

CHRISTMAS CRAFT & VENDOR FAIR

1407 N. COUNTRY CLUB ROAD SUITE 200
MARYVILLE, MO 64468
PHONE: 660-562-2923 FAX: 660-562-3729

What: A Christmas Craft and Vendor Fair

When: Saturday, November 18th 9:00am-2:00pm (*Vendor set up will be 7:00AM-9:00AM*)

Where: Maryville Community Center Gymnasium

Do you have a craft, service, or product that you think would be a great Christmas present? Looking for an opportunity to sell baked goods or unique trades? Set up your booth at the Maryville Community Center on Saturday, November 18th 9:00AM-2:00PM at our Christmas Craft & Vendor Fair!

Cost is \$50 for a booth space and \$35 for returning vendors. Make checks out to **Maryville Parks & Recreation**. Registration is nonrefundable as we will be using the money towards marketing the fair. Booth space is limited, so reserve your spot today. Booth space will be approximately 10x10 feet. Booths can be supplied with one six foot table and two chairs upon request. Tables can be supplied up to the first 50 vendors that need them, after the first 50 vendors, you'll have to supply your own table. Electric outlets are available on a limited basis, so make sure you let us know if your booth requires an electrical outlet.

To draw people to this fair we will market through social media, flyers, print and radio advertising depending on how many vendors sign up. We've set up a kids Letter to Santa Station, free admission, hot cocoa and cider. Vendors are welcome to have door prize drawings at their own booth.

Please get in touch with any questions,

Jordyn Swalley

Special Event & Marketing Manager

jswalley@maryvilleparks.org

660.562.2923

Fax: 660.562.3729



CHRISTMAS VENDOR REGISTRATION FORM

Business Name: _____ Product Description: _____

Contact person: _____ Phone #: _____

Address: _____

Email Address: _____

Electrical outlet required? _____ Table (6ft x 2.5 ft) required? _____

One 10x10 foot Booth space: \$50 for new vendor
Or \$35 for returning vendor
+\$25 late fee, *registering after October 30th*
+\$35 extra booth space

Total amount enclosed: _____ Check #: _____

Please mail, fax, or e-mail the above information to reserve your space now.
Deadline is October 30th, 2017 to guarantee inclusion in promotions and advertising.