

**Maryville City Council**  
**Regular Scheduled Meeting**  
August 12, 2013  
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, August 12, 2013, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**ROLL CALL**

The meeting was called to order by Mayor Fall and roll was called by the City Clerk, with the following present to-wit: Mayor James Fall, Council Members Ronnie Moss, Glenn Jonagan, Jeff Funston and Renee Riedel. Others present were City Manager Greg McDanel, Asst., City Manager Ryan Heiland, City Attorney Doug Thomson; Dir., Finance Denise Town; Dir., Public Safety Keith Wood, Dir., Public Works C.E. Goodall, and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

Mayor Fall led the pledge to the flag.

**INVOCATION**

Councilman Funston gave the invocation.

**APPROVAL OF THE AGENDA**

Mayor Fall requested any changes to the agenda be noted at this time. No changes were noted.

Motion was made by Councilman Jonagan, seconded by Councilwoman Riedel, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

**APPROVAL OF MINUTES**

Mayor Fall requested any changes to the minutes of the regularly scheduled City Council meetings held on July 15 and 22, 2013, be noted at that time.

Motion was made by Councilman Funston, seconded by Councilman Moss, that the minutes be approved as presented. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Fall welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were asked to state their name and address for the record. No persons appeared to be heard.

**TREASURER'S REPORT**

During the month of July 2013, notable receipts of non-recurring revenue were from the Internal Revenue Service (IRS) for interest subsidy on Series 2010 COP Build America Bonds (\$19,272.55) and

Suddenlink for quarterly cable franchise distributions (\$20,930.58)

Non-recurring disbursements for the month of July 2013 included payments to Double Check for final payment on the airport fuel tank project (\$38,828.78); Smith Contracting Company for the Water Maintenance building (\$14,593.00); William D. Driskell, Jr for the HeRO grant project (\$17,550.00); Andrew Spire Construction for the Hospital/Maryville Middle School trail project (\$47,540.14); and HDR Engineering for Engineering Services for the Wastewater Treatment Plant project (\$11,663.30).

Motion was made by Councilman Jonagan, seconded by Councilwoman Riedel, to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

#### **PAYMENT VENDOR SCHEDULE**

Motion was made by Councilman Jonagan, seconded by Councilman Moss, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

#### **REQUEST FOR LIQUOR BY THE DRINK AND SUNDAY LIQUOR BY THE DRINK LICENSES, HYVEE**

HyVee Store was granted renewal of their Original Package and Sunday Original Package Liquor Licenses June 24, 2013. Since that time, HyVee has made application to upgrade their licenses to Liquor by the Drink and Sunday Liquor by the Drink licenses. HyVee has been approached several times about catering alcohol to special events but were unable to because they do not hold Liquor by the Drink license. Chris Wilfong, Local Manager of HyVee stated that it was decided to proceed with the prospects of catering alcohol events. Liquor by the Drink and Sunday Liquor by the Drink licenses will allow HyVee to apply for a catering permit, serve alcohol in their in-house restaurant, and sell original packaged liquor, all in one.

If approved by City Council, HyVee will be presented with upgraded licenses of Liquor by the Drink and Sunday Liquor by the Drink and will surrender their current Original Package and Sunday Original Package Licenses to the City.

Motion was made by Councilwoman Riedel, seconded by Councilman Jonagan, to upgrade the HyVee liquor Licenses to Liquor by the Drink and Sunday Liquor by the Drink. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

#### **MEMORANDUM OF UNDERSTANDING, MARYVILLE R-II SCHOOL, SCHOOL RESOURCE OFFICER**

The City Clerk presented a bill, Bill No. 2013'64 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE CONTRACT WITH THE MARYVILLE R-II SCHOOL DISTRICT, RELATED TO THE CITY PROVIDING A SCHOOL RESOURCE OFFICER FOR PUBLIC SCHOOLS**

The City of Maryville has partnered with the Maryville R-II School District in a School Resource Officer (SRO) Program for the last 12 years. The program provides a Maryville Officer to be assigned exclusively to Maryville R-II schools for the duration of the school year. For any law enforcement matters that occur within the designated facilities, the SRO handles and/or assists in finding resources to address the matters, both proactively and as a response.

About three (3) years ago, the City's then SRO resigned and a decision was made to no longer fund that assignment/program. The school district desired to continue the program and the parties came to a financial agreement to sustain the program. At that point a Memorandum of Understanding (MOU) was drafted and approved by respective legal counsel and governing bodies. The renewal of the MOU was presented in its original form for consideration by both entities. Essentially, seventy-five percent (75%) of the SRO's salary and benefits will be recouped from Maryville R-II School District under the agreement. The percentage reflects the amount of time allocated from that Officer's total hours spent in that assignment. The remaining twenty-five percent (25%) occurs in the summer season where the Officer is employed under the Mozingo Lake Patrol division.

Staff recommended approval of the proposed Memorandum of Understanding with Maryville R-II School District for the continuation of the School Resource Officer Program. The program is beneficial to the City of Maryville in attempts to reduce incidents of school delinquency, addressing drug, alcohol, youth violence and other youth issues in an educational environment.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jonagan, seconded by Councilman Moss to approve Council Bill No 2013'64 to enter into a Memorandum of Understanding with the Maryville R-II School District to provide a School Resource Officer for public schools. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7546 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The Memorandum of Understanding was identified as Contract No 2013-41.

## **AN ORDINANCE TO REPEAL AND ADOPT NEW SECTION 220.150: USER FEES, FOR SOLID WASTE**

The City Clerk presented a bill, Bill No. 2013'65 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING TO REPEAL SECTION 220.150: USER FEES, SUBSECTION (A), SOLID WASTE—NORMAL, OF TITLE II: PUBLIC HEALTH, SAFETY AND WELFARE, CHAPTER 220: SOLID WASTE, RECYCLABLES AND COMPOST MATERIALS, OF THE MUNICIPAL CODE OF THE CITY OF MARYVILLE, MISSOURI AND TO ADOPT A NEW SECTION 220.150: USER FEES; SUBSECTION (A): SOLID WASTE-NORMAL, PERTAINING TO THE SAME SUBJECT**

In April 2012, the City of Maryville made several changes in an attempt to assist the Solid Waste Fund budget in preparation for a significant loss of tons per day at the Maryville Transfer Station. The opening of a competitive transfer station was expected to reduce per ton fee revenue across the board from the volume of solid waste going elsewhere. In preparation, city staff worked to reduce expenditures, eliminate a sliding scale fee system, increase per ton fees, charge city departments for associated use, and rebid the hauling contract for solid waste from the Maryville Transfer Station to an approved landfill in order to stabilize the fund. Historically the annual impact to the fiscal year fund balance was 2010 - (\$61,933); 2011- \$5,070; 2012 – (\$24,376); and 2013 – (\$3,500). While the changes implemented by staff above assisted in stabilizing the fund, tonnage at the Maryville Transfer Station continues to decline. While it is true reduced solid waste at the transfer station results in fewer expenses for hauling, the reduction also leads to less revenue to assist with overhead landfill testing and operational expenses. The volume of solid waste tonnage deposited at the Maryville Transfer Station per day, for fiscal years are, 2010-53.7 tons; 2011 – 77.2 tons; 2012 - 69.0 tons; and 2013 – 21.9 tons.

On July 15, 2013, the City Council held a preliminary discussion regarding transfer station fees. Numerous local haulers were in attendance and city staff also met with a few prior to the meeting. Some haulers explained their desire to continue using the City's transfer station; however the fee of \$54.00 was not allowing them to be competitive in the local hauling market. Some explained that if the fee was \$48.00, similar to the competitive transfer station, they could regain some of the solid waste market and increase volume to the City's transfer station. Council requested staff look into this during the upcoming budget planning process.

For FY 2014 budgeting purposes, staff recommends using 25 tons per day as a conservative estimate. Along with the tons per day, staff also suggests lowering expenses by moving one employee to the water/sewer department two (2) days a week and removing one (1) ton per day of metals for scrap to increase revenue and lower hauling cost. Removing tonnage for scrap will take additional coordination with DNR and reworking the current permit. With all factors contained in preliminary budgets, the Solid Waste Fund at current rates still results in an estimated net loss of \$40,065. Reducing the per ton fees to the equivalent of \$48.00 results in an estimated net loss of \$75,109. Either option results in the decline of the fund balance and/or being subsidized by the General Fund unless additional volume is brought by local haulers.

An ordinance was proposed which incorporates the requested fee changes by amending Section 220:150: User Fees, Subsection "A". Solid Waste – Normal, of Title II. Public Health Safety and Welfare, Chapter 220: Solid Waste, Recyclables and Compost Materials, Article IV: Disposal, of the Municipal Code of the City of Maryville. The proposed fee structure of \$48.00 per ton is estimated to net a loss of \$75,109 to the Solid Waste Fund. The fund has a balance of approximately \$165,000 as of June 30<sup>th</sup>. The financial impact of the fee adjustment will fluctuate with the volume of solid waste disposed of at the Maryville transfer station.

In order to maintain current operations at the Maryville Transfer Station additional volume is required from local haulers. The Maryville Transfer Station is an asset to the community and the organization allowing for the flexibility of programs such as CTRIP, home demolitions, city-wide cleanups, internal city use, and storm & disaster relief. If the local transfer station closed, the City would remain financially responsible for testing requirements at the landfill of approximately \$30,000-\$60,000 annually until 2038, which also could be extended by DNR if necessary. Staff recommends adopting the ordinance with competitive rates at \$48.00 effective September 1, 2013. The minimum charge for anything less than 500 lbs. was also been reduced to a competitive rate of \$12.00. Any solid waste over a 500 lbs threshold will be prorated at the \$48.00 per ton rate.

Along with the recommendation staff suggests continuing to analyze long-term solutions for the transfer station operation. Several options were presented and discussed last year and may need to be revisited in the future.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jonagan, seconded by Councilman Moss to approve Council Bill No 2013'64 to enter into a Memorandum of Understanding with the Maryville R-II School District to provide a School Resource Officer for public schools. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7547 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**CHANGE ORDER NO. 4, CONTRACT WITH ANDREW SPIRE CONSTR., MIDDLE SCHOOL TO HOSPITAL**

The City Clerk presented a bill, Bill No. 2013'66 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE CHANGE ORDER NO. 4, OF A CONTRACT BETWEEN THE CITY OF MARYVILLE, MISSOURI AND ANDREW SPIRE CONSTRUCTION, LLC, FOR ADDITIONAL MODULAR BLOCK RETAINING WALL CONSTRUCTION OF PHASE M, STP-9900 (113) HOSPITAL TO MIDDLE SCHOOL TRAIL PROJECT, MARYVILLE, MISSOURI**

The construction of Phase M, STP-9900 (113), Hospital to Middle School Trail Project by Andrew Spire Construction, LLC is now complete. The project extended a ten (10) foot wide concrete trail from an existing trail segment near the Maryville Middle School approximately 1,400 linear feet to an access point adjacent to St. Francis Hospital. The project was designed and inspected during construction by Olsson Associates.

During construction, the contractor notified City staff that the number of modular blocks listed in the project specifications would not be sufficient to construct the retaining wall near St. Francis Hospital. Olsson Associates estimated 790 square feet of block would be required, however the appropriate wall construction required 1156 square feet. A joint meeting with the contractor, engineer, and city staff was held to review the quantities required. City staff verified the square footage of material and notified the contractor to proceed with the necessary construction of the wall. The material has been appropriately installed and inspected.

The City of Maryville was awarded \$134,965.00 in Transportation Enhancement (TE) funds through the Missouri Department of Transportation (MoDOT) for the project. Based on a preliminary construction estimate of \$168,715.00, the grant awarded eighty percent (80%) funding on the project with a twenty percent (20%) local match or \$33,750.00. Competitive bids were received on the project and the contract with Andrew Spire, LLC was accepted for \$141,962.10. With the approval of change orders 1 thru 4, the total project cost is \$157,396.14. Since the funding percentage remains constant, TE funds will pay for \$125,916.91 and the local match will be \$31,479.23, which is within the original budgeted amount.

Staff recommended approval of the proposed ordinance to execute Change Order No. 4 with Andrew Spire Construction, LLC for additional modular block retaining wall construction on the Phase M, STP-9900 (113) Hospital to Middle School Trail Project. The additional retaining wall material was necessary to construct the appropriate wall height and maintain ADA compliance on the trail. The contractor has installed the material and the trail is now open to the public.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilwoman Riedel to approve Change Order No 1, with Williams Spurgeon Kuhl & Freshnock Architects, Inc., in an amount not to exceed \$25,000 for

additional architectural design services for City Hall facility. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7558 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. Change Order No. 1 was made a part of the original contract, identified as Contract No. 2013-28.

**CONTRACT WITH VERMEER SALES & SERVICE-IOWA, FOR PURCHASE OF BRUSH CHIPPER**

The City Clerk presented a bill, Bill No. 2013'67 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH VERMEER SALES & SERVICE – IOWA, FOR THE PURPOSE OF PURCHASING A BRUSH CHIPPER, MARYVILLE, MISSOURI**

The City of Maryville was awarded a grant from the Northwest Missouri Regional Solid Waste Management District for the Brush Debris Diversion Project, which provided funds of eighty percent (80%) to purchase a brush chipper to assist in alleviating cost of debris that is brought to the Maryville Transfer Station. The process of brush removal would be assisted by the additional equipment which also produces a higher quality product for the residents of Maryville to utilize. The availability of the product will be announced and advertised throughout the community.

Previously, the City contracted a private company to haul equipment in and chip brush piles. Debris was often chipped before being properly separated leading to foreign objects, such as nails and metal, to be included in the final wood product. Wood that contains nails will be separated by city staff and chipped separately. In the past, the City has spent an estimated \$30,000 to chip debris. Another option for brush removal has been to obtain a permit through the Department of Natural Resources however; neighbors have strongly opposed this solution making it nearly impossible to obtain the permit.

Formal bidding procedures were waived due to the specialized nature of the equipment and grant requirements. Several firm quotes were received by City Staff and demonstrations were performed onsite to inspect the final quality of the end product. Quotes were received by Vermeer Sales and Service – Iowa, for \$24,761.88; KC Bobcat for \$22,180.55; KC Bobcat for \$24,967.50; and Rayco for \$14,264.25.

The Northwest Regional Solid Waste Management District grant funds 80% of the project up to a maximum of \$19,500. Staff recommended purchasing the unit from Vermeer Sales & Service – Iowa in the amount of \$24,761.88. After the maximum funding provided through the grant, the local portion of the project would require \$5,261.88 from the Solid Waste Fund.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Funston, to approve the purchasing the unit from Vermeer Sales & Service – Iowa in the amount of \$24,761.88. Upon roll being called, the vote was as follows: Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7549 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement will be identified as Contract No. 2013-42.

**OPERATING LEASE AGREEMENT WITH MASEK GOLF CAR COMPANY, FOR GOLF CARS AT MOZINGO LAKE RECREATION PARK GOLF COURSE**

The City Clerk presented a bill, Bill No. 2013'68 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH MASEK GOLF CAR COMPANY, FOR THE PURPOSE FOR OPERATING LEASE OF GOLF CARS FOR THE MOZINGO LAKE RECREATION PARK GOLF COURSE, MARYVILLE, MISSOURI**

The golf course at Mazingo Lake Recreation Park is currently in the last months of a five (5) year operating lease for a fleet of fifty (50) golf cars, a beverage car and range vehicle with EZ-GO, a Textron company. The City was approached by EZ-GO with an offer to re-enter into a new lease agreement that offered attractive financial incentives, but would forgo the formal bid process. The City Council at the July 15<sup>th</sup> meeting directed city staff to seek competitive proposals for a new operating lease agreement after staff reviews were presented on the quality of the demonstration cars. There are three (3) main industry leaders in the golf car industry, EZ-GO, Yamaha, and Club Car.

Included in the packet is a bid tabulation summary of bids received from EZ-GO, Yamaha, & Club Car. The bids were all received for a four (4) year term and all golf cars would be covered under warranty for a four (4) year period with utility cars covered for two (2) years.

Proposed lease amounts are an increase from the current car lease at \$30,592 annually. New lease payments would remain constant for a period of four (4) years and would be placed annually in the budget beginning with FY 2014.

City Staff recommended approve of the proposed ordinance and execute an operating lease agreement with Masek Golf Car Company for a fleet of Yamaha Golf Cars for Mazingo Lake Recreation Park, in an amount of \$141,098.88 for a fleet of Adventurer 2 Yamaha cars. The apparent low bidder is EZ-GO; however the performance of the car is an important factor during the city staff review.



Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jonagan, seconded by Councilman Funston, to execute an operating lease agreement with Masek Golf Car Company for a fleet of Yamaha Golf Cars for Mozingo Lake Recreation Park, in an amount of \$141,098.88 for a fleet of Adventurer 2 Yamaha cars. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7550 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement will be identified as Contract No. 2013-43.

#### **WATER & SEWER RATES WITH REGARD TO BOND FINANCING**

The Environmental Protection Agency (EPA) has required the Missouri Department of Natural Resources (DNR) to implement new regulations for ammonia removal and disinfection of the sanitary sewer prior to discharging from the facility. Currently, Maryville's existing sewer lagoon does not meet compliance and will require the mandatory construction of mechanical sewer treatment plant. According to an extension agreement with DNR, the new plant must be operational by July 1, 2015 or the City may face administrative or civil action for any damages, expenses, penalties, and fees that result from noncompliance.

On April 3, 2012, the voters of Maryville approved a ballot question allowing the City of Maryville to issue combined waterworks and sewerage system revenue bonds in the amount of \$13,750,000 for the purpose constructing the new mechanical wastewater treatment plant. The election materials presented to the public stated that the bonds would be repaid through revenues derived from combined water-sewer bills. The impact on the combined water and sewer rates was estimated at an overall 25-30% increase. The additional revenues will be applied to the principal and interest on the bonds, plus additional operation and maintenance (O&M) costs of the new facility. If the election would have failed, the City would have to use a difference financial option such as Certificates of Participation, which have a higher interest rate than tax exempt revenue bonds, therefore leading to higher increases in user fees.

On July 22, 2013, the City Council approved a contract with David E. Ross Construction Company to construct the Maryville Wastewater Treatment Plant in an amount not to exceed \$11,438,800.00.

With the approved construction contract, engineering, land acquisition, and 5% construction contingency, the estimated total cost of the project is \$13,981,122. The City of Maryville will now proceed in the process to issue the approved \$13,750,000 in revenue bonds to cover the majority of project cost. In conjunction with issuance of bonds, staff has prepared the appropriate water/sewer rate increase for council consideration.

Since the project is an improvement to the City’s sanitary sewer infrastructure, the majority of the increase is allotted to the sewer portion of a customer’s bill. An increase of 5% to the water side and 45% sewer will generate approximately \$431,990 towards the anticipated debt service and increased O&M at \$830,000. Staff recommends this gap filled over the next several years by steady and smaller rate increases associated with normal planned maintenance of the system. Bond covenants also require the City to maintain rates at a level sufficient to generate enough current year revenues to cover current year operational expenses. The chart below provides a snapshot of the increase from the individual customer’s perspective:

Current Rates				New Rates			Total Difference	
Usage (cf)	Water (\$)	Sewer (\$)	Total (\$)	Water (5%)	Sewer (45%)	Total (\$)	Amount (\$)	Increase (%)
100	4.52	7.74	12.26	4.75	11.22	15.97	3.71	30.3
200	8.64	9.79	18.43	9.07	14.20	23.27	4.84	26.2
300	12.76	11.84	24.60	13.40	17.17	30.57	5.97	24.3
500	21.00	15.94	36.94	22.05	23.11	45.16	8.22	22.3
900	37.48	24.14	61.62	39.35	35.00	74.36	12.74	20.7
1500	62.20	36.44	98.64	65.31	52.84	118.15	19.51	19.8
5000	206.40	108.19	314.59	216.72	156.88	373.60	59.01	18.8
12000	490.60	251.69	742.29	515.13	364.95	880.08	137.79	18.6

Discuss proposed rate increases and schedule of events for revenue bond issuance. Below are staff’s recommended schedules to properly finance the Maryville Wastewater Treatment Plant Improvement Project:

Issuance of Revenue Bonds

Piper Jaffray & Co. has proceeded to issue a Request for Proposals for underwriting services or placement of \$13,750,000 in combined waterworks and sewerage system revenue bonds on the city’s behalf as our financial advisor. Proposals must be submitted by noon Monday, August 12, 2013.

Date	Event
July 27, 2013	Distribute Request for Proposals
August 12, 2013	Proposals Due by 12:00 p.m. , Discussion of schedule
August 26, 2013	Recommendation of Selected Bank or Underwriter to City Council
August 28, 2013	Solicitation for Bond Registrar/Paying Agent service (if needed)
September 12, 2013	Distribute the Preliminary Official Statement (if needed)
September 13, 2013	Submit financing information to S&P (if needed)
Week of Sept. 16, 2013	Rating Conference Call (if needed)
September 20, 2013	Comment due on Legal Documents
September 30, 2013	S&P Releases Bond Rating (if needed)
October 14, 2013	Bond Offering to Investors or Final Placement Terms Established
October 14, 2013	Council Meeting to adopt issue ordinance

October 18, 2013	Print the Final Official Statement (if required)
October 18, 2013	Prepare Closing Memorandum
November 5, 2013	Closing of Financing

### Water/Sewer Rate Adjustments

In accordance with the Territorial Agreement and Contract Modification with Public Water Supply District No. 1 (PWSD#1), staff has sent a sixty (60) day notice to the district notifying them of an anticipated 5-10% water rate increase for all customers. Rate increases associated with the sanitary sewer system are not applied to PWSD#1.

Date	Event
July 23, 2013	Sixty (60) day notice to PWSD#1
August 12, 2013	Discussion of rate adjustment
August 26, 2013	Water/Sewer rate adjustment ordinance for council consideration
September 1, 2013	New rates effective for customers (water/sewer)
October 1, 2013	New rates effective for PWSD#1 (water only)
November 1, 2013	Customers receive first bill with new rate
December 1, 2013	PWSD#1 receives first bill with new rate

## REPORTS

### I. Student Liaison

- Not available for report.

### II. City Manager

- *Munn Avenue Improvement Project (South Ave. to Highway V)* - The contractor poured nearly 2,000 linear feet of Phase I & II on Wednesday, August 7, 2013. Upon reaching proper strength sufficient to support the weight of concrete trucks, paving resumed Monday, August 12, 2013. Despite internal delays and sub-grade issues, the project will meet the August 15, 2013 deadline to open Phase I & II to vehicular and bus traffic which coincides with the first day of the school year.

Demolition and asphalt removal of Phase III will begin Monday, August 19, 2013. At such time all traffic to the Maryville High School will be directed to and from the North section along the new roadway segment. The project remains on the original schedule for completion by October 15, 2013.

- *Maryville Wastewater Treatment Plant Project* - A preconstruction meeting was held on Monday, August 12, 2013 at 10:00 a.m., with contractor David E. Ross Construction, HDR Engineering, PeopleService and City staff. A Notice to Proceed on the project will be issued for Monday, August 19, 2013 and the contractor is expected to begin onsite dirt work within one or two weeks. The new wastewater treatment plant must be operational by July 1, 2015 or fines may be triggered by the Missouri Department of Natural Resources.

- *City Hall Facility Meeting* - The City Council approved a change order with Williams Spurgeon Kuhl & Freshnock Architects (WSK&F), Inc. on July 15, 2013, for additional architectural and design services related to a new, City Hall Facility. WSK&F is currently working with City staff on a needs assessment and site study for a new Public Safety Facility. WSK&F will analyze long-term needs of City Hall and study if a joint facility is feasible. A kick-off meeting was held August 7, 2013 where WSK&F met with each department throughout the day to discuss department processes and functions. A needs assessment and site analysis of both City Hall and the Public Safety Facility will be prepared for a presentation to the City Council at a later date.
- *2013 Asphalt Overlay Project* - Keller Construction is scheduled to be in town to begin laying asphalt along Walnut Street from Lincoln to 1<sup>st</sup> Street on Tuesday, August 13, 2013. This section of roadway was milled several weeks ago to allow City staff to perform necessary curb repairs. The roadway has been milled to the concrete base and will now, be overlaid with 1.5"-2" of asphalt along the corridor.
- *Unsafe & Dangerous Structure Removal* - A substandard and tagged structure located at 505 E. 6<sup>th</sup> Street has been removed. The property was tagged as unsafe and dangerous on June 1, 2012 and that decision was affirmed by the Board of Code Appeals on February 28, 2013. The structure was removed by a new, property owner after the property transfer on July 17, 2013.
- *KCP&L Custom Rebate Program Award* - The City of Maryville has been Approved by Kansas City Power & Light for a energy efficiency rebate incentive of \$25,544, with regard to upgrades to the water intake system at Mazingo Lake. In December 2012, the City of Maryville entered into an agreement with the Missouri Department of Natural Resources to participate in the Energy Missouri Water Loan Program for energy savings at the water intake. The program provided a low interest loan of \$154,029 to install energy efficient motors and variable frequency drives (VFDs) and annual repayments will be derived solely for the cost savings. On May 28, 2013, Council approved a contract with R/S Electric for an amount of \$578,490.00 to install the equipment. The KCP&L. rebate program will assist with early repayment of the loan and was made possible through efforts of PeopleService Inc.
- *Mazingo Lake Recreation Park Trash RFP* - The City of Maryville will be releasing, a Request for Proposals (RFP) for trash removal services at Mazingo Lake Recreation Park on Tuesday, August 13, 2013. Trash removal services will require the placement and removal of trash from thirteen (13) total dumpsters, including four (4)- four (4) cubic yard containers and nine (9) - two (2) yards containers, twice a week during peak season and once a week during non-peak season. All refuse must be delivered to the Maryville Transfer Station per the Scope of Work. Proposals are due by 10:00 a.m. on September 4, 2013 to the attention of the City Clerk, with services beginning October 1, 2013. The

contract for trash removal services will be for a three (3) year term.

- *Mozingo Lake Recreation Park Golf App* -A smart phone app for Mozingo Lake Golf Course has been selected by Northwest Missouri State University for a Graduate Directed Project for the Fall 2013 semester. City staff has been working with David Monisntith, Ph.D., Assistant Professor in the Department of Mathematics, Computer Science and Information Systems on the concept for several weeks. Faculty mentors will meet with their teams beginning August 26, 2013 and city staff to begin the design and concept of an integrated smart phone application and how it can benefit the play at Mozingo Lake Golf Course.
- *Tee Times Magazine* - John Baccala, writer for Tee Times Magazine recently visited Mozingo Lake Golf Course and has decided to feature the course in an upcoming edition. After playing 18-holes, John was enamored with the course and has shared a draft of the article with staff to be included in the October 2013 edition. John article states "It holes 15-18 might be one of the prettiest four hole stretches I have ever played" and "head north to Maryville to play Mozingo Lake Golf Course, it is worth every mile!". Tee Times Magazine is a monthly golf guide with over 30,000 dedicated readers and largely distributed in the Kansas City, Branson, and St. Louis areas.

### **III. Council Member**

- Councilwoman Riedel reported that she would be attending a Merchant's Fair the morning of Saturday, August 24, 2013, Northwest Missouri State University by the Bell Tower. If it is raining it will be held inside. She requested a couple other Council Members to participate in promoting Mozingo Lake Recreation Park.
- Mayor Fall presented a Distinguished Budget Presentation Award for Fiscal Year October 1, 2011 thru September 30, 2012, from the Government Financial Officers Association, to the City Manager McDanel and Dir., Finance Town.

### **ADJOURNMENT**

Motion was made by Councilman Jonagan, seconded by Councilwoman Riedel to adjourn the meeting. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Meeting was adjourned at 9:28 pm.

---

James R. Fall, Mayor

ATTEST:

---

Sheila Smail, City Clerk