

**Maryville City Council**  
**Regularly Scheduled Meeting**  
**December 12, 2011**  
**7:00 p.m.**

The Council of the City of Maryville, Missouri, met in regular session on Monday, December 12, 2011, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**ROLL CALL**

The meeting was called to order by Mayor Pro-Tem Wake and roll was called by the City Clerk, with the following present to-wit: Mayor Pro-Tem Shawn Wake, Council Members Chad Jackson, Glenn Jonagan and James Fall. Mayor Moss joined the Council at 7:21 p.m. Others present were City Manager Matt LeCerf; City Attorney Doug Thomson; Dir., Public Safety Keith Wood; Dir., Finance Denise Town; Dir., Public Works C.E. Goodall; Human Resource Manager Amy Strough; Student Liaison Collin DeBuysere and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

Mayor Pro-Tem Wake led the pledge to the flag.

**INVOCATION**

Councilman Jackson gave the invocation.

**APPROVAL OF AGENDA**

Mayor Pro-Tem Wake asked if there were any changes to be made to the agenda, they be noted at this time. None were noted. Motion was made by Councilman Jonagan, seconded by Councilman Fall, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Jackson, yea; Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-Tem, yea. Motion carried.

**APPROVAL OF MINUTES**

Mayor Pro-Tem requested any changes needed to the minutes of Council Meetings held December 12 and December 28, 2011, to be noted.

Motion was made by Councilman Jackson, seconded by Councilman Jonagan that the minutes be approved as presented. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilman Fall, yea; Councilman Jackson, yea; Mayor Pro-Tem Wake, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Pro-Tem Wake welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to come forward and state their name and address for the record. No persons appeared to be heard.

**TREASURER'S REPORT**

Dir., Finance Denise Town reported that the City received non-reoccurring revenue from CenturyLink for the third quarter 911 tax distribution (\$33,048.10); Missouri Development Finance Board for reimbursement of the Streetscape Project (\$63,594.66).

Non-reoccurring bills to be paid included payment to White Cloud Engineering for high service pumps at Water Treatment Plant (\$290,759.40); Ace Pipe Cleaning for manhole replacement project (\$73,900.00); Nodaway County Economic Development, contribution for services (\$52,000.00); Loch Sand and Construction for Streetscape, Phase II Project, final payment (18,400.00).

Amino Brothers is scheduled to be paid in December, for Streetscape project, Phase III (\$16,270.80).

Motion was made by Councilman Fall, seconded by Councilman Jonagan to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Fall, yea; Councilman Jackson, yea; Councilman Jonagan, yea; Mayor Pro-Tem Wake, yea. Motion carried.

**PAYMENT VENDOR SCHEDULE**

Motion was made by Councilman Jackson, seconded by Councilman Jonagan to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Jackson, yea; Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-Tem Wake, yea. Motion carried.

**APPROVAL OF PACKAGED LIQUOR LICENSE, DOLLAR GENERAL, 1121 SOUTH MAIN STREET**

A request was made to approve an Original Package Liquor License for Dollar General, located at 1121 South Main Street. It was reported that all requirement according to the Maryville Municipal Code had been met. It was recommended by Staff to approve the request for an Original Package Liquor License to Dollar General. A Sunday Original Package Liquor License was not requested at this time.

Motion was made by Councilman Jackson, seconded by Councilman Fall, to approve the requested Original Package Liquor License for Dollar General Store at 1121 South Main Street. Upon roll being called, the vote was as follows: Councilman Jackson, yea; Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-Tem Wake, yea. Motion carried.

**CONSTRUCTION OF CABIN YOUTH CABIN AT MOZINGO LAKE THROUGH KING TRUST**

A letter had been received from Bruce Twaddle, explaining that a few years ago the Board Members of the King Trust, made a decision to sell the scout cabin and property, known as Camp Robinson. Since that time they have looked for a location to build a new facility to serve the Boy Scouts and Girl Scouts of Nodaway County.

Board Members of the King Trust requested that they be allowed to construct a new facility in the Youth Cabin Area, at Mozingo Lake Park. Mozingo Lake Maintenance Superintendent David Middleton reported that the facility would sleep thirty (30) scouts and six (6) to eight (8) adults, and measure thirty feet by sixty feet (30' x 60'). The King Trust Board Members proposed they would spend \$80,000, for construction.

Mozingo Park Maintenance Superintendent David Middleton explained to Council that Staff would like to proposes submission of an application for the Gladys Rickard Foundation to request funds to put a basement under the proposed cabin to be used as a storm shelter. Engineered plans would be used in construction of the shelter. If the City is unsuccessful in acquiring the Gladys Rickard Funds the cabin will be constructed on cement slab.

*(Mayor Moss arrived at 7:21. Mayor Pro-Tem Wake continued to preside over the meeting.)*

A motion was made by Councilman Jonagan, seconded by Councilman Fall to approve the preliminary concept presented for the additional youth cabin, to be funded by the King Trust. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilman Fall, yea; Councilman Jackson, yea; Mayor Moss, abstained; Mayor Pr-Tem Wake, yea. Motion carried.

**PRESENTATION OF NORTHWEST MISSOURI STATE UNIVERSITY STUDENT SURVEY OF CITY**

Student Liaison to the City Council, Collin DeBuyeser, introduced Egon Heidendal, who was an intricate part of the research and development of the survey taken by Northwest Missouri State University students regarding their perception of the City of Maryville. Copies of the survey results were distributed and reviewed. Mr. Heidendal suggested that in the future, the survey should be taken in the second semester. The results were thought to be useful in future planning.

**APPROVAL OF BLUE CROSS BLUE SHIELD INSURANCE FOR CITY EMPLOYEES**

The City Clerk presented a bill, being Bill No. 2011'104 for an ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Blue Cross Blue Shield, to Provide Group Insurance for City Employees**

Arnold Insurance worked to find the best quote possible for Employee Health Insurance, in 2012. Blue Cross Blue Shield initially offered coverage with a 19.9% increase, but Mr. Arnold was able to get them down to a renewal rate increase of 8.9%. The City of Maryville had budgeted an increase of 10%, so the 8.9 % was within budget. This quote was compared to three (3) other companies and found to be the best available price.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jonagan, seconded by Mayor Moss, to approve Council Bill No. 2011'104, to enter into an agreement with Blue Cross Blue Shield for Health Insurance for City Employees. Upon roll being called the vote was as follows: Councilman Fall, yea; Councilman Jackson, yea; Mayor Moss, yea; Councilman

Jonagan, yea; Mayor Pro-tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7378 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, and the agreement was identified as Contract No 2011-45.

**APPROVAL OF PRINCIPAL LIFE AND DENTAL INSURANCE FOR CITY EMPLOYEES**

The City Clerk presented a bill, being Bill No. 2011'105 for an Ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, To Execute a Contract with Principal Financial Group for the Purpose of Providing Dental and Term Life Insurance for City Employees**

Arnold Insurance also obtained quotes for dental and life insurance for City Employees. Principal Financial Group has carried the insurance for several years and offered coverage for life insurance at 0% increase and an increase of 4.9% for the dental coverage for the year 2012 .These quotes were compared to three (3) other companies. The price difference was minimal and staff recommended staying with Principal Financial Group for Life and Dental Insurance Coverage for Employees.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Jackson, to approve Council Bill No. 2011'105, to approve an agreement with Principal Financial Group Insurance, for the purpose of providing group dental and life insurance for City Employees for 2012. Upon roll being called the vote was as follows: Councilman Jackson, yea; Mayor Moss, yea; Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-Tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7379 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2011-46.

**PURCHASE OF LATE MODEL VEHICLE FOR PUBLIC SAFETY DEPARTMENT**

The City Clerk presented a bill, being Bill No. 2011'106 for an Ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, To Execute a Contract with Tri-State Ford and Lincoln, for the Purpose of Purchasing a Late Model vehicle for the Public Safety Department, Maryville, Missouri**

Three (3) bids were received for the purchase of a late model SUV, to be used by Investigator, Sgt. Randy Strong. Bids were received by Schreck Motors , Maryville; Whiteside Chevrolet, Ohio, and Tri-State Ford and Lincoln, Maryville. It was recommended by Dir., Public Safety, Keith Wood, to purchase thea 2008 Chevrolet Trail Blazer, for \$12,699.50 from Tri-State Ford and Lincoln, of Maryville.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jackson, seconded by Mayor Moss, to approve Council Bill No. 2011'106, to approve the purchase of a late model vehicle for the Public Safety Department, from Tri-State Ford and Lincoln, at the price of \$12,699.50. Upon roll being called the vote was as follows: Mayor Moss, yea; Councilman Jonagan, yea; Councilman Fall, yea; Councilman Jackson, yea; Mayor Pro-Tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7380 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2011-47.

**NORTHWEST MISSOURI ENTERPRISE FACILITATION SUPPORT**

The City Clerk presented a bill, being Bill No. 2011'107 for an Ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, To Execute a Contract with Northwest Missouri Enterprise Facilitation, Pertaining to the Sponsorship of Economic Development Projects and Activities**

Sometime ago, a presentation was given by Board Members of the Northwest Missouri Enterprise Facilitation, to inform the City Council of their purpose and goals of promoting economic development in Northwest Missouri. During this time they requested financial support from the City of Maryville for economic development in Maryville. Jim Jacoby, Board Member, was present to answer questions and provide information.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Mayor Moss, seconded by Councilman Fall, to approve Council Bill No. 2011'107, to approve financial support for economic development by Northwest Missouri Enterprise Facilitation, at the price of \$1,200.00. Upon roll being called the vote was as follows: Councilman Jonagan, yea; Councilman Fall, yea; Councilman Jackson, yea; Mayor Moss, yea; Mayor Pro-Tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7381 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2011-48.

**PURCHASE OF HANGAR/REAL ESTATE FROM STATE OF MISSOURI, NW MO REGIONAL AIRPORT**

The City Clerk presented a bill, being Bill No. 2011'108 for an Ordinance entitled:

**An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, To Execute a Contract with Governor Jeremiah W. (Jay) Nixon, Representative of the State of Missouri, for the Purpose Purchasing Real Estate known as the Maryville Hangar, at the Northwest Missouri Regional Airport, Maryville, Missouri**

The State of Missouri proposed to sell to the City of Maryville the airport hangar and real estate in which it sets upon, for one thousand dollars (\$1,000.00). The hangar was once used by the local Missouri National Guard.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jackson, seconded by Mayor Moss, to approve Council Bill No. 2011'108, to approve the purchase of an airport hangar and real estate it sits upon at the Northwest Missouri Regional Airport, from the State of Missouri, at the price of \$1,000.00. Upon roll being called the vote was as follows: Councilman Fall, yea; Councilman Jackson, yea; Mayor Moss, yea; Councilman Jonagan, yea; Mayor Pro-Tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7382 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2011-49.

**ACCEPTANCE OF EASEMENT FOR ALLEY IN BURN'S FIRST ADDITION, BY NODAWAY VALLEY BANK**

The City Clerk presented a bill, being Bill No. 2011'109 for an Ordinance entitled:

**An Ordinance TO Enter into an Airspace and Access Easement with Nodaway Valley Bank for the North/South Alley, of Block Eight, in Burn's first Addition, of the City of Maryville, Missouri, for the Purpose of Constructing a Permanent Link Structure Between the Bank's West Property and East Property and Access for Repairs, Replacement and Maintenance of Structure**

A request was made by Nodaway Valley Bank for an airspace easement to allow construction of link structure between the drive up bank stalls to the main bank, which passes over the north/south alley between the two (2) properties.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having

been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jackson, seconded by Mayor Moss, to approve Council Bill No. 2011'109, to approve an alley easement . Upon roll being called the vote was as follows: Councilman Jackson, yea; Mayor Moss, yea; Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-Tem Wake, yea. Motion carried.

Said bill was then numbered Ordinance No. 7383 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2011-50.

## **REPORTS**

### **I. City Manager**

- Dir., Finance Denise Town, received the Certified Public Finance Award, which makes her one of the two percent (2%) who accomplish receiving this award.
- Human Resource Manager Amy Strough announced that Grant Evans has recently accepted the position as the new Mozingo Park Maintenance Superintendent.
- December 21, 2011, at 3:00 p.m., was the date and time set to hold an executive session to narrow down the current fourteen (14) candidates to four (4) or five(5), for the search for the new City Manager. A meet and Greet and the interviews of the final few candidates was anticipated to be held the first week of January, 2012. Discussion of appointing an interim City Manager will be held at the same meeting. City Manager LeCerf was asked to provide the City Council with a couple of recommendations.
- City Manager LeCerf stated that IDM is scheduled to hold a review meeting on Monday, January 9, 2012, at 7:00 p.m.

### **II. City Council**

- Mayor Moss stated that he would be absent for the January 23, 2012, City Council meeting.
- Discussion was had regarding the open items such as roads, trails, water towers, transfer station, Porter's alternative transfer station.
- Councilman Wake and Dir., Public Works Goodall and others have been meeting and will meet with 3 more groups regarding the Wastewater Treatment Project
- A gift was presented to City Manager LeCerf in appreciation for his service to the City of Maryville. He was given an I-Pad.

## **EXECUTIVE SESSION**

Motion was made by Councilman Jackson, seconded by Mayor Moss that the Council, go into executive session. Upon roll being called, the vote was as follows: Councilman Jackson, yea; Mayor Moss Councilman Jackson, yea;, yea, Councilman Jonagan, yea; Councilman Fall, yea; Mayor Pro-tem Wake, yea. Motion carried.

Council discussed an issue related to Hiring, Firing, Disciplining or Promoting of Particular Employee by a Public Governmental Body When Personal Information about the Employee Is Discussed or Recorded, as Authorized by Section 610.021(3) RSMo.

Motion was made by Councilman Fall, seconded by Councilman Jackson that the Council comes out of executive session. Upon roll being called, the vote was as follows: Mayor Moss, yea; Councilman Jonagan, yea; Councilman Fall, yea; Councilman Jackson, yea; Mayor Pro-tem Wake, yea. Motion carried

## **ADJOURNMENT**

Motion was made by Councilman Fall, seconded by Councilman Jonagan that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Fall, yea; Councilman Jackson, yea; Mayor Moss, yea; Councilman Jonagan, yea; Mayor Pro-Tem Wake, yea. Motion carried. Meeting was adjourned.

