

Maryville City Council
Regular Scheduled Meeting
November 18, 2013
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, November 18, 2013, at City Hall, 415 North Market Street, in said City at 7:00 p.m. The first regularly scheduled meeting for the month was to be held on November 11, 2013 but because that day was Veteran's Day, a holiday recognized by the City, it was postponed until November 12, 2013, at 7:00 p.m. Because of a conflict, the meeting was again postponed, until November 18, 2013, at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Fall and roll was called by the City Clerk, with the following present to-wit: Mayor James Fall, Council Members Ronnie Moss, Jeff Funston and Renee Riedel. Council Member Glenn Jonagan was not present. Others present were City Manager Greg McDanel, Asst., City Manager Ryan Heiland, City Attorney Doug Thomson; Dir., Finance Denise Town; Dir., Public Safety Keith Wood, Dir., Public Works C.E. Goodall; Student Liaison Dannen Merrill and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

Mayor Fall led the pledge to the flag.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Fall requested any changes to the agenda be noted at this time. No changes were noted.

Motion was made by Councilman Funston, seconded by Councilwoman Riedel, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

APPROVAL OF MINUTES

Mayor Fall requested any changes to the minutes of the regularly scheduled City Council meetings held on October 2, 14 and 28, 2013, be noted at that time.

Motion was made by Councilwoman Riedel, seconded by Councilman Funston, that the minutes be approved as presented. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Fall welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were asked to state their name and address for the record. No persons appeared to be heard.

SOLID WASTE MANAGEMENT GRANT AWARDED FOR SURVEY & RECYCLING PLANNING

Linda Laderoute, Northwest Missouri Regional Council of Governments, was present to discuss with the Council Members a recycling survey. The results from the survey will assist in planning for a recycling grant for communities with a population of five hundred (500) or more citizens. The survey will be live on the web at Survey Monkey for the community to participate in. The results will assist in determining the interest and types of materials to recycle in each community, which will also help in the planning process of development of providing recycling services. The City Council Members were asked to complete the survey. Mayor Fall suggested that Council Members complete the survey before leaving that evening and the City Clerk will forward the surveys to Ms Laderoute the following day.

TREASURER'S REPORT

During the month of October 2013, a notable receipt of non-recurring revenue was received from Suddenlink for their 3rd Quarter cable franchise distribution (\$20,504.27).

Non-recurring disbursements for the month of October 2013 included payment to Toyne for a down payment on new fire truck (\$89,468.00); David E. Ross, for pay estimate No. 1 on Wastewater Treatment Facility Project (WWTP)(\$376,245.00); HDR Engineering for WWTP (\$49,481.83); Tyler Technologies for software conversion progress billing (\$33,444.94); Smith Contracting, for Water/Sewer Maintenance Building; White Cloud Engineering and Construction, for the Highway 136 waterline replacement project (\$306,313.11); SK Design, for the 4th Street Improvement Project (\$306,313); Orr Construction for pay estimate No. 7, the balance after bond proceeds are extinguished (\$32,890.44)

Motion was made by Councilwoman Riedel, seconded by Councilman Funston, to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Moss, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

PAYMENT VENDOR SCHEDULE

Motion was made by Councilwoman Riedel, seconded by Councilman Moss, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

LIQUOR LICENSE REQUEST BY NEW OWNERS AT SHOP ‘N HOP, 623 SOUTH MAIN STREET

Applications were received by the potential new owner of Shop ‘n Hop, located at 623 South Main Street for the purpose of obtaining an Original Package and Sunday Original Package Liquor Licenses. Kulwinder Sohal, proposed business owner and Nirunjan Singh, proposed Managing Officer, had submitted all required documents, performed the criminal fingerprint background check with no results of concern and had met all requirements set forth by the Maryville Municipal Code and the State of Missouri.

Mr. Sohal, will complete the transaction of the purchasing the property and business. The property will be purchased under the business name of “Baba, LLC”.

Motion was made by Councilwoman Riedel, seconded by Councilman Funston, to approve the request for an Original Package and Sunday Original Package Liquor Licenses, for Shop ‘n Hop, located at 623 South Main Street. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

NOTE: The name of the DBA “Doing Business As” was changed from Shop ‘n Hop to Jesse’s Last Stop #4 on December 4, 2013 per the Missouri Liquor, Tobacco and Firearms Agent Chuck Bidding. All other information remained the same.

CONTRACT - BLUE CROSS BLUE SHIELD OF KANSAS CITY, EMPLOYEE GROUP HEALTH INSURANCE

The City Clerk presented a bill, Bill No. 2013’94 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI TO EXECUTE A CONTRACT WITH BLUE CROSS BLUE SHIELD OF KANSAS CITY, TO PROVIDE GROUP HEALTH INSURANCE FOR CITY EMPLOYEES

The City’s current benefit package provides health insurance coverage for our employees and their families. The City covers 100% of this cost for employees and 70% of the cost for an employee’s dependents. The City has contracted with BlueCross BlueShield (BCBS) of Kansas City as our insurance provider for the last several years.

Due to an unfavorable loss ratio this past year, the City’s group appeared unattractive to insurance providers allowing Arnold Insurance Services to only collect quotes from three (3) companies, including BlueCross Blue Shield. BlueCross BlueShield quoted the current plan with a 23.99% increase. Trustmark provided a comparable plan with a 33.30% increase and United Healthcare provided a similar rate with fewer benefits.

BlueCross BlueShield also offered two (2) other renewal options with reduced benefit package, described as:

BCBS Package A: This plan offers a buy-up option for employees and rate increase of 3.9%. The package increases the deductible to \$1,000/\$3,000, increases out of pocket max to \$3,000/\$9,000, office visits to \$30, and prescription drugs to \$12/45/70.

BCBS Package B: This plan offers only one (1) base plan for employees with a rate increase of 18%. The package retains the current plan low deductible, yet increases the out of pocket max to \$2,500/\$7,500. Office visits increase to \$25 prescription drugs increase to \$12/45/70.

The FY 2014 budget included a planned conservative estimate of 20% increase in health insurance rates. Each quote received included the mandatory 4.093% Affordable Care Act (ACA) tax.

Staff recommended approval of the BlueCross BlueShield quote for Package B with at 18% increase in current rates. In order to stay within FY 2014 budget and minimize the impact on employees, staff recommends slightly reducing benefits to the current plan by selecting Package B. While the City of Maryville still provides a comparably rich benefit plan, the selection of Package B will provide us flexibility to reduce benefits and change contribution percentages if faced with another significant rate increase next year.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilwoman Riedel to approve Council Bill No 2013'94 to enter into an agreement with BlueCross BlueShield of Kansas City, for option Package B. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7573 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No. 2013-58.

CONTRACT WITH PRINCIPAL FINANCIAL GROUP, EMPLOYEE DENTAL AND TERM LIFE INSURANCE

The City Clerk presented a bill, Bill No. 2013'95 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH PRINCIPAL FINANCIAL GROUP, TO PROVIDE DENTAL AND TERM LIFE INSURANCE FOR CITY EMPLOYEES

The City of Maryville currently provides dental and life insurance with coverage at 100% of the cost for employees and 70% of the cost for an employee's dependents. The City has contracted with Principal Financial Group for dental, group term life insurance and voluntary term life insurances for the last several years.

Arnold Insurance collected quotes on the dental insurance from two (2) companies, including Principal Financial Group. Principal Financial Group quoted our dental, life, and voluntary life insurances at a 0% increase. The other company's quote was higher than Principal.

Staff recommended approval of the proposed ordinance to authorize execution of a contract with Principal Financial Group to remain as the provider of the dental and life insurance plans for city employees with the zero percent (0%) increase on dental and life insurance. Renewing the city's existing dental plan ensures that city employees are better covered for basic and major dental procedures.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Moss to approve Council Bill No 2013'95 to enter into an agreement with Principal Financial Group to provide Dental and Term Life Insurance for City Employees and their families. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7574 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk, with the agreement being identified as Contract No. 2013-59.

ADDITIONAL ENGINEERING SERVICES, SK DESIGN GROUP, WATERLINE ON 4TH STREET PROJECT

The City Clerk presented a bill, Bill No. 2013'96 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE AN AGREEMENT WITH SK DESIGN GROUP, INC., FOR THE PURPOSE OF PROVIDING ADDITIONAL ENGINEERING SERVICES FOR WATERLINE DESIGN ON THE FOURTH STREET IMPROVEMENT PROJECT, MARYVILLE, MISSOURI

The City of Maryville has partnered with Northwest Missouri State University to engineer and design improvements to the Fourth Street corridor from Downtown to campus. The project physically and visually enhances the six (6) block area mentioned as a priority in the Maryville Comprehensive Plan and Downtown Strategic Plan.

A contract with SK Design Group, Inc. was approved by the City Council on November 12, 2012. Since approval, SK has been working with City and University staff to come up with a design concept featuring an eight (8) foot wide concrete walking and biking path along the north side, a new five (5) foot concrete sidewalk on the south side, replacing numerous deteriorated curb & gutter sections, providing new ADA compliant ramps and detectable warning strips at crosswalks, decorative historic black streetlight poles with acorn fixtures, sections of stamped colored concrete, new modular block retaining walls and handrails, proper utility adjustments, landscaping, extension of the State of Missouri Arboretum located on the university campus, asphalt mill & overlay of Fourth Street, construction of a "T" intersection at Dunn Street to improve vehicular and pedestrian safety, benches, trash receptacles, and public art.

A construction estimate for the entire vision was in the amount of approximately \$1.8-\$2 million. During subsequent meetings with SK Design Group, Inc., City Council, and NWMSU staff, it was determined that a phased approach to construction may be necessary due to financial limitations. SK Design identified a Phase I project to begin improvements to the corridor and utilize funding sources acquired by the City of Maryville and Nodaway County Economic Development.

The Fourth Street Improvement Project, Phase I will include all improvements to the north side of 4th Street, a modification to the intersection at Dunn, and complete mill and overlay. Key way-finding and branding elements will also be included in the bid package to determine the level of investment from Northwest Missouri State University. During design of Phase I, it has been determined that the age and location of a waterline along Fourth Street is problematic. Certain sections of the existing waterline appear to have been installed in the 1930's or 1940's and have been the focus of frequent repairs. The location of the waterline also presents challenges at the crossing of Peach Creek and at several new decorative light pole bases. The focus of the Fourth Street Improvement Project has been on pedestrian/traffic functionality and corridor aesthetics, therefore engineering of the waterline was not included in the original contract with SK Design, Inc. A proposal has been provided for additional engineering services for waterline design in an amount not-to-exceed \$9,500.

The agreement with SK Design Group, Inc. will secure additional engineering services for waterline design on the project in an amount not-to-exceed \$9,500. The FY 2014 budget includes the remaining \$39,726 for engineering services and \$1,408,247 for construction of Phase I. The construction budget includes an estimated \$300,000 for waterline upgrades along the corridor. It is anticipated that this figure is conservative based on current bids and material prices, which will allow funds for the additional engineering. A total of \$927,000 has also been secured through outside funding sources for construction of the Fourth Street Improvement Project, Phase I.

Staff recommended approval of the proposed ordinance to execute an agreement with SK Design Group, Inc. for the purposes of providing additional engineering services for waterline design on the Fourth Street Improvement Project. The waterline's age and condition presents a significant threat to the concrete and asphalt which will be laid with the project. Staff has already been working with SK Design Group, Inc. to discuss waterline location conflicts in an effort to finalize engineering and bid construction out this winter. It is estimated that construction of the Fourth Street Improvement Project, Phase I could begin in March 2014.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Moss to approve Council Bill No 2013'96 to enter into an agreement with the SK Design Group, Inc, for the purpose of providing additional engineering services for waterline design, on the West Fourth Street Improvement Project. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7575 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement made a part of the original agreement being Contract No. 2012-53.

REPEAL/ADOPT NEW SECTION 105.095; INVESTMENT POLICY, MARYVILLE MUNICIPAL CODE

The City Clerk presented a bill, Bill No. 2013'97 for an ordinance entitled:

AN ORDINANCE TO AMEND TITLE I. GOVERNMENT CODE, CHAPTER 105: ADMINISTRATION, BY DELETING SECTION 103.095: INVESTMENT POLICY, IN ENTIRETY AND SUBSTITUTING PERTAINING TO THE SAME SUBJECT

The City's investment policy was originally adopted in 1994 and an update has not been required since August 2004. Upon review of the policy while working on the 2013 Combined Waterworks and Sewerage System Revenue Bond issue, staff noted a revision is necessary to include the paying agent bank, in its role as disbursement agent, as a qualified depository of funds and investments of bond proceeds.

In Subsection 2, CIP Fund, TIF Fund, and Water/Wastewater Construction Fund were added to the list of accounts and Street Construction and UDAG were removed. A sentence was added to Subsection 7 (a), which read, "*For proceeds from the issuance of general obligation and revenue bonds, the paying agent financial institution will qualify as a depository for those funds and investments*".

Staff recommended to the Council to adopt the proposed ordinance to Amend Title I. Government Code, Chapter 105: Administration, by deleting Section 105.096: Investment Policy, in its entirety and adopt in lieu thereof a new Section 105.096, pertaining to the same subject. This revision only pertains to the proceeds of bond issues where the paying agent bank is the disbursement agent for holding and distributing of such proceeds to pay for project expenses.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Moss to approve Council Bill No 2013'97 to delete Section 105.096: Investment Policy, in its entirety and adopt in lieu thereof a new Section 105.096. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7576 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

MEMBERSHIP/ECONOMIC DEVELOPMENT SERVICES, NODAWAY COUNTY ECONOMIC DEVELOPMENT

The City Clerk presented a bill, Bill No. 2013'98 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT FOR MEMBERSHIP AND ECONOMIC DEVELOPMENT SERVICES WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT

Annually, the City of Maryville partners with Nodaway County Economic Development (NCED) for services to encourage economic activity in Maryville and the surrounding areas. Increased levels of economic activity lead to strong cycles of increased property values, greater retail sales, higher personal incomes, larger business profits, job growth, and increases in sources of government revenue.

By partnering with NCED, the team work approach to economic development allows for ample time and resources to be devoted to business recruitment and company expansion assistance. The City of Maryville often lacks the sufficient time, personnel and finances to undertake such an endeavor as an independent agency. Some of the direct successes related to the City/NCED partnership over the past year include the creation of the Marymart Community Improvement District, recruitment and assistance of the ClearPath Assisted Living Facility, and acquisition of \$489,000 of Neighborhood Tax Credits for the 4th Street Improvement Project.

The contract for membership and economic development services with Nodaway County Economic Development includes support in the amount of \$62,000. This amount includes an additional \$10,000 of support to specifically assist with the recruitment and marketing of the Energizer facility. The FY 2014 budget includes \$62,000 for this purpose.

Staff recommended approval of the proposed ordinance to execute a contract for membership and economic development services with Nodaway County Economic Development. The City of Maryville has developed an effective relationship with NCED staff to facilitate economic growth in Maryville. Staff recommends the approval of the contract and the additional \$10,000 in support as budgeted to assist in the recruitment and marketing of the Energizer facility.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Funston to approve Council Bill No 2013'88 to enter into an agreement with the Missouri Department of Natural Resources for the construction of an extension to an existing concrete trail at Mazingo Lake Recreation Park. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7577 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2013-60.

AVIATION CONSULTATION AGREEMENT WITH J-VIATION, INC, FOR PROFESSIONAL SERVICES

The City Clerk presented a bill, Bill No. 2013'99 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE AN AVIATION PROJECT CONSULTANT AGREEMENT WITH JVIATION, INC., TO PROVIDE PROFESSIONAL SERVICES FOR A PROJECT AT NORTHWEST MISSOURI REGIONAL AIRPORT, MARYVILLE MISSOURI

In early 2012, the City of Maryville solicited statements of qualifications from airport consultants for upcoming projects within a five (5) year period at Northwest Missouri Regional Airport (NWMRA). Four (4) proposals were received and were reviewed by a selection committee and members of the Airport Board. The committee recommended the selection of JVIation, Inc. of Jefferson City, MO based on their qualifications and experience. JVIation's Project Director, Joe Pestka, has eight (8) years prior experience as Administrator of Aviation for the Missouri Department of Transportation (MoDOT) and is familiar

with the nuances of the FAA Airport Improvement Program. The agreement for professional services with JVIation essentially acted as a five (5) year retainer with no immediate financial considerations.

Since the approval of the original agreement, JVIation, Inc. has been working with the Airport Board and City Staff to identify priority projects based on need and FAA Improvement Program scoring. The first proposed project includes rehabilitating deteriorated pavement and performing electrical upgrades. The project will rehabilitate the northernmost connecting taxiway on the apron, replace panels in the areas of significant distress at the north end taxiway turnaround, and provide new taxiway edge lights, wind cone, and runway edge lights. Existing lights are currently inoperable and/or not consistent with the required height for edge lighting. The project was reviewed by the Airport Board on April 2, 2013 and a recommendation was made to proceed with the project and City Council consideration.

The Aviation Project Consultant Agreement determines the scope of the project and will allow JVIation Inc. to prepare construction plans, contract documents, technical specifications and assist with the project bidding.

The agreement provides required professional services for the project in an amount not to exceed \$49,596.25. Based on the Engineer's preliminary cost estimate, the estimated construction cost is \$250,000. Professional services and construction costs on the project are eligible for Non-Primary FAA Entitlement Funding at a rate of 90% federal and 10% local. A total of \$350,000 is included in the FY 2014 budget for pavement rehabilitation and repair at Northwest Missouri Regional Airport. The City of Maryville currently has a Non-Primary FAA Entitlement Funding balance of \$432,163.

Approve the proposed ordinance to execute an Aviation Project Consultant Agreement with JVIation, Inc., to provide professional services for a project at Northwest Missouri Regional Airport. The City has already selected JVIation, Inc. to be the designated consultant on airport projects; however this agreement outlines the scope of services and identifies the project to reconstruct the connecting taxiway, taxiway turnaround repairs, and airfield electrical improvements. The proposed project begins necessary improvements to concrete conditions at the airport while solutions and proposals are being developed for main runway repairs. The electrical upgrade portion of the project satisfies an item noted as a deficiency on a recent FAA inspection.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Moss to approve Council Bill No 2013'99 to enter into an aviation project consultant agreement with JVIation, Inc., for professional services for a project at Northwest Missouri Regional Airport. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilwoman Riedel, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7578 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk and identified the agreement as Contract No. 2013-61.

IDEAL CONCRETE CONSTRUCTION, LLC, CONCRETE APRON AT W/S MAINTENANCE BUILDING

The City Clerk presented a bill, Bill No. 2013'100 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH IDEAL CONCRETE CONSTRUCTION, LLC, FOR THE PURPOSE OF CONSTRUCTING CONCRETE APRON AROUND THE WATER/SEWER MAINTENANCE BUILDING, MARYVILLE, MISSOURI

The water/wastewater department is in the final stages of the completion of the new building that was destroyed in August 2011 storm. The majority of the project has been completed. Staff budgeted to extend the apron on the outside of the building to allow for parking and to utilize for better storage of equipment. Bids were solicited and received from three local companies, Ideal Concrete Construction, LLC (\$10,681.20), Andrew Spire Construction, LLC (\$11,500.00), Walter Concrete Construction (\$11,000.00), to provide the labor and rebar to pour this section of the project. Staff has chosen to purchase the concrete to avoid any potential markup which will save on the overall cost of this portion of the project. This project has been funded through money budgeted in the 2014 budget in the water/wastewater funds.

Staff recommended approval of the ordinance to hire Ideal Concrete Construction LLC in the amount of \$10,681.20 to complete the labor portion and provide rebar for the apron that will go in front of the new water/wastewater maintenance building.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Riedel to approve Council Bill No 2013'100 to enter into a contract with Ideal Concrete Construction, LLC, to complete the labor portion and provide rebar for the apron that will go in front of the new water/wastewater maintenance building. Upon roll being called, the vote was as follows: Councilman Moss, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

Said bill was then numbered Ordinance No. 7579 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk and identified the agreement as Contract No. 2013-61

SECOND REGULAR CITY COUNCIL MEETING, NOVEMBER 25, 2013

The second November City Council meeting is scheduled for November 25, 2013, at 7:00 p.m. Since the date falls close to Thanksgiving, discussion was held regarding the possibility of cancelling the meeting. It was determined that business that might have been discussed can be brought to the Council on December 9, the next regularly scheduled City Council meeting.

REPORTS

I. Student Liaison

- The Northwest Missouri Board of Regions has approved plans to build a new facility to house the University Police Department and the Purchasing Department, on the northwest section of Northwest Missouri State University campus.

II. City Manager

- *Munn Avenue Improvement Project (South Ave to Hwy V)* Orr Construction Management has stated weather permitting the project will be substantially complete by the end of November with final restoration wrapping up shortly after that. The week prior, all remaining drives, except the south drive of the Maryville High School, were poured along with a portion of the trail on school property. While crews proceed to continue concrete placement, a landscaper will be on site this week to begin restoration in areas that are complete.
- *7th & 9th Street Trail Project, STP-9900 (110)* All twenty-eight (28) temporary construction easements on the project have now been acquired for the construction of the trail segment. Easements were acquired according to MoDOT specifications and the City has submitted a Right-of-Way Clearance Request to MoDOT to proceed with bidding the project. If approved, city staff will work with Olsson Associates to bid the project before the end of the calendar year with an anticipated construction start of March 1, 2013. The project constructs an eight (8) foot wide concrete trail along the north side of 9th Street from the Northwest Missouri State University Campus to Main Street and on 7th Street from Main to Davis.
- *Wastewater Treatment Plant* - David E. Ross Construction is nearing completion of the initial dirt work on the project and estimates they are thirty (30) days ahead of schedule. The contractor will begin trenching portions of the existing lagoon in the next several weeks. During a conference call last week with staff, the contractor has identified several areas of substantial cost savings on the project, but those methods have yet to be verified by HDR Engineering.
- *Smoke Testing of Sanitary Sewer System* – TREKK Design Group, LLC has been prepared to begin the project for the last several weeks; however the weather has not cooperated. Door hangers have been placed in the areas that will receive attention first. If the weather permits, they will be back in town early this week to begin testing of the sewer system.
- *Open Burn Period Extension* – The current open burn period of October 23, 2013 through November 6, 2013, has contained several days with poor weather not conducive for burning. In order to assist residents, the open burn period has been extended to December 1, 2013. Details regarding the Open Burning ordinance inside the City limits were said to be available on the City website at www.maryville.org.
- *Unsafe & Dangerous Structure Removal* – The City of Maryville has been working with Ray Walden who is the Personal Representative of the Lenna Walden Estate. The estate includes several properties throughout the community that are either tagged as “substandard” or fall within the limits of the Campus Town Redevelopment Incentive Program. In working with the property owner, an agreement has been reached for the removal of 916 E. Thompson, 321 W. 6th Street, 314 W. 3rd Street, 121 S. Hester, and one (1) additional residential structure. The five structures will be removed by the property owner which will remove blight and create opportunities for infill redevelopment.
- *PING Demo Day at Mozingo Lake Golf Course*– Mozingo Lake Golf Course staff has secured a demo day from PING for Wednesday, May 21, 2014 from 3 p.m. to 6 p.m. The demo day will be advertised on the PING website and the

event will offer custom fitting and allow golfers to test the latest in equipment and apparel. Bridgestone will also be back next year for their swing analysis clinic, but that date has yet to be confirmed.

- *MCAC Tournament at Mozingo Lake Golf Course* – The Midlands Collegiate Athletic Conference (MCAC) will be having a tournament at Mozingo Lake Golf Course in March of 2014 hosted by Waldorf College of Forest City, IA. The two-day long tournament will feature teams from the MCAC located in Kansas, Arkansas, Oklahoma, Iowa, Nebraska, and Missouri.
- *Mozingo Dock Replacement Grant* – Mozingo Lake Recreation Park has been awarded a grant for this fiscal year to replace a dock. This dock will be similar to the new dock placed at the RV campground and is similar to the dock used at the City ramp. The dock will replace the dock located at the cabins and the existing dock will be repurposed at another location.
- *Electrical Upgrades at Mozingo* – Electrical upgrades to 50 amp services at the RV Park are almost complete. Once complete, this will ensure all RV spaces on the west side of the lake are at 50 amp service.
- *Northwest Technical School Cabin Construction* – The Northwest Technical School has made progress on the construction of two (2) additional cabins near the Mozingo Lake Golf Course. Both cabins are completely enclosed and interior work will continue throughout the winter. The Cabins are anticipated to be complete no later than the end of the regular school year in May and will offer some unique “*stay and play*” possibilities for the future.

III. Council

- Nothing to report.

EXECUTIVE SESSION

Motion was made by Councilman Funston, seconded by Councilman Moss that the Council, go into executive session. Upon roll being called, the vote was as follows: Councilman Fall; yea; Councilman Funston, yea; Mayor Jonagan, yea. Motion carried.

City Council met in closed session to discuss an item was related to the Hiring, Firing, Disciplining or Promoting of Particular Employee by a Public Governmental Body When Personal Information about the Employee Is Discussed or Recorded, as Authorized by Section 610.021(3) RSMo, Closed Meeting, Closed Record, Closed Vote.

Motion was made by Councilman Fall, seconded by Councilman Jonagan that the Council comes out of executive session. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Fall, yea; Mayor Jonagan, yea. Motion carried.

ADJOURNMENT

Motion was made by Councilman Moss, seconded by Councilwoman Riedel to adjourn the meeting. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilwoman Riedel, yea; Councilman Funston, yea; Mayor Fall, yea. Motion carried.

Meeting was adjourned at 8:50 pm.

James R. Fall, Mayor

ATTEST:

Sheila Smail, City Clerk