1,000
389-00 Concession Supplies	8,499	8,456	9,122	9,600	9,800
399-00 General Supplies	195	437	2,163	200	200
SUBTOTAL	24,822	24,566	26,387	26,879	26,305
OTHER CHARGES					
401-00 Insurance	5,697	6,203	5,216	6,701	8,168
406-00 Refunds	297	288	162	150	---
SUBTOTAL	5,994	6,491	5,378	6,851	8,168
CAPITAL OUTLAY					
502-00 Buildings	---	---	---	3,700	3,000
503-00 Office Equipment	7,425	---	---	---	1,000
504-00 Mechanical & Auto Equipment	4,450	---	---	2,500	---
599-00 Other Improvements	---	---	---	---	---
SUBTOTAL	11,875	---	---	6,200	4,000
TOTAL P & R AQUATIC CTR	\$ 142,701	\$ 125,671	\$ 132,886	\$ 158,010	\$ 163,614

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: COMMUNITY CENTER

CODE: 20-29-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
PERSONNEL SERVICES					
110-00 Salaries & Wages	140,081	146,938	140,506	160,200	175,553
115-00 Overtime	236	29	571	350	---
120-00 FICA Contribution	10,703	11,066	10,505	12,255	13,500
140-00 Group Insurance-Employee	9,706	10,939	10,203	11,400	11,660
140-01 Group Insurance-Family	---	---	24	286	285
150-00 Retirement Contrib - LAGERS	4,032	5,154	4,160	2,675	3,808
150-01 Retirement Contrib - ICMA	1,320	1,096	956	450	1,030
160-00 Unemployment Insurance	15	---	---	170	134
SUBTOTAL	166,093	175,222	166,925	187,786	205,970
CONTRACTUAL SERVICES					
201-00 Utilities	37,334	40,575	42,829	48,000	51,360
203-00 Printing & Advertising	4,976	5,546	2,044	4,800	3,000
205-00 Postage	7	78	310	5	---
207-00 Travel & Training	---	490	195	350	600
210-00 Maintenance/Building	953	3,180	2,085	500	850
211-00 Maint/Equip-O/S Vendors	6,093	5,165	7,296	7,800	7,000
216-00 Professional Fees	5,495	3,463	2,013	2,500	2,500
299-00 Other Contractual Services	---	365	151	934	1,000
SUBTOTAL	54,858	58,862	56,923	64,889	66,310
COMMODITIES					
301-00 Office Supplies	3,961	3,470	4,126	5,000	5,000
304-00 Uniforms	482	---	---	---	---
306-00 Janitorial Supplies	6,936	6,240	8,489	8,900	12,000
307-00 Parts - Equipment Maintance	197	921	16	1,300	1,000
308-01 Maint/Constr-Buildings, Etc.	57	199	500	---	---
310-00 Recreational Supplies	3,212	6,218	6,153	6,500	7,000
330-00 Safety Equipment & Supplies	555	112	416	500	750
389-00 Concession Supplies	2,611	3,317	3,154	2,800	3,200
399-00 General Supplies	1,601	1,017	3,358	1,500	2,000
SUBTOTAL	19,612	21,494	26,212	26,500	30,950
OTHER CHARGES					
401-00 Insurance	8,336	14,707	12,568	13,265	16,298
402-00 Memberships & Subscriptions	---	98	---	---	180
406-00 Refunds	3,767	2,997	4,399	4,000	4,000
SUBTOTAL	12,103	17,802	16,967	17,265	20,478

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: PARKS & RECREATION
DEPARTMENT: COMMUNITY CENTER CODE: 20-29-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
CAPITAL OUTLAY					
503-00 Office Equipment	---	---	12,545	---	---
599-00 Other Improvements	---	3,950	18,731	---	---
SUBTOTAL	---	3,950	31,276	---	---
DEBT SERVICE					
601-00 Lease - Principal	21,423	---	---	---	---
602-00 Lease - Interest	261	---	---	---	---
SUBTOTAL	21,684	---	---	---	---
TOTAL COMMUNITY CENTER	\$ 274,350	\$ 277,330	\$ 298,303	\$ 296,440	\$ 323,708

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

COMMUNITY CENTER CONSTRUCTION					
	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
OTHER REVENUES					
25R8901000 Interest on Investments	---	---	---	2,000	200
SUBTOTAL	---	---	---	2,000	200
OTHER FIN SOURCES					
25R9502000 G.O. Bond Proceeds	---	---	---	1,900,000	---
25R9503000 Bond Premium	---	---	---	31,892	---
	---	---	---	1,931,892	---
TOTAL DEBT RETIREMENT REVENUES	---	---	---	1,933,892	200
RESTRICTED CASH BALANCE FORWARD	---	---	---	621,134	621,134
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ ---	\$ ---	\$ ---	\$ 2,555,026	\$ 621,334

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: COMMUNITY CENTER CONSTRUCTION CODE: 25-00-0

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
CONTRACTUAL SERVICES					
216-00 Professional Fees	---	---	---	132,915	17,100
SUBTOTAL	---	---	---	132,915	17,100
OTHER CHARGES					
401-00 Insurance	---	---	---	1,492	---
410-00 Contingencies	---	---	---	---	297,415
SUBTOTAL	---	---	---	1,492	297,415
CAPITAL OUTLAY					
502-00 Buildings	---	---	---	1,122,950	58,407
504-00 Mechanical & Auto Equipment	---	---	---	10,000	176,412
599-00 Other Improvements	---	---	---	---	72,000
SUBTOTAL	---	---	---	1,132,950	306,819
DEBT SERVICE					
604-00 Bond Issue Costs	---	---	---	45,401	---
SUBTOTAL	---	---	---	45,401	---
TOTAL COMM CTR CONSTR	\$ -	\$ -	\$ -	\$ 1,312,758	\$ 621,334

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

CAPITAL IMPROVEMENT PROJECTS					
	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
INTRAGOV'TAL REVENUES					
44R8009000 Transfers In	---	---	284,185	50,000	100,000
SUBTOTAL	---	---	284,185	50,000	100,000
SALES TAXES					
44R5101000 CIP Sales Tax	---	---	---	760,000	760,000
SUBTOTAL	---	---	---	760,000	760,000
REVENUE FROM OTHER AGENCIES					
10R7002000 Federal Grants	---	---	---	---	431,900
SUBTOTAL	---	---	---	---	431,900
OTHER REVENUES					
44R8901000 Interest on Investments	---	---	2,549	3,020	1,500
SUBTOTAL	---	---	2,549	3,020	1,500
OTHER FINANCING SOURCES					
44R9502000 Bond Proceeds	---	---	1,730,000	---	---
44R9503000 Bond Premium	---	---	9,477	---	---
	---	---	1,739,477	---	---
TOTAL CAP IMPROV PROJECTS REVENUES	---	---	2,026,211	813,020	1,293,400
RESTRICTED CASH BALANCE FORWARD	---	---	1,216,628	564,000	564,000
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ ---	\$ ---	\$ 3,242,839	\$ 1,377,020	\$ 1,857,400

Capital Improvement Tax

Overview and Description

In April 2008 the voters of the City of Maryville approved overwhelmingly a ½% sales tax which would be utilized exclusively for the purposes of capital improvements. The State Laws regarding this tax require that the revenue be used for funding capital improvements including the operation and maintenance of capital improvements, which may be funded by issuing bonds which will be retired by the revenues received from the sales tax or for retiring debt under previously authorized bonded indebtedness. As part of the commitment by the City Council, they passed a resolution detailing the planned allocations of the revenue which over the 10 year life would generate approximately \$7.85 million. Those priorities are as follows:

1. \$1,000,000 Water/Sewer and Storm Water Repairs
2. \$4,800,000 Street Program
3. \$300,000 Emergency Siren System
4. \$700,000 Trail Development Leveraged with Grants Only
5. \$200,000 City Parking Lot Resurfacing Projects
6. \$200,000 PW Snow Truck Replacements
7. \$130,000 PS Fire Brush Truck
8. \$200,000 Fire Truck Pumper Truck

2009 Goals and Objectives:

- ▶ Completion of the South Main Roadway Project Improvements
Status: Complete
- ▶ Completion of the White Ridge Roadway Improvements
Status: Complete
- ▶ Completion of the South Saunders Roadway Project Improvements
Status: Complete
- ▶ Completion of the Parking Lot Overlay Improvements
Status: Complete

2010 Goals and Objectives:

- ▶ Complete installation of new emergency storm siren system
- ▶ Complete 2 trail development projects leveraged through grant dollars
- ▶ Complete construction of 16th Street Improvements
- ▶ Purchase one new PW Snow Truck

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: CAPITAL IMPROVEMENT PROJECTS CODE: 44-00-4

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
407-00 Transfers Out	---	---	---	10,000	10,200
410-00 Contingencies	---	---	---	---	265,000
SUBTOTAL	---	---	---	10,000	275,200
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	---	---	---	20,000
506-00 Street Improvements	---	---	702,743	1,163,942	373,038
506-02 Engineering	---	---	---	217,100	---
506-04 Storm Drainage Improvements	---	---	---	---	---
520-04 Water Line Improvements	---	---	70,599	2,656	---
599-00 Other Improvements	---	---	---	---	926,642
SUBTOTAL	---	---	773,342	1,383,698	1,319,680
DEBT SERVICE					
601-00 Principal	---	---	---	---	190,000
602-00 Interest	---	---	---	66,982	72,520
603-00 Fiscal Agent Fees	---	---	---	3,245	---
604-00 Bond Issuance Costs	---	---	36,181	---	---
SUBTOTAL	---	---	36,181	70,227	262,520
TOTAL CAP IMPRV PROJECTS	\$ ---	\$ ---	\$ 809,523	\$ 1,463,925	\$ 1,857,400

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

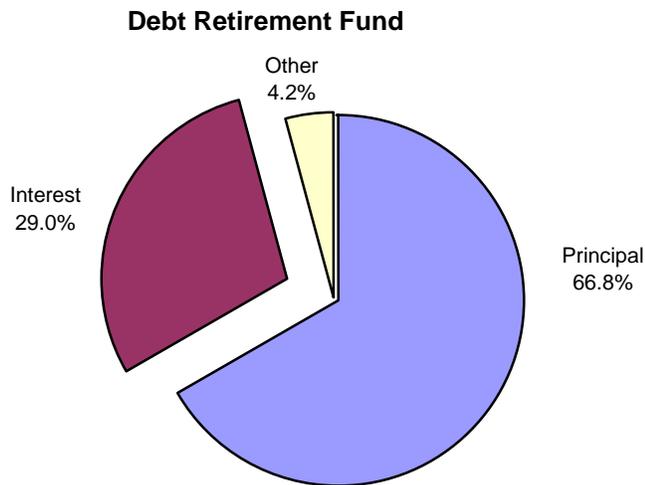
DEBT RETIREMENT					
	2006	2007	2008	2009	2010
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>
ADVALOREM TAXES					
48R5071000 Real Estate	91,765	80,105	99,428	101,510	101,768
48R5071100 Personal Property	42,123	34,847	40,633	45,140	37,085
48R5071200 Merchants Surtax	9,244	8,171	10,025	11,258	9,000
48R5071300 Utility Property	2,664	2,283	2,743	2,644	2,662
48R5081200 Penalties & Interest	1,204	1,053	1,121	1,284	1,300
SUBTOTAL	<u>147,000</u>	<u>126,459</u>	<u>153,950</u>	<u>161,836</u>	<u>151,815</u>
SALES TAX					
48R5101001 Sales Tax for Joint Use Facility	183,583	200,063	207,007	197,665	198,500
SUBTOTAL	<u>183,583</u>	<u>200,063</u>	<u>207,007</u>	<u>197,665</u>	<u>198,500</u>
OTHER REVENUES					
48R8901000 Interest on Investments	19,101	21,233	11,492	2,162	1,900
SUBTOTAL	<u>19,101</u>	<u>21,233</u>	<u>11,492</u>	<u>2,162</u>	<u>1,900</u>
OTHER FIN SOURCES					
48R9502000 G.O. Bond Proceeds	---	---	---	2,320,000	---
48R9503000 Bond Premium	---	---	---	109,547	---
	<u>---</u>	<u>---</u>	<u>---</u>	<u>2,429,547</u>	<u>---</u>
TOTAL DEBT RETIREMENT REVENUES	<u>349,684</u>	<u>347,755</u>	<u>372,449</u>	<u>2,791,210</u>	<u>352,215</u>
RESTRICTED CASH BALANCE FORWARD	381,689	385,303	418,153	403,000	403,000
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 731,373</u>	<u>\$ 733,058</u>	<u>\$ 790,602</u>	<u>\$ 3,194,210</u>	<u>\$ 755,215</u>

Debt Retirement Fund

Overview and Description

This fund is used to account for the accumulation of funds and the payment of general long-term debt principal and interest. The full faith and credit of the City is pledged behind all general obligation bonds. The 1999 Refunding Bonds have an 11.94 cent property tax levy assessed to fund the bond payments for the Aquatic Center. In September 2001 G.O. bonds were issued to fund the Maryville Park & Recreation's joint-use facility with the Missouri National Guard. Rather than levy a property tax, though, a one-eighth cent sales tax was passed in November 2000 to fund the payment of principal and interest on the bonds. Collection of the sales tax started April 1, 2001.

In March 2009 these bonds were refunded and additional debt was issued to expand the Community Center. The three were consolidated into one new Series 2009 G.O. Bonds, with two separate funding sources. The principal and interest for the three different bonds are accounted for separately. Both the 1999 refunding bonds and the new 2009 bonds are funded through the property tax levy.



Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Contractual	\$ 6,659	\$ 6,917	\$ 7,100
Other Operating	2,903	3,340	3,360
Debt Service	330,037	420,365	248,561
Totals	\$ 339,599	\$ 430,622	\$ 259,021

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: DEBT RETIREMENT CODE: 48-00-0

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
CONTRACTUAL SERVICES					
299-00 Other Contractual Services	4,734	4,143	6,659	6,917	7,100
SUBTOTAL	<u>4,734</u>	<u>4,143</u>	<u>6,659</u>	<u>6,917</u>	<u>7,100</u>
OTHER CHARGES					
407-00 Transfers Out	364	2,033	2,903	2,990	3,010
410-00 Contingencies	---	---	---	---	496,194
420-00 Uncollectible Delinquent Taxes	168	79	---	350	350
SUBTOTAL	<u>532</u>	<u>2,112</u>	<u>2,903</u>	<u>3,340</u>	<u>499,554</u>
DEBT SERVICE					
601-01 Principal - 2009 G.O. Bonds	---	---	---	---	---
601-05 Principal - 1999 G. O. Bonds	120,000	130,000	125,000	150,000	60,000
601-06 Principal - 2001 G.O. Bonds	70,000	75,000	80,000	90,000	15,000
602-01 Interest - 2009 G.O. Bonds	---	---	---	30,362	84,080
602-05 Interest - 1999 G. O. Bonds	38,248	33,433	28,397	18,623	14,812
602-06 Interest - 2001 G.O. Bonds	101,380	98,930	96,118	75,145	74,119
603-00 Fiscal Agent Fees	522	522	522	446	550
604-00 Bond Issue Costs	---	---	---	55,789	---
SUBTOTAL	<u>330,150</u>	<u>337,885</u>	<u>330,037</u>	<u>420,365</u>	<u>248,561</u>
TOTAL DEBT RETIREMENT	<u>\$ 335,416</u>	<u>\$ 344,140</u>	<u>\$ 339,599</u>	<u>\$ 430,622</u>	<u>\$ 755,215</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

SOLID WASTE					
	2006	2007	2008	2009	2010
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>
SERVICE CHARGES & FEES					
50R6500500 Penalties	---	---	292	---	---
50R6509000 Landfill Fees	551,108	547,628	581,711	593,000	605,031
50R6509001 State Tonnage Fees	26,069	23,272	25,988	25,900	27,219
SUBTOTAL	<u>577,177</u>	<u>570,900</u>	<u>607,991</u>	<u>618,900</u>	<u>632,250</u>
INTRAGOV'TAL REVENUES					
10R8009010 Transfers In - General Fund	---	---	51,840	81,162	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>51,840</u>	<u>81,162</u>	<u>---</u>
OTHER REVENUES					
50R8901000 Interest on Investments	4,583	2,641	920	1,300	---
50R8909000 Miscellaneous Revenue	---	---	270	350,114	---
SUBTOTAL	<u>4,583</u>	<u>2,641</u>	<u>1,190</u>	<u>351,414</u>	<u>---</u>
TOTAL SOLID WASTE REVENUES	<u>581,760</u>	<u>573,541</u>	<u>661,021</u>	<u>1,051,476</u>	<u>632,250</u>
OTHER FIN SOURCES-CAPITAL LEASE/BONDS	---	---	78,445	---	---
UNRESTRICTED CASH BALANCE FORWARD	46,754	17,473	---	324,659	324,659
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 628,514</u>	<u>\$ 591,014</u>	<u>\$ 739,466</u>	<u>\$ 1,376,135</u>	<u>\$ 956,909</u>

Solid Waste Fund

Overview and Description

The solid waste department handles the day to day operations of the city transfer station. This fund is self supportive by a user fee of \$52.50 per ton for disposal of waste. The fees collected also pay any expenses that are incurred on the closed portions of the landfill. This operation is open to the public for drop off of trash and compost materials Monday thru Friday and once monthly on Saturday mornings. The transfer station operates under a State of Missouri operating permit number 414701. It receives an average of 43 tons of waste per day that is packed in to a semi trailer that is owned by NR Hamm Company, the trailer is then transported to the Hamm landfill in Perry Kansas for ultimate disposal. The city maintains a contract with NR Hamm Company for the hauling and disposal of all waste collected at the transfer station.

The transfer station personnel also complete the quarterly gas monitoring for the no longer operating solid waste sanitary landfill, which was operated by the city from 1974 until closure in 2001. Missouri Department of Natural Resources rules require quarterly testing of the groundwater and methane gas migration at the landfill site for possible environmental implications.

Yard waste is accepted for free drop off to be converted to compost material. This material in turn is available to the citizenry for use in flower beds and gardens, at no charge. Additionally all wood waste materials collected at the transfer station is ground in to mulch and returned to citizens to use at no charge.

The transfer station has 2 full time employees and 2 part time scale clerks.

Performance Goals and Objectives

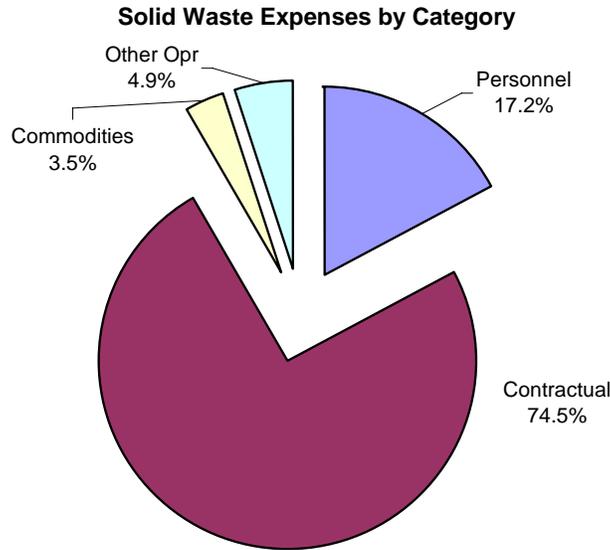
FY 2009 Goals & Status:

- Maintain the closed landfill as required by MDNR
Status: On-going
- Conduct monthly gas monitoring as required by MDNR
Status: On-going
- Follow all safety procedures
Status: On-going
- Continue to operate as lean as possible while offering a high level of customer service
Status: On-going

FY 2010 Goals:

- Maintain the closed landfill as required by MDNR
- Conduct monthly gas monitoring as required by MDNR
- Follow all safety rules and maintain a safe work area
- Continue to operate as lean as possible while offering a high level of customer service

Solid Waste Fund - continued

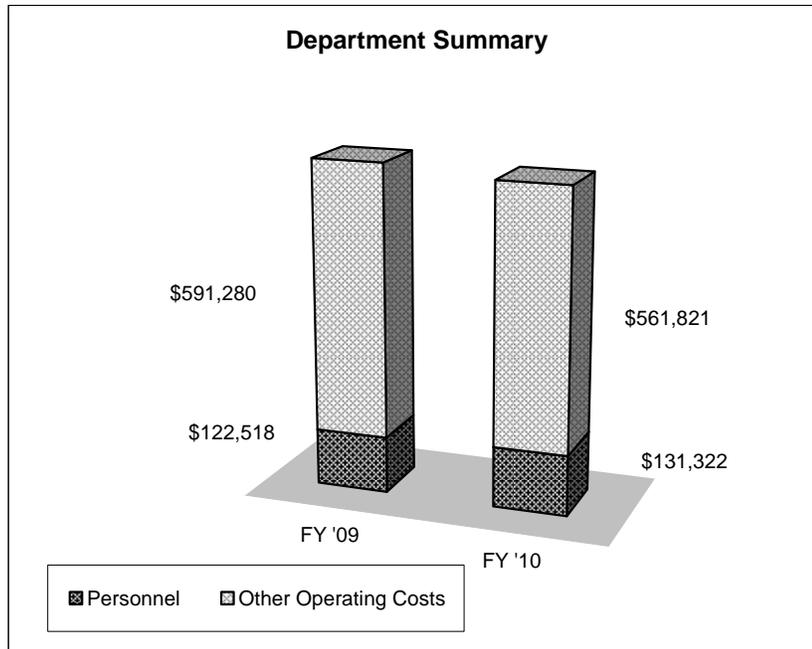


Operating Expenses by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 122,108	\$ 122,518	\$ 131,322
Contractual	494,294	539,145	510,224
Commodities	24,893	17,864	15,500
Other Operating	32,693	34,271	36,097
Totals	\$ 673,988	\$ 713,798	\$ 693,143

Staffing FTE's 3

Debt Service Leases	Principal	Interest	Final Payment
Loader	10,651	2,368	10/10/14

Solid Waste Fund - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: SOLID WASTE

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	82,670	89,116	89,756	90,473	95,610
115-00 Overtime	1,074	1,023	882	700	500
120-00 FICA Contribution	6,391	6,677	6,690	6,871	7,383
140-00 Group Insurance-Employee	9,706	11,002	11,724	11,724	13,676
140-01 Group Insurance-Offset	8,065	6,405	6,956	6,956	8,091
150-00 Retirement Contrib - LAGERS	6,323	6,623	5,896	5,442	5,662
170-00 Longevity	414	462	204	352	400
SUBTOTAL	114,643	121,308	122,108	122,518	131,322
CONTRACTUAL SERVICES					
201-00 Utilities	3,824	5,131	6,887	7,700	7,500
202-00 Telephone	718	318	507	550	450
203-00 Printing & Advertising	154	144	116	150	150
205-00 Postage	126	202	137	145	145
207-00 Travel & Training	1,052	---	900	500	500
210-00 Maintenance/Building	125	---	1,030	1,000	1,000
211-00 Maint/Equip-O/S Vendors	16,716	1,348	3,367	2,000	1,500
211-02 Central Garage - Parts	7	132	86	100	100
211-04 Central Garage - Overhead	134	519	384	500	479
212-00 Maintenance-Other	---	---	---	100	100
213-00 Rents	1,000	385	---	---	---
214-00 Independent Audit	1,491	1,438	1,201	---	---
215-00 Radio Maintenance	---	709	---	---	---
216-00 Professional Fees	45,344	51,346	80,200	96,400	66,000
299-00 Other Contractual Services	369,759	364,716	399,479	430,000	432,300
SUBTOTAL	440,450	426,388	494,294	539,145	510,224
COMMODITIES					
301-00 Office Supplies	1,431	1,633	1,432	1,700	1,700
302-00 Fuel & Lubricants	10,028	11,153	17,730	10,000	10,000
303-00 Chemicals	---	433	342	400	100
305-00 Tires-Batteries-Accessories	429	109	798	200	200
306-00 Janitorial Supplies	---	---	---	100	100
307-00 Parts - Equipment Maintance	2,726	8,436	2,229	1,500	400
308-00 Maint/Constr-Streets, Etc.	884	738	---	1,207	1,300
308-01 Maint/Constr-Buildings, Etc.	496	190	12	500	500
330-00 Safety Equipment & Supplies	6	214	---	257	400
399-00 General Supplies	5,788	4,196	2,350	2,000	800
SUBTOTAL	21,788	27,102	24,893	17,864	15,500

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: SOLID WASTE

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
401-00 Insurance	7,565	7,924	7,185	7,596	9,422
402-00 Membership & Subscriptions	17	---	---	---	---
408-00 Solid Waste Tonnage Fee	25,622	22,807	25,508	26,675	26,675
410-00 Contingencies	---	---	---	---	250,747
415-00 Operating Permits & Fees	2,500	2,500	---	---	---
SUBTOTAL	<u>35,704</u>	<u>33,231</u>	<u>32,693</u>	<u>34,271</u>	<u>286,844</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	---	78,445	---	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>78,445</u>	<u>---</u>	<u>---</u>
DEBT SERVICE					
601-00 Lease - Principal	---	---	8,968	10,199	10,651
602-00 Lease - Interest	---	---	2,967	2,820	2,368
SUBTOTAL	<u>---</u>	<u>---</u>	<u>11,935</u>	<u>13,019</u>	<u>13,019</u>
TOTAL SOLID WASTE	<u>\$ 612,585</u>	<u>\$ 608,029</u>	<u>\$ 764,368</u>	<u>\$ 726,817</u>	<u>\$ 956,909</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

T I F					
	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
OTHER REVENUES					
65R5071400 TIF PILOTS - LMP	\$ 18,514	\$ 20,765	\$ 21,570	\$ 20,259	\$ 20,500
65R5071401 TIF PILOTS - Hy Vee	---	---	101,387	105,544	106,000
65R5101002 TIF EATS - Hy Vee	4,365	23,394	23,266	23,908	20,000
65R8009010 Transfer EATS - General Fund	2,910	16,266	23,227	23,908	70,000
65R8009020 Transfer EATS - Park & Rec Fund	364	2,033	2,903	2,990	3,200
65R8009044 Transfer EATS - Capital Impr Fund	---	---	---	9,437	10,200
65R8009048 Transfer EATS - Debt Retire Fund	364	2,033	2,903	2,990	3,010
65R8009080 Transfer EATS - Mozingo Rec Fund	1,455	8,133	11,614	11,954	10,325
65R8901000 Interest on Investments	43,446	18,643	8,841	430	200
65R9502000 Bond Proceeds	2,580,000	---	---	---	---
TOTAL TIF REVENUES	2,651,418	91,267	195,711	201,420	243,435
RESTRICTED CASH BALANCE FORWARD	407,280	338,572	339,248	338,650	338,650
TOTAL ANTICIPATED FUNDS AVAILABLE	\$ 3,058,698	\$ 429,839	\$ 534,959	\$ 540,070	\$ 582,085

TIF Fund

Overview and Description

This fund was established to record the TIF financial activity of the LMP project and the Maryville Town Center project. Revenues are derived from the additional funds generated by the projects: 100% of the real estate property tax increase (PILOTS) and 50% of the sales tax increase (EATS).

In April of 2004 the City of Maryville entered into a TIF Redevelopment Agreement with LMP Steel and Wire Company to fund certain reimbursable projects costs. The project calls for construction of a 40,000 sq.ft. manufacturing facility, the installation of an 8" water main, and the pavement of a concrete drive and parking lot. Revenues from PILOTS will be used to fund the reimbursable projects costs.

On February 28, 2005 the Maryville City Council adopted an ordinance establishing the Tax Increment Financing (TIF) Plan for the Maryville Town Center Project 1. D.J. Christie, Inc. is the developer of the project, which includes building demolition and construction of the Hy Vee shopping center, landscaping, overhead lighting and parking lot improvements. \$2,580,000 in TIF Bonds were issued by the City of Maryville on October 1, 2005 to fund the reimbursable project costs. Annual PILOTS and EATS revenue generated by the Maryville Town Center Redevelopment Area will provide for the debt retirement of the bonds.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND:

TIF

CODE: 65-00-0

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
CONTRACTUAL SERVICES					
250-00 Reimbursable Project Costs - L	18,514	20,765	21,570	20,259	20,500
250-01 Reimb Project Costs Hy Vee	1,996,380	---	---	---	---
299-00 Other Contractual Services	105	420	420	420	420
SUBTOTAL	<u>2,014,999</u>	<u>21,185</u>	<u>21,990</u>	<u>20,679</u>	<u>20,920</u>
OTHER CHARGES					
410-00 Contingencies	---	---	---	---	367,222
SUBTOTAL	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>367,222</u>
DEBT SERVICE					
601-00 Principal on TIF Bonds	---	---	35,000	45,000	60,000
602-00 Interest on TIF Bonds	127,224	138,790	138,046	136,313	133,943
604-00 Bond Issue Costs	30,743	---	---	---	---
607-00 Bond Discount	71,172	---	---	---	---
SUBTOTAL	<u>229,139</u>	<u>138,790</u>	<u>173,046</u>	<u>181,313</u>	<u>193,943</u>
TOTAL TIF	<u>\$ 2,244,138</u>	<u>\$ 159,975</u>	<u>\$ 195,036</u>	<u>\$ 201,992</u>	<u>\$ 582,085</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

WATER/WASTEWATER FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Administration	139,998	1,053,975	2,550	4,585,243	5,781,766	---	556,768	6,338,534
Water Maintenance	147,710	22,950	132,700	8,921	312,281	2,500	---	314,781
Water Construction						3,450,000	---	3,450,000
Total Water	<u>147,710</u>	<u>22,950</u>	<u>132,700</u>	<u>8,921</u>	<u>312,281</u>	<u>3,452,500</u>	<u>---</u>	<u>3,764,781</u>
Sewer Maintenance	147,710	52,275	27,600	20,000	247,585	2,500	123,700	373,785
Sewer Construction	---	300,000	---	---	300,000	50,000	---	350,000
Total Sewer	<u>147,710</u>	<u>352,275</u>	<u>27,600</u>	<u>20,000</u>	<u>547,585</u>	<u>52,500</u>	<u>123,700</u>	<u>723,785</u>
Totals	<u><u>\$435,418</u></u>	<u><u>\$1,429,200</u></u>	<u><u>\$162,850</u></u>	<u><u>\$4,614,164</u></u>	<u><u>\$6,641,632</u></u>	<u><u>\$3,505,000</u></u>	<u><u>\$680,468</u></u>	<u><u>\$10,827,100</u></u>

Total Cash Available (includes carryover of \$50,355 for engineering fees)

\$ 10,827,100

Difference

\$ ---

% of Total Budget

4.02%

13.20%

1.50%

42.62%

61.34%

32.37%

6.28%

100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

WATER/WASTEWATER					
	2006	2007	2008	2009	2010
	Actual	Actual	Actual	Estimate	Approved
SERVICE CHARGES & FEES					
70R6500100 Metered Sales	1,532,128	1,625,408	1,601,298	1,580,000	1,640,000
70R6500200 Sewer Use Charge	421,299	879,820	890,181	886,000	950,000
70R6500201 Industrial Use Charge	---	14,750	2,950	---	---
70R6500202 Sewer Only Charge	11,297	24,998	27,108	27,000	29,000
70R6500300 PWSD #1 Sales	621,656	739,437	608,246	565,000	585,000
70R6500400 Bulk Water Sales	2,615	1,263	1,426	1,100	1,100
70R6500500 Penalties	18,703	25,955	25,024	23,494	25,600
70R6500600 Late Service Charges	9,447	9,123	15,105	17,085	16,000
70R6500601 Disconnect/Reconnect Charges	7,268	7,071	5,340	3,560	3,200
70R6500700 Tapping Fees	7,700	7,300	2,000	8,300	10,000
70R6500800 Service Initiation Fees	19,140	21,880	19,575	19,850	19,500
SUBTOTAL	<u>2,651,253</u>	<u>3,357,005</u>	<u>3,198,253</u>	<u>3,131,389</u>	<u>3,279,400</u>
REVENUE FROM OTHER AGENCIES					
10R7002000 Federal Grants	---	18,000	223,840	76,404	---
70R7002001 Reimb on Joint Projects	---	---	---	16,500	---
SUBTOTAL	<u>---</u>	<u>18,000</u>	<u>223,840</u>	<u>92,904</u>	<u>---</u>
PROPERTY REVENUE					
70R7506000 Sale of Property	---	---	---	3,107	---
SUBTOTAL	<u>---</u>	<u>---</u>	<u>---</u>	<u>3,107</u>	<u>---</u>
INTRAGOVERNMENTAL REVENUE					
70R8002000 Department Reimbursement	2,613	2,707	1,140	1,425	1,200
SUBTOTAL	<u>2,613</u>	<u>2,707</u>	<u>1,140</u>	<u>1,425</u>	<u>1,200</u>
OTHER REVENUES					
70R8901000 Interest on Investments	176,170	204,988	126,885	46,000	45,000
70R8909000 Miscellaneous	26,716	3,888	5,793	1,800	1,500
SUBTOTAL	<u>202,886</u>	<u>208,876</u>	<u>132,678</u>	<u>47,800</u>	<u>46,500</u>
TOTAL WATER/WASTEWATER REVENUES	2,856,752	3,586,588	3,555,911	3,276,625	3,327,100
OTHER FIN SOURCES-CAPITAL LEASE/BONDS	---	---	---		3,000,000
UNRESTRICTED CASH BALANCE FORWARD	3,084,207	2,660,949	3,795,090		4,449,645
CARRYFORWARD PROJECTS FROM FY '09					50,355
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 5,940,959</u>	<u>\$ 6,247,537</u>	<u>\$ 7,351,001</u>	<u>\$ 3,276,625</u>	<u>\$ 10,827,100</u>

Water/Sewer Administration Department

Overview and Description

The Administration Department of the Water/Wastewater Fund is a two-fold operation. One area of responsibility is for the billing and collection of water/sewer bills. These personnel costs are reflected in the Finance Department, with the Water/Sewer Fund making a monthly reimbursement to the General Fund. Supplies for water/sewer billing are recorded here, such as the contract with a third party vendor to print and mail the bills, postage for mailing monthly bills, service applications, supplies for the meter reader, etc. More information about this function can be found in the General Fund's Finance Department section of this budget. Revenue bond payments and fiscal agent fees are also accounted for in this department. The other area of responsibility is for the administration of the maintenance and treatment functions of operating the system. A portion of the personnel costs for the Public Works Director and one administrative assistant are charged directly to this department to support this function.

In May 2006 the City entered into an agreement with People Service to run the daily operations of the water and sewer treatment plants. The cost for this is now reflected in the "Other Contractual Services" line item in this department. The City retained responsibility for the electric and gas utility costs, and any unforeseen capital costs associated with the treatment operations. These costs are also contained within this department's line items for "Utilities" and "Other Maintenance".

Performance Goals and Objectives

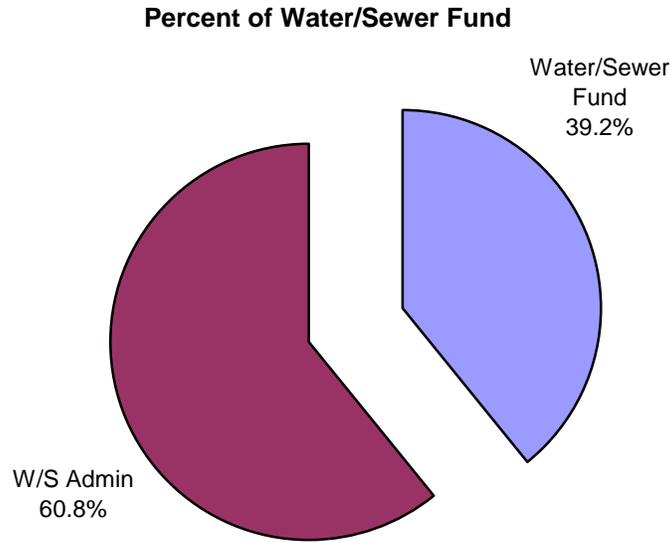
FY 2009 Goals & Status:

- ▶ Issue water bills timely and accurately
Status: On-going
- ▶ Reduce number of water meters re-read prior to billing
Status: On-going
- ▶ Implement on-line water bill payment capability
Status: Incomplete/On-going. With the recent change in banking institutions, it will be possible for the City to partner with Nodaway Valley Bank to offer this service early fall of 2009
- ▶ Finalize the outsourcing of the water bill printing and mailing function to provide customers with a professional looking bill, and make it more convenient for bill paying
Status: Complete
- ▶ Implement the Federal Trade Commission's new Red Flag rule, which requires all utilities to develop a written Identity Theft Prevention Program that includes reasonable policies and procedures to address the risk of identity theft to customers
Status: Complete
- ▶ Evaluate various Application Hosting Backup Services to provide emergency software protection
Status: In progress; plan to present to City Council for decision by October 1st

FY 2010 Goals:

- ▶ Issue water bills timely and accurately
- ▶ Continue to reduce the number of water meters re-read prior to billing, due to misreads
- ▶ Finalize implementation of on-line water bill payment capability
- ▶ Complete setup of Application Hosting Backup Services to provide emergency software protection
- ▶ Eliminate all Notice of Violations (NOV) from MO Department of Natural Resources

Water/Sewer Administration Department - continued

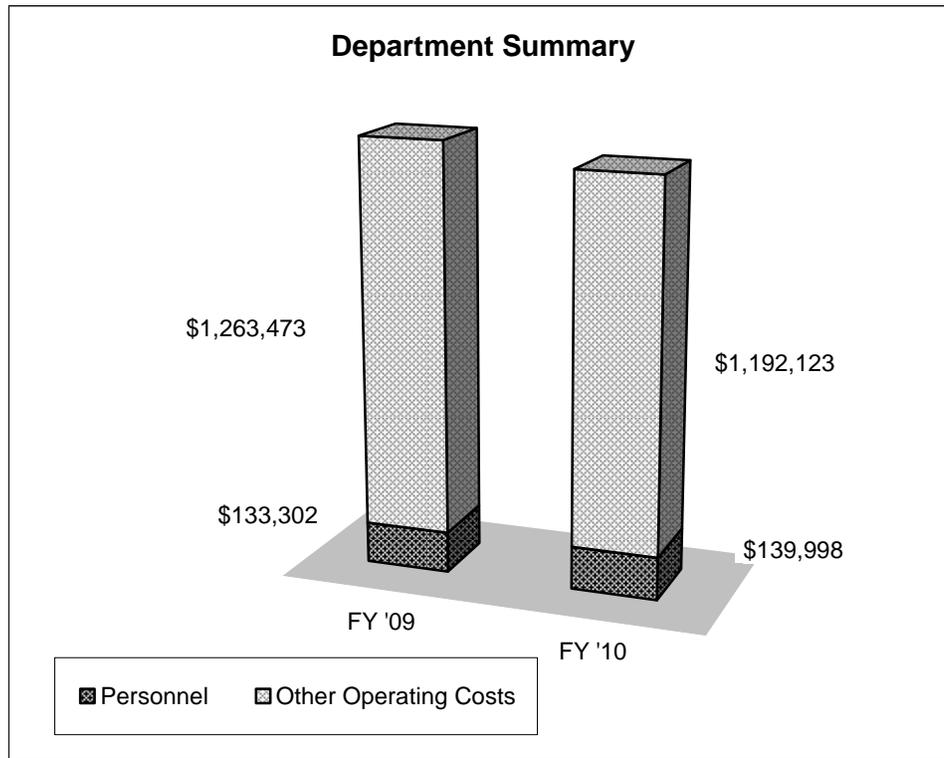


Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 138,436	\$ 133,302	\$ 139,998
Contractual	923,081	1,092,113	1,053,975
Commodities	4,800	4,610	2,550
Other Operating	136,412	166,750	135,598
Totals	\$ 1,202,729	\$ 1,396,775	\$ 1,332,121

Staffing FTE's 2.75

Debt Service	Principal	Interest	Final Payment
PWSD #1 Note Payable	\$ 15,784	\$ 4,216	03/01/14
Generator at water plant	52,199	727	05/26/10
Totals	\$ 67,983	\$ 4,943	

Water/Sewer Administration Department - continued



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: ADMINISTRATION

CODE: 70-70-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	69,161	81,074	101,453	97,794	101,783
115-00 Overtime	---	---	80	100	100
120-00 FICA Contribution	5,116	6,002	7,596	7,414	7,812
140-00 Group Insurance-Employee	7,539	7,757	14,066	13,026	14,053
140-01 Group Insurance-Offset	7,007	7,195	4,899	5,615	6,659
150-00 Retirement Contrib - LAGERS	5,482	6,318	8,207	7,349	7,557
150-01 Retirement Contrib - ICMA	1,517	1,271	1,631	1,817	1,801
170-00 Longevity	604	480	504	187	233
SUBTOTAL	96,426	110,097	138,436	133,302	139,998
CONTRACTUAL SERVICES					
201-00 Utilities	---	135,684	145,768	157,000	165,000
202-00 Telephone	924	755	1,145	1,215	1,250
203-00 Printing & Advertising	165	602	1,171	1,538	1,000
205-00 Postage	11,873	12,268	14,636	21,200	17,800
207-00 Travel & Training	163	---	---	---	300
211-00 Maint/Equip-O/S Vendors	15,559	14,886	16,036	19,500	20,000
211-02 Central Garage - Parts	93	242	90	200	200
211-04 Central Garage - Overhead	198	613	479	650	650
212-00 Other Maintenance	---	20,902	4,783	25,000	25,000
214-00 Independent Audit	5,787	7,059	7,511	7,310	8,000
216-00 Professional Services	22,024	1,050	2,810	73,462	---
217-00 Billing & Administrative Charges	198,531	209,950	171,851	166,038	171,092
299-00 Other Contractual Services	16,772	1,128,624	556,801	619,000	643,683
SUBTOTAL	272,089	1,532,635	923,081	1,092,113	1,053,975
COMMODITIES					
301-00 Office Supplies	1,153	1,442	2,054	510	550
302-00 Fuel & Lubricants	65	1,233	1,972	900	1,000
399-00 General Supplies	8	1,742	774	3,200	1,000
SUBTOTAL	1,226	4,417	4,800	4,610	2,550
OTHER CHARGES					
401-00 Insurance	6,677	18,051	21,422	21,671	19,733
402-00 Membership & Subscriptions	---	2,809	2,777	2,979	3,000
406-00 Refunds	32	247	1,012	1,135	1,000
410-00 Contingencies	---	---	---	---	4,449,645
411-00 PILOT Fees	119,193	117,990	111,114	107,805	111,305
415-00 Operating Permits/Fees	---	---	60	60	60
420-00 Uncollectible Water Bills	515	1,311	27	100	500
499-00 Miscellaneous Charges	---	---	---	33,000	---
SUBTOTAL	126,417	140,408	136,412	166,750	4,585,243

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: ADMINISTRATION

CODE: 70-70-1

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
503-00 Office Equipment	---	31,245		6,000	---
504-00 Mechanical & Auto Equipment	2,000	---	---	15,000	---
SUBTOTAL	<u>2,000</u>	<u>31,245</u>	<u>---</u>	<u>21,000</u>	<u>---</u>
DEBT SERVICE					
601-00 Principal - Lease	---	70,520	73,174	75,928	52,199
601-02 Principal - 2002 Bonds	360,000	375,000	390,000	150,000	---
601-03 Principal - PWSD #1 N/P	12,423	13,190	14,003	14,867	15,784
601-04 Principal - 2010 Bonds - Tower	---	---	---	---	---
601-05 Principal - 1999/2009 Bonds	85,000	85,000	90,000	---	310,000
602-00 Interest - Lease	---	8,869	6,215	3,462	727
602-02 Interest - 2002 Bonds	43,350	31,800	11,138	3,375	---
602-03 Interest - PWSD #1 N/P	7,577	6,811	5,997	5,133	4,216
602-04 Interest - 2010 COPs - Towers	---	---	---	---	66,621
602-05 Interest - 1999/2009 Bonds	230,176	226,925	221,442	109,000	106,921
603-01 Fiscal Agent Fees-'92/'02 Bonds	---	261	261	218	---
603-02 Fiscal Agent Fees-1999 Bonds	261	261	261	218	300
SUBTOTAL	<u>738,787</u>	<u>818,637</u>	<u>812,491</u>	<u>362,201</u>	<u>556,768</u>
TOTAL W/S ADMINISTRATION	<u>\$ 1,236,945</u>	<u>\$ 2,637,439</u>	<u>\$ 2,015,220</u>	<u>\$ 1,779,976</u>	<u>\$ 6,338,534</u>

Water Maintenance Department

Overview and Description

The water maintenance department maintains all the underground water utilities lines within the City relating to water distribution. This crew completes all of the city's water line repairs. Because of the demands on the water distribution system, this crew is on call 24 hours per day 365 days per year. Any time that water stops flowing or a break or leak occurs this crew responds to repair the system. The Water Maintenance Department also assists the water administration department with the monthly meter reading and turn on and turn off process of new services. Many of the personnel in this department are licensed by the Missouri Department of Natural Resources that allows them to work on and repair the drinking water lines with in the City. This license assures that all repairs and line construction are done in accordance with MDNR rules.

Performance Goals and Objectives

FY 2009 Goals & Status:

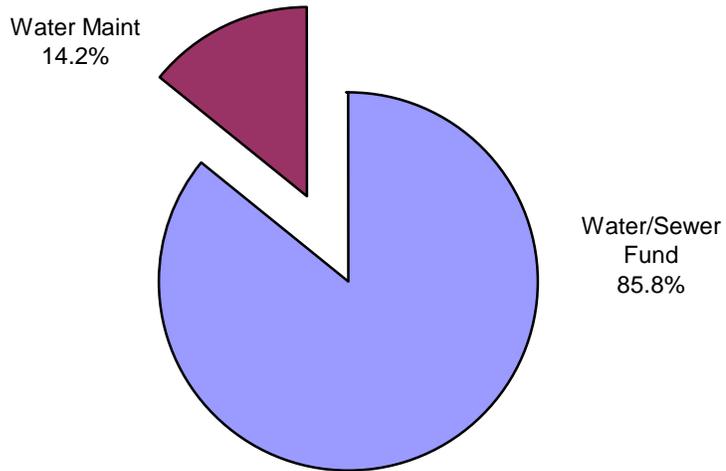
- Locate and measure all valve locations
Status: Ongoing
- Implement a valve exercising program as requested by MDNR, once per year minimum
Status: Incomplete
- Remove parallel water mains
Status: Ongoing
- Loop dead end mains to improve water quality
Status: Ongoing
- Improve on house keeping and appearance of equipment
Status: Ongoing
- Follow all safety rules
Status: Ongoing

FY 2010 Goals:

- Locate and measure all valve locations
- Implement a valve exercising program as requested by MDNR, once per year minimum
- Complete the GIS mapping of the water distribution system within the city.
- Follow all safety rules
- Create a plan for the replacement of undersized lines. Creating a more efficient distribution system.

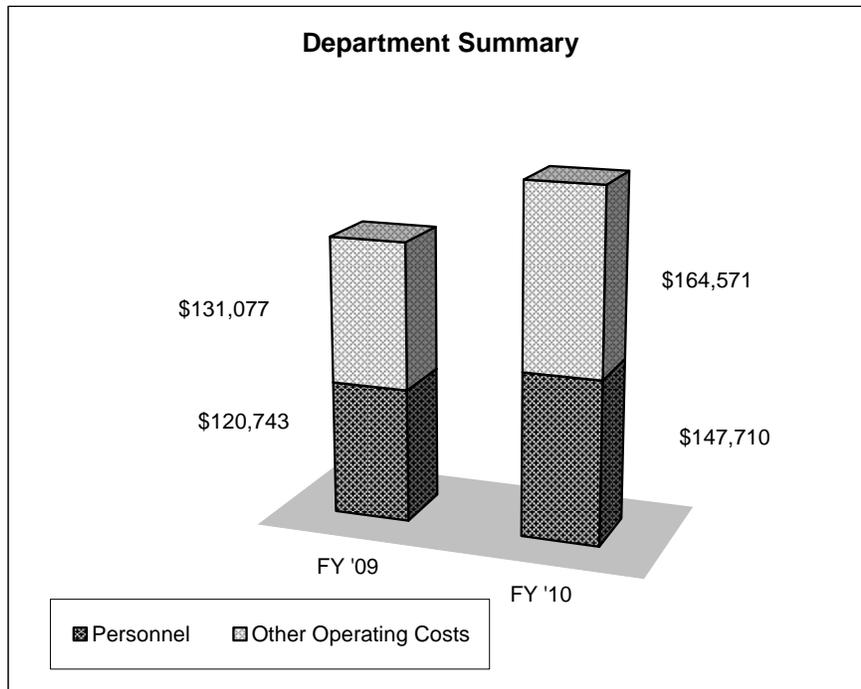
Water Maintenance Department - continued

Percent of Water/Sewer Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 108,689	\$ 120,743	\$ 147,710
Contractual	16,970	20,945	22,950
Commodities	95,603	102,880	132,700
Other Operating	6,846	7,252	8,921
Totals	\$ 228,108	\$ 251,820	\$ 312,281
Staffing FTE's			3.25

Water Maintenance Department - continued



Water Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mechanical & Auto Equipment

Amount: \$ 2,500

DESCRIPTION

Utility box for pickup, ½ cost

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: MAINTENANCE CODE: 70-72-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	171,256	94,137	73,904	80,508	95,499
115-00 Overtime	3,550	2,856	2,070	3,000	3,000
120-00 FICA Contribution	12,825	7,215	5,701	6,364	7,560
140-00 Group Insurance-Employee	26,586	19,537	15,579	15,823	20,562
140-01 Group Insurance-Offset	14,640	6,363	4,657	7,506	12,649
150-00 Retirement Contrib - LAGERS	10,790	7,826	5,674	6,371	6,906
150-01 Retirement Contrib - ICMA	1,169	794	852	912	1,202
170-00 Longevity	450	276	252	259	332
SUBTOTAL	241,266	139,004	108,689	120,743	147,710
CONTRACTUAL SERVICES					
201-00 Utilities	4,252	4,420	6,162	7,000	9,000
202-00 Telephone	1,446	845	1,114	1,200	1,500
203-00 Printing & Advertising	86	235	343	267	350
205-00 Postage	110	148	68	140	150
207-00 Travel & Training	433	373	13	300	700
209-00 Subsistence	101	107	163	150	150
210-00 Maintenance/Building	100	55	---	500	500
211-00 Maint/Equip-O/S Vendors	10,534	2,253	1,981	4,100	3,000
211-02 Central Garage - Parts	1,029	725	1,644	600	2,000
211-04 Central Garage - Overhead	3,663	2,666	3,754	3,000	3,000
212-00 Other Maintenance	80	---	---	1,180	100
213-00 Rents	30	---	---	7	---
215-00 Radio Maintenance	12	591	---	500	500
216-00 Professional Services	420	694	---	---	---
299-00 Other Contractual Services	1,922	2,191	1,728	2,001	2,000
SUBTOTAL	24,218	15,303	16,970	20,945	22,950

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: MAINTENANCE CODE: 70-72-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
COMMODITIES					
301-00 Office Supplies	1,697	1,837	1,913	2,500	2,500
302-00 Fuel & Lubricants	16,684	13,293	17,066	16,000	16,000
303-00 Chemicals	---	---	49	100	100
305-00 Tires-Batteries-Accessories	758	484	115	600	600
306-00 Janitorial Supplies	159	195	265	400	400
307-00 Parts - Equipment Maintance	1,691	2,922	6,464	5,000	8,600
308-00 Maint/Constr-Streets, Etc.	5,228	8,521	5,803	7,500	7,500
308-01 Maint/Constr-Buildings, Etc.	58	403	315	1,000	1,000
309-00 Training Materials	---	---	---	300	300
330-00 Safety Equipment & Supplies	514	1,047	745	1,480	1,200
350-00 Fire Hydrants	10,185	15,000	15,947	10,000	17,000
351-00 Water Meters	17,344	25,486	19,483	30,000	30,000
352-00 Valves & Fittings	10,512	27,039	20,158	20,000	35,000
353-00 Pipe	1,837	6,123	4,066	4,000	8,500
399-00 General Supplies	2,116	3,032	3,214	4,000	4,000
SUBTOTAL	68,783	105,382	95,603	102,880	132,700
OTHER CHARGES					
401-00 Insurance	20,492	16,070	6,688	6,852	8,521
402-00 Membership & Subscriptions	137	203	158	400	400
SUBTOTAL	20,629	16,273	6,846	7,252	8,921
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	30,045	23,045	---	2,500
599-00 Other Improvements	---	1,325	---	---	---
SUBTOTAL	---	31,370	23,045	---	2,500
DEBT SERVICE					
601-00 Lease - Principal	8,853	---	---	---	---
602-00 Lease - Interest	73	---	---	---	---
SUBTOTAL	8,926	---	---	---	---
TOTAL WATER MAINT	\$ 363,822	\$ 307,332	\$ 251,153	\$ 251,820	\$ 314,781

Water Construction Department

Overview and Description

The water construction account is responsible for funding new water line and infrastructure improvements. This year we have budgeted for the construction of the two new 750,000 gallon water towers. These towers will result in the following improvements to the water system: improved water flow and distribution, minimize impact of potential water service outages, provide for one days water supply in the air, and have a positive effect on the residents ISO rating regarding fire protection. These towers will evenly distribute water throughout the city, providing equal pressure and flow regardless of the area of the city location. We also have budgeted in this account to replace the aging high service booster pumps located at the water treatment plant. These pumps are used to maintain flow from the water plant to the City's distribution system. The current pumps are the original pumps that were installed in the early 1960's when the water plant was constructed. By replacing these pumps not only can we ensure the continuous service of water to our customers but we can decrease energy used while running the pumps. By purchasing more efficient pump motors, but we can realize a savings with maintenance since the parts and repair cost for the current pumps have increased with the age of the current pumps and motors.

Performance Goals and Objectives

FY 2009 Goals & Status:

- Construct two new 750,000 gallon water towers on opposite ends of the city.
Status: Incomplete/on-going; in the design phase

FY 2010 Goals:

- Construct and start operation of two new 750,000 gallon water towers in the city.
- Install 3 High efficiency high service motors with Variable speed drive booster pumps at the Water Treatment Plant

Account Number: 599-00

Name: Other Improvements

Amount: \$3,450,000

DESCRIPTION	
Construct two 750,000 gallon water towers	\$3,000,000
3 booster pumps for WTP	\$ 450,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER

DEPARTMENT: WATER

DIVISION: CONSTRUCTION

CODE: 70-72-4

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
502-00 Buildings	2,000	---	---	---	---
520-04 Water Line Projects	---	---	---	39,806	---
599-00 Other Improvements	---	---	---	116,077	3,450,000
SUBTOTAL	<u>2,000</u>	<u>---</u>	<u>---</u>	<u>155,883</u>	<u>3,450,000</u>
 TOTAL WATER CONSTR	 <u>\$ 2,000</u>	 <u>\$ ---</u>	 <u>\$ ---</u>	 <u>\$ 155,883</u>	 <u>\$ 3,450,000</u>

Sewer Maintenance Department

Overview and Description

The sewer maintenance department is responsible for the care, construction and maintenance of over 50 miles of sanitary sewer lines and 1,041 manholes within the city. This includes the gravity flow lines, sanitary sewer lift stations, and the force mains that work in conjunction with the lift stations. The seven lift stations operated by the city sewer department are independently checked daily for operation and flow. Line locates requested by citizens either via MO one Call or through local requests are provided by this crew. Personnel costs have been shifted into this department from water maintenance in order to evenly split the employees between the two departments. This department also has the technology and equipment to run a camera into a problem sewer line to visually check the condition of a line. This camera truck also has a 6500 psi water jet that is capable of blasting any plugs or jams that could occur in a sewer line. This eliminates the need to excavate an area to open a blockage of the sewer line.

Performance Goals and Objectives

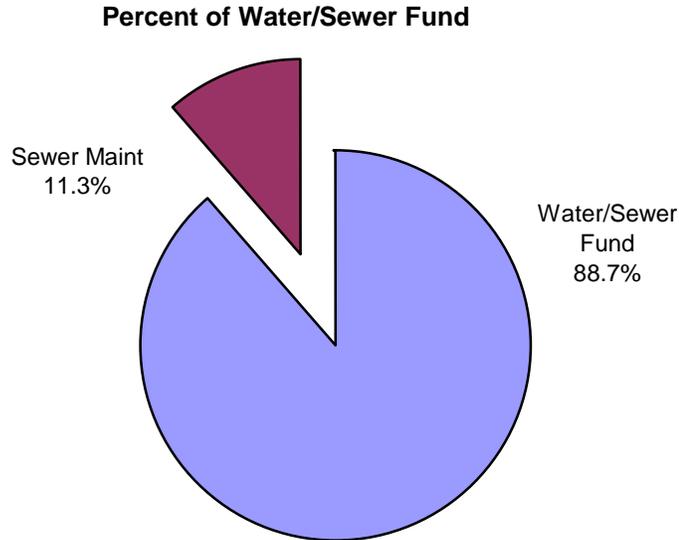
FY 2009 Goals & Status:

- ▶ Improve on house keeping and appearance of equipment
Status: On-going
- ▶ Follow all safety rules
Status: On-going
- ▶ Locate and measure all manholes and size of sewer lines
Status: On-going
- ▶ Implement a sewer main maintenance program, schedule cleaning and inspection periodically
Status: On-going
- ▶ Fix problem areas with Trench-less reconstruction or replace with new sewer mains
Status: On-going
- ▶ Monitor and test for water infiltration, as to repair or replace sewer mains
Status: On-going

FY 2010 Goals:

- ▶ Increase the care and maintenance of equipment- to encourage longer life span of all equipment.
- ▶ Follow all safety rules
- ▶ Complete the GIS locating and mapping of all sewer lines and manholes within the city.
- ▶ Implement and identify quadrants of the city needing scheduled maintenance. Use of flow meter to Monitor and diagnose water infiltration areas.
- ▶ Create a plan for permanent repair or replacement of lines to decrease the need for scheduled cleaning or servicing of the line.
- ▶ Ensure compliance with our industrial pre-treatment program

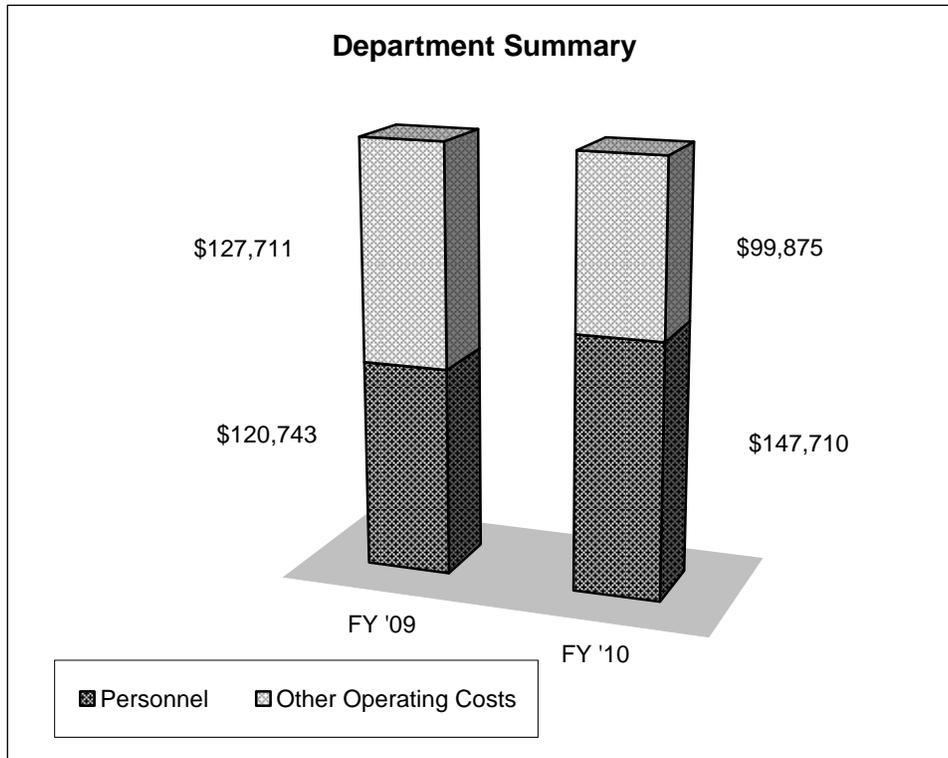
Sewer Maintenance Department – continued



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 114,977	\$ 120,743	\$ 147,710
Contractual	56,320	64,008	52,275
Commodities	16,974	27,100	27,600
Other Operating	7,160	36,603	20,000
Totals	\$ 195,431	\$ 248,454	\$ 247,585

Debt Service Leases	Principal	Interest	Final Payment
Sewer truck (Jet/Vac Machine)	20,647	188	02/28/10
East lift station	91,464	11,401	05/12/13
Totals	\$ 112,111	\$ 11,589	

Sewer Maintenance Department – Continued



Sewer Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mechanical & Auto Equipment

Amount: \$ 2,500

DESCRIPTION
Utility box for pickup, ½ cost

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: MAINTENANCE

CODE: 70-74-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	29,752	83,177	79,746	80,508	95,499
115-00 Overtime	1,308	2,581	2,069	3,000	3,000
120-00 FICA Contribution	2,341	6,368	6,148	6,364	7,560
140-00 Group Insurance-Employee	4,853	16,349	15,579	15,823	20,562
140-01 Group Insurance-Family	---	6,363	4,657	7,506	12,649
150-00 Retirement Contrib - LAGERS	2,819	7,689	5,674	6,371	6,906
150-01 Retirement Contrib - ICMA	350	794	852	912	1,202
170-00 Longevity	124	276	252	259	332
SUBTOTAL	41,547	123,597	114,977	120,743	147,710
CONTRACTUAL SERVICES					
201-00 Utilities	19,976	25,303	27,348	31,200	30,000
205-00 Postage	48	1	25	25	75
207-00 Travel & Training	69	15	---	200	200
209-00 Subsistence	97	---	---	100	100
211-00 Maint/Equip-O/S Vendors	6,374	2,385	3,932	16,500	10,000
211-02 Central Garage - Parts	1,233	739	623	2,000	2,000
211-04 Central Garage - Overhead	4,226	2,991	3,154	2,874	2,900
212-00 Other Maintenance	2,123	1,395	21,238	11,089	5,000
216-00 Professional Services	838	180	---	---	1,000
299-00 Other Contractual Services	80	---	---	20	1,000
SUBTOTAL	35,064	33,009	56,320	64,008	52,275
COMMODITIES					
301-00 Office Supplies	299	499	545	500	1,000
302-00 Fuel & Lubricants	426	1,485	1,728	1,500	3,000
303-00 Chemicals	---	818	2,640	500	1,000
305-00 Tires-Batteries-Accessories	51	148	109	500	500
306-00 Janitorial Supplies	16	81	17	100	100
307-00 Parts - Equipment Maintance	2,564	2,674	3,430	5,000	5,000
308-00 Maint/Constr-Streets, Etc.	3,973	3,838	1,863	6,000	6,000
308-01 Maint/Constr-Buildings, Etc.	---	---	---	500	500
330-00 Safety Equipment & Supplies	303	361	705	500	500
353-00 Pipe	6,794	1,594	2,480	3,500	3,500
354-00 Manholes, Rings & Lids	2,834	3,582	2,498	7,000	5,000
399-00 General Supplies	1,082	1,151	959	1,500	1,500
SUBTOTAL	18,342	16,231	16,974	27,100	27,600
OTHER CHARGES					
401-00 Insurance	7,346	36,500	7,160	36,603	20,000
499-00 Miscellaneous Charges	300	---	---	---	---
SUBTOTAL	7,646	36,500	7,160	36,603	20,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: MAINTENANCE CODE: 70-74-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	---	28,150	29,418	---	2,500
508-00 Sanitary Sewer Improvements	---	18,312	---	---	---
599-00 Other Improvements	---	---	4,990	---	---
SUBTOTAL	---	46,462	34,408	---	2,500
DEBT SERVICE					
601-00 Lease - Principal	128,019	70,497	75,517	136,815	112,111
602-00 Lease - Interest	8,820	5,307	9,133	16,412	11,589
SUBTOTAL	136,839	75,804	84,650	153,227	123,700
TOTAL SEWER MAINT	\$ 239,438	\$ 331,603	\$ 314,489	\$ 401,681	\$ 373,785

Sewer Construction Department

Overview and Description

This department is used to account for the construction of sewer lines and other significant sewer improvements.

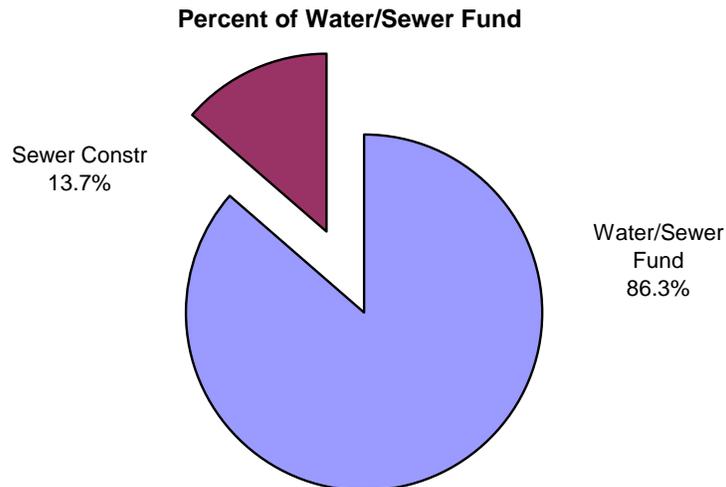
Performance Goals and Objectives

FY 2009 Goals & Status:

- ▶ Start engineering of the new wastewater treatment plant
Status: Incomplete/Ongoing

FY 2010 Goals:

- ▶ Engage engineering of the new wastewater treatment plant



Account Number: 508-00

Name: Sanitary Sewer Improvements

Amount: \$50,000

DESCRIPTION

\$30,000 to insituform at 6th & Prairie to the SW area

\$20,000 to smoke test Peach Creek area and SW liftstation area

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: CONSTRUCTION CODE: 70-74-4

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CONTRACTUAL SERVICES					
203-00 Printing & Advertising	271	---	346	52	---
207-00 Travel & Training	---	---	---	376	---
216-00 Professional Fees	---	19,473	11,079	10,000	300,000
	<u>271</u>	<u>19,473</u>	<u>11,425</u>	<u>10,428</u>	<u>300,000</u>
CAPITAL OUTLAY					
508-00 Sanitary Sewer Improvements	72,100	478,846	353,433	114,406	50,000
SUBTOTAL	<u>72,100</u>	<u>478,846</u>	<u>353,433</u>	<u>114,406</u>	<u>50,000</u>
TOTAL SEWER CONSTR	<u>\$ 72,371</u>	<u>\$ 498,319</u>	<u>\$ 364,858</u>	<u>\$ 124,834</u>	<u>\$ 350,000</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

MOZINGO RECREATION FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Golf Clubhouse	\$ 148,931	\$ 61,538	\$ 85,635	\$ 836,264	\$ 1,132,368	\$ 10,400	\$ 30,592	\$ 1,173,360
Lake Patrol	56,062	7,400	8,500	4,615	76,577	---	---	76,577
Golf Maintenance	263,838	20,630	101,075	20,406	405,949	83,500	104,309	593,758
Park Maintenance	<u>354,252</u>	<u>130,081</u>	<u>72,600</u>	<u>25,805</u>	<u>582,738</u>	<u>304,000</u>	<u>---</u>	<u>886,738</u>
Totals	<u>823,083</u>	<u>219,649</u>	<u>267,810</u>	<u>887,090</u>	<u>2,197,632</u>	<u>397,900</u>	<u>134,901</u>	<u>2,730,433</u>
Total Cash Available								2,730,433
Difference								\$ ---
% of Total Budget	30.14%	8.04%	9.81%	32.49%	80.49%	14.57%	4.94%	100.00%

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

MOZINGO RECREATION						
		<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
		Actual	Actual	Actual	Estimate	Approved
SALES TAX						
35R5101000	Sales Tax	763,251	828,882	859,241	809,000	805,000
	SUBTOTAL	<u>763,251</u>	<u>828,882</u>	<u>859,241</u>	<u>809,000</u>	<u>805,000</u>
SERVICE CHARGES & FEES						
80R6501000	Gift Cards	---	2,684	1,242	1,000	1,000
80R6501200	18 Hole Week Day Golf	280,303	276,169	264,903	270,000	275,000
80R6501400	18 Hole Cart Rental	148,378	161,071	151,801	158,000	160,000
80R6501500	Pro Shop Sales	---	---	---	30,000	40,033
80R6501600	Driving Range Fees	21,109	23,837	20,254	21,500	21,500
80R6502005	Concession Stand Revenue	89,788	95,856	92,316	98,000	92,000
80R6503500	Camping Fees	124,037	130,596	152,917	164,000	145,000
80R6504500	Boating Fees	46,316	71,902	57,119	68,135	60,000
80R6505500	Shelter Fees	4,215	4,465	3,530	3,850	3,700
80R6506500	Hunting Fees	124	278	370	285	350
80R6507500	Fishing Tournaments	1,100	2,175	1,856	1,410	1,000
80R6508000	Multi Purpose Bldg Rental	764	2,200	4,035	2,555	3,000
80R6508500	Cabin Rentals	88,895	114,105	112,206	114,000	112,000
80R6509500	Mozingo Youth Cabins	3,354	2,450	4,490	6,902	4,800
	SUBTOTAL	<u>808,383</u>	<u>887,788</u>	<u>867,039</u>	<u>939,637</u>	<u>919,383</u>
REVENUE FROM OTHER AGENCIES						
10R7002000	Federal Grants	---	---	16,845	179,939	---
	SUBTOTAL	<u>---</u>	<u>---</u>	<u>16,845</u>	<u>179,939</u>	<u>---</u>
PROPERTY REVENUE						
80R7503000	House Rent	600	4,950	5,400	(250)	---
	SUBTOTAL	<u>600</u>	<u>4,950</u>	<u>5,400</u>	<u>(250)</u>	<u>---</u>
OTHER REVENUES						
80R8901000	Interest on Investments	18,909	24,554	19,843	5,000	5,200
80R8902001	Designated Donations	34,600	41,500	3,000	---	---
80R8909000	Miscellaneous	6,482	3,387	2,354	8,720	800
80R8909001	Over/Short Cash	23	256	156	200	50
	SUBTOTAL	<u>60,014</u>	<u>69,697</u>	<u>25,353</u>	<u>13,920</u>	<u>6,050</u>
TOTAL MOZINGO RECREATION REVENUES		<u>1,632,248</u>	<u>1,791,317</u>	<u>1,773,878</u>	<u>1,942,246</u>	<u>1,730,433</u>
OTHER FIN SOURCES-CAPITAL LEASE/BONDS		---	---	---	700,000	
UNRESTRICTED CASH BALANCE FORWARD		415,765	722,109	906,709		1,000,000
TOTAL ANTICIPATED FUNDS AVAILABLE		<u>\$ 2,048,013</u>	<u>\$ 2,513,426</u>	<u>\$ 2,680,587</u>	<u>\$ 2,642,246</u>	<u>\$ 2,730,433</u>

Mozingo Golf Clubhouse Department

Overview and Description

Mozingo Lake is an 18 hole championship level golf course owned and operated by the City of Maryville. The course opened for play in 1995 and currently hosts around 26 thousand rounds of golf per year. The course is open for play year round, weather conditions permitting, with the exception of Thanksgiving, Christmas and New Years Day.

A typical week at Mozingo Lake Golf Course would include; Monday morning Kawasaki League, Monday evening Kawasaki League, Tuesday Morning Senior League, Tuesday evening Ladies League, Wednesday morning Junior Golf Program and Wednesday evening Men's Golf League. The staff also hosts four of our own tournaments and facilitates over 20 outside corporate or fund raising outings. The rest of the daylight hours are spent providing a pleasurable golfing experience for our regular tee time or walk-on patrons.

The Clubhouse staff is composed of one full time Golf Services Manager, and up to 15 seasonal part time employees divided into three sections. There are three pro shop attendants, five snack bar/beverage cart attendants and six on the outside services crew.

The clubhouse houses a pro shop fully stocked with golfing merchandise, a snack bar for refreshment and relaxation and an upstairs meeting/reception room available by reservation.

Performance Goals and Objectives

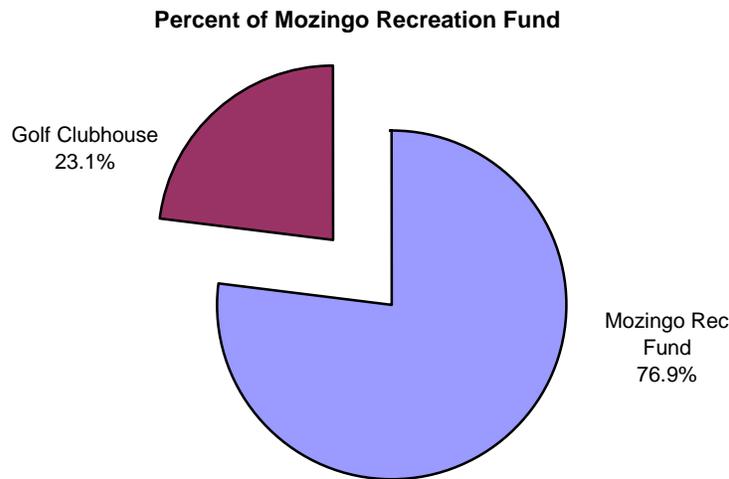
FY 2009 Goals & Status:

- ▶ Create 2,000 additional rounds of golf
Status: Incomplete
- ▶ Add a separate senior golf rate and concentrate advertising dollars on this market within a 100 mile radius of Maryville
Status: On-going (successfully)
- ▶ Upgrade the use of the website by assigning one employee to maintain the information and send more e-mail blasts
Status: Completed
- ▶ Continue to increase the number of ladies participating in the ladies league by adding perceived value
Status: Incomplete
- ▶ Continue to advertise use of the 2nd floor reception room for events
Status: On-going
- ▶ Improve fiscal responsibility by ringing out registers before every shift change
Status: Completed
- ▶ Maintain tee time reservations running on time
Status: Completed
- ▶ Maintain a clean and pleasing clubhouse
Status: On-going

Mozingo Golf Clubhouse Department - continued

FY 2010 Goals:

- ▶ Improve customer relations by creating a friendlier atmosphere where the golfer can feel comfortable and welcome
- ▶ Promote teamwork building between clubhouse staff and maintenance crew
- ▶ Assure advertising dollars are spent in the most beneficial manner
- ▶ Assist the Golf Services Manager in achieving PGA career. Allows for the use of PGA tools and resources for the benefit of our course
- ▶ Re-instate the golfer satisfaction survey at the clubhouse
- ▶ Increase the value of the website as an effective marketing tool
- ▶ Obtain golfer input and feedback through the use of quick polls on the web page
- ▶ Consider creating a Mozingo Golfers Association. Utilizing their involvement for leagues, tournaments and perhaps other special events

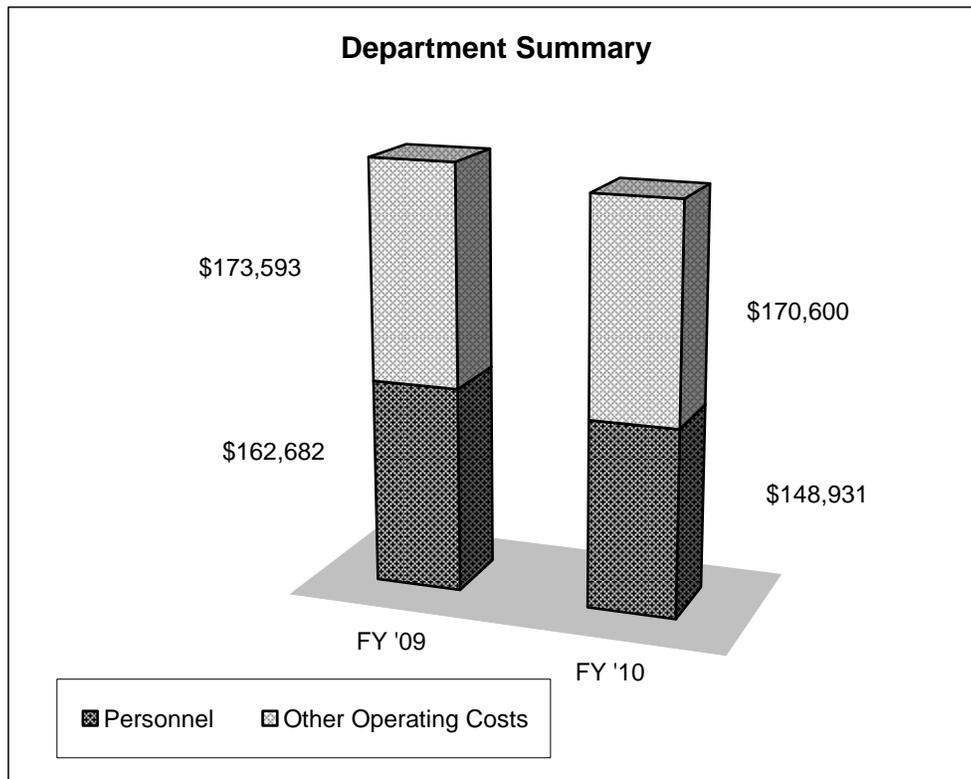


Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 194,456	\$ 162,682	\$ 148,931
Contractual	62,715	59,226	61,538
Commodities	57,059	91,210	85,635
Other Operating	25,117	23,157	23,427
Totals	\$ 339,347	\$ 336,275	\$ 319,531

Staffing FTE's	1.50
Seasonal part time FTE's	6.85

Mozingo Golf Clubhouse Department - continued

Debt Service Leases	Principal	Interest	Final Payment
Golf Carts	21,200	9,392	11/15/13



Mozingo Golf Clubhouse Department – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$10,400

DESCRIPTION	
Commercial ice machine	\$4,400
Vehicle for daily trips to town	\$6,000

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF CLUB HOUSE

CODE: 80-80-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	150,309	161,895	151,850	131,603	119,584
115-00 Overtime	924	1,139	66	950	950
120-00 FICA Contribution	11,456	12,324	11,473	10,150	9,260
140-00 Group Insurance-Employee	14,671	16,519	14,201	9,296	9,535
140-01 Group Insurance-Family	5,580	6,263	6,672	3,892	3,614
150-00 Retirement Contrib - LAGERS	9,723	10,775	8,392	5,372	4,846
150-01 Retirement Contrib - ICMA	1,267	1,053	1,080	785	628
170-00 Longevity	490	538	722	634	514
SUBTOTAL	194,420	210,506	194,456	162,682	148,931
CONTRACTUAL SERVICES					
201-00 Utilities	7,288	7,848	9,674	10,000	10,000
202-00 Telephone	3,063	2,913	3,224	3,000	3,000
203-00 Printing & Advertising	9,754	8,047	11,349	7,000	10,000
205-00 Postage	101	164	99	40	100
207-00 Travel & Training	1,851	1,676	980	1,995	2,250
210-00 Maintenance/Building	2,048	8,733	1,910	2,500	2,000
211-00 Maint/Equip-O/S Vendors	4,185	2,797	4,224	3,100	2,250
213-00 Rents	---	---	---	85	---
214-00 Independent Audit	3,821	4,034	3,752	3,706	3,828
216-00 Professional Services	1,018	---	---	---	---
299-00 Other Contractual Services	27,347	26,583	27,503	27,800	28,110
SUBTOTAL	60,476	62,795	62,715	59,226	61,538
COMMODITIES					
301-00 Office Supplies	852	750	997	3,600	1,250
302-00 Fuel & Lubricants	7,076	8,392	10,445	6,000	8,000
305-00 Tires-Batteries-Accessories	---	---	55	---	---
306-00 Janitorial Supplies	1,912	1,567	1,270	2,000	1,450
307-00 Parts - Equipment Maintance	---	533	855	400	300
308-00 Maint/Constr-Streets, Etc.	---	---	---	810	---
308-01 Maint/Constr-Buildings, Etc.	228	2,691	204	300	250
340-00 Driving Range Supplies	3,079	1,779	2,160	2,100	2,000
389-00 Concession Supplies	40,862	37,031	38,681	43,000	38,000
389-01 Pro Shop Merchandise	---	---	---	30,000	31,635
399-00 General Supplies	3,498	2,694	2,392	3,000	2,750
SUBTOTAL	57,507	55,437	57,059	91,210	85,635

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF CLUB HOUSE

CODE: 80-80-7

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
401-00 Insurance	13,590	14,622	12,568	11,600	11,802
402-00 Membership & Subscriptions	1,042	984	936	932	1,000
406-00 Refunds	665	102	---	300	300
407-00 Transfers Out	1,455	8,133	11,613	10,325	10,325
410-00 Contingencies	---	---	---	---	812,837
SUBTOTAL	16,752	23,841	25,117	23,157	836,264
CAPITAL OUTLAY					
502-00 Buildings	3,611	---	---	---	---
503-00 Office Equipment	---	---	---	3,204	---
504-00 Mechanical & Auto Equipment	---	---	---	1,100	10,400
SUBTOTAL	3,611	---	---	4,304	10,400
DEBT SERVICE					
601-00 Lease - Principal - Facility	90,268	86,872	---	---	---
601-04 Lease - Principal - Golf Carts	21,529	22,736	24,011	21,199	21,200
602-00 Lease - Interest - Facility	6,924	2,221	---	---	---
602-04 Lease - Interest - Golf Carts	8,053	6,828	5,571	9,224	9,392
SUBTOTAL	126,774	118,657	29,582	30,423	30,592
TOTAL MOZINO CLUB HOUSE	\$ 459,540	\$ 471,236	\$ 368,929	\$ 371,002	\$ 1,173,360

Mozingo Lake Patrol Department

Overview and Description

Mozingo Lake Patrol presents unique and specialized opportunities, training and challenges. It is generally operational from about mid-April through the first part of Oct. The 2 primary officers assigned to this function maintain other activities during the other months. This effort is also supplemented by other department personnel as circumstances permit (keeping in mind the unique training requirements), and 2 part-time, non-sworn "Security Officers". The officers maintain both land and water patrol coverage to help insure a safe and secure recreational environment.

Performance Goals and Objectives

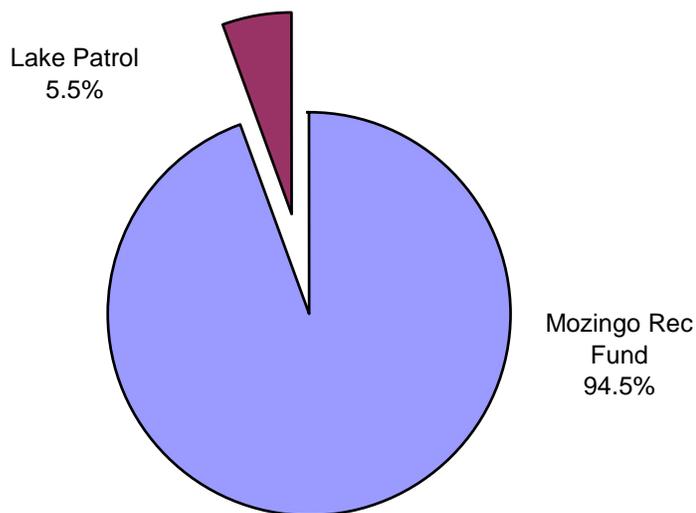
FY 2009 Goals & Status:

- ▶ Prevention of water related accidents
Status: On-going
- ▶ Increase public awareness of water safety
Status: On-going

FY 2010 Goals:

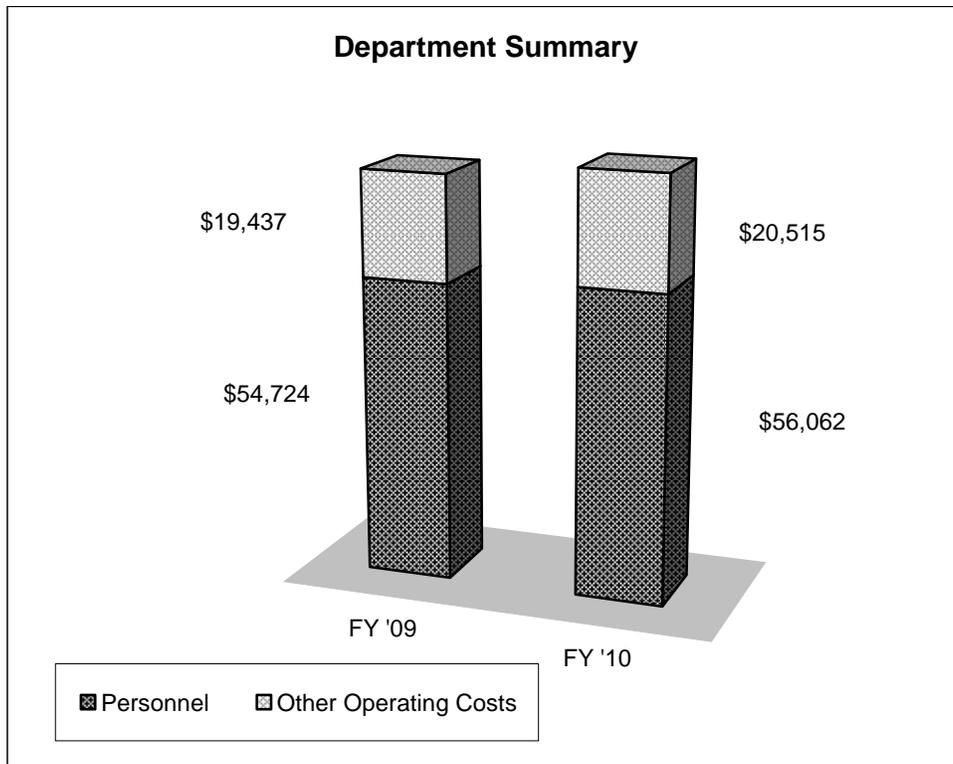
- ▶ Prevention of water related accidents
- ▶ Increase public awareness of water safety

Percent of Mozingo Recreation Fund



Mozingo Lake Patrol Department - continued

Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 43,220	\$ 37,631	\$ 56,062
Contractual	4,540	9,779	7,400
Commodities	7,564	6,000	8,500
Other Operating	3,702	3,658	4,615
Totals	\$ 59,026	\$ 57,068	\$ 76,577
Staffing FTE's (seasonal)			2.0
Season part time FTE's			1.6



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: LAKE PATROL

CODE: 80-82-5

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	35,867	35,636	33,963	27,489	44,263
115-00 Overtime	4,969	2,865	2,724	4,741	3,000
120-00 FICA Contribution	3,079	2,962	2,828	2,493	3,616
140-00 Group Insurance-Employee	3,322	3,401	2,817	2,210	4,211
140-01 Group Insurance-Family	1,464	71	54	28	77
150-00 Retirement Contrib - LAGERS	207	199	350	297	210
150-01 Retirement Contrib - ICMA	683	510	484	373	685
SUBTOTAL	49,591	45,644	43,220	37,631	56,062
CONTRACTUAL SERVICES					
201-00 Utilities	160	247	214	335	275
202-00 Telephone	383	33	---	---	400
203-00 Printing & Advertising	644	1,975	1,544	2,000	1,750
205-00 Postage	---	---	7	50	50
207-00 Travel & Training	527	---	---	12	1,000
210-00 Maintenance/Building	70	45	300	200	500
211-00 Maint/Equip-O/S Vendors	1,658	45	485	6,000	1,500
211-02 Central Garage - Parts	44	71	692	200	200
211-04 Central Garage - Overhead	217	445	557	610	575
215-00 Radio Maintenance	475	110	500	---	500
216-00 Professional Services	394	---	---	250	250
299-00 Other Contractual Services	503	357	241	122	400
SUBTOTAL	5,075	3,328	4,540	9,779	7,400
COMMODITIES					
301-00 Office Supplies & Tools	376	217	840	---	500
302-00 Fuel & Lubricants	---	23	2,112	1,500	1,750
304-00 Uniforms	2,906	1,901	1,593	900	2,000
305-00 Tires-Batteries-Accessories	487	457	86	600	500
307-00 Parts - Equipment Maintance	531	34	524	750	750
308-01 Maint/Constr-Buildings, Etc.	552	207	---	500	500
330-00 Safety Equipment & Supplies	553	0	584	---	750
399-00 General Supplies	1,812	2,596	1,825	1,750	1,750
SUBTOTAL	7,217	5,435	7,564	6,000	8,500
OTHER CHARGES					
401-00 Insurance	4,114	4,579	3,652	3,608	4,565
402-00 Memberships & Subscriptions	50	50	50	50	50
SUBTOTAL	4,164	4,629	3,702	3,658	4,615

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: LAKE PATROL

CODE: 80-82-5

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	24,712	---	13,775	---	---
599-00 Other Improvements	---	---	---	---	---
SUBTOTAL	<u>24,712</u>	<u>---</u>	<u>13,775</u>	<u>---</u>	<u>---</u>
TOTAL MOZINGO LAKE PATROL	<u>\$ 90,759</u>	<u>\$ 59,036</u>	<u>\$ 72,801</u>	<u>\$ 57,068</u>	<u>\$ 76,577</u>

Mozingo Golf Maintenance Department

Overview and Description

The Department is committed to provide top notch playing conditions on a daily basis so every golfer whether local or visiting will experience Mozingo Lake Golf Course in tournament level condition.

The Mozingo Golf Course Maintenance Department is responsible for the management and improvement of the entire playing surface of the City's 18 hole golf course, including all tees, fairways, greens, rough, sand bunkers, trees and shrubs, and surrounding native grassed areas. This also includes all structures on and around the golf course such as the pump station, buildings, bridges and water features.

The maintenance staff is composed of four full time positions. This includes a Superintendent, an Assistant Superintendent, a Golf Course Technician, and an Equipment Technician. The department also hires 12 part time employees each season.

The course covers over 185 acres of maintained turf. There are several different levels of maintenance required as per type of grass and playing area. The mower operators cut about 8,150 acres of grass per season. Mowing frequencies range from daily on the greens, three times per week on fairways and tees, twice a week on greenbanks and clubgrounds, and weekly in the rough and driving range.

There are over 65 different chemical and fertilizer sprayed or spread on the course each year by the Golf Course Technician. These account for a significant portion of the operating expenses. It is the policy of the Superintendent to insure all chemicals are applied responsibly and only when necessary. The Department takes its role in environmental stewardship very seriously.

Performance Goals and Objectives

FY 2009 Goals & Status:

- ▶ Continue to present top quality playing conditions daily throughout the season
Adhere to planned mowing schedules and frequencies
 - a. Ensure proper course setup and cupping placement on a daily basis
 - b. Make timely and accurate applications of turf nutrients, pesticides and disease controls*Status: Completed*
- ▶ Prevent serious injuries to golfing patrons and employees
 - a. Continue monthly safety meetings
 - b. Perform formal safety checks on all equipment and grounds monthly and informally on a daily basis
 - c. Require mower operators to wear hearing and eye protection at all times*Status: On-going (successfully)*
- ▶ Improve recruitment and retention of seasonal employees
Enhance the orientation and training programs of new employees by implementing revised training checklists and proficiency testing
Status: Completed
- ▶ Oversee repairs to #11 pond
Status: Completed
- ▶ Implement an energy and water conservation program within the department by more closely monitoring soil moisture content and evapotranspiration rates.
Status: On-going

Mozingo Golf Maintenance Department - continued

- Add color to the course through development of annual flower beds at nine tee area
Status: In-complete
- Maintain and further improve the native prairie grassland areas
Status: On-going
- Enhance the first impression of the golf course by improving the clubhouse entrance
Status: In-complete
- Keep an open line of communication with City Manager, Park Superintendent, and Golf Professional to ensure progression on all shared goals.
Status: Complete
- To have 90% of surveyed golfing participants to rate the course conditioning as a 3 or better.

<u>Very poor</u>		<u>Average</u>		<u>Excellent</u>						
-5	-4	-3	-2	-1	0	1	2	3	4	5

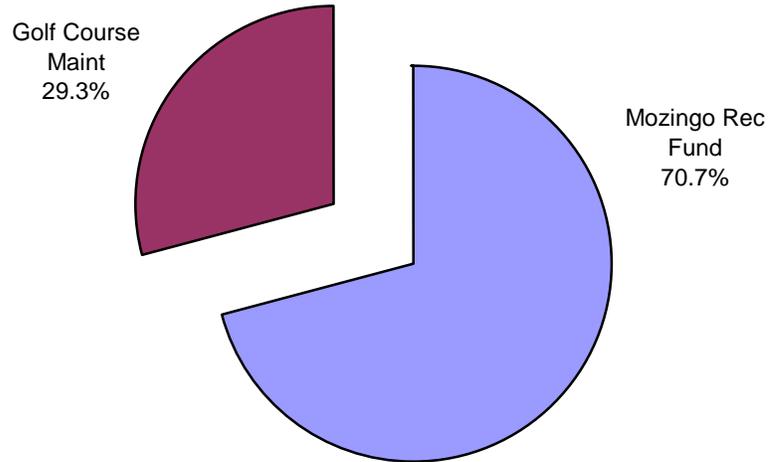
Status: In-complete (discontinued taking surveys)
- Strive to maintain rental cart fleet at a 98% operational status (only one cart down at any given time).
Status: Complete
- Provide continuing education opportunities for employees to stay abreast of new technologies and the latest trends in course maintenance.
Status: On-going
- Implement an electronic method for fertilizer and chemical application record keeping.
Status: Complete

FY 2010 Goals:

- Complete growing in and enhancement of the cart path edges to achieve a finished appearance
- Promote teamwork building between maintenance and clubhouse staffs
- Implement a more aggressive poa annua control program
- Provide opportunity for key personnel to become more involved in course management decisions
- Start a more comprehensive preventative maintenance regimen to increase the useful life of turf management equipment
- Enhance the first impressions of the golf course by improving the clubhouse entrance
- Always present the golf course in the best possible condition that the budget allows
- Commit management practices to be as environmentally sensitive as possible through water and energy conservation and adhering to a sound IPM program
- Continue professional development initiatives through continuing education

Mozingo Golf Maintenance Department - continued

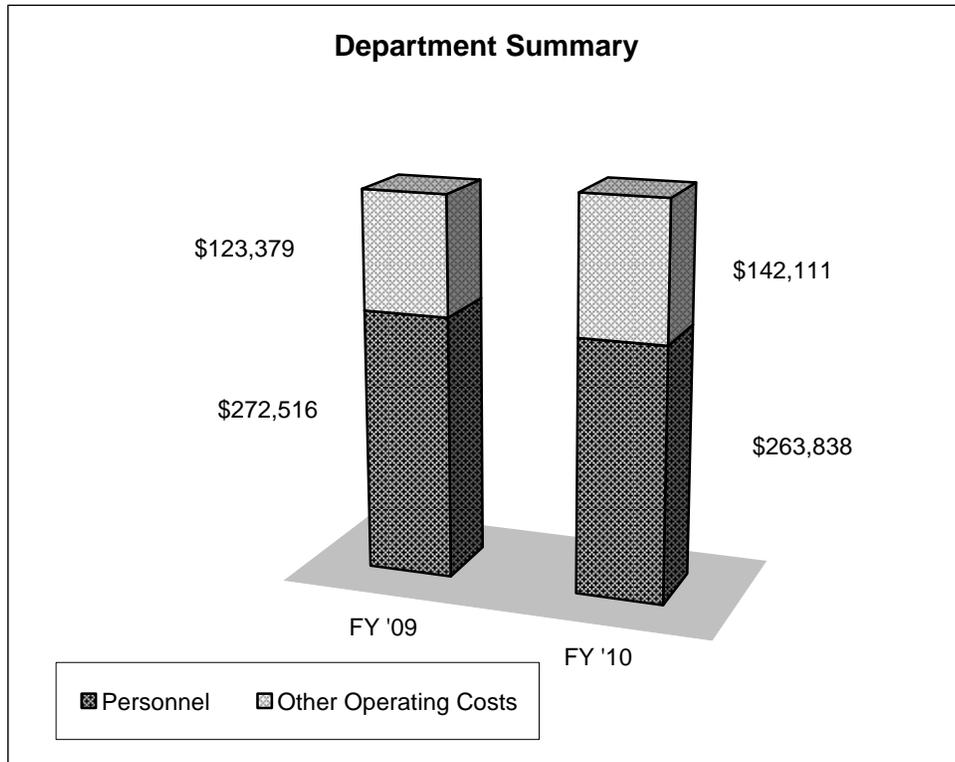
Percent of Mozingo Recreation Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 289,731	\$ 272,516	\$ 263,838
Contractual	77,334	20,131	20,630
Commodities	100,230	84,004	101,075
Other Operating	17,840	19,244	20,406
Totals	\$ 485,135	\$ 395,895	\$ 405,949
Staffing FTE's			3.1
Seasonal part time FTE's			8.4

Debt Service Leases	Principal	Interest	Final Payment
Golf Cart Trails	75,256	29,040	06/04/17

Mozingo Golf Maintenance Department - continued



Mozingo Golf Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Mech & Auto Equipment

Amount: \$83,500

DESCRIPTION

2 fairway mowers (replacements)

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF COURSE MAINTENANCE CODE: 80-85-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	200,936	198,973	210,515	199,894	192,181
115-00 Overtime	8,474	2,278	2,555	2,000	2,000
120-00 FICA Contribution	15,607	14,845	15,653	15,070	14,919
140-00 Group Insurance-Employee	21,433	19,801	21,035	19,614	19,641
140-01 Group Insurance-Family	18,230	21,571	23,944	22,351	22,407
150-00 Retirement Contrib - LAGERS	12,905	13,740	12,944	10,548	9,918
150-01 Retirement Contrib - ICMA	2,886	2,261	2,294	2,108	1,939
160-00 Unemployment Insurance	---	2,430	---	---	---
170-00 Longevity	926	728	791	931	833
SUBTOTAL	281,397	276,627	289,731	272,516	263,838
CONTRACTUAL SERVICES					
201-00 Utilities	8,679	8,644	8,684	9,100	9,100
202-00 Telephone	1,224	930	1,075	1,200	1,150
203-00 Printing & Advertising	---	---	511	156	---
205-00 Postage	80	27	54	75	80
207-00 Travel & Training	1,187	2,189	3,623	3,000	3,400
210-00 Maintenance/Building	193	463	60	200	200
211-00 Maint/Equip-O/S Vendors	9,789	2,379	6,146	3,400	3,200
211-02 Central Garage - Parts	---	3	---	---	---
212-00 Maintenance-Other	---	8,000	53,587	---	---
213-00 Rents	97	306	1,249	---	500
216-00 Professional Services	1,234	---	---	---	---
299-00 Other Contractual Services	4,252	2,225	2,345	3,000	3,000
SUBTOTAL	26,735	25,166	77,334	20,131	20,630
COMMODITIES					
301-00 Office Supplies	1,765	906	639	950	1,000
302-00 Fuel & Lubricants	19,577	13,901	21,387	14,000	19,000
303-00 Chemicals	38,701	38,144	32,210	30,000	42,000
304-00 Uniforms	---	336	---	---	---
305-00 Tires-Batteries-Accessories	2,227	1,576	1,780	1,300	1,100
306-00 Janitorial Supplies	1,300	1,246	1,316	2,000	1,675
307-00 Parts - Equipment Maintance	20,002	17,380	27,061	15,000	17,500
308-00 Maint/Constr-Streets, Etc.	11,779	10,069	8,228	12,500	12,500
308-01 Maint/Constr-Buildings, Etc.	691	310	1,058	2,100	1,000
309-00 Training Materials	---	---	---	398	200
330-00 Safety Equipment & Supplies	252	600	1,151	300	350
399-00 General Supplies	2,653	1,875	3,230	2,756	2,750
399-01 Golf Course Accessories	1,775	1,741	2,170	2,700	2,000
SUBTOTAL	100,722	88,084	100,230	84,004	101,075

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF COURSE MAINTENANCE CODE: 80-85-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
401-00 Insurance	32,618	30,021	17,110	18,044	19,006
402-00 Membership & Subscriptions	640	1,195	730	1,200	1,400
SUBTOTAL	<u>33,258</u>	<u>31,216</u>	<u>17,840</u>	<u>19,244</u>	<u>20,406</u>
CAPITAL OUTLAY					
504-00 Mechanical & Auto Equipment	29,860	---	29,671	55,952	83,500
599-00 Other Improvements	27,205	---	---	740,000	---
SUBTOTAL	<u>57,065</u>	<u>---</u>	<u>29,671</u>	<u>795,952</u>	<u>83,500</u>
DEBT SERVICE					
601-00 Lease - Principal	18,323	9,545	---	18,293	75,273
602-00 Lease - Interest	1,075	154	---	7,781	29,036
SUBTOTAL	<u>19,398</u>	<u>9,699</u>	<u>---</u>	<u>26,074</u>	<u>104,309</u>
TOTAL GOLF MAINTENANCE	<u>\$ 518,575</u>	<u>\$ 430,792</u>	<u>\$ 514,806</u>	<u>\$ 1,217,921</u>	<u>\$ 593,758</u>

Mozingo Park Maintenance Department

Overview and Description

Mozingo Lake and park area include 3000 acres with very diverse uses. Because of this, the maintenance crew at Mozingo has to be a truly multi-tasking unit.

Summer or peak season is a sometimes frenzied time of the year. The five cabins are cleaned as vacated, including outside maintenance with an average cleaning time of one hour used per cabin. Windows and appliance deep cleaning, as well as washing of bedspreads and pads, are done as needed throughout the season. General upkeep of the cabins is done between guest stays, and problems that arise during stays are tended on an as needed basis, including replacement of bulbs, clogged toilets and any complaint from the guests.

The youth camp has seen a great increase in use and the five cabins and multi-purpose building require cleaning and care as well as general maintenance of the buildings.

Four rest rooms and three bathhouses in the park are cleaned daily and sometime more often during high traffic times. This includes hosing of the areas and cleaning of stools, sinks and showers. Six privies and five "portable potties" are cleaned daily and emptied of waste as needed. The fish cleaning station is cleaned daily.

Shelters are cleaned and swept as used throughout the week, including hosing as needed. Trash is emptied all through the park once and sometimes twice daily. Grills are emptied and cleaned as need. Trash on the beach is picked up daily, requiring a good slot of time. On an average of once a week, the sand is tilled to keep it smooth and clear of problems.

150 acres are currently mowed by the staff in an ongoing cycle during the growing season and includes weedeating and weeding and care of flowerbeds in the park. New and newly transplanted trees are watered weekly in the camping areas. The nature trail and horse trail are both mowed and kept free of brush.

RV and tent camping are kept free of trash and 143 fire rings in those areas are cleaned after rentals. Maintenance of water hydrants and electrical box issues is also done by the staff.

The information booth is open during the summer, 12-15 hours per day, with a spring and fall schedule down to the weekends. Boat passes, camping rentals, and various snacks and supplies as well as ice and firewood are sold there.

Dock repair and maintenance is done by staff and has been frequent, both with the drought and the flooding, causing damage or problems. Buoys are also monitored for proper placement on the lake.

Off season is becoming smaller and smaller as more people are enjoying all the camping areas longer into the cooler months. The cabins are used year round with continued cleaning upon vacancy. This is the time, deep cleaning and major fix up repairs take place, not only at the cabin, but throughout all the park building and structures.

Maintenance of six miles of asphalt and one and a half miles of gravel roads is also done by the staff. Equipment used during the summer months is readied during this slower time with special attention given to maintaining for longer use.

Cutting dead trees is done during this time with the wood sold during the camping season. Brush removal and general tree pruning is also a part of the ongoing effort to make the park attractive and inviting.

Mozingo Park Maintenance Department - continued

Snow removal from the park is done by the Mozingo staff. When needed, the crew helps with snow removal within the city limits.

Carpenter work for the other departments is done as needed during the off-season. In recent years, projects such as building desk units for city hall and the renovation of city hall upstairs.

Carpenter work for the other departments is done as needed during the off season. In recent years, projects such as building desk units for city hall and the renovation of city hall upstairs.

Performance Goals and Objectives

FY 2009 Goals & Status:

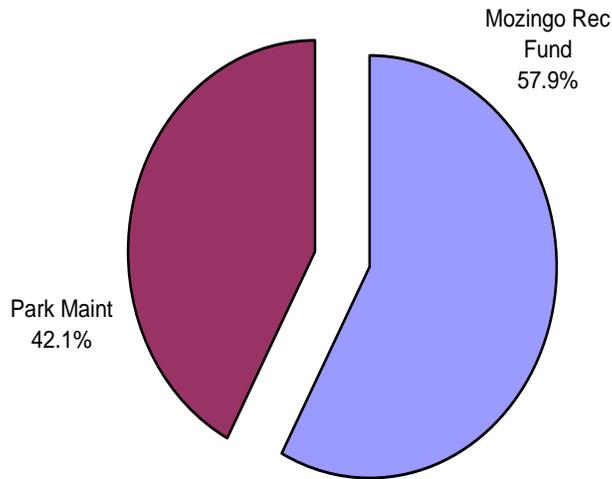
- ▶ Continue to provide top quality cabin, camping, boating and shelter facilities for daily use
Status: On-going
- ▶ Increase use of the cabins, Youth Camp, RV Park, tent camping, and other facilities by adding a third sports show in Kansas City
Status: On-going
- ▶ Decrease fuel consumption by replacing a larger vehicle in the Park with a new John Deere gator/Kawasaki mule type vehicle and by stocking more small common parts and consolidating trips into town
Status: Complete
- ▶ Prevent injuries to patrons and employees by using checklist and safety inspections
Status: On-going
- ▶ Complete a new 16 bed youth cabin
Status: Complete
- ▶ Continue to improve and extend the trails around the Lake
Status: On-going
- ▶ Analyze the possibility of constructing five additional cabins
Status: In-complete
- ▶ Begin development of the ten year plan for the Park
Status: Complete

FY 2010 Goals:

- ▶ Repair 245th Street and park roads with Hot Asphalt
- ▶ Purchase a used one ton truck for plowing the roads at Mozingo Park
- ▶ Purchase a salt spreader to use at Mozingo Park
- ▶ Continue development of the ten year plan for Mozingo Park
- ▶ Continue to provide top quality cabins, camping, boating and shelter facilities for daily use
- ▶ Increase the use of cabins, Youth camp, R V Park, tent camping and other facilities by advertising at sport shows, through camping magazines and on the internet
- ▶ Continue to prevent injuries to our patrons and employees by using checklists and safety inspections
- ▶ Improve and extend the trails around the Lake
- ▶ Improve and extend the Horse Trails
- ▶ Analyze the possibility of constructing five additional rental cabins

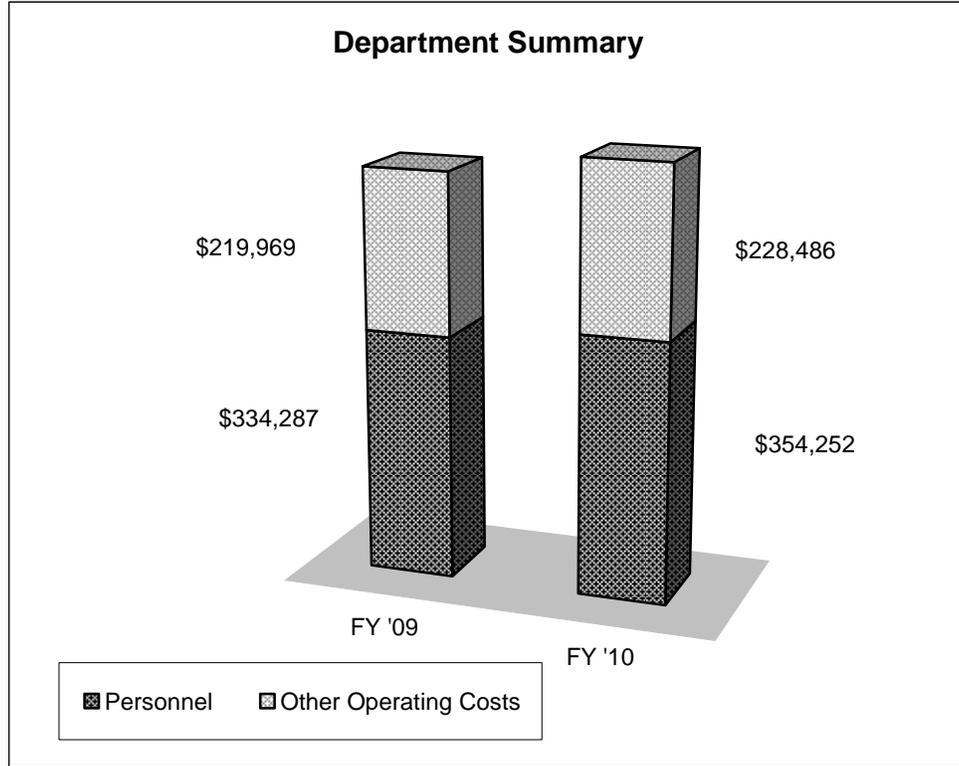
Mozingo Park Maintenance Department - continued

Percent of Mozingo Recreation Fund



Operating Expenditures by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 337,907	\$ 334,287	\$ 354,252
Contractual	129,961	137,328	130,081
Commodities	54,271	57,600	72,600
Other Operating	24,418	25,041	25,805
Totals	\$ 546,557	\$ 554,256	\$ 582,738
Staffing FTE's			5.85
Seasonal part time FTE's			5.00

Mozingo Park Maintenance Department - continued



Mozingo Park Maintenance Department – Capital Outlay

Account Number: 504-00

Name: Auto & Mechanical Equipment

Amount: \$54,000

DESCRIPTION	
Used one ton truck for snow removal	\$15,000
Salt spreader	\$ 5,000
Multi-space pay stations	\$ 34,000

Account Number: 599-00

Name: Other Improvements

Amount: \$250,000

DESCRIPTION
Asphalt 245 th Street to the Park and in the Park

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: PARK MAINTENANCE

CODE: 80-87-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	173,325	238,743	247,239	246,514	260,397
115-00 Overtime	5,601	1,828	1,362	1,800	1,800
120-00 FICA Contribution	13,901	18,269	18,898	19,016	20,246
140-00 Group Insurance-Employee	18,026	32,129	33,215	32,781	35,515
140-01 Group Insurance-Family	15,007	15,041	12,216	11,244	12,181
150-00 Retirement Contrib - LAGERS	11,976	19,098	18,271	16,400	17,139
150-01 Retirement Contrib - ICMA	3,011	3,936	4,141	4,257	4,553
160-00 Unemployment Insurance	---	1,220	255	---	---
170-00 Longevity	1,540	2,174	2,310	2,275	2,421
SUBTOTAL	242,387	332,438	337,907	334,287	354,252
CONTRACTUAL SERVICES					
201-00 Utilities	23,342	25,920	36,774	37,300	32,500
202-00 Telephone	1,915	1,428	1,622	1,700	1,700
203-00 Printing & Advertising	8,802	2,874	3,274	8,000	5,000
205-00 Postage	1,526	330	354	400	400
207-00 Travel & Training	848	1,289	3,026	2,250	1,700
210-00 Maintenance/Building	503	350	307	3,500	3,500
211-00 Maint/Equip-O/S Vendors	372	2,403	4,346	3,000	900
211-02 Central Garage - Parts	---	157	---	900	1,000
211-04 Central Garage - Overhead	242	630	32	1,240	1,300
212-00 Other Maintenance	9,927	11,954	9,665	9,000	9,000
213-00 Rents	88	---	---	50	100
216-00 Professional Services	782	---	---	---	---
217-00 Billing & Administration	27,287	41,266	44,813	46,988	47,981
299-00 Other Contractual Services	17,498	25,165	25,748	23,000	25,000
SUBTOTAL	93,132	113,766	129,961	137,328	130,081
COMMODITIES					
301-00 Office Supplies	4,216	1,657	1,544	1,900	1,800
302-00 Fuel & Lubricants	16,033	11,876	18,516	13,000	15,000
303-00 Chemicals	73	277	149	300	400
304-00 Uniforms	---	96	---	---	---
305-00 Tires-Batteries-Accessories	2,637	1,562	1,911	800	2,100
306-00 Janitorial Supplies	2,448	1,638	2,330	3,500	3,400
307-00 Parts - Equipment Maintance	5,012	3,310	4,440	5,000	6,500
308-00 Maint/Constr-Streets, Etc.	7,496	18,334	11,162	12,000	24,000
308-01 Maint/Constr-Buildings, Etc.	2,557	3,688	1,566	4,000	4,000
312-00 Heating Supplies	2,080	---	---	500	500
330-00 Safety Supplies	250	381	108	400	400
389-00 Concession Supplies	7,854	8,967	8,828	10,000	9,000
399-00 General Supplies	8,494	4,910	3,717	6,200	5,500
SUBTOTAL	59,150	56,696	54,271	57,600	72,600

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: MOZINGO RECREATION
DEPARTMENT: PARK MAINTENANCE

CODE: 80-87-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
OTHER CHARGES					
401-00 Insurance	55,660	40,378	21,299	20,941	25,805
402-00 Membership & Subscriptions	88	---	---	---	---
406-00 Refunds	2,259	2,250	2,730	3,700	---
415-00 Operating Permits/Fees	15	14	389	400	---
SUBTOTAL	<u>58,022</u>	<u>42,642</u>	<u>24,418</u>	<u>25,041</u>	<u>25,805</u>
CAPITAL OUTLAY					
502-00 Buildings	124,367	5,835	15,927	9,274	---
504-00 Mechanical & Auto Equipment	---	2,355	---	22,250	54,000
599-00 Other Improvements	19,535	---	38,965	272,725	250,000
SUBTOTAL	<u>143,902</u>	<u>8,190</u>	<u>54,892</u>	<u>304,249</u>	<u>304,000</u>
TOTAL MOZINGO PARK MAINT	<u>\$ 596,593</u>	<u>\$ 553,732</u>	<u>\$ 601,449</u>	<u>\$ 858,505</u>	<u>\$ 886,738</u>

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

CENTRAL GARAGE						
	2006	2007	2008	2009	2010	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>	
SERVICE CHARGES & FEES						
90R0001011	General Administration	915	1,417	1,276	450	1,000
90R0001211	Public Safety-Administration	226	420	14	200	490
90R0001221	Public Safety - Police	19,270	21,024	18,450	25,000	20,500
90R0001222	Public Safety - Fire	4,744	1,731	7,105	4,000	3,250
90R0001311	Public Works - Administration	291	856	153	100	294
90R0001331	Public Works - Maintenance	52,800	52,444	70,059	60,600	74,500
90R0001400	Code Enforcement	1,066	1,071	285	400	200
90R0001500	Cemetary	635	1,662	208	550	1,150
90R0001600	Airport	---	---	169	500	1,250
90R0002031	Park & Rec - Maintenance	4,341	5,473	1,586	650	1,900
90R0003531	Mozingo Park Maintenance	242	787	32	2,100	2,300
90R0003532	Mozingo Lake Patrol	261	516	1,250	650	775
90R0005011	Transfer Station	141	651	470	600	579
90R0007011	Water/Sewer - Administration	291	855	569	700	850
90R0007020	Water Treatment	1,521	---	---	---	---
90R0007031	Water Maintenance	4,796	3,391	5,398	2,700	5,000
90R0007032	Lake Maintenance	70	119	---	---	---
90R0007120	Sewer Treatment	1,517	---	---	---	---
90R0007131	Sewer Maintenance	5,459	3,731	3,778	6,500	4,900
90R0007531	Golf Course Maintenance	---	3	---	---	---
TOTAL CENTRAL GARAGE REVENUES		<u>\$ 98,586</u>	<u>\$ 96,151</u>	<u>\$ 110,802</u>	<u>\$ 105,700</u>	<u>\$ 118,938</u>

Central Garage Fund

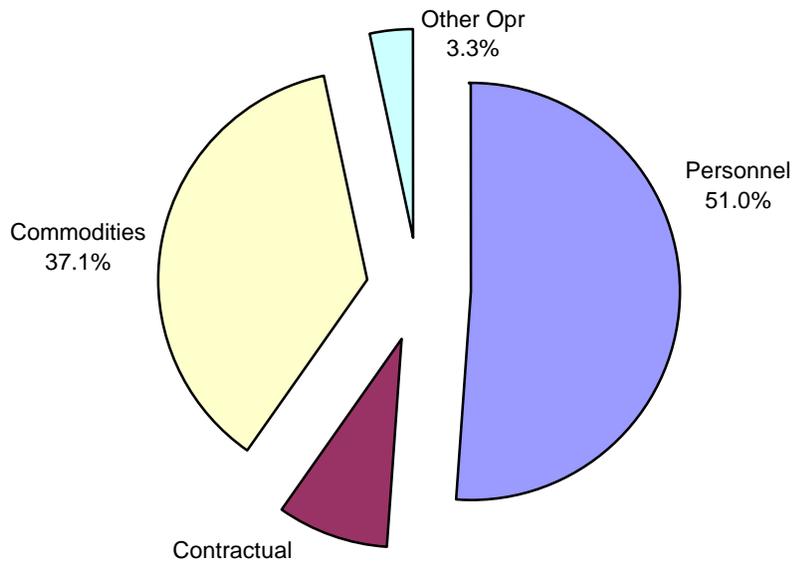
Overview and Description

Central Garage provides service and maintenance on approximately 86 City-owned vehicles and 100 pieces of equipment, and coordinates outside mechanical service needs. Central Garage is reimbursed by the various City departments that use it.

Performance Goals and Objectives

- ▀ Provide preventative maintenance to enhance the useful lives of City vehicles and equipment
- ▀ On-going safety awareness

Central Garage Expenses by Category



Operating Expenses by Category	Actual FY '08	Estimated FY '09	Requested FY '10
Personnel	\$ 57,411	\$ 58,051	\$ 60,640
Contractual	8,438	10,093	10,280
Commodities	39,615	34,348	44,088
Other Operating	3,036	3,208	3,930
Totals	\$ 108,500	\$ 105,700	\$ 118,938

Staffing : Full time

1

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: CENTRAL GARAGE CODE: 90-00-3

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Request
PERSONNEL SERVICES					
110-00 Salaries & Wages	39,010	35,567	37,519	38,815	39,496
115-00 Overtime	---	155	53	50	50
120-00 FICA Contribution	2,802	2,514	2,645	2,837	3,079
140-00 Group Insurance-Employee	5,534	5,469	5,830	5,587	6,316
140-01 Group Insurance-Offset	5,580	6,263	6,672	6,394	7,228
150-00 Retirement Contrib - LAGERS	3,589	3,459	3,306	2,966	2,979
150-01 Retirement Contrib - ICMA	980	716	732	724	790
170-00 Longevity	663	630	654	678	702
SUBTOTAL	58,158	54,773	57,411	58,051	60,640
CONTRACTUAL SERVICES					
201-00 Utilities	4,643	5,630	7,351	8,420	8,400
202-00 Telephone	311	279	676	780	800
205-00 Postage	5	---	---	14	5
210-00 Maintenance/Building	---	50	---	458	500
211-00 Maint/Equip-O/S Vendors	---	218	365	375	375
299-00 Other Contractual Services	498	304	46	46	200
SUBTOTAL	5,457	6,481	8,438	10,093	10,280
COMMODITIES					
301-00 Office Supplies	696	945	928	950	1,400
302-00 Fuel & Lubricants	3,234	4,542	6,306	4,000	5,000
305-00 Tires-Batteries-Accessories	5,904	5,964	8,040	7,200	5,800
306-00 Janitorial Supplies	1,293	1,599	1,239	1,600	1,600
307-00 Parts - Equipment Maintance	18,466	15,071	21,101	17,795	27,088
308-01 Maint/Constr-Buildings, Etc.	215	146	---	151	100
330-00 Safety Equipment & Supplies	116	199	92	152	100
399-00 General Supplies	1,120	1,396	1,909	2,500	3,000
SUBTOTAL	31,044	29,862	39,615	34,348	44,088
OTHER CHARGES					
401-00 Insurance	3,597	3,997	3,036	3,208	3,930
SUBTOTAL	3,597	3,997	3,036	3,208	3,930
TOTAL CENTRAL GARAGE	\$ 98,256	\$ 95,113	\$ 108,500	\$ 105,700	\$ 118,938

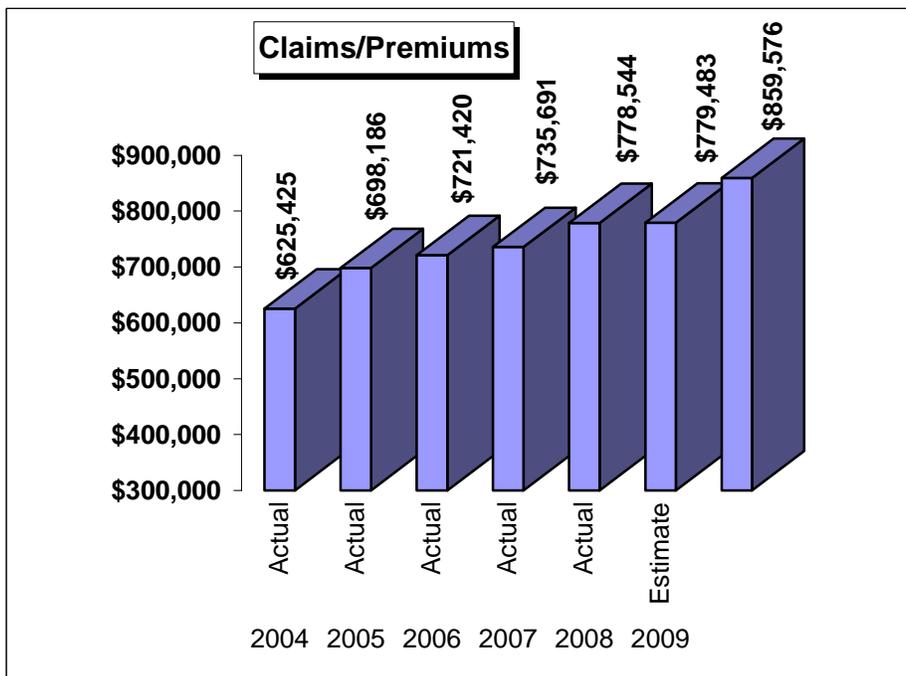
**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

GROUP INSURANCE					
	<u>2006</u> Actual	<u>2007</u> Actual	<u>2008</u> Actual	<u>2009</u> Estimate	<u>2010</u> Approved
INTRAGOVERNMENTAL REVENUE					
91R8009010 Payroll - General	407,392	452,592	493,867	498,980	540,868
91R8009020 Payroll - Parks & Recreation	45,393	42,675	44,900	50,898	53,829
91R8009050 Payroll - Solid Waste	17,411	19,702	21,557	21,556	24,643
91R8009070 Payroll - Water/Sewer	94,866	77,819	71,226	79,059	99,336
91R8009080 Payroll - Mozingo Recreation	106,425	127,369	128,681	113,840	123,790
91R8009090 Payroll - Central Garage	13,377	14,154	15,262	15,020	16,304
SUBTOTAL	<u>684,864</u>	<u>734,311</u>	<u>775,493</u>	<u>779,353</u>	<u>858,770</u>
OTHER REVENUES					
91R8903900 PHA - Insurance Premium	22,287	---	---	---	---
91R8903901 NCED Insurance Premium	3,583	2,330	806	806	806
SUBTOTAL	<u>25,870</u>	<u>2,330</u>	<u>806</u>	<u>806</u>	<u>806</u>
TOTAL GROUP INSURANCE REVENUES	<u>710,734</u>	<u>736,641</u>	<u>776,299</u>	<u>780,159</u>	<u>859,576</u>
UNRESTRICTED CASH BALANCE FORWARD	97,337	98,287	96,042	96,720	96,720
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 808,071</u>	<u>\$ 834,928</u>	<u>\$ 872,341</u>	<u>\$ 876,879</u>	<u>\$ 956,296</u>

Group Insurance Fund

Overview and Description

The group insurance clearing fund is used to account for medical, dental and life insurance premiums. In May 2003 the City changed from a partially funded self insurance vehicle to a fully funded traditional premium in the hopes of stabilizing costs. More options are explored each year as the renewal approaches in order to contain costs as best as possible, while still providing quality, competitive health care benefits to City employees and their families.



**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: **GROUP INSURANCE** **CODE: 91-00-0**

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
144-00 Group Ins Medical/Dental	721,420	735,691	778,544	779,483	859,576
205-00 Postage	1	1	---	---	---
410-00 Contingencies	---	---	---	---	96,720
TOTAL GROUP INSURANCE	\$ 721,421	\$ 735,692	\$ 778,544	\$ 779,483	\$ 956,296

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

C E M E T A R Y P E R P E T U A L					
	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
OTHER REVENUES					
97R8901000 Interest on Investments	\$ 10,825	\$ 13,015	\$ 9,121	\$ 4,348	\$ 4,400
SUBTOTAL	<u>10,825</u>	<u>13,015</u>	<u>9,121</u>	<u>4,348</u>	<u>4,400</u>
TOTAL CEMETARY PERPETUAL REVENUES	<u>10,825</u>	<u>13,015</u>	<u>9,121</u>	<u>4,348</u>	<u>4,400</u>
RESTRICTED CASH BALANCE FORWARD	242,116	255,131	264,252	217,600	217,600
TOTAL ANTICIPATED FUNDS AVAILABLE	<u>\$ 252,941</u>	<u>\$ 268,146</u>	<u>\$ 273,373</u>	<u>\$ 221,948</u>	<u>\$ 222,000</u>

Cemetery Perpetual Fund

Overview and Description

Trust funds are used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds. The City is the trustee for the Cemetery Perpetual Fund.

Approximately 30 years ago a Cemetery Board was established by the City Council to oversee the care of Oak Hill Cemetery. Money from the sale of grave spaces was set aside for the care and upkeep of the cemetery, to be used in the case of an emergency. Donations from families with loved ones buried at Oak Hill were also encouraged. In recent years interest earned on the principal has been the only source of revenue.

**CITY OF MARYVILLE
ANNUAL BUDGET
FY 2010**

FUND: CEMETARY PERPETUAL CODE: 97-00-0

	2006 Actual	2007 Actual	2008 Actual	2009 Estimate	2010 Approved
OTHER CHARGES					
407-00 Transfers Out	6,836	---	---	51,000	9,300
410-00 Contingencies	---	---	---	---	212,700
TOTAL CEMETARY	\$ 6,836	\$ -	\$ -	\$ 51,000	\$ 222,000