

**Maryville City Council**  
**Special Session**  
**March 4, 2010**  
**4:45 p.m.**

The Council of the City of Maryville, Missouri, met in special session on Thursday, March 4, 2010, at City Hall, 415 North Market Street, in said City at 4:45 p.m.

**ROLL CALL**

The meeting was called to order by Mayor Jackson and the roll was called by the City Clerk, with the following present to-wit: Mayor Chad Jackson, Council Members Carole Coutts, Shawn Wake, and Ronnie Moss. Councilwoman Cummings arrived at 4:50. Others present were City Manager Matt LeCerf, Dir., Finance Denise Town; Dir., Public Works Greg Decker; Dir., Public Safety Keith Wood; and City Clerk Sheila Smail.

**APPROVAL OF AGENDA**

Mayor Jackson asked if there were any changes needed to the agenda, they be noted at this time. Motion was made by Councilman Moss, seconded by Councilman Wake, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Wake, yea; Councilman Moss, yea; Councilwoman Coutts, yea; Mayor Jackson, yea. Motion carried.

**APPROVAL OF MINUTES**

Mayor Jackson asked if there were any amendments to the minutes presented for City Council meetings held February 8 and 22, 2010.

Motion was made by Councilwoman Coutts, seconded by Councilman Moss, that the minutes be approved, as presented. Upon the roll being called, the vote was as follows, Councilman Moss, yea; Councilwoman Coutts, yea; Councilman Wake, yea; Mayor Jackson, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Jackson welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to come forward and state their name and address for the record. No persons appeared to be heard.

**ST. PATRICK'S DAY PARADE REQUEST**

An application was received by Paul Thompson, owner of The Palms, to hold the annual St. Patrick's Day Parade in the 400 block North Buchanan Street, on Wednesday, March 17, 2010 at 5:30 p.m. Mr. Thompson requested the city provide the barricades to block off the streets at 3:00 p.m. until 6:00 p.m. Staff saw no reason to deny the request.

Thereupon motion was made by Councilman Moss, seconded by Councilman Wake that the request to hold the 23<sup>rd</sup> Annual St. Patrick's Day Parade, be granted. Upon roll being called the vote was as follows, Councilwoman Coutts, yea; Councilwoman Cummings, yea; Councilman Wake, yea; Councilman Moss, yea; Mayor Jackson, yea. Motion carried.

**TREASURER'S REPORT**

Dir., Finance Denise Town reported that during the month of February 2010, funds were received for quarterly 911 tax (\$32,260.45), Eugene Field, Safe Routes to School-Request #1 (\$17,641.55), St. Gregory's Trail-Request #2 (\$38,814.15), PILOT for HyVee TIF project (\$101,619.75), PILOT for Nucor LMP TIF Project (\$20,772.88). During the month of February 2010, the City was charged (\$31,405.32) by MIRMA for sewer backup deductibles.

Motion was made by Councilwoman Cummings, seconded by Councilwoman Coutts, that the Treasurer's Report be approved as presented. Upon the roll being called, the vote was as follows: Councilwoman Cummings, yea; Councilman Wake, yea; Councilman Moss, yea; Councilwoman Coutts, yea; Mayor Jackson, yea. Motion carried.

**PAYMENT VENDOR SCHEDULE**

Motion was made by Councilwoman Coutts, seconded by Councilwoman Cummings, that the payment vendor schedule be approved as presented. Upon the roll being called, the vote was as follows: Council Wake,

yea; Councilman Moss, yea; Councilwoman Coutts, yea; Councilwoman Cummings, yea; Mayor Jackson, yea. Motion carried.

**DISCUSSION: ROAD PROJECT (CIP FUND)**

City Manager LeCerf stated that the question was presented to him regarding the possibilities of completing both the 16<sup>th</sup> Street project and the South Depot Street project this year. He noted three positive aspects regarding the construction of these projects are 1) Polk Township has money earmarked for the South Depot projects from the “Pave Me For Pennies” taxes, for the Township portion; 2) Loan rates are low at this time; and 3) the construction prices tend to be somewhat lower at this time.

West Sixteenth Street is estimated to cost \$1,000,000 and a grant has been received for the West Sixteenth Street Project in the amount of \$375,000. West Sixteenth Street could be completed at a cost to the City of \$625,000. South Depot Street is estimated at \$1,900,000. An amortization of costs for these projects was depicted in a memo provided by City Manager LeCerf, which gave the amount believed to be the total cost for the City. Polk Township’s contribution is estimated at \$275,000 for the South Depot Street and the remaining balance would come from the City’s road improvement tax fund.

The City has already spent 2,342,210, for Street Improvements, which includes the 2010 asphalt projects, South Main Street and the 2008 asphalt project. No money was incorporated into the figures to be provided by the township for Sixteenth Street.

Council discussed the remaining funds, the time period remaining, and the possibility of upcoming issues that will need to be addressed. Motion was made by Councilwoman Cummings, seconded by Councilwoman Coutts, to proceed with the West Sixteenth Street project but to put the South Depot Street project on hold. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilwoman Coutts, yea; Councilwoman Cummings, yea; Councilman Wake, yea; Mayor Jackson, yea. Motion carried.

**AGREEMENT WITH CREDIT WORLD SERVICES FOR COLLECTION AGENCY SERVICES**

The City Clerk presented a bill, being Bill No. 2010'17 for an Ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Credit World Services, for the Purpose of Providing Services of Collecting Delinquent Bills for the City of Maryville, Missouri**

Dir., Finance Denise Town reported that four (4) quotes were received for the purpose of acquiring assistance in collecting unpaid bills. Collection of delinquent bills had been handled in house by the Finance Department with assistance from City Attorney Doug Thompson. When customers leave with no forwarding address, collecting payment becomes very difficult.

Therefore, it was recommended by city staff that a collection agency be hired to help with the retrieval process. Two (2) advantages to entering a contract with a collection agency would be (1) the ability to skip- trace a customer and (2) the ability to report an unpaid bill to the credit bureaus. The skip-trace program helps to locate customers that have left no forwarding address, and accesses a large data bank of information, including utility companies, banks, debtor references, courthouses, credit bureaus, etc. If the bill remains unpaid, it can be reported to the credit bureaus and attaches to the customer’s record for 7 years or until restitution is made. Staff recommended that the city enter into a contract with Credit World Services, with a 25% contingency fee.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Cummings seconded by Councilman Moss, that Council Bill No

being called, the vote was as follows: Councilwoman Coutts, yea; Councilwoman Cummings, yea; Councilman Wake, yea; Councilman Moss, yea; Mayor Jackson, yea. Motion carried.

Said bill was then numbered Ordinance No. 7195 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The Contract was recorded as Contract No 2010-08

## **REPORT**

### **I. City Manager**

- City Manager LeCerf informed the Council that a second change Order was needed for the Public Safety Building repair project in that an additional \$384.00 for snow removal and \$358.25 for rot removal and repair, with the final cost of repair to the north wall of the Public Safety building being \$9,563.25.

### **II. Council**

- Councilwoman Cummings inquired about the progress of the animal ordinance. City Manager LeCerf stated that he had been in contact with Doug Sutton and had discussed a portion of the ordinance. He will make contact with Mr. Sutton to get an update.

## **ADJOURNMENT**

Motion was made by Councilwoman Cummings, seconded by Councilwoman Coutts that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilwoman Cummings, yea; Councilwoman Coutts, yea; Councilman Wake, yea; Councilman Moss, yea; Mayor Jackson, yea. Motion carried.

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Chad Jackson, Mayor

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Sheila Smail, City Clerk