

**Maryville City Council
Budget Meeting
September 20, 2012
9:00 a.m.**

The Council of the City of Maryville, Missouri, met in a budget session on Thursday, September 20, 2012, at City Hall, 415 North Market Street, in said City at 9:00 a.m.

ROLL CALL

The meeting was called to order by Mayor Jonagan and roll was called by the City Clerk, with the following present to-wit: Mayor Glenn Jonagan, Council Members Ronnie Moss, James Fall, Renee Riedel and Jeff Funston. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland, Dir., Finance Denise Town, Dir., Public Works C.E. Goodall, Dir., Public Safety Keith Wood and City Clerk Sheila Smail.

The General Fund for Fiscal Year 2012-13 is expected to generate approximately five million, six hundred eighty thousand, seven hundred fifty-three dollars (\$5,680,753.00). Total expenditures are estimated to be six million, one hundred ten thousand, six hundred eighty-six dollars (\$6,110,686.00). A gap of four hundred twenty-nine thousand, nine hundred thirty-three dollars (\$429,933.00), will be bridged by the use of reserve fund. Revenue funds have been estimated low, while expenses have been estimated high. There will be no cost of living allowances (COLA) given for 2012-2013, only merit raises.

GENERAL FUNDS

The following are highlights of the various budget departments that fall under the General Fund Budget:

City Council:

- *Advertising Partnership with Nodaway County Economic Development (NCED) and the Public Library - \$1,500*
- *Other Contractual Services - \$149,500: the NCED, Fireworks for the 4th of July, Legislative, Leadership Maryville, New Nodaway Humane Society and Gateway Sign Project.*
- *Miscellaneous Charges - \$26,000: External Marketing, Community Event Portal, Event Participation, Façade Improvement Incentive-Loan/Grant Program with NCED.*

Finance:

- *Salaries and Wages: merit increases only*
- *Other Contractual Services - \$22,830*
- *Office Equipment - \$80,000: ½ of the cost for Server and computer hardware and software for all financial systems. (other ½ from water/sewer fund for utility billing)*

General Administration:

- *Travel and Training - \$21,000: International Town and Gown Association Certification (2 employees), Economic Development-ICSC & Tradeshow, Increase for Assistant City Manager Position*
- *Professional Services- \$56,600: new rate for City Attorney*
- *Other Contractual Services - \$85,071: Maryville Public Arts Coalition Request; 4th Street Streetscape Engineering (shared cost with Northwest Missouri State University)*
- *Other Improvements - \$80,000: Hero Grant Expenditures (anticipated)*

Public Safety Administration:

- *Professional Services - \$40,000: New Facility Design/Engineering*
- *Office Equipment - \$ 27,000: Information Technologies System Upgrade*

Public Safety Police Protection:

- *Mechanical and Auto Equipment - \$27,500: Replace 2009 Impala with new SUV*

Public Safety Fire Protection:

- *Maint. Equipment/OS Vendor - \$5,500: 3 pumper tests*
- *General Supplies - \$11,400: hose updates*
- *Office Equipment - \$6,500: possibility of grant*

Public Works Streets

- *Other Contractual Services - \$19,233: disposal charge for street sweepings*
- *Maint./Const. Asphalt - \$100,000: 2013 Asphalt Overlay Project*
- *Mechanical & Auto Equipment - \$6,000: Radio upgrades*

Code Enforcement

- *Printing and Advertising - \$2,000: Code Public Outreach/Educational Campaign*
- *Other Contractual Services - \$75,000 : Unsafe and Dangerous Demolitions*
- *Office Equipment - \$10,000: Code Enforcement/Permitting Software (opt. w/finance)*

Northwest Missouri Regional Airport

- *Fuel and Lubrication - \$50,000: includes Jet Fuel purchase*

- *Other Improvements - \$866,768:* Airport Fuel Tank Project which is under construction and Airport Pavement Rehabilitation Project

Building Maintenance

- *Buildings - \$30,000:* continue remodel at City Hall

GIS (Geographic Information Systems)

- *Other Contractual Services - \$7,300:* GIS Integrity Web Hosting and Aerial photography for GIS

Central Garage

Central Garage provides full service and Maintenance on city owned vehicles and equipment and coordinates outside mechanical services needs. Central Garage is reimbursed by various City departments for these services. Central Garage has one Capital Improvement request:

- *Mechanical & Auto Equipment - \$6,800:* new carwash unit to replace existing unit

WATER/WASTEWATER FUND

Revenues expected for the Water/Wastewater fund were identified as metered sales which will realize a rate increase in the summer of 2013. An application has been submitted for a FEMA Lift Station Generator Grant (\$172,500). Revenue Bonds will be obtained for the Wastewater Treatment Plant construction project (\$12,750,000).

Highlights of the Expenditures for the Water/Wastewater Funds are as follows:

Administration

- *Utilities - \$170,000:* savings due to High Service Pumps
- *Other Contractual Services - \$ 807,633:* NCED Support (1/3 of total), People Services, Inc., Water utility billing & mailings
- *Office Equipment - \$80,000:* Software System –cost share with Finance Department

Water Maintenance

- *Mechanical & Equipment - \$30,000:* Hydraulic Impact Hammer for backhoe (1/2 cost), used Dump Truck (1/2 cost)

Water Construction

- *Other Improvements - \$900,000:* Highway 136 Water Main Replacement Project

Sewer Maintenance

- *Other Maintenance - \$50,000:* Motor/pump repair at East Lift Station; Repair of Southwest Lift Station Generator (potentially covered in grant)
- *Mechanical & Equipment - \$110,000:* Hydraulic Impact Hammer for backhoe (1/2 cost); used dump truck (1/2 cost), trailer unit with camera system for I & I work.
- *Other Improvements - \$230,000:* Lift Station Generator Grant Project

Sewer Construction

- *Sanitary Sewer Improvements - \$520,000:* new sewer main at 3rd and Munn Ave.; I & I Reduction Project to hire firm to look at big issues and give cost estimate; 8” Sewer replacement on Prather Ave.
- *Other Improvements - \$1,720,072:* WWTP Engineering, Acquisition, FY Construction, Contingency

SOLID WASTE

City Manager McDanel explained that the Solid Waste Fund has been a challenge this year, with anticipation of a new transfer station opening in Nodaway County. The city is already faced with expenditures over anticipated revenues of approximately ninety thousand dollars (\$90,000), but staff has made several operational changes this fiscal year to reduce the expenditure gap. The proposed budget includes the newly adopted tipping fee, the contracted costs with Deffenbaugh for hauling solid waste and accounts for the city use in street sweepings. With these changes, the budget shows an expenditure gap of forty-five thousand (\$45,000), of which thirty thousand (\$30,000) is for landfill monitoring outside of normal transfer station operations.

The following items are highlights of the Solid Waste Budget:

- *Professional Fees – Aquaterra* ground monitoring reduced by ½
- *Other Contractual Services - \$326,756:* Projected 57% decrease from 2012 estimate, anticipated reduction in tonnage; new hauling contract with Deffenbaugh

CAPITAL IMPROVEMENT PROJECTS

The following items outline the 2012-2013 Fiscal Year Capital Improvement Projects proposed.

- *Mechanical and Equipment - \$453,964:* Brush Truck Unit, Replacement of pumper truck for Fire Division Unit with new unit, Street Sweeper replacement
- *Street Improvement - \$3,307,991:* South Depot Street Project from East 1st Street to East Halsey Street; Munn Avenue from South Avenue to Hwy V
- *Storm Drainage Improvements - \$38,000:* Cooper Street pipe replacement under the roadway; Peach Creek Enhancement, moving north to open up and alleviate problems; significant Storm Drainage portions of Street Improvement Project

- *Other Improvements - \$968,921:* Trail from Hospital to Middle School; 7th/9th Street Trail; Beal Park Trail; Munn Avenue Trail; South Avenue to Victory Lane; All projects supported in part by TE grant revenue

ADJOURNMENT

Motion was made by Councilman Fall, seconded by Councilman Moss that the meeting be adjourned. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried. Meeting was adjourned.

Glenn Jonagan, Mayor

ATTEST:

Sheila Smail, City Clerk