

Maryville City Council
Regular Scheduled Meeting

March 25, 2013

7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, March 25, 2013, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Jonagan and the roll was called by the City Clerk, with the following present to-wit: Mayor Jonagan, Council Members Renee Riedel, Jeff Funston, Ronnie Moss and Renee Riedel. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland, City Attorney Doug Thomson; Dir., Public Safety Keith Wood; Dir., Finance Denise Town and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

Mayor Jonagan led the pledge to the flag.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Jonagan requested any changes needed to the agenda, be noted at this time.

Motion was made by Councilwoman Riedel, seconded by Councilman Fall, that The Mozingo Lake Recreation Park Lodge item on the Workshop Agenda was recommended to be placed on the Regular Agenda as number seventeen (17). Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

Motion was made by Councilwoman Riedel, seconded by Councilman Funston, that the agenda be approved as amended. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Jonagan welcomed citizens and stated this the time for persons to address the Council on items not a part of the agenda. Any persons wishing to speak were requested to come forward and state their name and address for the record. No persons appeared to be heard.

REQUEST TO HOLD 11TH ANNUAL MARYVILLE MARATHON

Staff received a request from Luke Reven of the Greater Maryville Chamber of Commerce, to hold a marathon, ½ marathon, 10K, and 5K run event on Saturday, June 8, 2013, beginning at 5:00 a.m. and concluding around 3:00 p.m. The routes proposed for the various races were depicted on a map. Volunteers will be summonsed to assist in various needs for the event.

The Maryville Marathon Event will be held during Phase II, of the Munn Avenue Reconstruction Project. The project plans have required the contractor to provide a hard surface and safety fencing for June 8th in accordance with the planned Marathon route. Orr Construction Management has confirmed this will not be an issue, during the pre-construction meeting. All required documents have been provided by the applicant. Staff recommended approval of the request.

Motion was made by Councilman Funston, seconded by Councilman Fall, that the request to hold the 11th Annual Maryville Marathon be approved as presented. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

AN ORDINANCE TO EXECUTE A CONTRACT WITH R/S ELECTRIC CORP FOR TECHNICIAN LABOR AND MATERIALS AT THE MARYVILLE WATER TREATMENT PLANT

The City Clerk presented a bill, Bill No. 2013'17 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with R/S Electric Corp for Technician Labor and Materials at the Maryville Water Treatment Plant, Maryville, Missouri

On February 24, 2013, the 6" water line that enables the water plant to backpulse the membranes ruptured allowing several thousand gallons of water to flood the bottom level of the membrane building. The water damaged several electrical components including the permeate motors and the train level sensors both of which are required for the membrane trains to function properly. The water plant was unable to produce water until plant staff swiftly took steps to get the plant back online at approximately 50% of normal production rates. Emergency repairs were subsequently approved by the City Manager which included contract labor, materials, and technical support.

Due to flood damage from the incident immediate repairs were required to various electrical components. Permeate pumps 1, 2, & 3 were damaged requiring the repair to three (3), sixty horse power (60 HP) motors, four (4) pressure sensors, several solenoids, and blown fuses in the PLC cabinet.

R/S Electric Corp provided technician labor and equipment necessary for a total amount of \$28,455.11. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement through Missouri Intergovernmental Risk Management Association (MIRMA), the City's insurance provider.

Staff recommended approval of the proposed ordinance and execute a contract with R/S Electric Corp for labor and material at the Maryville Water Treatment Plant in an amount not-to-exceed \$28,455.11. The purchase is considered an emergency and repairs have been completed to ensure adequate and safe water production for Maryville users.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Fall, that Council Bill 2013'17 be approved. Upon roll being called, the vote was as follows: Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7503 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement identified as Contract No. 2013-09

AN ORDINANCE TO EXECUTE A CONTRACT WITH HACH COMPANY FOR PURCHASE OF REPAIR PARTS AND TECHNICAL SUPPORT FOR THE MARYVILLE WATER PLANT

The City Clerk presented a bill, Bill No. 2013'18 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Hach Company, for the Purchase of Repair Parts and Technical Support at the Maryville Water Plant, Maryville, Missouri

The incident that occurred at the Water Treatment Plant on February 24, 2013, also caused damage requiring the replacement of four (4) 1720E turbidimeters and three (3) sc200 controllers. A turbidimeter is an instrument for measuring the loss in intensity of a light beam through a solution that contains a suspended particulate matter. A sc200 controller is a microprocessor controlled and menu-driven controller that operates the sensor and displays the measured values.

Hach Company submitted an invoice for all parts and installation necessary for a total amount of \$11,884.00. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement through MIRMA, the City's insurance provider.

Staff recommended that Council approve the proposed ordinance and execute a contract with Hach Company for the purchase of repair parts and technical support for the Maryville Water Treatment Plant in an amount not-to-exceed \$11,884.00. The purchase is considered an emergency and repairs have commenced to ensure adequate and safe water production for Maryville users.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Funston to approve the Council Bill 2013'18 to execute a contract with Hach Company for the purchase of repair parts and technical support for the Maryville Water Treatment Plant in an amount not-to-exceed \$11,884.00. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7504 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, identifying the agreement as Contract No 2013-10.

AN ORDINANCE TO EXECUTE A CONTRACT WITH ZENON ENVIRONMENTAL CORPORATION

THROUGH GE WATER & PROCESS TECHNOLOGIES FOR MEMBRANE CLEANING AND TROUBLESHOOTING AT THE MARYVILLE WATER PLANT

The City Clerk presented a bill, Bill No. 2013'19 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Zenon Environmental Corporation through GE Water & Process Technologies for Membrane Cleaning and Troubleshooting at the Maryville Water Plant, Maryville, Missouri

On February 24, 2013, a six inch (6") water line that enables the water plant to backpulse the membranes, rupture allowing several thousand gallons of water to flood the bottom level of the membrane building. The water damaged several electrical components including the permeate motors and the train level sensors both of which are required for the membrane trains to function properly.

As a result of the incident, additional suspended solids and other substances have adhered to the membranes that are used in the water filtration process. These membranes are costly and in order to extend their useful life should be cleaned after such an incident.

The quote from GE Water & Process Technologies included membrane cleaning and trouble shooting for a total amount of \$10,366.00. GE Water & Process Technologies will use ZENON Environmental Corporation to fulfill the contract. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement thorough MIRMA, the City's insurance provider.

Staff recommended approval of Council Bill No 2013'19 to execute a contract with ZENON Environmental Corporation through GE Water & Process Technologies to perform membrane cleaning and onsite troubleshooting for the Maryville Water Treatment Plant in an amount not-to-exceed \$10,366.00. The purchase is considered an emergency and repairs have been scheduled to ensure adequate and safe water production for Maryville users.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Fall approving Council Bill No 2013'19 to execute a contract with ZENON Environmental Corporation through GE Water & Process Technologies to perform membrane cleaning and onsite troubleshooting for the Maryville Water Treatment Plant in an amount not-to-exceed \$10,366.00. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7505 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being made identified as Contract No 2013-11.

AN ORDINANCE TO EXECUTE A CONTRACT WITH HOUSTON POLYTANK FOR PURCHASE OF A WATER STORAGE TANK FOR THE MARYVILLE WATER PLANT

The City Clerk presented a bill, Bill No. 2013'20 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Houston Polytank, for the Purchase of a New Water Storage Tank for the Maryville Water Plant, Maryville, Missouri

Due to the February 24, 2013, incident at the Water Treatment Plant, a Polyethylene water storage tank ruptured on March 3, 2013. The crack was likely caused by water pressure changes from the previous incident. The crack was immediately welded, but staff is not confident in the repair and is avoiding use of the tank when possible. Replacement of the tank also provides further challenges due to its location.

A 4,000 gallon vertical flat bottom Polyethylene water storage tank from Houston Polytank is quoted at \$9,911.17. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement thorough MIRMA, the City's insurance provider.

Staff recommended approval of Council Bill No 2013'20 to execute a contract with Houston Polytank for the purchase of a water storage tank for the Maryville Water Treatment Plant in an amount not-to-exceed \$9,911.17.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having

been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Moss to approve Council Bill No 2013'20 to execute a contract with Houston Polytank for the purchase of a water storage tank for the Maryville Water Treatment Plant in an amount not-to-exceed \$9,911.17. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7506 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No 2013-12.

AN ORDINANCE TO EXECUTE A CONTRACT WITH WHITE CLOUD ENGINEERING AND CONSTRUCTION COMPANY, INC. FOR LABOR AND REPAIR MATERIALS AT THE MARYVILLE WATER TREATMENT PLANT

Councilman Funston recued himself from participating in the discussion and vote of this item because of his employment with White Cloud Engineering and Construction Company, Inc.

The City Clerk presented a bill, Bill No. 2013'21 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with White Cloud Engineering and Construction Company, Inc. for Labor and Repair Materials at the Maryville Water Treatment Plant, Maryville, Missouri

Due to the February 24, 2013, incident at the Water Treatment Plant, a Polyethylene water storage tank ruptured on March 3, 2013. The crack was likely caused by water pressure changes from the previous incident. The tank has been authorized for purchase, but provides logistical challenges due its location. A new tank cannot be installed through the north roll-up door without interruption of production or a costly modification of tank shape. Staff has also experienced challenges with accessing this tank from the north door when loading chemicals and sand.

After review, installation of a similar roll up door on the south would accommodate for proper access for tank replacement and future maintenance. An additional access point will allow White Cloud Engineering and Construction Company, Inc. to assist with installation of the new water storage tank and improving piping accommodations. The installation provides an opportunity to replace piping where the recent breakage occurred.

The quote from White Cloud Engineering and Construction Company, Inc. included installing 8", 6", and 4" valves, approximately 120 feet of new pipe, and fittings for proper tank connection, as well as all labor and repair materials, for a total amount of \$14,200.00. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement thorough MIRMA, the City's insurance provider.

Staff recommended approval of Council Bill No. 2013'21, to execute a contract with White Cloud Engineering and Construction Company Inc. for labor and repair materials at the Maryville Water Treatment Plant in an amount not-to-exceed \$14,200.00.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilwoman Riedel to approve Council Bill No 2013'21 for labor and repair materials provided by White Cloud Engineering and Construction Company, Inc., at the Maryville Water Treatment Plant in an amount not-to-exceed \$14,200.00. Upon roll being called the vote was as follows: Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, abstained; Councilman Moss, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7507 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No 2013-13.

AN ORDINANCE TO EXECUTE A CONTRACT WITH HOLTMAN MASONRY, INC. FOR MASONRY WORK AT THE MARYVILLE WATER TREATMENT PLANT

The City Clerk presented a bill, Bill No. 2013'22 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Holtman Masonry, Inc., for Masonry Work at the Maryville Water Treatment Plant, Maryville, Missouri

Due to the February 24, 2013, incident at the Water Treatment Plant, a Polyethylene water storage tank ruptured on March 3, 2013. The crack was likely caused by water pressure changes from the previous incident. The tank has been authorized for purchase, but provides logistical challenges due its location. A new tank cannot be installed through the north roll-up door without interruption of production or a costly modification of tank shape. Staff has also experienced challenges with accessing this tank from the north door when loading chemicals and sand.

After review, installation of a similar roll up door on the south would accommodate for proper access for tank replacement and future maintenance. The attached quote includes all proper materials, equipment, and labor necessary to complete the creation of a new opening on the south side of the Maryville Water Treatment Plant.

A quote received from Holtman Masonry, Inc. included all masonry work for a total amount of \$6,150.00. The expense will be charged to the Water Fund and staff will proceed with a claim for reimbursement thorough MIRMA, the City's insurance provider.

Staff recommended the approval of Council Bill No. 2013'22 to execute a contract with Holtman Masonry, Inc. for masonry work at the Maryville Water Treatment Plant in an amount not-to-exceed \$6,150.00.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Funston for approval of Council Bill No. 2013'22 to execute a contract with Holtman Masonry, Inc. for masonry work at the Maryville Water Treatment Plant in an amount not-to-exceed \$6,150.00. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7508 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No 2013-14.

AN ORDINANCE TO AMEND SECTION 700.050: WATER CONSERVATION PLAN OF TITLE VII. PUBLIC UTILITIES OF THE MUNICIPAL CODE OF MARYVILLE

The City Clerk presented a bill, Bill No. 2013'23 for an ordinance entitled:

An Ordinance to Amend Section 700.050: Water Conservation Plan of Title VII. Public Utilities, of the Maryville Municipal Code

Section 700.050 of the Municipal Code of Maryville contains a Water Conservation Plan which provides guidelines for implementation of water conservation measures. The conservation measures are implemented in phases becoming increasingly more restrictive to ensure adequate supply of potable water and to protect health, safety, and welfare of Maryville Water Treatment Plant users.

Under the existing code, water conservation measures are based on the water level at the Edwards Street Tower. The City of Maryville has recently completed the construction of two (2) 750,000 gallon capacity towers in addition to the Edwards Street Water Tower. A revision of the municipal code is recommended to include the North Water Tower and South Water Tower in the restriction threshold sections to ensure proper measures can be enacted upon issues with any of the three (3) towers. Section One: A Profile of Maryville: Drinking Water Supply:

? ?Two new towers have recently been constructed each with a capacity of 750,000. One of the towers is located in northern Maryville, on land leased from Northwest Missouri State University, and the other in the south, on city-owned property near South Main Street and East South Hills Drive."

Staff recommended approval of the ordinance as proposed to be amended.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Fall to approve approval of Council Bill No.

2013'23 to amend Section 700.050: Water Conservation Plan, as proposed Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7509 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE TO EXECUTE A CONTRACT WITH TYLER TECHNOLOGIES FOR INCODE SOFTWARE, HARDWARE, AND MAINTENANCE

The City Clerk presented a bill, Bill No. 2013'24 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute a Contract with Tyler Technologies, for the Purpose of Providing Incode Software, Hardware and Maintenance, Maryville, Missouri

Last fall the City solicited requests for proposals for software applications used in the finance department for accounting, payroll, human resources, utility billing, and permit tracking for code enforcement. Three bids were received. Better functionality and customer service were top priority. The City's current system is outdated and lacks flexibility, while the customer support received has been minimal and deficient. All permits and licensing are currently done by hand and the new software would automate the process. The building project system will interface with the financial software and will have the ability to interface with the GIS system in the future if desired.

When speaking with a variety of Missouri municipalities about their software providers to find out about their experiences and satisfaction levels, the vendor product most often cited was Incode, developed by Tyler Technologies in Lubbock, TX. Representatives from Tyler came to Maryville in late August of 2012 to provide a demo of the Incode products and our staff was very enthusiastic about its features and capabilities, such as:

- Built in Report Writer with a Report Wizard to walk you through the steps for creating a custom report.
- Report Scheduler – Allows reports to be run and delivered automatically as a PDF, Excel, or in Word Format.
- Microsoft Integration with 2 clicks of a mouse can export information seamlessly from the application to Microsoft Office or PDF.
- Dynamic Reports allow you to navigate back into your data directly from the report itself.
- Searching via an easy to use global search screen (operates like a search engine similar to Google) that allows you to drill down into data without having to know the application.
- Complete Integrated Applications.
- Employee Self Service empowers employees to access personal information via the internet.
- Integrated Human Resource Module allows for streamlined personnel related processes.
- Integrated Service Orders, Devices, and Cashiering for Utility Billing.
- Citizen access for On-Line Billing information and Payment.
- Integrated Document attachment feature allows you to scan and attach documents to records in the software.
- Tyler offers various support options.

After deciding to recommend Incode's software, staff asked Tyler for a hardware quote since purchasing a total package solution from one vendor would be optimal. They have a dedicated IT support staff, certified in various systems and networks, and partnerships with the top hardware distributors. Tyler will provide thorough hardware implementation services for all hardware purchased through them. They provide remote and on-site set-up services to install the servers, PCs, and peripheral units. The quote includes two servers, two uninterruptible power supply (UPS) units, six PCs with Microsoft Office, one laser printer and one cashiering receipt printer.

Tyler also offers a disaster recovery service called Application Availability Services. It provides a nightly electronic backup of our data stored on their site, data integrity checks, quick restoration of data processes, and remotely hosted data during an emergency. This service is quoted separately at an annual fee of \$2,895, which would replace our existing disaster recovery service once we have completed migrated off the current system.

The FY 13 capital budget includes a total of \$171,000 across various departments for this project. The total recommended proposal for all software and hardware from Tyler Technologies is \$174,284. Staff expects there will be adequate savings in other areas of the general fund and water/sewer fund to offset this \$3,284 which exceeds the amount budgeted for the capital purchase.

In addition to the software and hardware cost of \$174,284, there is an Application Availability Services annual cost of \$2,895 and first year annual maintenance fees of \$19,471. These fees are already included each year in the operations budget, currently in the amount of \$26,000, and paid to our existing vendors.

Staff recommended that Council adopt the proposed ordinance to enter into a contract with Tyler Technologies for the purchase of Incode software applications, hardware, and maintenance in an amount not to exceed \$174,284.00. This recommendation is based on functionality of applications, reporting capabilities, internal control processes, reputation of the company, and a large presence of satisfied users in Missouri.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Fall to approve Council Bill No. 2013'24 to enter into a contract with Tyler Technologies for the purchase of Incode software applications, hardware, and maintenance in an amount not to exceed \$174,284.00. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7510 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No. 2013-15.

AN ORDINANCE TO EXECUTE AMENDMENT #2 OF THE STATE BLOCK GRANT AGREEMENT, PROJECT NO. 08-002A-1, AIRPORT FUEL SYSTEM

The City Clerk presented a bill, Bill No. 2013'25 for an ordinance entitled:

An Ordinance Authorizing the Mayor of the City of Maryville, Missouri, to Execute Amendment #2 of the State Block Grant Agreement with the Missouri Highways and Transportation Commission, for an Extension to the Project Time Period for Project No. 08-002A-1, Airport Fuel System, Maryville, Missouri

The City of Maryville entered into a State Block Grant Agreement with the Missouri Highways and Transportation Commission on February 28, 2011 to utilize funds to assist with the design and installation of a new fuel system for Northwest Missouri Regional Airport. Project No. 08-002A-1 includes installing two (2), 10,000 gallon above ground fuel storage tanks, related plumbing and electrical work, a self-service card reader, and installing associated lighting, fencing, and signage.

The construction contract was awarded to Double Check Company, Inc. on May 14, 2012 in an amount not to exceed \$388,287.20. On July 9th, the City Council approved Amendment #1 to the State Block Grant Agreement to add \$109,000 from the Missouri Highways and Transportation Commission on the project. The additional funds were provided to cover the contract and construction inspection services for a total amount of \$448,741.00.

Construction officially began on September 4, 2012. The project experienced several delays which included the initial electrical sub-contractor backing out of their bid and replacing the electrical sub-contractor, inaccurate tank footing drawings, and weather delays. The project is substantially complete with a few minor projects left to complete. These projects include a second coat of paint on bollards; install light poles, and installing signage on the tanks.

Amendment #2 will formally revise the Project Time Period in Amendment #1 to extend the agreement from December 31, 2012 to July 30, 2013. The amendment will allow for completion of the work, reimbursement of construction funds, and close-out of the project.

This project fits into the Comprehensive Plan in that it was recommended to expand airport fueling capabilities to include jet fuel.

Staff recommended Council approve the proposed ordinance and execute Amendment #2 to the State Block Grant Agreement with the Missouri Highways and Transportation Commission for Project 08-002A-1, Airport Fuel System. Construction on the project extended past the date of December 31, 2012 outlined in Amendment #1 and should be revised to reflect an accurate construction schedule. Approval of the ordinance will allow for continued reimbursement of funds on the project and provide corrected documents for the Missouri Highways and Transportation Commission.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to

the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Fall, seconded by Councilman Funston to approve the proposed ordinance and execute Amendment #2 to the State Block Grant Agreement with the Missouri Highways and Transportation Commission for Project 08-002A-1, Airport Fuel System. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Fall, yea; Councilwoman Riedel, yea; Mayor Jonagan, yea. Motion carried.

Said bill was then numbered Ordinance No. 7511 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as part of the original agreement being Contract No 2011-07.

DISCUSSION: 19 VS. 21 YR. OLD, ALLOWED IN BARS, SCHEDULING

During the March 11, 2013 City Council meeting it was discussed that a meeting would be scheduled for discussions with the general public allowing comments and questions regarding the “19 vs. 21 year old, allowed in bars” in Maryville. Council met with Northwest Missouri State University Students, on March 4, 2013 to allow participation from the students on the issue. Council Members have also met with individual bar owners to get feedback on their thoughts about possible changes to the age requirement and other considerations that might relate to their businesses.

It was determined that the next meeting scheduled for discussion of the “19 vs. 21 year olds, allowed in bars” with the general public will be held on Tuesday, April 23, 2013, at 7:00 p.m., at the Maryville Community Center, located at 1407 North Country Club Drive. April 25, 2013, was noted as a backup date, with the time and location remaining the same.

DISCUSSION: MOZINGO LAKE RECREATION PARK LODGE

The City of Maryville hired IDM Group to perform a feasibility study on Mozingo Lake Park and Golf Course. Within the study done by IDM Group, the feasibility of a successful lodge being constructed at Mozingo Lake Recreation Park, Golf Course area was noted to be a positive addition to the recreational park. Staff is in the process of writing a Request for Qualifications (RFQ) to be sent out nationwide in hopes of finding investors interested in the proposed project. Two Council Members were asked to assist in the review process of the RFQ's. Staff was able to show Council Members the new demonstration booth that highlights Mozingo Lake Recreation Park. The booth will be used at RV and Boat Shows and other activities, to inform the public of the amenities at Mozingo Lake Recreation Park.

REPORTS

I. NWMSU Liaison

- *Not Available to report*

II. City Manager

- *Munn Avenue Street Improvement Project (South Ave. to Highway V) – Phase I construction of the project is underway. Orr Construction Management has begun milling the existing pavement and preparing for storm water and water line installation. Munn Avenue is closed to through traffic in a portion of Phase I, with all traffic to/from Maryville High School diverted to the South. Maryville Public Safety has been onsite each day to assist with awareness and analyzing potential use of Portable Changeable Message Signs (PCMS).*
- *Excess Property - The City of Maryville will be receiving sealed bids for the purchase of excess property located at 302 East Sixth Street and 720 E Seventh Street. Sealed bids will be received until 10:00 a.m., local time, Tuesday, April 2nd and will be publically opened and read aloud. Both properties are currently zoned R-2 and are not needed for municipal purposes. More information on the Request for Proposal can be found at www.maryville.org.*
- ***Mozingo Lake Recreation Park Website** (www.mozingolake.com) - The Mozingo Lake Recreation Park website is substantially completed. The only remaining item to complete will be to activate the “store” link. Visitors are now able to make reservations for the family cabins, twenty (20) RV spaces, and thirteen (13) equestrian RV spaces from the website. The reservation system that was implemented is not a “true” reservation system. After doing extensive research, the technical challenges and the expenses required implementing a self-automated reservation system is not possible at this time. The reservation system now allows the user to fill out a form and request dates for reservations. Once submitted, an email is sent to Mozingo staff with the reservation*

information and contact information. Mozingo staff then contacts the customer and the reservation is complete. We are currently receiving about five (5) reservation contacts through this system per day and staff has not experienced any technical issues. A “true” online reservation system will continue to be researched for implementation.

The Fore! website is fully operational and integrated into the mozingolake.com website. The Facebook page for Mozingo Lake is also up and running and over the past couple of weeks has experienced amazing growth. Since March 1st, the site has accumulated 356 “Likes” and 3,884 unique visits to the Mozingo Lake Facebook page. The overall “reach” of the Facebook page is 4,915 people as a result of the “likes” and page visits. What those numbers mean is that whenever an item is posted on our Facebook page, it has the potential to reach over 8,500 people. We will continue to work on growing our “reach”.

- *Mozingo Lake Recreation Park Grand Re-opening; April 6th* - Staff is beginning to make the final preparations for the Mozingo Lake Recreation Park Grand Re-opening event scheduled for April 6th. A list of events is posted on the main website, www.mozinolake.com, as well as on the Facebook page, www.facebook.com/mozingolake. As a reminder, the Early Birdie 5k at the golf course begins at 8am, with late registration beginning at 7am. Contestants are encouraged to pre-register.
- *Mozingo Golf Course Parking Lot* - The gravel parking lot at the Mozingo Golf Course used for overflow parking was rehabilitated last week by Public Works Street Maintenance Staff. This parking lot had become deteriorated with ruts and became extremely muddy during poor weather conditions. Jay Cacek and his crew re-graded the existing parking lot and graded a new layer of gravel over the base.
- *Northwest Missouri Regional Airport Fuel System* - On March 15th, Olsson Associates provided Double Check with a letter of substantial completion for the airport fuel system project. As of March 15th, 179 calendar days have been counted towards the project of the 180 total days were allowed. On March 19th, staff received training regarding the computer system used to manage the fuel system. There are a few minor items that remain to be completed which are weather dependent, such as painting the bollards, installing signs on the tanks, and installing light poles. The airport fuel system is now considered to be fully operational.

III. Council Members

- *No Reports*

ADJOURNMENT

Motion was made by Councilman Funston, seconded by Councilman Fall that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, Councilman Fall, yea; Mayor Jonagan, yea. Motion carried. Meeting was adjourned at 8:10 p.m.

Glen Jonagan, Mayor

ATTEST:

Sheila Smail, City Clerk