

Maryville City Council
Regular Scheduled Meeting
October 8, 2012
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, October 8 2012, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Jonagan and roll was called by the City Clerk, with the following present to-wit: Mayor Glenn Jonagan, Council Members Ronnie Moss, James Fall, Renee Riedel and Jeff Funston. Others present were City Attorney Doug Thomson; Dir., Finance Denise Town; Dir., Public Safety Keith Wood; NWMSU Senate/Council Liaison Cody Uhing; and City Clerk Sheila Smail. City Manager Greg McDanel and Assistant City Manager Ryan Heiland were absent.

PLEDGE TO THE FLAG

Mayor Jonagan led the pledge to the flag.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Jonagan requested any changes needed to the agenda, be noted at this time. No changes were noted.

Motion was made by Councilman Funston, seconded by Councilwoman Riedel, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

APPROVAL OF MINUTES

Mayor Jonagan requested any changes needed to the minutes of Council meetings held September 10, September 20, and September 24, 2012, be noted at this time. It was noted that the "s" on "Eric Lances" should be removed in the September 10, 2012 minutes, under "Employee of the 2nd Quarter".

Motion was made by Councilman Fall, seconded by Councilman Funston, that the minutes be approved as amended. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Jonagan welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to come forward and state their name and address for the record. No persons appeared to be heard.

TEMPORARY STREET CLOSURE REQUEST-VETERAN'S DAY CELEBRATION, AMERICAN LEGION

The James Edward Gray American Legion, Post #100 request to have the three hundred (300) block of North Main Street closed on Monday, November 12, 2012, from 10:30 a.m. until 12:00 noon, to hold their annual Veteran's Day Ceremony. Veteran's Day will be observed on November 12, rather than the usual November 11. The ceremony is expected to last an hour, beginning at 11:00 and concluding at 12:00 noon. The American Legion had provided required documents.

Motion was made by Councilman Fall, seconded by Councilwoman Riedel, to approve the request to temporarily close the three hundred (300) block of North Main Street, for the Veteran's Day Celebration, as presented. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

GREAT NORTHWEST DAYS REQUEST FOR SUPPORT-CHAMBER OF COMMERCE

Luke Reven, Dir., Greater Maryville Chamber of Commerce, requested that the City of Maryville participate and support the annual trip to Jefferson City, known as Great Northwest Days. This event is set for March 5, 2013. The trip to the State Capitol, in Jefferson City is a cooperative effort of the eighteen (18) county Northwest Missouri Region, to present issues to State Legislators and officials. It is a regional effort to influence legislation that will benefit all of Northwest Missouri and the State as a whole.

Mr. Reven explained that prior to making the trip to the State Capitol important legislative issues must be identified. Topics for discussion were requested to be submitted to Mr. Reven for consideration by the Great

Northwest Issues Committee, Leadership Northwest Missouri and Northwest Roundtable of Economic Developers.

As in previous years, the City of Maryville was asked to support the event in the amount of one thousand, five hundred dollars (\$1,500). Motion was made by Councilman Funston, seconded by Councilman Moss, to support the 2012 Northwest Days' efforts as requested. Upon roll being called the vote was as follows: Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Jonagan, yea. Motion carried.

BUSINESS WOMEN OF MISSOURI PROCLAMATION

Mayor Jonagan delivered a proclamation of the Business Women of Missouri, proclaiming October 14-20, 2012, as Business Women of Missouri Week. Member Paula Martin was present to accept the proclamation.

TREASURER'S REPORT

One non-recurring fund received during the month of September 2012, was from Polk Township Fire Department for their half of the co-ownership of the brush truck recently ordered.

Non-recurring bills to be paid included a payment to HDR Engineering for the Wastewater Treatment Plant (\$84,187.47); Keller Construction, for asphalt overlay project (\$85,136.00); Double Check, for the airport fuel tank project (\$51,246.90); SK Design, for Munn Avenue Project - Engineering (\$79,230.01); Keller Construction, (\$76,850); Boyles Motors, for the Brush Truck co-owned with Polk Township Fire District (\$26,912.21). Dir., Town reported that the Auditors would be coming early December 2012, to begin the yearly audit.

Motion was made by Councilman Fall, seconded by Councilman Funston, to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

PAYMENT VENDOR SCHEDULE

Motion was made by Councilman Fall, seconded by Councilwoman Moss, to approve the payment of bills, as presented. Upon the roll being called, the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

LOT SPLIT AT 2805 SOUTH MAIN STREET, OWNED BY MARY JANE HAYES

The City Clerk presented a bill, Bill No. 2012'92 for a resolution entitled:

A Resolution Approving a Lot Split of Property Owned by Mary Jane Hayes, Located at 2805 South Main Street, of the City of Maryville, Nodaway County, Missouri

An application was submitted by Mary Jane Hayes for 2805 S. Main St. The proposed lot split would revise the boundary line between the Comfort Inn Hotel and the former Napolis Restaurant to allow for construction of a new building on the former Napolis lot.

Per the review of the plans by the Code Enforcement Officer, the requested lot split of the property meets all minimum requirements of the Maryville Municipal Code.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Fall, to approve Council Bill No. 2012'92, to approve the lot split at 2805 South Main Street. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Resolution No. 594 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

Lot Split at 203 East 1st Street, Owned by Citizen Bank and Trust

The City Clerk presented a bill, Bill No. 2012'93 for a resolution entitled:

A Resolution Approving a Lot Split of Property Owned by Citizens Bank and Trust, Located at 203 East 1st Street, of the City of Maryville, Nodaway County, Missouri.

An application was submitted by Robert Wright of Citizens Bank and Trust for a lot split at 203 East 1st Street which is the location of the former Cotter Travel building. The proposed lot split would separate the rear part of the property including the rear building. Said property is located in a C-2 zone. The purpose of the lot split was for the potential to sell the additional lot.

Per the review of the plans by the Code Enforcement Officer, the requested lot split of the property meets all minimum requirements of the Maryville Municipal Code.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Moss, to approve the Council Bill No. 2012'93, a lot split request from Citizens Bank and Trust. Upon roll being called the vote was as follows: Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Resolution No. 595 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

CONTRACT OF SERVICES WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT

The City Clerk presented a bill, Bill No. 2012'94 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract for Membership and Services with Nodaway County Economic Development

Mayor Jonagan excused himself from discussion and vote of this item since he is a member of the NCED board. Lee Langerock, Executive Director, of Nodaway County Economic Development (NCED), and other members of the NCED board were present at the September 24, 2012 City Council meeting requesting continued support for the coming year. Council Bill No. 2012'94 was presented for approval of the enclosed agreement of support of NCED.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilwoman Riedel, to approve the Council Bill No. 2012'94, a lot split request from Citizens Bank and Trust. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, abstained. Motion carried.

Said bill was then numbered Ordinance No. 7464 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, and identifying the agreement as Contract No 2012-48.

CONTRACT WITH WHITE CLOUD ENG. AND CONSTR., HWY 136 WATER MAIN REPLACEMENT

The City Clerk presented a bill, Bill No. 2012'95 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with White Cloud Engineering and Construction Company, Inc., for the purpose of Engineering and Construction of the Highway 136 Water Main Improvement Project Maryville, Missouri.

Councilman Funston recued himself from discussion and vote of this item, because of his employment with White Cloud Engineering and Construction, Company, Inc. The City of Maryville has two (2), twelve inch (12") water mains that supply water from the water distribution system. Several leaks have occurred along this section over the past few years. In an effort to eliminate future problems, a proposal for a design-build project for the installation of a new water line along Highway 136, from the Maryville Treatment Plant west to Depot Street. The request for proposal includes Alternate No. 1, which is for the design, engineering, permit, and construction of a new water main along Depot Street connecting the new water main north to an existing twelve inch (12") water main near 3rd Street Five (5) proposals were received with White Cloud Engineering and Construction Company, Inc., being low bidder at a base bid of \$777,777.00, the alternate bid at \$155,556, making a total bid of \$933,333.00.

The Water Construction budget contained \$900,000.00 towards replacement of the waterline. It was recommended that Council accepted the base bid and the Alternate No. 1, by using an additional \$33,333.00 from the water fund reserves. By accepting Alternate No. 1, the City benefits from cost savings for engineering and permitting

and limits construction inconvenience for constructing both lines in the same project.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilwoman Riedel, to approve the Council Bill No. 2012'95, a lot split request from Citizens Bank and Trust. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, abstain; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7465 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, and identifying the agreement as Contract No 2012-49.

REPEAL ORDINANCE NO. 7455, CONTRACT NO, 2012-42, SIERRA STEEL BUILDINGS

The City Clerk presented a bill, Bill No. 2012'96 for an ordinance entitled:

An Ordinance to Repeal Ordinance No. 7455, Pertaining to the Execution of a Contract with Sierra Steel Buildings, for the Purpose of Constructing a Water/Sewer Maintenance Building, Maryville, Missouri.

The Maryville City Council approved the execution of a contract with Sierra Steel Buildings on August 27, 2012, to replace the Water/Sewer Maintenance Building that was heavily damaged in the August 18, 2011 hailstorm. Since that time, through conversations with Sierra Steel Buildings, their quote has increased from \$96,459.00 to \$160,381.65, due to the lack of justification in price change, staff recommended that the City Council Repeal Ordinance No 7455, authorizing a contract with Sierra Steel Buildings.

Upon repeal, staff will prepare building specifications and a formal Request for Proposal process to ensure the proper product and bid price.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Fall, to approve the Council Bill No. 2012'96, to repeal Ordinance No. 7455. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7466 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

VETERAN'S DAY OBSERVED AS CITY HOLIDAY, REGULARLY SCHEDULED COUNCIL MEETING

Veteran's Day is November 11, but because it falls on a Sunday this year it will be observed on Monday, November 12, 2012, which is also a holiday observed by the City. City Hall will be closed on November 12, and the first regular scheduled City Council meeting falls on that day. Council was asked if they wanted to hold the meeting as scheduled or move it to another day. Through discussion, it was determined that the Council Meeting would be rescheduled for Tuesday, November 12, at noon, for the purpose of paying the bills.

NODAWAY COUNTY ECONOMIC DEVELOPMENT STAKEHOLDER LUNCHEON

The Nodaway County Economic Development (NCED) has planned to hold a stakeholder's luncheon on Tuesday, October 23rd at 12:00 noon, at the Nodaway County Administration Building, located at 403 North Market Street. Council Members were asked to consider whether they would be able to attend this luncheon meeting. City Clerk will make reservations accordingly.

REPORTS

I. Liaison to Council

- The Student Senate Civic Service Committee is preparing to work on the Bearcat Restoration Projects in the Maryville community. For the initial project they planned to go to a resident's home and clean her walls and apply a fresh coat of paint, but it postponed due to weather. The second project is being planned for October 21. The scope of the project was not known. These projects are similar to the BRUSH Project where approximately 255 student participated in this summer, in painting the Mazingo Multi-purpose building and 4 cabins.
- The Devote Northwest program is taking place, where Students at Northwest Missouri State University have been encouraged to register for the election to be held on November 6, 2012

II. City Manager

Although the City Manager was absent from the meeting, he had provided a report with the following comments:

- *19th Street Changeover* – The City of Maryville has completed the majority of the changeover and is awaiting the completion of service line connections by a local plumber. Once the connections are made, staff will prepare to make the final changeover and complete sampling of the lines. The City has acquired the rights from Public Water Supply District (PWSD) #1 to provide water supply to residents in this area.
- *The PUB Reconstruction* -The reconstruction project of The PUB continues to progress. Both the interior wall dividing the two parts of the building and the exterior wall have been framed. All existing roof joists and ceiling joists along the north side have been tied into the new dividing wall. The front barricade has also been removed and the sidewalk is no longer blocked.
- *Munn Avenue Street Improvement Project* –The City of Maryville held a public meeting for the proposed improvements on September 26, 2012 at 6:00 p.m. in the Maryville High School commons area. Approximately 30 area residents gathered to listen to details of the project provided by John Chamberlin and Matt Kist of SK Design Group, engineers on the project. The design of the project is nearly complete and a Request for Proposals (RFP) should be released to contractors by the end of the year. The project is anticipated to be complete and open to the public by late October 2013.
- *Concrete Street Repairs* – The City of Maryville Street Department has been working diligently on several street sections in town in need of repair due to water leaks, cracking from concrete mix issues, and heaving from the prolonged heat. Crews have performed repairs at twenty-eight (28) various locations and poured nearly 225 yards of concrete.
- *Brush Debris Diversion Project* – City staff has completed a grant application to the Northwest Missouri Regional Solid Waste Management District for funds to purchase a brush chipper for the Maryville Transfer Station. Chipping will divert additional wood/brush products from going to the landfill and produce a useable wood chip product for local residents. The chipping process has often been contracted at the transfer station due to the lack of proper equipment. The total cost of the equipment is estimated at \$24,000 with eighty percent (80%) coming from Solid Waste Management District grant funds.
- *Excellent Customer Service Recognized* – On Thursday, October 4th, Street Department Superintendent Jay Cacek was recognized by the Maryville Chamber of Commerce with an award for excellent customer service. Jay was personally provided with a framed certificate in recognition of his exceptional customer service, timely response, and friendly interactions with citizens in the community. The Street Department as a whole also received this award from the Chamber of Commerce in 2011.
- *Southview Apartments Construction* – Dirt work and grading continues to progress at the site of the new Southview Apartments along south Main Street. The sanitary sewer main in the area was repaired and construction crews continue to make progress preparing for waterline and storm sewer installation.
- *Chloramines Switch at Maryville Water Treatment Plant* – PeopleService, Inc. staff has now completed the switchover to chloramines for drinking water disinfection at the Maryville Water Treatment Plant

early last week. The transition has occurred smoothly and customers should not notice a change in their water supply. The City of Maryville has made the switch to chloramines from chlorine to help prevent the formation of trihalomethanes (TMHs) which are a byproduct of chlorine combining with naturally organic matter in raw water.

- *Excellence in Financial Reporting* – The City of Maryville has received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA). The certificate was provided to the City based on its comprehensive annual financial report (CAFR) for the 2011 fiscal year. Denise Town, Finance Director, received the recognition for her work demonstrating a “spirit of full disclosure” and is the primary person responsible for the report.
- *Northwest Missouri Regional Airport Fuel Tank Project* – The contractor on the project, Double Check, Inc., has now received revised footing plans by the tank manufacturer, Garsite Aircraft Refuelers. The revised design plans are site specific and being reviewed by Olsson Associates. Upon approval of the plans, the subcontractor Loch Sand Construction Company, Inc. will be allowed to pour footings within the next two weeks. Construction of all structures is anticipated to be complete by the end of November.
- *International City/County Management Association (ICMA) 98th Annual Conference* – City Manager Greg McDanel and Assistant City Manager Ryan Heiland will be attending the 98th annual ICMA Annual Conference in Phoenix, Arizona October 7th– 10th. Each year the conference offers an abundance of educational, information-sharing, and networking tools designed to assist managers grow professionally. In addition to four (4) keynote sessions, more than sixty (60) concurrent educational sessions, thirty (30) roundtable discussions, and twenty-three (23) ICMA workshops will be offered to attendees. One of the keynote sessions features internationally renowned author of *Good to Great*, Jim Collins.
- *NWMSU Social Media Class Partnership* – The City of Maryville embarked on yet another partnership with Northwest Missouri State University. Dr. Jody Strauch’s class in the Department of Communication and Mass Media will be analyzing the City’s social media presence and audience to identify more effective means of social communication. The class will write examples of messages and schedules to enhance our presence as well as deliver a ten (10) plus page report to city representatives during the last class. Assistant City Manager Ryan Heiland and Webmaster Jerome Grisanti met with the class on October 2nd to kick-off the project and answer student questions about our current use of social media.
- *Bar Entry, 19-21 Discussion* – The Maryville Public Safety Department will be presenting a report to the City Council regarding the age of entry into bars at the October 22nd regular meeting. Sgt. Jeremy Ferris has completed a report regarding research of practices in other Missouri town/gown communities on age of admittance into local bars. As a result of this research, Public Safety has now reconnected with the Northwest Missouri State University Substance Abuse Task Force and attended several recent meetings. Jennifer Kennymore from the Task Force will also be in attendance October 22nd to make a brief presentation on the organization.
- *Community Events October 20th* – The City of Maryville will be assisting with several community events on October 20th.
 - *Mozingo Fall Fun Run* – The 5k & 10k races begin and end at the Mozingo Golf Course Clubhouse. Both races will wind around the golf cart paths, however in addition to the cart paths, the 10K will travel along the Mozingo Lake Trail. Registration begins at 7:30 a.m. and the races begin at 8:30 a.m.
 - *Child ID Fair* – A child ID fair will be held at the Maryville Fire Station from 9:00 a.m. to Noon. This event is sponsored by Colflesh Financial Services and will provide all children with a free identification card. Bring the entire family and friends for fun, festivities, games, and valuable safety tips.

- *Mozingo Haunted Campground* – Join the City of Maryville for family festivities such as Bean Bag Contests and Pumpkin Chunkin’ begin at 1:00 p.m., Pumpkin Carving at 2:00 p.m. and Face Painting begins at 4:00 p.m. Trick or Treating at the Mozingo Haunted Campground is from 5:00 p.m. to 7:00 p.m. with decorating contests for the RV sites. As long as there is no compensation for providing food, entertainment, and/or beverages at this location, a license will not be required.
- *NWMSU Mozingo Lake Survey* – Northwest Missouri State University’s senior level advertising class is currently assisting the City of Maryville with some re-branding and advertising concepts. The students have constructed an online survey to provide input on shaping those concepts at www.mozingosurvey.com. The survey will close at midnight, Tuesday, October 9th.

II. Council Members

- City Clerk and Mozingo Lake Park Maintenance Superintendent were asked to send a letter to the Northwest Missouri State University Student Affairs Office and Dr. Jasinski expressing the City’s appreciation of the many students that participated in the painting of the facilities at Mozingo Lake Park.
- Communication was made with Jackie Lamer regarding the process and progress in which the students are working on the re-identifying Mozingo Lake Park.

ADJOURNMENT

Motion was made by Councilman Fall seconded by Councilman Moss that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Meeting was adjourned

Glenn Jonagan, Mayor

ATTEST:

Sheila Smail, City Clerk