

Maryville City Council
Regular Scheduled Meeting

March 24, 2014

7:00 p.m.

The Council of the City of Maryville, Missouri, met in a regular session on Monday, March 24, 2013, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Pro-Tem Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Pro-Tem Renee Riedel, Council Members Ronnie Moss, Glenn Jonagan, and Jeff Funston. Mayor James Fall was not present. Others present were City Manager Greg McDanel; Asst. City Manager Ryan Heiland; City Attorney Doug Thomson; Dir., Finance Denise Town; Dir., Public Safety Keith Wood, Dir., Public Works C.E. Goodall and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Pro-Tem Riedel.

INVOCATION

Councilman Moss gave the invocation.

APPROVAL OF THE AGENDA

Mayor Pro-Tem Riedel requested any changes needed to the agenda, be noted at this time. Because of a deadline for confirming the City's intent to use specific pieces of art for the coming year, it was asked that a discussion item be included on the agenda following the Treasurer's Report.

Motion was made by Councilman Jonagan, seconded by Councilman Funston, that the agenda be approved as amended. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Pro-Tem Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record. No persons appeared to be heard.

REQUEST FOR SPECIAL EVENT AT MOZINGO LAKE RECREATION PARK, MAY 24 AND JUNE 21, 2014 BY NODAWAY BROADCASTING

Applications were received from Nodaway Broadcasting requesting permission to host two (2) events at the Mozingo Lake Recreation Park, on Saturday, May 24, 2014 and Saturday, June 21, 2014.

Both proposed events were concert events. For these events, The Nodaway County Fair stage would be set up on the east side of the "point" with parking in the areas to the north of the point. Parking will use the same layout and procedures as are used during the 4th of July fireworks display. Maryville Public Safety and Mozingo Security staff will be present for both events.

The first event on Saturday, May 24, 2014, is a concert event that will be the return of Maryville native Mitch Gallagher and his band. Mitch and his band made their first appearance last spring for the celebration of the Grand

Re-opening of Mozingo Lake Recreation Park. Set up for the event will begin in the morning of Saturday, May 24th with the concert events scheduled to begin in the evening.

The second event scheduled for Saturday, June 21, 2014, will be the Texaco Country Showdown, which will feature local bands that will compete against one another for the right to move on to the next level of competition. Activities will be going on all day. This is the second year for this event.

The City will incur some costs associated with the presence of security staff for these events. However, the security costs and operations will be part of the normal operations for Mozingo and should not create a substantial additional expense for the City. These events are a great advertisement for the park and provide additional amenities for local residents and out of town guests to enjoy while visiting Mozingo and the City.

Staff recommended the City Council approve the request to hold both events at Mozingo Lake Recreation Park, scheduled for May 24, 2014 and June 21, 2014.

Motion was made by Councilman Funston, seconded by Councilman Moss to approve the May 24, 2014 and June 21, 2014 special events sponsored by Nodaway Broadcasting, to be held at Mozingo Lake Recreation Park. Upon roll being called the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea, Councilman Funston, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

TREASURER'S REPORT

During the month of February 2014, the City received non-recurring funds for liens against the properties owned by Tom Hooker from the sale of the properties, through Nodaway County Treasurer (\$17,495.27).

Non-recurring disbursements for the month of February 2014 included payment to David E. Ross Construction for pay estimate #5 for construction of the Wastewater Treatment Plant (\$154,127.86); HDR Engineering for 3 months of Wastewater Treatment Plant Engineering Services (\$14,674.99); Tyler Technologies for software conversion progress billing (\$19,087.50), Information Technologies for annual maintenance for Public Safety software (16,170.00); White Cloud Engineering for South Depot Street project-final payment (\$95,627.82).

Motion was made by Councilman Jonagan, seconded by Councilman Moss, to approve the Treasurer's Report as presented. Upon the roll being called, the vote was as follows: Councilman Jonagan, yea; Councilman Funston, yea; Councilman Moss, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

DISCUSSION: SELECTION OF ART PIECES

Diane Sudhoff, Maryville Public Arts Advisory Committee Member shared photos of the three (3) art pieces that the Public Arts Advisory Committee was recommending for approval to replace the current pieces placed around the downtown square. The pieces included the "Grackle Mania", "Talk-Talk-Smile", and Tribal Men".

Motion was made by Councilman Jonagan, seconded by Councilman Funston, that the recommended selection by the Public Arts Advisory Board be approved. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilman Moss, yea, Councilman Jonagan, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

APPOINTMENT OF A MEMBER TO NW MISSOURI REGIONAL AIRPORT ADVISORY BOARD

Applications were submitted by Ronald Mavity and Larry Apple expressing their interest in serving on the Northwest Missouri Regional Airport Advisory Board.

Motion was made by Councilman Funston, seconded by Councilman Moss to appoint Larry Apple as a member of the Northwest Missouri Regional Airport Advisory Board. Upon roll being called, the vote was as follows: Councilman Moss, yea, Councilman Jonagan, yea; Councilman Funston, yea; Mayor Pro-Tem Riedel, yea. Motion carried. Larry Apple will fill the term that expires January 1, 2017.

CONTRACT WITH CARBON CENTRAL, LLC, FOR POWDER ACTIVATED CARBON FOR WTP

The City Clerk presented a bill, Bill No. 2014'22 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH CARBON CENTRAL, LLC, FOR THE PURCHASE OF POWDER ACTIVATED CARBON FOR USE AT THE MARYVILLE WATER TREATMENT PLANT, MARYVILLE, MISSOURI

Lignite Based Powder Activated Carbon (PAC) is an essential chemical used in the processing of drinking water at treatment facilities, primarily on a seasonal basis to deal with aesthetic problems with the water such as odor and taste issues.

PeopleService, Inc., worked with City Staff last summer to identify the need to replenish the PAC and staff budgeted \$30,000 for this item. PeopleService has received a quote for \$22,500 for 30,000 pounds of PAC and estimates this amount will be adequate for this year and most of next year. Only one (1) company services most of the Midwest therefore competitive bid requirements have been waived.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Moss, to approve Council Bill No 2014'22, to purchase 30,000 pounds of PAC for an amount not to exceed twenty-two thousand five hundred dollars (\$22,500.00). Upon roll being called the vote was as follows: Councilman Jonagan, yea; Councilman Funston, yea; Councilman Moss, yea, Mayor Pro-Tem Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7604 and was duly passed, adopted and was thereupon signed by the Mayor Pro-Tem and attested by the City Clerk. The contract was identified as Contract No. 2014-17.

CONTRACT TO CONSTRUCT 7TH AND 9TH STREET TRAILS PROJECT, WITH HOGGATT EXCVATING, INC.

The City Clerk presented a bill, Bill No. 2013'23 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH HOGGATT EXCAVATING, INC., FOR CONSTRUCTION OF THE PHASE C, 7TH & 9TH STREET TRAIL PROJECT, STP-9900 (110), MARYVILLE, MISSOURI

In 2011, the City of Maryville was awarded Transportation Enhancement (TE) Funds from the Missouri Department of Transportation (MoDOT) for Project No. STP-9900 (110), Phase C, 7th & 9th Street Trail Project of the Maryville Trail System. Phase C consists of the construction of an eight (8) foot wide concrete trail, approximately 3365 linear feet, along the north side of 9th Street from Northwest Missouri State University to Main Street and along the north side of 7th Street from Main Street to North Davis Street. The project essentially creates a connection between the University and the completed Safe Routes to School Trail located along Davis Street.

In 2013, all engineering and necessary land acquisition was completed allowing the project to be let for bidding in February 2014. A total of six (6) bids were received; however four (4) of those bids were considered incomplete due to missing documents. The apparent low bidder on the project is Hoggatt Excavating, Inc. with a bid of \$300,000.00.

The Fiscal Year 2014 Budget includes \$426,022 based on the engineer's estimate for this project with an anticipated local match of \$220,000. The Transportation Enhancement (TE) Supplemental Agreement with MoDOT provides for project funding reimbursement of 69.7% expenditures not to exceed \$240,000. In 2013, a total of \$33,998.00 was reimbursed for engineering leaving \$206,022 in grant funding for construction. If the low bid is accepted, a local match of only \$93,978.00 would be required from the Capital Improvement Fund.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Jonagan, seconded by Councilman Funston to approve Council Bill No. 2013'23, to enter into a contract with Hoggatt Excavating, contingent upon approval by the Missouri Department of Transportation. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea, Councilman Jonagan, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7605 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The contract was identified as Contract No. 2014-18.

CONTRACT WITH KELLER CONSTRUCTION CO., INC., FOR 2014 ASPHALT OVERLAY PROJECT

The City Clerk presented a bill, Bill No. 2014'24 or an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH KELLER CONSTRUCTION COMPANY, INC., FOR THE PURPOSE OF PROVIDING ASPHALT MILLING AND OVERLAY SERVICES, FOR THE 2014 ASPHALT OVERLAY PROJECT, MARYVILLE, MISSOURI

During the preparation of the 2014 Budget, City Staff and Council worked to compile a list of poorly conditioned streets for asphalt mill and overlay. The budget includes \$375,000 and is based on estimates derived from bids on the 2013 Asphalt Overlay Project. Public Works Director, CE Goodall and Street Superintendent Jay Cacek, subsequently completed a suggested final list of streets for council consideration that is reflective of further deterioration from this winter. The list and estimates were presented to the City Council for final discussion on February 10th and then placed out to bid in a Request for Proposals (RFP).

The Request for Proposals contained twelve (12) roadway sections as a base bid and an alternate for a 2” inch mill and overlay of all Oak Hill Cemetery roads. Two additional alternates were also included which contain four (4) other roadway segments and the overlay of the Reserved RV Camping roads at Mazingo Lake Recreation Park. Staff strategically released the bids in conjunction with the Missouri Department of Transportation (MoDOT) overlay bids to encourage competitive proposals and take potentially take advantage of additional overlay. Bids were opened on March 13th at 10:00 a.m. and resulted in the following bids:

Keller Construction Company had a total bid for the Base Bid of three hundred two thousand six hundred dollars (\$302,600.00), Alternate No. 1 was seventy-four thousand five hundred seventy-five dollars (\$74,575.00), and Alternate No. 2 was ninety thousand four hundred eighty thousand dollars (\$90,480.00).

The apparent low bid on the project was provided by Keller Construction Company, Inc. While lower bids were provided by a different firm for Alternate No. 1 & No. 3, those bids are contingent upon the base bid and staff recommended one (1) contractor for all work.

The FY 2014 budget contains \$375,000 for asphalt mill and overlay, plus an additional \$90,000 for the asphalt overlay of Oak Hill Cemetery. Staff recommended acceptance of a total bid of \$467,655 from Keller Construction Company for the work highlighted above. Of this total, staff recommends \$375,000 from the General Fund, \$18,080 from the CIP Fund, and \$74,575 from a Cemetery Perpetual Fund transfer.

Upon motion duly made and seconded, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made and seconded, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston seconded by Councilman Moss to approve Council Bill No. 2013’24, to enter into a contract with Keller Construction Company, for providing asphalt milling and overlay services. Upon roll being called the vote was as follows: Councilman Moss, yea, Councilman Jonagan, yea; Councilman Funston, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7606 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The contract was identified as Contract No. 2014-19.

CONTRACT WITH BAGBY, PURCHASE OF PROPERTY LOCATED IN 100 BLOCK, WEST 4TH STREET

The City Clerk presented a bill, Bill No. 2014'25 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A REAL ESTATE PURCHASE CONTRACT WITH JAMES E. BAGBY AND PATTY BAGBY, HUSBAND AND WIFE, AND C. ROBERT BAGBY AND CATHERINE BAGBY, HUSBAND AND WIFE, FOR PROPERTY LOCATED IN THE 100 BLOCK OF WEST FOURTH STREET, MARYVILLE, MISSOURI

For the last two (2) months, City Staff has been negotiating with property owners along the 4th Street corridor to acquire the necessary easements to build the 4th Street Improvement Project, Phase I. The 4th Street Improvement Project is a collaborative effort to physically and aesthetically enhance a six (6) block area from Maryville downtown to the entrance of Northwest Missouri State University. Phase I is designed to construct a ten (10) foot wide concrete pedestrian trail on the north side of 4th Street, improve ADA compliance, asphalt overlay the roadway, install decorative streetlights and features to match the downtown, and modify the Dunn Street intersection. The project will also include significant landscaping improvements and potential way finding/corridor branding elements.

During meetings with property owners along the corridor, it became apparent that the Bagby's were interested in selling the vacant lots at the northeast corner of 4th Street and Buchanan Street. Currently, the lot is vacant and is used for overflow parking for adjacent businesses. Engineering plans for the 4th Street Improvement Project, Phase I show a significant overhaul for the 4th & Buchannan intersection by eliminating access points from 4th Street and installing significant landscaping features, such as street trees and decorative pillars to match downtown. Plans also show a decorative university based archway feature over 4th Street at this intersection. Two of the lots most affected by the visual enhancements and access adjustments are the city parking lot at the northwest corner of the intersection and the Bagby lot.

In order to construct the project as planned, a ten (10) foot wide permanent landscaping easement, a thirty (30) foot temporary construction and grading easement, and the removal of 4th Street access at the Bagby property is required. As staff discussed the project with the property owners, it became apparent that the City may have interest in the property for municipal and/or economic development purposes. An appraisal was completed for the acquisition and staff negotiated a potential acquisition settlement for council consideration. In the meantime, the Bagby's have donated all easements required for the project and staff has submitted required documents to the Missouri Department of Transportation (MoDOT) for Right-of-Way Clearance to allow for bidding of construction.

A settlement in the amount of eighty-six thousand dollars (\$86,000.00), plus closing costs, was approved by City Council in executive session for matters of real estate on March 3, 2014. The settlement amount includes fee simple title to approximately one half (1/2) acre of property in downtown Maryville, zoned C-2. The Fiscal Year 2014 Budget includes \$50,000 for property acquisition and the remainder is proposed from General Fund reserves. The property acquisition will allow the City to proceed with the project to utilize over nine hundred thousand dollars (\$900,000.00) in grant awards.

Staff recommended approval of the ordinance as proposed to execute a Real Estate Purchase Contract with James E. Bagby and Patty Bagby, Husband and Wife, and C. Robert Bagby and Catherine Bagby for certain property located at in the 100 block of West Fourth Street. The settlement amount was previously approved by City Council, however an Ordinance is required for closing. Purchase of the lot will allow for the 4th Street Improvement Project, Phase I to proceed as planned with an additional staging area for the contractor or parking for those inconvenienced by the project. Staff believes that after the project, the lot will serve as a well-maintained public parking lot and may have economic development uses in the near future.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Moss, seconded by Councilman Jonagan, to approve Council Bill No 2013'25, to enter into an agreement with James E. Bagby and Patty Bagby and Robert and Catherine Bagby for the purchase of property located at the northeast corner of North Buchanan Street and 4th Street. Upon roll being called the vote was as follows: Councilman Jonagan, yea; Councilman Funston, yea; Councilman Moss, yea, Mayor Pro-Tem Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7606 and was duly passed, adopted and was thereupon signed by the Mayor Pro-Tem and attested by the City Clerk. The contract was identified as Contract No. 2014-19.

LOT SPLIT OF PROPERTY OWNED BY GENEVIEVE AND GARY SHERLOCK, LOCATED AT 1911 SOUTH MAIN STREET

The City Clerk presented a bill, Bill No. 2014'26 for an ordinance entitled:

A RESOLUTION AUTHORIZING A LOT SPLIT OF PROPERTY OWNED BY GENEVIEVE AND GARY SHERLOCK, LOCATED AT 1911 SOUTH MAIN STREET, OF THE CITY OF MARYVILLE, NODAWAY COUNTY, MISSOURI

An application was submitted by Genevieve and Gary Sherlock for a lot split of property located at 1911 S. Main Street. The property is a large parcel of land containing approximately twenty-four (24) acres. The proposed lot split would create a new lot of approximately 6.54 acres and would have road frontage off of E. South Hills Drive. The property is currently zoned M-1. The lot split request met the requirements of the Maryville Municipal Code and staff recommended approval as presented.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Moss, to approve Council Bill No 2014'26, to adopt Article VI: Public Art Advisory Committee, Chapter 110, A Public Art Advisory Committee, of the Maryville Municipal Code to be established and appointed by the City Council. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilman Moss, yea; Councilman Jonagan, yea; Mayor Pro-Tem Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7607 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

DISCUSSION: 4TH STREET SIGNAGE

City Manager McDanel explained that discussions are ongoing with the First Christian Church, located at Buchanan Street and West Third Street regarding the removal of the billboard sign located just off of West 4th Street. The First Christian Church owns the sign and collects one hundred dollars (\$100) revenue for it each month. The sign is against the current municipal code and considered by some to be esthetically unappealing.

With the West 4th Street Improvement Project beginning soon, staff recommended that the City pay the First Christian Church an amount equal up to one hundred dollars (\$100) a month for ten (10) years, being twelve thousand dollars (\$12,000), to the city to have the sign removed.

REPORTS

I. Student Liaison

- Not present.

II. City Manager

- *Phase I, Munn Avenue Trail, STP-4300 (108)* - All easements necessary to construct the Phase I, Munn Avenue Trail have been acquired and a letter has been sent to the Missouri Department of Transportation (MoDOT) for Right-of-Way Clearance Certification. The requested clearance will allow the project to be bid to construction contractors for a tentative April-May start date. The project constructs a six (6) foot wide concrete trail along Munn Avenue approximately 1,900 linear north feet from South Avenue to Victory Lane. The project is 74.2% funded by MoDOT Transportation Enhancement (TE) funds which were awarded in 2008. Originally this trail segment was planned for Walnut Street from South Avenue to Lincoln, however it was met with opposition from property owners and created a dangerous pedestrian crossing along South Avenue where sight distance is limited. The new alignment has been well received, improves sight distance at South Avenue, and connects directly to the trail segment on the Munn Avenue Project (South Ave to Highway V).
- *Great Northwest Day at the Capitol 2014* – Great Northwest Day at the Capitol 2014 was originally scheduled for February 4th & 5th at the Capitol Plaza Hotel in Jefferson City, Missouri; however was postponed due to inclement weather. The event will now be held April 7th & 8th. The event promotes awareness through unifying and working together with other communities of Northwest Missouri to approach and present issues to State Legislators and officials. To register the event, please contact Melanie Smith at the Greater Maryville Chamber of Commerce or learn more at www.greatnorthwestday.com.

- *SS SCS SB 650 Passed by Legislature* – SS SCS SB 650 has been passed by the legislature and signed by Governor Jay Nixon. This is the land use/zoning bill that is one of the wireless legislation bills referred to as “Uniform Wireless Communications Infrastructure Deployment Act”. According to the Missouri Municipal League, “despite the numerous misstatements from telecommunications supporters, the vast majority of Missouri cities work will with the industry to provide the needed infrastructure for wireless communications.” By the industry’s own testimony, SS SCS SB650 has been introduced to address “potential impediments”. SS SCS SB 650 as written, diminishes the municipalities’ responsibility for land use and zoning regulations and weakens municipal authority over highly visible, structural footprints of the telecommunications industry. Specifically the bill’s definition of “substantial modification” will mean that most wireless facilities will be exempt from local review and deemed approved. An example of a substantial modification would not include the additional placement of up to four outdoor equipment cabinets, or increase the equipment compound footprint by 1,250 feet. These are often located in residential neighborhoods and the bill does not allow for an authority to require any type of screening or landscaping for appearance. The Missouri Municipal League and Missouri cities, including Maryville, voiced opposition in many ways from press releases, phone calls, letters and resolutions. We anticipate additional information from the Missouri Municipal League in the coming months to help protect land use and zoning in Missouri communities. SB 650 was sponsored by Senator Brad Lager.
- *Candidates Forum* - The Maryville Citizens for Community Action (MCCA) will hold a public Candidates Forum providing an opportunity for the citizens of Mayville to explore the candidate’s political philosophy and to provide a forum for the candidate to meet the constituency. Candidates will have the opportunity to make presentations, followed by questions from media and audience. The event will be held Tuesday, April 1, 2014, at 7:00 p.m. in the Community Room at the Nodaway County Administration Building.
- *Northwest Missouri Home & Better Living Show* - The Maryville Chamber of Commerce will be hosting the Northwest Missouri Home & Better Living Show on Sunday, March 30, 2014, from 10:00 a.m. – 4:00 p.m. at the Maryville Community Center. Various Northwest Missouri products and services will be showcased including a display of the Mazingo Lake Recreation Park event booth. Staff will be in attendance to discuss amenities and ongoing projects at the park for those who may have not visited recently.
- *2014 International Town & Gown Association (ITGA) Annual Conference* - City Manager Greg McDanel and Assistant City Manager Ryan Heiland have been selected again to be presenters at the International Town & Gown Association Annual Conference. The conference will be held in Clemson, SC June 1-4, 2014 and staff will give a presentation *Transforming Municipalities through Student Partnerships*. The conference provides yet another opportunity to showcase Maryville, NWMSU, and continued Town & Gown efforts.
- *NWMRA Pavement Rehabilitation & Maintenance Project* - On November 12, 2013 a contract was approved with JVIation, Inc., to provide professional engineering services for a project at Northwest Missouri Regional Airport which includes the reconstruction of the connecting taxiway, taxiway turnaround repairs, and airfield electrical improvements. JVIation is now finalizing a preliminary submittal and will be sending these plans to

the City and the Missouri Department of Transportation (MoDOT) Aviation for review. Upon approval, the project can be advertised for bid with an estimated construction start in the summer of 2014.

- *NWMRA Pavement Rehabilitation of Runway 14-32* - City Staff has been working with JVIation, Inc., the on-call consultant for projects and Northwest Missouri Regional Airport to discuss the rehabilitation of runway 14-32. Over the past few years, the runway has experienced multiple pavement upheavals and is in poor general condition. JVIation, Inc., has been in numerous discussions on the City's behalf with the Missouri Department of Transportation (MoDOT) Aviation to evaluate funding of the rehabilitation. The estimated cost of the project is \$3.2 million and if MoDOT funding can be secured, the City's match would be approximately 10%. Staff will continue to work with JVIation, Inc., for possible funding sources for potential reconstruction in 2015.
- *Maryville Water Treatment Plant Repairs* - On February 24, 2013, the 6" water line that enables the water plant to backpulse the membranes, ruptured allowing several thousand gallons of water to flood the bottom level of the membrane building. The water damaged several electrical components including the permeate motors and train level sensors both of which are required for the membrane trains to function properly. All repairs and additional membrane cleaning services have been completed and the claim was submitted to the Missouri Intergovernmental Risk Management Association (MIRMA) for all costs and expenses covered. On March 17, 2014 a settlement was offered by MIRMA in the amount of \$90,960.25. The amount reflects all material expenses for repairs minus the \$1,000 deductible. PeopleService, Inc. and City staff are to be commended for their efforts during the year-long repair efforts and ensuring proper documentation for insurance purposes.
- *4th Street Improvement Project, Phase I* – All necessary easements for construction have now been acquired for the 4th Street Improvement, Phase I. Phase I includes the use of Missouri Department of Transportation (MoDOT) funds as STP-4303(101) and required the acquisition and donation of easements according to guidelines of the Local Public Agency (LPA) manual from a total of twenty-seven (27) properties along the corridor. Acquisition authority was provided January 14, 2014 and only two (2) months later staff has submitted for Right-of-Way (ROW) Clearance from MoDOT. Once ROW Clearance is issued, staff can proceed to bid the project for construction. The 4th Street Improvement Project, Phase I includes a ten (10) foot wide concrete shared pedestrian/bicycle path on the north side, decorative street lights, water line replacements, landscaping, and a safety modification of the Dunn intersection. Bid alternates on the project will include a complete asphalt mill & overlay, work along the south side in the commercial areas near downtown, and wayfinding and corridor branding elements.
- *322 N. Fillmore, Demolition and Grading Bids* – The City of Maryville is working with property owner Ralph White to potentially utilize the Campus Town Redevelopment Incentive Program (CTRIP) at 322 N. Fillmore to redevelop the property. The property contains a vacant two (2) story structure located at the southwest corner of 4th Street and Fillmore. The property also provides vertical challenges for the design of the 4th Street Improvement Project, Phase II and will require a large retaining wall to replace the current wall system that is not ADA compliant. In an effort to further analyze potential costs and CTRIP impacts, the City of Maryville will be receiving sealed bids for the demolition of one (1) structure located at 322 N. Fillmore and grading of

the property in accordance with an engineering grading plan. The grading plan would slope the lot to the South, eliminating the need for a retaining wall and leave a buildable lot. All bids must be submitted by 10:00 am, Thursday, March 27, 2014. The City of Maryville reserves the right to accept or reject any and all proposals from this Invitation to Bid.

- *South Main Street Traffic Corridor Study* – The City of Maryville has hired and executed a contract with SK Design Group, Inc. to perform a traffic corridor study on South Main Street and the associated southern growth corridor. The purpose of the study is to determine the best way to serve existing and future travel demands on South Main Street. The general scope of work includes reviewing existing traffic conditions, lane configurations, signal spacing and timings, traffic control devices, accident patterns and non-motorized facilities. SK Design Group, Inc. will also work with the City to conceptualize and estimate costs for traffic solutions in the South Main Corridor to include any east-west connector streets between South Avenue and Highway, as suggested in the Maryville Comprehensive Plan. A project kick-off meeting to outline a schedule and process has been set for the week of March 31, 2014. The project is anticipated to be complete within nine (9) months.
- *Code Inspector Position* - The City of Maryville is currently seeking applications for the position of Code Inspector. This full-time position performs plan reviews and inspections of commercial, residential, and public buildings to ensure compliance with adopted municipal building codes. Responsibilities include reviewing plans for compliance, processing building permits, advising the general public on matters relating to construction and other inspections such as enforcing nuisance ordinances. A High School diploma or equivalent construction experience is required. A bachelor's degree in Construction or Industrial Arts is preferred. Applications will be accepted at City Hall until April 11, 2014 and more information can be found at www.maryville.org. This position is included in the FY 2014 Budget and was held by Ben Roed until his departure late last year.
- *Public Works Street Maintenance Division Mower RFP* - The City of Maryville is now accepting proposals to purchase one (1) mower with mid-mount mower deck until March 25, 2014 at 10:00 a.m. at which time all proposals will be opened and read aloud. The mower will be utilized by the Street Maintenance Division of Public Works for general maintenance and care of city lots. A total of \$8,000 is included in the Fiscal Year 2014 Budget for this purpose.
- *Planned Unit Development (PUD) at 8th & Walnut* – Property owner Curt Tobin submitted a Planned Unit Development (PUD) for his property at 8th and Walnut which was brought before the Planning and Zoning Board on March 19, 2014. The PUD provides for the construction of three (3) duplexes on the lots in which council approved a lot split. Mr. Tobin has been approved for benefits CTRIP at this location and the substandard structures were removed last fall. Staff recommended approval of the PUD because although it did not meet all of the regulators it met the intent of the Campus Town Overlay, to encourage residential rental development. The Board recommended approval and an ordinance will be presented to the City Council at the April 14, 2014, meeting.

- *ClearPath Assisted Living Facility* – At the Planning and Zoning meeting on March 19, 2014, the board confirmed a zoning designation for the newly annexed property on S. Country Club Dr. The annexed area was identified as R-1, Single Family Residential in Polk Township and the board felt the R-1 designation was appropriate for Maryville zoning. An ordinance to reflect his will be presented to council on April 14th. The board also discussed a special use permit application for the facility to include special uses such as parking lot size, lighting, and signage typically not found in a residential zone. The board had several questions about drainage and sidewalks; however recommended approval of the special use permit with the condition that a 4' sidewalk be installed along S. Country Club Dr. The special use permit will also be placed on the City Council agenda for April 14th.
- *Maryville Household Hazardous Waste & Tire Collection* – Nodaway & Holt County Commissions and Nucor-LMP are sponsoring a Waste Tire Collection on March 29, 2014 and April 12, 2014. The event is looking for volunteers to assist with loading tires on trailers. The event starts at 8:00 a.m. and goes to noon. Volunteers will be needed until approximately 2:00 p.m. for cleanup assistance. Lunch and snacks will be provided. If interested, please contact Rick Liberty with Nucor-LMP at rick.liberty@nucor.com.
- *Mozingo Lake Recreation Park Hay Lease* - The City of Maryville released a Request for Proposals (RFP) on Wednesday March 19th for services to harvest approximately 132 acres of grassland at Mozingo Lake Recreation Park. The Mozingo Advisory Board reviewed the conditions of the RFP at the regularly scheduled March 17th meeting. The 132 acres of grassland to be harvested has historically been farmed for hay by local farmers and the product is often used as livestock feed. The RFP and hay lease have been tailored to honor the historical family ties to the properties available for lease, as the hay grounds are able to be awarded individually on a parcel by parcel basis. The hay lease is for a period of three (3) years and will allow the City to document and monitor the activities being conducted by private entities on municipally owned property.
- *Mozingo Lake Recreation Park Rip Rap Project* - On Wednesday, March 19th Norris Quarries began delivering rip rap material to Mozingo Lake Recreation Park. The rock material was purchased from the \$20,000 grant awarded to the Missouri Department of Conservation and the \$20,000 matching funds from the City's budget. At this time, ground conditions along the banks of the lake will not allow staff to begin installing the rip rap material. Until such favorable ground conditions occur, staff has strategically stockpiled the material and will work on completing the first phase of this project as weather and staff time allows.
- *Mozingo Lake Recreation Park Golf Tournaments* - The golf course will be hosting its first tournament of the year this Thursday, Friday, and Saturday. The event on Thursday is the practice round for the Heart of America conference tournament to be held towards the end of April. The Heart of America conference consists of ten (10) universities from Missouri, Kansas, Iowa, and Nebraska. The event on Friday and Saturday is hosted by Graceland University and is called the Graceland Preview and will involve college teams outside of the Heart of America conference, in addition to the Heart of America conference teams. Staff is still waiting on final numbers for the Friday and Saturday event, however, Graceland has had to put a cap on the number of entrants

allowed due to the popularity of the tournament. It is anticipated to cap out at 150 players from teams coming from Missouri, Kansas, Iowa, Nebraska, North and South Dakota, and Arkansas.

- *Mozingo Lake Recreation Park Information Booth* - Over the course of the winter months, staff has renovated the inside of the Information Booth at Mozingo Lake Recreation Park. Renovations include removing the old carpet and painting the floor with an epoxy sealant, making the floor area waterproof & easier for staff to clean. Staff has also created additional retail area and product display area to allow for merchandise sales, such as t-shirts, post cards, and other Mozingo souvenirs. Staff has also created a dedicated area to be used as a bait shop, selling both live bait and lures. Additionally, within the past week, United Services, Inc. has installed a new tower adjacent to the information booth that will improve the internet connections for the park and for park operations. Most important, the tower now allows for the computers running our current reservation software to “talk” to each other. Reservations can now be taken and updated in real-time between the Park Offices in the maintenance building, the information booth, and the golf course. This allows for reservations to be taken at all three (3) locations.
- *Mozingo Lake Recreation Park Reservation System* - After many months of research, staff has identified a reservation system that is viable and affordable for the Mozingo Lake Recreation Park reservation operations. Staff researched and tested over seven (7) reservation systems over the past several months and has begun discussions with a company called Leisure Interactive for a product called Hercules. The Hercules product is designed to be compatible with our current scheduling software, Campground Master, and will provide the ability to take reservations online that will update the master schedule in real-time. Initial start-up cost and implementation costs of the software will be under \$2,500 with an annual fee of approximately \$500.00. This system should be installed and ready for operations by early May.
- *Mozingo Lake Recreation Park DNR Recreational Trails Grant* - Staff has prepared a grant to submit for a Recreational Trail Grant offered by the Department of Natural Resources (DNR). If awarded the grant, this trail segment would be developed in 2015. The proposed trail addition would be an 8-foot wide x 1,603-foot long concrete trail that will connect with existing paved trail. The trail would be located across from the beach entrance, travel east to the ADA fishing dock, then south through the wooded area on the point, and connect again with existing trail at the Point. This would create a “south loop” that would complement the “north loop” to be constructed this spring and provide almost 3 miles of paved trails. One of the aspects of the Trails Grant Application is to have community feedback in regards to these types of projects. A short survey on the Mozingo Website (www.mozingolake.com) is available for people to complete. Staff would appreciate your help in completing the survey and passing the information along to others in the community. Please complete the survey by Thursday, March 27th, as staff will be sending the application to the DNR on March 28, 2014

III. Council Members

- *Transfer Station Deposits*. Referring to the Transfer Station Report, Council inquired about the difference in tonnage being brought to the Transfer Station compared to last year. City Manager stated that was an item that will be discussed in the future.

ADJOURNMENT

Motion was made by Councilman Jonagan, seconded by Councilman Funston that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Moss, yea; Councilman Jonagan, yea; Councilman Funston, yea; Mayor Pro-Tem Riedel, yea. Motion carried. Meeting was adjourned at 8:50 p.m.

Renee Riedel, Mayor Pro-Tem

ATTEST:

Sheila Smail, City Clerk