

Maryville City Council
Regular Scheduled Meeting
June 24, 2013
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, June 24, 2013, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Fall and roll was called by the City Clerk, with the following present to-wit: Mayor James Fall, Council Members Ronnie Moss, Glenn Jonagan Renee Riedel and Jeff Funston. Others present were City Manager Greg McDanel, Asst., City Manager Ryan Heiland, Dir., Finance Denise Town; Dir., Public Safety Keith Wood, Dir., Public Works C.E. Goodall and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Fall.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Fall requested any changes needed to the agenda, be noted at this time. It was noted that items sixteen (16) and twenty (20) on the agenda were not ready to be discussed and were asked to be removed from the agenda.

Motion was made by Councilman Jonagan, seconded by Councilwoman Riedel, that the agenda be approved as amended. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Fall welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to come forward and state their name and address for the record.

Monica McCollough, Communications and Project Manager at Northwest Missouri State University (NWMSU) Police, reported that the Safe Ride Home program was started by Campus Police and has grown in usage by NWMSU Students. The university plans to extend the accessibility and hours services are available for the coming school year. They hope to decrease the amount of time individuals wait for a ride.

Plans are being made to establish ten (10) "Shuttle Stops" to identify where passengers can go to catch a shuttle. In an effort to identify the 10 locations where the shuttle stop, a request was made to the City Council to allow the placing of a "Shuttle Stop" sign at the corner of 4th Street and North Buchanan Street, and 4th Street and Buchanan Street. Currently the service will only be for students who can produce a student identification card before boarding.

It was suggested that Northwest Missouri State University Police contact Staff to arrange the placement of the signs.

REQUEST STREET CLOSURE FOR NEIGHBORHOOD BLOCK PARTY, GRAND AVE, JUNE 28, 2013

An application was received from Gina Mackey, 128 South Alco Avenue, requesting permission from the City Council to close South Grand Avenue on the south edge of the intersection of South Grand Avenue and Faustiana Drive to the south edge of the property at 145 South Grand Avenue, as an extension into the street. The event is scheduled for June 28, 2013, from 5:30 – 8:30 pm.

The required hold harmless agreement was submitted with the application. No insurance is required for a neighborhood block party.

Motion was made by Councilman Funston, seconded by Councilman Moss, to permit the requested street closure for the Neighborhood Block Party. Upon roll being called, the vote was as follows: Councilman Funston; yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

REQUEST STREET CLOSURE FOR NEIGHBORHOOD BLOCK PARTY, WEST 3RD ST, JULY 4, 2013

An application was received from Beth Hawkins, 909 West Third Street, requesting permission from the City Council to close West Third Street between Ray Avenue and Grand Avenue, on July 4, 2013, from 10:00 am until 11:59 pm, to hold a Neighborhood Block Party.

The required hold harmless agreement was submitted with the application. No insurance is required a neighborhood block party.

Motion was made by Councilman Funston, seconded by Councilman Moss, to permit the requested street closure for the Neighborhood Block Party. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston; yea; Mayor Fall, yea. Motion carried.

REQUEST FOR LOT SPLIT FOR PROPERTY LOCATED AT 301 EAST SUMMIT DRIVE, OWNED BY WHITE/TWADDLE ASSOCIATES

The City Clerk presented a bill, Bill No. 2013'53 for a resolution entitled:

A RESOLUTION AUTHORIZING A LOT SPLIT OF PROPERTY OWNED BY WHITE/TWADDLE ASSOCIATES, LOCATED AT 301 EAST SUMMIT DRIVE, OF THE CITY OF MARYVILLE, NODAWAY COUNTY, MISSOURI

An application for a lot split was received from White/Twaddle Associates located at 301 E. Summit Drive. The requested lot split would allow for additional parking for Compass Dental at 231 E. Summit Drive. The area proposed for the split is located at the southwest corner of 301 E. Summit. The proposed lot split consists of a 924 square foot area and is proposed to ensure that proper parking remains with the Compass Dental property in the future.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Jonagan, to approve Council Bill No 2013'53, to approve the lot split request for 301 East Summit Drive, by White/Twaddle Associates. Upon roll being called the vote was as follows: Councilman Jonagan, yea; Councilwoman Riedel, yea, Councilman Funston, yea; Councilman Moss, yea, Mayor Fall, yea. Motion carried.

Said bill was then identified as Resolution No. 601 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk

ORDINANCE TO ESTABLISH PROCEDURE TO DISCLOSE POTENTIAL CONFLICT OF INTEREST AND SUBSTANTIAL INTEREST

The City Clerk presented a bill, Bill No. 2013'54 for an ordinance entitled:

AN ORDINANCE OF THE CITY OF MARYVILLE, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS

According to Section 105.485, Subsection 4, of the Missouri Revised Statutes, the City of Maryville is required to renew its Personal Financial Statement Ordinance every two (2) years, which contains the city's own requirements of disclosing potential conflicts of interest. The ordinance presented was for that purpose.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Funston, seconded by Councilwoman Riedel to approve Council Bill No.2013'54, to renew the City's Personal Financial Statement Policy. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

Said bill was then identified as Ordinance No. 7536 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. A certified copy of the approved ordinance will be sent to the Missouri Ethics Commission within ten (10) days of its approval by Council.

AMENDMENT OF SECTIONS 505.080 AND 530.090: DUTIES OF BOARD OF CODE APPEALS, MARYVILLE MUNICIPAL CODE

The City Clerk presented a bill, Bill No. 2013'55 for an ordinance entitled:

AN ORDINANCE TO AMEND SECTION 505.080: DUTIES OF BOARD OF CODE APPEALS, SUBSECTION 4, METHOD OF SERVICE, CHAPTER 505: HOUSING CODE AND SECTION 530.090: DUTIES OF BOARD OF CODE APPEALS, SUBSECTION 4, METHOD OF SERVICE, OF CHAPTER 530: DANGEROUS AND UNSAFE BUILDINGS, OF TITLE V: BUILDING CODE AND TO ADOPT NEW SECTION 505.080: DUTIES OF

BOARD OF CODE APPEALS AND SECTION 530.090: DUTIES OF BOARD OF CODE APPEALS, OF THE MARYVILLE MUNICIPAL CODE, MARYVILLE, MISSOURI

As staff has begun taking more proposed demolition cases before the Board of Code Appeals, the notice of hearing provisions have proven difficult to manage. The provisions currently provide for fourteen (14) days notice by certified mail. A twenty-one (21) day notice by certified mail is proposed, with the time starting when the certified mailing is delivered to the mailbox by the City. By doing so, the Board has a definitive notice date.

When possible, the landowner is notified of the hearing by personal service and alternatively, certified mailing is used. If the landowner's address is completely unknown, then service is made by publication in a local newspaper no less than fourteen (14) days prior to the hearing date.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Funston to approve the recommended amendments to Sections 505.080 and 530.090: Duties of Board of Code Appeals, of the Municipal Code, as presented. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7537 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

MUNN AVENUE STREET IMPROVEMENT PROJECT UPDATE

Public Works Dir., C.E. Goodall gave a brief explanation of the sub-grade issues on the South Munn Avenue Street Project. He explained that weather has played a big part in the difficulties experienced on the project. He stated that the City has been presented with some potential resolutions but with at an undesirable cost.

John Chamberlin, SK Design Group, shared a series of photos while explaining the testing processes gone through in preparing the sub-grade for the pouring of concrete.

Mr. Chamberlin explained that once the storm sewers were installed in Phase I, a section of sub-grade was exposed for proof rolling to identify the condition of the soil. Deflections were experienced. With the abundant rain fall difficulties were experienced in preparing the sub-grade of the South Munn Avenue Street Improvement Project. The soil was aerated to attempt to dry the soil. Geo Tech Engineers was consulted in an effort to find a resolution. A layer of four inch minus (4"-) rock was laid upon the sub-grade test site, followed by Geo-Tech fabric and then two (2) additional layers of rock. Rutting and deflections of the sub-grade was again experienced.

A second test site section was identified with exposure of the sub-grade. Four inch minus (4") minus rock was applied and rolled on, followed by Geo Tech fabric and two (2) more layers of rock, being eight inches (8") of the four inch minus (4"-) rock followed by six inches (6") of AB3, which is a fine rock that was identified to be used in the plans on the sub-grade. A loaded dump truck was used to test the area, with rutting and deflection as the results. Mr. Chamberlin explained that with these results the road will not hold up over time as expected. Mr. Chamberlin expressed concern regarding their concrete trucks passing over the sub-grade during the pouring of concrete.

The Geo Tech Engineer was consulted again. The Engineer recommended rolling the site tight and, allow it to cure out. The soil was rolled tight and allowed to cure for three to four days. A photo was provided of the site that had been rolled and cured, before encroaching upon the area. The area appeared to be dry and solid. A loaded dump truck made three (3) passes. Photos were provided of each pass. It was determined that the point load of the wheels pushed the grid Geo Tech tile into the sub-grade.

The next step was to apply nine inch (9") shot rock to the sub-grade and track it in to provide a solid base. Deflection was again realized. The rock depth was then increased to twelve inches (12") to fourteen inches (14"), and tracked in. The more passes made over the rock, the more obvious it became that this method was failing.

After further consultation with the design team, it was determined that the soft sub-grade would have to be removed to establish a solid sub-grade for constructing upon. The soft sub-grade could not be bridged with rock.

It was decided that two feet (2') of soft soil would be removed and replaced with rock. This method has been determined to be the best solution to obtain a solid surface that will withstand the intended long term of the designed roadway.

Soil testing was done at Mozingo Lake Recreational Park to determine whether there is soil in another location that could be substituted for the existing soil on Munn Ave. Mr. Chamberlin reported that they would have to dig down five feet (5') before finding soil adequate for the project.

The only other consideration was to allow time for the existing soil to dry out but with the time restraints that exist with the school year beginning mid-August this was not a viable option.

Mr. Chamberlin gave an estimated cost with a worst case scenario. This would consist of removal of two feet (2') of sub-grade material and to fill the area with a layer of nine inch (9") shot rock, four inch minus (4"-) rock and the final layer of base rock. The cost for loading and hauling off the sub-grade soil was calculated at nine dollars (\$9) per cubic yard, with an estimated ten thousand seventy-five cubic yards (10,075 cu yd) of material to be loaded and hauled off, with an estimated cost, not to exceed, ninety thousand six hundred sixty-seven dollars (\$90,667.00). To fill the sub-grade area in with rock it is estimated to cost twenty-seven dollars (\$27) per ton, at a not to exceed cost of three hundred seventy-five thousand dollars (\$375,000). The total cost estimate for this change order would be four hundred sixty-five thousand six hundred sixty-seven dollars (\$465,667.00).

Motion was made by Councilman Jonagan, seconded by Councilman Moss to approve the removal and hauling of substandard sub-grade material in the roadway of the South Munn Avenue Improvement Project at nine dollars (\$9) per cubic yard, with an estimated ten thousand seventy-five cubic yards (10,075 cu yd) to haul off, resulting in an estimated cost, not to exceed, ninety thousand six hundred sixty-seven dollars (\$90,667.00) and to fill the sub-grade area in with rock, estimated to cost twenty-seven dollars (\$27) per ton, at a not to exceed cost of three hundred seventy-five thousand dollars (\$375,000). Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

City Manager McDanel stated that he had some cost saving ideas for recouping some the additional costs for the project that he would present to the Council for consideration at a later date.

RENEW LIQUOR LICENSES FOR LOCAL LICENSES HOLDERS, FISCAL YEAR 2013-14

At the June 10, 2013 City Council meeting thirteen (13) establishments that had met all requirements for renewal of their liquor license(s) were presented for approval and renewal by the City Council. The businesses recommended by staff to be approved for the 2013-14 year included: Applebee's Restaurant, Bearcat Lanes, LaBonita's Mexican Restaurant, Maryville Elks Club, Burny's Bar, Molly's, The Palm's, The Outback, HyVee, HyVee Gas, Walmart Supercenter, Mozingo Lake Recreation Park Golf Course, Pagliai's Pizza, and Pizza Hut. As a new applicant, ARAMARK Inc., was issued a Liquor by the Drink and a Sunday Liquor by the Drink license.

As of the date and time of the meeting, applications and other associated documents had not been received by the City Clerk from The Hangar or Bubba's BBQ for renewal of their prospective licenses.

Motion was made by Councilman Moss, seconded by Councilwoman Riedel to approve the liquor licenses as presented for the 2013-2014 year. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

MOZINGO LAKE RECREATION PARK LODGE

Lee Langerock, Executive Director of Nodaway County Economic Development reviewed the process of releasing the request for qualifications (RFQ) for interested development partners on the lodge concept at Mozingo Lake Recreation Park which were due Friday, June 14th by 5:00 p.m. Upon the deadline, no RFQ's were received. In addition to the local media, the RFQ was posted on the City's website and the notice of RFQ was sent out via email individually as a cold-market introduction. During the RFQ process, City Staff and economic development discussed the project with nine (9) potential developers representing over 30 hotel brands. All parties requested the IDM Study and noted it as an excellent start to the development process.

After having no response, City staff (including economic development) reached out to those showing interest in the Mozingo Lodge project to see if the City could continue a conversation and to gain some insight on the lack of response to the RFQ. The four (4) consistent answers from those polled were:

- The RFQ did not fit their timeline
- Interested in finding a local developer with which to partner (or franchise)
- Project too small for their development model
- Does not typically work within an RFQ process

It was recommended that City Staff and City Council Members discuss the next steps. Of the nine (9) who expressed interest five (5) are still interested in continuing a conversation about the Lodge development. Three (3) of those are major chains and in addition to their own market study process would like assistance in identifying a local developer to be their “on the ground” owner/operator of the facility.

Staff is circling back to IDM to gain their insight into what they see as potential next steps and to explore from a technical and market perspective how the City might move forward on the project. All parties prior to and through the RFQ process were impressed by the City’s foresight in having a third-party study complete, with updated STRR numbers and with the re-branding launch of the Mozingo Lake Recreation Park. If not already aware, they have now been introduced to our market.

The question arose from the Council if the City was able to expand their conversations with others at this point. City Attorney Doug Thomson will check on the legalities of such an expansion.

MOZINGO LAKE RECREATION PARK, GOLF CART LEASE

Mozingo Lake Recreation Park Golf Course is in the final year of a five (5) year lease for golf carts with EZ-GO carts. The current lease will expire in October of this year and includes 50 carts, a range picker, and a beverage cart.

Staff was approached a couple weeks ago by the EZ-GO sales representative about the possibility of renewing the golf cart lease with EZ-GO rather than putting the contract out for bids. EZ-GO is interested in maintaining the relationship with Mozingo and the City as the engines for all of its golf carts are Kawasaki and made in the Maryville plant.

Per discussions with the sales representative, if a new contract were agreed upon before July, the new carts would arrive in August. The new cart model would be the TXT model line and would technically be considered a step down from the current RXV model in use at the course. However, this applies to only the body style of the cart & not the engine. Historically the TXT model has a better performance history for Mozingo than the RXV model.

A few of the highlights of the TXT model per EZ-GO, were noted. The last time the City sent out bids for carts, EZ-GO was not the lowest bidder but City Council chose to go with EZ-GO due to the Kawasaki engines.

The current lease is a five (5) year lease with annual payments of \$30,592.00 made over a period of six (6) months. The proposed lease would be a four (4) year lease on a 12 month payment schedule. Spreading the payments out over 12 months instead of six (6) will allow the City to save money on interest. The proposed lease would also have an annual payment of \$32,952.06. However, it is likely this amount can be negotiated down as we would retain the current range cage on the range picker and save approximately \$2,000.00. Mozingo also owns the cooler racks on the current fleet and these would be transferred to the new cars, saving additional money. Furthermore, if an agreement can be reached before July, the golf course would have the new carts for August and the contract would be structured so there would be no August 2013 cart payment, saving additional money.

Motion was made by Councilman Jonagan, seconded by Councilwoman Riedel, to approve staff to enter into a new lease agreement with EZ-GO for the golf carts for a four (4) year period. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

REPORTS

I. Student Liaison

- Unavailable to report.

II. City Manager

- *CTRIP Application – 5th & Walnut* - Zech Investments, LLC submitted the first application to the City’s Campus Town Redevelopment Incentive Program (CTRIP) and was administratively approved for use on June 7th. The project removes two (2) substandard homes and five (5) dilapidated mobile home trailers from the property west of 5th & Walnut Street to construct three (3) new two (2) story duplexes. The homes were removed June 19th by contractor Jason Brown Roofing, LLC and the remaining mobile home units are to be removed soon. The project removes blighted structures, improves the quality of student housing east of the University, and creates an increase to the tax base through assessed valuations. The property also lies directly along the north channel of Peach Creek and could provide an opportunity to improve storm drainage. The property owner has been receptive to allowing the City to complete a significant drainage improvement and providing a permanent storm drainage easement. Further details on the potential for an improvement to Peach Creek will be provided to City Council at an upcoming meeting for discussion and consideration.
- *Mozingo Lake Recreation Park Sanitary Sewer Disinfection*- The City of Maryville has completed a project through White Cloud Engineering & Construction, Inc. to meet Missouri Department of Natural Resources (DNR) disinfection requirements on the main sanitary sewer treatment plant below the dam. The system consists of 15-20 septic tanks located around the park at each restroom with pumps and pressure lines circling the lake to a recirculating sand filter plant. The last round of DNR permitting mandates disinfection equipment to be installed to reduce coliform bacteria at the outfall locations throughout the state. A tablet chlorine feeder with a concrete contact tank and dechlor feeder has been installed on the system to meet DNR requirements and keep Mozingo Lake Recreation Park in compliance.
- *Mozingo Lake Recreation Park Cabin Materials* - The City of Maryville has entered into a Memorandum of Understanding (MOU) with the Northwest Technical School to construct two (2) additional cabins at Mozingo Lake this fall. Under the MOU, the City of Maryville will complete site preparation and purchase materials for the Northwest Technical School to provide volunteer labor through an educational experience for its students. Public Works Street Maintenance staff assisted the project by completing site grading last week. Invitation to Bid packages have been released for the purpose of providing plumbing, mechanical, construction, and electrical materials only. Bid packages are available online at www.maryville.org and will be opened on July 3rd at 10:00 a.m., 10:30 a.m., 11:00 a.m., and 11:30 a.m. respectively at City Hall.
- *Mozingo Lake Recreation Park Billboard Advertising*- City staff was able to secure a cross-read billboard location for Mozingo Lake Recreation Park along southbound I-29 near the Dearborn exit. The billboard has been rented for a 5-month trial period and is 14x48 in size. Waitt Outdoor has completed the vinyl design which should be installed later this
- *Mozingo Lake Recreation Park Commercials* - Mozingo staff has commissioned two (2) different commercials over the past month for television advertisement. The first commercial is a thirty (30) second spot created by Suddenlink which is played on the Fox Sports Midwest channel during Kansas City Royals baseball games. The length of this contract is for June, July, August, & September and plays in the Maryville, St. Joe, & Atchison, KS markets. Once the baseball season is complete, an opportunity remains to extend this advertisement for Monday Night Football games in the same markets. The second commercial was created with KQ2TV and is an approximately four (4) minute spot that airs during the KQ2TV “Staycation” program. This ad highlights the amenities at Mozingo Lake Recreation Park and features City employees Erick Auxier, Janah Brown, Kyle Easter, & Cassie Lowell. The City of Maryville owns the rights to each commercial and may use them on our website and social media for further promotion. The KQ2TV commercial is currently posted on www.mozingolake.com as well as the Mozingo Facebook page.
- *Mozingo Lake Recreation Park & Iowa State Fair* - Several weeks ago staff applied for a display booth at the Iowa State Fair for Mozingo Lake Recreation Park. This week we were notified that our application was accepted for a 10’x10’ display area at the event. This is an exciting opportunity to use the new

tradeshow booth and generate exposure to a huge audience within our current budget for Mozingo advertising. The dates of the Iowa State Fair are August 8th thru 18th and the display booth will be open from 9 a.m. – 9 p.m. The Iowa State Fair is Iowa's largest event and one of the largest fairs in the country, attracting visitors from the Mid-West, nationally, and internationally. The total attendance at last year's fair was 1,097,142. The previous year (2011), the attendance was 1,080,959 and attendance has not dipped below 1 million since early before 2001. The booth would be located in the Varied Industries building (165,000 square-foot building). This building is the most popular building at the fair as it is air conditioned and receives an average of 120,000 people through its doors per day.

- *Mozingo Lake Recreation Park Movie Night* - Bring the family and come watch the animated movie "Open Season" under the stars on the beach at Mozingo Lake Saturday, June 29th at 9:00pm. The event is sponsored by Citizens Bank & Trust who will provide the outdoor movie equipment. Boy Scout Troop #75 will be selling popcorn, candy, & drinks. Make sure to bring lawn chairs and/or blankets for the beach area.
- *Public Safety Needs Assessment* - WSK&F Architects has begun working with Maryville Public Safety on a needs assessment regarding the feasibility of a new Public Safety facility. The firm started their work on June 12th by conducting in depth interviews with Public Safety staff. Separate interviews were held with various divisions in Public Safety including Fire, Police, Dispatch and Administration to determine specific space needs and what those needs might realistically evolve to in twenty (20) years. On June 17th, WSK&F returned to analyze potential site locations for the needs assessment. The ninety (90) day process will culminate with a full report and presentation to the City Council by the architects.
- *Brush Truck Unit Delivered* - The Public Safety Department took delivery on June 13th on the completed Brush Truck Unit that was jointly purchased with the Polk Township Fire District. The chassis for this unit was purchased several months ago from Boyles Motors and was then delivered to Weiss Fire Apparatus for construction of the body in February. The Volunteer Fire Fighters have already held training on operation of the unit and it has been placed in service for use.
- *Municipal Banking Bids* - The City of Maryville is soliciting competitive sealed proposals from full service banks that are Federal or State of Missouri chartered, and have a facility in the City of Maryville for banking services. The Request for Proposals (RFP) is intended to cover all City operating accounts, banking services, and safekeeping requirements. Investment of longer-term funds will be placed by competitive bids separate from this RFP. The RFP will result in the award of a one (1) year contract for banking services commencing August 1, 2013 and continuing to July 31, 2014 with the option to renew the contract for four (4) subsequent one (1) year periods. All proposals from interested financial institutions must be received on or before 4:00 p.m. Monday, July 8th. Proposals will be opened publically and read aloud at the City Council meeting beginning at 7:00 p.m. on said date. More information can be found at www.maryville.org.

III. Council Members:

- Nothing

ADJOURNMENT

Motion was made by Councilman Jonagan seconded by Councilwoman Riedel that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Funston, yea; Councilwoman Riedel, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Meeting was adjourned at 8:50 p.m.

James R. Fall, Mayor

ATTEST:

Sheila Smail, City Clerk