FY 2014 BUDGET DOCUMENT
CITY OF MARYVILLE, MISSOURI

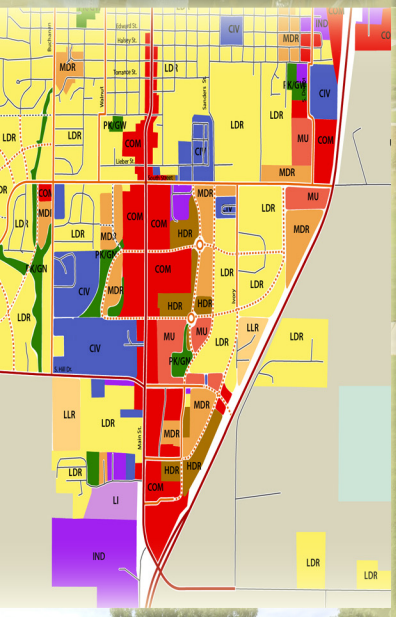


TABLE OF CONTENTS

TABLE OF CONTENTS i

GFOA DISTINGUISHED BUDGET PRESENTATION AWARD iii

BUDGET MESSAGE 1

INTRODUCTION 7

READER'S GUIDE 8
CITY OVERVIEW 9
LIST OF OFFICIALS 15
MISSION STATEMENT & VALUES 16
ORGANIZATIONAL CHART 17

BUDGET SUMMARY 18

BUDGET OVERVIEW 19
REVENUE ASSESSMENT 26
EXPENDITURE ASSESSMENT 38
FUND BALANCES 48
CITYWIDE SUMMARY 50
KEY PERFORMANCE AREAS & GOALS 52
BUDGETING FOR PERFORMANCE 54

FUND SUMMARIES 60

GENERAL FUND 61
WATER/WASTEWATER FUND 64
WASTEWATER CONSTRUCTION FUND 67
MOZINGO RECREATION FUND 69
CAPITAL IMPROVEMENT FUND 72
DEBT RETIREMENT FUND 75
SOLID WASTE FUND 77
TIF FUND 80
CENTRAL GARAGE FUND 82
GROUP INSURANCE FUND 84
CEMETERY PERPETUAL FUND 86
PARK & RECREATION FUND 88

DEPARTMENT SUMMARIES 91

CITY COUNCIL 92
GENERAL ADMINISTRATION 94
FINANCE 98
MUNICIPAL COURT 100
PUBLIC SAFETY 102
PUBLIC WORKS 105
NORTHWEST MISSOURI REGIONAL AIRPORT 110
GIS 112
PARK & RECREATION 114
MOZINGO LAKE PARK MAINTENANCE 116
MOZINGO LAKE GOLF COURSE 118
CENTRAL GARAGE 121

BUDGET DETAIL 122

GENERAL FUND 123

CITY COUNCIL....128
FINANCE....129
GENERAL ADMINISTRATION....130
MUNICIPAL COURT....131
PUBLIC SAFETY ADMINISTRATION....132
PUBLIC SAFETY POLICE PROTECTION....133
PUBLIC SAFETY FIRE PROTECTION....134
PUBLIC SAFETY COMMUNICATIONS....135
PUBLIC WORKS ADMINISTRATION....136
PUBLIC WORKS STREET MAINTENANCE....137
CODE ENFORCEMENT....138
CEMETERY MAINTENANCE....139
AIRPORT MAINTENANCE....140
BUILDING MAINTENANCE....141
GIS....142
PARK & RECREATION FUND....143
ADMINISTRATION....147
DONALDSON WESTSIDE PARK....148
PERSONAL TRAINING....149
MAINTENANCE....150
SUMMER BALL....151
BASKETBALL....152
VOLLEYBALL....153
SOCCER....154
AQUATIC CENTER....155
COMMUNITY CENTER....156
CAPITAL IMPROVEMENTS FUND....157
PROJECTS....158
DEBT RETIREMENT FUND....159
SOLID WASTE FUND....161
TIF FUND....163
WATER/WASTEWATER FUND....165
ADMINISTRATION....167
WATER MAINTENANCE....168
WATER CONSTRUCTION....169
SEWER MAINTENANCE....170
SEWER CONSTRUCTION....171
WASTEWATER CONSTRUCTION FUND....172
MOZINGO RECREATION....174
GOLF CLUB HOUSE....176
LAKE PATROL....177
GOLF COURSE MAINTENANCE....178
PARK MAINTENANCE....179
CENTRAL GARAGE FUND....180
GROUP INSURANCE FUND....182
CEMETERY PERPETUAL FUND....184

CAPITAL IMPROVEMENT PLAN....186

APPENDIX....202

FINANCIAL POLICIES....203
PERSONNEL SUMMARY....209
GLOSSARY OF TERMS....211
BUDGET ORDINANCE....217
BUDGET ADOPTION SUMMARY....218

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Maryville

Missouri

For the Fiscal Year Beginning

October 1, 2012

President

Executive Director

City of Maryville, Missouri
415 North Market Street • P.O. Box 438 • 64468-0438
Tele. (660) 562-8001 • Fax (660) 562-3895

BUDGET MESSAGE

Honorable Mayor and
Members of the City Council
Citizens of Maryville

The creation of the *FY 2014 Budget Document* has been a pleasure and a unique opportunity to plan for the future while reflecting on numerous successes over the past year. The document is a detailed analysis of the revenue and expenditures for all citywide funds. Revenues plus beginning available reserves total $41,073,126, while expenditures plus contingencies (ending available reserves) equal the same amount. Staff has worked diligently to prepare a budget that meets the goals of the City Council and citizens while providing government services in an efficient and effective manner.

The FY 2014 budget marks the City's second year in transitioning to a priority-based budgeting process. While the organization is still several years away from being truly priority-based with performance measurement, the process once again included a unique Strategic Planning Session to identify priorities based on *Key Performance Areas*. These key performance areas were adopted in late 2012 by the City Council and remain as overarching, high level objectives for the organization, reflective of the community's priorities. The key performance areas and targeted investments toward those objectives are detailed later in this section.

In conjunction with priority-based budgeting, the FY 2014 budget process marks the first year under the guidance of the Maryville Comprehensive Plan. The Maryville Comprehensive Plan was adopted in December 2012 and is the culmination of an unprecedented effort in community-wide planning having two (2) fundamental purposes. The first provides an essential legal basis for land use regulation such as zoning. Secondly, the plan presents a unified and compelling vision for the community, derived from the aspirations of Maryville citizens, and establishes the specific actions steps necessary to fulfill that vision. This vision continues into FY 2014 and beyond, as challenges related to growth and economic changes affect the future of the community. The plan is designed as a working document that both defines the vision and provides a working format for city decision making. The plan will assist staff in guiding all aspects of development and identifies long-term needs, thereby making it a crucial piece of priority-based budgeting efforts.

Highlights of the Past Year

Several significant accomplishments were achieved during the past year. Following is a list of noteworthy accomplishments for the last year:

- ✓ Adoption of Maryville Comprehensive Plan
- ✓ Selected vendor and began software upgrade for all financial systems
- ✓ Completed installation of new fuel tanks at Northwest Missouri Regional Airport to add Jet A fuel capabilities
- ✓ Secured partnership with Northwest Missouri State University to design and engineer the 4th Street Improvement Project
- ✓ Awarded over $900,000 from outside agencies for the 4th Street Improvement Project
- ✓ Completed the 2013 Asphalt Overlay Project which focused on the repair of Walnut Street from Lincoln to 4th Street
- ✓ Hired WSK&F Architects to complete a Public Safety Facility Needs and Site Assessment
- ✓ Presented as the only municipality at the 2013 International Town and Gown Association (ITGA) Annual Conference to highlight City/University partnerships
- ✓ Received first-ever Government Finance Officers Association (GFOA) Distinguished Budget Award
- ✓ Implemented the Campus Town Redevelopment Incentive Program (CTRIP)
- ✓ Removed thirteen (13) residential structures and four (4) mobile trailers deemed as unsafe and dangerous per municipal code
- ✓ Negotiated a 0% increase in health and dental insurance premiums for employees
- ✓ Completed a ten (10) month public input process regarding several alcohol related municipal policies
- ✓ Implemented the Mary Mart Community Improvement District (CID) to assist in filling vacant commercial store fronts at the Mary Mart Shopping Center
- ✓ Began update and transition to the 2012 International Building Codes (IBC)
- ✓ Started construction on the Water Main Replacement Project, Phase I to replace a 12" water main along Highway 136 from the Maryville Water Treatment Plant
- ✓ Hired contractor to begin reconstruction of the Water/Sewer Maintenance Facility
- ✓ Completed emergency repairs/maintenance on the Edwards Street Water Tower and Water Treatment Plant
- ✓ Refinanced membranes at Water Treatment Plant resulting in financial savings
- ✓ Completed Phase M, Hospital to Middle School Trail
- ✓ Construction of Depot Street Improvement Project (1st Street to Halsey) is substantially complete
- ✓ Designed and began the Munn Avenue Improvement Project (South Ave. to Hwy V) to reconstruct the entire roadway
- ✓ Purchased Public Safety Brush Truck Unit to be co-owned with Polk Township
- ✓ Completed specifications and bidding of Public Safety Pumper Truck
- ✓ Completed design and began easement acquisition of Phase C, 7th to 9th Street Trail and Phase I, Munn Avenue Trail projects
- ✓ Improved upstream stormwater storage along Peach Creek through drainage improvements at 5th & Walnut Streets

- ✓ Awarded $154,029 from Energize Missouri Water Loan Program for efficiency upgrades on the water intake system at Mozingo Lake
- ✓ Awarded $172,500 for lift station generators through the Legislative Pre-Disaster Mitigation (LPDM) Program
- ✓ Completed design, permitting, land acquisition, bidding, and award for the construction of the Maryville Wastewater Treatment Plant
- ✓ Selected underwriter and began bond issuance process for the Maryville Wastewater Treatment Plant project
- ✓ Partnered with Northwest Missouri State University to rebrand and market Mozingo Lake Recreation Park which led to a new logo, name, website, mobile site, event booth, signage, billboard advertising, and grand re-opening event
- ✓ Completed significant remodel to Mozingo Lake Golf Course clubhouse
- ✓ Completed bathhouse construction for RV camping at Mozingo Lake Recreation Park
- ✓ Upgraded numerous RV sites at Mozingo from 30 to 50 amp service
- ✓ Awarded $100,000 for the Mozingo Lake Trail Extension Project
- ✓ Negotiated Memorandum of Understanding (MOU) with Maryville R-II School District to allow the Northwest Technical School to construct two (2) cabins at Mozingo Lake Recreation Park
- ✓ Structured new lease for upgraded Golf Carts at Mozingo Lake Golf Course

FY 2014 Budget Highlights

The FY 2014 budget funds all the essential City services that Maryville residents have come to expect; everything from law enforcement services to street maintenance. Over the years, the City of Maryville has remained fiscally sound while aggressively pursuing measures to improve the quality of life in our neighborhoods and upgrade infrastructure. In a time where many municipalities around the country are reducing or maintaining service levels, the City has strategically positioned itself to once again include historic levels of capital improvement spending. Notable capital projects scheduled for construction include:

- ✓ Maryville Wastewater Treatment Plant ($12,550,009) – Construction of a new wastewater treatment plant to meet regulatory discharge requirements by July 1, 2015 deadline. The contractor is currently performing site preparation on the project; however will transition to facility construction in early 2014.

- ✓ Water Main Replacement Project, Phase I ($933,333) Replacement of 16" water main from Maryville Treatment Plant west along Highway 136 to Depot Street. Age and deterioration along this section have caused several large leaks in this main line over the past few years.

- ✓ Airport Pavement Rehabilitation Project ($350,000) – Reconstruction of concrete taxiway panels and electrical upgrades at Northwest Missouri Regional Airport with Missouri State Block Grant Funds through the Aviation Section at the Missouri Department of Transportation (MoDOT).

- ✓ 4th Street Improvement Project, Phase I ($1,408,247) – Enhances the north side of the 4th Street corridor between downtown and Northwest Missouri State University with physical and aesthetic improvements. These improvements include, but are not limited to new ADA compliant sidewalks, trails, decorative street lights, landscaping, safety enhancements, and asphalt mill and overlay.

- ✓ Sanitary Sewer Inflow & Infiltration Project - Continues a multi-year effort to reduce storm water inflow and infiltration (I&I) into the sanitary sewer collection system. For FY 2014, staff aims to perform citywide smoke testing to identify the worst I&I issues within the community for repair. It is anticipated that a significant amount of funds will remain after smoke testing to proceed with a crucial repair to the system.

- ✓ Phase I, Munn Avenue Trail ($185,695) - The project will construct a six (6) foot wide concrete trail along Munn Avenue from South Avenue north to Victory Lane. The pedestrian enhancement will tie directly into a trail segment planned for the Munn Avenue Improvement Project located south of this project. Phase I will be eighty percent (80%) funded through Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) funds. Construction on the project is anticipated to begin in the spring of 2014.

- ✓ Phase C, 7th & 9th Street Trail ($426,022) - The project will construct an eight (8) foot wide concrete trail along East 7th Street between North Main and North Davis and along West 9th Street between Northwest Missouri State University and North Main Street. This trail segment will be eighty percent (80%) funded through Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) funds. Construction on the project is anticipated to begin in the spring of 2014.

Along with a continued focus on capital improvements, the FY 2014 budget continues long-term planning efforts outlined in the Maryville Comprehensive Plan. Funds for a significant traffic study on the South Main Corridor have been included to analyze traffic conditions on South Main Street as well as adjacent travel patterns. The study will likely identify necessary capital projects, modifications, and alternate collector roadways that may have an impact on future budgets. Also included in the budget are funds to create a Park Master Plan for Mozingo Lake Recreation Park. Recent efforts to rebrand and unify the park as a single destination have outlined the need for a long-term plan to guide the direction and amenities.

The City of Maryville will continue to benefit from full staffing levels in the FY 2014 budget along with the addition of one (1) full-time City Inspector position. The position will be a part of a structural reorganization of the Code Enforcement Division of Public Works into a stand-alone Community Development Department. The transition will allow for additional programs and improve customer service regarding housing and neighborhood quality in Maryville. The reorganization is further detailed later in this document. Staffing levels at Mozingo Lake Recreation Park will also be altered upon the retirement of several employees. It is anticipated that the vacated full-time maintenance

positions will be replaced with part-time employees resulting in substantial personnel savings for the department.

The FY 2014 budget shows several funds balanced by contingencies that have accumulated from sound financial decisions. For example, the budget for the General Fund shows planned expenditures over revenues by approximately $1.25 million. While this might sound alarming, these reserves will be utilized for timely infrastructure projects including the 4th Street Improvement Project, Phase I and increased asphalt mill and overlay. These capital expenditures combined with conservative estimating for health insurance rates are the major contributing factors for fund balance decreases in 2014.

The fiscal outlook for FY 2014 and beyond includes several key short and long-term challenges that face the organization and the quality of life in Maryville. These include:

Solid Waste Fund

While technically an Enterprise Fund, the Solid Waste Fund has relied on fund balances to cover its annual expenses. With the anticipated decrease of revenue due to reduction of tonnage as a result of a competing transfer station, this deficit spending will accelerate. While no significant changes are planned for services this year, the FY 2015 budget will need to address the issue, either through exploration of municipalized trash service or other revenue producing solutions.

Industrial Economic Development

Early in FY 2014, the community will experience a pivotal moment in the history of the Maryville economy. In November 2012 it was announced that Energizer Holdings, Inc., a long-standing local industry, will be closing the plant in November 2013 laying off over 300 employees from the region. The closure will provide challenges for employment, career training, property and sales tax revenue, and other financial impacts throughout the community. It will be critical for the City of Maryville to work with Energizer Holdings, Inc., Nodaway County Economic Development (NCED), and other community leaders to facilitate the next opportunity for the building and employment base.

Employee Pay and Benefit Costs

The City of Maryville provides a comparably rich benefits package for its employees that likely is unsustainable long-term. The City covers 100% of health insurance for employees and 70% of the cost for an employee's dependents. Currently, employees benefit from a $500 deductible and low out-of-pocket expenses. The City has worked through Arnold Insurance Services to obtain a history of 0%-9% rate increases over the last several years; however it is unlikely this trend will continue with the implementation of the Affordable Care Act and an increasing loss ratio. The FY 2014 budget contains a conservative 20% rate increase estimate. The FY 2014 does not include a Cost-of-Living Adjustment (COLA); however does reflect merit raises. Staff has also determined that a pay scale analysis is necessary to ensure wages are competitive and comparable with position titles.

Once again, the City Council and staff can take pride and satisfaction in the adoption of a responsible budget for FY 2014, which will enable the continuation of a full scope of high quality municipal services. In addition, over $18 million in capital improvements will be constructed to build or improve public infrastructure and facilities within the community to further enhance the quality of life for all residents and businesses. This budget will enable Maryville to continue as a welcoming and thriving community that honors tradition, unites during challenging times, and evolves for the future. With leadership provided by the City Council, and work performed by the city staff, this budget will move us closer to making elements in the Maryville Comprehensive Plan a reality.

Lastly, I want to commend the dedicated management team led by Finance Director, Denise Town, who were instrumental during budget preparation. We hope that the information in this budget document has helped to increase transparency and expand your knowledge and understanding of the FY 2014 Maryville City Budget.

Sincerely,

Greg McDanel
City Manager

Introduction

READER'S GUIDE

The FY 2014 Budget Document represents the fiscal year observed by the City of Maryville beginning October 1, 2013 through September 30, 2014 (FY 2014). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of Maryville. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels in an attempt to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Expenditures shown in this section are operational only. Capital outlay expenditures are shown in the *Capital Improvement Plan* section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions and estimated costs.

Appendix –Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.

CITY OVERVIEW

Introduction

The City of Maryville is located in the picturesque northwest corner of Missouri, ideally located near the One Hundred and Two River and approximately two hours from the metropolitan areas of Kansas City, Missouri, Des Moines, Iowa, and Omaha, Nebraska. Incorporated as a town, on July 19, 1869, then later as a city in 1880, Maryville occupies approximately 5.80 square miles and is home to 11,972 full-time residents according to the 2010 census.

Railroads, a once influential source of transportation for the City, no longer provide service to Maryville. However, Amtrak rail connections to major east-west routes are available from Creston, IA (70 miles north), three (3) Kansas City-area stations, and Omaha. Maryville also has scheduled ground transportation service via Jefferson Bus Lines to nearby connecting stops in Kansas City, Springfield, and Omaha. Major transportation routes to and from Maryville include two U.S. Highways; U.S. Route 71 and U.S. Route 136. The two highways intersect on the east side of town and a branch of US 71, U.S. Route 71 Business, serves as the main street of the city and the main north/south corridor. Route 46, Route 148, and Route V also provide access into the community.

Local air service is available through two Maryville airports, Northwest Missouri Regional Airport and the privately operated Rankin Field. The municipally owned facility has a newly reconstructed 4,400 foot hard-surface runway and adjacent taxiway, newly installed fueling capacities for general aviation aircraft and jet fuel, making it adequate for most corporate jet aircraft. Rankin Field has a 3,000-foot hard-surface runway and taxiway. Both are lighted and offer maintenance and hangar facilities.

Residents and visitors to Maryville enjoy many different options for recreational opportunities. The Parks & Recreation department operates multiple city park facilities, the Maryville Aquatic Center and the Maryville Community Center, which was constructed in 2003. The community center offers aerobics classes, weight room, cardio room, full size basketball and volleyball courts, and elevated indoor walking track. Maryville is also home to Mozingo Lake Recreation Park, a 3,000 acre park with a 1,000 lake that provides opportunities for camping, RV camping, equestrian trails, hiking trails, hunting, cabin rentals, youth camp facility rentals, playgrounds, shelter facilities, world class fishing, boating, and swimming. Mozingo Lake Recreation Park is also home to the Mozingo Lake Golf Course, a highly regarded 18-hole public golf course nestled along the beautiful lake shore.

Since 1905, Maryville has been home to Northwest Missouri State University (NWMSU), a state-assisted, four-year regional university, with a recognized tradition of quality education and athletic programs. Quality education is also provided throughout the Maryville R-II School system, which includes an elementary, middle, high and technical school. With a combined enrollment of 1,874 students, all R-II facilities have an accredited rating, the highest obtainable rating under the Missouri School Improvement Program. Parents also have the opportunity to send their children to either Horace Mann Laboratory School (K-6) or St. Gregory's Barbarigo Catholic School (K-8).

Maryville provides a unique blend of small town living with the progressive amenities of a much larger community, offering a diverse employment base of jobs in agriculture, education, and industry. The Maryville community benefits from a mix of employers including manufacturers, a state university, hospital, and state correctional center. The diversity of these employers contributes to a stable local economy.

History

The City of Maryville, Missouri was established on February 14, 1845 as the county seat of the newly organized Nodaway County. Maryville was named honoring Mrs. Mary Graham, wife of postmaster and county clerk, Mr. Amos Graham. Nodaway County derived its name from the Nodaway River. The origin of the name, Nodaway, is attributed to the Pottawatomie word for "placid"; Dakota Sioux, "crossed without canoe", and "snake", from several indigenous languages. As a northern border county of Missouri, it is the largest of six (6) counties, and fourth largest in the state, formed from land purchased from the Sac, Fox, and Iowa Indians in the Platte Purchase of 1836.

While Nodaway County was predominately a grain and livestock farming county, famed for its hogs, Maryville developed as a marketing town and shipping point. By 1859, Maryville had flourished with many stores, a hotel, post office, and one church. The existing Nodaway County Courthouse, which is still in use, was also built in 1859. Transportation played a big role in the early growth of Maryville and construction of the railroads brought a stream of activity to the area. The Kansas City, St. Joseph, and Council Bluffs (Burlington) railroads reached here in 1869 and by 1879, the Wabash, St. Louis, and Pacific railroads all serviced Maryville.

Over the years, Maryville has developed a diverse employment base of jobs and continues to be a major employment, entertainment, educational, and shopping destination for the region. This diversification of the local economy has allowed Maryville to steadily grow over the years, with periods of significant growth in the 1960's and 2000's. Over the past 50 years, Maryville's population has increased by over 50%.

Climate

The City's climate varies throughout the four seasons. Maryville sits at an elevation of 1,145 feet above sea level and is accustomed to experiencing hot summers, cold winters, and active spring severe weather.

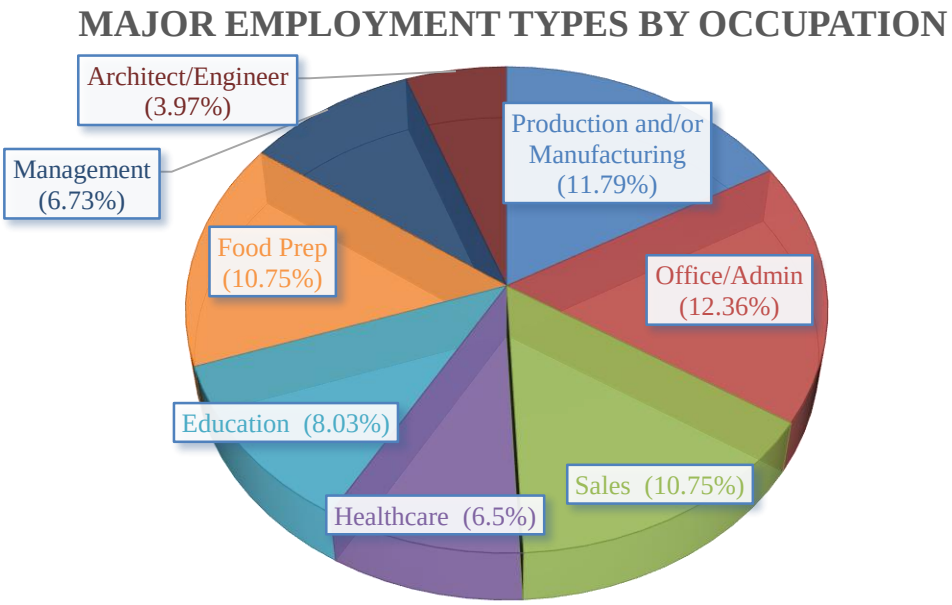
Average High/Low Temperature in July	88°/63°
Average High/Low Temperature in January	33°/12°
Average Annual Rainfall	41.98"
Average Annual Snowfall	20"
Average Annual Sunny Days	219

Population & Demographics

According to the 2010 census, Maryville has a population of 11,972. Of that population, approximately 52.1% are female and 47.9% are male. The racial makeup of the population is 92.3% Caucasian, 3.1% African American, 2.7% Asian, and 0.2% American Indian. Hispanic or Latino of any race is 1.6% of the population and the remainder of the population of Maryville is made up of another race or a combination of two or more races.

Maryville has 4,217 households, of which 19.5% have children under the age of 18, 33.7% are married couples living together, 7.6% have a female householder with no husband present, 2.9% have a male householder with no wife present, 11.8% have someone 65 years of age or older living alone, and 35.5% of all households in Maryville are made up of individuals. In part, due to the presence of a state university, 55.8% of households in Maryville were non-families and the median age is 22.7 years old. The average household size is 2.16 and the average family size is 2.82.

The median income for a household in Maryville is $36,527 and the median home value is $109,700. Of Maryville's 4,217 households, 52.3% are owner occupied and, reflecting the nature of a college community, 47.7% of the total households are renter occupied units and a 7% vacancy rate exists citywide for all housing types.



Local Economy

Maryville has a city limit population of 11,972, but enjoys a primary trade area within a 30-mile radius of 48,825 people. When looking at the Regional Trade Area (40 minute drive radius), the population increases to 90,111 people. The community's local economy benefits from a diverse employment base and being the home to major employers such as Kawasaki Motors Manufacturing, Federal-Mogul Chassis Products, Northwest Missouri State University, St. Francis Hospital & Health Services, Wal-Mart Supercenter, and Hy-Vee Food Store. Maryville also has access to a regional work force of 66,642 people and an unemployment rate of 5.9% within the city limits. Located at the crossroads of two major U.S. highways, Maryville has excellent access to larger city amenities provided in St. Joseph, MO (43 miles), Kansas City, MO (95 miles), and Omaha, NE (112 miles).

Maryville is also home to Northwest Missouri State University's Center for Innovation and Entrepreneurship (CIE), which opened in 2009. The CIE is a state-of-the art facility that provides collaborative research and grant opportunities for industrial tenants and university faculty and students in an environment that nurtures young companies and advances regional economic growth. Services provided at CIE include research laboratories related to Northwest's undergraduate degree program in nanoscale science as well as a business incubator with emphasis on science and technology based start-up companies. The business incubator currently hosts six tenants, including a tenant that has built a production facility in the Maryville Industrial Park.

Maryville has strong retail market potential, but its proximity to the larger markets of St. Joseph, Kansas City, and even Omaha, data suggests that the town will support more unique niche markets. Recent partnerships between the City of Maryville and Northwest Missouri State University are creating opportunities for new development in the downtown area and along the main corridor leading from downtown to the University, along 4th Street.

Government

The City of Maryville is the county seat of Nodaway County, and is incorporated as a third-class city under Missouri statutes. The City is empowered to levy a property tax on the real and personal property located within its boundaries, and by state statute to extend its corporate limits by annexation. On November 14, 1960 Maryville voted to establish a City Council/City Manager form of government by which it currently operates. In accordance with these statutes, the registered voters within the City elect five (5) council members on an at-large nonpartisan basis serving three (3) year staggered terms. All policymaking and legislative authority is vested in the City Council, whose responsibilities include, but are not limited to, passing ordinances, adopting the annual budget, and appointing committees. The City Council appoints a City Manager to serve as the chief administrative officer, who is responsible for carrying out the policies and ordinances of the City Council, and overseeing the day-to-day operations of the City.

City Facilities

City Hall
415 N. Market
(660) 562-8001

Maryville Community Center
1407 N. Country Club Rd
(660)562-2923

Street Department
113 N. Newton
(660) 562-8011

Water Treatment Plant
3613 State Highway 136
(660) 562-3713

Northwest Missouri Regional Airport
25775 Hawk Road
(660) 582-2233

Transfer Station
1860 N. Main
(660) 562-8018

Public Safety Facility
222 E. 3rd Street
(660) 562-3209

Mozingo Lake Recreation Park
32348 245th Street
(660) 562-2323

Mozingo Golf Course
25055 Liberty Road
(660) 562-3864

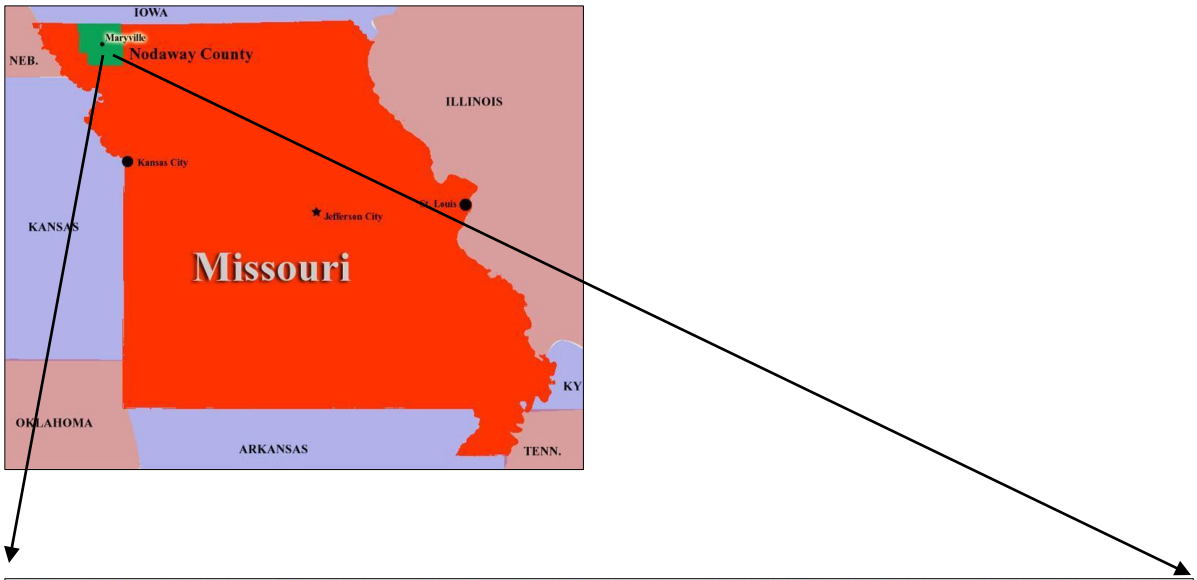
Maryville Aquatic Center
504 N. Laura Street
(660) 562-2663

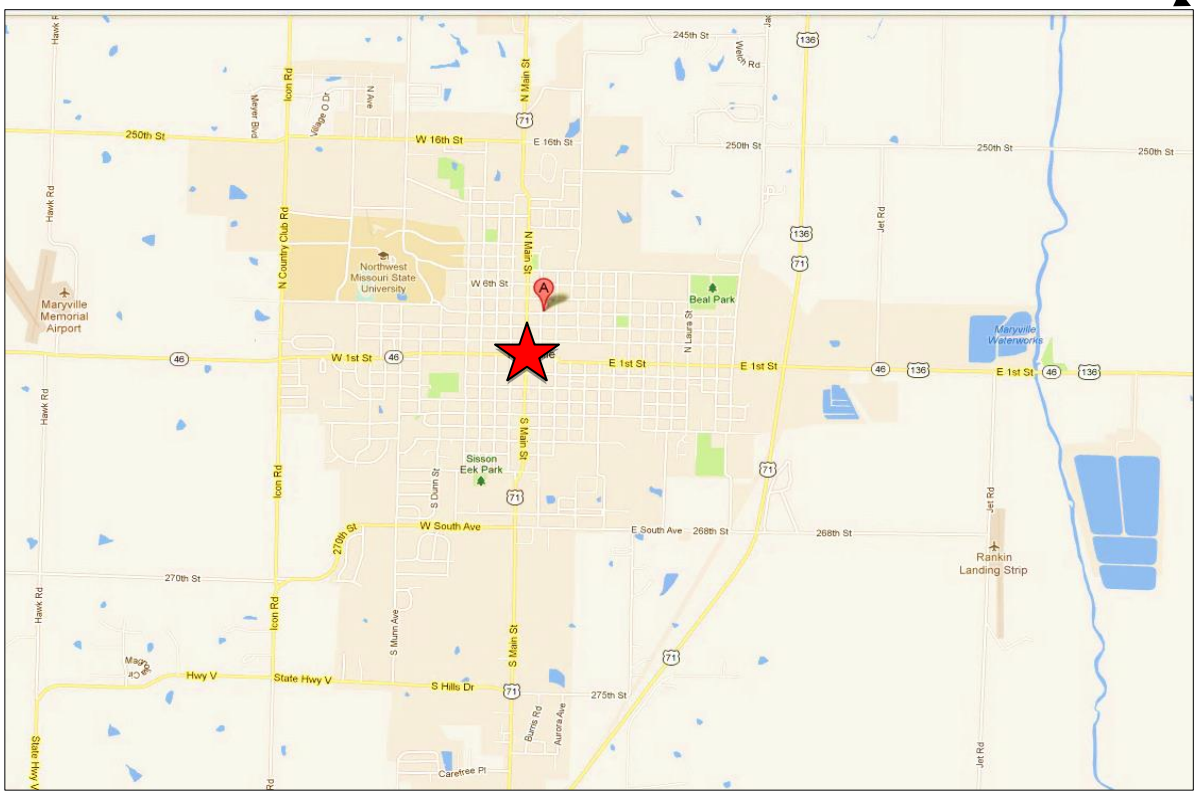
Mozingo Golf Maintenance
25053 Liberty Road
(660) 562-2638

Oak Hill Cemetery
1649 N. Main
(660) 562-8019

Water/Sewer Maintenance
1860 N. Main
(660) 562-8019

Location Map





LIST OF OFFICIALS

CITY COUNCIL

James R. Fall...……..Mayor
Renee Riedel…….…….Mayor Pro Tem
Glenn Jonagan……...Councilmember
Ron Moss……...……Councilmember
Jeff Funston..……..Councilmember

ADMINISTRATION

Greg McDanel…….…….City Manager
Ryan Heiland……Assistant City Manager
Denise Town……...Finance Director
Sheila Smail……...City Clerk
Doug Thomson…….City Attorney
Keith Wood……Public Safety Director
C.E. Goodall……...Public Works Director
Amy Strough……..…Human Resources Manager
Kevin Rankin……..…….Airport Manager
Grant Evans……..Mozingo Lake Park Director
Ron Darnell……..Mozingo Golf Course Manager
Erick Auxier……...Mozingo Golf Services Manager
Rod Auxier……....Parks & Recreation Director

MISSION STATEMENT & VALUES

MISSION STATEMENT:

The City of Maryville City Council and staff, in cooperation with members of the community are dedicated to enhancing the quality of life, while inspiring economic growth and vitality within the community.

VISION STATEMENT:

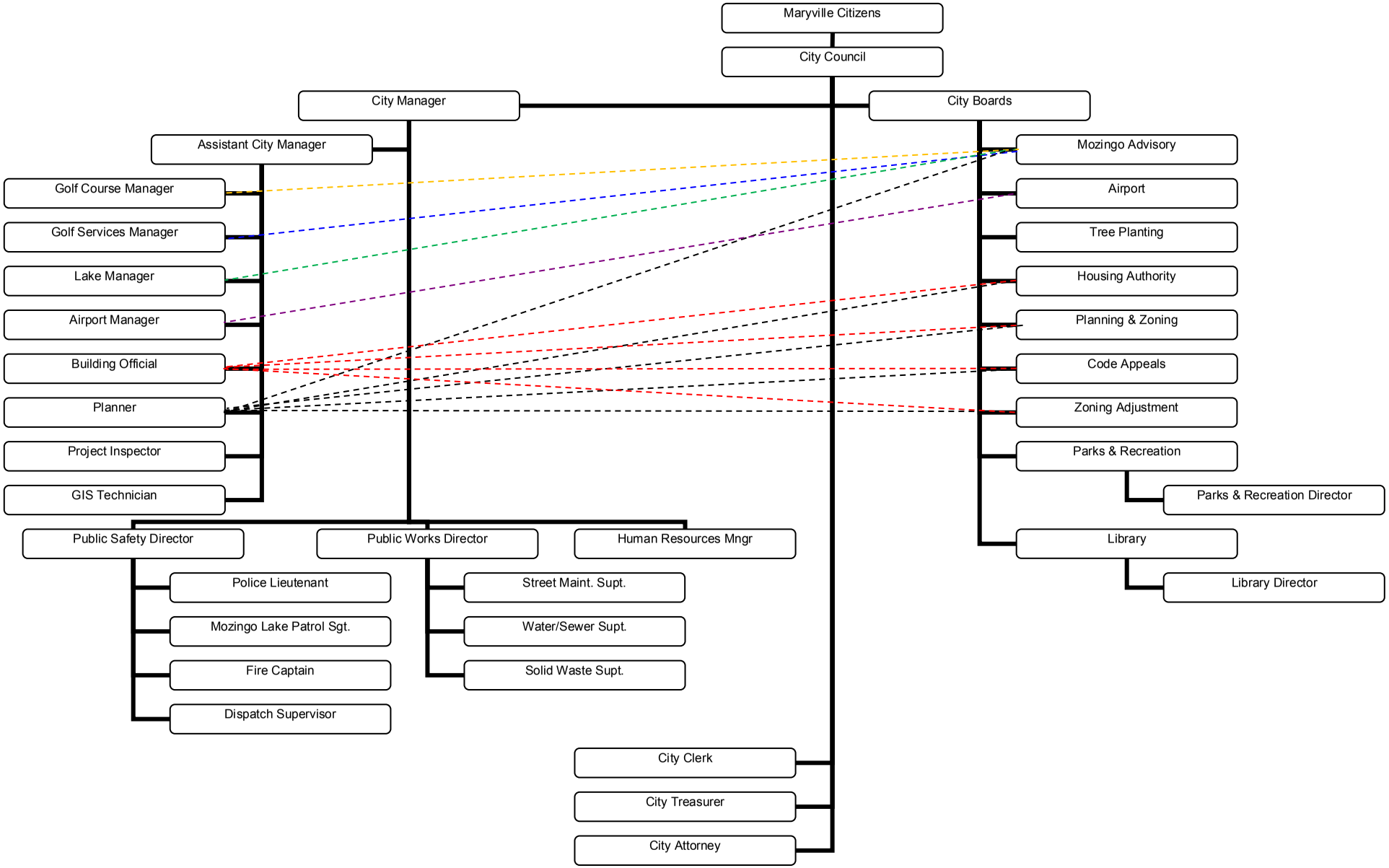
Maryville will be renowned as a dynamic community with excellent and responsive public services, where neighborhoods are safe and the economy is vibrant.

VALUE STATEMENTS:

- PEOPLE: People are priority as we value, respect, trust, recognize and effectively communicate in our interactions.
- INTEGRITY: We strive to excel in our performance by exemplifying professionalism and excellence in our service to others.
- COMMITMENT: We are committed to our community through perseverance, dedication and follow through.
- TEAMWORK: Through collaboration with others, we optimize planning, decisions, and outcomes.

Organizational Chart
Maryville, MO

**Includes FY 2014 transition of Code Enforcement & GIS to Community Development*



Budget Summary

BUDGET OVERVIEW

Budget Importance

Adoption of the annual budget is the single most important process of a City's Governing Body and Administration. The budget is the principal policy management tool for the Governing Body and an operations plan for administration. It represents the culmination of projecting available resources for the upcoming year to create the financial plan for spending those resources. The budget often presents actual figures for prior years, projected figures for the current year, and budgeted figures for the upcoming fiscal year. The budget also has an important role as a device for communicating to residents planned activities. It describes to the residents of Maryville how public funds will be spent to achieve the objectives and reach the goals of the Governing Body.

Budget Process

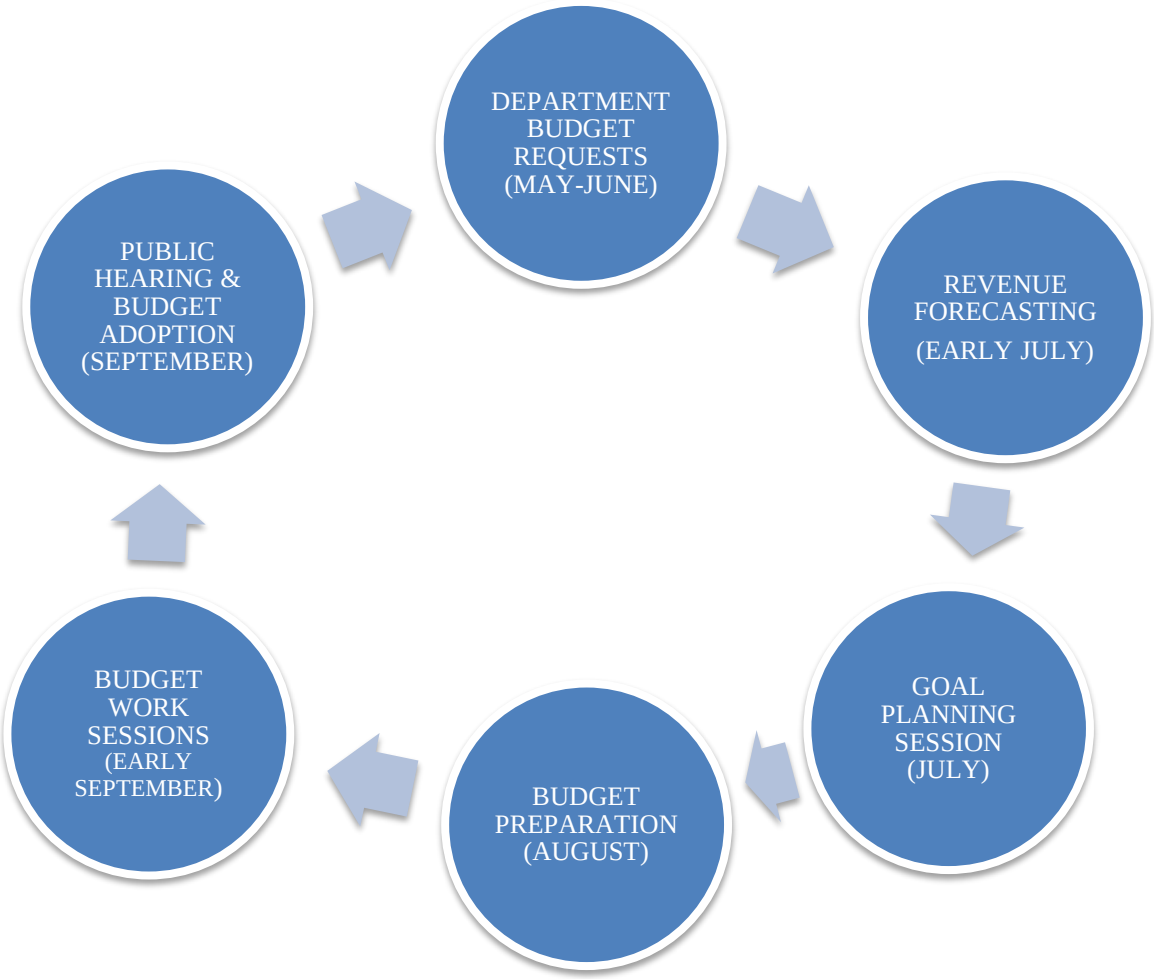
Although the budget thought process is ongoing, the official process begins in April and ends in September. The formal budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided, given the anticipated level of available resources.

In April the Finance Director prepares budget forms to assist department heads and supervisors in formulating their budget requests. These forms are distributed in May, with department heads and supervisors asked to prepare their line-item estimates for the current year and budget requests for the upcoming year, as well as update their goals and objectives. Departments are encouraged to assess their needs, research costs, and look at innovative changes which can be implemented within their operations to meet departmental needs and City Council goals. These forms are to be returned to the Finance Director in June for compilation, review and analysis. Revenue estimates, fund balance projections and summary reports are prepared by the Finance Director and provided to the City Manager along with the department budget forms. The City Manager reviews all documents and meets with personnel to discuss their requests. Revisions are then given to the Finance Director to make and budget workbooks are created to distribute to the city council. Two or three workshops are then held with the City Council to review and discuss the proposed budgets. Council recommendations are incorporated into the budget for adoption prior to September 30th of each year.

Legal budgetary control is at the fund level. Budgeted amounts are as originally adopted or as amended by the city council if total fund expenditures are expected to exceed the original budget.

The adopted and any revised budget must conform to the statutory definition of a balanced budget, where the available fund reserves plus estimated revenues equal or are greater than estimated appropriations. In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. The FY 2014 budget is prepared as balanced according to requirements.

Budget Flowchart



Budget Calendar for FY 2014

Date	*Activity*
October 1st	First day of fiscal year
June 10th	Official budget forms and instructions to department heads for estimates and requests
May 1st – June 24th	Department head meetings with City Manager and Finance Director on requests
June 24th	Completed budget forms due to Finance Director for review
June 24th	Strategic planning session with City Council
June 24th – July 22nd	Compile and review baseline data provided by Department Heads
July 10th	Departmental capital outlay requests due to Finance Director for review
August 28th	Mozingo Lake Recreation Fund Workshop with Mozingo Advisory Board
September 5th	Council Workshop to review General Fund, Mozingo Lake Recreation Fund, Water/Wastewater, Capital Improvement, & Solid Waste Funds
September 30th	Public hearing and adoption of budget
September 30th	Last day of fiscal year

Budgetary Control

Once the annual budget is approved, it becomes the responsibility of the City Manager and the Finance Director to monitor and report on the financial activity of the organization and condition of the annual budget. The City incorporates the use of financial software, policies, and procedures to provide an adequate level of control over expenditures. Ultimate budgetary responsibility is maintained at the department level. As allowed by the City Manager, requests for supplemental appropriations or changes to budgeted expenditures will be considered and are also subject to the approval of City Council.

Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental and agency funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

All proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of related cash flows.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for certain items that are adjusted on the City's accounting system at fiscal yearend. During the year, the City's accounting system is maintained on the same basis as the adopted budget. This enables budget units to monitor their budgets on a monthly basis through reports generated by the accounting system. The differences between the budgetary basis and GAAP are as follows:

- ✓ Certain expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.

- ✓ Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a budget basis.

- ✓ Interest expenditures in the Proprietary Funds are capitalized during the period of construction on a GAAP basis, but are reported as an expenditure on a budget basis.

- ✓ Capital outlay with the Proprietary Funds are capitalized as assets on a GAAP basis, however, they are treated as expenditures on a budget basis.

- ✓ Depreciation expense is only recorded on a GAAP basis and not recognized for budget purposes.

- ✓ Bond and lease purchase proceeds in the Proprietary Funds are recognized as a liability on a GAAP basis, but are treated as revenue for budget purposes.

Fund Structure

The accounts of the City of Maryville are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The City uses the following fund types and account groups.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the City's governmental fund types:

- ✓ The *General Fund* is the primary operating fund of the City and accounts for all financial resources of the general government, except those required to be accounted for in another fund.

- ✓ *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's special revenue funds are the Park & Recreation Fund, the CIP Fund, and the TIF Fund.

- ✓ *Debt Service Funds* are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs. The City's debt service fund is the Debt Retirement Fund.

Proprietary Funds are used to account for operations that are similar to those found in the private sector. The following proprietary funds are used by the City:

- ✓ *Enterprise Funds* account for operations that provide a service to citizens, where the intent of the governing body is that the costs of providing goods or services on a continuing basis be financed or recovered primarily through user

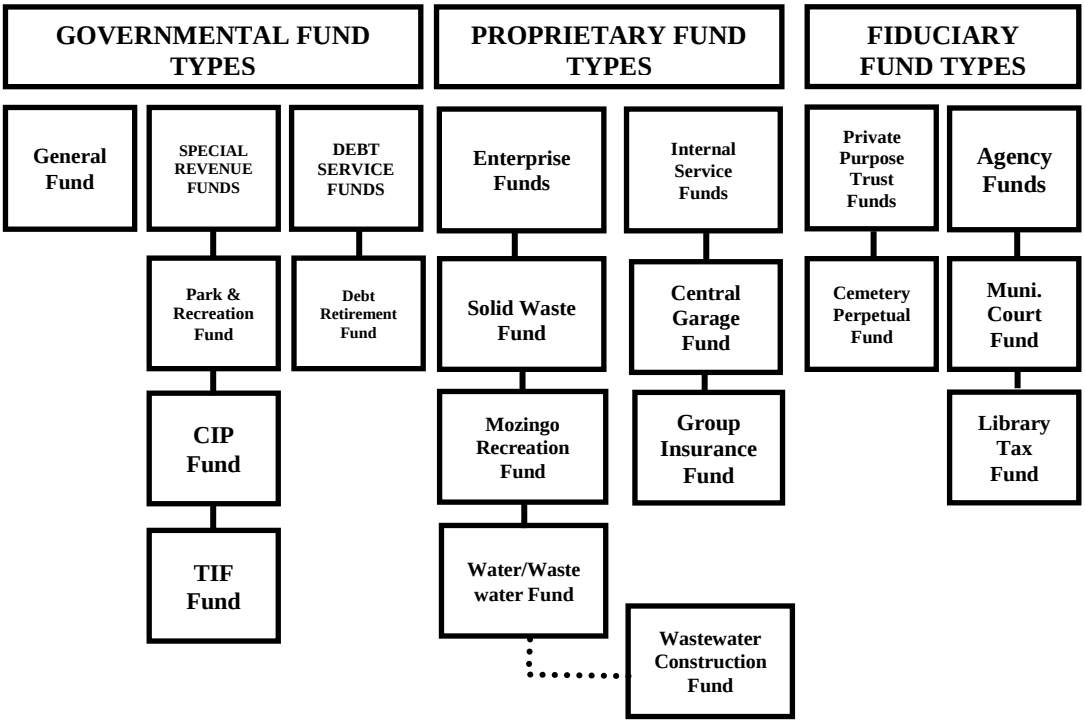
charges; or where the governing body has decided the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City's enterprise funds are the Solid Waste Fund, the Water/Wastewater Fund and Mozingo Recreation Fund. The Wastewater Construction Fund is a new fund for FY 2014 specifically for the construction of the Maryville Wastewater Treatment Plant and is considered a subcategory of the Water/Wastewater Fund.

- ✓ Revenues of the *Internal Service Funds* are derived from user fees and allocations charged to City Departments. The City's internal service funds are the Central Garage Fund and the Group Insurance Fund.

Fiduciary Fund Types account for assets held by a government in a trustee capacity or as an agent on behalf of others. The following fiduciary funds are used by the City:

- ✓ *Private Purpose Trust Funds* account for assets held by the City in its capacity as a trustee. These funds are utilized for assets whereby the principal may not be spent and are accounted for using the same measurement focus as Proprietary Funds. The private purpose trust fund of the City is the Cemetery Perpetual Fund.

- ✓ *Agency Funds* are custodial in nature and do not present results of operations. These funds are used to account for assets that the City holds for others in an agency capacity. The agency funds of the City are the Municipal Court Fund and the Library Tax Fund; these funds are not budgeted.



Budget Document Changes

The preparation and development of the FY 2014 Budget Document was substantially similar to the process for the previous year's document. The addition of an annual Strategic Planning Session and the adoption of the Maryville Comprehensive Plan have assisted the budget process and become the guiding principles behind the FY 2014 budget. The key performance areas and goals set for by the Governing Body were discussed at length during the budget process and have been incorporated into this document in an effort to improve communication and understanding for the reader.

The Government Finance Officers Association's (GFOA's) Distinguished Budget Presentation Award is offered to organizations that publish budgets meeting certain criteria. Maryville made it a priority to focus on meeting the requirements of the GFOA program while developing the budget document. The criteria included utilization of the budget as a policy document, as an operations guide, as a financial plan, and as a communications device. The City's FY 2013 Budget Document received Maryville's first ever GOFA's Distinguished Budget Award.

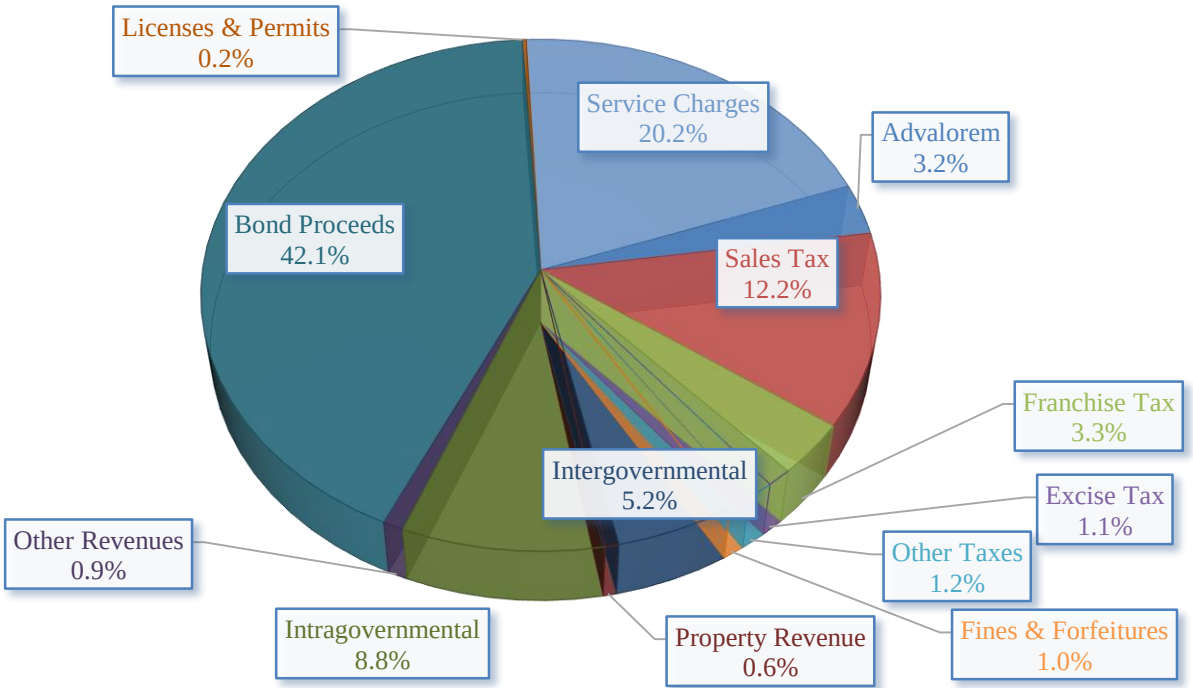
REVENUE ASSESSMENT

Citywide Revenues

The City of Maryville obtains multiple sources of revenue on an annual basis. The City's revenues are estimated and budgeted conservatively based on the individual revenue source's history, stability, or expected volatility. The following is a summary of major revenue sources, trends, and assumptions guiding fiscal year 2014.

Revenue Category	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Ad valorem Taxes	1,018,333	1,049,596	1,052,420
Sales Taxes	4,139,396	3,935,985	3,973,427
Franchise Taxes	1,030,452	1,105,300	1,093,000
Excise Taxes	355,734	351,000	350,000
Other Taxes	393,348	404,061	400,015
Licenses & Permits	96,015	82,965	75,200
Fines & Forfeitures	377,955	322,800	341,385
Service Charges	7,236,109	6,138,777	6,590,329
Intergovernmental	272,227	692,229	1,701,788
Property Revenues	87,916	129,139	198,203
Intragovernmental	1,344,183	1,656,779	2,877,985
Other Revenues	824,652	642,434	281,031
Bond/Lease Proceeds	1,878,369	3,560,000	13,750,000
Total Revenues	**19,054,689**	**20,071,065**	**32,684,783**

FY 2014 TOTAL REVENUE BY CATEGORY



As shown in the table above, FY 2014 budgeted revenue is estimated at $32,684,783 compared to estimated collections of $20,071,065 in FY 2013. The majority of this increase can be attributed to the Bond/Lease Proceeds category. The City of Maryville will be proceeding with the issuance of revenue bonds for construction of a new Wastewater Treatment Plant. Other major revenue sources are forecasted to remain consistent with minor annual fluctuations in revenue from other agencies, such as grant funding.

Tax Revenue

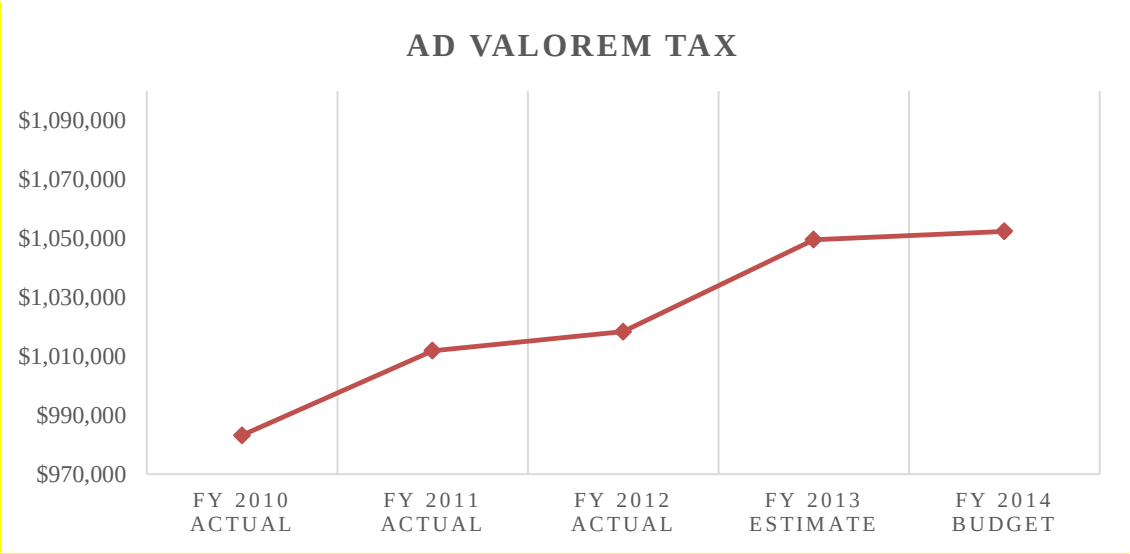
Tax revenue accounts for 21.01% ($6,868,862) of the total revenue anticipated in the FY 2014 budget. Ad valorem tax, sales tax, franchise tax, and excise tax are the major revenue sources for this category. Due to the material nature of this revenue, the major sources are discussed in more detail below.

Ad valorem Tax

Revenue from ad valorem tax is levied on real and personal property and based on the assessed valuation as established by the Nodaway County Assessor as of January 1st of each year. Real property assessed valuation is determined by applying the "market value" times the appropriate assessment ratios. The ratios for assessment are as follows:

Commercial / Industrial	32%
Agricultural	12%
Residential	19%

Personal property assessed valuation is set at 33% of the market value as determined by the State Tax Commission. In addition to these taxes this category contains penalties for late payments, railroad and utility taxes, and merchants' surtaxes.



The budget reflects a slight increase in ad valorem tax revenue based on an assessed valuation increase. The FY 2014 budget includes $1,052,420 in ad valorem tax, which is only 3.22% of the total revenue. The chart below provides a historical cross section of ad valorem receipts by fund.

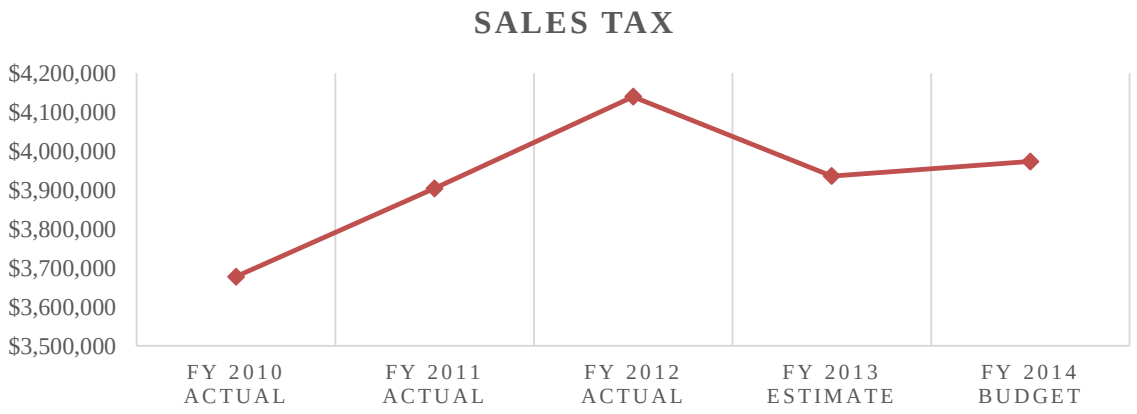
Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	432,682	445,327	448,733	463,019	464,140
Park & Recreation	393,750	405,252	397,998	409,715	410,700
Debt Retirement	156,684	161,282	171,602	176,862	177,580
Total Revenues	**983,116**	**1,011,861**	**1,018,333**	**1,049,596**	**1,052,420**

Sales Tax

The City of Maryville currently levies a 2.25% sales tax on the retail price of goods and materials. Sales tax revenues are used to support the general operations of the City, fund community capital improvement projects, supplement Mozingo Lake Recreation Park functions, support Parks & Recreation, and retire debt. A total sales tax rate of 7.975% is levied within Maryville by the State of Missouri which then remits the City's portion monthly. The sales tax rate breakdown for goods and materials purchased in Maryville is as follows:

4.225 %	Missouri State Sales Tax
1.00 %	Nodaway County Sales Tax
1.00 %	City of Maryville – General Fund Sales Tax
0.50 %	City of Maryville – Mozingo Recreation Fund Sales Tax
0.50 %	City of Maryville – Capital Improvements Fund Sales Tax
0.125 %	City of Maryville – Park & Recreation Fund Sales Tax
0.125 %	City of Maryville – Debt Retirement Fund Sales Tax
0.50 %	Nodaway County Ambulance District Sales Tax
7.975 %	**Total Sales Tax Rate**

For FY 2014, projected sales tax collections comprise almost 12.16% ($3,973,427) of the City's annual revenue, making it one of the largest single sources of income for the City. Projections of sales tax are based on time-series analysis, economic forecasts, and anticipated changes in the local business climate. Actual sales tax collections for FY 2012 were up 4.68% can largely be attributed to purchases of materials to repair properties within the community after a major hail/wind storm occurred in August 2011. In FY 13 estimated sales tax collections returned to their pre-storm levels and FY 2014 is budgeted to remain consistent with that trend.

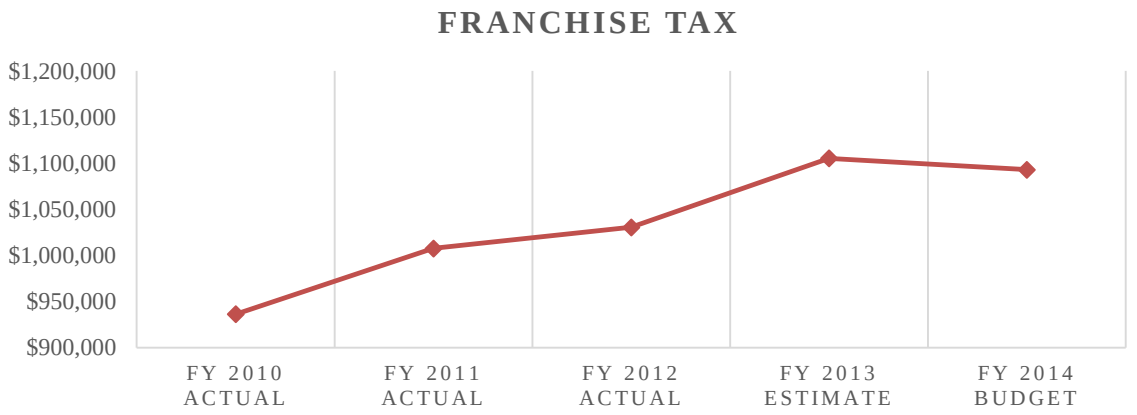


The FY 2014 budget includes a modest 1% increase compared to the estimate of the previous year. The chart below shows a historical cross section of local sales tax receipts by fund.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	1,654,728	1,758,435	1,865,998	1,775,000	1,792,750
Park & Recreation	199,040	211,478	223,540	211,775	212,000
Capital Improvement	797,588	843,771	893,322	849,730	858,227
Debt Retirement	199,040	211,482	223,541	212,680	214,800
Mozingo Recreation	827,357	879,203	932,995	886,800	895,650
Total Revenues	**3,677,753**	**3,904,369**	**4,139,396**	**3,935,985**	**3,973,427**

Franchise Taxes

The City of Maryville levies a 5% gross receipts (franchise) tax on companies that supply electric, gas, telephone, and cable within the City. The taxes are collected through monthly customer billings and remitted to the City the following month. Electric and gas gross receipts are primarily affected by new development, weather conditions, market prices, and rulings by the Missouri Public Service Commission (PSC). For FY 2014, franchise tax collections represent 3.34% ($1,093,000) of the City's total revenue.

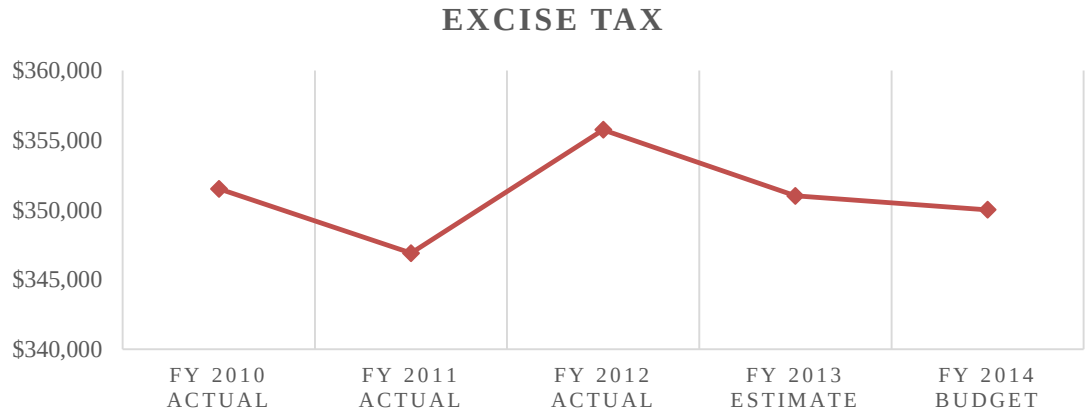


Fluctuations of rates by utility providers drive the City's revenue estimation in this category. Kansas City Power & Light (KCP&L), the City's electric provider, instituted a rate increase of 14.6% in early 2013 which increased revenue collection last fiscal year. Empire Gas District, the City's natural gas provider, experienced lower rates in recent years due to the purchased gas adjustment component in their pricing structure. This component represents 80% of the total price based on market conditions, which have declined significantly. The telephone franchise tax increased dramatically in FY 2008 due to the successful conclusion of litigation by cellular phone providers who protested payment of the tax. Several unanticipated one-time payments by cellular providers have been received by the City for prior years, but collections have returned to a normal rate. The FY 2014 budget contains $226,000 from this source. The source of franchise fee revenue is from the City's cable provider that has remained relatively stable over recent years. Suddenlink, the only cable provider in Maryville, approved a rate increase which resulted in additional revenue for the City beginning in FY 2010. The chart below shows a historical cross section of franchise tax receipts by provider.

Utility Provider	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
Electric	490,209	522,842	594,445	656,300	655,000
Gas	132,751	132,371	115,988	136,000	130,000
Telephone	229,195	264,308	230,071	228,000	226,000
Cable	84,140	88,192	89,948	85,000	82,000
Total Revenues	**936,295**	**1,007,703**	**1,030,452**	**1,105,300**	**1,093,000**

Excise Taxes

The City of Maryville receives revenue from the State of Missouri for excise taxes. An excise or excise tax, is a special tax on the sale or production for sale, on a specific good. The City receives this revenue from the Missouri Cigarette Tax and the Missouri Gasoline Tax. The FY 2014 budget includes only $350,000 from excise tax, or about 1.07% percent of the City's total revenue.



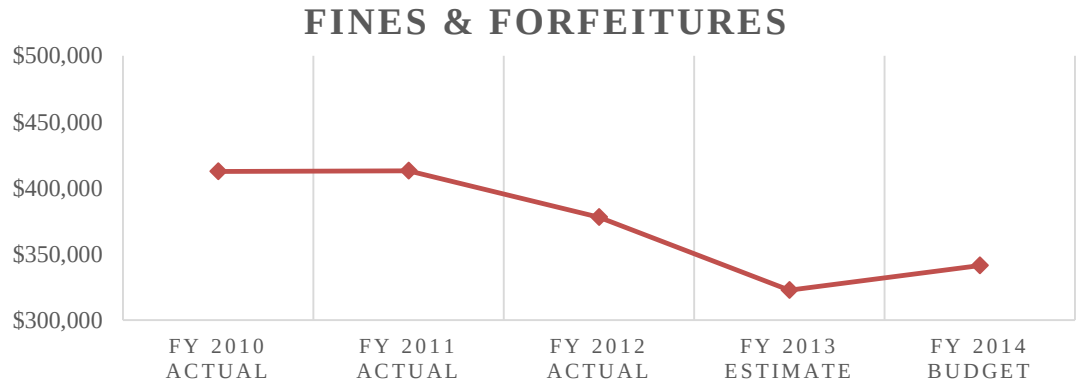
Cigarette tax accounts for approximately 14% of the FY 2014 budgeted excise tax. This figure has declined over the last four years as community efforts have increased to curb smoking. Effective January 1, 1997, the State of Missouri no longer required municipalities to meter packages with specific jurisdiction designations. Only a Missouri state decal is affixed and reports are distributed to each city indicating how many packages were sold in their respective jurisdiction. Missouri also has the lowest cigarette tax in the nation at $0.17 per package. The national average for cigarette tax is $1.49 per pack.

The Missouri Gasoline Tax accounts for the majority of the excise tax received by the City of Maryville. The State of Missouri levies a $0.17 per gallon gas tax, of which a portion is distributed to cities on a per capita method based on population. Higher fuel prices in prior years leading to a desire for vehicles with better gas mileage, has slightly impacted purchase of fuel and revenues from this tax. The City of Maryville did however receive a 13% population increase with the 2010 census leading to an increase in local gasoline tax revenue. The chart below depicts excise tax revenue from each source for the past several years.

Source	FY 2010 ($) Actual	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Cigarette Tax	54,136	52,954	53,416	50,000	50,000
Gasoline Tax	297,370	293,934	302,318	301,000	300,000
Total Revenues	**351,506**	**346,888**	**355,734**	**351,000**	**350,000**

Fines & Forfeitures Revenue

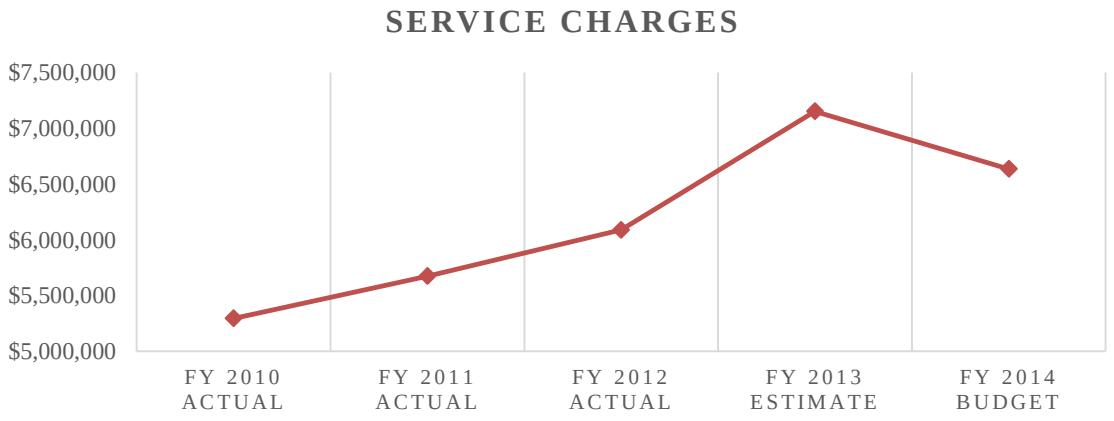
This category of revenue includes charges collected by the City's Municipal Court, which includes fines, court costs, officer training fees, crime victims fund fees, bond forfeitures, judicial education fees, and inmate security fees. This category has been very unstable in prior years, leading to a conservative budget estimate for FY 2014. The Maryville Municipal Court automated its software system in September 2011, directly tying it into the State of Missouri's judicial software program. The improvement should allow for better tracking and analysis to assist in revenue estimating for future years. The chart and graph below show the City's recent revenue relating to this category.



Revenue	FY 2010 ($) Actual	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Fines & Forfeitures	412,474	412,964	377,955	322,800	341,385
Total Revenues	**412,474**	**412,964**	**377,955**	**322,800**	**341,385**

Service Charge Revenue

The FY 2014 budget includes $6,590,329 in service charges, which is 20.16% of all total revenue. Revenue from this category accounts for the second largest single source of income in the budget with the exception of large bond/lease proceeds. The major sources of income for this revenue category are water and sewer user fees, services provided at Mozingo Lake, the solid waste transfer station operation, and Park & Recreation activities.



Water and sewer user fees account for 68% of the total service charges in the FY 2014 budget. Customer rates are reviewed periodically and adjusted to cover operations, debt service, capital improvements, and to ensure adequate reserves. At the end of FY 2013, water/sewer user fees were increased to cover ongoing operational needs and debt for the new sanitary sewer treatment facility. The new wastewater treatment facility was mandated by the federal government and citizens approved the use of revenue bonds for the project by vote in April 2012. A rate increase of 5% was applied to the water fees and a 45% increase to sewer fees on a customer's bill, effectively increasing the average user's combined bill by 25-30%. Smaller rate increases will be required in upcoming budget years to ensure all bond covenants are met and for proper operation and maintenance of the systems.

User fees at Mozingo Lake, for amenities such as golf and camping, account for 15% of the total service charges in the FY 2014 budget. After a warm winter in FY 2012, golf and RV camping revenues were up significantly due to the extended season. The FY 2013 budget anticipated seeing those revenue numbers return to average trends; however Mozingo Golf Course revenues remained up approximately 12%. It is estimated that much of this additional revenue was derived from a significant rebranding and marketing process for the park.

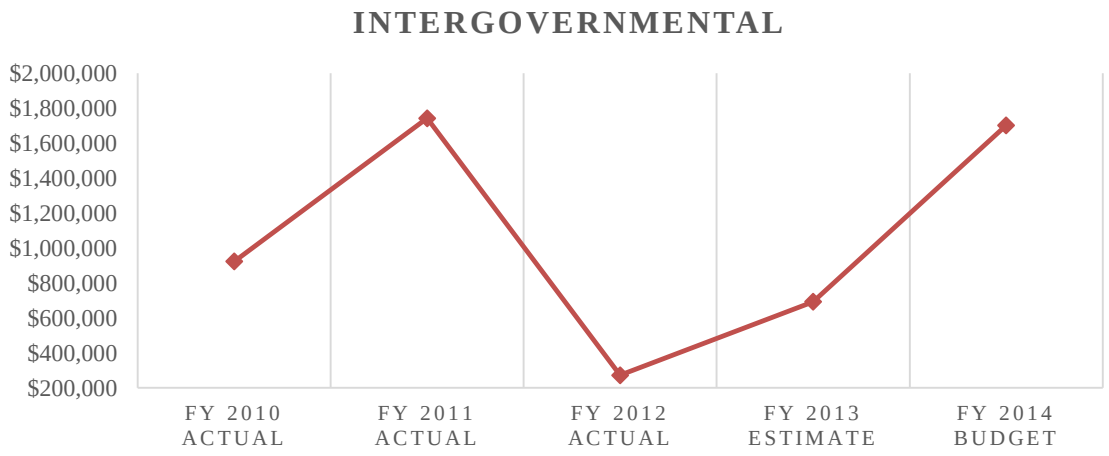
The Solid Waste Fund collects user fees from the City's transfer station operation. Citizens and local trash haulers can deliver their solid waste to the transfer station for a fee based on tonnage. The City of Maryville then contracts with a private company to haul the solid waste to an appropriate landfill. Revenue from user fees in this fund have not been stable for several years due to a variety of external factors. Revenues rose significantly in FY 2012 due to ongoing debris removal and repairs from a major hail/wind storm in August of 2011 and a 3% rate increase. In the later part of the fiscal year, a private business constructed a competitive transfer station threatening the revenue of the City operation. As expected, a significant portion of the community's solid waste was diverted to this station reducing revenue in FY 2013. The City Council recently approved an ordinance to reduce the City's rate to be comparable to the competitive hauler with the intention of returning some of the volume to the City's operation. For FY 2014, staff has budgeted a continued reduction in revenue from this source until tonnage returns to higher levels.

Several other operations and departments have user fees that contribute to the total revenue anticipated in the 2014 fiscal year. The Park & Recreation Department provides a number of recreational opportunities such as swimming, volleyball, softball/baseball, basketball, soccer, and community center memberships which all generate user fees. Fees for certain Park & Recreation programs have been slightly increased for FY 2014. The Public Safety Department also generates special user fees from an agreement with the local school district to provide a School Resource Officer. The district reimburses the City for 75% of the officer's salary and benefits while obtaining hands on and integrated law enforcement presence in the schools. These services are anticipated to continue in fiscal year 2014. The chart below provides a snapshot of service charges per fund for the last several years.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	12,427	36,491	48,626	51,202	51,320
Park & Recreation	541,611	588,688	585,589	554,093	600,780
Solid Waste	660,147	826,580	1,045,834	435,012	299,589
Water/Wastewater	3,500,158	3,660,486	4,440,068	4,025,795	4,492,625
Mozingo Recreation	857,407	865,055	997,976	947,155	1,014,976
Central Garage	102,651	112,901	118,016	125,520	131,039
Total Revenues	**5,674,401**	**6,090,201**	**7,236,109**	**6,138,777**	**6,590,329**

Intergovernmental Revenue

The City of Maryville has been successful in receiving grant funding from federal and state agencies for various projects over the years. These projects include trail development, airport maintenance and improvements, and purchasing public safety equipment.



The FY 2014 budget includes $1,701,788 in revenue from the Intergovernmental category, or about 5.21% percent of the City's total revenue. The revenue fluctuates from year to year based on the successfulness of various grant applications and the timing of a project's construction. The FY 2014 budget includes planned grant revenue in the General Fund, Capital Improvement Fund, Water /Wastewater Fund, and Mozingo Recreation Fund. The anticipated revenue will experience a significant increase due to construction and reimbursement of the following projects:

- ✓ Airport Pavement Rehabilitation Project – Reconstruction of concrete taxiway panels and electrical upgrades at Northwest Missouri Regional Airport with Missouri State Block Grant Funds through the Aviation Section at the Missouri Department of Transportation (MoDOT).

- ✓ 4th Street Improvement Project, Phase I – Enhances the north side of the 4th Street corridor between downtown and Northwest Missouri State University with physical and aesthetic improvements. These improvements include, but are not limited to new ADA compliant sidewalks, trails, decorative street lights, landscaping, safety enhancements, and asphalt mill and overlay. Nearly $750,000 in outside agency revenue has been acquired through a combination of Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) and Small Urban Surface Transportation Program (STP Funds, and Neighborhood Assistance Program (NAP) tax credits through the Missouri Department of Economic Development (MDED).

- ✓ Phase C, 7th & 9th Street Trail – Construction of a pedestrian/trail enhancement with Transportation Enhancement Funds through the Missouri Department of Transportation (MoDOT).

- ✓ Phase I, Munn Avenue Trail - Construction of a pedestrian/trail enhancement with Transportation Enhancement Funds through the Missouri Department of Transportation (MoDOT).

- ✓ Generator Replacement- Installation of new emergency generators through the Legislative Pre-Disaster Mitigation (LPDM) Program through the Federal Emergency Management Association (FEMA).

- ✓ Mozingo Lake Recreation Park Trail Extension – Construction of a pedestrian/trail enhancement at Mozingo Lake Recreation Park through the Missouri Department of Natural Resources (DNR) Recreational Trails Program (RTP).

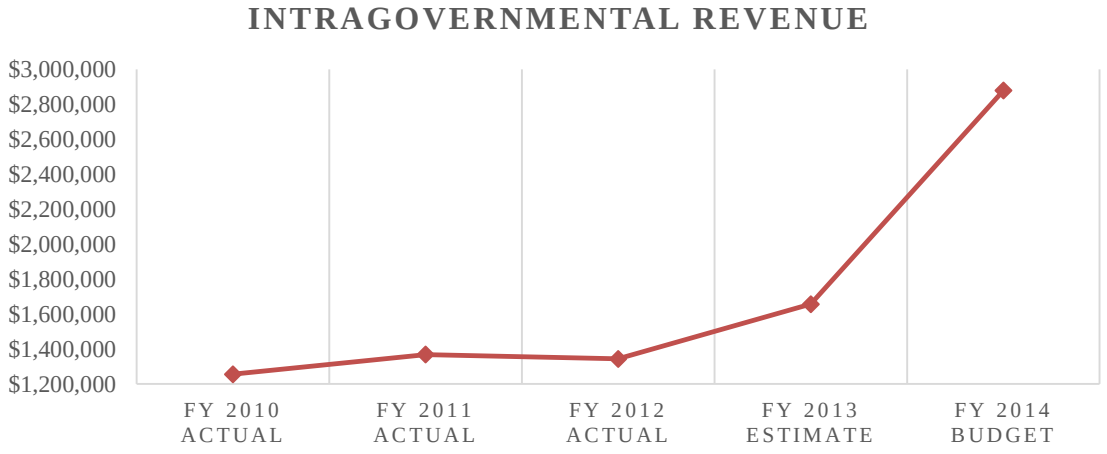
- ✓ Shoreline Stabilization Project at Mozingo Lake – Placement of select material at key points to prevent shoreline erosion at Mozingo Lake Recreation Park through the Missouri Department of Conservation (MDC) Fisheries Management Program Funds.

The chart below provides a cross section of Intergovernmental revenue per fund for the last several fiscal years.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	454,676	853,446	167,795	520,518	1,063,105
Park & Recreation	-	-	4,238	-	-
Capital Improvement	427,135	638,365	73,842	171,711	346,183
Water/Wastewater	-	177,600	-	-	172,500
Mozingo Recreation	41,607	72,648	26,352	-	120,000
Total Revenues	**923,418**	**1,742,059**	**272,227**	**692,229**	**1,701,788**

Intragovernmental Revenue

Intragovernmental revenue is revenue that accounts for business-type transactions and activities between the City's funds that are offset by collections from other associated funds. The FY 2014 budget includes $2,877,985, which accounts for 8.81% of the total City's revenue shown.



The General Fund receives reimbursement from the Water/Wastewater Fund and the Mozingo Recreation fund for administrative and billing functions performed by personnel paid out of the General Fund. The formula for the payment is based on a percentage of the budgeted amount of personnel and other expenditures. The General Fund also collects a 5% payment-in-lieu-of-taxes (PILOT) from the Water/Wastewater fund on its sale of water which is recorded in this category.

The Water/Wastewater Fund will be receiving a significant reimbursement from bond proceeds issued for the Maryville Wastewater Treatment Facility. In April of 2012, voters overwhelmingly approved up to $13,750,000 in revenue bonds to construct the mandated facility. A portion of bond proceeds will be reimbursed to this fund for engineering, land acquisition, and other expenses incurred since the project began.

The Group Insurance Fund is an internal service fund that accounts for the employee's health and medical insurance benefits and associated payments to providers. The cost of insurance continues to rise for local governments and represents 41.51% of all Intragovernmental transactions. For the FY 2014 budget, a 20% increase has been applied to group insurance costs due to the current uncertainty in insurance rate stability. The table below shows how the budgeted revenue in this category is spread amongst the funds.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	348,603	349,096	391,038	331,224	743,046
Capital Improvement	100,000	170,705	50,000	354,320	32,000
Water/Wastewater	1,710	1,995	3,278	2,992	908,216
Group Insurance	805,831	846,612	899,867	968,243	1,194,723
Total Revenues	**1,256,144**	**1,368,408**	**1,344,183**	**1,656,779**	**2,877,985**

Bond/Lease Proceeds

The final category of revenue is generated by bond/lease proceeds and is the largest form of revenue in the FY 2014 budget. Approximately 42.1% ($13,750,000) of the budget is derived from bond/lease proceeds attributed to the Maryville Wastewater Treatment Facility project. The revenue anticipated in 2014 from bond/lease proceeds is a historically high amount for the City of Maryville. The project was mandated by the State of Missouri Department of Natural Resources (DNR) to meet new requirements and must be operational by July 1, 2015.

In FY 2013, the City issued Certificates of Participation (COP) to construct two different street improvement projects on Depot Street and Munn Avenue. The combined total cost of the projects was $3,560,000, and the debt is scheduled for repayment through future capital improvement sales tax revenue.

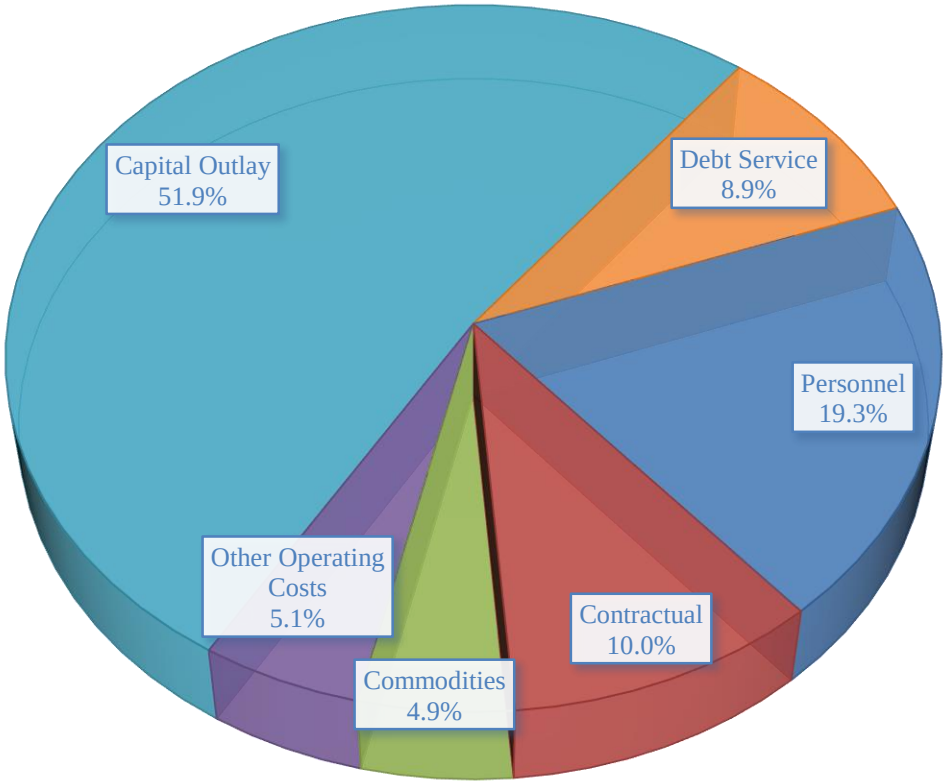
Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
Capital Improvement	-	-	-	3,560,000	-
Water/Wastewater	-	2,795,000	1,878,369	-	-
Wastewater Constr.	-	-	-	-	13,750,000
Total Revenues	**-**	**2,795,000**	**1,878,369**	**3,560,000**	**13,750,000**

EXPENDITURE ASSESSMENT

In an effort to simplify the explanation of expenditures, the budget document organizes expenditures into six (6) categories: Personnel, Contractual, Commodities, Other Operating Costs, Capital Outlay, and Debt Service. The following table and chart illustrate the City's expenditures.

Category	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
Personnel	6,037,262	6,372,366	6,929,875
Contractual	3,693,838	3,239,282	3,581,976
Commodities	1,142,616	1,286,976	1,758,234
Other Operating Costs	777,046	709,052	1,826,420
Capital Outlay	4,128,312	7,075,079	18,684,910
Debt Service	2,024,666	2,421,888	3,214,470
Total Expenditures	**17,803,740**	**21,104,643**	**35,995,885**

FY 2014 TOTAL EXPENDITURES BY CATEGORY

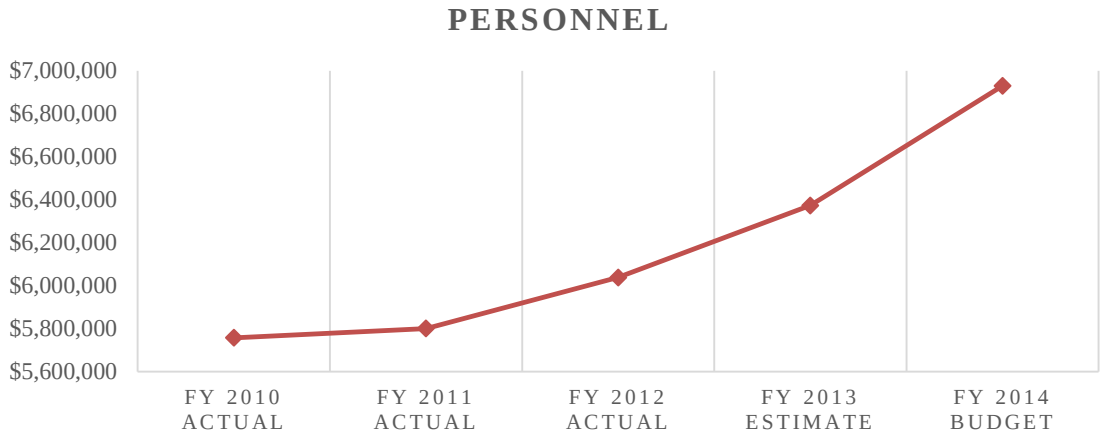


As shown in the table above, FY 2014 budgeted expenditures are estimated at $35,995,885 compared to estimated expenses of $21,104,643 in the previous fiscal year. The majority of this increase can be attributed to the Capital Outlay category due to the actual construction of the Maryville Wastewater Treatment Plant.

As was noted in the Budget Message, the FY 2014 expenditures as outlined represent the City's total budget authority, which is anticipated to be greater than actual expenditures for the upcoming year. Major expenditure categories, as well as some of the more significant changes in spending for the year, are discussed in more detail below.

Personnel Expenses

Personnel expenses represent 19.25% ($6,929,875) of the FY 2014 expenditures budgeted citywide. This category includes all costs associated with personnel including wages of regular and seasonal staff, associated payroll taxes, and all employee benefits.



The FY 2014 budget does not include Cost of Living Adjustment (COLA) raises for employees, but does include 2.5% merit raises for employees who are eligible. Merit raises are given to employees upon the completion of a review performed on their annual hire date. Employees who have demonstrated high performance in functional job duties are eligible for merit raises by their immediate supervisors.

Personnel expenses are also largely impacted by employee benefit decisions on an annual basis. The FY 2014 budget contains a 20% increase in health insurance premiums due to the uncertainty of rates across the industry. The City of Maryville also upgraded its Missouri LAGERS (Local Government Employee Retirement System) status to L-12 Benefit Program effective 11-1-11, which has raised the City's annual contribution level to the employee's retirement. Expenses related to employee benefits have become the main driver for increased personnel expenses in the annual budget since FY 2010.

The FY 2014 budget includes several changes in personnel affecting the expenditures in this category. A new position of City Inspector is planned for the Code Enforcement Division of Public Works during its reorganization into a new department called Community Development. At Mozingo Lake Recreation Park, two full-time Maintenance

Worker positions will be shifted to four part-time seasonal employees upon the retirement of current personnel. The chart below outlines a historical cross section of personnel expenses by fund.

Fund	FY 2010 ($) Actual	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
General	2,855,538	2,835,967	2,934,745	3,015,326	3,235,741
Park & Recreation	686,421	684,665	757,143	808,511	796,819
Solid Waste	127,486	130,389	142,503	145,434	122,773
Water/Wastewater	382,875	391,525	366,381	448,992	565,096
Mozingo Recreation	835,039	843,055	866,254	908,302	923,536
Central Garage	55,208	59,926	65,143	65,278	69,981
Group Insurance	813,913	854,701	905,093	980,523	1,215,929
Total Expenditures	**5,756,480**	**5,800,228**	**6,037,262**	**6,372,366**	**6,929,875**

Contractual Expenses

The contractual expenses category represents 9.95% ($3,581,976) of the FY 2014 budgeted expenditures. This category is comprised of expenditures which by their nature are performed by persons or firms external to the organization. While a product may or may not be the result from the transaction, the primary reason for the purchase is the service provided.

Expenditures in this category include contractual obligations critical to provide governmental services, such as: utilities, advertising, postage, maintenance work performed by outside contractors and other crucial professional services. The FY 2014 budget includes a 33% increase of contractual expenditures in the General Fund to cover the design and purchase of a community gateway sign, a traffic study for South Main Street, and an increased annual contribution to the Nodaway County Humane Society. The General Fund also covers annual contributions to Northwest Missouri Enterprise Facilitation, Leadership Maryville, and contracted economic development work through Nodaway County Economic Development.

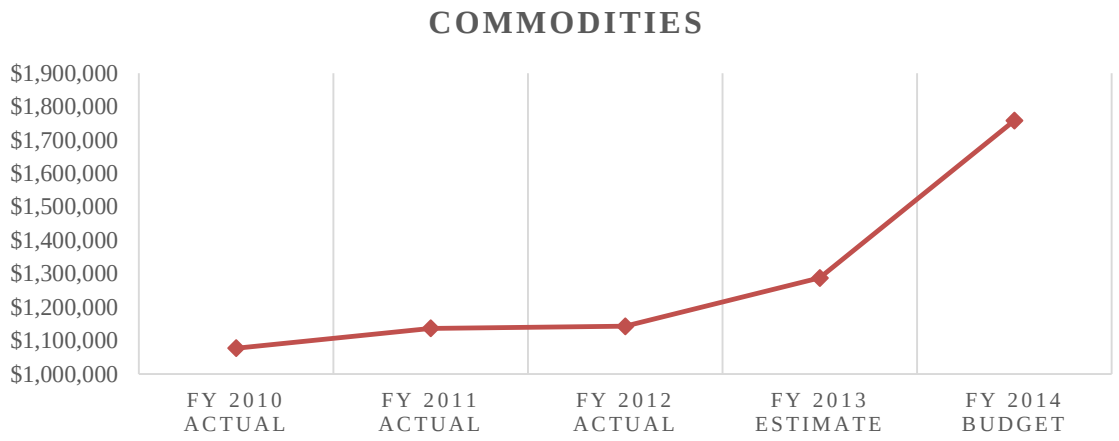
Contractual expenses in the Solid Waste Fund were reduced by over 50% in the FY 2013 budget compared to the previous year. The reduction was attributed to a new contract with Deffenbaugh Industries, Inc. for hauling of solid waste from the City's transfer station to an approved landfill and the opening of a competitive transfer station. As tonnage continues to decrease the expenditure for hauling will be reduced throughout FY 2014.

The single largest expenditure in the contractual category occurs in the Water/Wastewater Fund. Nearly 22% of all citywide contractual expenditures are a result of the City's contract with PeopleService, Inc. for continual operation and maintenance of the City's water and wastewater treatment plants. The chart below examines contractual obligations per fund since the 2010 fiscal year.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	766,547	821,952	847,923	939,121	1,249,624
Park & Recreation	187,316	232,133	242,678	218,609	213,428
Capital Improvement	3.027	10,200	204	397	-
Debt Retirement	7,184	7,406	7,882	8,200	8,500
Solid Waste	532,995	714,033	828,233	306,668	258,599
TIF	21,193	21,237	21,401	19,487	21,420
Water/Wastewater	1,244,184	1,270,774	1,408,443	1,467,202	1,473,776
Mozingo Recreation	219,697	249,015	328,875	269,543	346,559
Central Garage	7,940	8,244	8,199	10,055	10,070
Total Expenditures	**2,990,083**	**3,334,994**	**3,693,838**	**3,239,282**	**3,581,976**

Commodities Expense

The commodities expense category represents 4.88% ($1,758,234) of the FY 2014 budget. This category is comprised of expenditures for items that are purchased and consumed, worn out, or deteriorated through use, and do not meet the requirements of the City's definition of capital equipment. Commodities used by the City of Maryville include office supplies, fuel, tires, janitorial supplies, parts and materials for work performed by City staff, concessions, meters, valves, etc. Asphalt expenses for street repairs and overlay by the Street Maintenance Department is also contained within this category.

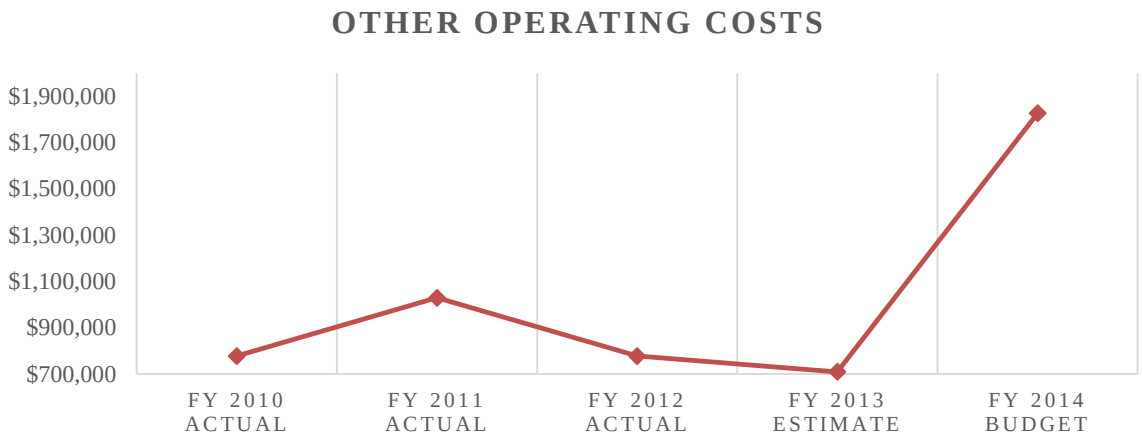


The FY 2014 budget contains an increase in commodities expenditures citywide by 37% from the previous budget year. The majority of the increase is attributed to the General Fund with a $375,000 line item for the asphalt mill and overlay of poor condition streets. Expenditures in this category have also increased in the Mozingo Lake Recreation Fund to account for additional chemicals required at the golf course and accessories for the two additional cabins under construction.

Fund	FY 2010 ($) Actual	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
General	477,592	489,295	442,994	557,044	931,110
Park & Recreation	154,468	162,798	160,058	166,678	155,356
Solid Waste	16,935	20,091	23,368	24,143	19,800
Water/Wastewater	117,345	142,932	126,186	180,425	253,400
Mozingo Recreation	273,985	278,338	347,701	312,466	351,818
Central Garage	36,668	42,665	42,309	46,220	46,750
Total Expenditures	**1,076,993**	**1,136,119**	**1,142,616**	**1,286,976**	**1,758,234**

Other Operating Costs

The other operating costs category represents 5.07% ($1,826,420) of the FY 2014 budgeted expenditures. This category contains expenditures that are crucial to continuing government services, but are not accounted for in other expense categories.



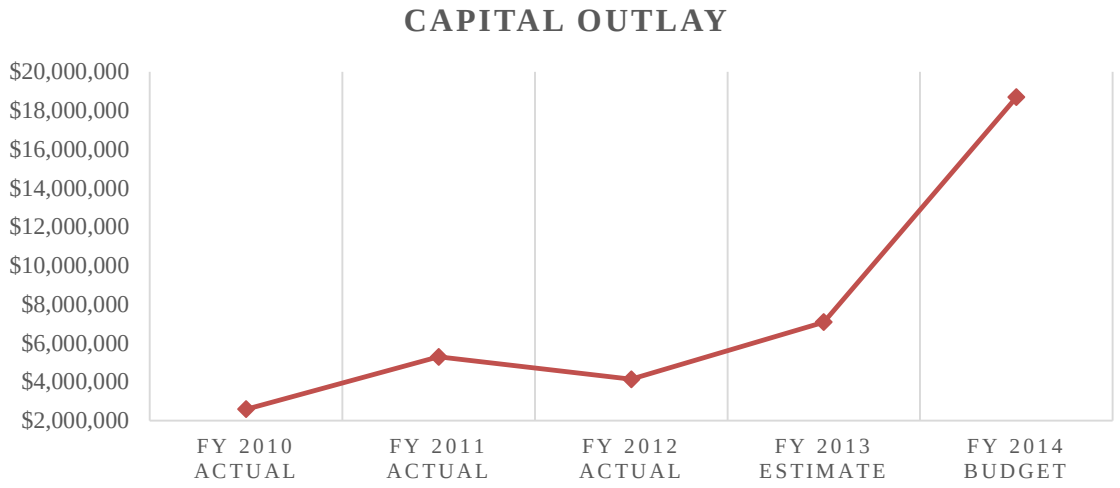
This expenditure category contains the City's annual Missouri Intergovernmental Risk Management Association (MIRMA) premium. MIRMA is not an insurance company or agency, rather a self-insurance pool, owned entirely by participating members. The annual premium covers comprehensive uniform property and casualty coverage under one plan for the City. Other routine operating costs include the Missouri Department of Natural Resources (DNR) tonnage fees in the Solid Waste Fund and water PILOT (Payment-In-Lieu-of-Taxes) transfers to the General Fund from the Water/Wastewater Fund.

In FY 2014, this category contains a significant transfer in the amount of $906,216 from the Wastewater Construction Fund to the Water/Wastewater Fund. This expenditure is considered a reimbursement to the fund for expenses relating to the Maryville Wastewater Treatment Facility project incurred prior to the issuance of bonds. The category also contains a non-reoccurring transfer from the Cemetery Perpetual Fund to the General Fund to assist with the mill and overlay of streets at Oak Hill Cemetery.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	373,316	491,296	304,273	293,377	363,711
Park & Recreation	59,110	60,068	69,823	68,795	72,477
Capital Improvement	16,894	18,273	22,366	22,850	53,792
Debt Retirement	4,173	4,789	5,702	5,850	6,200
Solid Waste	35,021	42,985	63,723	25,460	22,680
Water/Wastewater	206,672	313,339	214,512	198,164	212,898
Wastewater Constr.	-	-	-	-	906,216
Mozingo Recreation	70,257	95,201	93,441	90,589	94,208
Central Garage	3,191	3,261	3,206	3,967	4,238
Cemetery Perpetual	8,770	-	-	-	90,000
Total Expenditures	**777,404**	**1,029,212**	**777,046**	**709,052**	**1,826,420**

Capital Outlay

The capital outlay category represents the single largest set of expenditures in the FY 2014 budget as noted earlier at 51.91% ($18,684,910) of total expenditures. The category includes constructing or financing capital assets such as infrastructure improvement projects or facility enhancements. These projects tend to vary substantially from year to year based on the needs of the community and the performance areas adopted by the City Council.



The FY 2014 budget includes over twice the amount of capital outlay expenditures as the previous fiscal year. The majority of the increase can be attributed to the construction of the Maryville Wastewater Treatment Facility Project in the Wastewater Construction Fund. The new mechanical treatment plant will allow the City to meet new regulations for ammonia removal and disinfection of the sanitary sewer prior to discharge. The new plant is mandated by the Missouri Department of Natural Resources (DNR) and must be operational by July 1, 2015.

The expenditure category also contains the construction of several other capital improvement projects. The General Fund includes over $1.4 million in expenditures for the 4th Street Improvement Project. The project aims to functionally and aesthetically improve a six block corridor along 4th Street between downtown and Northwest Missouri State University. Also in the General Fund, $350,000 has been set aside for the reconstruction of concrete taxiways and electrical improvements at Northwest Missouri Regional Airport. Both projects are largely offset by intergovernmental revenue through various outside funding agencies. The Water/Wastewater Fund includes over $900,000 for the Water Main Project, Phase I. This project replaces a critical water main along Highway 136 from the Maryville Water Treatment Plant into the community.

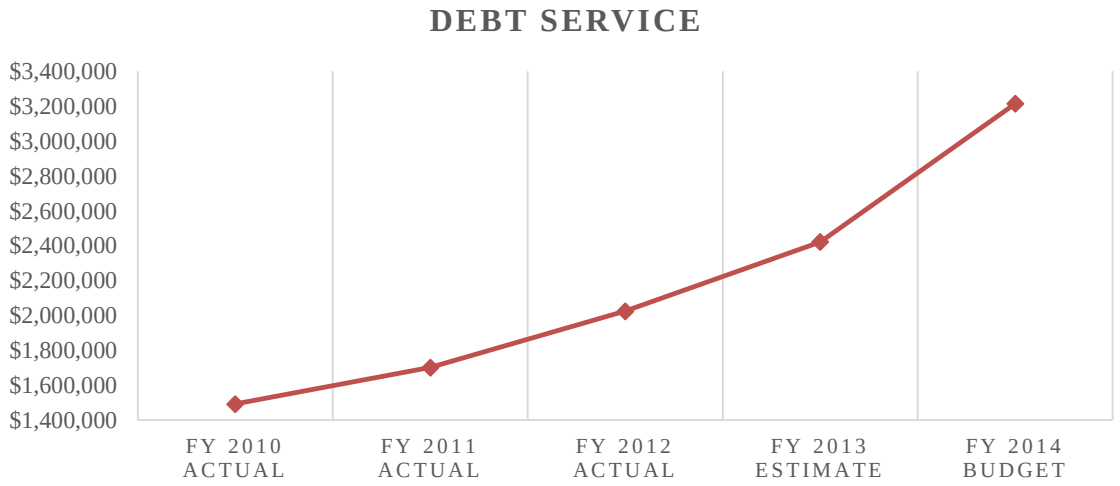
Expenditures in the Capital Improvement Fund were significantly increased in FY 2013 due to several equipment purchases and large infrastructure projects. It is anticipated that upon completion of the Depot Street Improvement Project (1st to Halsey) and the Munn Avenue Improvement Project (South Ave to Highway V), expenditures in this category

will be reduced for several years as the fund revenue repays Certificates of Participation used to finance the projects. In FY 2014, the Capital Improvement Fund will assist with the construction of the 7th & 9th Street Trail project and the Munn Avenue Trail Project. Both trail projects are partially reimbursed by Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) Funds. More information regarding planned capital outlay expenditures can be found near the end of this document. The chart below provides a historical view of capital outlay expenditures per fund for the last several years.

Fund	**FY 2010 ($) Actual**	**FY 2011 ($) Actual**	**FY 2012 ($) Actual**	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
General	516,618	894,357	341,759	596,724	1,927,228
Park & Recreation	39,399	175,537	119,537	305,710	-
Capital Improvement	1,130,106	1,138,956	484,348	4,331,233	991,617
Solid Waste	-	-	-	2,340	5,500
Water/Wastewater	507,094	2,768,367	2,834,358	1,637,892	2,902,506
Wastewater Constr.	-	-	-	-	12,550,009
Mozingo Recreation	391,431	309,981	343,355	201,180	308,050
Central Garage	-	-	4,955	-	-
Total Expenditures	**2,584,648**	**5,287,198**	**4,128,312**	**7,075,079**	**18,684,910**

Debt Service

This category is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs. Debt expenditures in this category account for 8.93% ($3,214,720) of the FY 2014 budget.



Fund	FY 2010 ($) Actual	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
General	23,040	30,101	9,093	2,874	-
Capital Improvement	265,133	295,682	295,107	662,426	852,935
Debt Retirement	248,273	334,672	349,654	352,235	369,060
Solid Waste	13,019	13,019	13,019	13,019	13,019
TIF	193,942	191,122	197,968	204,213	212,878
Water/Wastewater	613,965	702,187	1,024,924	1,052,220	1,330,274
Wastewater Constr.	-	-	-	-	293,775
Mozingo Recreation	134,903	134,901	134,901	134,901	142,529
Total Revenues	**1,492,275**	**1,701,684**	**2,024,666**	**2,421,888**	**3,214,470**

Expenditures in this category include annual bond principal, bond interest, bond issuance costs, and lease purchase payments for various projects and equipment. Significant expenditures in this for the FY 2014 budget are included in the chart below.

Type of Debt	Amount ($)	Issue Date	Retire Date	Interest Rate	FY 2014 Principal ($)	FY 2014 Interest ($)	Fund
COP's –Road Imp.	1,730,000	07/17/08	12/01/15	Varied	260,000	30,385	CIP
COP's – Road Imp.	3,560,000	03/15/13	09/01/18	2.00%	495,000	62,550	CIP
GO Bond – Community & Aquatic Center	4,220,000	04/21/09	03/01/29	Varied	220,000	148,799	Debt Retirement
Loader Lease Purchase	78,445	10/10/07	10/10/14	4.35%	12,672	347	Solid Waste
TIF Revenue Bond	2,580,000	10/01/05	03/01/26	Varied	90,000	119,878	TIF
Water/Wastewater Revenue Bonds	3,170,000	06/17/09	07/01/18	Varied	350,000	67,169	Water/ Wastewater
Water/Wastewater Revenue Bonds	13,750,000	11/05/13	09/01/33	Varied	0	366,807	Water/ Wastewater
COP's – Water Towers	2,795,000	11/04/10	02/01/31	Varied	105,000	135,123	Water/ Wastewater
WTP Membrane Lease Purchase	1,479,320	07/15/13	12/15/18	1.49%	264,858	19,586	Water/ Wastewater
MO DNR Energy Note Payable	154,029	12/21/12	08/01/22	2.50%	9,754	644	Water/ Wastewater
PWSD Territory Note Payable	189,129	03/01/00	03/01/14	6.00%	8,209	124	Water/ Wastewater
Golf Course Carts Lease Purchase	114,453	10/15/13	10/15/17	3.40%	26,372	11,848	Mozingo Recreation
Golf Course Cart Paths – Lease Purchase	700,000	06/04/09	06/04/17	4.49%	90,031	14,278	Mozingo Recreation
Total Debt	**34,520,376**	**-**	**-**	**-**	**1,931,896**	**977,538**	**-**

The Missouri State Constitution permits a city, by vote of two-thirds of the voters, to incur general obligation indebtedness for "city purposes" not to exceed 10% of the assessed value of the taxable tangible property. Additional general obligation indebtedness can be incurred not to exceed, in the aggregate, an additional 10% of the assessed value of taxable tangible property, for the purpose of acquiring rights-of-way, construction, extending and improving streets and avenues and/or sanitary or storm wastewater systems and purchasing or constructing waterworks, electric or other light plants. The City has one general obligation series outstanding. The computation of the legal debt margin for the most recent audited fiscal year ended September 30, 2012 is as follows:

Assessed value	$123,677,284
Debt limit (20% of assessed value)	$ 24,735,457
City debt applicable to debt limit:	
General obligation bonds	*3,795,000*
Less-amount available in debt service fund	*(562,805)*
Total net debt applicable to limit	3,232,195
Legal debt margin	**$ 21,503,262**

FUND BALANCES

The City of Maryville defines a fund balance as the accumulation of the difference between the fund's revenues and expenditures each year. A fund balance exists when the fund's projected revenues for the year exceed budgeted expenditures. In an effort to maintain fund balances and increase available resources, the City of Maryville practices sound financial policies and attempts to not spend its annual budget authority in most funds.

Fund Balance Estimate

Fund	Beginning Balance ($)	FY 2013 Revenues ($)	FY 2013 Expenses ($)	FY 2013 Surplus/ (Deficit) ($)	Ending Balance ($)
General	2,500,000	6,434,499	7,707,414	(1,272,915)	1,227,085
Water/Wastewater	5,279,150	5,628,341	6,737,950	(1,109,609)	4,169,541
Wastewater Constr.	-	13,750,000	13,750,000	-	-
Mozingo Recreation	950,000	2,034,626	2,166,700	(132,074)	817,926
Capital Improvement	960,000	1,237,410	1,898,344	(660,934)	299,066
Debt Retirement	586,650	392,980	383,760	9,220	595,870
Solid Waste	160,000	342,989	442,371	(99,382)	60,618
TIF	494,465	278,390	234,298	44,092	538,557
Central Garage	-	131,039	131,039	-	-
Group Insurance	94,678	1,215,929	1,215,929	-	94,678
Cemetery Perpetual	225,404	500	90,000	(89,500)	135,904
Parks & Recreation	250,950	1,238,080	1,238,080	-	250,950
Total	**11,501,297**	**32,684,783**	**35,995,885**	**(3,311,102)**	**8,190,195**

Following sound financial management, the City recognizes the need to maintain adequate cash reserves and to provide an appropriate level of service funded from annual revenues. In order to balance these needs, and maintain the City's credit rating, cash reserves of 20% of operating expenditures are maintained in each operating fund to provide for emergencies and allow for financial stability.

In FY 2014, the General Fund balance is anticipated to decrease by approximately 51% ($1,272,915) if the full budget authority is spent. The majority of the deficit is attributed to the construction of the 4th Street Improvement Project, increased asphalt mill and overlay, and conservative budgeting of a 20% increase for employee health insurance premiums.

The Water/Wastewater Fund balance is anticipated to decrease by 21% ($1,109,609) due to a series of planned infrastructure improvements in FY 2014. The Water Main Project, Phase I will account for over $900,000 of this decrease to replace a critical feeder line along Highway 136 into Maryville. Several other smaller capital improvement projects are planned from this fund, which are explained in detail later in this document.

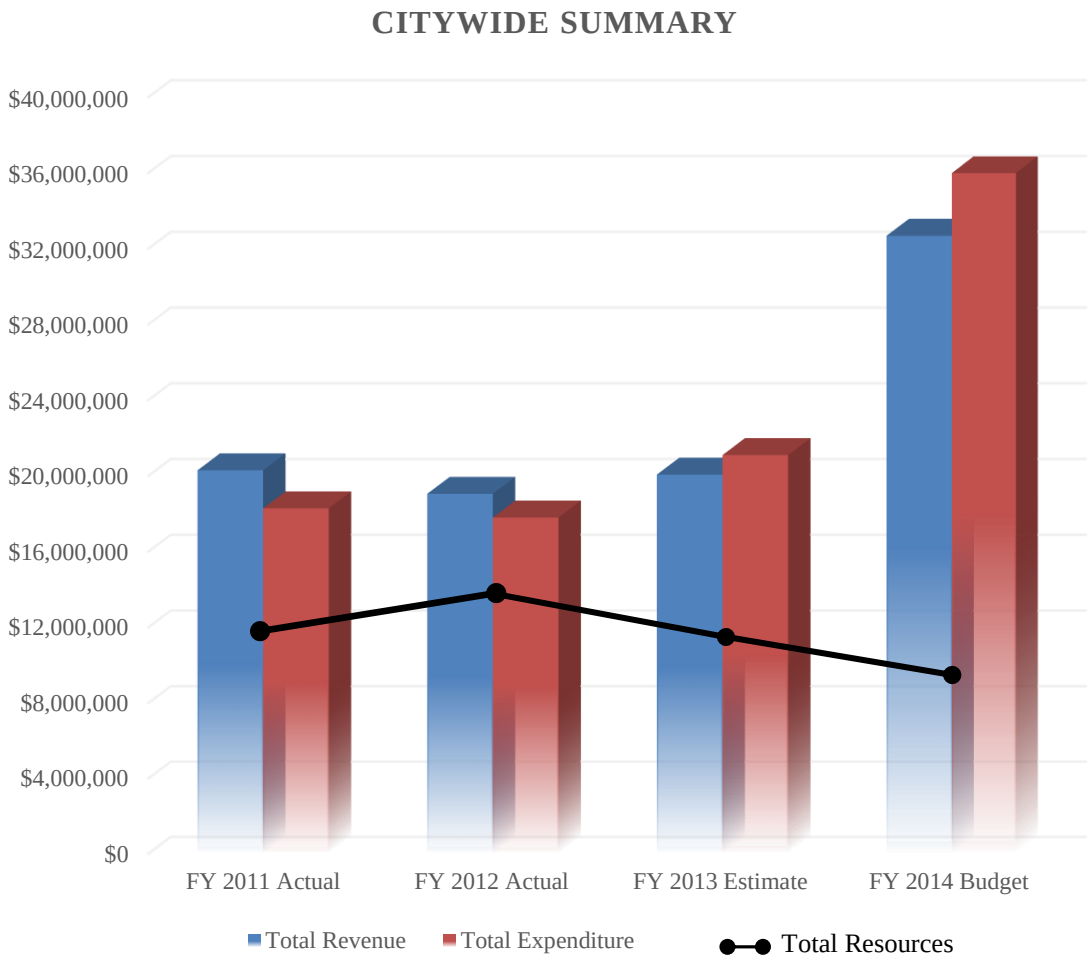
The Mozingo Recreation Fund has benefited from sufficient reserves for the last several fiscal years. Several capital improvement projects planned in FY 2014, such as significant efforts to stabilize the shoreline at Mozingo Lake, account for the deficit. The Capital Improvement Fund also benefited from substantial reserves, allowing the City to move forward with two trail projects and equipment purchases. In FY 2014, the city will make the final payment on a Fire Pumper Unit and refurbish the Centurion Street Sweeper.

The Solid Waste Fund will experience a significant decrease of over 50% in FY 2014, due to the decision to decrease tipping fees at the Maryville Transfer Station. It is anticipated that the reduced fees will lead to additional volume and revenue; however the FY 2014 budget is conservative and does not account for that at this time.

The Tax Increment Fund (TIF) is projected to collect excess monies in FY 2014 due to strong sales and will be accumulated to pay future years' debt obligations. The fund balance will be reduced in the Cemetery Perpetual Fund by approximately 40% during the fiscal year to assist with the asphalt mill and overlay of streets at Oak Lawn Cemetery.

CITYWIDE SUMMARY

	FY 2011 ($) Actual	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	9,707,640	11,480,627	12,596,245	11,501,297
Revenues				
Ad valorem Taxes	1,011,861	1,018,333	1,049,596	1,052,420
Sales Taxes	3,904,369	4,139,396	3,935,985	3,973,427
Franchise Taxes	1,007,703	1,030,452	1,105,300	1,093,000
Excise Taxes	346,888	355,734	351,000	350,000
Other Taxes	111,811	393,348	404,061	400,015
Licenses & Permits	83,154	96,015	82,965	75,200
Fines & Forfeitures	412,964	377,955	322,800	341,385
Service Charges	6,090,201	7,236,109	6,138,777	6,590,329
Intergovernmental	1,742,059	272,227	692,229	1,701,788
Property Revenues	77,128	87,916	129,139	198,203
Intragovernmental	1,368,408	1,344,183	1,656,779	2,877,985
Other Revenues	1,346,458	824,652	642,434	281,031
Bond/Lease Proceeds	2,795,000	1,878,369	3,560,000	13,750,000
Total Revenues	**20,298,004**	**19,054,689**	**20,071,065**	**32,684,783**
Expenditures				
Personnel	5,800,228	6,037,262	6,372,366	6,929,875
Contractual Services	3,334,994	3,693,838	3,239,282	3,581,976
Commodities	1,136,119	1,142,616	1,286,976	1,758,234
Other Operating Costs	1,029,212	777,046	709,052	1,826,420
Capital Outlay	5,287,198	4,128,312	7,075,079	18,684,910
Debt Service	1,701,684	2,024,666	2,421,888	3,214,470
Total Expenditures	**18,289,435**	**17,803,740**	**21,104,643**	**35,995,885**
Ending Resources	11,716,209	12,731,576	11,562,667	8,190,195
Change in Resources	**2,008,569**	**1,250,949**	**(1,033,578)**	**(3,311,102)**


CITYWIDE SUMMARY
$40,000,000
$36,000,000
$32,000,000
$28,000,000
$24,000,000
$20,000,000
$16,000,000
$12,000,000
$8,000,000
$4,000,000
$0
FY 2011 Actual
FY 2012 Actual
FY 2013 Estimate
FY 2014 Budget
Total Revenue
Total Expenditure
Total Resources

KEY PRIORITY AREAS & GOALS

Strategic Planning Session

The City Council serves as the legislative body of the City of Maryville and is responsible for establishing the goals and priorities of the organization. The goals provide direction to staff while planning future services and projects, budgeting for expenditures, and conducting day-to-day operations of the City. The City must continue to redefine its goals and sets objectives to achieve them in both the short and long-term.

On June 24, 2013 the Governing Body met to formulate and prioritize key performance areas and organizational goals for the upcoming fiscal year. The strategic planning session in 2012 was facilitated by the Novak Consulting Group and resulted in the formation of six (6) key performance areas with specific goals. During the FY 2014 strategic planning session, the City Council elected continue efforts towards the same key performance areas. These key performance areas and city council goals were adopted by resolution on August 27, 2012 and once again used to guide the budgeting process.

Key Performance Area #1: Creating Attractive Recreational Opportunities

- ✓ Attract a financial investor to build and operate a lodge and restaurant at Mozingo Lake.
- ✓ Maintain current level of service at Mozingo Golf & Lake within allotted funding requirements by building a financial strategy to cover operational expenses.

Key Performance Area #2: Providing Well-Maintained Streets and Infrastructure

- ✓ Identify street conditions and establish a budget for a permanent street and improvement program
- ✓ Develop a long-range preventative maintenance program to repair and replace key elements of the water system and provide a consistent funding source

Key Performance Area #3: Fostering Diverse Growth and Economic Development

- ✓ Implement programs to assist in improving the aesthetics of commercial properties within the community
- ✓ Provide opportunities and availability for business development by enforcing codes and ordinances.
- ✓ Research ordinances and incentives to facilitate occupancy of open store fronts and prevent extended vacancies

- ✓ Attract diverse business opportunities; for example, industrial, technological, agricultural by promoting community resources and retaining local talent

Key Performance Area #4: Ensuring Quality Neighborhoods

- ✓ Develop public relations program to educate public about city codes and code enforcement

- ✓ Identify and allocate funding to remove blighted housing

Key Performance Area #5: Maintaining a Safe Community

- ✓ Provide for public safety through a community-based approach that focuses on prevention of problems and timely response

Key Performance Area #6: Establishing Collaborative Relationships with Educational Partners

- ✓ Periodic meetings with NWMSU and Maryville R-II School District to discuss relevant community and town/gown issues

BUDGETING FOR PERFORMANCE

The following is intended to provide a snap shot of generally non-routine expenditures proposed in the FY 2014 budget as they relate to adopted key performance areas and city council goals. The list of noted investments does not contain all budgeted expenditures for day-to-day efforts and staff towards accomplishing the goals of the organization. Some programs are listed multiple times as they are relevant to various performance areas.

Key Performance Area #1: Creating Attractive Recreational Opportunities

Fund	*Department / Division*	*Line Item*	*Amount*	*Comment*
Mozingo	Park Maint.	299-00 Other Contractual	$17,333	Nodaway County Economic Development Support
Mozingo	Park Maint.	299-00 Other Contractual	$20,000	Mozingo Park Master Plan
Mozingo	Park Maint.	203-00 Professional Services	$16,000	Additional Marketing & Rebranding
Mozingo	Park Maint.	216-00 Professional Services	$5,000	Youth Cabin Design
Mozingo	Park Maint.	207-00 Travel & Training	$3,000	Iowa State Fair
Mozingo	Park Maint.	303-00 Chemicals	$2,000	Invasive Weed Control
Mozingo	Park Maint.	308-00 Road Maintenance	$1,800	Gravel & Parking Lot for New Cabins
Mozingo	Park Maint.	399-02 Cabin Accessories	$10,000	New Cabin Furnishings
Mozingo	Park Maint.	502-00 Buildings	$2,000	Expansion of Info Booth
Mozingo	Park Maint.	503-00 Office Equipment	$5,000	Online Reservation System
Mozingo	Park Maint.	504-00 Mechanical	$5,000	New fish cleaning station
Mozingo	Park Maint.	504-00 Mechanical	$20,000	New Maintenance Mower
Mozingo	Park Maint.	504-00 Mechanical	$8,000	Tree Spade
Mozingo	Park Maint.	599-00 Other Improvements	$10,000	Park Signage
Mozingo	Park Maint.	599-00 Other Improvements	$75,000	Shoreline Stabilization
Mozingo	Park Maint.	599-00 Other Improvements	$8,000	RV Electrical Upgrades (30-50 amp)
Mozingo	Park Maint.	599-00 Other Improvements	$102,550	Mozingo Lake Trail Extension Project
Mozingo	Clubhouse	203-00 Professional Services	$16,000	Additional Marketing & Rebranding
Mozingo	Clubhouse	207-00 Professional Services	$3,500	PGA Pro Certification Training
Mozingo	Clubhouse	299-00 Other Contractual	$20,000	Mozingo Park Master Plan
Mozingo	Clubhouse	599-00 Other Improvements	$5,000	Park Signage
Mozingo	Clubhouse	599-00 Other Improvements	$5,000	Winter Programming
Mozingo	Clubhouse	299-00 Other Contractual	$20,000	Mozingo Park Master Plan

Targeted Investment in Performance Area $380,183*

**This total does not include Mozingo Lake Park Maintenance, Mozingo Golf Clubhouse, or Mozingo Golf Maintenance expenditures for personnel services to account for the services required to maintain an attractive recreational amenity. For comparison, FY 2013 proposed targeted investment in this area was $248,333.*

Key Performance Area #2: Providing Well-Maintained Streets and Infrastructure

Fund	Department / Division	Line Item	Amount	Comment
General	General Admin.	299-00 Other Contractual	$39,726	4th Street Improvement Project Engineering
General	General Admin	599-00 Other Improvements	$1,408,247	4th Street Improvement Project, Phase I
General	City Council	299-00 Other Contractual	$50,000	South Main Traffic Corridor Study
General	Public Safety	216-00 Professional Services	$29,631	Public Safety Facility Needs Assessment
General	Public Works	308-02 Maint./Const. Asphalt	$375,000	2014 Asphalt Overlay Project
General	Public Works	399-00 General Supplies	$2,400	Black Powder Coated Trash Cans
General	Cemetery Maint.	216-00 Professional Services	$90,000	2"Asphalt Overlay
General	NW MO Regional Airport	308-00 Maint-Street Constr.	$5,000	Emergency Runway Repairs
General	NW MO Regional Airport	599-00 Other Improvements	$350,000	Airport Pavement Rehabilitation Project
General	Building Maint.	502-00 Buildings	$25,000	City Hall Needs Assessment
General	GIS	299-00 Other Contractual	$4,800	GIS Integrity Program web hosting
General	GIS	299-00 Other Contractual	$3,115	GIS Software (TerraSyc., CommunityVis)
Mozingo	Park Maint.	308-00 Road Maintenance	$1,800	Gravel & Parking Lot for New Cabins
Mozingo	Park Maint.	599-00 Other Improvements	$102,550	Mozingo Trail Extension Project
Water/Waste	Administration	212-00 Other Maintenance	$6,000	Pressure Sensors on Membrane Trains (3)
Water/Waste	Administration	212-00 Other Maintenance	$20,000	Replace Influent Valve Actuators
Water/Waste	Water Maint.	302-00 Fuel & Lubricants	$8,000	Refill Diesel Fuel at back-up generators
Water/Waste	Water/Sewer Maint.	305-00 Tires, Batteries, Access.	$5,500	Rubber Tracks for Mini Excavator
Water/Waste	Water Maint.	502-00 Buildings	$25,000	DNR Safety Issues (fence, spill cont., door)
Water/Waste	Water/Sewer Maint.	502-00 Buildings	$36,000	Finish Interior on Maintenance Facility
Water/Waste	Water/Sewer Maint.	502-00 Buildings	$19,000	Concrete approach at Maintenance Facility
Water/Waste	Water/Sewer Maint.	504-00 Mechanical & Auto	$15,000	Vibratory Trench Compactor
Water/Waste	Water Maint.	504-00 Mechanical & Auto	$60,000	EZ Valve Installation Equipment
Water/Waste	Water Constr.	599-00 Other Improvements	$933,333	Water Main Replacement Project, Phase I
Water/Waste	Water Constr.	599-00 Other Improvements	$150,000	2 " Waterline replacements, NW Section
Water/Waste	Water Constr.	599-00 Other Improvements	$78,490	VFD Replacement Project
Water/Waste	Water Constr.	599-00 Other Improvements	$100,000	Infrastructure for Economic Development
Water/Waste	Sewer Maint.	599-00 Other Improvements	$230,000	Lift Station Generator Project
Water/Waste	Sewer Constr.	508-00 Sanitary Sewer Impr.	$100,000	Sewer Main at 3rd & Munn
Water/Waste	Sewer Constr.	508-00 Sanitary Sewer Impr.	$600,000	Inflow & Infiltration Reduction Project (I&I)
Water/Waste	Sewer Constr.	508-00 Sanitary Sewer Impr.	$120,000	8" Sewer Main Replacement on Prather Ave
Water/Waste	Sewer Constr.	508-00 Sanitary Sewer Impr.	$100,000	Infrastructure for Economic Development
Wastewater Construction	Sewer Construction	599-00 Other Improvements	$12,550,009	Wastewater Treatment Facility
Capital Imp.	Projects	504-00 Mechanical & Auto	$108,000	Street Sweeper Replacement
Capital Imp.	Projects	506-00 Street Improvements	$40,000	Depot Street (middle section alignment)
Capital Imp.	Projects	506-04 Storm Drainage Impr.	$40,000	Peach Creek Improvements
Capital Imp.	Projects	599-00 Other Impr.	$611,717	Munn Avenue Trail, 7th & 9th Street Trail

Targeted Investment in Performance Area $18,443,318*

**Many large infrastructure projects including 4th Street, trail extensions, airport rehabilitation and lift station generators are largely funded by outside agencies with grant assistance. By comparison, FY 2013 targeted investment in this area was $7,442,373; however that number only included $1.7 million of the Wastewater Treatment Facility Project. Some FY 2014 projects are also carried over from the previous budget year.*

Key Performance Area #3: Fostering Diverse Growth and Economic Development

Fund	*Department / Division*	*Line Item*	*Amount*	*Comment*
General	City Council	299-00 Other Contractual	$17,333	Nodaway County Econ. Development
General	City Council	299-00 Other Contractual	$1,200	Leadership Maryville Support
General	City Council	299-00 Other Contractual	$40,000	Entryway Signage
General	City Council	299-00 Other Contractual	$5,000	NWMissouri Enterprise Facilitation
General	City Council	299-00 Other Contractual	$10,000	Energizer Recruitment
General	City Council	499-00 Miscellaneous	$10,000	Façade Incentive w/NCED Loan
General	General Admin.	207-00 Travel & Training	$4,000	ICSC Conference & Tradeshows
General	General Admin.	299-00 Other Contractual	$10,000	MPAC Downtown Art
General	GIS	299-00 Other Contractual	$4,800	GIS Integrity Program web hosting
Water/Waste	Administration	299-00 Other Contractual	$17,333	Nodaway County Econ Development
Mozingo	Park Maint.	299-00 Other Contractual	$17,333	Nodaway County Econ Development
Mozingo	Park Maint.	216-00 Professional Services	$16,000	Additional Marketing & Rebranding
Mozingo	Clubhouse	216-00 Professional Services	$16,000	Additional Marketing & Rebranding
Waterr/Waste	Water Constr.	599-00 Other Improvements	$100,000	Infrastructure for Economic Develop.
Water/Waste	Sewer Constr.	508-00 Sanitary Sewer Impr.	$100,000	Infrastructure for Economic Develop.

Total Investment in Performance Area $368,999*

**Many large infrastructure projects are anticipated to have a direct effect on growth and economic development such as the 4th Street Improvement Project, Phase I, but are not listed here. By comparison FY 2013 targeted investment in this area was $581,717; however that number included the Airport Fuel Tank Project.*

Key Performance Area #4: Ensuring Quality Neighborhoods

Fund	*Department / Division*	*Line Item*	*Amount*	*Comment*
General	City Council	499-00 Miscellaneous	$10,000	Façade Incentive w/NCED Loan
General	City Council	299-00 Other Contractual	$50,000	Property Acquisition
General	Code Enforcement	203-00 Printing & Advertising	$1,500	Code Enforcement Public Outreach Campaign
General Fund	Code Enforcement	299-00 Other Contractual Services	$75,000	Unsafe & Dangerous Structure Demolition
General Fund	Code Enforcement	309-00 Training Materials	$1,500	Updated Code Enforcement Training Materials
General Fund	Code Enforcement	503-00 Office Equipment	$10,000	Code Enforcement & Permitting Software
General Fund	GIS	299-00 Other Contractual Services	$4,800	GIS Integrity Program Web Hosting

Total Investment in Performance Area $152,800*

**This total does not include incentives in research and design to encourage development that may reduce the City's revenue stream such as lowering tipping fees for home demolition or a reduction in building permit fees with programs like CTRI. By comparison, FY 2103 investment in this area was $184,800; however HERO Program funding was not renewed by the State of Missouri.*

Key Performance Area #5: Maintaining a Safe Community

Fund	Department / Division	Line Item	Amount	Comment
General	City Council	299-00 Other Contractual	$112,800	Nodaway County Humane Society Support
General	Public Safety Admin	216-00 Professional Services	$29,631	Public Safety Facility Needs Assessment
General	Public Safety Admin	504-00 Mechanical	$24,000	Patrol Vehicle for Admin. Unit
General	Public Safety Police	202-00 Telephone	$3,400	MDT Data Cards
General	Public Safety Police	330-00 Safety & Equip	$6,000	Taser Replacements (6)
General	Public Safety Police	399-00 General Supplies	$24,000	Radio Upgrades
General	Public Safety Police	504-00 Mechanical & Auto	$5,000	Patrol Dash Cameras (2)
General	Public Safety Fire	330-00 Safety Equipment	$24,200	Turn-out Gear Replacement (11)
General	Public Safety Fire	330-00 Safety Equipment	$9,020	SCBA Mask Replacement (22)
General	Communications	299-00 Other Contractual	$11,000	AVL GPS Tracking Software
General	Code Enforcement	203-00 Printing & Adv.	$1,500	Code Enforcement Public Outreach
General	Code Enforcement	299-00 Other Contractual	$75,000	Unsafe & Dangerous Structures
General	Code Enforcement	309-00 Training Materials	$1,500	2012 IBC Code Materials
Mozingo	Lake Patrol	504-00 Mechanical & Auto	$17,500	Used SUV Replacement
Capital Imp.	Projects	504-00 Mechanical & Auto	$191,900	Purchase of Fire Pumper (remainder)

Total Investment in Performance Area $543,051*

**This total does not reflect the nearly $1.9 million annually required to cover expenses in personnel services for the dedicated staff and volunteers who keep Maryville a safe community year round. By comparison, FY 2013 targeted investment in this area was $654,164, however it included the purchase of a Brush Truck for Public Safety and the initial Fire Pumper payment.*

Key Performance Area #6: Establishing Collaborative Relationships with Educational Partners

Fund	*Department / Division*	*Line Item*	*Amount*	*Comment*
General	City Council	299-00 Other Contractual	$1,200	Leadership Maryville Support
General	General Admin.	402-00 Memberships	$600	International Town & Gown Membership
General	General Admin.	299-00 Other Contractual	$39,726	4th Street Improvement Project Engineering
General	General Admin.	599-00 Other Improvements	$1,408,247	4th Street Improvement Project, Phase I
General	Code Enforcement	203-00 Printing & Adv.	$1,500	Code Enforcement Public Outreach
General	Public Safety Police	110-00 Salaries & Wages	$9,000	School Resource Officer Support

Total Investment in Performance Area $1,460,273*

**While the 4th Street Improvement Project, Phase I is an infrastructure project, it is proposed under the spirit of cooperation with Northwest Missouri State University who financially partnered on design and was instrumental in assisting with grand awards for project construction. In addition to the base project shown above, positive discussions are being held with the university to fund key university elements throughout the corridor. By comparison, the FY 2013 targeted investment in this area was $61,400.*

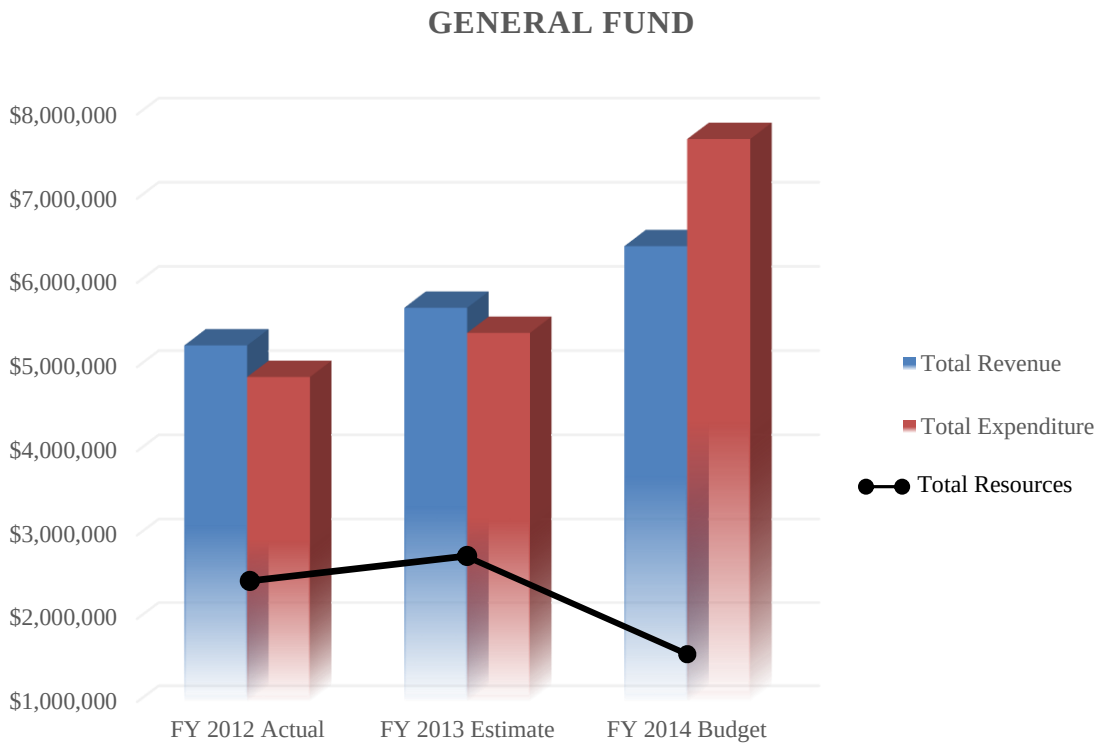
Fund Summaries

GENERAL FUND

The General Fund is the primary operating fund of the City and is utilized to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The functions accounted for in the General Fund include general administration, records and financial management, public safety, municipal court, and public infrastructure maintenance.

GENERAL FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	1,909,593	2,274,936	2,500,000
Revenues			
Ad valorem Taxes	448,733	463,019	464,140
Sales Taxes	1,865,998	1,775,000	1,792,750
Franchise Taxes	1,030,452	1,105,300	1,093,000
Excise Taxes	355,734	351,000	350,000
Other Taxes	121,700	125,323	121,325
Licenses & Permits	96,015	82,965	75,200
Fines & Forfeitures	377,955	322,800	341,385
Service Charges	48,626	51,202	51,320
Intergovernmental	167,795	520,518	1,063,105
Property Revenues	62,649	123,308	198,203
Intragovernmental	391,038	331,224	743,046
Other Revenues	289,235	451,427	141,025
Bond/Lease Proceeds	-	-	-
Total Revenues	**5,255,930**	**5,703,086**	**6,434,499**
Expenditures			
Personnel	2,934,745	3,015,326	3,235,741
Contractual Services	847,923	939,121	1,249,624
Commodities	442,994	557,044	931,110
Other Operating Costs	304,273	293,377	363,711
Capital Outlay	341,759	596,724	1,927,228
Debt Service	9,093	2,874	-
Total Expenditures	**4,880,787**	**5,404,466**	**7,707,414**
Ending Resources	2,284,736	2,573,556	1,227,085
Change in Resources	**375,143**	**298,620**	**(1,272,915)**



The budget includes several items that are expected to impact the General Fund during the fiscal year, these items are listed below.

- ✓ In FY 2014, personnel expenditures for fifty-three (53) employees are attributed to the General Fund. While there are no Cost-of-Living Adjustments (COLAs) budgeted, staff has estimated a 20% increase in health insurance costs. Renewal rates from providers are expected in November and may have a significant impact on fiscal year expenses.

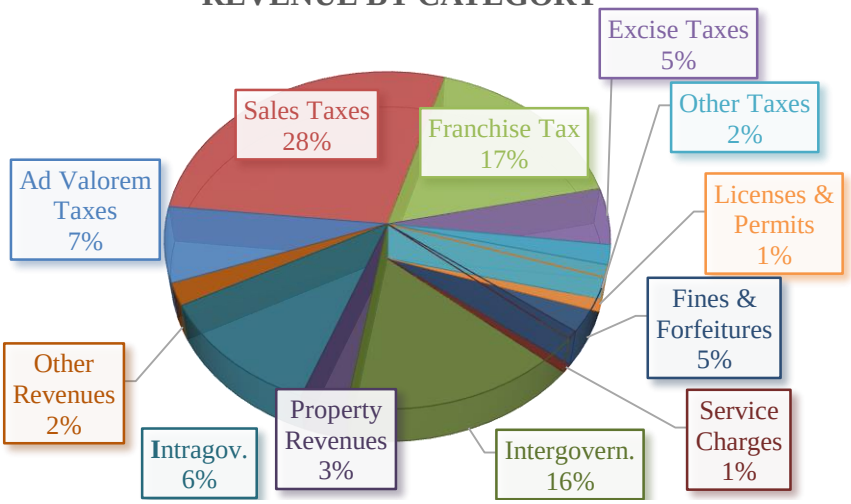
- ✓ The General Fund includes $1,408,247 in capital outlay expenditures to construct the 4th Street Improvement Project, Phase I. The project enhances the north side of the 4th Street corridor between downtown and Northwest Missouri State University with physical and aesthetic improvements. These improvements include, but are not limited to new ADA compliant sidewalks, trails, decorative street lights, landscaping, safety enhancements, and asphalt mill and overlay. Nearly $750,000 in outside agency revenue has been acquired for this project and is included in the Intergovernmental Revenue category.

- ✓ In FY 2014, the City will begin long-term repairs to deteriorated concrete pavement conditions at Northwest Missouri Regional Airport. The initial project will include the reconstruction of concrete taxiway panels and electrical upgrades with the assistance of Missouri State Block Grant Funds. A total of $350,000 has been budgeted for this project.

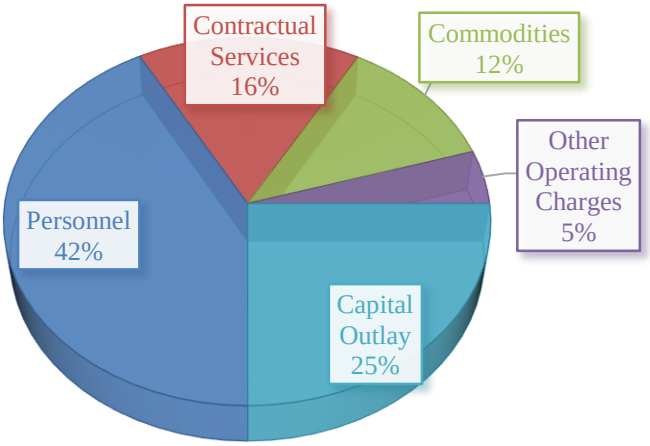
- ✓ The General Fund budget includes a preliminary engineering and traffic corridor study for South Main Street in the amount of $50,000. The Maryville Comprehensive Plan identifies the South Main Street Corridor as a significant long-term traffic issue for the community. It is anticipated that the study will produce potential solutions and identify major infrastructure improvements necessary throughout the corridor.

- ✓ A total of $375,000 for the 2014 Asphalt Overlay Project has been budgeted for the 2014 fiscal year. By comparison, FY 2013 included only $100,000 for mill and overlay as staff focused on the completion of two complete concrete street reconstruction projects. It is estimated that this increased effort will lead to the mill and overlay of nearly 3 linear miles of poor conditioned streets in Maryville.

FY 2014 GENERAL FUND REVENUE BY CATEGORY



FY 2014 GENERAL FUND EXPENDITURES BY CATEGORY

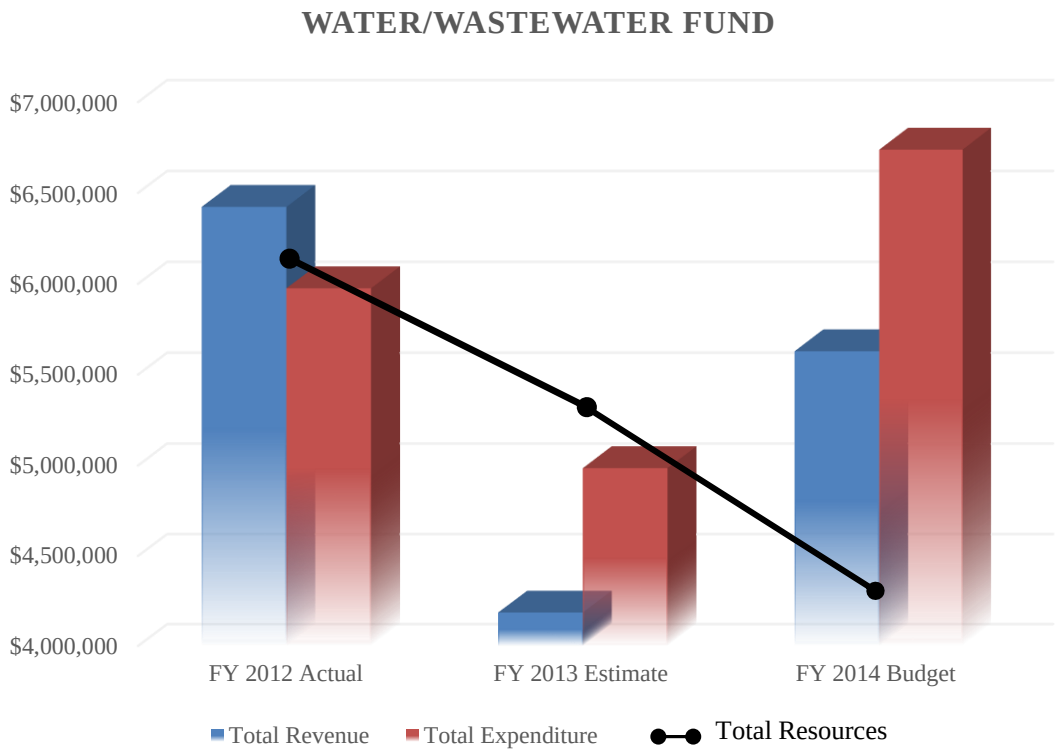


WATER/WASTEWATER FUND

The Water/Wastewater Fund is used to account for revenues and expenses related to the water and sewer system provided by the City of Maryville. The fund is designated as an enterprise fund and is intended to be self-supporting through user charges and fees. The majority of all activities necessary to provide water and sewer service to customers are accounted for in this fund, including administration, operations, maintenance, new infrastructure and related debt.

WATER/WASTEWATER FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	5,590,413	5,999,429	5,279,150
Revenues			
Service Charges	4,440,068	4,025,795	4,492,625
Intergovernmental	-	-	172,500
Property Revenues	-	5,017	-
Intragovernmental	3,278	2,992	908,216
Other Revenues	100,910	151,517	55,000
Bond/Lease Proceeds	1,878,369	-	-
Total Revenues	**6,442,625**	**4,185,321**	**5,628,341**
Expenditures			
Personnel	366,381	448,992	565,096
Contractual Services	1,408,443	1,467,202	1,473,776
Commodities	126,186	180,425	253,400
Other Operating Costs	214,512	198,164	212,898
Capital Outlay	2,834,358	1,637,892	2,902,506
Debt Service	1,024,924	1,052,220	1,330,274
Total Expenditures	**5,974,804**	**4,984,895**	**6,737,950**
Ending Resources	6,038,234	5,199,855	4,169,541
Change in Resources	**447,821**	**(799,574)**	**(1,109,609)**



The Water/Wastewater Fund includes several notable items for the FY 2014 budget:

- ✓ Revenue related to water and sewer user fees has been adjusted for FY 2014 to account for the recent rate increases as well as the loss of a significant industrial water user. At the end of FY 2013, water/sewer rates were increased to cover ongoing operational needs and debt for the new wastewater treatment facility. A rate increase of 5% was applied to the water fees and a 45% rate increase was applied to sewer fees. The additional fees should also assist in offsetting the revenue loss of the large user.

- ✓ Intergovernmental revenue in the amount of $172,500 from the Legislative Pre-Disaster Mitigation (LPDM) Program to install new emergency generators at crucial sanitary sewer lift stations. The total cost on the project is estimated at $230,000.

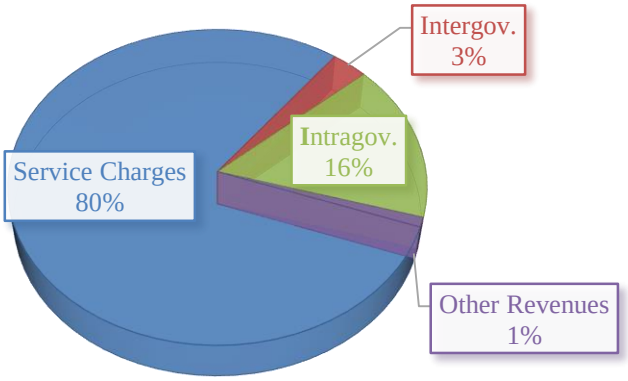
- ✓ Intragovernmental revenue in the amount of $906,216 will be received in FY 2014 from revenue bond proceeds to reimburse the fund for expenses previously incurred on the Maryville Wastewater Treatment Plant. These expenses include preliminary engineering and necessary land acquisition to prepare the project for construction.

- ✓ Water Main Replacement Project, Phase I to replace a 16" main line from Maryville Water Plant to Depot Street. The total cost on the project is $933,000 and will be paid from Water/Wastewater Fund reserves.

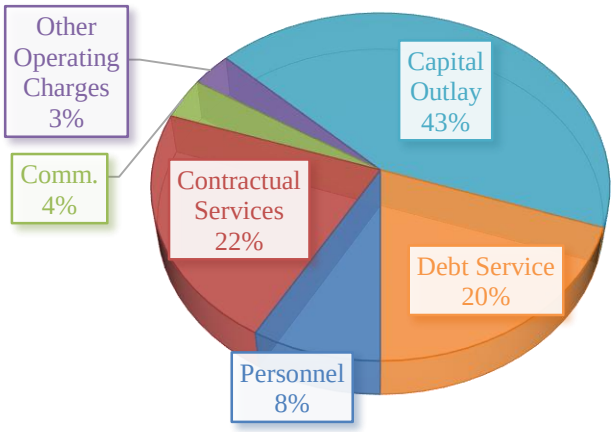
- ✓ Sanitary sewer improvements in the amount of $600,000 for continued reduction of inflow and infiltration of storm water into the system. Staff will proceed with efforts to smoke test the entire citywide system to identify and target repairs in areas of highest inflow and infiltration.

- ✓ A total of $200,000 is included for infrastructure improvements related to economic development initiatives. It is anticipated that several new water and sewer mains will be required in areas of community growth and projects that aim to benefit the overall local economy.

FY 2014 WATER/WASTEWATER FUND REVENUE BY CATEGORY



FY 2014 WATER/WASTEWATER FUND EXPENDITURES BY CATEGORY



WASTEWATER CONSTRUCTION FUND

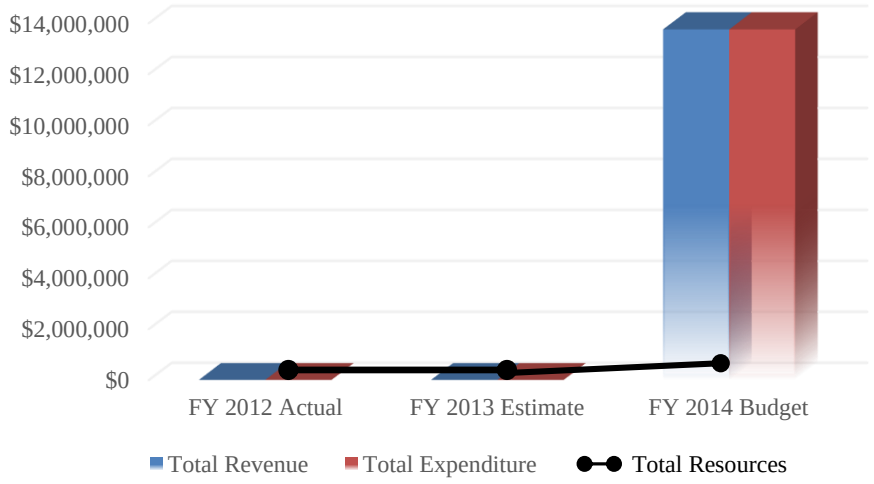
The Wastewater Construction Fund is a newly created for FY 2014 to account for revenues and expenses directly related to the construction of the Maryville Wastewater Treatment Plant. The Environmental Protection Agency (EPA) has required the Missouri Department of Natural Resources (DNR) to implement new regulations for ammonia removal and disinfection for sanitary sewer. In order to meet new regulations, the City of Maryville is required to upgrade its lagoon system to a new mechanical wastewater treatment plant. The plant must be operational by July 1, 2015 to meet new permit limits or the City could face substantial fines for non-compliance. The citizens of Maryville approved the use of $13.75 million in Revenue Bonds to finance the construction project in April 2012.

In FY 2014, the Wastewater Construction Fund will account for all construction related expenditures and reimburse the Water/Wastewater Fund in the amount of $906,216 for project expenses incurred to date.

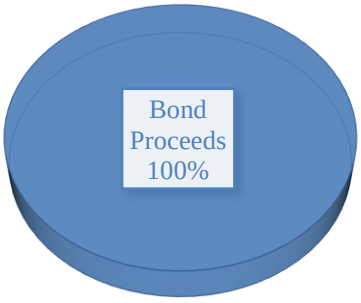
WASTEWATER CONSTRUCTION FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	-	-	-
Revenues			
Bond/Lease Proceeds	-	-	13,750,000
Total Revenues	**-**	**-**	**13,750,000**
Expenditures			
Other Operating Costs	-	-	906,216
Capital Outlay	-	-	12,550,009
Debt Service	-	-	293,775
Total Expenditures	**-**	**-**	**13,750,000**
Ending Resources	-	-	-
Change in Resources	**-**	**-**	**-**

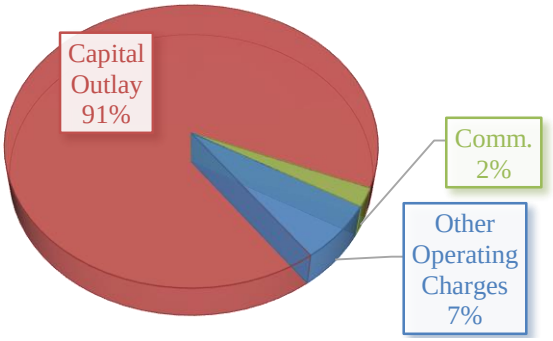
WASTEWATER CONSTRUCTION FUND



FY 2014 WASTEWATER CONSTRUCTION FUND REVENUE BY CATEGORY



FY 2014 WASTEWATER CONSTRUCTION FUND EXPENDITURES BY CATEGORY

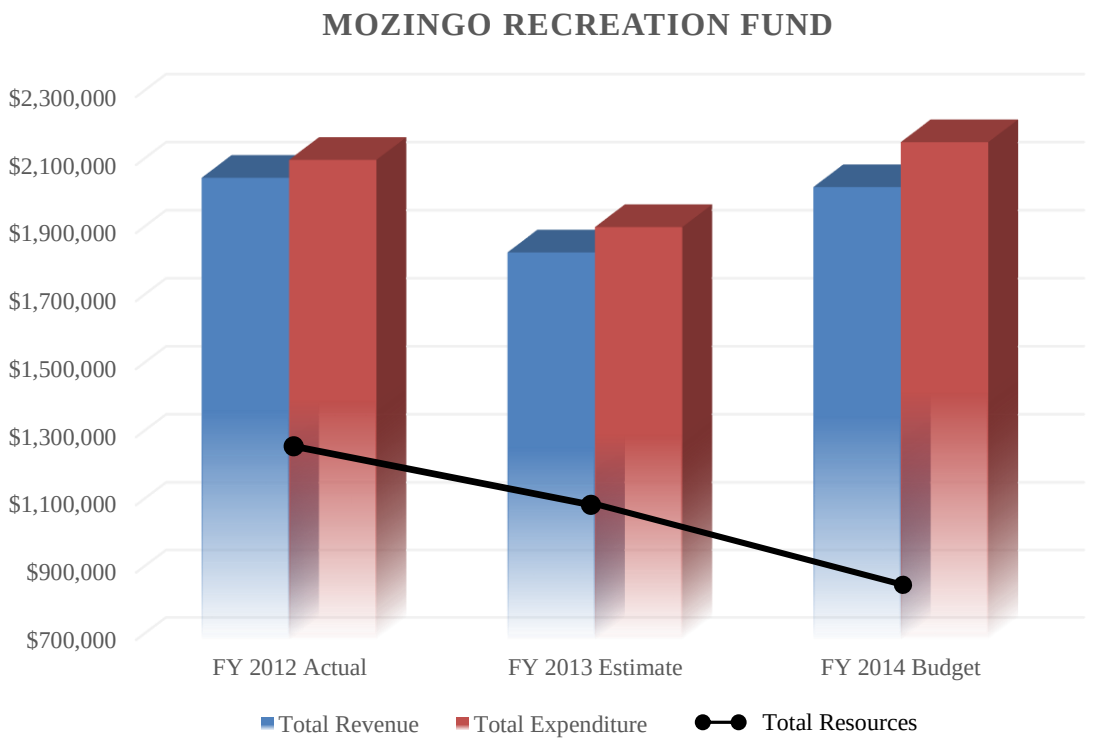


MOZINGO RECREATION FUND

The Mozingo Recreation Fund is used to account for revenues and expenses related to the operations and maintenance of Mozingo Lake Recreation Park. The park is a city-owned 3,000 acre park, with a 1,000 acre lake, located approximately 5 miles east of downtown Maryville. The fund provides services for public amenities such as RV camping pads, primitive tent camping areas, adult & youth cabins, 18-hole championship golf course, fishing and boating facilities. The Mozingo Recreation Fund generates the majority of its revenue on user fees and a ½ cent sales tax that will sunset on June 30, 2017. Operational divisions with expenditures in this fund include Mozingo Park Maintenance, Mozingo Lake Patrol, Mozingo Golf Maintenance, and Mozingo Golf Services.

MOZINGO RECREATION FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	1,218,317	1,072,382	950,000
Revenues			
Sales Tax	932,995	886,800	895,650
Service Charges	997,976	947,155	1,014,976
Intergovernmental	26,352	-	120,000
Property Revenues	25,267	514	-
Other Revenues	79,400	8,189	4,000
Total Revenues	**2,061,990**	**1,842,658**	**2,034,626**
Expenditures			
Personnel	866,254	908,302	923,536
Contractual Services	328,875	269,543	346,559
Commodities	347,701	312,466	351,818
Other Operating Costs	93,441	90,589	94,208
Capital Outlay	343,355	201,180	308,050
Debt Service	134,901	134,901	142,529
Total Expenditures	**2,114,527**	**1,916,981**	**2,166,700**
Ending Resources	1,165,780	998,059	817,926
Change in Resources	**(52,537)**	**(74,323)**	**(132,074)**



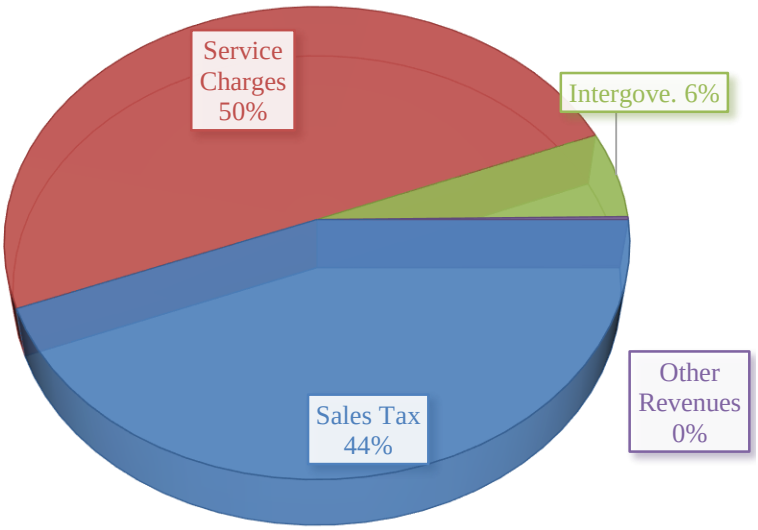
The Mozingo Recreation Fund includes several notable items for the FY 2014 budget:

- ✓ The FY 2014 budget reflects an approximate 9% increase in major user fees for Mozingo Lake Recreation Park effective January 1, 2014. After several discussions with the Mozingo Advisory Board and City Council, it has been determined that rates are due for an adjustment, however will remain affordable for the quality of amenities provided.

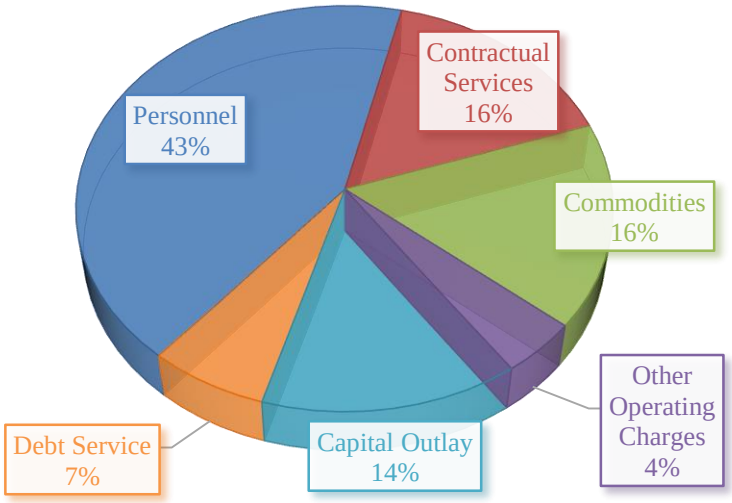
- ✓ The Mozingo Recreation Fund budget includes up to $60,000 for the creation of a Mozingo Lake Recreation Park Master Plan. The development of a 20-year park master plan is outlined in the Maryville Comprehensive Plan and crucial for Mozingo's long-term development, operations, and decision making purposes.

- ✓ Capital Outlay expenditures of $308,050 for several projects at Mozingo Lake, including $75,000 for shoreline stabilization, $15,000 for additional park signage, $102,500 for a concrete trail extension project, and several other repairs and equipment replacement purchases.

FY 2014 MOZINGO RECREATION FUND REVENUE BY CATEGORY



FY 2014 MOZINGO RECREATION FUND EXPENDITURES BY CATEGORY

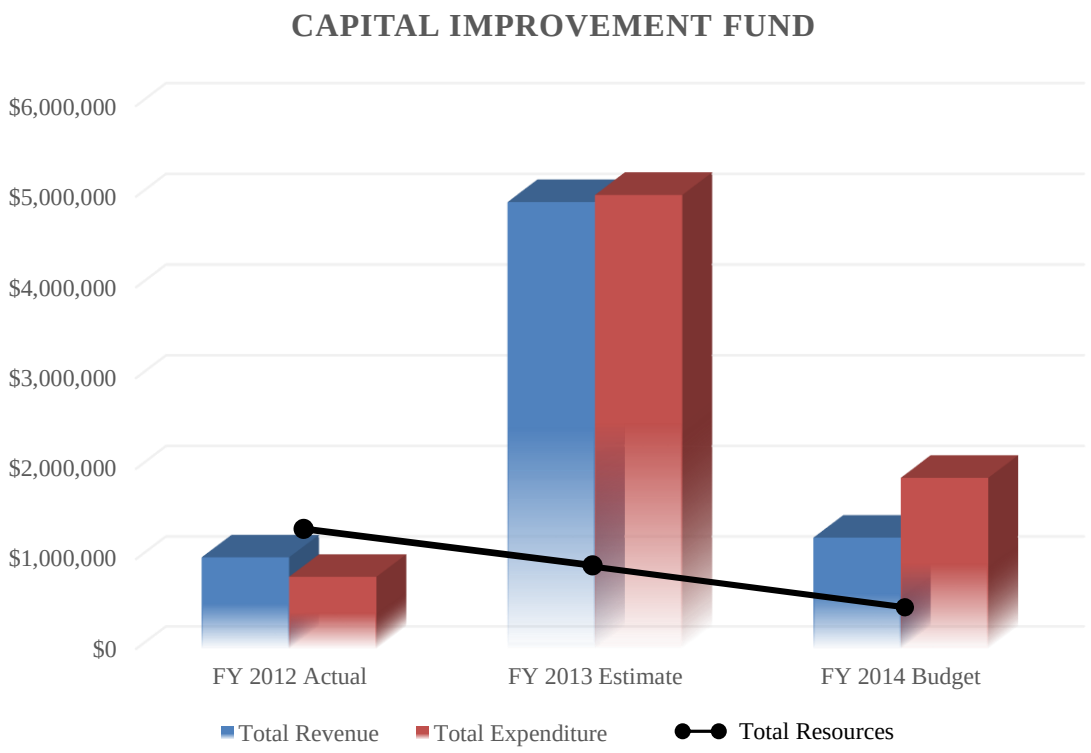


CAPITAL IMPROVEMENT FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures as a result of major capital projects such as infrastructure improvements or large equipment purchases. In April 2008, the voters of the City of Maryville overwhelmingly approved a ½ cent sales tax which would be used exclusively for designated capital improvement projects. Capital improvements can be completed by accumulating annual revenues to finance a project or issuing bonds to be retired from the sales tax from future years of the CIP tax. The capital improvement sales tax is scheduled to sunset on September 30, 2018.

CAPITAL IMPROVEMENT FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	833,720	1,050,009	960,000
Revenues			
Sales Tax	893,322	849,730	858,227
Intergovernmental	73,842	171,711	346,183
Intragovernmental	50,000	354,320	32,000
Other Revenues	1,151	2,697	1,000
Bond/Lease Proceeds	-	3,560,000	-
Total Revenues	**1,018,315**	**4,938,458**	**1,237,410**
Expenditures			
Contractual Services	204	397	-
Other Operating Costs	22,366	22,850	53,792
Capital Outlay	484,348	4,331,233	991,617
Debt Service	295,107	662,426	852,935
Total Expenditures	**802,025**	**5,016,906**	**1,898,344**
Ending Resources	1,050,010	971,561	299,066
Change in Resources	**216,290**	**(78,448)**	**(660,934)**



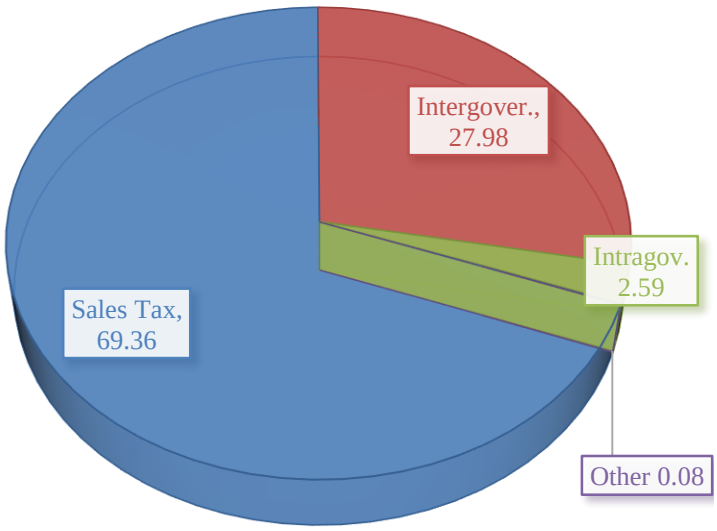
The Capital Improvement Fund includes several notable items for the FY 2014 budget:

- ✓ In the previous fiscal year, the City of Maryville issued $3,560,000 in Certificates of Participation (COPs) to finance the reconstruction of Depot Street and Munn Avenue. In FY 2014, and for the remaining life of the Capital Improvement Sales Tax, revenue in this fund will largely be used to refund associated project debt.

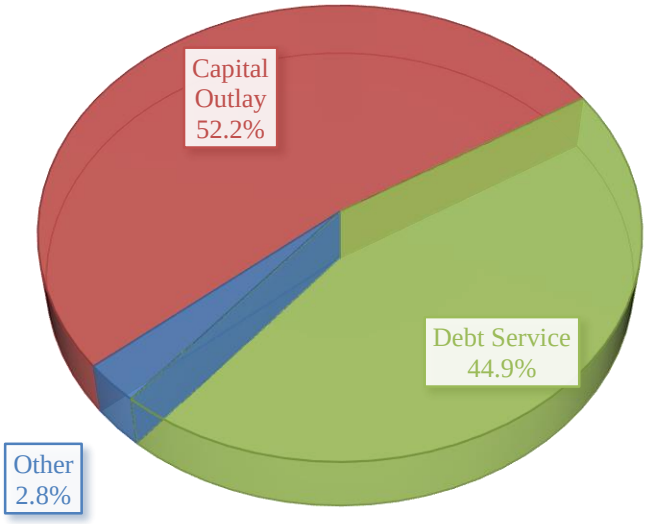
- ✓ Two trail projects are scheduled for construction in the spring of 2014 and will utilize Capital Improvement Funds partially offset by Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) funds. Phase C, 7th & 9th Street Trail Project and Phase I, Munn Avenue Trail, will both construct off-street concrete pedestrian paths as designated in the Maryville Comprehensive Plan.

- ✓ Other proposed projects and equipment purchases planned for FY 2014 are outlined in detail later in the budget document.

FY 2014 CAPITAL IMPROVEMENT FUND REVENUE BY CATEGORY



FY 2014 CAPITAL IMPROVEMENT FUND EXPENDITURES BY CATEGORY



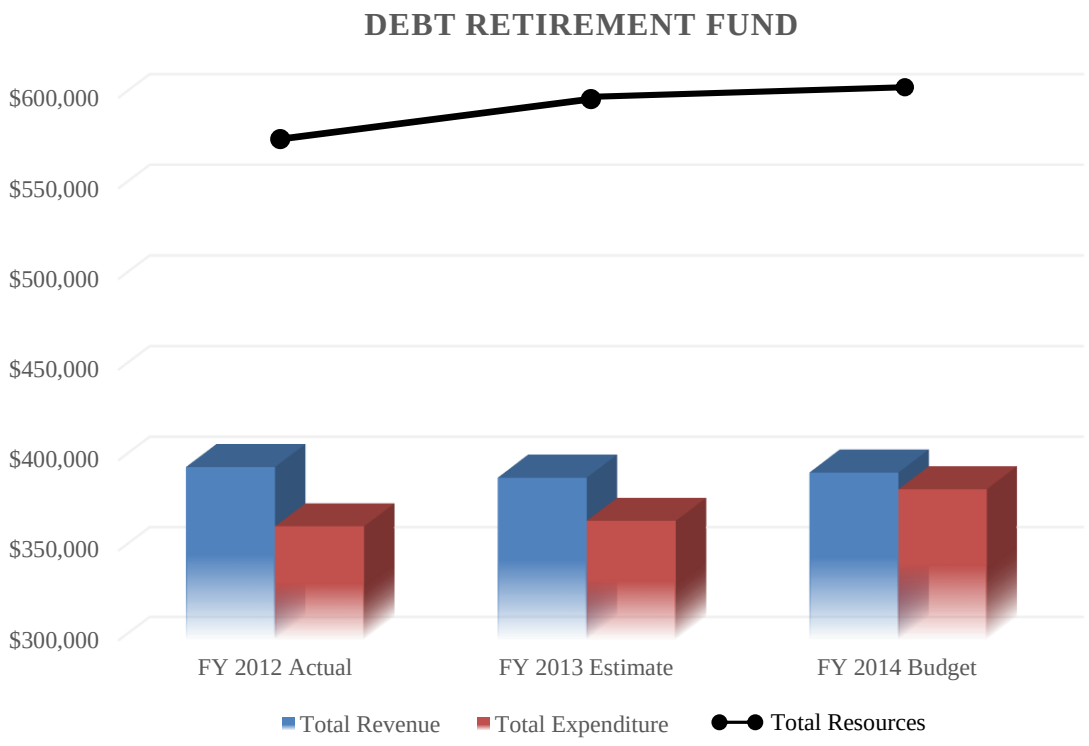
DEBT RETIREMENT FUND

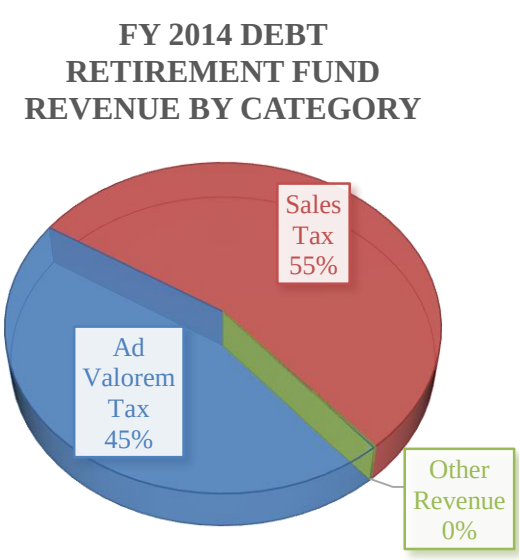
The Debt Retirement Fund is used to account for the accumulation of funds and the payment of general long-term debt principal and interest. The full faith and credit of the City is pledged behind all general obligation bonds. The 1999 Refunding Bonds have a 12.94 cent property tax levy assessed to fund the bond payments for the Aquatic Center. In September 2001 general obligation bonds were issued to fund the Maryville Park & Recreation's joint-use community center facility with the Missouri National Guard. Rather than levy a property tax, though, a one-eighth cent sales tax was passed in November 2000 to fund the payment of principal and interest on the bonds. Collection of the sales tax started April 1, 2001.

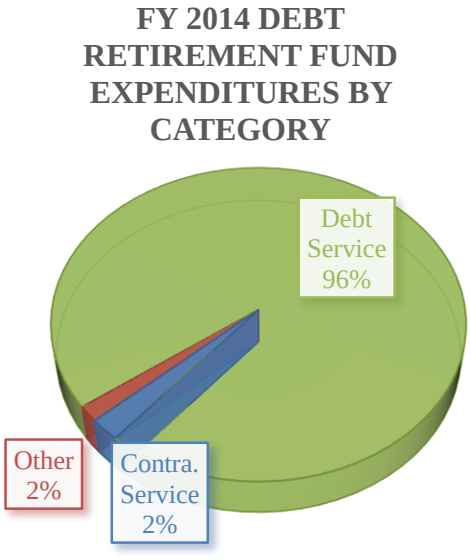
In March 2009 these bonds were refunded and additional debt was issued to expand the Community Center. The three were consolidated into one new "Series 2009 G.O. Bonds", with two separate funding sources. The principal and interest for the three different bonds are accounted for separately. Both the 1999 refunding bonds and the new 2009 bonds are funded through the property tax levy.

DEBT RETIREMENT FUND SUMMARY

	FY 2012 ($) Actual	**FY 2013 ($) Estimate**	**FY 2014 ($) Budget**
Beginning Resources	530,055	562,804	586,650
Revenues			
Ad Valorem Tax	171,602	176,862	177,580
Sales Tax	223,541	212,680	214,800
Other Revenues	844	590	600
Total Revenues	**395,987**	**390,132**	**392,980**
Expenditures			
Contractual Services	7,882	8,200	8,500
Other Operating Costs	5,702	5,850	6,200
Debt Service	349,654	352,235	369,060
Total Expenditures	**363,238**	**366,285**	**383,760**
Ending Resources	562,804	586,651	595,870
Change in Resources	**32,749**	**23,847**	**9,220**


DEBT RETIREMENT FUND
$600,000
$550,000
$500,000
$450,000
$400,000
$350,000
$300,000
FY 2012 Actual
FY 2013 Estimate
FY 2014 Budget
Total Revenue
Total Expenditure
Total Resources


FY 2014 DEBT RETIREMENT FUND REVENUE BY CATEGORY
Sales Tax 55%
Ad Valorem Tax 45%
Other Revenue 0%


FY 2014 DEBT RETIREMENT FUND EXPENDITURES BY CATEGORY
Debt Service 96%
Other 2%
Contra. Service 2%

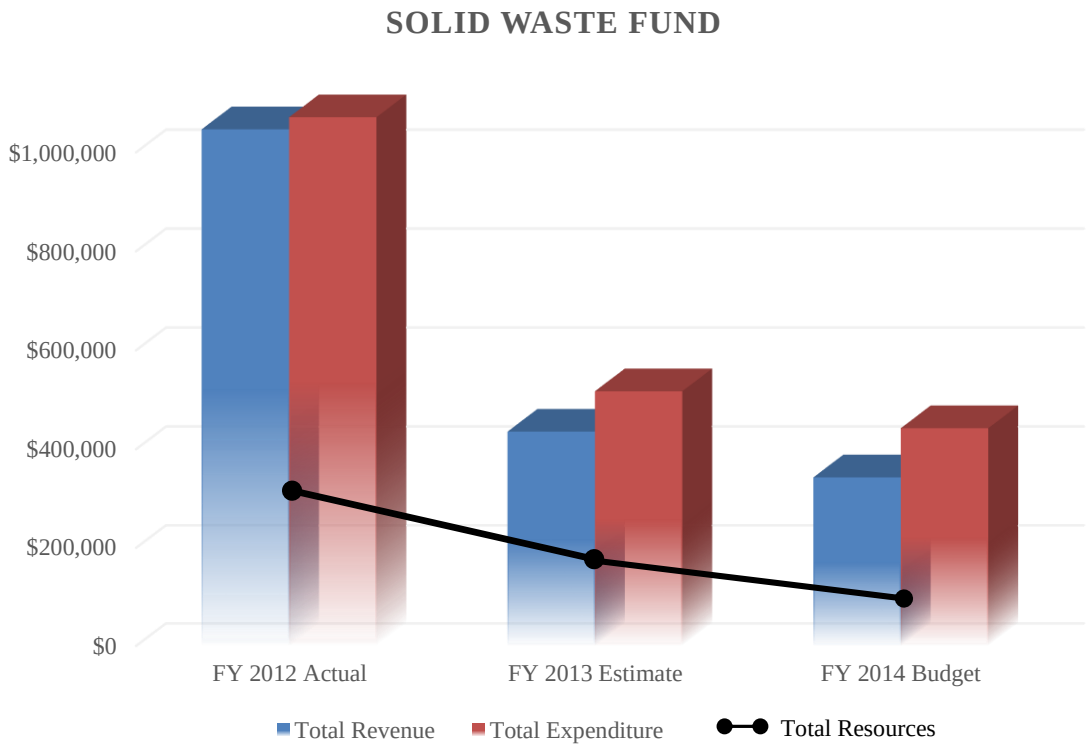
SOLID WASTE FUND

The Solid Waste Fund includes all revenue and expenditures related to the day-to-day operations of the City's solid waste transfer station. The transfer station operates under a State of Missouri operating permit (No. 414701) and receives an average of 20 tons of waste per day from local trash haulers. Upon arrival, the solid waste is packed into a semi trailer, owned and operated by Deffenbaugh Industries, Inc., and then hauled to an approved landfill in the Kansas City area per the contract. A user fee of $48.00 per ton exists to assist with expenses for the proper disposal of waste and expenses incurred on closing the landfill.

The City of Maryville operated a solid waste landfill from 1974 until its closure in 2001. The Missouri Department of Natural Resources require quarterly testing of groundwater and methane gas migration for any potential environmental implications. Expenditures are included in the Solid Waste Fund for compliance testing performed by Aquaterra Environmental, Inc. Although the landfill was officially closed on October 28, 2008, monitoring is required for an additional thirty (30) years from the closure date.

SOLID WASTE FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	266,233	244,014	160,000
Revenues			
Service Charges	1,045,834	435,012	299,589
Other Revenues	636	462	43,400
Total Revenues	**1,046,470**	**435,474**	**342,989**
Expenditures			
Personnel	142,503	145,434	122,773
Contractual Services	828,233	306,668	258,599
Commodities	23,368	2,143	19,800
Other Operating Costs	63,723	25,460	22,680
Capital Outlay	-	2,340	5,500
Debt Service	13,019	13,019	13,019
Total Expenditures	**1,070,846**	**517,064**	**442,371**
Ending Resources	241,857	162,424	60,618
Change in Resources	**(24,376)**	**(81,590)**	**(99,382)**

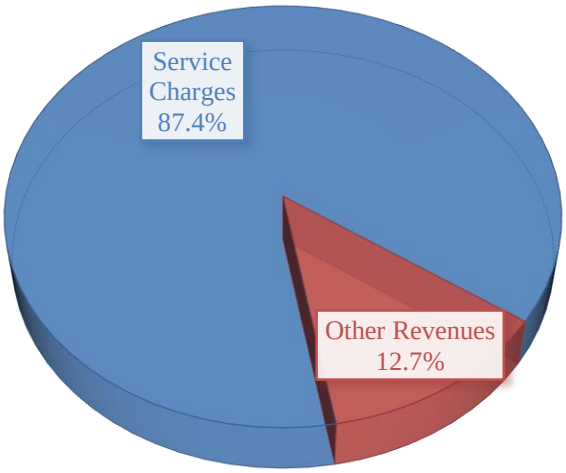


The Solid Waste Fund includes several notable items that influence the FY 2014 budget:

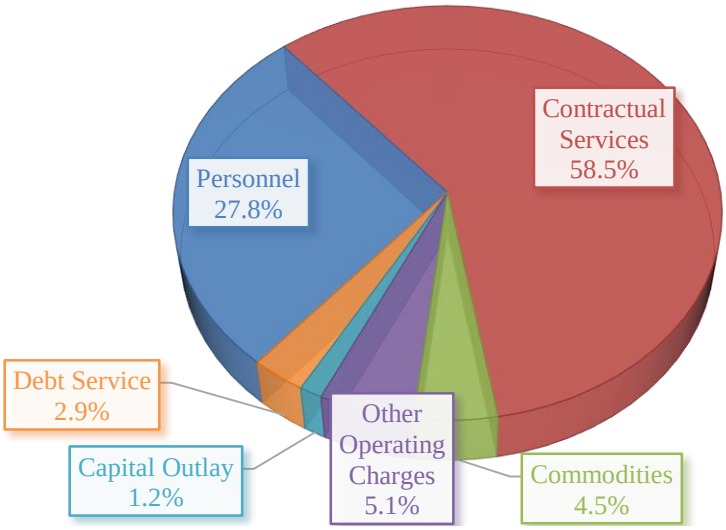
- ✓ A transfer station owned and operated by one of Maryville's largest trash haulers, opened in Nodaway County during the previous fiscal year. The competing operation continues to reduce the expected tonnage at the transfer station leading to an expected 31.13% decrease in revenue collected from user fees.

- ✓ A five (year) compliance benchmark was reached by Aquaterra Environmental, Inc. in FY 2013 for monitoring the closure of the Maryville landfill. The requirements for testing have been reduced by the Missouri Department of Natural Resources resulting in an annual savings of $30,000 to the fund.

FY 2014 SOLID WASTE FUND REVENUE BY CATEGORY



FY 2014 SOLID WASTE FUND EXPENDITURES BY CATEGORY



TIF FUND

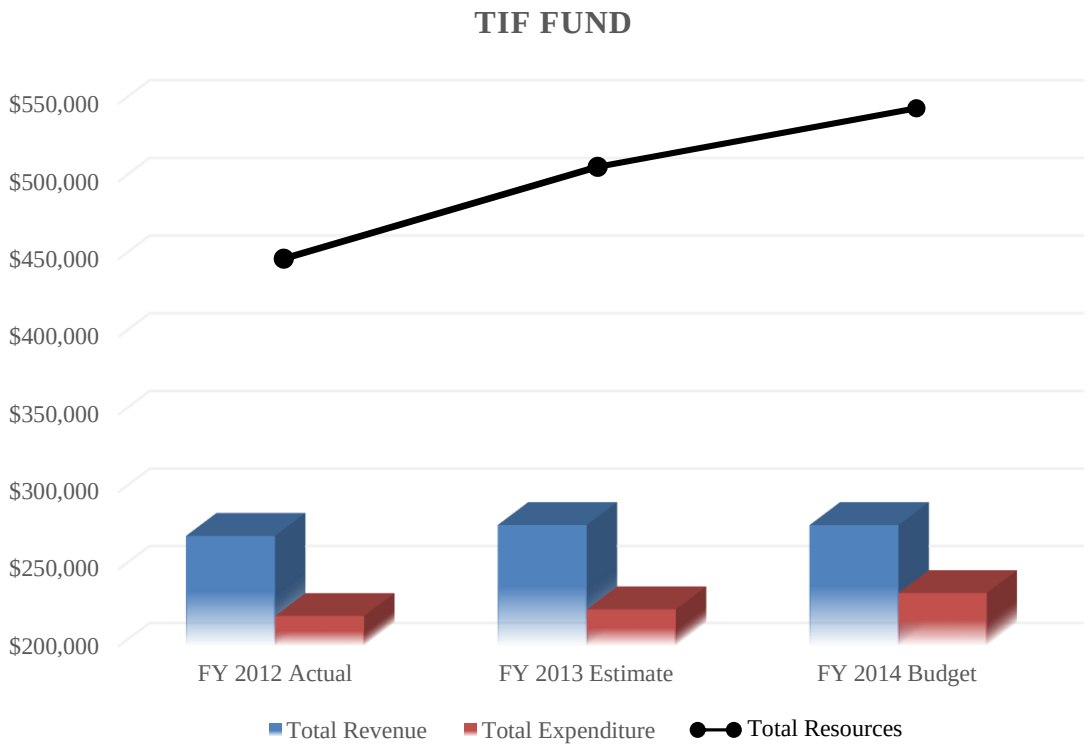
The TIF Fund was established to record the Tax Increment Financing activity of the LMP Steel & Wire Company project and the Maryville Town Center project. Revenues are derived from the additional funds generated by the projects: 100% of the real estate property tax increase (PILOTS) and 50% of the sales tax increase (EATS).

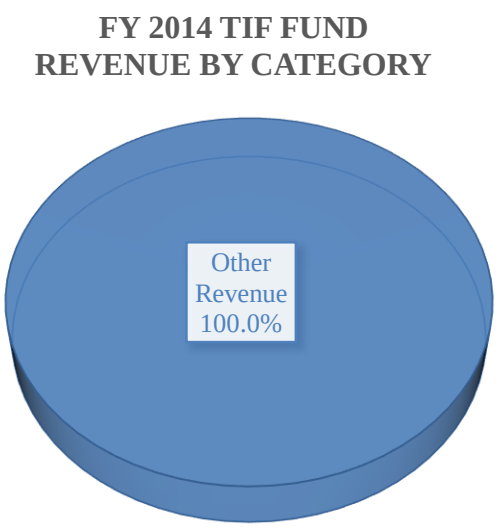
In April of 2004 the City of Maryville entered into a TIF Redevelopment Agreement with LMP Steel & Wire Company to fund certain reimbursable projects expenses. The project called for construction of a 40,000 sq.ft. manufacturing facility, the installation of an 8" water main, and the pavement of a concrete drive and parking lot. Revenues from PILOTS will be used to fund the reimbursable projects costs.

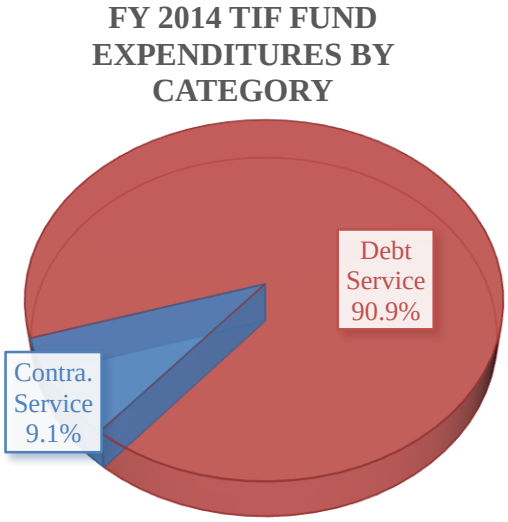
On February 28, 2005 the Maryville City Council adopted an ordinance establishing the Tax Increment Financing (TIF) Plan for the Maryville Town Center Project. The developer on the project, D.J. Christie, Inc., financed building demolition, construction of the Hy-Vee shopping center, landscaping, overhead lighting and parking lot improvements. TIF Bonds were issued in the amount of $2,580,000 by the City of Maryville on October 1, 2005 to fund the reimbursable project costs. Annual PILOTS and EATS revenue generated by the Maryville Town Center Redevelopment Area l provide for the debt retirement of the bonds.

TIF FUND
SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	387,679	439,713	494,465
Revenues			
Other Revenues	271,403	278,452	278,390
Total Revenues	**271,403**	**278,452**	**278,390**
Expenditures			
Contractual Services	21,401	19,487	21,420
Debt Service	197,968	204,213	212,878
Total Expenditures	**219,369**	**223,700**	**234,298**
Ending Resources	439,713	494,465	538,557
Change in Resources	**52,034**	**54,752**	**44,092**


TIF FUND
$550,000
$500,000
$450,000
$400,000
$350,000
$300,000
$250,000
$200,000
FY 2012 Actual
FY 2013 Estimate
FY 2014 Budget
Total Revenue
Total Expenditure
Total Resources


FY 2014 TIF FUND
REVENUE BY CATEGORY
Other
Revenue
100.0%


FY 2014 TIF FUND
EXPENDITURES BY
CATEGORY
Debt
Service
90.9%
Contra.
Service
9.1%

CENTRAL GARAGE FUND

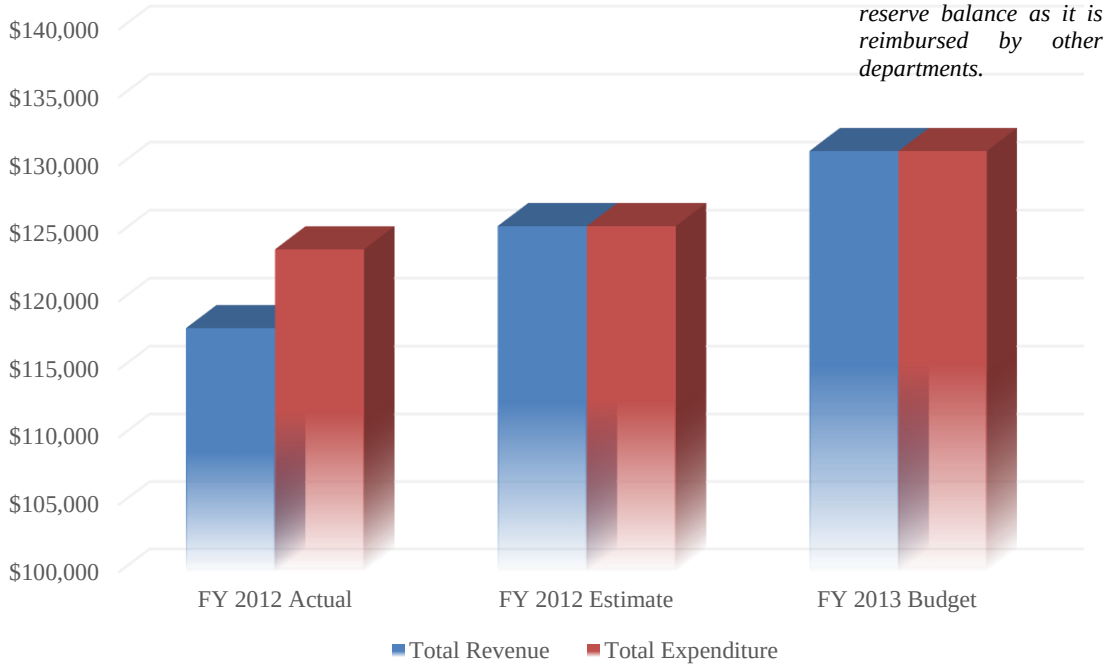
The Central Garage Fund is an internal service fund where revenue is derived from user fees and allocations charged to city departments who use the service. Central Garage provides full service and maintenance on approximately 185 City-owned vehicles and equipment, and coordinates outside mechanical service needs. The fund covers the expenses for one (1) full-time City Mechanic allows for in-house repairs at a lower cost.

CENTRAL GARAGE SUMMARY

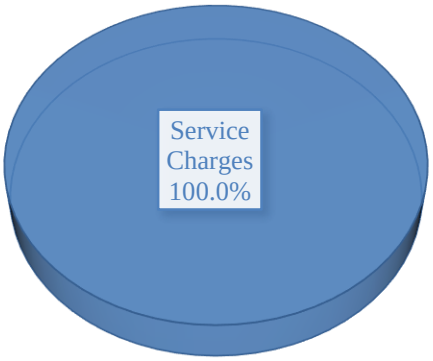
	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Revenues			
Service Charges	118,016	125,520	131,039
Total Revenues	**118,016**	**125,520**	**131,039**
Expenditures			
Personnel	65,143	65,278	69,981
Contractual Services	8,199	10,055	10,070
Commodities	42,309	46,220	46,750
Other Operating Costs	3,206	3,967	4,238
Capital Outlay	4,955	-	-
Total Expenditures	**123,812**	**125,520**	**131,039**
Change in Resources	**(5,796)**	**-**	**-**

CENTRAL GARAGE FUND

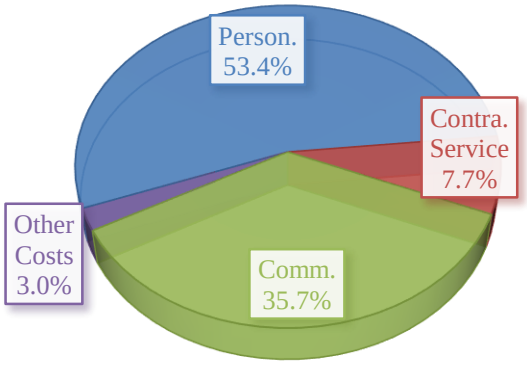
**The fund is not designed to maintain a reserve balance as it is reimbursed by other departments.*



FY 2014 CENTRAL GARAGE FUND REVENUE BY CATEGORY



FY 2014 CENTRAL GARAGE FUND EXPENDITURES BY CATEGORY



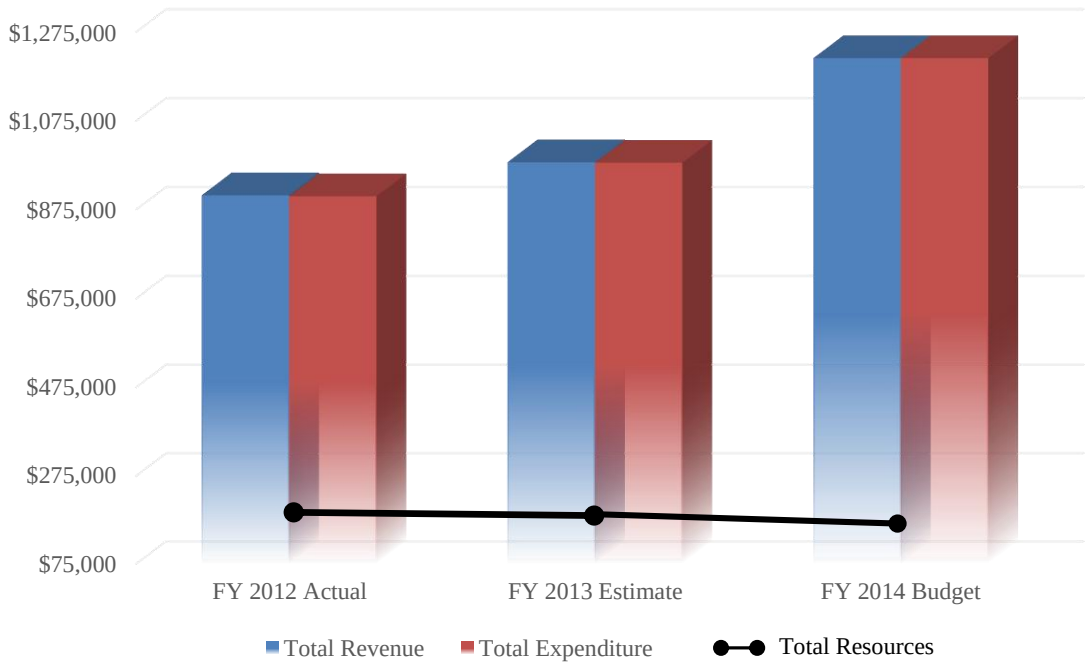
GROUP INSURANCE FUND

The Group Insurance Fund is a clearing fund used to account for medical, dental and life insurance premiums. In May 2003 the City of Maryville transitioned from a partially funded self insurance vehicle to a fully funded traditional premium in the hopes of stabilizing costs. Various options are explored each year as the renewal approaches in order to contain costs as best as possible, while still providing quality, competitive health care benefits to employees and their families. The FY 2014 budget includes a conservative 20% increase in health insurance renewal premiums.

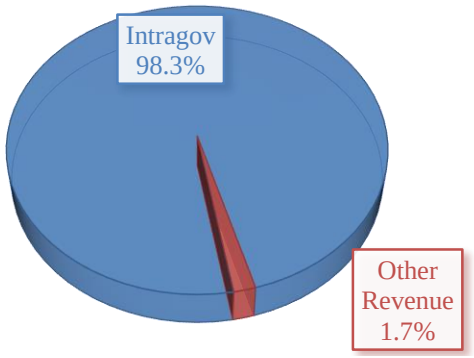
GROUP INSURANCE FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	91,424	93,566	94,678
Revenues			
Intragovernmental	899,867	968,243	1,194,723
Other Revenues	7,369	13,392	21,206
Total Revenues	**907,236**	**981,635**	**1,215,929**
Expenditures			
Personnel	905,093	980,523	1,215,929
Total Expenditures	**905,093**	**980,523**	**1,215,929**
Ending Resources	93,567	94,678	94,678
Change in Resources	**2,143**	**1,112**	**-**

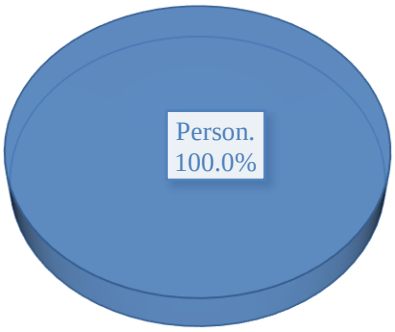
GROUP INSURANCE FUND



FY 2014 GROUP INSURANCE FUND REVENUE BY CATEGORY



FY 2014 GROUP INSURANCE FUND EXPENDITURES BY CATEGORY



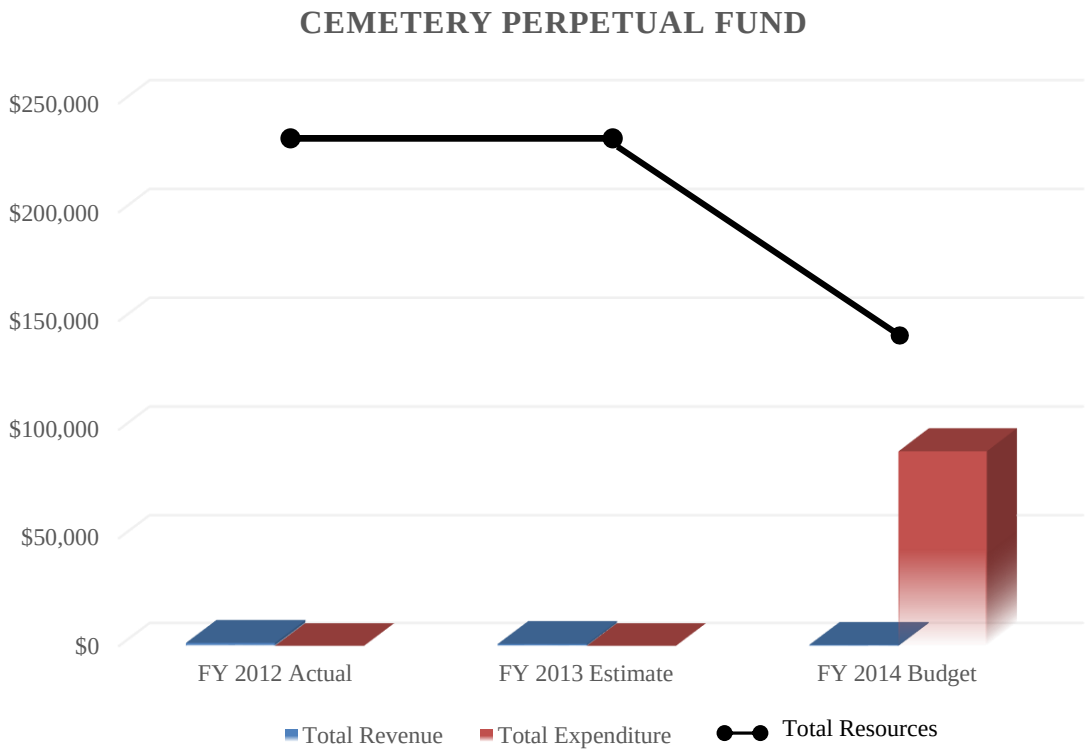
CEMETERY PERPETUAL FUND

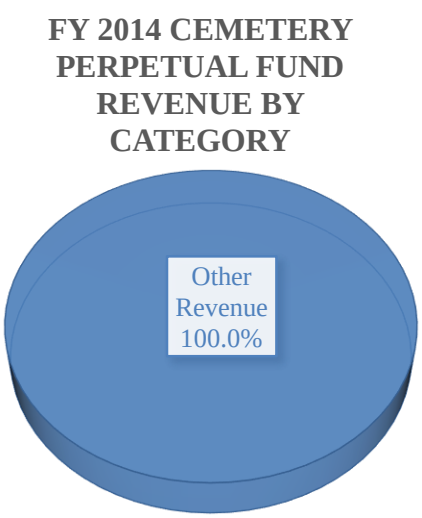
The Cemetery Perpetual Fund is a private purpose trust fund which is used to account for assets held in a trustee capacity for individuals, private organizations, other governments, and/or other funds. Approximately thirty (30) years ago a Cemetery Board was established by the City Council to oversee the care of Oak Hill Cemetery. Money from the sale of grave spaces was set aside for the care and upkeep of the cemetery, to be used in the case of an emergency. Donations from families with loved ones buried at Oak Hill were also encouraged. In recent years interest earned on the principal has been the only source of revenue.

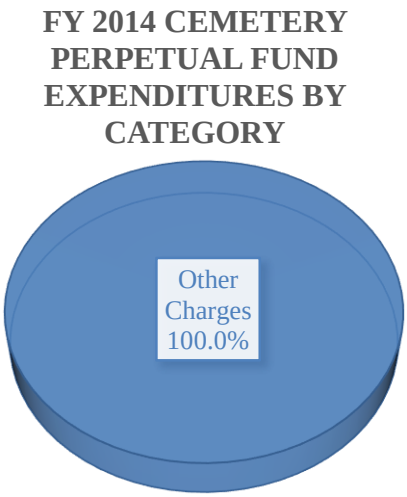
In FY 2014, the Cemetery Perpetual Fund will contribute $90,000 toward the asphalt mill and overlay of the roadway system at Oak Hill Cemetery as a part of the 2014 Asphalt Overlay Project.

CEMETERY PERPETUAL SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	223,152	224,534	225,404
Revenues			
Other Revenues	1,382	870	500
Total Revenues	**1,382**	**870**	**500**
Expenditures			
Other Operating Costs			90,000
Total Expenditures	**-**	**-**	**-**
Ending Resources	224,534	225,404	135,904
Change in Resources	**1,382**	**870**	**(89,500)**


CEMETERY PERPETUAL FUND
$250,000
$200,000
$150,000
$100,000
$50,000
$0
FY 2012 Actual
FY 2013 Estimate
FY 2014 Budget
Total Revenue
Total Expenditure
Total Resources


FY 2014 CEMETERY PERPETUAL FUND REVENUE BY CATEGORY
Other Revenue 100.0%


FY 2014 CEMETERY PERPETUAL FUND EXPENDITURES BY CATEGORY
Other Charges 100.0%

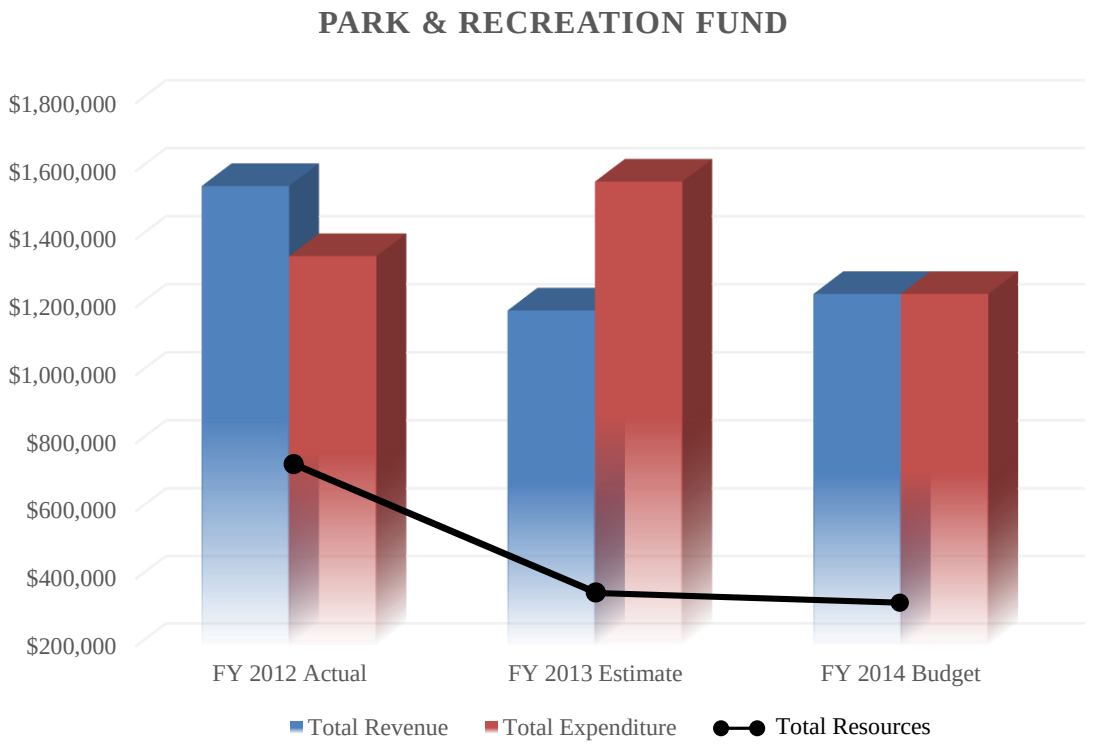
PARK & RECREATION FUND

The Park & Recreation Fund is used to account for all operations of the Maryville Parks and Recreation Department (MPR). The department annually strives to serve the evolving needs and interests of the community by providing amenities that serve a broad range of recreation, fitness, wellness and community based programs.

The Park & Recreation Fund is under the exclusive control of the Park and Recreation Board created by Section 110.050 of the Municipal Code of the City of Maryville. The board oversees and regulates all money collected to the fund and the supervision, improvement, care and custody of all Maryville park facilities, with the exception of Mozingo Lake Recreation Park. All monies received by the Park and Recreation Department are deposited in this fund, kept separate from other monies of the City, and drawn upon by properly authenticated vouchers of the Park and Recreation Board. Each year, the appointed Park and Recreation Director provides and annual report to the City Council stating the condition of the fund, proposed budget, other statistics, and information they may deem of general interest. Expenditures in the Park & Recreation Fund are supported through user fees, property tax, and a 0.125% dedicated sales tax.

PARK & RECREATION FUND SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Beginning Resources	430,041	634,858	250,950
Revenues			
Ad Valorem Tax	397,998	409,715	410,700
Sales Tax	223,540	211,775	212,000
Other Tax	245	286	300
Service Charges	585,589	554,093	600,780
Other Revenues	343,725	13,290	14,300
Total Revenues	**1,555,335**	**1,189,459**	**1,238,080**
Expenditures			
Personnel	757,143	808,511	796,819
Contractual Services	242,678	218,609	213,428
Commodities	160,058	166,678	155,356
Other Operating Costs	69,823	68,795	72,477
Capital Outlay	119,537	305,710	-
Total Expenditures	**1,555,335**	**1,189,459**	**1,238,080**
Ending Resources	636,137	256,014	250,950
Change in Resources	**206,096**	**(378,844)**	**-**

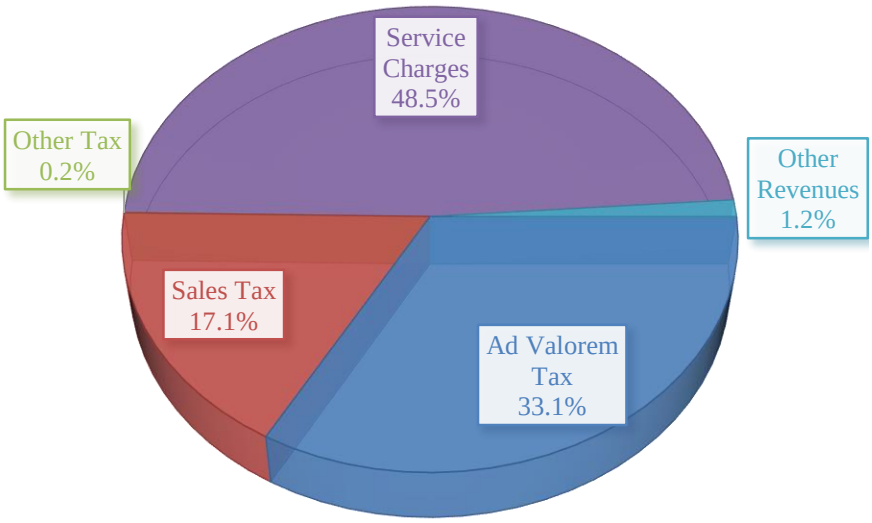


Preparation of the FY 2014 budget for the Parks & Recreation Fund was influenced by several key factors:

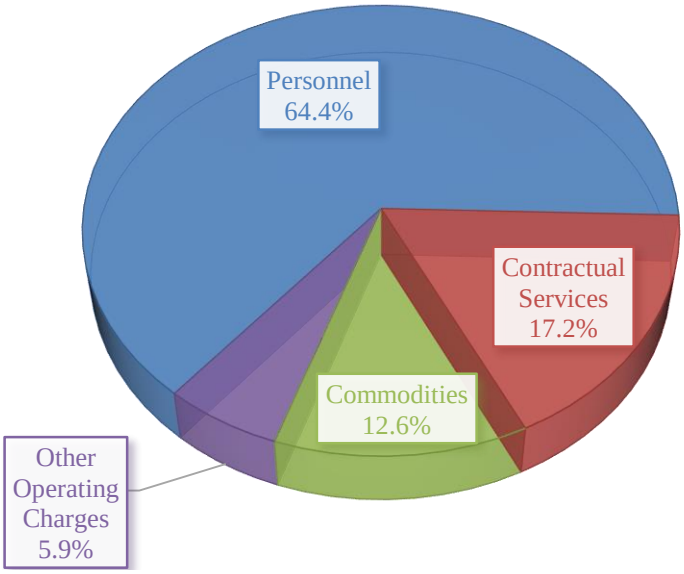
- ✓ The FY 2014 Parks and Recreation Fund budget continues to be impacted by Senate Bill 711 which has lowered revenue by approximately $30,000 per year over the last several years due to a new "tax ceiling" definition. The tax ceiling lowered property tax revenues from $0.40 to $0.30 per $100 of assessed valuation. The reduction has eliminated capital improvement line-items and required financing necessary improvements and repairs from reserve funds.

- ✓ In FY 2014, Parks and Recreation Fund expenditures will be reduced in an attempt to balance increasing "fixed" costs. The most significant reductions to expenditures are attributed to the reduced hours and staffing levels at the Maryville Community Center, elimination of one full-time position for Park Maintenance, reduction in planned improvements to facilities, and further decreases in equipment and supplies purchases.

FY 2014 PARK & RECREATION FUND REVENUE BY CATEGORY



FY 2014 PARK & RECREATION FUND EXPENDITURES BY CATEGORY



Department Summaries

Department Summaries only reflect operational expenditures and no capital outlay or debt service which benefit or pertain to the organization as a whole.

CITY COUNCIL

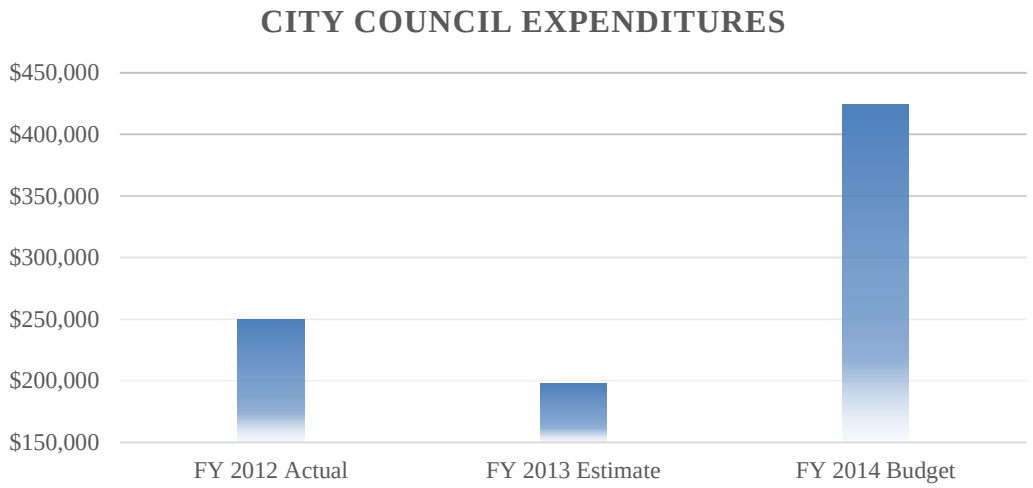
The City Council consists of five (5) members elected at large by the voting population of Maryville. Each elected council member serves for a period of three (3) years. Only residents of the City of Maryville are permitted to qualify for election, must be twenty-one (21) years of age, and reside inside the city limits for at least one (1) year. Annually, the council members select a Mayor from their peers. In FY 2014, two city council positions are up for reelection in April.

As a third class city, the governing powers of the City of Maryville are dictated by Section 78.570, of the Missouri Revised Statute. Not all inclusive, but the council is responsible for adopting an annual budget presented by the City Manager, setting policy, laws, and ordinances conducive to the welfare of the city, and carrying out provisions of the municipal code. The City Council is also responsible for setting the vision, mission, and objectives of the organization from community input and needs. Outside the city limits, the council also serves as advocates for Maryville on regional and state issues. The council also appoints a variety of permanent and ad hoc committees and boards for the City, and hears reports from them throughout the year. Per the municipal code, the City Council is responsible for the appointment of a City Manager, a City Clerk, a City Attorney, and City Treasurer.

Regular City Council Meetings are held every 2nd and 4th Mondays of the month beginning at 7:00 p.m. The governing body welcomes issues and concerns, compliments, and constructive criticism during a public forum portion of these meetings and at other times as available during regular city hall business hours.

KEY PERFORMANCE AREAS

- ✓ Creating Attractive Recreational Opportunities *(Area #1)*
- ✓ Providing Well Maintained Streets and Infrastructure *(Area #2)*
- ✓ Fostering Diverse Growth and Economic Development *(Area #3)*
- ✓ Ensuring Quality Neighborhoods *(Area #4)*
- ✓ Maintaining a Safe Community *(Area #5)*
- ✓ Establishing Collaborative Relationships with Educational Partners *(Area #6)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	423,856	5.5	N/A*
Total	**423,856**	**-**	**-**

**Elected positions are not included in FTE*

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	6,459	6,459	6,459
Contractual Services	129,918	129,454	311,818
Commodities	699	175	175
Other Operating Costs	112,900	61,998	105,404
Total Expenditures	**249,976**	**198,086**	**423,856**

GENERAL ADMINISTRATION

The City of Maryville General Administration Department is comprised of the City Manager, Assistant City Manager, City Clerk, Human Resources Manager, and an Administrative Assistant. The City Manager, appointed by the City Council, is responsible for the day-to-day oversight and management of all City departments. This position is responsible for implementing the City Council goals and objectives, ensuring the coordination of municipal programs and services, and providing recommendations to the City Council as appropriate on the operation, financial condition, and needs of the City. The City Manager participates in all City Council meetings without the right to vote.

A duty that is the direct responsibility of the City Manager, however, is the preparation of the City's annual budget. The budget reflects the expected revenue and projected expenses for the ensuing year, and is the subject of public hearings. The City Manager, in carrying out the responsibilities of fiscal planning and of other areas of City government, has the authority to appoint the heads of the various administrative departments and divisions.

In late FY 2012, the City of Maryville filled the long vacant Assistant City Manager position as an addition to this department. The Assistant City Manager assists in budget preparation, special projects, and directly supervises the departments at Mozingo Lake Recreation Park and Northwest Missouri Regional Airport. Responsibilities of the position will continue to evolve in FY 2014, especially as the City prepares to transition the Code Enforcement Division of Public Works to a stand-alone Community Development Department.

The City Clerk is the keeper of the City's permanent records and City Seal. The clerk shall affix both a personal signature and the seal to all ordinances, resolutions and any other pertinent documents of the City. The City Clerk attends all meetings of the Council and prepares minutes of the meetings. The clerk prepares council packets for each council meeting, which includes preparation of the agenda, writing ordinances and resolutions, proclamations and causing publication of public hearings as needed. The City Clerk is responsible for making documents permanent, following approval by the City Council. The preparation of election of City Council Members and other ballot issues, and the submission of ballot information to the Nodaway County Clerk shall be the responsibility of the City Clerk. This office posts public notices and advertises them in the local newspapers. Upon request for bids for purchases or requests for services, notices are published and posted. The City Clerk shall be responsible for the collection and processing of bid openings. Upon the approval of the Council, the City Clerk shall be responsible for collecting all necessary documents associated with entering into a contract for services. Issuance of liquor after Council approval and the various contractor licenses, according to the City ordinance, shall be the responsibility of the City Clerk. Recording lot sales and coordination with the Cemetery Department of burials at Oak Hill Cemetery shall be done by the clerk. The City Clerk shall carry out duties as assigned by the City Council, City Manager, Ordinances and State Statutes.

The Human Resources Manager posts job openings, solicits applications, sets up pre-employment screenings, prepares rejection and appointment letters, and performs new employee orientation. As the primary liaison between the City and its insurance carriers, it is the positions responsibility to ensure all employees and their dependents are correctly enrolled in the City's insurance plans and that each monthly premium statement reflects accurate amounts. Each pay period the Human Resources Manager is responsible for posting employee retirement contributions into LAGERS, the ICMA 457b plan, the ICMA IRA plans, and the Cafeteria Plan. In addition to posting retirement contributions each pay period, the position reviews all timesheets for accuracy and submits them to the Finance Department for processing. Managing the administration of performance evaluations is yet another primary duty of the Human Resources Manager, who must ensure that each employee is given an annual or probationary evaluation. The position serves as the key contact for all employees with questions regarding employment policies. The Human Resources Manager also serves as the City's Safety Coordinator and direct representative to MIRMA.

The Administrative Assistant is the primary point of contact with citizens visiting or contacting City Hall. This position answers various questions for the public and assists with general departmental services and special projects.

GOALS AND OBJECTIVES

<u>Office of the City Manager</u>

- ✓ Attract a financial investor to build and operate a lodge at Mozingo Lake Recreation Park. *(Area #1)*
- ✓ Maintain current level of service at Mozingo Lake Recreation Park within funding requirements by building a financial strategy to cover operational expenses *(Area #1)*
- ✓ Identify street conditions and establish a budget for a permanent street improvement program *(Area #2)*
- ✓ Develop a long-range preventative maintenance program to repair and replace key elements of the water system and provide a consistent funding source *(Area #2)*
- ✓ Create and maintain information bases that allow for key infrastructure and equipment decisions to be made *(Area #2)*
- ✓ Implement programs to assist in improving the aesthetics of commercial properties within the community *(Area #3)*
- ✓ Provide opportunities and availability for business development by enforcing codes and ordinances *(Area #3)*
- ✓ Research ordinances and incentives to facilitate occupancy of open store fronts and prevent extended vacancies *(Area #3)*
- ✓ Attract business opportunities; for example, industrial, technological, agricultural by promoting community resources and retaining local talent *(Area #3)*
- ✓ Identify and pursue the revitalization of underutilized properties that have a potential for better commercial or residential use and increased tax base *(Area #3)*
- ✓ Explore and implement communication with the public about city codes and code enforcement *(Area #4)*
- ✓ Explore policies that lead to strong and diverse housing stock *(Area #4)*

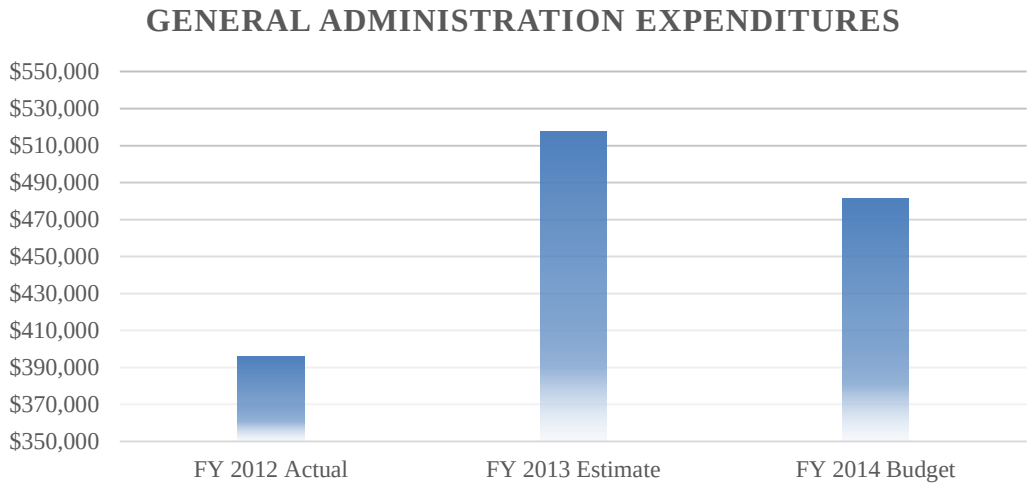
- ✓ Identify and allocate funding to remove blighted housing *(Area #4)*
- ✓ Provide for public safety through a community-based approach that focuses on prevention of problems and timely response *(Area #5)*
- ✓ Periodic meetings with NWMSU and Maryville R-II School District to discuss and improve relevant community town/gown issues *(Area #6)*

Office of the City Clerk

- ✓ Examine Municipal Codes for needed updates and/or clarifications
- ✓ Continue work toward microfilming of historical documents and condensing files
- ✓ Examine unresolved discrepancies in Cemetery records *(Area #2)*
- ✓ Seek grant opportunities for records preservation *(Area #2)*
- ✓ Continue with professional development and educational opportunities

Office of Human Resources

- ✓ Complete a pay scale analysis and make adjustments where appropriate
- ✓ Increase uniformity of City identity through consistent format of letterhead, vehicle markings, and uniforms
- ✓ Update employee ID photos and create new ID badges for all full-time employees
- ✓ Become proficient in new financial/HR software to ensure all aspects of employee records are utilized which may include additional data collection and input for employee profiles



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	481,094	6.2	5
Total	**481,094**	**-**	**5**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	224,683	253,344	278,210
Contractual Services	135,436	222,965	144,836
Commodities	11,311	10,145	9,025
Other Operating Costs	24,621	31,184	49,023
Total Expenditures	**396,051**	**517,638**	**481,094**

FINANCE DEPARTMENT

The Finance Department performs a variety of comprehensive functions ranging from financial management to utility billing and collection. The department ensures the accurate accounting, disbursement, and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accepted accounting principles and paying accounts payable invoices in an accurate and timely manner. Responsibilities include accounting and financial reporting of all City operations and the collecting, depositing and investing of City funds. Additional duties include revenue collection, bi-weekly payroll processing, accounts receivable, and reporting. The department coordinates the annual operating and capital budget process for the City, and monitors actual results. Other functional areas include cash management, grant management, debt management, federal and state payroll reporting, monitoring of financial trends, and audit coordination.

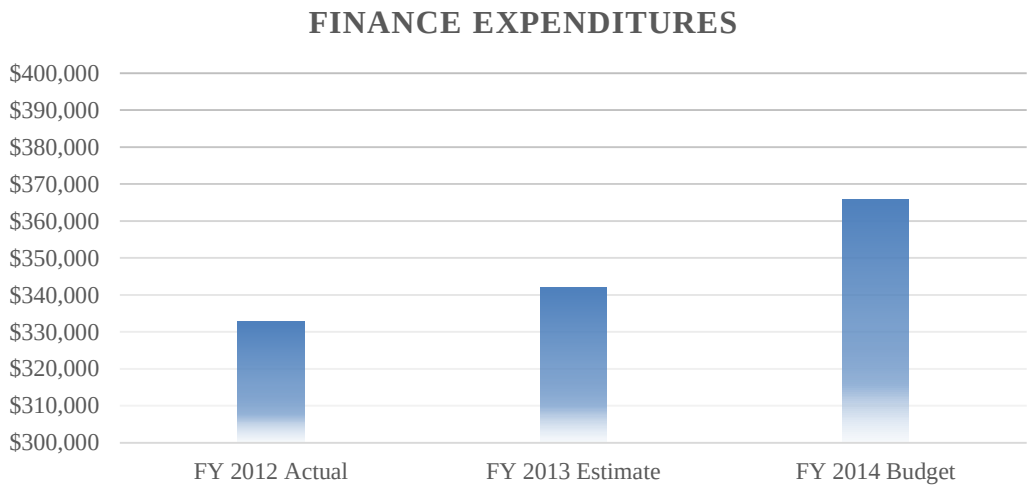
Utility billing and collection is also a major function of this department. Water meters are read once a month and customers are billed the last working day of each month. Meter reading is automated and done using a handheld computer in the field. Readings are entered into the handheld either manually after physically reading the meter, or are electronically read and entered using a probe which connects to the handheld computer via cable. Throughout the month customer move-outs, move-ins, meter changes, etc. are processed for the next billing cycle.

The Finance Department is comprised of one (1) Finance Director and four (4) additional office staff.

GOALS AND OBJECTIVES

<u>Finance Department</u>

- ✓ Maintain no audit findings of material or significant weaknesses in accounting
- ✓ Continue to receive GFOA's Certificate of Excellence in Financial Reporting
- ✓ Continue to receive GFOA's Distinguished Budget Award
- ✓ Finish development of an accounting policies and procedures manual
- ✓ Finish implementation of new software for all financial activities
- ✓ Issue revenue bonds for construction of a new sewer treatment plant *(Area #2)*
- ✓ Work with Water/Sewer Maintenance Division to develop a strategy for replacement of old meters *(Area #2)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	365,959	4.7	6
Total	**365,959**	**-**	**6**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	271,373	274,990	288,951
Contractual Services	41,614	43,210	52,270
Commodities	4,467	4,975	4,950
Other Operating Costs	15,237	18,705	19,788
Total Expenditures	**332,691**	**341,880**	**365,959**

MUNICIPAL COURT

The Maryville Municipal Court consists of a full-time Court Administrator, a part-time Municipal Judge, part time Municipal Prosecuting Attorney, part time Bailiff, and a part time Court Assistant. The Municipal Court processes violations of City ordinances, traffic violations and infractions.

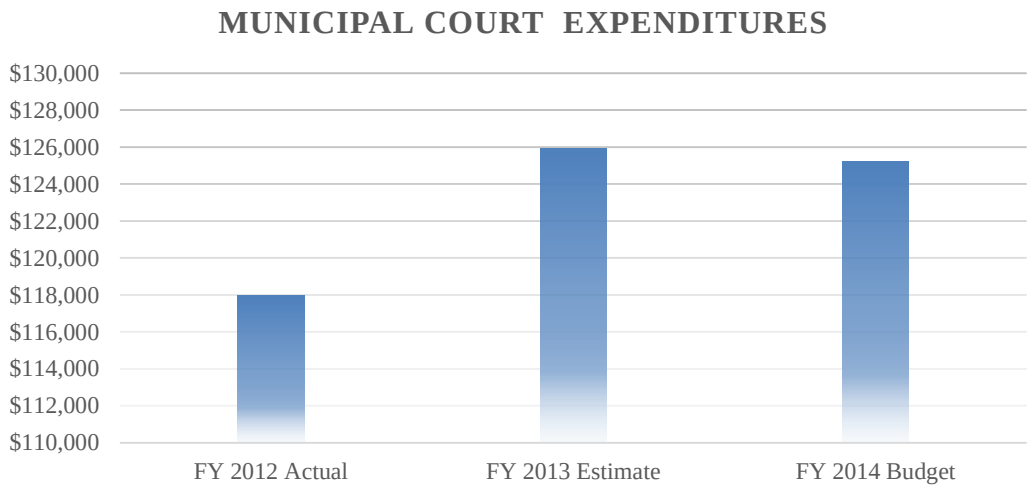
In September of 2011, the Court implemented the Judicial Information System (JIS), a State enacted software program which enables the Court to more efficiently enter and track tickets from issuance to final disposition. This system will also post cases online, to keep the public better informed. The Court Administrator collects tickets and reports from the Maryville Public Safety Department on a daily basis for processing. Tickets are entered by the Administrator or Assistant into JIS, which is then saved into a server located in Jefferson City, along with a backup server located in another location. When payments are received, whether by mail or in person, fines and costs are entered into JIS. Bond monies collected by the Maryville Public Safety Department are also brought to the Court on a daily basis when $100.00 or more is collected. A portion of each court cost collected is designated for Crime Victims Compensation, Officers Training Fund and Court Automation, then remitted to the State of Missouri at the end of each month.

The Court Administrator is responsible for tracking tickets forwarded by the Maryville Public Safety Department, filing monthly reports with the City as well as with the State Of Missouri and filing biannual reports to the Circuit Court en Banc. The Court Administrator must provide reports to Attorneys, complete background investigation sheets for the military, individuals or other entities in a timely manner. The Court Administrator is also responsible for making sure dockets are properly prepared for Court dates, processing appeals, court transfers, court date continuances, preparing documents for trials, making sure all forms needed for daily use and Court dates are in supply, and serving the public as efficiently as possible.

GOALS AND OBJECTIVES

<u>Municipal Court Department</u>

- ✓ Ensure cases are entered online in a timely manner
- ✓ Continue to receive tickets and reports from Public Safety in a timely manner *(Area #5)*
- ✓ Continue to increase the processing of past due notices for unpaid parking tickets
- ✓ Improve the completeness of the court docket listing, to include fines ordered, continuances, etc. *(Area #5)*
- ✓ Process more Failure to Comply Notices with the State of Missouri to aid in the collection of fines
- ✓ Maintain high collection on past due payment schedules



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	125,227	1.6	1.05
Total	**125,227**	**-**	**1.05**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	61,796	64,038	66,832
Contractual Services	47,996	51,422	47,422
Commodities	1,912	2,710	2,200
Other Operating Costs	6,238	7,735	8,773
Total Expenditures	**117,942**	**125,905**	**125,227**

PUBLIC SAFETY DEPARTMENT

The primary mission of the Public Safety Department continues to be the delivery of quality, professional protection of life and property in the most efficient and effective manner possible. The budget process is crucial in realizing that mission. By design and function, the department is comprised of five (5) divisions: Administration, Police Protection, Fire Protection, Communications, and Lake Patrol (in the Mozingo Recreation Fund).

Administration

The Administration Division is comprised of the Director and one (1) Administrative Assistant. All department budget, personnel, policy/procedure and administrative matters are directed through, internally and externally, the Administration Division.

Police Protection

Police Protection is made up of twenty (20) sworn Officers, who also cross train for fire fighting. The group includes one (1) Lieutenant/Deputy Director, one (1) Sergeant of Investigations, three (3) Shift Sergeants, one (1) Special Enforcement/DARE Sergeant *(1/2 time Lake Patrol)*, one (1) Sergeant/SRO (School Resource Officer*) (1/2 time Lake Patrol)* and thirteen (13) Public Safety Officers who are essentially divided among the shifts for adequate 24 hour coverage, 365 days a year. The division is perhaps the most visible segment of the Public Safety Department.

Fire Division

The Fire Division is also another crucial piece of the Public Safety Department. The division is comprised of one (1) Lieutenant/Fire Inspector and one (1) Fire Maintenance Operator (along with twenty cross-trained Officers). It is complemented with eighteen (18) Volunteer Firefighters as well as assisted by eight (8) Polk Township Volunteers by way of Automatic Aide Agreement. The division houses and maintains all Fire Apparatus of the Polk Township Fire District at the Public Safety Facility.

Communications

The Communications division is another part of Public Safety that provides 24 hour coverage. It operates with three (3) full-time and at least five (5) part-time dispatchers. The division answers all incoming emergency and most non-emergency calls and handles all radio communications from the department staff and many other emergency service providers in the area. The division continuously monitors activities and other hazardous conditions to help insure that the department is available to meet demands.

Mozingo Lake Patrol

Mozingo Lake Patrol provides various elements of public safety at Mozingo Lake Recreation Park during the peak season. The division is presented with unique and specialized opportunities, training and challenges due to the location. Lake Patrol generally operates from mid-April through the first part of October. The two (2) primary officers assigned to this function maintain other public safety activities during other months (DARE, SRO, etc). The division is also supplemented by other department personnel as circumstances permit and two (2) part-time, non-sworn “Security Officers”.

The officers maintain both land and water patrol coverage to help insure a safe and secure recreational environment.

The Public Safety slogan is, "Committed to Community" which is upheld by all members of the department when providing services to the community.

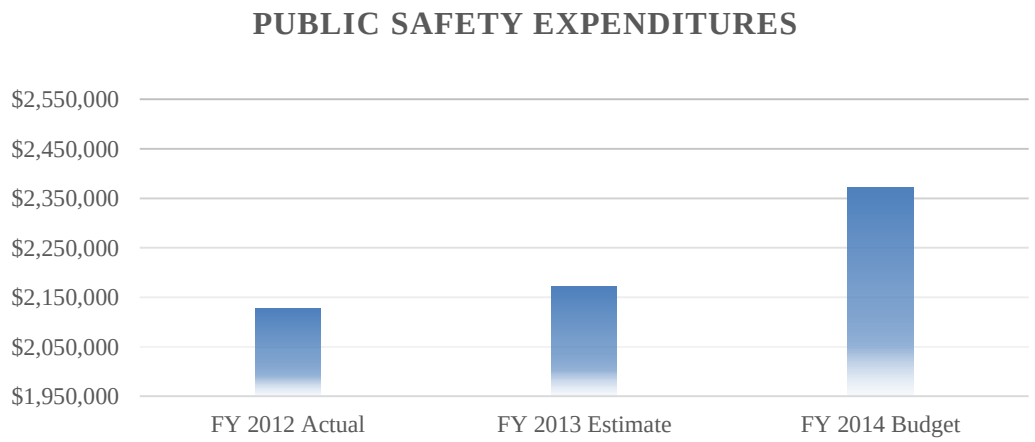
GOALS AND OBJECTIVES

Public Safety Department

- ✓ **Implement respiratory protection program in Fire Division *(Area #5)***
- ✓ **Continue underage alcohol violation enforcement *(Area #5)***
- ✓ **Continue Public Safety Facility replacement feasibility evaluation *(Area #5)***
- ✓ **Satisfy POST CEH requirements for sworn staff by 1-1-13 *(Area #5)***
- ✓ **Pursue funding for traffic enforcement equipment/enhancements (Area #5)**
- ✓ **Coordinate with agencies to consider a specialized response unit (Area #5)**

Mozingo Lake Patrol Division

- ✓ Perform at least fifty boat checks per month during season *(Area #1) (Area #5)*
- ✓ Hold periodic water rescue training for security staff and volunteer fire staff
- ✓ Conduct a monthly life jacket/water safety program for youth during the season *(Area #1) (Area #5)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	2,304,020	29.9	27.61
Mozingo Recreation	67,874	3.1	.42
Total	**2,371,894**	**-**	**28.03**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	1,733,494	1,750,562	1,851,073
Contractual Services	177,902	175,244	215,096
Commodities	112,143	122,769	177,650
Other Operating Costs	102,998	123,561	128,075
Total Expenditures	**2,126,537**	**2,172,136**	**2,371,894**

PUBLIC WORKS DEPARTMENT

The Maryville Public Works Department is responsible for maintaining all public infrastructure and physical assets of the community while providing safe and sanitary conditions for the City's residents. Public Works is currently comprised of six (6) separate divisions; Public Works Administration, Street Maintenance, Water/Sewer Maintenance, Solid Waste, Cemetery Maintenance, and Code Enforcement.

Public Works Administration

Public Works Administration is responsible for the overall coordination of the multiple functions of the department. This division manages the department's day-to-day operations, organizes long-term infrastructure planning, and ensures compliance and communication with various State of Missouri regulatory agencies. The Public Works Director, along with one (1) full-time Administrative Assistant are accounted for in this division of the budget. The departments Administrative Assistant performs general duties and facilitates coordination of the various city boards and their interactions with Public Works. The position assists the Planning & Zoning Board, Board of Zoning Adjustment, Board of Code Appeals, and the City Tree Board with application processing, preparing meeting minutes, and property owner notifications.

Street Maintenance

The Street Maintenance division of Public Works is directly responsible for maintaining over eighty (80) miles of roads in the City. Routine maintenance includes patching potholes, replacing deteriorated concrete, sealing cracked pavement, and painting crosswalks when necessary. The division is also responsible for maintaining alleys, City parking lots, traffic signage, and street sweeping. Personnel performs emergency duties to ensure the City's streets are safe and travelable. During severe weather events, crews are available 24 hours a day to move tree limbs, salt icing streets, plow snow, and assist emergency personnel. The City's storm drainage system is also maintained by this division. Street Maintenance cleans ditches, repairs culverts, and replaces tubes when necessary. The division is comprised of one (1) Street Superintendent and (7) additional maintenance personnel to complete the various functions. This section works closely with the Office of the City Manager and the Public Works Director so projects are complete on schedule and to specifications.

Water/Sewer Maintenance

The Water/Sewer Maintenance Division of Public Works provides crucial services to the community by properly maintaining the water distribution and sanitary sewer collection systems. The division includes one (1) Water/Wastewater Superintendent and six (6) maintenance staff.

Maryville's water distribution system consists of approximately eighty (80) miles of underground water lines. Due to the importance of this utility, the maintenance division is on call twenty-four (24) hours a day for water line repairs due to breaks or major leaks. The division assists the Finance Department with monthly service turn-ons and turn-offs, along with non-payment shut offs. Crews flush the distribution system twice a year and maintain approximately 490 fire hydrants and 4,000 water meters.

The City's sanitary sewer infrastructure includes over sixty-six (66) miles of sewer lines, 1,110 manholes, seven (7) lift stations, various gravity flow lines, and force mains. The lift stations are checked by crews daily for correct operation and flow. If sanitary sewer lines and lift stations are not operating properly, backups of wastewater can occur into community homes and businesses.

In May 2006, the City of Maryville entered into an agreement with PeopleService, Inc. to run the daily operations of the water and sewer treatment plants. The expense is reflected in the "Other Contractual Services" line-item in the Water/Wastewater Fund. The agreement has been beneficial to the community allowing for proper treatment of water from Mozingo Lake while allowing City staff to efficiently maintain distribution and collection systems.

Solid Waste

The division of Solid Waste handles all operations of the City's transfer station. The operation accepts solid waste from citizens and trash haulers for a "per ton" user fee ensuring Maryville is kept sanitary. The solid waste is collected, packed, and then hauled by Deffenbaugh Industries, Inc. to an approved landfill by contract. On average, the facility receives thirty-two (32) tons per day and is operated by two (2) full-time employees and two (2) part time scale clerks.

The transfer station personnel also complete quarterly gas monitoring for the Maryville Sanitary Landfill, which was operated by the City from 1974 until its closure in 2001. Missouri Department of Natural Resources (DNR) also requires quarterly testing of groundwater and potential methane gas migration at the landfill site. Groundwater monitoring is performed by Aquaterra Environmental, Inc. and will be required for a period of thirty (30) years from the recognized closure date of October 28, 2008.

Cemetery Maintenance

Cemetery Maintenance performs all mowing and maintenance of Oak Hill Cemetery, including grave openings and closings. Currently, the division only contains one (1) part-time employee. Over the years, employees in the division will assist with other Public Works functions when needed.

Code Enforcement

The Code Enforcement division of Public Works is responsible for the enforcement of city codes to protect public health, safety, and welfare of the community. Activities of this division are primarily conducted in the areas of zoning, nuisance, and buildings. Code Enforcement employees review and approve building plans, prepare items for the various city boards, answer zoning questions, identify unsafe and dangerous structures, issue Certificates of Occupancy, and ensure proper building codes are followed. Nuisance ordinances are also enforced by this division in order to help keep Maryville attractive, safe, and sanitary. Trash, grass/weeds and derelict vehicles are the most common violations noted. The department is responsible from the initial complaint, through the inspection, notification and re-inspection of the property. If necessary, citations can be

issued and the division will represent the City if any court proceedings follow. This division is comprised of two (2) full-time employees.

In FY 2014, the Code Enforcement Division of Public Works will begin a transition into a reorganized stand-alone department known as Community Development. While this department is structurally reflected in the FY 2014 budget, it is anticipated that the changes will have a significant impact on the organization of the FY 2015 budget. The Community Development Department will enhance current services provided by the Code Enforcement Division to encourage a safe, revitalized, and well-designed physical environment through Maryville.

The Community Development Department will report to the Assistant City Manager and consist of four (4) employees with the assistance of a shared Administrative Assistant in Public Works Administration. The current Code Enforcement Officer position will evolve into the position of Building Official and will perform code inspections and plan review for all development within Maryville. The vacant position of Code Inspector will transition into the position of City Planner, whose primary responsibility will be to ensure all development meets zoning intentions and other guidelines referenced in the Maryville Comprehensive Plan. The City Planner will also be tasked with special projects such as Comprehensive Plan updates, Zoning Ordinance amendments, Downtown Development projects, housing, and implementing citywide design guidelines. A new position of Engineering Inspector will be created for this department and will inspect all capital projects and assist in residential and commercial building inspections. Finally, the current position of Geographic Information Systems (GIS) Coordinator will be moved to this department to provide mapping services for community development initiatives. The development of the department will allow staff to further enhance incentive programs and revitalization of quality neighborhoods.

GOALS AND OBJECTIVES

Public Works Department

- ✓ **Identify community infrastructure needs on an ongoing basis *(Area #2)***
- ✓ **Successfully complete construction projects within budget *(Area #2)***
- ✓ **Ensure backflow inspection file is complete *(Area #5)***
- ✓ **Improve cooperation with all local agencies *(Area #6)***
- ✓ **Complete assessment of departmental efficiency**
- ✓ **Continue to improve department customer service**

Street Maintenance Division

- ✓ Repair at least thirty (30) areas of pavement on concrete streets *(Area #2)*
- ✓ Roto-mill and repair twenty (20) sections of hot asphalt streets *(Area #2)*
- ✓ Repair or replace at least six (6) storm water boxes *(Area #2)*
- ✓ Continue to update storm sewer mapping as new construction occurs or improvements are made to the system *(Area #2)*
- ✓ Trim trees causing line-of-sight issues for drivers *(Area #5)*
- ✓ Implement a five (5) year asphalt overlay plan *(Area #2)*
- ✓ Improve employee training with at least one training opportunity per employee

Code Enforcement Division

- ✓ Develop a public outreach and awareness program to inform citizens of nuisance and property standards *(Area #4)*
- ✓ Develop an educational program targeted at student renters *(Area #4)*
- ✓ Create a computer permit tracking system with GIS technology *(Area #4)*
- ✓ Raze ten (10) substandard properties *(Area #4) (Area #5)*

Cemetery Maintenance Division

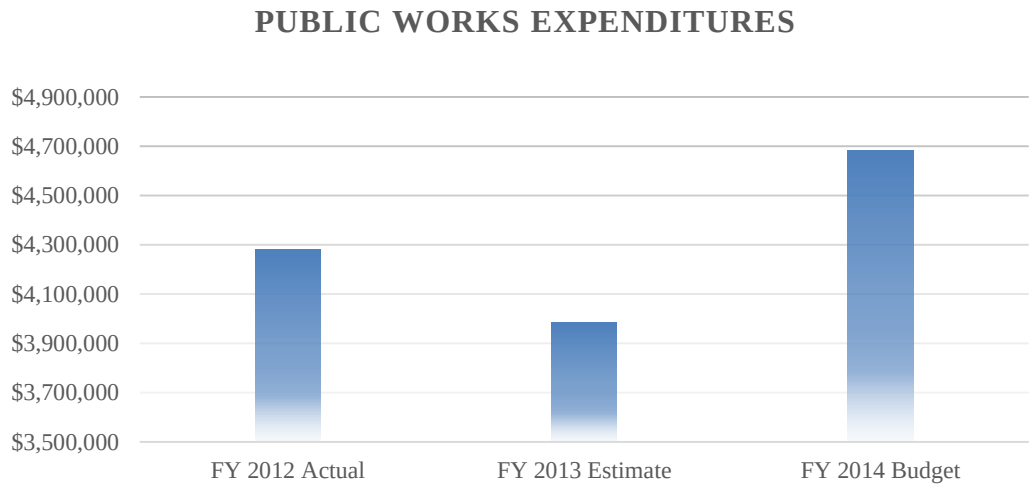
- ✓ Align/ reset headstones in cemetery and maintain appearance standards
- ✓ Upgrade roadway system throughout cemetery *(Area #2)*
- ✓ Maintain proper appearance standards
- ✓ Continue to update GIS and records as needed

Solid Waste Division

- ✓ Certify second employee to perform methane gas testing at landfill
- ✓ Inspect equipment and operations at transfer station for safety concerns *(Area #5)*

Water/Sewer Maintenance Division

- ✓ Upgrade undersized water main in the northwest quadrant *(Area #2)*
- ✓ Implement a valve exercising program as requested by MDNR *(Area #2)*
- ✓ Identify need and schedule plans to loop water system to improve flow *(Area #2)*
- ✓ Ensure compliance with our industrial pre-treatment program *(Area #5)*
- ✓ Create a plan for permanent repair or replacement of sewer lines to decrease need for scheduled cleaning *(Area #2)*
- ✓ Update GIS locating and mapping of all sewer lines and manholes as repairs are completed *(Area #2)*
- ✓ Create a water leak map to assist in areas that are in need of line replacement *(Area #2)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	1,694,485	22.0	12.25
Solid Waste	484,470	96.3	3.02
Water/Wastewater	2,505,170	37.2	6.00
Total	**4,684,125**	**-**	**21.27**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	1,068,058	1,174,179	1,331,834
Contractual Services	2,485,722	2,045,776	2,159,655
Commodities	410,566	499,738	853,000
Other Operating Costs	313,987	265,539	339,636
Total Expenditures	**4,278,333**	**3,985,232**	**4,684,125**

NORTHWEST MISSOURI REGIONAL AIRPORT

Located two (2) nautical miles west of downtown Maryville, at an elevation of 1,150-feet above sea level, the Northwest Missouri Regional Airport is a municipally owned, public use general aviation airport. Built following World War II, the airport was originally named the Maryville Memorial Airport and was renamed in 2003. The Northwest Missouri Regional Airport covers an area of 171 acres and has a single 4,600 linear foot runway.

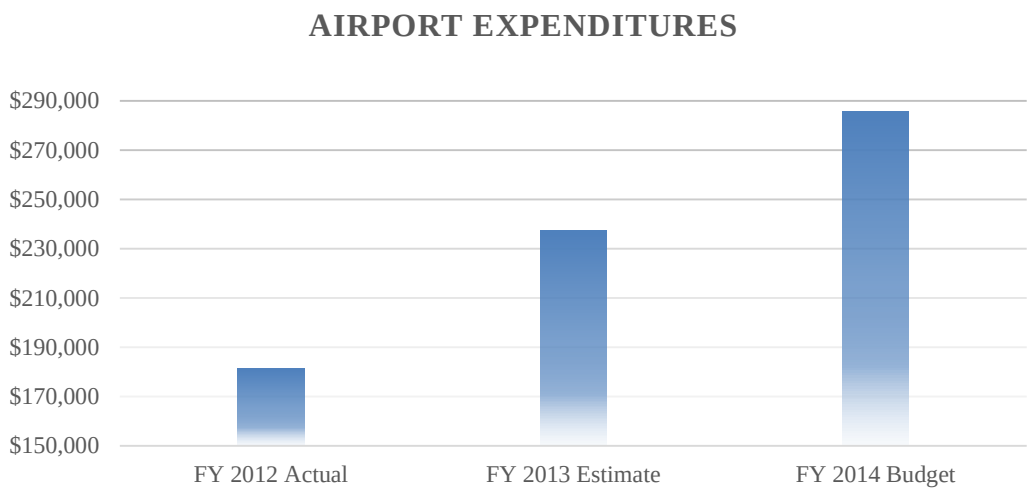
The Northwest Missouri Regional Airport is managed by a Fixed Base Operator (FBO). The FBO is tasked with maintaining the daily operations of the facilities and ensuring the safety of the airport property for both persons and aviation purposes. The airport is staffed from 8 a.m. – 7 p.m. during the summer season and 8 a.m. – 6 p.m. during the winter season. The FBO also provides important customer service to all visitors to the airport as well as maintaining and monitoring all flight equipment. Flight equipment includes the Unicom system, beacon, wind tee, runway lighting, Automated Weather Operating System (AWOS), Data Transmission Network (DTN), and Non-Directional Beacon (NDB).

A five (5) member Airport Advisory Board is appointed by the Mayor and tasked with providing vision for the future development of the airport by the annual submission of a Capital Improvements Plan (CIP). The CIP is submitted to the Missouri Department of Transportation's Aviation Division and ensures that the airport maintains a proactive approach to meeting the needs of businesses, industries, residents and visitors to the community.

GOALS AND OBJECTIVES

<u>Northwest Missouri Regional Airport</u>

- ✓ Continue strategic capital improvements to airport facilities and adjacent surface transportation infrastructure *(Area #2)*
- ✓ Increase marketing efforts of services provided and available at airport, such as available land for hanger development, favorable lease agreements, and increased fuel capacities *(Area #3)*
- ✓ Increase local awareness of opportunities at airport, such as conference room space, through interactive events such as Fly-Ins *(Area #3)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	285,746	3.7	1.14
Total	**285,746**	**-**	**1.14**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	87,127	89,633	94,306
Contractual Services	32,099	15,905	20,957
Commodities	55,167	123,300	161,960
Other Operating Costs	7,082	8,561	8,523
Total Expenditures	**181,475**	**237,399**	**285,746**

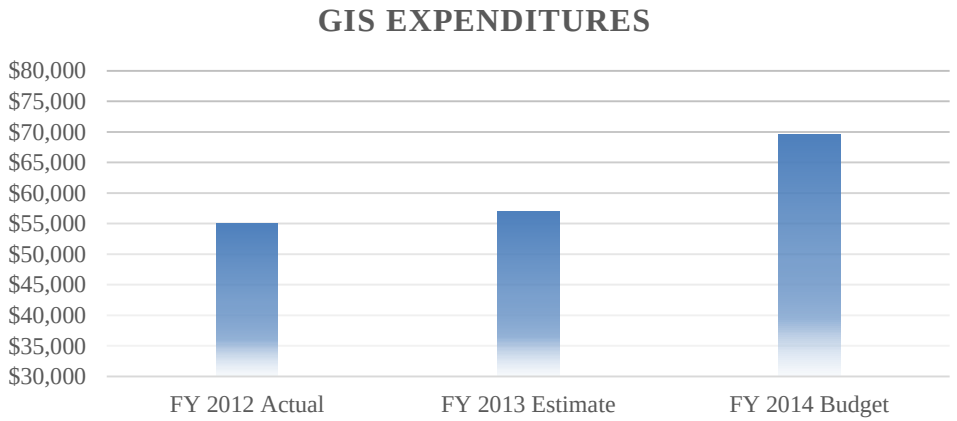
GIS DEPARTMENT

The GIS (Geographic Information Systems) department is responsible for mapping of the City utilities, facilities, and infrastructure. The department maintains an ongoing record of water and sewer lines that are constructed within the city and updates other utilities that are added in the City right-of-ways. The GIS department also updates official city zoning maps and provides assistance to the public with zoning questions and utility locations. The department contains one (1) full-time GIS Coordinator who is responsible for maintaining accuracy of the system. In FY 2014, This department will be absorbed into a newly formed Community Development Department under the supervision of the Assistant City Manager.

GOALS AND OBJECTIVES

GIS Department

- ✓ Update Oak Hill Cemetery data
- ✓ Update street type and condition *(Area #2)*
- ✓ Complete storm sewer data *(Area #2)*
- ✓ Integrity™ education for City staff
- ✓ Train one (1) employee from each department to use Integrity™ GIS *(Area #3)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
General	69,511	0.9	1
Total	**69,511**	**-**	**1**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	41,399	44,242	55,376
Contractual Services	10,828	9,606	10,270
Commodities	674	550	800
Other Operating Costs	2,090	2,665	3,065
Total Expenditures	**54,991**	**57,063**	**69,511**

PARK AND RECREATION DEPARTMENT

The Maryville Park and Recreation Department (MPR) serves the evolving needs of the community by providing a broad range of recreation, fitness, and wellness programs. The department maintains and operates all aspects of Maryville's ten (10) parks, Maryville Aquatic Center, and the Maryville Community Center. Mozingo Lake Park, however, is maintained and operated by the Mozingo Lake Park Maintenance Department.

Maryville's ten (10) local parks feature playgrounds, shelters, and restrooms. The park system also features amenities such as tennis courts, sand volleyball courts, walking trails, skate park, and fields for baseball, softball, soccer, and football. Sports leagues, youth camps, and other various programs and activities organized by MPR provide a unique quality of life experience for park users.

The Maryville Community Center is a 56,940 sq ft, two story facility that is jointly shared with the Missouri National Guard. The community center portion offers a three-court gymnasium, full-service kitchen, aerobics/dance studio, weight training/fitness, child care, meeting rooms, locker/shower areas, coffee bar, and personal training spaces. Administration offices for MPR are also housed in the community center. The facility allows for various fitness programs, classes, and activities for all ages (from youth through seniors) to be offered throughout the year. A partnership with St. Francis Hospital and Health Services offers additional benefits to the community, including an annual Health and Fitness Fair.

The Maryville Aquatic Center offers swim lessons, swim team, water aerobics, as well as providing fun through the use of the water slides, diving boards and water in motion. Park & Recreation staff at the facility is responsible for the operation and safety of two (2) 125-foot slides, eight (8) lap lanes, a Jacuzzi bench, spray features, locker rooms, and concession areas. Group and private swim instruction is also offered throughout the year by staff.

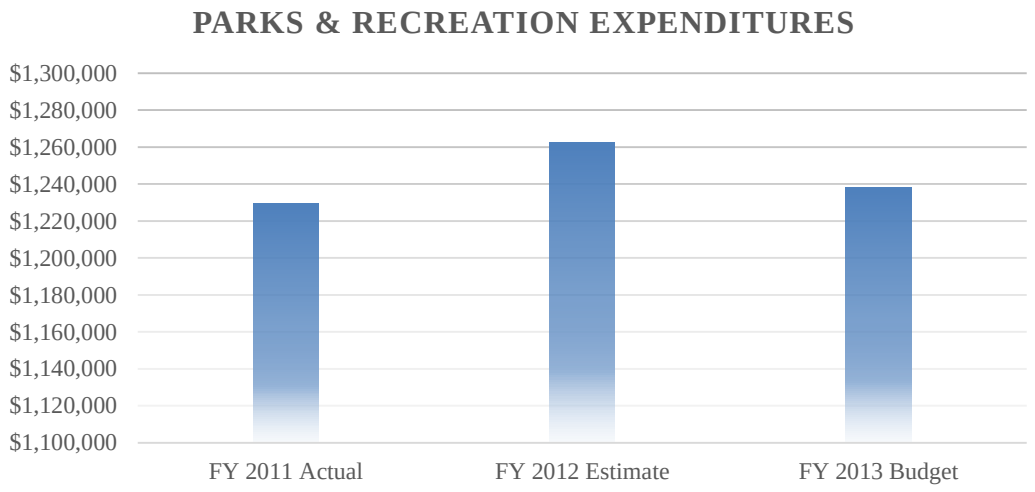
The Maryville Park and Recreation Department is comprised of ten (10) full-time and 109 seasonal and part-time employees. The department is supervised by a Park and Recreation Director appointed by the Park and Recreation Board. All MPR operations are under the exclusive control of the Park and Recreation Board according to the Municipal Code of the City of Maryville.

GOALS AND OBJECTIVES

<u>Parks & Recreation Department</u>

- ✓ Create attractive recreational opportunities *(Area #1)*

** Internal goals and objectives of MPR are aligned with the vision of the Park and Recreation Board.*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
Parks & Recreation	1,238,080	100	23.16
Total	**1,238,080**	**-**	**23.16**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	757,143	808,511	796,819
Contractual Services	242,678	218,609	213,428
Commodities	160,058	166,678	155,356
Other Operating Costs	69,823	68,795	72,477
Total Expenditures	**1,229,702**	**1,262,593**	**1,238,080**

MOZINGO LAKE PARK MAINTENANCE

Constructed in 1992 as a water supply, flood control and recreational reservoir, Mozingo Lake reached full capacity in 1996. Mozingo Lake Recreation Park is a state-park-quality 3,000 acre recreation and conservation park, including the 1,000 acre lake, located less than 5-miles east of Maryville.

Financed primarily with federal funding to ensure a drought-proof water source for Maryville and to help with flood control, Mozingo has developed into what many enthusiasts consider to be the best fishing lake in the state. In 1993, bluegills were stocked into the lake, followed the next year by catfish and bass. 1996, the Missouri Department of Conservation introduced Walleye to further diversify the fish stock in the lake. Fishing access to the lake is available from the three (3) paved fishing ramps as well as along the banks of its 26-mile-long shoreline, or from one of the many docks available at Mozingo.

Other recreational opportunities available within the park include a 103-space, full service RV Park, secluded primitive camping sites, and five (5) fully equipped, modern cabins with two (2) more under construction. All cabins are fully furnished, have full kitchens, fire places, and beautiful lake views. A recent addition to the park is a 13-space RV park dedicated for Equestrian enthusiast. Located adjacent to the trailhead of approximately 10-miles of lakeside equestrian trails, the Equestrian RV campground provides restroom facilities and hitching posts for campers use. Mozingo Lake Recreation Park is also home to youth camp facilities that are extremely popular for their ideal location and layout, unique combination of rustic cabins and a large, modern multi-purpose building that includes a commercial grade kitchen.

Other amenities at Mozingo Lake Recreation Park include a public beach, both paved and primitive hiking trails, covered picnic shelters, a remote-controlled aircraft landing field, public fireplace and fire-pits, and children's playgrounds.

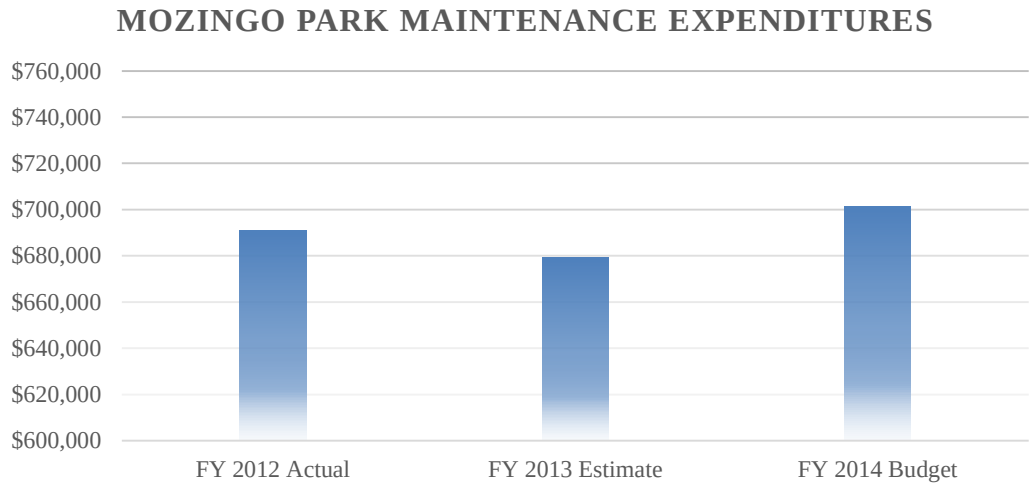
Maintenance and operation of these facilities, and the overall 3,000-acre park, is the responsibility of five (5) full-time park maintenance staff. The unit is comprised of the Mozingo Lake Park Manager, a part-time Administrative Assistant, and four (4) full-time general maintenance staff. During the summer peak season, staff is supplemented with an additional eleven (13) part-time maintenance staff. The FY 2014 budget includes replacing one (1) full-time maintenance worker with two (2) part-time employees upon retirement scheduled toward the end of the calendar year.

Responsibilities of this department include general upkeep and maintenance of the park grounds and facilities, such as the cabins, shelters, campgrounds, and the youth camp multi-purpose building. Staff is also responsible for the maintenance of the landscaping within the park, which includes mowing approximately 150-acres. An information booth is also staffed during the summer months for approximately twelve (12) to fifteen (15) hours per day. Boat passes, camping rentals, various snacks and supplies, ice, and firewood are sold at the information booth.

GOALS AND OBJECTIVES

Mozingo Park Maintenance

- ✓ Improve efficiencies of operations to achieve financial sustainability *(Area #1)*
- ✓ Maintain current level of maintenance while continuing the planned and organized expansion of park amenities *(Area #1)*
- ✓ Implement innovative service delivery methods to improve customer service and reduce expenditures *(Area #1)*



2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
Mozingo Recreation	701,372	32.4	9.07
Total	**701,372**	**-**	**9.07**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	376,883	420,777	390,509
Contractual Services	179,982	140,439	164,344
Commodities	100,471	87,339	114,918
Other Operating Costs	33,468	30,647	31,601
Total Expenditures	**690,804**	**679,202**	**701,372**

MOZINGO LAKE GOLF COURSE

Nestled among the rolling hills, native grasslands, and wooded areas at the south end of the lake, the 18-hole Mozingo Lake Golf Course has continued to improve and establish itself as a premier golf course in the northwest Missouri region since being named "The Best New Public Golf Course in America" by Golf Digest magazine in 1996.

Opened for play in 1995, the USGA certified Mozingo Lake Golf Course was designed by Donald Sechrest, who has designed over ninety (90) golf courses in the Midwest. Stretching from 5,242 yards to its par-72 maximum of 7,135 yards, the golf course layout has a course rating of 73.5 and a slope rating of 134 on rye grass.

Facilities and services provided at the golf course include the clubhouse, snack bar, pro shop, driving range, putting green, golf cart rental, individual or group lessons, and a conference room. Playability has been enhanced with the development of all-weather, concrete cart path system serving the entire layout. Seasonal playing passes are offered, in addition to daily green fees.

Numerous tournaments are held each year at Mozingo, including charitable events as well as collegiate and high school matches and tournaments. The Northwest Missouri State University women's golf team and the Maryville High School both call Mozingo Golf Course their home links.

The Mozingo Lake Golf Course Department is made up of two (2) distinct divisions: Golf Services Operations and Golf Course Maintenance. Provided below is a breakdown of the responsibilities of each department:

<u>Golf Services Operations</u>
The Golf Services Operations division is responsible for the operations of the clubhouse, pro shop, and all golf related activities such as securing reservations, organizing tournaments, superior customer service, and maintaining acceptable rates of play. The Golf Services Manager is the only full-time employee of this division and is responsible for the supervision of the Assistant Golf Services Manager, a "regular" part-time employee. Both the Golf Services Manager and Assistant Golf Services Manager are responsible for the supervision of up to fifteen (15) seasonal part-time employees during the peak golf season. Seasonal staff is broken down into approximately three (3) pro shop attendants, five (5) snack bar/beverage cart attendants, and six (6) outside crew attendants.

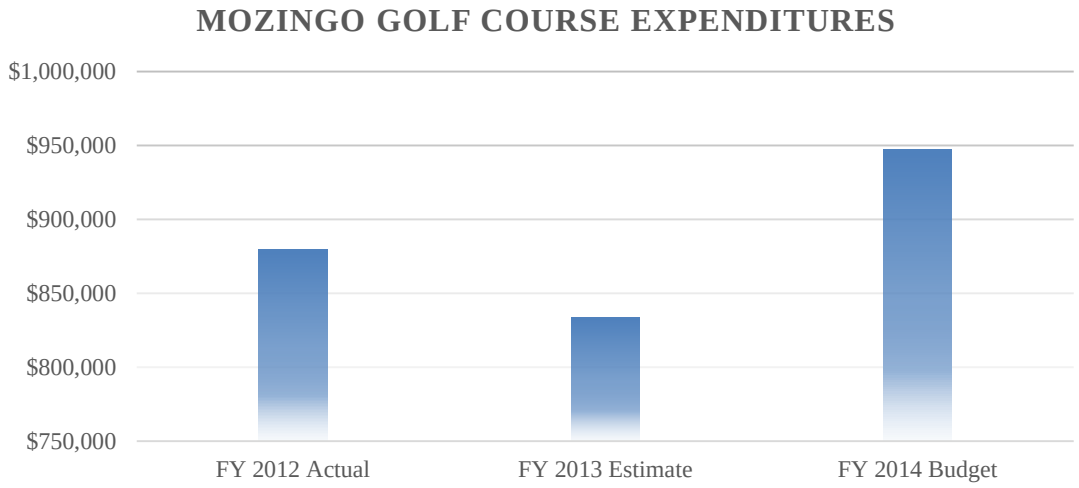
<u>Golf Course Maintenance</u>
Covering over 185-acres of maintained turf, the maintenance of the Mozingo Golf Course is a technical operation. Several different levels of maintenance are required depending on the type of grass and playing area. For example, mowing frequencies range from daily on the greens to several times per week on the fairways and tee boxes. Over sixty-five (65) different chemicals and fertilizers are applied to the course each year by the Golf Course Technician in order to maintain optimal playing conditions. Maintenance staff is also responsible for all structures on the course such as water pump station, irrigation system, restrooms, and bridges.

The maintenance staff is composed of three (3) full-time positions: Golf Course Manager, Superintendent/Technician, and a Crew Supervisor. During the peak golf season, approximately thirteen (13) part-time seasonal employees are hired to assist with maintenance operations.

GOALS AND OBJECTIVES

Mozingo Lake Golf Course

- ✓ Eliminate "surprises" to golfers by improving communication of maintenance schedules and other events at the course *(Area #1)*
- ✓ Improve inventory management and internal financial controls reducing inaccuracies by at least 50%
- ✓ Assistant Golf Service Manager to become a full PGA Professional *(Area #1)*
- ✓ Create a multi-facility discounted pass with other Maryville amenities *(Area #1)*
- ✓ Create attractive "Stay & Play" packages with Mozingo Lake Recreation cabins *(Area #1)*
- ✓ Increase revenue by 3% above budgeted amount with additional events
- ✓ Continue rebranding and additional marketing efforts to support new branding *(Area #1)*
- ✓ Improve course appearance and playability of the cart path edges by removing spilled concrete, grading and reseeding *(Area #1)*
- ✓ Implement energy and water conservation program to monitor soil moisture content and evapotranspiration rates
- ✓ Insure all maintenance equipment is in optimal condition by implementing a records system and maintenance tracking routine



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
Mozingo Recreation	946,875	43.7	11.09
Total	**946,875**	**-**	**11.09**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	438,611	439,830	483,596
Contractual Services	143,547	121,329	174,690
Commodities	241,110	216,927	229,550
Other Operating Costs	56,449	55,882	59,039
Total Expenditures	**879,717**	**833,968**	**946,875**

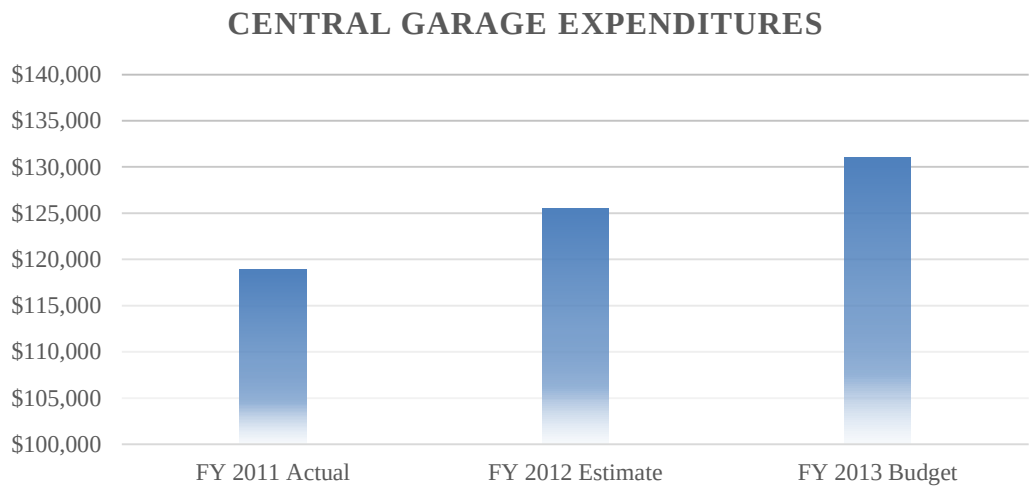
CENTRAL GARAGE DEPARTMENT

Central Garage provides full service and maintenance on approximately 185 City-owned vehicles and equipment, and coordinates outside mechanical service needs. The department contains one (1) full-time City Mechanic.

GOALS AND OBJECTIVES

Mozingo Lake Golf Course

- ✓ Improve efficiency of repairs and prioritizing emergency and high priority repairs with improved scheduling of maintenance *(Area #2) (Area #5)*



FY 2014 DEPARTMENT SUMMARY BY FUND

Fund(s)	Budget ($)	% of Fund	FTE
Central Garage	131,039	100.0	1
Total	**131,039**	**-**	**1**

EXPENDITURE SUMMARY

	FY 2012 ($) Actual	FY 2013 ($) Estimate	FY 2014 ($) Budget
Expenditures			
Personnel	65,143	65,278	69,981
Contractual Services	8,199	10,055	10,070
Commodities	42,309	46,220	46,750
Other Operating Costs	3,206	3,967	4,238
Total Expenditures	**118,857**	**125,520**	**131,039**

BUDGET DETAIL

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

	GENERAL FUND (10)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	ADVALOREM TAXES					
10R5071000	Real Estate	284,285	295,142	305,283	306,020	311,250
10R5071100	Personal Property	107,090	106,813	100,072	110,165	105,200
10R5071200	Merchants Surtax	30,285	30,952	32,113	33,480	32,780
10R5071300	Utility Property	7,671	9,593	8,890	10,554	12,535
10R5081200	Penalties & Interest	3,351	2,827	2,375	2,800	2,375
	SUBTOTAL	432,682	445,327	448,733	463,019	464,140
	SALES TAXES					
10R5101000	City Sales Tax	1,654,728	1,758,435	1,865,998	1,775,000	1,792,750
	SUBTOTAL	1,654,728	1,758,435	1,865,998	1,775,000	1,792,750
	FRANCHISE TAXES					
10R5201000	Telephone	229,195	264,308	230,071	228,000	226,000
10R5202000	Gas	132,751	132,371	115,988	136,000	130,000
10R5203000	Electric	490,209	522,842	594,445	656,300	655,000
10R5204000	Cable TV	84,140	88,182	89,948	85,000	82,000
	SUBTOTAL	936,295	1,007,703	1,030,452	1,105,300	1,093,000
	EXCISE TAXES					
10R5301000	Cigarette	54,136	52,954	53,416	50,000	50,000
10R5302000	State Gasoline	297,370	293,934	302,318	301,000	300,000
	SUBTOTAL	351,506	346,888	355,734	351,000	350,000
	OTHER TAXES					
10R5901000	Intangible Property	410	725	276	323	325
10R5902000	Motor Vehicle	104,194	110,426	121,424	125,000	121,000
	SUBTOTAL	104,604	111,151	121,700	125,323	121,325
	LICENSES & PERMITS					
10R6001000	Alcoholic Beverages	13,350	12,912	12,896	13,600	13,000
10R6002000	Business & Occupational	33,292	48,412	52,725	40,000	40,000
10R6003000	Dog Licenses	413	80	---	---	---
10R6004000	Building Permits	6,378	7,326	9,859	11,500	8,000
10R6005000	Electrical Permits	4,143	4,037	5,513	4,400	4,000
10R6006000	Plumbing Permits	4,580	3,074	6,822	3,765	3,200
10R6007000	Excavation Permits	---	---	---	2,500	---
10R6009000	Miscellaneous Permits	7,420	7,313	8,200	7,200	7,000
	SUBTOTAL	69,576	83,154	96,015	82,965	75,200
	FINES & FORFEITURES					
10R6201000	Parking Fines	6,901	10,110	9,465	7,000	7,000
10R6202000	Traffic Violations	15,625	12,239	---	---	---
10R6203000	Court Fines & Costs	370,827	370,934	354,170	300,000	318,585
10R6204000	Criminal Victims Compensation	9,315	9,572	625	525	525
10R6205000	Inmate Security Fund	2,478	2,594	3,254	2,800	2,800
10R6206000	DWI Arrest Charges	7,328	6,476	5,553	8,350	8,350
10R6207000	Judicial Education Fund	---	1,039	1,632	1,325	1,325
10R6208000	Law Enforcement Training	---	---	3,256	2,800	2,800
	SUBTOTAL	412,474	412,964	377,955	322,800	341,385

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

GENERAL FUND (10)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SERVICES CHARGES & FEES					
10R6503100	Special Police Services	2,210	31,886	40,754	44,000	45,320
10R6503400	Zoning Fees	2,092	177	1,194	1,752	500
10R6504000	Cemetary Fees	7,650	3,700	5,650	4,700	4,500
10R6504900	Return Check Charges	475	728	1,028	750	1,000
	SUBTOTAL	12,427	36,491	48,626	51,202	51,320
	REVENUE FROM OTHER AGENCIES					
10R7002000	Federal Grants	310,087	701,282	169,509	465,518	761,159
10R7002001	Street Construction-Joint Projects	144,589	152,164	(2,614)	55,000	301,946
10R7004000	MO Department of Conservation	---	---	900	---	---
	SUBTOTAL	454,676	853,446	167,795	520,518	1,063,105
	PROPERTY REVENUE					
10R7502000	Airport Hanger Rent	7,516	7,715	6,549	7,203	7,203
10R7504000	Sale of Fuel	31,227	51,094	52,862	94,000	187,500
10R7506000	Sale of Property	1,238	10,016	2,038	20,105	2,000
10R7506500	Grave Lot Sales	2,650	5,510	1,200	2,000	1,500
	SUBTOTAL	42,631	74,335	62,649	123,308	198,203
	INTRAGOV'TAL REVENUES					
10R8001000	Billing & Administration Charges	219,073	222,882	237,616	195,224	214,542
10R8004000	Water Department PILOT	120,760	126,214	153,422	136,000	138,504
10R8009000	Transfers In	8,770	---	---	---	390,000
	SUBTOTAL	348,603	349,096	391,038	331,224	743,046
	OTHER REVENUES					
10R8901000	Interest on Investments	10,086	8,206	5,193	4,025	4,025
10R8902001	Designated Donations	---	---	---	1,002	---
10R8905000	9 1 1 Phone Assessment	127,486	129,718	126,179	129,000	128,000
10R8909000	Miscellaneous	128,778	52,160	157,863	317,400	9,000
	SUBTOTAL	266,350	190,084	289,235	451,427	141,025
	TOTAL GENERAL FUND REVENUES	5,086,552	5,669,074	5,255,930	5,703,086	6,434,499
	BEGINNING RESOURCES	1,743,420	1,806,350	1,909,593	2,274,936	2,500,000
	TOTAL ANTICIPATED FUNDS AVAILABLE	$ 6,829,972	$ 7,475,424	$ 7,165,523	$ 7,978,022	$ 8,934,499

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

GENERAL FUND (10)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
CITY COUNCIL					
Personnel	4,683	6,459	6,459	6,459	6,459
Contractual Services	60,702	60,391	129,918	129,454	311,818
Commodities	1,436	771	699	175	175
Other Operating Charges	158,245	223,314	112,900	61,998	105,404
Capital Outlay	13,000	---	---	---	---
Debt Service	---	---	---	---	---
Total	238,066	290,935	249,976	198,086	423,856
FINANCE					
Personnel	248,111	258,969	271,373	274,990	288,951
Contractual Services	36,912	40,395	41,614	43,210	52,270
Commodities	4,518	3,655	4,467	4,975	4,950
Other Operating Charges	14,916	16,519	15,237	18,705	19,788
Capital Outlay	---	---	---	47,416	69,281
Debt Service	---	---	---	---	---
Total	304,457	319,538	332,691	389,296	435,240
GENERAL ADMINISTRATION					
Personnel	241,224	217,621	224,683	253,344	278,210
Contractual Services	161,188	192,620	135,436	222,965	144,836
Commodities	5,745	9,702	11,311	10,145	9,025
Other Operating Charges	40,277	25,861	24,621	31,184	49,023
Capital Outlay	179,369	790,643	112,921	80,000	1,408,247
Debt Service	2,900	2,861	3,015	2,874	---
Total	630,703	1,239,308	511,987	600,512	1,889,341
MUNICIPAL COURT					
Personnel	57,548	61,591	61,796	64,038	66,832
Contractual Services	59,612	44,819	47,996	51,422	47,422
Commodities	11,110	11,433	1,912	2,710	2,200
Other Operating Charges	9,516	16,311	6,238	7,735	8,773
Capital Outlay	---	1,289	---	1,700	3,000
Debt Service	---	---	---	---	---
Total	137,786	135,443	117,942	127,605	128,227
PUBLIC SAFETY					
Personnel	1,613,669	1,593,671	1,682,734	1,702,867	1,801,642
Contractual Services	186,931	159,697	172,556	167,469	207,571
Commodities	91,666	106,226	106,023	114,569	170,300
Other Operating Charges	104,864	127,520	99,474	119,501	124,507
Capital Outlay	208,070	47,547	50,897	81,572	58,700
Debt Service	20,140	27,240	6,078	---	---
Total	2,225,340	2,061,901	2,117,762	2,185,978	2,362,720

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

GENERAL FUND (10)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
PUBLIC WORKS					
Personnel	428,850	443,348	432,597	451,564	502,887
Contractual Services	197,162	228,624	198,613	235,035	240,525
Commodities	323,631	299,293	254,225	281,350	565,400
Other Operating Charges	25,757	60,036	24,752	29,266	30,621
Capital Outlay	99,504	12,312	73,866	13,560	13,000
Debt Service	---	---	---	---	---
Total	1,074,904	1,043,613	984,053	1,010,775	1,352,433
CODE ENFORCEMENT					
Personnel	113,571	106,492	110,124	119,875	129,882
Contractual Services	7,064	8,534	38,885	29,770	88,100
Commodities	3,998	3,192	2,804	7,070	6,550
Other Operating Charges	6,654	7,033	6,147	7,647	8,264
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	131,287	125,251	157,960	164,362	232,796
CEMETERY MAINTENANCE					
Personnel	28,731	26,253	16,453	8,314	11,196
Contractual Services	3,668	5,230	11,548	7,835	98,655
Commodities	4,822	9,877	3,983	6,750	7,850
Other Operating Charges	3,285	4,254	4,853	5,002	4,555
Capital Outlay	8,770	---	9,783	---	---
Debt Service	---	---	---	---	---
Total	49,276	45,614	46,620	27,901	122,256
AIRPORT MAINTENANCE					
Personnel	82,540	83,435	87,127	89,633	94,306
Contractual Services	20,654	54,680	32,099	15,905	20,957
Commodities	28,268	41,891	55,167	123,300	161,960
Other Operating Charges	6,873	7,392	7,082	8,561	8,523
Capital Outlay	---	13,314	60,455	369,726	350,000
Debt Service	---	---	---	---	---
Total	138,335	200,712	241,930	607,125	635,746
BUILDING MAINTENANCE					
Personnel	---	---	---	---	---
Contractual Services	30,437	24,933	28,430	26,450	27,200
Commodities	2,122	2,228	1,729	5,450	1,900
Other Operating Charges	872	896	879	1,113	1,188
Capital Outlay	---	29,252	33,837	2,750	25,000
Debt Service	---	---	---	---	---
Total	33,431	57,309	64,875	35,763	55,288

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

GENERAL FUND (10)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
GIS					
Personnel	36,611	38,128	41,399	44,242	55,376
Contractual Services	2,217	2,029	10,828	9,606	10,270
Commodities	276	1,027	674	550	800
Other Operating Charges	2,057	2,160	2,090	2,665	3,065
Capital Outlay	7,905	---	---	---	---
Debt Service	---	---	---	---	---
Total	49,066	43,344	54,991	57,063	69,511
TOTAL EXPENDITURES					
Personnel	2,855,538	2,835,967	2,934,745	3,015,326	3,235,741
Contractual Services	766,547	821,952	847,923	939,121	1,249,624
Commodities	477,592	489,295	442,994	557,044	931,110
Other Operating Charges	373,316	491,296	304,273	293,377	363,711
Capital Outlay	516,618	894,357	341,759	596,724	1,927,228
Debt Service	23,040	30,101	9,093	2,874	---
Total	$ 5,012,651	$ 5,562,968	$ 4,880,787	$ 5,404,466	$ 7,707,414

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-06-1

FUND: GENERAL
DEPARTMENT: CITY COUNCIL

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	4,350	6,000	6,000	6,000	6,000
120-00	FICA Contribution	333	459	459	459	459
	SUBTOTAL	4,683	6,459	6,459	6,459	6,459
	CONTRACTUAL SERVICES					
202-00	Telephone	250	280	290	---	---
203-00	Printing & Advertising	313	309	277	2,025	350
205-00	Postage	---	2	20	10	10
207-00	Travel & Training	3,005	1,484	1,724	1,800	2,000
214-00	Independent Audit	19,155	21,052	16,078	16,119	16,625
299-00	Other Contractual Services	37,979	37,264	111,529	109,500	292,833
	SUBTOTAL	60,702	60,391	129,918	129,454	311,818
	COMMODITIES					
301-00	Office Supplies	51	38	52	75	75
399-00	General Supplies	1,385	733	647	100	100
	SUBTOTAL	1,436	771	699	175	175
	OTHER CHARGES					
401-00	Insurance	2,391	1,988	1,958	2,057	2,094
402-00	Membership & Subscriptions	6,133	6,768	7,413	7,438	7,600
404-00	Election Expenses	13,497	6,069	6,269	4,553	5,000
407-00	Transfers Out	133,788	207,251	94,731	45,750	78,210
410-00	Contingencies	---	---	---	---	1,227,085
499-00	Miscellaneous Charges	2,436	1,238	2,529	2,200	12,500
	SUBTOTAL	158,245	223,314	112,900	61,998	1,332,489
	CAPITAL OUTLAY					
501-00	Land	13,000	---	---		
	SUBTOTAL	13,000	---	---	---	---
	TOTAL CITY COUNCIL	$ 238,066	$ 290,935	$ 249,976	$ 198,086	$ 1,650,941

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-08-1

FUND: GENERAL DEPARTMENT: FINANCE		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	176,230	181,468	182,291	183,706	187,153
120-00	FICA Contribution	13,136	13,484	13,501	13,763	14,465
140-00	Group Insurance-Employee	26,896	28,886	31,293	31,654	36,778
140-01	Group Insurance-Offset	13,850	14,721	15,945	16,091	19,537
150-00	Retirement Contrib - LAGERS	13,094	15,306	23,024	24,303	25,337
150-01	Retirement Contrib - ICMA	3,497	3,600	3,625	3,659	3,747
170-00	Longevity	1,408	1,504	1,694	1,814	1,934
	SUBTOTAL	248,111	258,969	271,373	274,990	288,951
	CONTRACTUAL SERVICES					
202-00	Telephone	3,368	3,235	3,283	3,400	3,600
203-00	Printing & Advertising	---	348	371	600	400
205-00	Postage	9	23	3	20	20
207-00	Travel & Training	1,643	2,600	3,229	3,500	3,500
211-00	Maint/Equip-O/S Vendors	10,101	11,586	12,256	12,000	20,000
213-00	Rents	1,232	970	1,180	1,190	1,250
299-00	Other Contractual Services	20,559	21,633	21,292	22,500	23,500
	SUBTOTAL	36,912	40,395	41,614	43,210	52,270
	COMMODITIES					
301-00	Office Supplies	4,177	1,932	3,902	3,700	3,700
309-00	Training Materials	23	198	26	75	50
399-00	General Supplies	318	1,525	539	1,200	1,200
	SUBTOTAL	4,518	3,655	4,467	4,975	4,950
	OTHER CHARGES					
401-00	Insurance	14,302	15,117	14,452	17,355	18,713
402-00	Membership & Subscriptions	616	819	528	550	275
420-00	Uncollectible Delinquent Taxes	(2)	583	257	800	800
	SUBTOTAL	14,916	16,519	15,237	18,705	19,788
	CAPITAL OUTLAY					
503-00	Office Equipment	---	---	---	47,416	69,281
	SUBTOTAL	---	---	---	47,416	69,281
	TOTAL FINANCE	$ 304,457	$ 319,538	$ 332,691	$ 389,296	$ 435,240

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-10-1

FUND: GENERAL DEPARTMENT: GENERAL ADMINISTRATION		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	173,426	155,437	157,151	183,009	194,535
115-00	Overtime	---	---	---	101	---
120-00	FICA Contribution	13,072	11,733	11,850	14,135	14,932
140-00	Group Insurance-Employee	26,569	23,347	24,836	27,967	32,999
140-01	Group Insurance-Offset	11,036	9,945	10,266	4,314	5,053
150-00	Retirement Contrib - LAGERS	12,807	13,085	16,886	21,352	26,155
150-01	Retirement Contrib - ICMA	3,436	3,092	2,622	1,878	3,891
170-00	Longevity	878	982	1,072	588	645
	SUBTOTAL	241,224	217,621	224,683	253,344	278,210
	CONTRACTUAL SERVICES					
201-00	Utilities	891	240	529	288	325
202-00	Telephone	8,953	9,023	9,351	10,220	10,300
203-00	Printing & Advertising	6,298	11,124	10,679	7,600	9,000
205-00	Postage	2,690	3,198	1,953	1,700	2,000
207-00	Travel & Training	9,773	12,630	16,838	23,500	23,000
211-00	Maint/Equip-O/S Vendors	1,750	749	2,679	3,850	3,850
211-02	Central Garage - Parts	348	359	266	400	500
211-04	Central Garage - Overhead	1,216	1,231	807	1,500	1,750
213-00	Rents	---	---	---	270	300
216-00	Professional Services	48,677	32,071	47,510	52,000	35,835
299-00	Other Contractual Services	80,213	118,655	42,694	120,524	57,976
299-01	Employee Education Fees	379	3,340	2,130	1,113	---
	SUBTOTAL	161,188	192,620	135,436	222,965	144,836
	COMMODITIES					
301-00	Office Supplies	2,469	3,684	3,043	5,125	4,000
302-00	Fuel & Lubricants	156	43	21	20	25
399-00	General Supplies	3,120	5,975	8,247	5,000	5,000
	SUBTOTAL	5,745	9,702	11,311	10,145	9,025
	OTHER CHARGES					
401-00	Insurance	17,615	20,281	15,615	25,034	41,923
402-00	Membership & Subscriptions	4,708	4,369	3,796	6,050	6,100
499-00	Miscellaneous Charges	17,725	832	4,010	100	1,000
499-02	Misc Charges-Tree Committee	229	379	1,200	---	---
	SUBTOTAL	40,277	25,861	24,621	31,184	49,023
	CAPITAL OUTLAY					
503-00	Office Equipment	---	---	4,918	---	---
599-00	Other Improvements	179,369	790,643	108,003	80,000	1,408,247
	SUBTOTAL	179,369	790,643	112,921	80,000	1,408,247
	DEBT SERVICE					
603-00	Fiscal Agent Fees	2,900	2,861	3,015	2,874	---
	SUBTOTAL	2,900	2,861	3,015	2,874	---
	TOTAL GENERAL ADMIN	$ 630,703	$ 1,239,308	$ 511,987	$ 600,512	$ 1,889,341

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-11-1

FUND: GENERAL DEPARTMENT: MUNICIPAL COURT		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	42,073	43,774	42,478	44,429	45,001
115-00	Overtime	616	1,261	763	500	500
120-00	FICA Contribution	3,280	3,459	3,324	3,481	3,524
140-00	Group Insurance-Employee	7,202	8,048	8,416	8,292	10,258
140-01	Group Insurance-Offset	70	91	80	91	124
150-00	Retirement Contrib - LAGERS	3,042	3,635	5,388	5,840	5,987
150-01	Retirement Contrib - ICMA	795	829	829	863	872
170-00	Longevity	470	494	518	542	566
	SUBTOTAL	57,548	61,591	61,796	64,038	66,832
	CONTRACTUAL SERVICES					
202-00	Telephone	455	624	1,033	1,022	1,022
205-00	Postage	306	333	316	400	400
207-00	Travel & Training	2,286	2,246	1,695	3,000	3,000
216-00	Professional Services	1,197	2,758	7,534	9,000	5,000
299-00	Other Contractual Services	55,368	38,858	37,418	38,000	38,000
	SUBTOTAL	59,612	44,819	47,996	51,422	47,422
	COMMODITIES					
301-00	Office Supplies	952	794	1,325	2,110	2,000
320-01	Crime Victim's Compensation	8,834	9,012	---	---	---
320-03	Officer Training Fund	1,239	1,264	---	---	---
399-00	General Supplies	85	363	587	600	200
	SUBTOTAL	11,110	11,433	1,912	2,710	2,200
	OTHER CHARGES					
401-00	Insurance	9,191	8,031	5,835	7,010	8,023
402-00	Membership & Subscriptions	325	379	403	725	750
499-00	Miscellaneous Charges	---	7,901	---	---	---
	SUBTOTAL	9,516	16,311	6,238	7,735	8,773
	CAPITAL OUTLAY					
503-00	Office Equipment	---	1,289	---	1,700	3,000
	SUBTOTAL	---	1,289	---	1,700	3,000
	TOTAL MUNICIPAL COURT	$ 137,786	$ 135,443	$ 117,942	$ 127,605	$ 128,227

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-12-1

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: ADMINISTRATION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	112,890	114,756	117,744	118,253	120,472
115-00	Overtime	68	91	49	---	---
120-00	FICA Contribution	8,372	8,479	8,658	8,790	9,280
140-00	Group Insurance-Employee	12,848	13,475	15,069	15,391	17,836
140-01	Group Insurance-Offset	13,428	14,250	15,476	15,799	18,459
150-00	Retirement Contrib - LAGERS	3,049	4,257	10,629	11,803	11,831
150-01	Retirement Contrib - ICMA	1,631	1,656	1,692	1,676	1,681
170-00	Longevity	642	690	738	786	834
	SUBTOTAL	152,928	157,654	170,055	172,498	180,393
	CONTRACTUAL SERVICES					
201-00	Utilities	14,060	14,931	15,805	15,250	15,500
202-00	Telephone	3,695	3,478	3,232	3,300	3,500
203-00	Printing & Advertising	1,251	214	351	750	650
205-00	Postage	635	351	412	575	600
207-00	Travel & Training	2,035	1,501	2,685	2,800	2,800
210-00	Maintenance/Building	15,937	2,225	2,498	2,750	2,750
211-00	Maint/Equip-O/S Vendors	9,833	6,401	585	850	850
211-02	Central Garage - Parts	---	---	105	135	150
211-04	Central Garage - Overhead	13	35	552	450	450
216-00	Professional Services	---	600	---	8,634	29,631
299-00	Other Contractual Services	1,574	1,647	1,328	1,350	1,000
	SUBTOTAL	49,033	31,383	27,553	36,844	57,881
	COMMODITIES					
301-00	Office Supplies	3,325	1,569	2,726	1,800	2,250
302-00	Fuel & Lubricants	730	944	880	900	1,000
304-00	Uniforms	---	---	---	100	100
306-00	Janitorial Supplies	1,949	2,540	1,934	2,500	2,250
308-00	Maint/Constr-Streets, Etc.	---	---	14	---	---
308-01	Maint/Constr - Buildings, Etc.	251	20	596	100	100
399-00	General Supplies	2,736	1,895	3,147	4,400	3,500
	SUBTOTAL	8,991	6,968	9,297	9,800	9,200
	OTHER CHARGES					
401-00	Insurance	8,903	9,499	8,964	11,107	12,005
402-00	Membership & Subscriptions	1,674	1,684	1,719	1,500	1,500
	SUBTOTAL	10,577	11,183	10,683	12,607	13,505
	CAPITAL OUTLAY					
503-00	Office Equipment	---	3,507	---	27,000	4,500
504-00	Mechanical & Auto Equipment	---	---	21,931	---	24,000
	SUBTOTAL	---	3,507	21,931	27,000	28,500
	TOTAL PS-ADMINISTRATION	$ 221,529	$ 210,695	$ 239,519	$ 258,749	$ 289,479

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-12-5

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE PROTECTION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	785,230	758,576	759,228	762,610	789,479
115-00	Overtime	77,456	73,015	72,873	66,000	78,000
120-00	FICA Contribution	63,342	60,644	60,311	60,855	66,755
140-00	Group Insurance-Employee	105,393	106,833	116,831	119,755	141,168
140-01	Group Insurance-Offset	77,819	83,208	94,338	99,384	117,572
150-00	Retirement Contrib - LAGERS	4,329	12,500	58,174	72,682	68,623
150-01	Retirement Contrib - ICMA	7,225	7,026	7,400	7,539	9,682
170-00	Longevity	4,052	4,476	4,654	4,500	4,604
	SUBTOTAL	1,124,846	1,106,278	1,173,809	1,193,325	1,275,883
	CONTRACTUAL SERVICES					
202-00	Telephone	2,976	2,839	2,443	2,500	6,150
203-00	Printing & Advertising	431	1,550	459	800	750
205-00	Postage	231	290	240	300	300
207-00	Travel & Training	9,222	11,689	10,317	11,500	12,000
209-00	Subsistance	11,230	18,585	12,320	11,200	12,500
211-00	Maint/Equip-O/S Vendors	17,398	20,264	40,366	22,500	22,000
211-02	Central Garage - Parts	6,063	5,678	6,853	9,500	11,000
211-04	Central Garage - Overhead	18,158	14,866	14,683	13,000	14,000
215-00	Radio Maintenance	2,392	688	1,942	500	500
216-00	Professional Services	375	52	320	250	250
299-00	Other Contractual Services	1,250	1,802	1,310	1,875	2,000
	SUBTOTAL	69,726	78,303	91,253	73,925	81,450
	COMMODITIES					
301-00	Office Supplies	1,731	2,675	2,181	2,850	2,750
302-00	Fuel & Lubricants	34,795	40,736	44,366	44,500	45,000
304-00	Uniforms	3,807	2,794	2,900	3,500	3,500
305-00	Tires-Batteries-Accessories	---	1,943	6	500	500
307-00	Parts-Equipment Maintenance	984	912	2,093	3,050	750
311-00	Laboratory Supplies	1,511	1,531	834	2,250	2,500
330-00	Safety Equipment & Supplies	9,003	3,494	7,066	8,600	14,250
399-00	General Supplies	10,351	28,319	19,469	16,000	18,500
	SUBTOTAL	62,182	82,404	78,915	81,250	87,750
	OTHER CHARGES					
401-00	Insurance	70,105	86,534	67,091	79,887	83,728
402-00	Membership & Subscriptions	1,085	865	715	1,000	1,250
	SUBTOTAL	71,190	87,399	67,806	80,887	84,978
	CAPITAL OUTLAY					
503-00	Office Equipment	149,189	---	---	---	1,200
504-00	Mechanical & Auto Equipment	23,098	44,040	28,966	48,072	29,000
	SUBTOTAL	172,287	44,040	28,966	48,072	30,200
	DEBT SERVICE					
601-00	Lease - Principal	18,468	26,397	6,032	---	---
602-00	Lease - Interest	1,672	843	46	---	---
	SUBTOTAL	20,140	27,240	6,078	---	---
	TOTAL PS-POLICE	$ 1,520,371	$ 1,425,664	$ 1,446,827	$ 1,477,459	$ 1,560,261

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-12-6

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: FIRE PROTECTION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	83,128	84,839	87,940	87,021	89,935
115-00	Overtime	5,865	4,825	2,947	3,500	3,500
120-00	FICA Contribution	6,725	6,759	6,836	7,064	7,215
140-00	Group Insurance-Employee	11,848	12,854	13,862	14,214	16,227
140-01	Group Insurance-Offset	6,811	7,231	7,810	7,967	9,185
150-00	Retirement Contrib - LAGERS	442	1,205	3,698	4,174	4,808
150-01	Retirement Contrib - ICMA	1,330	1,362	1,405	1,435	1,493
170-00	Longevity	682	730	778	826	874
	SUBTOTAL	116,831	119,805	125,276	126,201	133,237
	CONTRACTUAL SERVICES					
202-00	Telephone	604	578	556	525	550
203-00	Printing & Advertising	141	281	422	800	600
205-00	Postage	23	42	123	50	65
207-00	Travel & Training	1,927	1,334	1,089	1,850	1,850
211-00	Maint/Equip-O/S Vendors	6,886	4,902	6,547	4,750	5,500
211-02	Central Garage - Parts	123	288	3,662	1,500	1,750
211-04	Central Garage - Overhead	2,242	3,208	5,357	2,100	2,750
215-00	Radio Maintenance	828	1,390	1,613	1,000	1,000
299-00	Other Contractual Services	532	438	214	1,400	1,300
	SUBTOTAL	13,306	12,461	19,583	13,975	15,365
	COMMODITIES					
301-00	Office Supplies	119	219	171	200	200
302-00	Fuel & Lubricants	3,599	4,261	4,115	3,750	4,000
303-00	Chemicals	---	---	140	---	---
304-00	Uniforms	918	474	1,066	1,000	1,000
305-00	Tires-Batteries-Accessories	765	3,237	363	500	500
306-00	Janitorial Supplies	---	14	23	161	150
307-00	Parts - Equipment Maintance	916	1,046	1,829	2,600	2,200
308-01	Maint/Constr-Buildings, Etc.	251	---	97	250	1,000
309-00	Training Materials	14	---	---	208	---
330-00	Safety Equipment & Supplies	188	796	---	1,000	34,000
399-00	General Supplies	11,903	4,325	6,024	11,000	27,500
	SUBTOTAL	18,673	14,372	13,828	20,669	70,550
	OTHER CHARGES					
401-00	Insurance	7,089	13,008	7,132	8,461	9,218
402-00	Membership & Subscriptions	429	245	275	425	450
	SUBTOTAL	7,518	13,253	7,407	8,886	9,668
	CAPITAL OUTLAY					
503-00	Office Equipment	9,900	---	---	6,500	---
	SUBTOTAL	9,900	---	---	6,500	---
	TOTAL PS-FIRE PROTECTION	$ 166,228	$ 159,891	$ 166,094	$ 176,231	$ 228,820

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-12-9

FUND: GENERAL
DEPARTMENT: PUBLIC SAFETY
DIVISION: COMMUNICATIONS

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	168,058	155,930	152,278	147,046	145,027
115-00	Overtime	5,130	5,738	6,090	6,800	6,700
120-00	FICA Contribution	12,872	12,164	12,020	12,149	11,656
140-00	Group Insurance-Employee	16,847	18,820	20,811	20,842	24,305
140-01	Group Insurance-Offset	6,688	7,104	7,705	7,860	9,185
150-00	Retirement Contrib - LAGERS	6,567	7,343	11,627	12,872	12,858
150-01	Retirement Contrib - ICMA	1,470	1,489	1,669	1,832	1,780
170-00	Longevity	1,432	1,346	1,394	1,442	618
	SUBTOTAL	219,064	209,934	213,594	210,843	212,129
	CONTRACTUAL SERVICES					
202-00	Telephone	1,313	1,354	1,543	1,450	1,550
203-00	Printing & Advertising	926	323	223	400	400
205-00	Postage	25	1	---	25	25
207-00	Travel & Training	998	623	607	1,650	2,000
211-00	Maint/Equip-O/S Vendors	20,898	6,844	6,418	13,500	13,500
213-00	Rents	3,780	3,750	3,720	5,100	3,800
215-00	Radio Maintenance	330	831	650	600	600
299-00	Other Contractual Services	26,596	23,824	21,006	20,000	31,000
	SUBTOTAL	54,866	37,550	34,167	42,725	52,875
	COMMODITIES					
301-00	Office Supplies	849	785	478	950	900
304-00	Uniforms	141	188	145	300	300
307-00	Parts - Equipment Maintance	---	110	161	---	---
309-00	Training Materials	---	441	375	400	400
399-00	General Supplies	830	958	2,824	1,200	1,200
	SUBTOTAL	1,820	2,482	3,983	2,850	2,800
	OTHER CHARGES					
401-00	Insurance	13,516	14,339	12,886	15,621	14,856
402-00	Memberships & Subscriptions	2,063	1,346	692	1,500	1,500
	SUBTOTAL	15,579	15,685	13,578	17,121	16,356
	CAPITAL OUTLAY					
503-00	Office Equipment	25,883		---	---	---
	SUBTOTAL	25,883	---	---	---	---
	TOTAL PS-COMMUNICATION	$ 317,212	$ 265,651	$ 265,322	$ 273,539	$ 284,160

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-13-1

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: ADMINISTRATION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	38,369	40,555	42,438	43,761	65,382
120-00	FICA Contribution	2,853	2,875	3,033	3,169	5,106
140-00	Group Insurance-Employee	4,902	6,327	6,874	6,979	12,179
140-01	Group Insurance-Offset	3,443	7,104	7,705	7,861	13,778
150-00	Retirement Contrib - LAGERS	2,625	3,319	5,314	5,742	8,945
150-01	Retirement Contrib - ICMA	783	231	800	418	1,358
160-00	Unemployment Insurance	---	2,720	1,973	---	---
170-00	Longevity	199	54	---	78	128
	SUBTOTAL	53,174	63,185	68,137	68,008	106,876
	CONTRACTUAL SERVICES					
202-00	Telephone	1,524	1,507	1,420	1,450	1,500
203-00	Printing & Advertising	1,207	28	185	1,200	1,200
205-00	Postage	350	13	165	250	250
207-00	Travel & Training	772	1,293	1,009	2,000	2,500
210-00	Maintenance/Building	---	---	---	---	250
211-00	Maint/Equip-O/S Vendors	442	---	105	---	250
211-02	Central Garage - Parts	23	---	5	---	25
211-04	Central Garage - Overhead	218	21	37	50	50
216-00	Professional Services	200	---	---	---	200
299-00	Other Contractual Services	254	64	113	50	125
	SUBTOTAL	4,990	2,926	3,039	5,000	6,350
	COMMODITIES					
301-00	Office Supplies	1,725	1,142	1,877	2,750	3,500
302-00	Fuel & Lubricants	78	22	11	200	250
306-00	Janitorial Supplies	---	---	---	---	100
330-00	Safety Equipment & Supplies	379	---	---	---	250
399-00	General Supplies	676	393	1,738	1,500	1,500
	SUBTOTAL	2,858	1,557	3,626	4,450	5,600
	OTHER CHARGES					
401-00	Insurance	3,767	6,873	3,223	4,086	4,504
402-00	Membership & Subscriptions	431	105	184	150	400
	SUBTOTAL	4,198	6,978	3,407	4,236	4,904
	TOTAL PW-ADMINISTRATION	$ 65,220	$ 74,646	$ 78,209	$ 81,694	$ 123,730

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-13-3

FUND: GENERAL
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 201-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	264,641	263,438	248,580	254,049	254,407
115-00	Overtime	11,059	9,415	2,626	3,300	5,000
120-00	FICA Contribution	21,317	21,066	19,505	20,052	20,008
140-00	Group Insurance-Employee	46,554	49,271	53,759	54,900	64,695
140-01	Group Insurance-Offset	5,233	7,122	4,044	7,098	9,645
150-00	Retirement Contrib - LAGERS	19,682	22,176	28,161	32,965	35,045
150-01	Retirement Contrib - ICMA	4,666	5,007	4,641	4,968	5,089
160-00	Unemployment Insurance	---	---	266	4,000	---
170-00	Longevity	2,524	2,668	2,878	2,224	2,122
	SUBTOTAL	375,676	380,163	364,460	383,556	396,011
	CONTRACTUAL SERVICES					
201-00	Utilities	5,537	6,392	5,707	8,500	8,500
201-01	Street lights	112,248	115,631	131,275	135,000	140,000
202-00	Telephone	825	813	630	560	750
203-00	Printing & Advertising	216	327	710	550	350
205-00	Postage	1	3	---	25	25
207-00	Travel & Training	202	162	636	250	600
209-00	Subsistance	330	219	344	200	400
210-00	Maintenance/Building	---	84	272	2,000	1,000
211-00	Maint/Equip-O/S Vendors	4,236	9,138	14,304	7,800	8,000
211-02	Central Garage - Parts	16,027	17,691	10,391	13,100	14,000
211-04	Central Garage - Overhead	46,201	52,738	28,339	27,000	32,000
212-00	Maintenance/Other	5,400	22,015	2,000	20,000	5,000
	CONTRACTUAL SERVICES-continued					
215-00	Radio Maintenance	221	---	---	50	3,550
299-00	Other Contractual Services	728	485	966	15,000	20,000
	SUBTOTAL	192,172	225,698	195,574	230,035	234,175
	COMMODITIES					
301-00	Office Supplies	846	530	649	2,000	1,500
302-00	Fuel & Lubricants	37,640	40,110	35,280	40,000	42,000
303-00	Chemicals	42,209	39,007	10,796	25,500	30,000
304-00	Uniforms	---	---	56	200	200
305-00	Tires-Batteries-Accessories	---	7,465	36	8,000	8,000
306-00	Janitorial Supplies	487	661	435	500	500
307-00	Parts - Equipment Maintance	14,180	18,226	7,506	19,000	18,000
308-00	Maint/Constr-Streets, Etc.	73,335	64,381	54,857	75,000	75,000
308-01	Maint/Constr-Buildings, Etc.	60	280	564	1,000	1,000
308-02	Maint/Constr-Asphalt Overlay	150,000	123,550	135,000	100,000	375,000
309-00	Training Materials	---	---	---	50	50
312-00	Heating Supplies	---	109	---	150	200
330-00	Safety Equipment & Supplies	734	595	1,134	1,500	1,750
399-00	General Supplies	1,282	2,822	4,286	4,000	6,600
	SUBTOTAL	320,773	297,736	250,599	276,900	559,800
	OTHER CHARGES					
401-00	Insurance	21,559	53,058	21,345	25,030	25,717
	SUBTOTAL	21,559	53,058	21,345	25,030	25,717
	CAPITAL OUTLAY					
502-00	Buildings	---	---	40,299	---	---
504-00	Mechanical & Auto Equipment	---	6,401	30,904	5,360	8,000
506-04	Storm Drainage Improvements	8,259	3,560	35	3,200	0
507-00	Sidewalk Improvements	10,181	2,351	2,628	5,000	5,000
599-00	Other Improvements	81,064	---	---	---	---
	SUBTOTAL	99,504	12,312	73,866	13,560	13,000
	TOTAL PW-STREET MAINT	$ 1,009,684	$ 968,967	$ 905,844	$ 929,081	$ 1,228,703

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-14-1

FUND: GENERAL
DEPARTMENT: CODE ENFORCEMENT

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	75,564	72,211	72,803	77,302	76,902
115-00	Overtime	---	---	---	55	---
120-00	FICA Contribution	5,433	5,231	5,284	5,728	5,925
140-00	Group Insurance-Employee	11,631	10,907	13,609	13,820	16,227
140-01	Group Insurance-Offset	13,252	10,488	7,600	10,707	18,370
150-00	Retirement Contrib - LAGERS	5,612	5,717	8,182	10,207	10,378
150-01	Retirement Contrib - ICMA	1,497	1,378	1,446	1,538	1,538
160-00	Unemployment Insurance	---	---	706	---	---
170-00	Longevity	582	560	494	518	542
	SUBTOTAL	113,571	106,492	110,124	119,875	129,882
	CONTRACTUAL SERVICES					
202-00	Telephone	1,274	1,444	1,383	1,400	1,400
203-00	Printing & Advertising	486	475	768	1,200	1,500
205-00	Postage	1,061	743	1,225	1,350	1,200
207-00	Travel & Training	1,016	2,428	4,594	3,500	5,000
211-02	Central Garage - Parts	---	204	67	20	1,600
211-04	Central Garage - Overhead	247	536	531	300	400
216-00	Professional Services	2,963	2,554	2,458	2,000	2,000
299-00	Other Contractual Services	17	150	27,859	20,000	75,000
	SUBTOTAL	7,064	8,534	38,885	29,770	88,100
	COMMODITIES					
301-00	Office Supplies	210	1,147	202	2,100	1,500
302-00	Fuel & Lubricants	1,711	1,805	1,592	1,870	2,000
309-00	Training Materials	407	36	297	1,500	1,500
330-00	Safety Equip & Supplies	---	---	---	50	50
399-00	General Supplies	1,670	204	713	1,550	1,500
	SUBTOTAL	3,998	3,192	2,804	7,070	6,550
	OTHER CHARGES					
401-00	Insurance	6,162	6,453	5,715	6,997	7,664
402-00	Membership & Subscriptions	442	442	432	600	600
406-00	Refunds	50	138	---	50	---
	SUBTOTAL	6,654	7,033	6,147	7,647	8,264
	TOTAL CODE ENFORCEMENT	$ 131,287	$ 125,251	$ 157,960	$ 164,362	$ 232,796

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-15-3

FUND: GENERAL
DEPARTMENT: CEMETARY MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	18,333	18,387	13,604	7,723	10,000
115-00	Overtime	859	39	---	---	400
120-00	FICA Contribution	1,380	1,387	1,051	591	796
140-00	Group Insurance-Employee	2,919	3,137	818	---	---
140-01	Group Insurance-Offset	3,344	1,266	41	---	---
150-00	Retirement Contrib - LAGERS	1,423	1,551	693	---	---
150-01	Retirement Contrib - ICMA	363	364	112	---	---
170-00	Longevity	110	122	134	---	---
	SUBTOTAL	28,731	26,253	16,453	8,314	11,196
	CONTRACTUAL SERVICES					
201-00	Utilities	363	379	450	650	650
205-00	Postage	5	2	---	5	5
210-00	Maintenance/Building	---	---	57	2,500	500
211-00	Maint/Equip-O/S Vendors	---	48	5,818	500	500
211-02	Central Garage - Parts	---	560	309	450	300
211-04	Central Garage - Overhead	113	385	361	730	700
212-00	Maintenance-Other	825	263	1,016	500	3,500
216-00	Professional Services	---	---	---	---	90,000
299-00	Other Contractual Services	2,362	3,593	3,537	2,500	2,500
	SUBTOTAL	3,668	5,230	11,548	7,835	98,655
	COMMODITIES					
301-00	Office Supplies	187	825	144	500	600
302-00	Fuel & Lubricants	1,901	3,064	1,904	2,000	2,500
303-00	Chemicals	44	---	---	500	500
305-00	Tires-Batteries-Accessories	---	---	175	500	500
306-00	Janitorial Supplies	---	10	40	50	50
307-00	Parts - Equipment Maintance	576	1,599	220	1,000	2,000
308-00	Maint/Constr-Streets, Etc.	92	3,923	---	---	500
308-01	Maint/Constr-Buildings, Etc.	710	---	1,341	1,500	500
330-00	Safety Equipment & Supplies	---	91	---	100	100
399-00	General Supplies	1,312	365	159	600	600
	SUBTOTAL	4,822	9,877	3,983	6,750	7,850
	OTHER CHARGES					
401-00	Insurance	1,575	1,659	1,575	1,437	990
406-00	Refunds	---	600	---	---	---
499-00	Miscellaneous Charges	1,710	1,995	3,278	3,565	3,565
	SUBTOTAL	3,285	4,254	4,853	5,002	4,555
	CAPITAL OUTLAY					
502-00	Buildings	---	---	9,783	---	---
504-00	Mechanical & Auto Equipment	8,770		---	---	---
	SUBTOTAL	8,770	---	9,783	---	---
	TOTAL CEMETARY MAINT	$ 49,276	$ 45,614	$ 46,620	$ 27,901	$ 122,256

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-16-3

FUND: GENERAL
DEPARTMENT: AIRPORT MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	59,915	59,433	59,603	61,112	62,620
120-00	FICA Contribution	4,472	4,414	4,406	4,566	4,810
140-00	Group Insurance-Employee	5,947	6,380	6,927	7,032	8,202
140-01	Group Insurance-Offset	6,688	7,104	7,704	7,860	9,185
150-00	Retirement Contrib - LAGERS	4,218	4,781	7,140	7,662	8,035
150-01	Retirement Contrib - ICMA	1,136	1,135	1,135	1,165	1,194
170-00	Longevity	164	188	212	236	260
	SUBTOTAL	82,540	83,435	87,127	89,633	94,306
	CONTRACTUAL SERVICES					
201-00	Utilities	7,366	7,937	7,071	7,850	8,200
202-00	Telephone	830	843	870	900	900
203-00	Printing & Advertising	---	---	758	---	100
205-00	Postage	19	49	30	5	7
207-00	Travel & Training	15	---	---	---	---
210-00	Maintenance/Building	1,505	178	608	---	5,500
211-00	Maintenance/Equipment	61	1,375	---	---	200
211-02	Central Garage - Parts	157	123	---	---	150
211-04	Central Garage - Overhead	578	339	560	700	700
212-00	Maintenance/Other	6,439	5,831	6,122	---	200
213-00	Rents	2,400	2,400	2,400	3,100	---
216-00	Professional Services	---	27,300	11,804	---	---
299-00	Other Contractual Services	1,284	8,305	1,876	3,350	5,000
	SUBTOTAL	20,654	54,680	32,099	15,905	20,957
	COMMODITIES					
301-00	Office Supplies	9	39	9	---	10
302-00	Fuel & Lubricants	24,796	37,936	49,083	115,000	150,000
305-00	Tires-Batteries-Accessories	---	---	---	30	---
307-00	Parts - Equipment Maintance	---	117	698	150	150
308-00	Maint/Constr-Streets, Etc.	---	---	2,150	4,146	5,000
308-01	Maint/Constr-Buildings, Etc.	---	23	---	---	1,000
312-00	Heating Supplies	3,044	3,544	2,758	2,819	3,000
399-00	General Supplies	419	232	469	1,155	2,800
	SUBTOTAL	28,268	41,891	55,167	123,300	161,960
	OTHER CHARGES					
401-00	Insurance	4,830	5,280	4,883	6,317	6,223
402-00	Membership & Subscriptions	2,043	2,112	2,199	2,244	2,300
	SUBTOTAL	6,873	7,392	7,082	8,561	8,523
	CAPITAL OUTLAY					
502-00	Buildings	---	---	1,000	---	---
599-00	Other Improvements	---	13,314	59,455	369,726	350,000
	SUBTOTAL	---	13,314	60,455	369,726	350,000
	TOTAL AIRPORT MAINT	$ 138,335	$ 200,712	$ 241,930	$ 607,125	$ 635,746

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-17-3

FUND: GENERAL
DEPARTMENT: BUILDING MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2012-13
	CONTRACTUAL SERVICES					
201-00	Utilities	10,952	11,707	12,066	13,750	14,200
210-00	Maintenance/Building	1,184	1,464	1,144	1,000	1,100
211-00	Maint/Equip-O/S Vendors	---	357	---	---	400
216-00	Professional Services	6,056	---	4,190	500	---
299-00	Other Contractual Services	12,245	11,405	11,030	11,200	11,500
	SUBTOTAL	30,437	24,933	28,430	26,450	27,200
	COMMODITIES					
306-00	Janitorial Supplies	1,440	1,658	1,207	1,500	1,500
308-00	Maint/Constr-Streets, Etc.	---	---	92	---	---
308-01	Maint/Constr-Buildings, Etc.	302	548	284	100	200
399-00	General Supplies	380	22	146	3,850	200
	SUBTOTAL	2,122	2,228	1,729	5,450	1,900
	OTHER CHARGES					
401-00	Insurance	872	896	879	1,113	1,188
	SUBTOTAL	872	896	879	1,113	1,188
	CAPITAL OUTLAY					
502-00	Buildings	---	29,252	33,837	2,750	25,000
	SUBTOTAL	---	29,252	33,837	2,750	25,000
	TOTAL BUILDING MAINT	$ 33,431	$ 57,309	$ 64,875	$ 35,763	$ 55,288

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 10-18-1

FUND: GENERAL
DEPARTMENT: GIS

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	25,954	26,612	27,936	29,964	30,794
120-00	FICA Contribution	2,003	2,047	2,110	2,268	2,370
140-00	Group Insurance-Employee	5,838	6,275	6,821	6,927	8,078
140-01	Group Insurance-Offset	299	323	340	383	9,185
150-00	Retirement Contrib - LAGERS	1,918	2,235	3,505	3,946	4,151
150-01	Retirement Contrib - ICMA	513	526	553	596	616
170-00	Longevity	86	110	134	158	182
	SUBTOTAL	36,611	38,128	41,399	44,242	55,376
	CONTRACTUAL SERVICES					
202-00	Telephone	505	529	527	600	600
205-00	Postage	---	---	---	5	5
207-00	Travel & Training	116	---	---	200	200
211-00	Maint/Equip-O/S Vendors	1,500	1,500	1,500	1,500	1,550
299-00	Other Contractual Services	96	---	8,801	7,301	7,915
	SUBTOTAL	2,217	2,029	10,828	9,606	10,270
	COMMODITIES					
301-00	Office Supplies	147	9	436	450	300
399-00	General Supplies	129	1,018	238	100	500
	SUBTOTAL	276	1,027	674	550	800
	OTHER CHARGES					
401-00	Insurance	2,057	2,160	2,090	2,665	3,065
	SUBTOTAL	2,057	2,160	2,090	2,665	3,065
	CAPITAL OUTLAY					
503-00	Office Equipment	7,905		---	---	---
	SUBTOTAL	7,905	---	---	---	---
	TOTAL GIS	$ 49,066	$ 43,344	$ 54,991	$ 57,063	$ 69,511

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

PARK & RECREATION FUND (20)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	ADVALOREM TAXES					
20R5071000	Real Estate	258,597	268,555	270,720	271,200	271,900
20R5071100	Personal Property	97,414	97,191	88,743	97,500	97,600
20R5071200	Merchants Surtax	27,560	28,168	28,481	29,655	29,900
20R5071300	Utility Property	6,978	8,728	7,883	9,360	9,300
20R5081200	Penalties & Interest	3,201	2,610	2,171	2,000	2,000
	SUBTOTAL	393,750	405,252	397,998	409,715	410,700
	SALES TAX					
20R5101000	Sales Tax	199,040	211,478	223,540	211,775	212,000
	SUBTOTAL	199,040	211,478	223,540	211,775	212,000
	OTHER TAXES					
20R5901000	Intangible Property	373	660	245	286	300
	SUBTOTAL	373	660	245	286	300
	SERVICE CHARGES & FEES					
20R6502000	Swimming Pool-Season Passes	43,810	48,670	44,386	44,000	45,000
20R6502001	Swimming Pool-Daily Passes	40,974	39,637	39,962	36,300	40,000
20R6502002	Swimming Pool-Swim Lessons	17,973	15,761	18,085	17,750	18,000
20R6502003	Swimming Pool-Pool Rental	727	1,965	2,605	2,200	2,500
20R6502004	Swimming Pool-Swim Team	5,392	4,308	4,577	5,020	4,800
20R6502005	Concession Stand	14,460	16,297	16,331	15,600	16,300
20R6502006	Swim Pool-Value Pass	4,770	8,216	4,972	4,900	5,000
20R6502008	Training Fees	3,360	2,249	1,825	2,400	2,400
20R6502009	Swimming Pool-Aerobics	184	201	603	800	700
20R6502201	Reservations-Shelter House	1,655	1,605	2,770	2,500	2,600
20R6502501	Summer Ball-Adult Softball	12,886	10,915	12,170	8,800	10,400
20R6502503	Summer Ball-Youth	11,337	13,214	13,656	16,384	16,000
20R6502504	Summer Ball-Co-Ed Softball	9,263	10,807	9,629	10,000	10,000
20R6502505	Field Rental	1,571	1,570	7,584	6,700	7,000
20R6502509	Maintenance-South Beal Fence	150	---	---	---	---
20R6502601	Basketball-Adult	6,978	10,441	9,923	10,950	11,000
20R6502602	Basketball-Youth	13,434	1,737	1,006	990	1,000
20R6502603	Basketball-Summer	4,121	23,304	21,714	23,460	23,550
20R6502605	Basketball-Youth League	7,902	803	2,397	2,212	2,300
20R6502701	Volleyball-Summer & Fall	2,853	1,920	2,267	2,065	2,100
20R6502702	Volleyball-Spring	8,247	6,990	7,500	7,361	7,500
20R6502703	Volleyball-Sand	2,885	3,463	3,488	2,840	3,200
20R6503000	MAC Personal Training Fee	26,780	36,673	39,137	28,800	40,000
20R6503200	DWP Soccer Fees	7,697	6,175	384	1,406	1,430
20R6503201	DWP Football Fees	---	---	---	990	100
20R6503202	DWP Concession Stand	6,375	8,066	---	850	850
20R6503203	Amphitheater	---	---	8,266	8,000	8,500
20R6503215	Concessions - MCC	12,089	12,981	11,183	11,000	12,500
20R6505100	Community Ctr-Annual Passes	185,154	207,066	197,196	176,000	200,000

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

PARK & RECREATION FUND (20)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
SERVICES CHARGES & FEES, continued						
20R6505101	Community Ctr-Daily Passes	11,767	13,496	14,952	14,100	15,000
20R6505102	Community Ctr-Child Care	216	84	83	100	100
20R6505103	Community Ctr-Track/Senior Trk	14,925	12,971	14,166	15,080	15,000
20R6505105	Community Ctr-Combo Pass	9,046	10,839	11,537	12,500	12,500
20R6505106	Community Ctr-Value Pass	6,763	7,859	7,774	7,230	8,000
20R6505107	Community Ctr-Rentals	15,762	21,325	20,743	19,900	21,500
20R6505109	Community Ctr-Programs/Class	18,453	13,073	16,587	17,700	17,000
20R6505110	Community Ctr-Merchandise Sale	840	793	1,073	740	750
20R6505205	Soccer - Youth League	1,156	929	928	1,690	1,200
20R6505215	Soccer - League	9,656	12,285	14,130	14,775	15,000
	SUBTOTAL	541,611	588,688	585,589	554,093	600,780
	REVENUE FROM OTHER AGENCIES					
20R7002000	Federal Grants	---	---	4,238	---	---
	SUBTOTAL	---	---	4,238	---	---
	PROPERTY REVENUE					
20R7506000	Sale of Property	11,037	---	---	300	---
	SUBTOTAL	11,037	---	---	300	---
	OTHER REVENUES					
20R8901000	Interest on Investments	2,370	2,319	1,007	850	1,200
20R8902000	Donations	1,920	779	2,553	1,340	2,000
20R8902001	Designated Donations	17,712	3,727	11,365	2,000	5,500
20R8909000	Miscellaneous	19,921	26,998	325,928	6,700	3,000
20R8909003	Discount Passes	1,663	2,660	2,872	2,400	2,600
	SUBTOTAL	43,586	36,483	343,725	13,290	14,300
TOTAL PARK & RECREATION REVENUES		1,189,397	1,242,561	1,555,335	1,189,459	1,238,080
BEGINNING RESOURCES		439,520	502,987	430,041	634,858	250,950
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 1,628,917	$ 1,745,548	$ 1,985,376	$ 1,824,317	$ 1,489,030

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

PARK & RECREATION FUND (20)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
ADMINISTRATION					
Personnel	164,822	171,939	190,853	204,227	211,494
Contractual Services	40,044	39,569	39,587	42,271	43,855
Commodities	156	511	25	125	150
Other Operating Charges	19,070	19,607	26,530	20,306	21,917
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	224,092	231,626	256,995	266,929	277,416
DONALDSON WESTSIDE PARK					
Personnel	2,648	3,375	3,285	3,248	4,120
Contractual Services	13,649	12,925	15,739	19,070	18,260
Commodities	10,737	14,869	6,775	8,287	8,972
Other Operating Charges	297	283	193	305	316
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	27,331	31,452	25,992	30,910	31,668
PERSONAL TRAINING					
Personnel	---	---	---	---	---
Contractual Services	12,410	21,280	31,715	25,750	26,000
Commodities	---	---	---	---	---
Other Operating Charges	---	---	1,032	1,974	3,189
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	12,410	21,280	32,747	27,724	29,189
MAINTENANCE					
Personnel	199,340	190,131	225,819	242,368	216,883
Contractual Services	20,761	57,390	31,525	25,028	24,058
Commodities	52,699	46,248	56,337	54,320	54,604
Other Operating Charges	12,483	13,166	12,130	14,008	17,415
Capital Outlay	38,568	175,537	73,931	222,675	---
Debt Service	---	---	---	---	---
Total	323,851	482,472	399,742	558,399	312,960
SUMMER BALL					
Personnel	4,758	4,870	4,660	7,000	7,150
Contractual Services	2,277	4,357	3,162	3,000	2,925
Commodities	8,556	7,030	12,442	11,200	11,795
Other Operating Charges	790	1,837	1,432	1,051	448
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	16,381	18,094	21,696	22,251	22,318
BASKETBALL					
Personnel	18,831	20,845	20,337	20,955	19,808
Contractual Services	774	608	894	460	470
Commodities	3,584	4,110	4,113	5,360	5,360
Other Operating Charges	1,164	1,809	1,630	1,967	1,957
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	24,353	27,372	26,974	28,742	27,595

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

PARK & RECREATION FUND (20)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
VOLLEYBALL					
Personnel	3,956	3,870	3,553	3,875	2,813
Contractual Services	---	---	---	---	---
Commodities	952	623	530	1,700	1,000
Other Operating Charges	286	485	531	351	342
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	5,194	4,978	4,614	5,926	4,155
SOCCER					
Personnel	747	758	945	990	1,080
Contractual Services	1,535	1,070	785	950	1,150
Commodities	8,078	8,117	9,346	8,020	8,255
Other Operating Charges	100	60	144	369	91
Capital Outlay	---	---	---	---	---
Debt Service	---	---	---	---	---
Total	10,460	10,005	11,220	10,329	10,576
AQUATIC CENTER					
Personnel	75,703	75,965	78,008	80,340	84,323
Contractual Services	34,943	30,663	38,119	30,200	28,355
Commodities	33,936	40,368	33,092	35,056	27,550
Other Operating Charges	7,038	7,200	5,582	6,877	7,504
Capital Outlay	831	---	---	76,833	---
Debt Service	---	---	---	---	---
Total	152,451	154,196	154,801	229,306	147,732
COMMUNITY CENTER					
Personnel	215,616	212,912	229,683	245,508	249,148
Contractual Services	60,923	64,271	81,152	71,880	68,355
Commodities	35,770	40,922	37,398	42,610	37,670
Other Operating Charges	17,882	15,621	20,619	21,587	19,298
Capital Outlay	---	---	45,606	6,202	---
Debt Service	---	---	---	---	---
Total	330,191	333,726	414,458	387,787	374,471
TOTAL EXPENDITURES					
Personnel	686,421	684,665	757,143	808,511	796,819
Contractual Services	187,316	232,133	242,678	218,609	213,428
Commodities	154,468	162,798	160,058	166,678	155,356
Other Operating Charges	59,110	60,068	69,823	68,795	72,477
Capital Outlay	39,399	175,537	119,537	305,710	---
Debt Service	---	---	---	---	---
Total	$ 1,126,714	$ 1,315,201	$ 1,349,239	$ 1,568,303	$ 1,238,080

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-20-1

FUND: PARKS & RECREATION
DEPARTMENT: ADMINISTRATION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	125,502	129,304	134,723	138,240	138,378
120-00	FICA Contribution	9,721	10,022	10,264	10,155	10,645
140-00	Group Insurance-Employee	17,623	18,930	20,568	21,770	23,387
140-01	Group Insurance-Family	---	---	5,309	12,716	17,218
150-00	Retirement Contrib - LAGERS	9,300	10,880	17,021	18,250	18,696
150-01	Retirement Contrib - ICMA	1,814	1,869	1,962	2,018	2,020
170-00	Longevity	862	934	1,006	1,078	1,150
	SUBTOTAL	164,822	171,939	190,853	204,227	211,494
	CONTRACTUAL SERVICES					
202-00	Telephone	5,296	5,199	5,515	5,282	6,480
203-00	Printing & Advertising	5,470	4,628	3,096	3,780	3,800
205-00	Postage	297	264	385	300	300
207-00	Travel & Training	3,254	2,414	3,602	4,280	3,005
211-00	Maint/Equip-O/S Vendors	---	---	---	---	950
214-00	Independent Audit	2,931	2,830	2,889	4,219	4,500
299-00	Other Contractual Services	22,796	24,234	24,100	24,410	24,820
	SUBTOTAL	40,044	39,569	39,587	42,271	43,855
	COMMODITIES					
301-00	Office Supplies	50	79	25	50	150
399-00	General Supplies	106	432	---	75	---
	SUBTOTAL	156	511	25	125	150
	OTHER CHARGES					
401-00	Insurance	9,911	10,525	9,896	12,694	14,057
402-00	Membership & Subscriptions	991	1,106	1,382	1,407	1,455
406-00	Refunds	50	---	30	---	---
407-00	Transfers Out	4,224	4,568	5,592	5,680	5,680
410-00	Contingencies	---	---	---	---	250,950
420-00	Uncollectible Delinquent Taxes	(76)	582	241	---	600
470-00	Financial Scholarship	---	30	---	125	125
499-00	Miscellaneous Charges	3,970	2,796	9,389	400	---
	SUBTOTAL	19,070	19,607	26,530	20,306	272,867
	CAPITAL OUTLAY					
503-00	Office Equipment	---	---	---	5,000	---
	SUBTOTAL	---	---	---	5,000	---
	TOTAL P & R ADMINISTRATION	$ 224,092	$ 231,626	$ 256,995	$ 271,929	$ 528,366

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-21-7

FUND: PARKS & RECREATION
DEPARTMENT: DONALDSON WESTSIDE PARK

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	2,460	3,135	3,052	3,038	3,825
120-00	FICA Contribution	188	240	233	210	295
	SUBTOTAL	2,648	3,375	3,285	3,248	4,120
	CONTRACTUAL SERVICES					
201-00	Utilities	11,604	12,435	15,229	18,950	18,210
202-00	Telephone	443	442	462	---	---
207-00	Travel & Training	180	---	---	---	---
210-00	Maintenance/Building	---	---	---	120	---
211-00	Maint/Equip-O/S Vendors	895	---	---	---	---
212-00	Maintenance - Other	527	---	---	---	---
299-00	Other Contractual Services	---	48	48	---	50
	SUBTOTAL	13,649	12,925	15,739	19,070	18,260
	COMMODITIES					
301-00	Office Supplies	77	---	---	750	250
303-00	Chemicals	---	3,868	1,350	1,350	---
306-00	Janitorial Supplies	62	26	13	12	100
307-00	Parts - Equipment Maintance	171	---	---	---	250
308-00	Maint/Constr-Streets, Etc.	598	453	473	---	---
308-01	Maint/Constr-Buildings, Etc.	---	41	---	100	---
310-00	Recreational Supplies	5,362	5,558	90	1,130	3,500
389-00	Concession Supplies	4,304	4,853	4,437	4,440	4,872
399-00	General Supplies	163	70	412	505	---
	SUBTOTAL	10,737	14,869	6,775	8,287	8,972
	OTHER CHARGES					
401-00	Insurance	262	248	193	305	316
406-00	Refunds	35	35	---	---	---
	SUBTOTAL	297	283	193	305	316
	TOTAL DONALDSON WESTSIDE PARK	$ 27,331	$ 31,452	$ 25,992	$ 30,910	$ 31,668

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-22-7

FUND: PARKS & RECREATION DEPARTMENT: PERSONAL TRAINING		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	CONTRACTUAL SERVICES					
216-00	Professional Services	12,410	21,280	31,715	25,750	26,000
	SUBTOTAL	12,410	21,280	31,715	25,750	26,000
	OTHER CHARGES					
401-00	Insurance	---	---	1,032	1,974	3,189
	SUBTOTAL	---	---	1,032	1,974	3,189
	TOTAL P & R SUMMER BALL	$ 12,410	$ 21,280	$ 32,747	$ 27,724	$ 29,189

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-23-3

FUND: PARKS & RECREATION
DEPARTMENT: MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	153,702	142,690	166,540	177,685	163,035
115-00	Overtime	681	459	1,390	1,115	1,200
120-00	FICA Contribution	11,859	11,007	12,943	13,750	12,630
140-00	Group Insurance-Employee	23,400	24,607	26,575	28,927	23,336
140-01	Group Insurance-Offset	299	323	340	400	---
150-00	Retirement Contrib - LAGERS	7,081	9,058	15,246	16,615	13,500
150-01	Retirement Contrib - ICMA	1,396	1,431	2,091	2,110	1,678
160-00	Unemployment Insurance	414	---	---	1,000	---
170-00	Longevity	508	556	694	766	1,504
	SUBTOTAL	199,340	190,131	225,819	242,368	216,883
	CONTRACTUAL SERVICES					
201-00	Utilities	12,722	12,858	15,018	16,700	15,706
202-00	Telephone	1,975	2,009	2,342	1,800	1,896
203-00	Printing & Advertising	337	---	306	---	---
207-00	Travel & Training	105	---	29	---	---
209-00	Subsistence	197	157	123	118	---
210-00	Maintenance/Building	---	---	904	---	---
211-00	Maint/Equip-O/S Vendors	1,864	6,023	2,251	1,700	2,000
211-02	Central Garage - Parts	154	---	---	---	300
211-04	Central Garage - Overhead	51	141	21	210	250
212-00	Maintenance-Other	---	33,193	2,942	1,200	500
213-00	Rents	600	622	600	900	900
215-00	Radio Maintenance	63	---	---	---	---
216-00	Professional Services	129	---	---	---	---
299-00	Other Contractual Services	2,564	2,387	6,989	2,400	2,506
	SUBTOTAL	20,761	57,390	31,525	25,028	24,058
	COMMODITIES					
301-00	Office Supplies	2,023	5,108	3,628	3,300	3,600
302-00	Fuel & Lubricants	23,135	20,698	22,291	22,400	23,000
303-00	Chemicals	4,720	203	914	2,500	2,000
304-00	Uniforms	1,627	739	1,100	800	950
305-00	Tires-Batteries-Accessories	1,263	1,373	1,452	1,000	2,000
306-00	Janitorial Supplies	3,529	3,052	2,454	2,600	2,500
307-00	Parts - Equipment Maintance	9,650	6,369	7,615	8,000	7,800
308-00	Maint/Constr-Streets, Etc.	3,735	2,810	7,312	8,250	7,804
308-01	Maint/Constr-Buildings, Etc.	331	459	467	800	---
330-00	Safety Equipment & Supplies	123	828	382	200	350
399-00	General Supplies	2,563	4,609	8,722	4,470	4,600
	SUBTOTAL	52,699	46,248	56,337	54,320	54,604
	OTHER CHARGES					
401-00	Insurance	12,483	13,166	12,130	14,008	17,415
	SUBTOTAL	12,483	13,166	12,130	14,008	17,415
	CAPITAL OUTLAY					
502-00	Buildings	---	---	49,564	46,700	---
504-00	Mechanical & Auto Equipment	16,045	6,710	24,367	12,165	---
599-00	Other Improvements	22,523	168,827	---	163,810	---
	SUBTOTAL	38,568	175,537	73,931	222,675	---
	TOTAL P & R MAINTENANCE	$ 323,851	$ 482,472	$ 399,742	$ 558,399	$ 312,960

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-24-7

FUND: PARKS & RECREATION
DEPARTMENT: SUMMER BALL

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	4,420	4,524	4,329	6,500	6,640
120-00	FICA Contribution	338	346	331	500	510
	SUBTOTAL	4,758	4,870	4,660	7,000	7,150
	CONTRACTUAL SERVICES					
216-00	Professional Services	2,277	4,357	3,162	1,000	1,475
299-00	Other Contractual Services	---	---	---	2,000	1,450
	SUBTOTAL	2,277	4,357	3,162	3,000	2,925
	COMMODITIES					
310-00	Recreational Supplies	8,254	7,030	12,442	11,200	11,795
399-00	General Supplies	302	---	---	---	---
	SUBTOTAL	8,556	7,030	12,442	11,200	11,795
	OTHER CHARGES					
401-00	Insurance	471	738	527	441	448
406-00	Refunds	319	1,099	905	610	---
	SUBTOTAL	790	1,837	1,432	1,051	448
	TOTAL P & R SUMMER BALL	$ 16,381	$ 18,094	$ 21,696	$ 22,251	$ 22,318

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-25-7

FUND: PARKS & RECREATION
DEPARTMENT: BASKETBALL

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	17,493	19,364	18,892	19,460	18,393
120-00	FICA Contribution	1,338	1,481	1,445	1,495	1,415
	SUBTOTAL	18,831	20,845	20,337	20,955	19,808
	CONTRACTUAL SERVICES					
216-00	Professional Services	774	608	460	460	470
299-00	Other Contractual Services	---	---	434	---	---
	SUBTOTAL	774	608	894	460	470
	COMMODITIES					
310-00	Recreational Supplies	3,584	4,110	4,113	5,300	5,300
330-00	Safety Equipment & Supplies	---	---	---	60	60
	SUBTOTAL	3,584	4,110	4,113	5,360	5,360
	OTHER CHARGES					
401-00	Insurance	1,117	1,467	1,431	1,887	1,957
406-00	Refunds	47	342	199	80	---
	SUBTOTAL	1,164	1,809	1,630	1,967	1,957
	TOTAL P & R BASKETBALL	$ 24,353	$ 27,372	$ 26,974	$ 28,742	$ 27,595

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-26-7

FUND: PARKS & RECREATION
DEPARTMENT: VOLLEYBALL

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	3,675	3,595	3,300	3,610	2,610
120-00	FICA Contribution	281	275	253	265	203
	SUBTOTAL	3,956	3,870	3,553	3,875	2,813
	COMMODITIES					
310-00	Recreational Supplies	952	623	530	1,700	1,000
	SUBTOTAL	952	623	530	1,700	1,000
	OTHER CHARGES					
401-00	Insurance	286	325	288	351	342
406-00	Refunds	---	160	243	---	---
	SUBTOTAL	286	485	531	351	342
	TOTAL P & R VOLLEYBALL	$ 5,194	$ 4,978	$ 4,614	$ 5,926	$ 4,155

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-27-7

FUND: PARKS & RECREATION
DEPARTMENT: SOCCER

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	694	704	878	920	1,000
120-00	FICA Contribution	53	54	67	70	80
	SUBTOTAL	747	758	945	990	1,080
	CONTRACTUAL SERVICES					
216-00	Professional Services	1,535	1,070	785	950	1,150
	SUBTOTAL	1,535	1,070	785	950	1,150
	COMMODITIES					
304-00	Uniforms	---	---	158	---	---
310-00	Recreational Supplies	8,078	8,117	9,188	8,020	8,255
	SUBTOTAL	8,078	8,117	9,346	8,020	8,255
	OTHER CHARGES					
401-00	Insurance	---	---	---	69	91
406-00	Refunds	100	60	144	300	---
	SUBTOTAL	100	60	144	369	91
	TOTAL P & R VOLLEYBALL	$ 10,460	$ 10,005	$ 11,220	$ 10,329	$ 10,576

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-28-7

FUND: PARKS & RECREATION
DEPARTMENT: AQUATIC CENTER

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	70,323	70,566	72,464	74,600	78,302
120-00	FICA Contribution	5,380	5,399	5,544	5,740	6,021
	SUBTOTAL	75,703	75,965	78,008	80,340	84,323
	CONTRACTUAL SERVICES					
201-00	Utilities	16,446	18,620	19,715	21,700	21,015
202-00	Telephone	972	954	994	970	980
203-00	Printing & Advertising	---	---	---	150	250
205-00	Postage	---	10	---	---	---
207-00	Travel & Training	3,721	4,173	2,544	3,847	400
210-00	Maint/Bldg-O/S Vendors	8,782	37	700	233	---
211-00	Maint/Equip-O/S Vendors	---	458	1,357	---	---
212-00	Maintenance - Other	---	---	7,800	---	---
216-00	Professional Services	4,268	4,046	4,096	2,000	4,600
299-00	Other Contractual Services	754	2,365	913	1,300	1,110
	SUBTOTAL	34,943	30,663	38,119	30,200	28,355
	COMMODITIES					
301-00	Office Supplies	774	1,083	836	1,000	800
303-00	Chemicals	8,666	7,686	8,699	9,700	9,200
304-00	Uniforms	1,666	1,329	950	1,506	---
306-00	Janitorial Supplies	707	835	750	800	850
307-00	Parts - Equipment Maintance	6,768	2,070	748	2,000	1,200
308-00	Maint/Constr-Streets, Etc.	3,438	3,104	7,119	2,500	1,500
308-01	Maint/Constr-Buildings, Etc.	199	220	351	1,500	---
309-00	Training Material	---	---	563	---	700
310-00	Recreational Supplies	1,465	1,242	1,483	2,800	1,500
330-00	Safety Equipment & Supplies	413	758	1,058	750	800
389-00	Concession Supplies	7,978	9,294	10,033	10,500	10,000
399-00	General Supplies	1,862	12,747	502	2,000	1,000
	SUBTOTAL	33,936	40,368	33,092	35,056	27,550
	OTHER CHARGES					
401-00	Insurance	6,633	6,872	5,507	6,877	7,504
406-00	Refunds	405	328	75	---	---
	SUBTOTAL	7,038	7,200	5,582	6,877	7,504
	CAPITAL OUTLAY					
502-00	Buildings	831	---	---	76,833	---
	SUBTOTAL	831	---	---	76,833	---
	TOTAL P & R AQUATIC CTR	$ 152,451	$ 154,196	$ 154,801	$ 229,306	$ 147,732

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 20-29-7

FUND: PARKS & RECREATION
DEPARTMENT: COMMUNITY CENTER

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	184,599	180,173	186,180	192,400	189,720
115-00	Overtime	466	139	---	---	---
120-00	FICA Contribution	14,122	13,782	14,337	14,800	14,590
140-00	Group Insurance-Employee	11,676	13,610	20,462	21,650	23,268
140-01	Group Insurance-Family	299	78	---	4,264	8,820
150-00	Retirement Contrib - LAGERS	3,851	4,286	7,115	10,552	10,918
150-01	Retirement Contrib - ICMA	467	501	1,078	1,610	1,626
160-00	Unemployment Insurance	26	209	353	50	---
170-00	Longevity Pay	110	134	158	182	206
	SUBTOTAL	215,616	212,912	229,683	245,508	249,148
	CONTRACTUAL SERVICES					
201-00	Utilities	49,031	45,586	57,766	53,000	52,755
203-00	Printing & Advertising	2,287	5,036	2,374	4,600	2,300
205-00	Postage	13	30	7	---	---
207-00	Travel & Training	1,310	5,003	---	180	---
210-00	Maintenance/Building	3,349	---	11,979	3,000	2,600
211-00	Maint/Equip-O/S Vendors	2,740	4,145	5,445	8,000	6,500
213-00	Rents	---	46	20	---	---
216-00	Professional Fees	1,553	3,624	2,077	1,500	2,500
299-00	Other Contractual Services	640	801	1,484	1,600	1,700
	SUBTOTAL	60,923	64,271	81,152	71,880	68,355
	COMMODITIES					
301-00	Office Supplies	3,499	5,161	2,688	5,000	4,500
304-00	Uniforms	1,204	---	669	600	320
306-00	Janitorial Supplies	9,880	8,837	10,752	11,800	11,000
307-00	Parts - Equipment Maintance	1,246	374	2,133	2,315	1,800
308-00	Maint/Constr-Streets, Etc.	---	---	---	15	---
308-01	Maint/Constr-Buildings, Etc.	---	101	---	---	---
310-00	Recreational Supplies	7,645	9,641	8,898	9,650	7,500
330-00	Safety Equipment & Supplies	73	635	236	300	350
389-00	Concession Supplies	10,501	11,653	10,524	10,300	10,900
399-00	General Supplies	1,722	4,520	1,498	2,630	1,300
	SUBTOTAL	35,770	40,922	37,398	42,610	37,670
	OTHER CHARGES					
401-00	Insurance	13,234	12,326	14,501	17,587	19,298
402-00	Memberships & Subscriptions	---	---	36	---	---
406-00	Refunds	4,648	3,295	6,082	4,000	---
	SUBTOTAL	17,882	15,621	20,619	21,587	19,298
	CAPITAL OUTLAY					
502-00	Buildings	---	---	24,755	---	---
599-00	Other Improvements	---	---	20,851	6,202	---
	SUBTOTAL	---	---	45,606	6,202	---
	TOTAL COMMUNITY CENTER	$ 330,191	$ 333,726	$ 414,458	$ 387,787	$ 374,471

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

CAPITAL IMPROVEMENTS FUND (44)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SALES TAXES					
44R5101000	CIP Sales Tax	797,588	843,771	893,322	849,730	858,227
	SUBTOTAL	797,588	843,771	893,322	849,730	858,227
	REVENUE FROM OTHER AGENCIES					
44R7002000	Federal Grants	194,303	436,498	60,386	135,411	346,183
44R7002001	Reimbursement on Joint Projects	---	150,719	13,456	36,300	---
44R7002002	ARRA Grants	232,832	51,148	---	---	---
	SUBTOTAL	427,135	638,365	73,842	171,711	346,183
	INTRAGOV'TAL REVENUES					
44R8009000	Transfers In	100,000	170,705	50,000	354,320	32,000
	SUBTOTAL	100,000	170,705	50,000	354,320	32,000
	OTHER REVENUES					
44R8901000	Interest on Investments	2,577	1,764	1,151	1,100	1,000
44R8902001	Designated Donations	---	---	---	1,597	---
44R8909000	Miscellaneous Revenue	---	600	---	---	---
	SUBTOTAL	2,577	2,364	1,151	2,697	1,000
	OTHER FINANCING SOURCES					
44R9502000	Bond Proceeds	---	---	---	3,560,000	---
		---	---	---	3,560,000	---
TOTAL CAP IMPROV PROJECTS REVENUES		1,327,300	1,655,205	1,018,315	4,938,458	1,237,410
BEGINNING RESOURCES		729,486	641,626	833,720	1,050,009	960,000
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 2,056,786	$ 2,296,831	$ 1,852,035	$ 5,988,467	$ 2,197,410

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 44-00-4

FUND: CAPITAL IMPROVEMENT PROJECTS		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	CONTRACTUAL SERVICES					
203-00	Printing & Advertising	227	---	204	145	---
299-00	Other Contractual Services	2,800	10,200	---	252	---
	SUBTOTAL	3,027	10,200	204	397	---
	OTHER CHARGES					
407-00	Transfers Out	16,894	18,273	22,366	22,850	23,100
410-00	Contingencies	---	---	---	---	299,066
499-00	Miscellaneous Charges	---	---	---	---	30,692
	SUBTOTAL	16,894	18,273	22,366	22,850	352,858
	CAPITAL OUTLAY					
504-00	Mechanical & Auto Equipment	---	---	120,219	162,068	299,900
506-00	Street Improvements	645,094	959,070	89,210	3,924,602	40,000
506-02	Engineering	20,234	---	133,355	---	---
506-04	Storm Drainage Improvements	---	---	37,375	40,000	40,000
520-04	Water Line Improvements	---	---	---	---	---
599-00	Other Improvements	210,750	122,681	104,189	204,563	611,717
599-02	ARRA Project Expenditures	254,028	57,205	---	---	---
	SUBTOTAL	1,130,106	1,138,956	484,348	4,331,233	991,617
	DEBT SERVICE					
601-00	Principal '08 COP issue	190,000	230,000	240,000	250,000	260,000
601-01	Principal '13 COP issue	---	---	---	310,000	495,000
602-00	Interest - '08 COP issue	72,520	63,070	52,495	41,470	30,385
602-01	Interest - '13 COP issue	---	---	---	32,831	62,550
603-00	Fiscal Agent Fees	2,613	2,612	2,612	2,675	5,000
604-00	Bond Issuance Costs	---	---	---	25,450	---
	SUBTOTAL	265,133	295,682	295,107	662,426	852,935
	TOTAL CIP FUND	$1,415,160	$1,463,111	$ 802,025	$5,016,906	$2,197,410

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

DEBT RETIREMENT FUND (48)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	ADVALOREM TAXES					
48R5071000	Real Estate	102,923	106,885	116,772	117,050	119,050
48R5071100	Personal Property	38,771	38,682	38,278	42,140	40,235
48R5071200	Merchants Surtax	10,966	11,210	12,280	12,795	12,500
48R5071300	Utility Property	2,777	3,474	3,400	4,037	4,795
48R5081200	Penalties & Interest	1,247	1,031	872	840	1,000
	SUBTOTAL	156,684	161,282	171,602	176,862	177,580
	SALES TAX					
48R5101001	Sales Tax for Joint Use Facility	199,040	211,482	223,541	212,680	214,800
	SUBTOTAL	199,040	211,482	223,541	212,680	214,800
	OTHER REVENUES					
48R8901000	Interest on Investments	1,780	1,804	844	590	600
	SUBTOTAL	1,780	1,804	844	590	600
TOTAL DEBT RETIREMENT REVENUES		357,504	374,568	395,987	390,132	392,980
BEGINNING RESOURCES		404,480	502,355	530,055	562,804	586,650
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 761,984	$ 876,923	$ 926,042	$ 952,936	$ 979,630

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 48-00-0

FUND:	DEBT RETIREMENT	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	CONTRACTUAL SERVICES					
299-00	Other Contractual Services	7,184	7,406	7,882	8,200	8,500
	SUBTOTAL	7,184	7,406	7,882	8,200	8,500
	OTHER CHARGES					
407-00	Transfers Out	4,224	4,568	5,591	5,700	6,000
410-00	Contingencies	---	---	---	---	595,870
420-00	Uncollectible Delinquent Taxes	(51)	221	111	150	200
	SUBTOTAL	4,173	4,789	5,702	5,850	602,070
	DEBT SERVICE					
601-01	Principal - 2009 G.O. Bonds	---	---	---	---	---
601-05	Principal - 1999 G. O. Bonds	60,000	65,000	75,000	75,000	85,000
601-06	Principal - 2001 G.O. Bonds	15,000	100,000	110,000	120,000	135,000
602-01	Interest - 2009 G.O. Bonds	84,080	84,080	84,080	84,080	84,080
602-05	Interest - 1999 G. O. Bonds	14,813	12,937	10,931	8,025	4,875
602-06	Interest - 2001 G.O. Bonds	74,119	72,394	69,382	64,869	59,844
603-00	Fiscal Agent Fees	261	261	261	261	261
	SUBTOTAL	248,273	334,672	349,654	352,235	369,060
	TOTAL DEBT RETIREMENT	$ 259,630	$ 346,867	$ 363,238	$ 366,285	$ 979,630

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

SOLID WASTE (50)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SERVICE CHARGES & FEES					
50R6509000	Landfill Fees	632,465	790,844	1,002,726	420,000	286,138
50R6509001	State Tonnage Fees	27,682	35,736	43,108	15,012	13,451
	SUBTOTAL	660,147	826,580	1,045,834	435,012	299,589
	PROPERTY REVENUES					
50R7503000	House Rent	---	---	---	---	---
	SUBTOTAL	---	---	---	---	---
	INTRAGOV'TAL REVENUES					
10R8009010	Transfers In - General Fund	---	---	---	---	---
	SUBTOTAL	---	---	---	---	---
	OTHER REVENUES					
50R8901000	Interest on Investments	3,232	664	416	240	400
50R8909000	Miscellaneous Revenue	144	98,343	220	222	43,000
	SUBTOTAL	3,376	99,007	636	462	43,400
	TOTAL SOLID WASTE REVENUES	663,523	925,587	1,046,470	435,474	342,989
	BEGINNING RESOURCES	316,081	254,148	266,233	244,014	160,000
	TOTAL ANTICIPATED FUNDS AVAILABLE	$ 979,604	$ 1,179,735	$ 1,312,703	$ 679,488	$ 502,989

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 50-52-8

FUND:	SOLID WASTE	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	95,197	96,005	99,381	102,565	81,030
115-00	Overtime	548	369	1,509	175	200
120-00	FICA Contribution	7,095	7,123	7,449	7,607	6,251
140-00	Group Insurance-Employee	11,739	12,610	13,702	13,917	12,996
140-01	Group Insurance-Offset	6,986	7,427	8,045	8,231	9,461
150-00	Retirement Contrib - LAGERS	5,521	6,407	11,921	10,895	9,341
160-00	Unemployment Insurance	---	---	---	1,500	3,000
170-00	Longevity	400	448	496	544	494
	SUBTOTAL	127,486	130,389	142,503	145,434	122,773
	CONTRACTUAL SERVICES					
201-00	Utilities	6,220	6,647	7,415	12,545	8,000
202-00	Telephone	553	552	892	1,478	800
203-00	Printing & Advertising	---	102	2,032	1,230	1,200
205-00	Postage	114	112	253	335	250
207-00	Travel & Training	---	---	250	750	1,500
210-00	Maintenance/Building	645	270	2,782	5,624	1,000
211-00	Maint/Equip-O/S Vendors	1,142	2,158	4,713	2,958	1,400
211-02	Central Garage - Parts	555	149	78	1,016	2,000
211-04	Central Garage - Overhead	91	561	1,098	3,900	1,500
215-00	Radio Maintenance	---	---	---	25	---
216-00	Professional Fees	64,218	68,112	58,000	30,000	30,000
299-00	Other Contractual Services	459,457	635,370	750,720	246,807	210,949
	SUBTOTAL	532,995	714,033	828,233	306,668	258,599
	COMMODITIES					
301-00	Office Supplies	1,557	3,427	749	803	1,000
302-00	Fuel & Lubricants	9,314	12,618	13,071	13,316	12,000
303-00	Chemicals	1,138	840	720	495	500
305-00	Tires-Batteries-Accessories	383	143	1,895	2,000	1,000
306-00	Janitorial Supplies	66	---	40	59	100
307-00	Parts - Equipment Maintance	2,337	2,153	4,352	5,000	3,500
308-00	Maint/Constr-Streets, Etc.	---	---	324	120	0
308-01	Maint/Constr-Buildings, Etc.	106	558	53	50	200
330-00	Safety Equipment & Supplies	106	155	719	300	300
399-00	General Supplies	1,928	197	1,445	2,000	1,200
	SUBTOTAL	16,935	20,091	23,368	24,143	19,800
	OTHER CHARGES					
401-00	Insurance	7,651	7,964	7,880	9,460	9,229
408-00	Solid Waste Tonnage Fee	27,128	35,021	42,246	16,000	13,451
410-00	Contingencies	---	---	---	---	60,618
420-00	Uncollectible Accounts	242		13,597	---	---
	SUBTOTAL	35,021	42,985	63,723	25,460	83,298
	CAPITAL OUTLAY					
504-00	Mechanical & Auto Equipment	---	---	---	2,340	5,500
	SUBTOTAL	---	---	---	2,340	5,500
	DEBT SERVICE					
601-00	Lease - Principal	10,651	11,124	11,618	12,133	12,672
602-00	Lease - Interest	2,368	1,895	1,401	886	347
	SUBTOTAL	13,019	13,019	13,019	13,019	13,019
	TOTAL SOLID WASTE	$ 725,456	$ 920,517	$ 1,070,846	$ 517,064	$ 502,989

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

TIF (65)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	OTHER REVENUES					
65R5071400	TIF PILOTS - LMP	$ 20,773	$ 20,817	$ 20,981	$ 21,185	$ 21,200
65R5071401	TIF PILOTS - Hy Vee	101,620	104,170	104,994	106,015	107,000
65R5101002	TIF EATS - Hy Vee	33,788	36,546	44,731	46,524	46,210
65R8009010	Transfer EATS - General Fund	33,788	36,546	44,731	46,524	46,210
65R8009020	Transfer EATS - Park & Rec Fund	4,223	4,568	5,592	5,815	5,680
65R8009044	Transfer EATS - Capital Impr Fund	16,894	18,273	22,366	23,262	23,100
65R8009048	Transfer EATS - Debt Retire Fund	4,223	4,568	5,592	5,815	6,000
65R8009080	Transfer EATS - Mozingo Rec Fund	16,894	18,273	22,366	23,262	22,940
65R8901000	Interest on Investments	54	53	50	50	50
	TOTAL TIF REVENUES	232,257	243,814	271,403	278,452	278,390
	BEGINNING RESOURCES	339,102	356,225	387,679	439,713	494,465
	TOTAL ANTICIPATED FUNDS AVAILABLE	$ 571,359	$ 600,039	$ 659,082	$ 718,165	$ 772,855

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 65-00-0

FUND:	TIF	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 201-14
	CONTRACTUAL SERVICES					
250-00	Reimbursable Project Costs - LMP	20,773	20,817	20,981	19,067	21,000
299-00	Other Contractual Services	420	420	420	420	420
	SUBTOTAL	21,193	21,237	21,401	19,487	21,420
	OTHER CHARGES					
410-00	Contingencies	---	---	---	---	538,557
	SUBTOTAL	---	---	---	---	538,557
	DEBT SERVICE					
601-00	Principal on TIF Bonds	60,000	60,000	70,000	80,000	90,000
602-00	Interest on TIF Bonds	133,942	131,122	127,968	124,213	119,878
603-00	Fiscal Agent Fees	---	---	---	---	3,000
	SUBTOTAL	193,942	191,122	197,968	204,213	212,878
	TOTAL TIF	$ 215,135	$ 212,359	$ 219,369	$ 223,700	$ 772,855

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

WATER/WASTEWATER (70)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SERVICE CHARGES & FEES					
70R6500100	Metered Sales	1,698,561	1,760,872	2,214,950	1,948,840	1,904,550
70R6500200	Sewer Use Charge	975,028	995,943	1,212,236	1,131,570	1,596,000
70R6500201	Industrial Use Charge	---	---	11,800	2,950	---
70R6500202	Sewer Only Charge	26,558	33,332	34,313	26,200	37,990
70R6500300	PWSD #1 Sales	718,956	789,096	843,093	822,000	863,835
70R6500400	Bulk Water Sales	601	677	1,385	1,600	1,700
70R6500500	Penalties	25,731	25,315	34,337	27,635	33,150
70R6500600	Late Service Charges	18,960	17,011	18,565	19,500	19,000
70R6500601	Disconnect/Reconnect Charges	4,355	2,245	4,330	5,700	5,400
70R6500700	Tapping Fees	11,783	14,605	45,050	17,400	10,000
70R6500800	Service Initiation Fees	19,625	21,390	20,009	22,400	21,000
	SUBTOTAL	3,500,158	3,660,486	4,440,068	4,025,795	4,492,625
	REVENUE FROM OTHER AGENCIES					
10R7002000	Federal Grants	---	177,600	---	---	172,500
	SUBTOTAL	---	177,600	---	---	172,500
	PROPERTY REVENUE					
70R7506000	Sale of Property	---	2,793	---	5,017	---
	SUBTOTAL	---	2,793	---	5,017	---
	INTRAGOVERNMENTAL REVENUE					
70R8002000	Department Reimbursement	1,710	1,995	3,278	2,992	2,000
70R8009000	Transfer In	---	---	---	---	906,216
	SUBTOTAL	1,710	1,995	3,278	2,992	908,216
	OTHER REVENUES					
70R8901000	Interest on Investments	36,703	25,902	15,715	12,800	15,000
70R8909000	Miscellaneous	11,834	294,525	85,195	138,717	40,000
	SUBTOTAL	48,537	320,427	100,910	151,517	55,000
	OTHER FINANCING SOURCES					
10R9501000	Lease Proceeds	---	---	1,878,369	---	---
10R9502000	Bond Proceeds	---	2,795,000	---	---	---
	SUBTOTAL	---	2,795,000	1,878,369	---	---
TOTAL WATER/WASTEWATER REVENUES		3,550,405	6,958,301	6,422,625	4,185,321	5,628,341
BEGINNING RESOURCES		4,494,380	4,757,742	5,590,413	5,999,429	5,279,150
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 8,044,785	$ 11,716,043	$ 12,013,038	$ 10,184,750	$ 10,907,491

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expenditure Summary

WATER/WASTEWATER FUND (70)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
ADMINISTRATION					
Personnel	121,468	143,153	146,234	193,222	239,294
Contractual Services	1,046,014	1,209,823	1,263,400	1,320,004	1,333,201
Commodities	3,257	3,588	2,075	3,400	33,400
Other Operating Charges	140,976	265,431	173,374	167,945	169,272
Capital Outlay	---	---	21,608	91,992	34,183
Debt Service	490,265	599,322	922,059	983,642	1,330,274
Total	1,801,980	2,221,317	2,528,750	2,760,205	3,139,624
WATER MAINTENANCE					
Personnel	130,704	124,187	110,074	127,885	162,901
Contractual Services	19,031	17,868	42,895	40,432	27,950
Commodities	92,625	117,850	108,812	132,025	157,650
Other Operating Charges	7,092	9,962	9,240	8,878	9,513
Capital Outlay	---	27,700	21,575	350,127	138,500
Debt Service	---	---	---	---	---
Total	249,452	297,567	292,596	659,347	496,514
WATER CONSTRUCTION					
Personnel	---	---	---	---	---
Contractual Services	---	675	---	---	---
Commodities	---	---	---	---	---
Other Operating Charges	---	---	---	---	---
Capital Outlay	503,244	2,584,072	1,766,346	394,320	1,561,823
Debt Service	---	---	---	---	---
Total	503,244	2,584,747	1,766,346	394,320	1,561,823
WASTEWATER MAINTENANCE					
Personnel	130,703	124,185	110,073	127,885	162,901
Contractual Services	60,739	42,408	102,148	106,032	112,625
Commodities	21,463	21,494	15,299	45,000	62,350
Other Operating Charges	58,604	37,946	31,898	21,341	34,113
Capital Outlay	---	27,700	27,771	30,253	248,000
Debt Service	123,700	102,865	102,865	68,578	---
Total	395,209	356,598	390,054	399,089	619,989
WASTEWATER CONSTRUCTION					
Personnel	---	---	---	---	---
Contractual Services	118,400	0	0	734	0
Commodities	---	---	---	---	---
Other Operating Charges	---	---	---	---	---
Capital Outlay	3,850	128,895	997,058	771,200	920,000
Debt Service	---	---	---	---	---
Total	122,250	128,895	997,058	771,934	920,000
TOTAL EXPENDITURES					
Personnel	382,875	391,525	366,381	448,992	565,096
Contractual Services	1,244,184	1,270,774	1,408,443	1,467,202	1,473,776
Commodities	117,345	142,932	126,186	180,425	253,400
Other Operating Charges	206,672	313,339	214,512	198,164	212,898
Capital Outlay	507,094	2,768,367	2,834,358	1,637,892	2,902,506
Debt Service	613,965	702,187	1,024,924	1,052,220	1,330,274
Total	$ 3,072,135	$ 5,589,124	$ 5,974,804	$ 4,984,895	$ 6,737,950

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-70-1

FUND: WATER/WASTEWATER DEPARTMENT: ADMINISTRATION		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	88,494	98,325	98,589	134,817	159,441
120-00	FICA Contribution	6,607	7,225	7,277	10,166	12,311
140-00	Group Insurance-Employee	11,525	13,690	15,099	18,829	25,069
140-01	Group Insurance-Offset	6,117	9,946	10,266	11,792	18,371
150-00	Retirement Contrib - LAGERS	6,631	8,115	11,416	16,328	21,567
150-01	Retirement Contrib - ICMA	1,861	1,367	1,410	1,109	2,286
160-00	Unemployment Insurance	---	4,320	1,973	---	---
170-00	Longevity	233	165	204	181	249
	SUBTOTAL	121,468	143,153	146,234	193,222	239,294
	CONTRACTUAL SERVICES					
201-00	Utilities	174,450	180,300	158,441	178,000	185,000
202-00	Telephone	1,385	1,394	1,277	1,520	1,600
203-00	Printing & Advertising	2,671	627	1,272	700	1,000
205-00	Postage	16,395	17,844	18,548	19,500	20,250
207-00	Travel & Training	---	507	1,164	1,000	1,000
211-00	Maint/Equip-O/S Vendors	12,764	14,849	20,219	17,000	13,000
211-02	Central Garage - Parts	139	97	5	125	150
211-04	Central Garage - Overhead	278	410	181	325	375
212-00	Other Maintenance	33,124	58,145	14,202	94,985	73,000
214-00	Independent Audit	8,379	7,924	9,678	12,329	12,945
216-00	Professional Services	500	1,094	21,066	---	---
217-00	Billing & Administrative Charges	171,092	173,970	184,906	184,520	200,640
299-00	Other Contractual Services	624,837	752,662	832,441	810,000	824,241
	SUBTOTAL	1,046,014	1,209,823	1,263,400	1,320,004	1,333,201
	COMMODITIES					
301-00	Office Supplies	675	721	301	600	600
302-00	Fuel & Lubricants	713	791	741	800	800
303-00	Chemicals	---	---	---	---	30,000
399-00	General Supplies	1,869	2,076	1,033	2,000	2,000
	SUBTOTAL	3,257	3,588	2,075	3,400	33,400
	OTHER CHARGES					
401-00	Insurance	16,024	20,470	17,724	22,283	25,898
402-00	Membership & Subscriptions	3,008	70	239	250	250
406-00	Refunds	531	100	1,059	4,435	4,000
410-00	Contingencies	---	---	---	---	4,169,541
411-00	PILOT Fees	120,760	126,214	153,423	136,000	138,504
415-00	Operating Permits/Fees	197	55	---	120	120
420-00	Uncollectible Water Bills	456	(278)	929	500	500
499-00	Miscellaneous Charges	---	118,800	---	4,357	---
	SUBTOTAL	140,976	265,431	173,374	167,945	4,338,813
	CAPITAL OUTLAY					
502-00	Buildings	---	---	13,223	32,802	---
503-00	Office Equipment	---	---	---	31,274	34,183
504-00	Mechanical & Auto Equipment	---	---	8,385	---	---
599-00	Other Improvements	---	---	---	27,916	---
	SUBTOTAL	---	---	21,608	91,992	34,183
	DEBT SERVICE					
601-00	Principal - Lease	52,199	---	208,231	255,151	274,612
601-01	Principal - 2009 Bonds	310,000	310,000	330,000	350,000	350,000
601-02	Principal - '02/'13 Bonds	---	---	---	---	---
601-03	Principal - PWSD #1 N/P	15,784	13,894	17,791	18,888	8,209
601-04	Principal - 2010 Bonds - Tower	---	---	100,000	105,000	105,000
602-00	Interest - Lease	727	---	33,915	35,424	20,230
602-01	Interest - 2009 Bonds	106,921	92,262	85,869	76,794	67,169
602-02	Interest - '02/'13 Bonds	---	---	---	---	366,807
602-03	Interest - PWSD #1 N/P	4,216	3,243	2,209	1,112	124
602-04	Interest - 2010 COPs - Towers	---	129,754	141,348	138,273	135,123
603-01	Fiscal Agent Fees-'92/'02/'10 Bonds	---	---	2,435	2,500	2,500
603-02	Fiscal Agent Fees-2009 Bonds	418	261	261	500	500
604-00	Bond Issue Costs	---	49,908	---	---	---
	SUBTOTAL	490,265	599,322	922,059	983,642	1,330,274
	TOTAL W/S ADMINISTRATION	$ 1,801,980	$ 2,221,317	$ 2,528,750	$ 2,760,205	$ 7,309,165

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-72-3

FUND: WATER/WASTEWATER
DEPARTMENT: WATER
DIVISION: MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	85,556	81,385	68,803	81,489	95,582
115-00	Overtime	3,479	2,282	3,400	5,100	5,000
120-00	FICA Contribution	6,435	6,069	5,279	6,753	7,721
140-00	Group Insurance-Employee	16,087	15,658	15,776	16,048	25,886
140-01	Group Insurance-Offset	11,703	10,564	7,570	8,797	14,074
150-00	Retirement Contrib - LAGERS	6,178	6,893	8,387	8,629	13,523
150-01	Retirement Contrib - ICMA	933	961	585	809	782
170-00	Longevity	333	375	274	260	333
	SUBTOTAL	130,704	124,187	110,074	127,885	162,901
	CONTRACTUAL SERVICES					
201-00	Utilities	6,230	6,676	3,531	4,650	7,500
202-00	Telephone	1,112	1,227	1,266	1,450	1,600
203-00	Printing & Advertising	120	637	699	461	500
205-00	Postage	162	47	0	150	150
207-00	Travel & Training	525	452	455	500	1,000
209-00	Subsistance	251	85	255	150	200
210-00	Maintenance/Building	---	---	4,514	1,000	1,000
211-00	Maint/Equip-O/S Vendors	2,939	2,835	11,813	3,000	3,000
211-02	Central Garage - Parts	1,633	583	1,907	2,500	2,500
211-04	Central Garage - Overhead	1,758	2,599	4,885	4,800	4,500
212-00	Other Maintenance	95	745	9,500	18,152	500
213-00	Rents	1,034	---	---	900	1,500
215-00	Radio Maintenance	55	---	---	19	1,000
299-00	Other Contractual Services	3,117	1,982	4,070	2,700	3,000
	SUBTOTAL	19,031	17,868	42,895	40,432	27,950
	COMMODITIES					
301-00	Office Supplies	1,462	2,037	4,694	3,125	3,000
302-00	Fuel & Lubricants	15,673	15,705	17,619	20,000	30,000
303-00	Chemicals	---	---	955	500	1,000
305-00	Tires-Batteries-Accessories	792	689	1,707	1,500	4,250
306-00	Janitorial Supplies	183	269	48	400	400
307-00	Parts - Equipment Maintance	8,801	4,166	2,705	6,000	8,500
308-00	Maint/Constr-Streets, Etc.	11,164	11,775	16,323	10,000	12,000
308-01	Maint/Constr-Buildings, Etc.	126	746	522	1,000	1,000
309-00	Training Materials	---	---	---	300	300
330-00	Safety Equipment & Supplies	644	1,309	1,936	1,200	1,200
350-00	Fire Hydrants	599	8,269	515	5,000	17,000
351-00	Water Meters	26,148	26,668	31,452	30,000	30,000
352-00	Valves & Fittings	23,458	33,161	24,895	35,000	35,000
353-00	Pipe	80	7,033	25	8,000	8,000
399-00	General Supplies	3,495	6,023	5,416	10,000	6,000
	SUBTOTAL	92,625	117,850	108,812	132,025	157,650
	OTHER CHARGES					
401-00	Insurance	6,919	9,789	9,061	8,654	9,113
402-00	Membership & Subscriptions	173	173	179	224	400
	SUBTOTAL	7,092	9,962	9,240	8,878	9,513
	CAPITAL OUTLAY					
502-00	Buildings	---	---	---	320,127	63,500
504-00	Mechanical & Auto Equipment	---	27,700	21,575	30,000	75,000
	SUBTOTAL	---	27,700	21,575	350,127	138,500
	TOTAL WATER MAINT	$ 249,452	$ 297,567	$ 292,596	$ 659,347	$ 496,514

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-72-4

FUND: WATER/WASTEWATER DEPARTMENT: WATER DIVISION: CONSTRUCTION		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2012-13
	CONTRACTUAL SERVICES					
216-00	Professional Services	---	675	---	---	---
	SUBTOTAL	---	675	---	---	---
	CAPITAL OUTLAY					
502-00	Buildings	---	---	1,537,804	---	---
520-00	Water Main Extensions	---	---	---	---	---
520-04	Water Line Projects	---	---	30,000	40,000	---
599-00	Other Improvements	503,244	2,159,006	133,742	354,320	1,561,823
599-02	ARRA Project Expenditures	---	425,066	64,800	---	---
	SUBTOTAL	503,244	2,584,072	1,766,346	394,320	1,561,823
	TOTAL WATER CONSTR	$ 503,244	$ 2,584,747	$ 1,766,346	$ 394,320	$ 1,561,823

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-74-3

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	85,556	81,384	68,803	81,489	95,582
115-00	Overtime	3,479	2,281	3,399	5,100	5,000
120-00	FICA Contribution	6,435	6,069	5,279	6,753	7,721
140-00	Group Insurance-Employee	16,086	15,658	15,776	16,048	25,886
140-01	Group Insurance-Family	11,703	10,564	7,570	8,797	14,074
150-00	Retirement Contrib - LAGERS	6,178	6,893	8,387	8,629	13,523
150-01	Retirement Contrib - ICMA	933	961	585	809	782
170-00	Longevity	333	375	274	260	333
	SUBTOTAL	130,703	124,185	110,073	127,885	162,901
	CONTRACTUAL SERVICES					
201-00	Utilities	38,368	33,010	38,400	40,000	45,000
205-00	Postage	8	1	17	---	25
207-00	Travel & Training	---	---	---	500	500
209-00	Subsistance	28	---	---	100	100
211-00	Maint/Equip-O/S Vendors	3,274	3,618	12,147	7,500	7,500
211-02	Central Garage - Parts	1,772	624	2,102	2,000	2,000
211-04	Central Garage - Overhead	2,924	3,052	3,619	4,800	4,000
212-00	Other Maintenance	13,941	1,827	45,587	50,000	50,000
213-00	Rents	---	---	---	613	1,000
215-00	Radio Maintenance	---	---	---	19	500
216-00	Professional Services	---	---	---	---	1,000
299-00	Other Contractual Services	424	276	276	500	1,000
	SUBTOTAL	60,739	42,408	102,148	106,032	112,625
	COMMODITIES					
301-00	Office Supplies	18	281	894	3,500	3,000
302-00	Fuel & Lubricants	1,638	2,948	731	7,750	20,000
303-00	Chemicals	920	1,243	528	1,500	1,500
305-00	Tires-Batteries-Accessories	60	165	759	1,500	4,250
306-00	Janitorial Supplies	---	---	---	100	100
307-00	Parts - Equipment Maintance	4,997	5,852	5,254	7,500	7,500
308-00	Maint/Constr-Streets, Etc.	5,540	4,765	2,834	7,000	7,000
308-01	Maint/Constr-Buildings, Etc.	---	180	---	500	2,000
330-00	Safety Equipment & Supplies	118	479	883	900	1,000
353-00	Pipe	1,187	1,479	2,580	4,000	5,000
354-00	Manholes, Rings & Lids	5,856	2,737	---	7,000	8,000
399-00	General Supplies	1,129	1,365	836	3,750	3,000
	SUBTOTAL	21,463	21,494	15,299	45,000	62,350
	OTHER CHARGES					
401-00	Insurance	58,604	37,946	31,898	21,341	34,113
	SUBTOTAL	58,604	37,946	31,898	21,341	34,113
	CAPITAL OUTLAY					
502-00	Buildings	---	---	6,195	---	18,000
504-00	Mechanical & Auto Equipment	---	27,700	21,576	30,000	---
508-00	Sanitary Sewer Improvements	---		---	253	---
599-00	Other Improvements	---	---	---	---	230,000
	SUBTOTAL	---	27,700	27,771	30,253	248,000
	DEBT SERVICE					
601-00	Lease - Principal	112,116	94,885	98,413	67,646	---
602-00	Lease - Interest	11,584	7,980	4,452	932	---
	SUBTOTAL	123,700	102,865	102,865	68,578	---
	TOTAL SEWER MAINT	$ 395,209	$ 356,598	$ 390,054	$ 399,089	$ 619,989

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-74-4

FUND: WATER/WASTEWATER
DEPARTMENT: SEWER
DIVISION: CONSTRUCTION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2012-13
	CONTRACTUAL SERVICES					
203-00	Printing & Advertising	---	---	---	734	---
216-00	Professional Fees	118,400			---	---
		118,400	---	---	734	---
	CAPITAL OUTLAY					
508-00	Sanitary Sewer Improvements	3,850	121,995	306,712	3,841	920,000
599-00	Other Improvements	---	6,900	690,346	767,359	---
	SUBTOTAL	3,850	128,895	997,058	771,200	920,000
	TOTAL SEWER CONSTR	$ 122,250	$ 128,895	$ 997,058	$ 771,934	$ 920,000

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

WASTEWATER CONSTRUCTION (75)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	OTHER REVENUES					
70R8901000	Interest on Investments	---	---	---	---	---
	SUBTOTAL	---	---	---	---	---
	OTHER FINANCING SOURCES					
75R9502000	Bond Proceeds	---	---	---	---	13,750,000
75R9503000	Bond Premium	---	---	---	---	---
	SUBTOTAL	---	---	---	---	13,750,000
TOTAL WASTEWATER CONSTRUCTION REVENUES		---	---	---	---	13,750,000
BEGINNING RESOURCES		---	---	---	---	---
TOTAL ANTICIPATED FUNDS AVAILABLE		$ ---	$ ---	$ ---	$ ---	$ 13,750,000

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 70-74-4

FUND: WASTEWATER CONSTRUCTION

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2012-13
	OTHER CHARGES					
407-00	Transfers Out	---	---	---	---	906,216
		---	---	---	---	906,216
	CAPITAL OUTLAY					
502-00	Buildings	---	---	---	---	---
599-00	Other Improvements	---	---	---	---	12,550,009
	SUBTOTAL	---	---	---	---	12,550,009
	DEBT SERVICE					
604-00	Bond Issue Costs	---	---	---	---	293,775
	SUBTOTAL	---	---	---	---	293,775
	TOTAL SEWER CONSTR	$ ---	$ ---	$ ---	$ ---	$ 13,750,000

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

MOZINGO RECREATION (80)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SALES TAX					
80R5101000	Sales Tax	827,357	879,203	932,995	886,800	895,650
	SUBTOTAL	827,357	879,203	932,995	886,800	895,650
	SERVICE CHARGES & FEES					
80R6501000	Gift Cards	829	1,902	2,260	2,050	2,000
80R6501200	Greens Fees	222,842	208,930	237,870	235,000	250,000
80R6501400	Cart Rentals	135,965	131,685	153,132	145,000	147,000
80R6501500	Pro Shop Sales	48,939	50,690	71,413	68,000	70,000
80R6501600	Driving Range Fees	17,265	15,445	19,411	17,600	18,000
80R6502005	Concession Stand Revenue	86,961	84,275	96,434	95,000	96,000
80R6503500	Camping Fees	150,817	181,872	215,127	190,200	219,000
80R6504500	Boating Fees	66,299	63,079	68,261	58,125	69,000
80R6505500	Shelter Fees	3,735	3,940	4,150	3,710	4,500
80R6506500	Hunting Fees	15	---	---	---	---
80R6507500	Fishing Tournaments	1,390	3,214	3,200	4,000	3,500
80R6508000	Multi Purpose Bldg Rental	2,990	2,570	4,469	5,770	5,800
80R6508500	Cabin Rentals	114,140	110,693	115,279	115,000	122,676
80R6509500	Mozingo Youth Cabins	5,220	6,760	6,970	7,700	7,500
	SUBTOTAL	857,407	865,055	997,976	947,155	1,014,976
	REVENUE FROM OTHER AGENCIES					
80R7002000	Federal Grants	41,607	72,648	26,352	---	120,000
	SUBTOTAL	41,607	72,648	26,352	---	120,000
	PROPERTY REVENUE					
80R7506000	Sale of Property	---	---	25,267	514	---
	SUBTOTAL	---	---	25,267	514	---
	OTHER REVENUES					
80R8901000	Interest on Investments	3,447	2,667	1,246	970	1,000
80R8902001	Designated Donations	---	200	66,550	---	---
80R8909000	Miscellaneous	2,964	440,974	11,552	7,100	3,000
80R8909001	Over/Short Cash	(154)	259	52	119	---
	SUBTOTAL	6,257	444,100	79,400	8,189	4,000
TOTAL MOZINGO RECREATION REVENUES		1,732,628	2,261,006	2,061,990	1,842,658	2,034,626
BEGINNING RESOURCES		1,023,010	817,570	1,218,317	1,072,382	950,000
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 2,755,638	$ 3,078,576	$ 3,280,307	$ 2,915,040	$ 2,984,626

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2013

Expenditure Summary

MOZINGO RECREATION (80)	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
GOLF CLUBHOUSE					
Personnel	158,816	164,925	177,613	138,360	166,080
Contractual Services	57,747	61,461	82,235	76,759	107,790
Commodities	98,611	111,625	144,803	111,700	112,750
Other Operating Charges	26,919	31,206	34,190	36,949	36,071
Capital Outlay	---	---	35,555	22,180	10,000
Debt Service	30,593	30,592	30,592	30,592	38,220
Total	372,686	399,809	504,988	416,540	470,911
LAKE PATROL					
Personnel	47,154	45,820	50,760	47,695	49,431
Contractual Services	3,356	5,596	5,346	7,775	7,525
Commodities	4,491	2,921	6,120	8,200	7,350
Other Operating Charges	3,757	3,642	3,524	4,060	3,568
Capital Outlay	---	---	---	28,000	17,500
Debt Service	---	---	---	---	---
Total	58,758	57,979	65,750	95,730	85,374
GOLF MAINTENANCE					
Personnel	271,013	267,968	260,998	301,470	317,516
Contractual Services	15,955	22,016	61,312	44,570	66,900
Commodities	93,988	93,799	96,307	105,227	116,800
Other Operating Charges	16,343	24,631	22,259	18,933	22,968
Capital Outlay	82,449	22,114	34,177	31,000	25,000
Debt Service	104,310	104,309	104,309	104,309	104,309
Total	584,058	534,837	579,362	605,509	653,493
PARK MAINTENANCE					
Personnel	358,056	364,342	376,883	420,777	390,509
Contractual Services	142,639	159,942	179,982	140,439	164,344
Commodities	76,895	69,993	100,471	87,339	114,918
Other Operating Charges	23,238	35,722	33,468	30,647	31,601
Capital Outlay	308,982	287,867	273,623	120,000	255,550
Debt Service	---	---	---	---	---
Total	909,810	917,866	964,427	799,202	956,922
TOTAL EXPENDITURES					
Personnel	835,039	843,055	866,254	908,302	923,536
Contractual Services	219,697	249,015	328,875	269,543	346,559
Commodities	273,985	278,338	347,701	312,466	351,818
Other Operating Charges	70,257	95,201	93,441	90,589	94,208
Capital Outlay	391,431	309,981	343,355	201,180	308,050
Debt Service	134,903	134,901	134,901	134,901	142,529
Total	$ 1,925,312	$ 1,910,491	$ 2,114,527	$ 1,916,981	$ 2,166,700

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 80-80-7

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF CLUB HOUSE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2012-13
	PERSONNEL SERVICES					
110-00	Salaries & Wages	126,222	131,411	136,352	111,506	122,805
115-00	Overtime	4,373	3,275	4,396	3,000	3,500
120-00	FICA Contribution	9,941	10,246	10,703	8,819	9,673
140-00	Group Insurance-Employee	8,812	9,465	10,289	8,731	18,300
140-01	Group Insurance-Family	3,344	3,552	3,852	1,965	2,296
150-00	Retirement Contrib - LAGERS	4,990	5,790	10,783	3,548	7,987
150-01	Retirement Contrib - ICMA	620	636	652	665	1,386
170-00	Longevity	514	550	586	126	133
	SUBTOTAL	158,816	164,925	177,613	138,360	166,080
	CONTRACTUAL SERVICES					
201-00	Utilities	10,488	10,313	10,225	12,500	13,500
202-00	Telephone	3,316	3,163	3,153	3,300	3,490
203-00	Printing & Advertising	11,529	8,048	7,784	10,100	16,000
205-00	Postage	1	121	218	300	250
207-00	Travel & Training	317	---	0	2,500	6,000
210-00	Maintenance/Building	1,534	2,548	15,218	1,600	1,750
211-00	Maint/Equip-O/S Vendors	2,074	1,544	2,058	3,500	2,800
213-00	Rents	---	710	330	---	---
214-00	Independent Audit	3,535	5,094	5,255	5,959	6,000
216-00	Professional Services	---	5,000	5,275	6,000	6,000
299-00	Other Contractual Services	24,953	24,920	32,719	31,000	52,000
	SUBTOTAL	57,747	61,461	82,235	76,759	107,790
	COMMODITIES					
301-00	Office Supplies	1,494	458	2,740	1,250	1,250
302-00	Fuel & Lubricants	5,498	6,080	8,788	8,500	8,650
305-00	Tires-Batteries-Accessories	---	---	174	400	---
306-00	Janitorial Supplies	3,905	4,198	2,223	1,600	2,000
307-00	Parts - Equipment Maintance	1,476	2,485	2,067	3,000	2,000
308-00	Maint/Constr-Streets, Etc.	---	6	---	3,650	---
308-01	Maint/Constr-Buildings, Etc.	278	279	4,157	300	350
340-00	Driving Range Supplies	1,103	2,061	993	2,000	2,000
389-00	Concession Supplies	39,221	41,619	45,664	45,000	46,000
389-01	Pro Shop Merchandise	43,025	52,925	76,161	40,000	42,000
399-00	General Supplies	2,611	1,514	1,836	6,000	8,500
	SUBTOTAL	98,611	111,625	144,803	111,700	112,750
	OTHER CHARGES					
401-00	Insurance	9,583	11,136	10,919	12,974	11,531
402-00	Membership & Subscriptions	392	1,697	830	1,100	1,500
406-00	Refunds	---	---	0	---	---
407-00	Transfers Out	16,894	18,273	22,366	22,600	22,940
410-00	Contingencies	---	---	---	---	817,926
415-00	Operating Permits & Fees	50	100	75	75	100
499-00	Miscellaneous Charges	---	---	---	200	---
	SUBTOTAL	26,919	31,206	34,190	36,949	853,997
	CAPITAL OUTLAY					
502-00	Buildings	---	---	35,555	22,180	
503-00	Office Equipment	---	---	---	---	
504-00	Mechanical & Auto Equipment	---	---	---	---	
599-00	Other Improvements	---	---	---	---	10,000
	SUBTOTAL	---	---	35,555	22,180	10,000
	DEBT SERVICE					
601-04	Lease - Principal - Golf Carts	21,200	22,518	23,917	25,405	26,372
602-04	Lease - Interest - Golf Carts	9,393	8,074	6,675	5,187	11,848
	SUBTOTAL	30,593	30,592	30,592	30,592	38,220
	TOTAL MOZINGO CLUB HOUSE	$ 372,686	$ 399,809	$ 504,988	$ 416,540	$ 1,288,837

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 80-82-5

FUND: MOZINGO RECREATION
DEPARTMENT: LAKE PATROL

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	36,406	33,093	35,898	32,418	33,023
115-00	Overtime	3,724	3,982	3,386	4,000	4,000
120-00	FICA Contribution	3,071	2,800	2,961	2,868	2,832
140-00	Group Insurance-Employee	2,677	3,524	4,032	3,751	4,712
140-01	Group Insurance-Family	558	1,677	1,952	1,969	2,296
150-00	Retirement Contrib - LAGERS	156	421	2,194	2,309	2,108
150-01	Retirement Contrib - ICMA	562	323	337	380	460
	SUBTOTAL	47,154	45,820	50,760	47,695	49,431
	CONTRACTUAL SERVICES					
201-00	Utilities	160	175	144	250	250
203-00	Printing & Advertising	1,395	1,166	993	1,500	1,750
205-00	Postage	9	---	0	25	25
207-00	Travel & Training	---	---	330	1,000	1,000
210-00	Maintenance/Building	171	---	---	500	500
211-00	Maint/Equip-O/S Vendors	(295)	2,142	1,275	1,350	1,500
211-02	Central Garage - Parts	53	623	680	500	550
211-04	Central Garage - Overhead	870	999	1,492	1,300	700
215-00	Radio Maintenance	628	62	---	500	500
216-00	Professional Services	---	---	0	250	250
299-00	Other Contractual Services	365	429	432	600	500
	SUBTOTAL	3,356	5,596	5,346	7,775	7,525
	COMMODITIES					
301-00	Office Supplies & Tools	208	57	98	200	200
302-00	Fuel & Lubricants	687	1,323	1,963	1,250	1,400
304-00	Uniforms	587	242	677	1,250	1,250
305-00	Tires-Batteries-Accessories	92	---	327	500	500
307-00	Parts - Equipment Maintance	780	96	940	1,000	500
308-01	Maint/Constr-Buildings, Etc.	130	---	397	500	500
330-00	Safety Equipment & Supplies	---	---	---	500	500
399-00	General Supplies	2,007	1,203	1,718	3,000	2,500
	SUBTOTAL	4,491	2,921	6,120	8,200	7,350
	OTHER CHARGES					
401-00	Insurance	3,707	3,642	3,524	4,010	3,518
402-00	Memberships & Subscriptions	50	---	---	50	50
	SUBTOTAL	3,757	3,642	3,524	4,060	3,568
	CAPITAL OUTLAY					
504-00	Mechanical & Auto Equipment	---	---	---	28,000	17,500
	SUBTOTAL	---	---	---	28,000	17,500
	TOTAL MOZINGO LAKE PATROL	$ 58,758	$ 57,979	$ 65,750	$ 95,730	$ 85,374

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 80-85-3

FUND: MOZINGO RECREATION
DEPARTMENT: GOLF COURSE MAINTENANCE

		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	203,315	196,568	188,651	214,371	220,919
115-00	Overtime	1,432	1,609	1,756	2,000	2,000
120-00	FICA Contribution	15,044	14,487	14,042	16,193	17,139
140-00	Group Insurance-Employee	18,081	19,296	17,105	20,887	24,358
140-01	Group Insurance-Family	20,650	21,787	19,262	23,580	27,555
150-00	Retirement Contrib - LAGERS	9,751	11,354	17,415	20,364	21,311
150-01	Retirement Contrib - ICMA	1,906	1,959	2,003	3,031	3,118
170-00	Longevity	834	908	764	1,044	1,116
	SUBTOTAL	271,013	267,968	260,998	301,470	317,516
	CONTRACTUAL SERVICES					
201-00	Utilities	7,652	8,909	12,064	9,500	11,600
202-00	Telephone	1,083	1,097	1,358	700	800
203-00	Printing & Advertising	77	---	---	250	75
205-00	Postage	11	56	52	75	75
207-00	Travel & Training	3,344	1,741	463	3,300	3,400
210-00	Maintenance/Building	---	2,016	527	245	200
211-00	Maint/Equip-O/S Vendors	1,294	3,412	23,655	3,500	3,500
211-02	Central Garage - Parts	---	24	---	---	---
211-04	Central Garage - Overhead	---	2,247	20,839	24,000	24,000
213-00	Rents	250	---	11	---	250
299-00	Other Contractual Services	2,244	2,514	2,343	3,000	23,000
	SUBTOTAL	15,955	22,016	61,312	44,570	66,900
	COMMODITIES					
301-00	Office Supplies	1,228	612	759	1,750	1,750
302-00	Fuel & Lubricants	19,786	22,875	24,015	24,000	26,000
303-00	Chemicals	27,809	30,475	33,823	40,000	45,000
304-00	Uniforms	---	---	---	450	425
305-00	Tires-Batteries-Accessories	2,706	3,306	2,010	2,500	2,500
306-00	Janitorial Supplies	3,099	1,870	1,921	1,725	1,725
307-00	Parts - Equipment Maintance	22,737	18,415	17,912	14,500	18,000
308-00	Maint/Constr-Streets, Etc.	10,680	11,823	6,663	12,500	12,500
308-01	Maint/Constr-Buildings, Etc.	195	387	3,296	814	2,800
309-00	Training Materials	---	---	---	---	200
330-00	Safety Equipment & Supplies	466	418	354	400	400
399-00	General Supplies	2,311	2,400	3,779	3,000	3,000
399-01	Golf Course Accessories	2,971	1,218	1,775	3,588	2,500
	SUBTOTAL	93,988	93,799	96,307	105,227	116,800
	OTHER CHARGES					
401-00	Insurance	15,433	23,601	21,379	18,003	22,018
402-00	Membership & Subscriptions	910	1,030	880	930	950
	SUBTOTAL	16,343	24,631	22,259	18,933	22,968
	CAPITAL OUTLAY					
502-00	Buildings	---	---	4,238	---	---
504-00	Mechanical & Auto Equipment	82,449	22,114	29,939	31,000	25,000
	SUBTOTAL	82,449	22,114	34,177	31,000	25,000
	DEBT SERVICE					
601-00	Lease - Principal	75,355	78,782	82,140	86,089	90,031
602-00	Lease - Interest	28,955	25,527	22,169	18,220	14,278
	SUBTOTAL	104,310	104,309	104,309	104,309	104,309
	TOTAL GOLF COURSE MAINTENANCE	$ 584,058	$ 534,837	$ 579,362	$ 605,509	$ 653,493

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 80-87-3

FUND: MOZINGO RECREATION DEPARTMENT: PARK MAINTENANCE		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	267,499	268,088	269,561	292,108	278,261
115-00	Overtime	2,333	2,022	1,968	2,000	2,000
120-00	FICA Contribution	20,638	20,529	20,372	22,418	21,574
140-00	Group Insurance-Employee	32,598	35,144	35,806	42,779	33,548
140-01	Group Insurance-Family	11,112	11,838	15,266	22,492	23,634
150-00	Retirement Contrib - LAGERS	16,980	19,589	27,348	32,337	25,823
150-01	Retirement Contrib - ICMA	4,475	4,576	4,018	4,559	3,917
170-00	Longevity	2,421	2,556	2,544	2,084	1,752
	SUBTOTAL	358,056	364,342	376,883	420,777	390,509
	CONTRACTUAL SERVICES					
201-00	Utilities	44,417	47,044	48,411	40,825	43,650
202-00	Telephone	1,642	1,740	1,846	3,211	4,000
203-00	Printing & Advertising	2,281	3,316	10,327	18,000	16,000
205-00	Postage	398	375	466	350	300
207-00	Travel & Training	2,997	3,922	6,052	5,800	7,000
210-00	Maintenance/Building	7,064	2,518	6,490	1,497	2,500
211-00	Maint/Equip-O/S Vendors	3,448	2,005	1,947	2,800	2,500
211-02	Central Garage - Parts	---	187	548	825	590
211-04	Central Garage - Overhead	647	2,343	7,556	8,500	8,302
212-00	Other Maintenance	9,041	9,500	10,436	9,500	10,500
213-00	Rents	---	355	140	100	100
216-00	Professional Services	---	5,000	7,275	15,146	10,000
217-00	Billing & Administration	47,981	48,912	52,710	10,709	13,902
299-00	Other Contractual Services	22,723	32,725	25,778	23,176	45,000
	SUBTOTAL	142,639	159,942	179,982	140,439	164,344
	COMMODITIES					
301-00	Office Supplies	1,861	2,125	2,206	2,100	6,000
302-00	Fuel & Lubricants	18,228	21,448	27,100	16,682	17,468
	COMMODITIES (continued)					
303-00	Chemicals	114	---	169	595	2,000
304-00	Uniforms	---	---	354	198	1,000
305-00	Tires-Batteries-Accessories	2,141	1,909	1,225	2,846	2,200
306-00	Janitorial Supplies	3,142	3,123	2,829	2,000	3,000
307-00	Parts - Equipment Maintance	5,319	2,871	4,422	7,906	8,000
308-00	Maint/Constr-Streets, Etc.	15,205	5,783	19,061	20,566	21,800
308-01	Maint/Constr-Buildings, Etc.	9,408	5,617	10,389	10,499	17,050
312-00	Heating Supplies	2,071	2,865	2,726	1,855	3,000
330-00	Safety Supplies	188	16	359	400	400
389-00	Concession Supplies	13,587	13,342	13,137	12,000	11,000
399-00	General Supplies	5,631	4,530	14,442	4,570	6,000
399-02	Cabin accessories	---	6,364	2,052	5,122	16,000
	SUBTOTAL	76,895	69,993	100,471	87,339	114,918
	OTHER CHARGES					
401-00	Insurance	20,954	33,232	29,958	28,422	29,376
406-00	Refunds	2,270	2,490	2,535	2,000	2,000
415-00	Operating Permits/Fees	14	---	975	225	225
	SUBTOTAL	23,238	35,722	33,468	30,647	31,601
	CAPITAL OUTLAY					
502-00	Buildings	---	24,064	132,815	40,000	2,000
503-00	Office Equipment			---	---	5,000
504-00	Mechanical & Auto Equipment	16,200	45,001	14,000	---	53,000
599-00	Other Improvements	292,782	218,802	126,808	80,000	195,550
	SUBTOTAL	308,982	287,867	273,623	120,000	255,550
	TOTAL PARK MAINTENANCE	$ 909,810	$ 917,866	$ 964,427	$ 799,202	$ 956,922

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

CENTRAL GARAGE (90)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	SERVICE CHARGES & FEES					
90R0001011	General Administration	1,564	1,590	1,073	1,900	2,250
90R0001211	Public Safety-Administration	13	35	2,120	585	600
90R0001221	Public Safety - Police	24,221	20,544	20,970	22,500	25,000
90R0001222	Public Safety - Fire	2,366	3,496	8,121	3,600	4,500
90R0001311	Public Works - Administration	240	21	43	50	75
90R0001331	Public Works - Maintenance	62,228	70,429	38,730	40,100	46,000
90R0001400	Code Enforcement	247	740	597	320	2,000
90R0001500	Cemetary	113	945	671	1,180	1,000
90R0001600	Airport	735	462	560	700	850
90R0002031	Park & Rec - Maintenance	205	141	21	210	550
90R0007531	Mozingo Golf Maintenance	---	2,271	20,839	24,000	24,000
90R0003531	Mozingo Park Maintenance	647	2,530	8,104	9,325	8,892
90R0003532	Mozingo Lake Patrol	923	1,622	2,172	1,800	1,250
90R0005011	Transfer Station	646	710	1,176	4,700	547
90R0007011	Water/Sewer - Administration	417	507	186	450	525
90R0007031	Water Maintenance	3,390	3,181	6,792	7,300	7,000
90R0007131	Sewer Maintenance	4,696	3,677	5,721	6,800	6,000
90R8909000		---	---	120	---	---
TOTAL CENTRAL GARAGE REVENUES		102,651	112,901	118,016	125,520	131,039
BEGINNING RESOURCES		---	---	---	---	---
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 102,651	$ 112,901	$ 118,016	$ 125,520	$ 131,039

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 90-00-3

FUND:	CENTRAL GARAGE	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	PERSONNEL SERVICES					
110-00	Salaries & Wages	35,884	40,294	40,479	40,501	42,135
115-00	Overtime	52	---	43	400	250
120-00	FICA Contribution	2,537	2,858	2,836	2,964	3,295
140-00	Group Insurance-Employee	5,885	5,562	6,821	6,927	8,078
140-01	Group Insurance-Offset	6,742	6,299	7,705	7,860	9,185
150-00	Retirement Contrib - LAGERS	2,696	3,397	6,092	5,432	5,773
150-01	Retirement Contrib - ICMA	710	790	803	806	853
170-00	Longevity	702	726	364	388	412
	SUBTOTAL	55,208	59,926	65,143	65,278	69,981
	CONTRACTUAL SERVICES					
201-00	Utilities	6,586	6,630	7,054	7,500	8,300
202-00	Telephone	791	787	785	865	800
205-00	Postage	---	---	20	20	20
210-00	Maintenance/Building	145	246	30	200	350
211-00	Maint/Equip-O/S Vendors	105	349	102	1,170	350
299-00	Other Contractual Services	313	232	208	300	250
	SUBTOTAL	7,940	8,244	8,199	10,055	10,070
	COMMODITIES					
301-00	Office Supplies	947	2,974	2,692	2,500	5,500
302-00	Fuel & Lubricants	4,711	3,468	7,278	7,500	7,300
305-00	Tires-Batteries-Accessories	9,051	9,951	9,906	10,000	9,000
306-00	Janitorial Supplies	826	1,130	1,097	1,355	1,200
307-00	Parts - Equipment Maintance	18,861	20,211	19,130	21,555	21,000
308-01	Maint/Constr-Buildings, Etc.	42	117	53	110	100
330-00	Safety Equipment & Supplies	0	203	---	200	150
399-00	General Supplies	2,230	4,611	2,153	3,000	2,500
	SUBTOTAL	36,668	42,665	42,309	46,220	46,750
	OTHER CHARGES					
401-00	Insurance	3,191	3,261	3,206	3,967	4,238
	SUBTOTAL	3,191	3,261	3,206	3,967	4,238
502-00	Buildings	---	---	4,955	---	---
504-00	Mechanical & Auto Equipment	---	---	---	---	---
	SUBTOTAL	---	---	4,955	---	---
	TOTAL CENTRAL GARAGE	$ 103,007	$ 114,096	$ 123,812	$ 125,520	$ 131,039

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

GROUP INSURANCE (91)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	INTRAGOVERNMENTAL REVENUE					
91R8009010	Payroll - General	516,564	535,919	580,759	600,741	733,311
91R8009020	Payroll - Parks & Recreation	53,521	57,091	74,245	91,460	108,014
91R8009050	Payroll - Solid Waste	21,597	23,075	25,079	25,728	26,573
91R8009070	Payroll - Water/Sewer	92,485	95,792	84,215	93,983	143,697
91R8009080	Payroll - Mozingo Recreation	106,019	119,540	118,464	138,135	161,870
91R8009090	Payroll - Central Garage	15,645	15,195	17,105	18,196	21,258
	SUBTOTAL	805,831	846,612	899,867	968,243	1,194,723
	OTHER REVENUES					
91R8903900	Library - Insurance Premium	2,768	5,905	6,431	11,846	16,222
91R8903901	NCED Insurance Premium	826	891	938	1,004	1,192
91R8903902	Attorney's Insurance Premium	---	---	---	542	3,792
	SUBTOTAL	3,594	6,796	7,369	13,392	21,206
	TOTAL GROUP INSURANCE REVENUES	809,425	853,408	907,236	981,635	1,215,929
	BEGINNING RESOURCES	97,204	92,717	91,424	93,566	94,678
	TOTAL ANTICIPATED FUNDS AVAILABLE	$ 906,629	$ 946,125	$ 998,660	$ 1,075,201	$ 1,310,607

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 91-00-0

FUND:	GROUP INSURANCE	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
144-00	Group Ins Medical/Dental	813,913	854,701	905,093	980,523	1,215,929
410-00	Contingencies	---	---	---	---	94,678
	TOTAL GROUP INSURANCE	$ 813,913	$ 854,701	$ 905,093	$ 980,523	$ 1,310,607

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary

CEMETERY PERPETUAL (97)		Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
OTHER REVENUES						
97R8901000	Interest on Investments	$ 2,620	$ 1,579	$ 1,382	$ 870	$ 500
SUBTOTAL		2,620	1,579	1,382	870	500
TOTAL CEMETARY PERPETUAL REVENUES		2,620	1,579	1,382	870	500
BEGINNING RESOURCES		227,724	221,573	223,152	224,534	225,404
TOTAL ANTICIPATED FUNDS AVAILABLE		$ 230,344	$ 223,152	$ 224,534	$ 225,404	$ 225,904

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

CODE: 97-00-0

FUND:	CEMETARY PERPETUAL	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Estimated FY 2012-13	Budget FY 2013-14
	OTHER CHARGES					
407-00	Transfers Out	8,770	---	---	---	90,000
410-00	Contingencies	---	---	---	---	135,904
	TOTAL CEMETARY	$ 8,770	$ -	$ -	$ ---	$ 225,904

Capital Improvement Plan

CAPITAL IMPROVEMENT PLAN SUMMARY

The Capital Improvement Plan (CIP) summarizes all major capital project and equipment expenditures planned over the next fiscal year. In order to be included in the CIP, the projects must meet the following guidelines:

- The results of the project must have a useful life exceeding one (1) year.
- The project results in the addition of a fixed asset, or extends the life of an existing asset.

During the FY 2014 budget preparation process, staff focused on setting priorities in relation to City Council key performance areas and identifying which projects could reasonably be accomplished within the fiscal year, given the financial limitations of the City. Capital improvements are funded through a variety of sources including grants, use of fund balances, and a designated ½ cent sales tax. Capital improvement expenditures are accounted for both in individual funds and the Capital Improvement Fund itself. The chart below outlines all capital outlay items included in the FY 2014 budget.

Item	Fund	Department	Key Performance Area	FY 2014 ($) Budget
Financial Software Upgrade	General	Finance	N/A	69,281
4th Street Improvement, Phase I	General	General Admin.	Area #2	*1,408,247
Office Equipment Update	General	Muni. Court	Area #5	3,000
Office Equipment Update	General	Public Safety	Area #5	5,700
Patrol Unit Replacements & Equip.	General	Public Safety	Area #5	53,000
52” Zero Turn Mower	General	Public Works	Area #2	8,000
Sidewalk Impr. Program	General	Public Works	Area #2	5,000
Pavement Rehabilitation Project	General	NWMR Airport	Area #2	350,000
City Hall Needs Assessment	General	Building Maint.	Area #2	25,000
Financial Software Upgrade	Water/Wastewater	Public Works	N/A	34,183
Safety Features at Water Plant	Water/Wastewater	Public Works	Area #2	25,000
Maintenance Building Upgrades	Water/Wastewater	Public Works	Area #2	56,500
EZ Valve Installation Equipment	Water/Wastewater	Public Works	Area #2	60,000
Vibratory Trench Compactor	Water/Wastewater	Public Works	Area #2	15,000
Northwest Section Waterline Impr.	Water/Wastewater	Public Works	Area #2	150,000
Water Main Project, Phase I	Water/Wastewater	Public Works	Area #2	933,333
VFD Pump Station Project	Water/Wastewater	Public Works	Area #2	78,490
Infrastructure for Econ. Develop.	Water/Wastewater	Public Works	Area #2	200,000
Generator Replacement Project	Water/Wastewater	Public Works	Area #2	230,000
Inflow & Infiltration Project	Water/Wastewater	Public Works	Area #2	600,000
Sewer Main, Prather Ave	Water/Wastewater	Public Works	Area #2	120,000
Sewer Main, Munn & Third	Water/Wastewater	Public Works	Area #2	100,000
Wastewater Treatment Plant	Water/Wastewater	Public Works	Area #2	12,550,009
Brush Debris Diversion Project	Solid Waste	Public Works	Area #2	5,500
Wayfinding Signage	Mozingo Recreation	Mozingo Park	Area #1	15,000
SUV Replacement	Mozingo Recreation	Public Safety	Area #5	17,500

Item	Fund	Department	Key Performance Area	FY 2013 ($) Budget
Golf Maintenance Equipment	Mozingo Recreation	Mozingo Golf	Area #1	25,000
RV Electrical Upgrades	Mozingo Recreation	Mozingo Park	Area #1	8,000
Shoreline Stabilization Project	Mozingo Recreation	Mozingo Park	Area #1	75,000
Mozingo Lake Trail Extension	Mozingo Recreation	Mozingo Park	Area #1 & #2	102,550
Park Maintenance Equipment	Mozingo Recreation	Mozingo Park	Area #1	53,000
Online Reservation System	Mozingo Recreation	Mozingo Park	Area #1	5,000
Information Booth Expansion	Mozingo Recreation	Mozingo Park	Areas #1	2,000
Fire Pumper Purchase	Capital Improvements	Public Safety	Area #5	191,900
Street Sweeper Refurbish	Capital Improvements	Public Works	Area #2	108,000
Depot Street Alignment	Capital Improvements	Public Works	Area #2	40,000
Peach Creek Storm Drainage	Capital Improvements	Public Works	Area #2	40,000
Munn Avenue Trail Extension	Capital Improvements	Public Works	Area #2	185,695
7th & 9th Street Trail	Capital Improvements	Public Works	Area #2	426,022
Total Expenditures	**-**	**-**	**-**	**18,379,910**

The expenditure shown for the 4th Street Improvement Project, Phase I includes a $300,000 capital expenditure from the Water/Wastewater Fund to cover associated expenditures for a waterline replacement*.**

CAPITAL IMPROVEMENT PLAN DETAIL

Project Name: **Financial Software Upgrade**

Requested by: Denise Town, Finance Director
CE Goodall, Public Works Director

Total Estimated Cost: $103,434

Fund: General Fund ($69,281) Water/Wastewater ($34,183)

Description/Justification:
The City of Maryville has been with its current software system vendor for approximately fifteen (15) years and the system is unsatisfactory. New features are desired to better automate tasks for improving work flow and seamlessly integrate with Microsoft applications. Staff also desires to customize and create reports when necessary. Other new features include employee access to their payroll data through a portal, and allowing utility billing customers to access and pay their bills online. A portion of the expenditures are coming from the Water/Wastewater Fund because of enhanced utility billing functions. Implementation costs include software, set-up services, ongoing training, and technical support. The project began in FY 2013, but proper implementation of the software will last the duration of FY 2014.

Project Name: **4th Street Improvement Project, Phase I**

Requested by: Greg McDanel, City Manager

Total Estimated Cost: $1,408,247

Description/Justification:
The 4th Street Improvement Project, Phase I physically and aesthetically enhances the 4th Street corridor between Downtown Maryville and Northwest Missouri State University by creating a pedestrian friendly environment. The project scope may include constructing an eight (8) foot shared concrete bicycle/pedestrian path along the north side, replacing numerous deteriorated curb and gutter sections, providing new ADA compliant ramps and detectable warning strips at crosswalks, decorative historic black streetlight poles with acorn fixtures, sections of stamped colored concrete, new modular block retaining walls and handrails, proper utility adjustments, landscaping, extension of the State of Missouri Arboretum located on the university campus, asphalt mill and overlay of Fourth Street, construction of a "T" intersection at Dunn Street to improve vehicular and pedestrian safety, benches, trash receptacles, and public art.

Project Name: **Office Equipment Update, Municipal Court**

Requested by: Pat Castillo, Court Administrator

Total Estimated Cost: $2,700

Description/Justification:
The Office Equipment Update line-item for Municipal Court will allow for the minor remodel and painting of the court offices to improve appearance and functionality for employees and the general public.

Project Name: Office Equipment Update, Public Safety

Requested by: Keith Wood, Public Safety Director

Total Estimated Cost: $5,700

Description/Justification:
The Office Equipment Update line-item for the Public Safety Department will provide an additional two (2) workstations and six (6) to eight (8) new squad room chairs for officers to utilize.

Project Name: Patrol Unit Replacements & Equipment, Public Safety

Requested by: Keith Wood, Public Safety Director

Total Estimated Cost: $53,000

Description/Justification:
This project replaces two (2) patrol vehicles for the Public Safety Department. The vehicles to be replaced are a 1997 Chevy Lumina with 174,000 miles and a 2000 Chevy Impala with 135,000 miles which have reached the end of their useful service life. Also included in this line item is the replacement two (2) dashboard cameras for other patrol vehicles.

Project Name: 52" Zero Turn Mower, Public Safety

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $8,000

Description/Justification:
This capital improvement line-item purchases one (1) 52" Zero Turn lawnmower for the Street Maintenance Division of the Public Works Department. The equipment will assist the department with proper maintenance of the city's right-of-ways and other city maintenance responsibilities.

Project Name: Sidewalk Improvement Program

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $5,000

Description/Justification:
This line-item is the continuation of a program to improve sidewalk conditions throughout the community. Property owners may apply to the program for up to one-half of the cost to replace the sidewalk along their property.

Project Name: Northwest MO Regional Airport Pavement Rehabilitation & Maintenance Project

Requested by: Ryan Heiland, Assistant City Manager

Total Estimated Cost: $350,000

Description/Justification:
This project rehabilitates certain deteriorated pavement and performs electrical upgrades at Northwest Missouri Regional Airport. The project specifically targets the northernmost connecting taxiway on the apron, panels in the areas of significant distress at the north end taxiway turnaround, and provides for new taxiway edge lights, wind cone, and runway edge lights. Existing airport lights are currently inoperable and/or not consistent with the required height for edge lighting. The project is funded 90% with Missouri State Block Grant Funds through the Aviation Section at the Missouri Department of Transportation (MoDOT).

Project Name: City Hall Needs Assessment

Requested by: Greg McDanel, City Manager

Total Estimated Cost: $25,000

Description/Justification:
In late FY 2013, the City of Maryville hired WSK&F Architects, Inc. to study long-term facility needs for City Hall. These services include a needs assessment study, site suggestions and evaluation, cost estimation, and basic conceptual renderings for a new facility. Results from this study will be presented to staff and City Council during FY 2014.

Project Name: Safety Features at Water Treatment Plant

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $25,000

Description/Justification:
This project addresses items at the Maryville Water Treatment Plant identified on a recent Missouri Department of Natural Resources (DNR) safety inspection as potential concerns. A new fence, spill containment system, and installation of a panic door on the chlorine room will be completed as a part of this line-item.

Project Name: **Maintenance Building Upgrades**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $56,500

Description/Justification:
The Water/Sewer Maintenance Division building was destroyed in the hail storm in August 2011. After obtaining insurance proceeds from MIRMA, Smith Contracting was hired to complete the construction of the replacement facility shell and HVAC system. Now that the exterior is nearly complete, staff will purchase materials and complete the building finish. Remaining items include interior divider walls, storage cabinets, wash bay, and concrete approach/apron.

Project Name: **EZ Valve Installation Equipment**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $60,000

Description/Justification:
The purchase of this equipment will allow the Water/Sewer Maintenance Division to perform installation and replacement of water valves under difficult conditions in areas of critical need. EZ Valve systems allow for installation of valves under complete pressure with no service interruption.

Project Name: **Vibratory Trench Compactor**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $15,000

Description/Justification:
A vibratory trench compactor will assist the Water/Sewer Maintenance Division with soil compaction in trench work, backfills, in sewer and pipeline construction. The equipment will result in substantial savings on rock and fill material as well as expedite the compaction process.

Project Name: **Northwest Section Waterline Improvements**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $150,000

Description/Justification:
This project replaces numerous deteriorated 2" waterlines in the Northwest section of the community. The project will be performed by the Water/Sewer Maintenance Division of the Public Works Department and will eliminate several problem areas with frequent line breaks.

Project Name: **Water Main Replacement Project, Phase I**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $933,333

Description/Justification:
This project replaces a twelve (12) inch water main from the Maryville Water Treatment Plant west to Depot Street along Highway 136. Several leaks have occurred along this section over the past few years due to age and line condition. Most recently, a major break occurred over Memorial Day 2012 weekend which caused the adjacent highway pavement to buckle leading to major expenditures and repairs. The project was bid as a design-build project and included an alternate bid to replace a twelve (12) inch water line from Depot Street north to Third Street.

Project Name: **VFD Pump Station Project**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $78,490

Description/Justification:
The VFD Pump Station Project is designed to improve efficiency at the water supply intake system at Mozingo Lake. The project includes the replacement of three (3) motors, the addition of three (3) Variable Frequency Drives (VFDs) at the pump station, and the needed SCADA programming to run the equipment from the water treatment plant. Funds from the *Energize Missouri Water Loan Program* administered by the Missouri Department of Natural Resources (DNR) will be utilized on the project and repaid from actual energy cost savings.

Project Name: Infrastructure for Economic Development

Requested by: Greg McDanel, City Manager

Total Estimated Cost: $200,000

Description/Justification:
Each year, the City of Maryville is presented with interest for particular economic development projects that may have certain infrastructure needs. These potential developments often target growth areas according to the Maryville Comprehensive Plan that lack proper infrastructure. This line-item will allow staff the budgeted funds to assist in growing the community and tax base through economic development incentives such as site infrastructure. All infrastructure investments for economic development will include a cost-benefit analysis and must be approved by the City Council.

Project Name: Generator Replacement Project

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $230,000

Description/Justification:
This project will provide generators to four (4) critical sanitary sewer lift stations and one (1) generator to the Public Safety facility. In emergency situations, backup generator power will ensure the community will remain safe and sanitary allowing sewage to continue properly through the system. A grant from the Legislative Pre-Disaster Mitigation (LPDM) Program administered by the Federal Emergency Management Agency (FEMA) has been awarded for this project in the amount of $172,500.

Project Name: Inflow & Infiltration (I&I) Project

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $600,000

Description/Justification:
This project is a continuation of a multi-year effort by the City of Maryville to reduce storm water inflow and infiltration (I&I) into the sanitary sewer collection system. For FY 2014, staff aims to perform citywide smoke testing to identify the worst I&I issues within the community for repair. It is anticipated that a significant amount of funds will remain after smoke testing to proceed with a crucial repair to the system.

Project Name: Sewer Main Replacement, Prather Avenue

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $120,000

Description/Justification:
The Sewer Main Replacement, Prather Avenue project replaces a sanitary sewer main along Prather Avenue and includes 1,420 linear feet of eight (8) inch PVC sewer line, seven (7) new manholes, and thirty (30) connections. The existing sewer line is flat with minor elevation fall causing sewer back-ups during high rain events.

Project Name: Sewer Main Replacement, Munn & Third St

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $100,000

Description/Justification:
This project installs a new sanitary sewer main along Third Street just west of Munn Avenue to alleviate numerous back-ups in the area. Several homes share a private sanitary sewer line due to the lack of a main. The project would potentially serve four (4) to six (6) homes in the area.

Project Name: Maryville Wastewater Treatment Plant

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $12,550,009

Description/Justification:
In FY 2014, the City of Maryville will begin construction on a new wastewater treatment facility to meet new ammonia discharge requirements by the Missouri Department of Natural Resources (DNR). The total project cost is estimated at $13.75 million and is financed by voter approved Revenue Bonds supported by sewer user fees. A contractor has been hired and facility construction is estimated to begin in early 2014. The new mechanical treatment plant must be operational by July 1, 2015 per the agreement with DNR.

Project Name: Brush Debris Diversion Project

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $5,500

Description/Justification:
Last fall the City of Maryville was awarded a grant from the Northwest Missouri Regional Solid Waste Management District for the Brush Debris Diversion Project. The funds provide 80% of a cost share to purchase a brush chipper that will assist in alleviating the amount of debris brought through the Maryville Transfer Station. The chipper will allow the conversion of brush into a high quality wood chip products for the citizens of Maryville.

Project Name: Wayfinding Signage at Mozingo Lake Recreation Park

Requested by: Ryan Heiland, Assistant City Manager

Total Estimated Cost: $15,000

Description/Justification:

In FY 2013, the City partnered with the Advanced Advertising Strategies class at Northwest Missouri State University to begin rebranding and marketing the park. Prior to this partnership, a hotel feasibility study performed by IDM, Inc. noted that Mozingo suffered from a fragmented presentation and "amateurish" branding. The City made rebranding the park as one entity a priority and have increased marketing budgets over the last two fiscal years. This project continues rebranding efforts by purchasing and installing additional wayfinding signs through the park. These signs are intended to guide the driver and also present a consistent image of Mozingo Lake Recreation Park.

Project Name: SUV Replacement, Mozingo Lake Patrol

Requested by: Keith Wood, Public Safety Director

Total Estimated Cost: $17,500

Description/Justification:
This item is requested for the replacement of the Ford Explorer used by Lake Patrol and the Security Team at Mozingo Lake Recreation Park. The current vehicle has high mileage and numerous repair expenditures.

Project Name: Golf Maintenance Equipment

Requested by: Ron Darnell, Golf Course Manager

Total Estimated Cost: $25,000

Description/Justification:
The purposes of this requested funding is for the replacement of deteriorated golf course maintenance equipment. Two (2) turf trucksters with over 3,600 hours of service have exceeded their useful life and will be replaced.

Project Name: Mozingo RV Electrical Upgrades

Requested by: Grant Evans, Mozingo Park Manager

Total Estimated Cost: $8,000

Description/Justification:
Funds for this item will be used to complete the electrical upgrades from 30 amp to 50 amp so that the large RV campers will be able to utilize the electrical services at Mozingo Lake Recreation Park.

Project Name: Shoreline Stabilization Project

Requested by: Grant Evans, Mozingo Park Manager

Total Estimated Cost: $75,000

Description/Justification:
The shores at Mozingo Lake Recreation Park are subject to heavy wind and water erosion which has led to the deterioration of several points over the last few years. Staff plans on working with the Missouri Department of Conservation (MDC) to identify acceptable fill material and begin rebuilding certain areas along the shoreline to protect from further erosion. A grant of $20,000 has been secured through the MDC Fisheries Management Program to assist on the project.

Project Name: **Mozingo Lake Trail Extension**

Requested by: Ryan Heiland, Assistant City Manager

Total Estimated Cost: $102,550

Description/Justification:
The City of Maryville has been awarded $100,000 from the FY 2013 Recreational Trail Program (RTP) to extend the trail system at Mozingo Lake Recreation Park. The project will extend an 8' wide concrete trail for a distance of 1,752 linear feet. The project will be constructed with city staff and volunteer assistance. The extension will provide a loop at the beginning of the RV Park near the west end of the existing trail and stretch southeast ending near the entrance to the primitive camping area. Two (2) benches will also be positioned along the trail allow users to enjoy scenic lake views.

Project Name: **Park Maintenance Equipment**

Requested by: Grant Evans, Mozingo Park Manager

Total Estimated Cost: $53,000

Description/Justification:
Several equipment purchases are necessary this fiscal year for the proper maintenance of Mozingo Lake Recreation Park. Several mowers, a 4x4 pickup truck, and a new fish cleaning station will be included in this line-item. A tree spade will also be purchased for staff to use in relocating trees to the RV sites for provide additional screening.

Project Name: **Online Reservation System**

Requested by: Ryan Heiland, Assistant City Manager

Total Estimated Cost: $5,000

Description/Justification:
During the rebranding process of Mozingo Lake Recreation Park a new website was created (www.mozingolake.com) to unify the parks' online presence and assist with promotion. Amenities available for reservation include golf outings, cabin rental, and several prime RV spaces, however users cannot book reservations online. This item will cover the purchase and implementation of online reservation software for the new website.

Project Name: **Information Booth Expansion**

Requested by: Grant Evans, Mozingo Park Manager

Total Estimated Cost: $2,000

Description/Justification:
Mozingo Lake Recreation Park staff operates an information booth at the entrance to the park in order to assist visitors with permit needs and answer questions regarding amenities. The information booth also contains several items for purchase and recently expanded to include minnows for fishing. This item allows for the purchase of materials to construct a small expansion to the info booth to broaden the sale of bait and other retail goods.

Project Name: **Public Safety Pumper Truck**

Requested by: Keith Wood, Public Safety Director

Total Estimated Cost: $191,900

Description/Justification:
This capital expenditure replaces the U-1 1982 Ford 8000 Pumper used by the Public Safety Fire Division. The existing pumper has exceeded its useful life and is operating on a replaced transmission, clutch and rebuilt motor. The unit is also showing signs of break trouble and tire deterioration. Capital Improvement sales tax funds will be used for the purchase of this unit. The unit was ordered in FY 2013; however the final payment is due upon delivery of the unit.

Project Name: **Street Sweeper Replacement**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $108,000

Description/Justification:
The current street sweeper is a 2003 Tenant Centurion and has had several major maintenance issues within the past few years. However, the chassis of the system is in good shape with approximately 50,000 miles and 5,819 hours. Staff is requesting funds to rebuild the sweeper portion of the machine instead of purchasing a new unit which could have an expense of $250,000 or more.

Project Name: Depot Street Realignment

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $40,000

Description/Justification:
In the last year, the City of Maryville has completed the reconstruction of Depot Street from 1st Street to Halsey and Polk Township completed improvements to the south end of Depot Street near South Avenue. While these projects have been significant infrastructure improvements, a portion of Depot Street remains gravel and contains significant curves that do not align with the completed roadway segments. This item will allow funds for acquiring right-of-way for the correct alignment and extending a drainage tube if necessary.

Project Name: Peach Creek Storm Drainage

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $40,000

Description/Justification:
This item is included for continued drainage improvements along the Peach Creek corridor. In FY 2013, the City of Maryville completed a project to provide significant upstream storm water storage along Peach Creek at 5th & Walnut Streets. A continuation of upstream storage improvements may be targeted with a portion of the budgeted funds.

Project Name: **Phase I, Munn Avenue Trail**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $185,695

Description/Justification:
The project will construct a six (6) foot wide concrete trail along Munn Avenue from South Avenue north to Victory Lane. The pedestrian enhancement will tie directly into a trail segment planned for the Munn Avenue Improvement Project located south of this project. Phase I will be eighty percent (80%) funded through Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) funds. Construction on the project is anticipated to begin in the spring of 2014.

Project Name: **Phase C, 7th to 9th Street Trail**

Requested by: CE Goodall, Public Works Director

Total Estimated Cost: $426,022

Description/Justification:
The project will construct an eight (8) foot wide concrete trail along East 7th Street between North Main and North Davis and along West 9th Street between Northwest Missouri State University and North Main Street. This trail segment will be eighty percent (80%) funded through Missouri Department of Transportation (MoDOT) Transportation Enhancement (TE) funds. Construction on the project is anticipated to begin in the spring of 2014.

CITY OF MARYVILLE, MISSOURI
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Appendix

FINANCIAL POLICIES

In order to be good stewards of the tax payer dollars, the City of Maryville has established financial policies to facilitate accountability and minimize the exposures and risk of financial difficulties. The City Council approved Resolution No. 562 on April 26, 2010 adopting the comprehensive financial polices below.

GENERAL POLICIES

Balanced Budget

Annual balanced operating budgets will be adopted, where current revenues support current expenditures/expenses. Current revenues are defined as taxes, charges for services, interest earnings, licenses and permit fees, fines and forfeitures, intergovernmental revenue, and other miscellaneous revenues. Current expenditures are defined as personnel, services, commodities and other miscellaneous charges. The operating portion of the budget does not include major capital equipment and capital improvement projects.

The City is committed to meeting this policy under normal circumstances. It is recognized there may be times when it is advisable and necessary to use the cash reserves to balance the operating budget. If the annual budget requires the use of fund balance to match operating revenues and expenditures, the amount of the fund balance used and the purpose for which it is appropriated shall be identified in the budget message.

The City will ensure compliance with the adopted budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.

Cash and Investments

The City's adopted investment policy will ensure that proper controls and safeguards are maintained. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.

Long-Range Planning

The City will develop a Financial Trend Report to provide a long-range planning tool to assess its financial condition. This report will assist in identifying emerging trends that may suggest corrective action is necessary.

Asset Inventory

The City recognizes the capital assets of a government and their condition are critical to the quality of services provided, and will strive to develop a comprehensive database which will include all major assets and a condition assessment. This information would be used to determine the replacement and maintenance schedule for the assets, and how that coordinates with the development of the annual budget.

REVENUE POLICIES

Revenue Diversification
The City will attempt to develop a diversified and stable revenue system to shelter the City from short-run fluctuations in any single revenue source.

Charges for Services
User charges are reviewed periodically and recommendations to increase or decrease are based on the following:

- ✓ The history of charge levels, including how long present charges have been in place;
- ✓ For charges that defray all or part of the cost of delivering a service, how revenues compare to costs;
- ✓ How City charges compare to those of surrounding and comparable cities; and
- ✓ The potential impact on the City, the local economy and on individuals and firms who will pay the charge.

Increases to user charges are to be implemented incrementally whenever possible.

Use of One-time Revenues
One-time revenues should generally be limited to non-recurring expenditures. Major capital expenditures that will significantly increase operating expenses should have a long-term sustainable revenue source.

The City will seek Federal and State grants as they may become available. These revenues will be targeted for capital and infrastructure improvements to the greatest extent possible.

Use of Unpredictable Revenues
Major City revenues are monitored by broad category type and reported to the City Manager, the Mayor and City Council each month. Variances are researched to determine if the differences are related to timing of the collection or a decrease in the activity.

EXPENDITURE POLICIES

Debt
Debt financing shall be used by the City to fund infrastructure improvements and acquire capital assets that cannot be acquired from either current year revenues or cash reserves. Debt financing shall include general obligation bonds, revenue bonds and other obligations permitted under Missouri law. The City will select a financing technique that provides for the lowest total cost consistent with acceptable risk factors.

Long-term general obligation bonds shall be issued to finance capital improvements for purposes set forth by the voters in bond elections. The City's full faith and credit is pledged to the timely payment of principal and interest of general obligation bonds.

Revenue bonds are limited liability obligations. The security for the bond is a pledge of a specific revenue stream. While these obligations are not backed by the City's full faith and credit, the City recognizes the moral commitment made to bond holders and the importance of timely principal and interest payments on the City's credit rating.

Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users which will generally require that debt be issued only for a time period that is consistent with the life span of the project for which the debt was issued.

The City's bonds may be sold at a discount or premium in order to market bonds more effectively, achieve interest savings, or meet other financing objectives.

Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered when the analysis indicates the potential for present value savings of approximately 3% of the principal being refunded for current refundings, and a 5% threshold for advanced refundings. Refunding will also be considered when there is a need to modify covenants essential to operations and management.

Savings requirements for refunding issues may be waived by the City upon finding that such a restructuring is in the City's overall best financial interest.

The City will retain outside bond counsel for all debt issues. All obligations issued by the City will include a written opinion as to the legality and tax-exempt status obligation. The City will seek the advice of bond counsel on all other types of financing and any questions involving federal tax issues or arbitrage law.

The City will retain the services of a financial advisor to assist on the structuring of the obligations, inform the City of available options, and advise on the timing and marketability of the obligations.

The City will maintain good communications with bond rating agencies about the financial condition of the City and will follow a policy of full disclosure on every financial report and bond prospectus.

Official statements and Comprehensive Annual Financial Reports will meet the continuing disclosure standards set by the Municipal Standards Rule Making Board (MSRB), the Governmental Accounting Standards Board (GASB), the Securities and Exchange Commission (SEC) and Generally Accepted Accounting Principles (GAAP). The Finance Department shall be responsible for providing ongoing disclosure information to established national repositories and for compliance with disclosure standards set by state and national regulatory bodies.

The City will issue obligations as close to the time the contracts are expected to be awarded as possible. Due to the complexity of arbitrage rebate regulations and the

severity of non-compliance penalties, the City shall contract for the arbitrage rebate services.

Undesignated Reserves

The City recognizes the need to maintain adequate cash reserves and to provide an appropriate level of service funded from annual revenues. In order to balance these needs, and maintain the City's credit worthiness, cash reserves of 20% of operating expenditures will be maintained in each operating fund to provide for emergencies and allow for financial stability. This will also allow the City to protect its essential service programs during periods of economic downturn, for unanticipated expenditures, and to allow the flexibility to respond to unexpected opportunities. When feasible, a plan to replenish these reserves within a reasonable period of time should be developed.

Funding of reserves will come generally from one-time revenues, excess fund balance and projected revenues in excess of projected expenditures.

Unreserved cash balances may exceed 20% and can be used as funding during periods of economic decline, for one-time expenditures, and emergencies. Additional reserves may be desirable if the City is aware of future liabilities or action that may necessitate a larger balance.

Use of cash reserves will require Council action.

The City shall maintain sufficient reserves in the Debt Service Fund, which equals or exceeds the reserves required by bond ordinances.

Budgetary Compliance

Each department is sent a monthly expenditure status report and is expected to monitor their spending and stay within budget. In addition, the Finance Department prepares a monthly report of revenues and expenditures for the major operating funds, which is provided to the City Manager, Council and department heads. This report compares budget to actual and highlights any issues of concern. The report also compares current year results to a 3 year average.

FINANCIAL REPORTING POLICIES

Financial Reporting

The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, Generally Accepted Accounting Principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

An annual audit will be performed by an independent public accounting firm, with an audit opinion included in the City's published Comprehensive Annual Financial Report (CAFR). The independent auditor will present the CAFR and discuss audit findings concerning internal controls and operational deficiencies at a public meeting.

The City's CAFR will be submitted to the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.

The City's CAFR will also be submitted to the Electronic Municipal Market Access System (EMMA) as a continuing commitment to disclose thoroughness to enable investors to make informed decisions. EMMA serves as the official centralized electronic repository for all municipal securities disclosure documents.

FUND BALANCE CLASSIFICATIONS

Purpose

Fund balance refers to the difference between assets and liabilities in the governmental funds. The Governmental Accounting Standards Board (GASB) issued Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions in March 2009 in order to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. With the new standard for Fund Balance components, governmental funds will report classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those accounts can be spent.

Definitions:

The classifications of fund balance components (in declining order of constraint) according to Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions are:

A. Non-spendable – legally or contractually required to be maintained. Not in spendable form, which includes items that are not expected to be converted to cash in the normal course of business, such as inventory, prepaids, supplies, long-term receivables.

B. Restricted – amounts subject to external enforceable legal restrictions. (i.e. grant money).

C. Committed – amounts subject to self-imposed constraints or limitations that have been imposed by formal action (resolution or ordinance) of the City Council. Such constraint is binding unless modified or rescinded by formal action of the City Council.

D. Assigned – amounts that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.

E. Unassigned - amounts that are available for any purpose, these amounts are reported only in the General Fund

Spending Prioritization

The City will spend the most restricted dollars before less restricted in the following order:

a. Non-spendable (if funds become spendable)
b. Restricted
c. Committed
d. Assigned
e. Unassigned

PERSONNEL SUMMARY

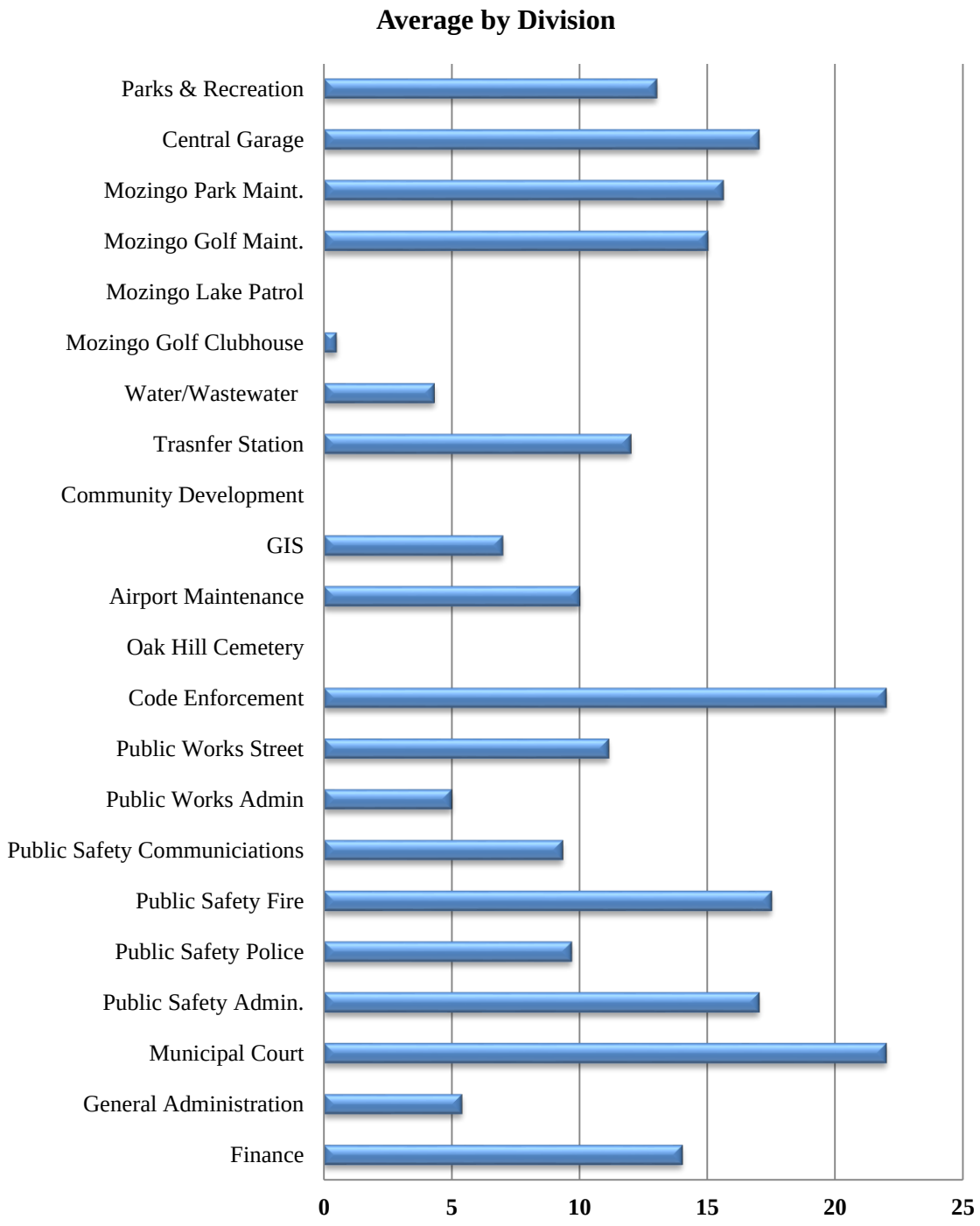
Full-Time Equivalency (FTE)

The following table provides a history of FTE's for each department or division within the City. Elected officials and appointed boards are not included. The FTE category is calculated by adding the total hours of part-time employees to existing full-time employee numbers.

Department	FY 2012			FY 2013			FY 2014		
	FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Finance	6	0	6	6	0	6	6	0	6
General Administration	5	0	5	5	0	5	5	0	5
Municipal Court	1	1	1.06	1	1	1.05	1	1	1.05
Public Safety Administration	2	0	2	2	0	2	2	0	2
Public Safety Police Protection	19	0	19	19	0	19	19	0	19
Public Safety Fire Protection	2	0	2	2	0	2	2	0	2
Public Safety Communications	3	6	5.12	3	4	4.61	3	4	4.61
Public Works Administration	2	0	2	2	0	2	2	0	2
Public Works Street Maintenance	8	0	8	8	0	8	8	0	8
Code Enforcement	2	0	2	2	0	2	0	0	0
Oak Hill Cemetery	0	1	0.6	0	1	0.25	0	1	0.25
Airport Maintenance	1	1	1.14	1	1	1.14	1	1	1.14
GIS	1	0	1	1	0	1	0	0	0
Community Development*	0	0	0	0	0	0	4	0	4
Transfer Station	2	2	3.14	2	2	3.02	2	2	3.02
Water/Wastewater Maintenance	7	0	7	6	0	6	6	0	6
Mozingo Golf Clubhouse	1	15	5.24	1	16	4.75	1	16	4.75
Mozingo Lake Patrol	0	3	0.44	0	3	0.42	0	3	0.42
Mozingo Golf Maintenance	3	13	7	3	14	6.34	3	14	6.34
Mozingo Park Maintenance	5	11	7.98	6	11	8.07	5	15	9.07
Central Garage	1	0	1	1	0	1	1	0	1
Parks & Recreation	10	109	24.66	10	163	24.16	9	163	23.16
Total	**81**	**162**	**111.38**	**81**	**216**	**107.81**	**80**	**220**	**108.81**

The FY 2014 budget includes the addition of one (1) City Inspector position in the newly formed Community Development Department. As shown above, the Community Development Department is a reorganization of Code Enforcement Division and GIS. The Mozingo Park Maintenance staffing levels are also affected in FY 2014 by the retirement of several full-time positions and replacement by part-time employees. All other departments remain consistent with the prior fiscal year and at full staffing levels

Average Years of Service



At the onset of FY 2014, over half the City's employees are nearing retirement age. This trend will require proper succession planning and lead to a significant number of retirements within the next five (5) to ten (10) years.

GLOSSARY OF BUDGET TERMS

Accounting Systems: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accounts Payable: A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable: An asset accounts reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by a government.

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Ad Valorem: Latin for "value of". Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

Agency Fund: A fund that is custodial in nature and does not present results of operations or have a measurement focus. The fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the City holds for others in an agency capacity.

Appropriation: An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes. All appraisals activity is the responsibility of the Nodaway County Assessor's Office.

Asset: Resources held or owned by the City that benefit more than one accounting period.

Audit: A methodical examination of the use of resources. It concludes in written report of its findings, and it is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

Bond: A written promise to pay a specified sum of money (the face of principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Bond Refinancing: The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

Budget: A financial plan comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budgetary Control: The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Budget Ordinance: The official enactment by the City Council to approve the budget as presented, authorizing staff to obligate and spend revenues.

CAFR: Comprehensive Annual Financial Report.

Capital Expenditure: An expenditure on the acquisition of or improvement to a fixed asset with a useful life of more than one year.

Capital Improvements Program: A plan for capital improvements to be incurred each year over a set number of years to meet long-term capital needs.

Capital Improvement Sales Tax Fund: A fund created to account for the financial resources from the city's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.

Cash Basis: A basis of accounting in which transactions are recognized when cash is received or spent.

Certificate of Participation (COP): An instrument evidencing a pro rata share in a specific pledged revenue stream, usually lease payments by the issuer that are subject to annual appropriation. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Charges for Services: Revenue derived by charging a fee to the specific user of the service.

Current Assets: Those assets which are available or can be made readily available from current operations or to pay current liabilities. Those assets which will be used up or converted to cash within a year. Some examples are cash, temporary investments and taxes receivable which will be collected within one year.

Current Liabilities: Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

Current Taxes: Taxes levied and due within one year.

Debt: An obligation resulting from borrowed money or from the purchase of goods and services. Debts of government include bonds and notes.

Delinquent Taxes: Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

Department: A major administrative unit of the City which manages an operation or group of related operations within a functional area.

Depreciation: The process of recognizing the physical deterioration of capital assets over a period of time.

Employee (or Fringe) Benefits: Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

Enterprise Fund: A fund established to account for operations: a) financed through user charges and operated in a manner similar to private business, where the intent is to cover the cost of providing goods and services to the general public on a continuing basis; or b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, or other purposes. The City's Enterprise Funds are for solid waste, water and sewer services.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditures: A decrease in the net financial resources of the City due to the acquisition of goods or services.

Expense: Charges incurred for operations, maintenance, interest, and other charges.
Fiduciary Fund: A fund used to report assets held in trustee or agency capacity for others and therefore cannot be used to fund operations or other entity programs.

Fiscal Year (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations. The City of Maryville's fiscal year begins July 1st and ends the following June 30th.

Fixed Asset: Assets of a long-term nature which are intended to continue to be held or used, such as land, buildings, improvements to land and buildings, machinery, equipment, and vehicles. To be considered a fixed asset, the original cost of an item must exceed $5,000 according to the City of Maryville's accounting and financial policies.

Franchise Fee: A fee paid by public service utilities for use of public right-of-way to deliver their services.

Full Faith and Credit: A pledge of a government's taxing power to repay debt obligations.

Full Time Equivalent (FTE): Number of staff positions calculated on the basis that one FTE equates 2080 hours worked a year.

Fund: An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Fund Balances: The difference between assets and liabilities.

Generally Accepted Accounting Principles (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments.

General Fund: The fund used to account for all financial resources except those required or selected to be accounted for in another fund.

General Obligation (GO) Bonds: When the City pledges its full-faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. Sometimes the term is used to refer to bonds which are repaid from taxes and other general revenue.

Goal: A statement of broad direction, purpose or intent on the needs of the community. A goal is general and timeless.

Governmental Accounting Standards Board (GASB): The recognized authoritative accounting and financial reporting standard setting body for government entities.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant: A contribution by a government or other organization to support a specific function or operation.

Infrastructure: The basic framework or foundation of the City, including buildings, roads, bridges, sidewalks, and water and sewer systems.

Interfund Transfers: Transfer of resources between two funds of the same governmental unit.

Intergovernmental Revenue: Revenue received from other governments, whether local, state, or federal, usually in the form of grants, entitlements, shared revenue or payments in lieu of taxes.

Levy: The process of imposing taxes for the support of government activities.

Licenses, Permits, and Fees: Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

Long Term Debt: Debt that is repaid over a period of time longer than one year.

Maintenance and Operation Costs: The day-to-day operating and maintenance cost of a municipality including such things as personnel, gas, electric bills, telephone charges, postage and vehicle maintenance.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

Net Assets: Total assets minus total liabilities.

Objectives: A desired outcome that is measurable and that can be achieved within a specific time frame.

Ordinance: A formal legislative enactment by City Council. An ordinance has full force and effect of law within the boundaries of the municipality, unless it conflicts with any higher form of law. The difference between and ordinance and a resolution is that the latter requires less formality.

Property Taxes: Revenues derived from the levying of taxes on real and personal property. Property taxes are levied according to the properties assessed value.

Proprietary Fund: A fund used to account for a government's business-type activities. A proprietary fund can either be an enterprise fund or internal service fund.

Resources: The total monies available for appropriation purposes to include revenues, fund balances, transfers and other financing resources (e.g. bond proceeds, lease proceeds, loan proceeds).

Revenue: Income received or anticipated from taxes or other sources, such as business licenses, user fees, fines and investments.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. The City's revenue bonds are repayable from user charges.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. fees paid for water and sewer services).

BILL NO. 2013'80 ORDINANCE NO. 7561

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE 2014 FISCAL YEAR OF THE CITY OF MARYVILLE, MISSOURI, COMMENCING ON OCTOBER 1, 2013, AND APPROPRIATING FUNDS PURSUANT THERETO

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARYVILLE, MISSOURI, AS FOLLOWS:

SECTION 1: That the annual budget of the City of Maryville, Missouri, aggregating $41,073,126.00, for the fiscal year commencing October 1, 2013 and ending September 30, 2014, as presented by the City Manager, are hereby adopted as attached hereto and incorporated herein.

SECTION 2: This ordinance shall be in full force and effect from and after its passage by the City Council.

PASSED by the City Council of the City of Maryville, Missouri, and approved by the Mayor of Maryville, this 30th day of September, 2013.

James R. Fall, Mayor

ATTEST:

Sheila Smail, City Clerk

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Revenue Summary - All Funds

	Advalorem Taxes	Sales Taxes	Franchise Taxes	Excise Taxes	Other Taxes	Licenses & Permits	Fines & Forfeitures	Service Charges	Other Agencies	Property Revenues	Intra Gov't	Other Revenues	Bond Proceeds	Cash Forward	Totals
FUND															
General	$ 464,140	$ 1,792,750	$ 1,093,000	$ 350,000	$ 121,325	$ 75,200	$ 341,385	$ 51,320	$ 1,063,105	$ 198,203	$ 743,046	$ 141,025	$ ---	$ 2,500,000	$ 8,934,499
Park & Recreation	410,700	212,000	---	---	300	---	---	600,780	---	---	---	14,300	---	250,950	1,489,030
Capital Improvements	---	858,227	---	---	---	---	---	---	346,183	---	32,000	1,000	---	960,000	2,197,410
Debt Retirement	177,580	214,800	---	---	---	---	---	---	---	---	---	600	---	586,650	979,630
Solid Waste	---	---	---	---	---	---	---	299,589	---	---	---	43,400	---	160,000	502,989
TIF	---	---	---	---	---	---	---	---	---	---	---	278,390	---	494,465	772,855
Water/Sewer	---	---	---	---	---	---	---	4,492,625	172,500	---	908,216	55,000	---	5,279,150	10,907,491
Sewer Construction	---	---	---	---	---	---	---	---	---	---	---	---	13,750,000	---	13,750,000
Mozingo Recreation	---	895,650	---	---	---	---	---	1,014,976	120,000	---	---	4,000	---	950,000	2,984,626
Central Garage	---	---	---	---	---	---	---	131,039	---	---	---	---	---	---	131,039
Group Insurance	---	---	---	---	---	---	---	---	---	---	1,194,723	21,206	---	94,678	1,310,607
Cemetary Perpetual	---	---	---	---	---	---	---	---	---	---	---	500	---	225,404	225,904
Totals	1,052,420	3,973,427	1,093,000	350,000	121,625	75,200	341,385	6,590,329	1,701,788	198,203	2,877,985	559,421	13,750,000	11,501,297	44,186,080
Less Interfund Transfers															
General	---	---	---	---	---	---	---	---	---	---	(743,046)	---	---	---	(743,046)
Capital Improvements	---	---	---	---	---	---	---	---	---	---	(32,000)	---	---	---	(32,000)
TIF	---	---	---	---	---	---	---	---	---	---	---	(103,930)	---	---	(103,930)
Water/Sewer	---	---	---	---	---	---	---	---	---	---	(908,216)	---	---	---	(908,216)
Central Garage	---	---	---	---	---	---	---	(131,039)	---	---	---	---	---	---	(131,039)
Group Insurance	---	---	---	---	---	---	---	---	---	---	(1,194,723)	---	---	---	(1,194,723)
Grand Totals	$ 1,052,420	$ 3,973,427	$ 1,093,000	$ 350,000	$ 121,625	$ 75,200	$ 341,385	$ 6,459,290	$ 1,701,788	$ 198,203	$ -	$ 455,491	$ 13,750,000	$ 11,501,297	$ 41,073,126
% of Total Revenues	**3.56%**	**13.44%**	**3.70%**	**1.18%**	**0.41%**	**0.25%**	**1.15%**	**21.84%**	**5.75%**	**0.67%**	**0.00%**	**1.54%**	**46.50%**		**100.00%**

CITY OF MARYVILLE
ANNUAL BUDGET
FY 2014

Expense Summary - All Funds

	Personnel Services	Contractual Services	Commodities	Charges Other	Contingencies	Total Operating	Capital Outlay	Debt Service	Total
FUND									
General	$ 3,235,741	$ 1,249,624	$ 931,110	$ 363,711	$ 1,227,085	$ 7,007,271	$ 1,927,228	$ ---	$ 8,934,499
Park & Recreation	796,819	213,428	155,356	72,477	250,950	1,489,030	---	---	1,489,030
Capital Improvements	---	---	---	53,792	299,066	352,858	991,617	852,935	2,197,410
Debt Retirement	---	8,500	---	6,200	595,870	610,570	---	369,060	979,630
Solid Waste	122,773	258,599	19,800	22,680	60,618	484,470	5,500	13,019	502,989
TIF	---	21,420	---	---	538,557	559,977	---	212,878	772,855
Water/Sewer	565,096	1,473,776	253,400	212,898	4,169,541	6,674,711	2,902,506	1,330,274	10,907,491
Sewer Construction	---	---	---	906,216	---	906,216	12,550,009	293,775	13,750,000
Mozingo Recreation	923,536	346,559	351,818	94,208	817,926	2,534,047	308,050	142,529	2,984,626
Central Garage	69,981	10,070	46,750	4,238	---	131,039	---	---	131,039
Group Insurance	1,215,929	---	---	---	94,678	1,310,607	---	---	1,310,607
Cemetary Perpetual	---	---	---	90,000	135,904	225,904	---	---	225,904
Totals	6,929,875	3,581,976	1,758,234	1,826,420	8,190,195	22,286,700	18,684,910	3,214,470	44,186,080
Less Interfund Transfers:									
General	---	---	---	(80,210)	---	(80,210)	---	---	(80,210)
Park & Recreation	---	---	---	(5,680)	---	(5,680)	---	---	(5,680)
Capital Improvements	---	---	---	(23,100)	---	(23,100)	---	---	(23,100)
Debt Retirement	---	---	---	(6,000)	---	(6,000)	---	---	(6,000)
Water/Sewer	---	(200,640)	---	(138,504)	---	(339,144)	(300,000)	---	(639,144)
Sewer Construction	---	---	---	(906,216)	---	(906,216)	---		(906,216)
Mozingo Recreation	---	(13,902)	---	(22,940)	---	(36,842)	---	---	(36,842)
Central Garage	(69,981)	(10,070)	(46,750)	(4,238)	---	(131,039)	---	---	(131,039)
Group Insurance	(1,194,723)	---	---	---	---	(1,194,723)	---	---	(1,194,723)
Cemetery Perpetual	---	---	---	(90,000)	---	(90,000)	---	---	(90,000)
Grand Totals	$ 5,665,171	$ 3,357,364	$ 1,711,484	$ 549,532	$ 8,190,195	$ 19,473,746	$ 18,384,910	$ 3,214,470	$ 41,073,126
% of Total Expenses	**17.23%**	**10.21%**	**5.20%**	**1.67%**		**34.31%**	**55.91%**	**9.78%**	**100.00%**