

Maryville City Council
Regular Scheduled Meeting
November 24, 2014
7:00 p.m.

The Council of the City of Maryville, Missouri, met in a regular session on Monday, November 24, 2014, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members Racheal Martin, Jerry Riggs, Timothy Shipley, and Jeff Funston. Others present were City Manager Greg McDanel; Asst. City Manager Ryan Heiland; City Attorney Doug Thomson; Dir., Finance Denise Town; Dir., Public Safety Keith Wood, Dir., Public Works C.E. Goodall, Human Resource Manager Amy Strough and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Riedel.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Riedel requested any changes needed to the agenda, be noted at this time. It was noted that the Executive Session should be removed from the agenda.

Motion was made by Councilman Riggs, seconded by Councilman Funston, that the agenda be approved as amended. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons were present to be heard.

AN ORDINANCE TO ACKNOWLEDGE A PETITION TO ANNEX PROPERTY OWNED BY KAWASAKI MOTORS MANUFACTURING CORP., U.S.A. AND SCHEDULE A PUBLIC HEARING

The City Clerk presented a bill, Bill No. 2014'128 for a resolution entitled:

AN ORDINANCE TO ACKNOWLEDGE THE PRESENTATION OF A PETITION TO ANNEX CERTAIN REAL ESTATE, OWNED BY KAWASAKI MOTORS MANUFACTURING CORP., U.S.A., SCHEDULING A PUBLIC HEARING ON SAID PETITION DIRECTING THAT NOTICE OF SAID HEARING BE PUBLISHED IN THE MARYVILLE DAILY FORUM.

Kawasaki Motors Manufacturing Corp., U.S.A. celebrated their 25th Anniversary of the Maryville manufacturing plant on August 22, 2014. The company has been a well-respected critical piece of the Maryville community since

opening in 1989, building elite engines sought by the most demanding outdoor brands, turf professionals, and homeowners in the world. Currently the plant employs over eight hundred (800) full-time and three hundred (300) contract employees in nearly eight hundred thousand (800,000) square feet of space. Over the twenty-five (25) year history, Kawasaki has expanded eleven times. While Kawasaki is the largest industrial employer in the community, the plant property is actually located outside and adjacent to the city limits. The current location of the city limits substantially reduces Kawasaki's tax liability; however also limits revenues available for various community betterment efforts.

Kawasaki and City leadership have been in lengthy discussions about the future of Maryville and industry in the community. Kawasaki and the City share a vision of community success through a focus on infrastructure (South Main Street) and quality of life improvements, housing redevelopment, education, strong values, industrial growth, and creative economic development efforts. Both entities feel confident that through this enhanced partnership, significant community and corporate advancements can be made now and into the future. For those reasons, Kawasaki Motors Manufacturing Corp, U.S.A. has submitted a voluntary annexation petition to enhance their role as a corporate citizen of Maryville.

The Kawasaki property is approximately eighty (80) acres in size and currently serviced by all city utilities. No extension of city services will be required with the annexation. The proposed ordinance accepts the petition and schedules a public hearing on said petition at the December 8, 2014 City Council Meeting.

Various city funds and entities such as Maryville Parks & Recreation and the Maryville Public Library will receive a substantial increase in annual revenue from a combination of property and sales tax derived by the annexation.

City Staff recommended approval of Council Bill No. 2014'128 to accept a petition to annex certain real estate owned by Kawasaki Motors Manufacturing Corp., U.S.A. and schedule a public hearing for December 8, 2014 at 7:00 p.m.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve Council Bill No. 2014'128 to accept a petition to annex certain real estate owned by Kawasaki Motors Manufacturing Corp., U.S.A. and schedule a public hearing for December 8, 2014. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7693 and was duly passed, adopted and was thereupon signed by the

Mayor and attested by the City Clerk.

AN ORDINANCE TO EXECUTE A CONTRACT WITH UNITEDHEALTHCARE TO PROVIDE GROUP HEALTH INSURANCE FOR CITY EMPLOYEES

The City Clerk presented a bill, Bill No. 2014'129 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH UNITEDHEALTHCARE, TO PROVIDE GROUP HEALTH INSURANCE FOR CITY EMPLOYEES, MARYVILLE, MISSOURI

On September 8, 2014, the City Council approved a contract with Gallagher Benefit Services, Inc. to provide insurance broker and consulting services for the City of Maryville. Since that time, Gallagher has been working with city staff to obtain renewal rates for health insurance. Currently, health insurance is provided to employees by BlueCross BlueShield of Kansas City. Of the seventy-nine (79) full-time employees covered under the policy, forty-three (43) are covered as employee only and thirty-six (36) select family coverage. The City of Maryville pays 100% of the premium for employee only coverage and seventy percent (70%) of family coverage as a benefit of employment. The total premium for BlueCross BlueShield is eighty-nine thousand one hundred forty-four and 16/100 dollars (\$89,144.16) per month or one million sixty-nine thousand seven hundred twenty-nine and 92/100 dollars (\$1,069,729.92) per year. The City of Maryville pays nine hundred seventeen thousand three hundred thirty-one and 41/100 dollars (\$917,331.41) of this premium.

BlueCross BlueShield of Kansas City provided Gallagher a thirty-five and 9/10 percent (35.9%) increase of premiums upon request of rates, bringing the total cost to one hundred twenty-one thousand one hundred forty-seven and 6/100 dollars (\$121,147.06) per month or one million four hundred fifty-three thousand seven hundred sixty-four and 72/100 dollars (\$1,453,764.72) per year. The increase of three hundred eighty-four thousand thirty-four and 80/100 dollars (\$384,034.80) is unacceptable and outside the worst-case budget scenario of twenty percent (20%) included in the Fiscal Year 2015 (FY15) Budget. In addition to the rate increase, many plan features were also altered for the worse. Discussions with BlueCross BlueShield have indicated that the company is attempting to shed its business book of groups under 100 employees.

Gallagher Benefit Services, Inc. then proceeded to work with staff to complete new health assessment forms for all full-time employees. The forms along with related data was provided to other major insurance companies for quote. A chart was provided outlining the top competitive quote options from Coventry and United Healthcare.

On November 14, 2014, Gallagher met with staff to discuss all options presented for health, dental, vision, life, and AD&D insurance. Gallagher Benefit Services, Inc. recommends the health insurance option provided by United Healthcare which provides a benefit rich plan at a twenty and 8/10 percent (20.8%) decrease in the City's current rates.

Some noticeable differences in UnitedHealthcare \$500 PPO include, 1) Primary Care Physician - \$0 copay for under age 19 (\$25 *current*); 2) Out of Pocket Maximum - \$3,500 individual, \$7,000 family (\$5,000/\$15,000

current); 3) Urgent Care – \$75 copay (*\$25 current*); 4) Emergency Room - \$250 copay (*\$100 current*) 5) Reduction in Prescription Drug copays (*varies*)

City Staff recommended approval of the proposed ordinance to execute a contract with United Healthcare to provide group health insurance for city employees.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilwoman Martin, to approve the proposed ordinance to execute a contract with United Healthcare to provide group health insurance for city employees. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7694 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract 2014-75.

AN ORDINANCE TO EXECUTE A CONTRACT WITH PRICIPAL FINANCIAL GROUP TO PROVIDE DENTAL INSURANCE FOR CITY EMPLOYEES

The City Clerk presented a bill, Bill No. 2014'130 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH PRINCIPAL FINANCIAL GROUP, TO PROVIDE DENTAL INSURANCE FOR CITY EMPLOYEES, MARYVILLE, MISSOURI.

On September 8, 2014, the City Council approved a contract with Gallagher Benefit Services, Inc. to provide insurance broker and consulting services for the City of Maryville. Since that time, Gallagher has been working with city staff on obtaining renewal rates for dental insurance. Currently, dental insurance is provided to employees by Principal Financial Group. The total premium for Principal Financial Group is approximately three thousand seven hundred eighty-four dollars (\$3,784) per month or forty-five thousand four hundred eleven dollars (\$45,411) per year. The City of Maryville pays approximately thirty-eight thousand four hundred twenty-six and 81/100 dollars (\$38,426.81) of this premium.

Gallagher Benefit Services, Inc. worked with staff to obtain a new renewal rate from Principal Financial Group and a competitive bid based on a similar plan from Delta Dental. Both firms are major dental insurance carriers for services in our market. The Principal Financial Group renewal rate was a four percent (4%) increase or an additional one thousand eight hundred seventeen dollars (\$1,817) per year in total premium. Delta Dental presented plan similar in benefits; however it comes with an eight percent (8%) increase over current rates.

On November 14, 2014, Gallagher met with staff to discuss all options presented for health, dental, vision, life, and AD&D insurance. Gallagher Benefit Services, Inc. recommends the dental insurance renewal proposal provided by Principal Financial Group with a four percent (4%) increase. Employees have been satisfied with Principal Financial Group and do not recommend changing providers or benefits at this time. The Principal Financial Group PPO plan includes 1) Calendar Year Maximum Benefit - \$1,000 (In & Out-of-Network); 2) Preventative Services – 100% coverage; 3) Basic Services – 80% coverage; 4) Major Services – 50% coverage; 5) Dependent Age – 26 years old

City staff recommended renewal provided by Principal Financial Group is a four percent (4%) increase from current rates. Premiums for employee only coverage will increase from twenty-three and 95/100 dollars (\$23.95) to twenty-four and 91/100 dollars (\$24.91) per month and premiums for family coverage will increase from seventy-one and 27/100 dollars (\$71.27) to seventy-four and 12/100 dollars (\$74.12) per month. The total yearly premium will increase by one thousand eight hundred seventeen dollars (\$1,817) per year. The City of Maryville will be responsible for approximately one thousand five hundred thirty-seven and 95/100 dollars (\$1537.95) of the premium increase amongst various funds.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to renew contract with Principal Financial Group for providing Dental Insurance for City Employees for 2015. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7695 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2014-76.

AN ORDINANCE TO EXECUTE A CONTRACT WITH UNUM TO PROVIDE GROUP TERM LIFE, VOLUNTARY LIFE, AND AD&D INSURANCE FOR CITY EMPLOYEES

The City Clerk presented a bill, Bill No. 2014'131 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH UNUM, TO PROVIDE GROUP TERM LIFE, VOLUNTARY LIFE AND AD&D FOR CITY EMPLOYEES, MARYVILLE, MISSOURI.

On September 8, 2014, the City Council approved a contract with Gallagher Benefit Services, Inc. to provide insurance broker and consulting services for the City of Maryville. Since that time, Gallagher has been working with city staff on obtaining renewal rates for group term life, voluntary life, and accidental death and

dismemberment (AD&D) insurance. Currently, group term life, voluntary life, and AD&D insurance is provided to employees by Principal Financial Group. The group term life and AD&D insurances are provided by the City at 100%. The voluntary life insurance is voluntary and can be purchased by employees as desired, so there is no financial expenditure for the city.

Gallagher Benefit Services, Inc. has worked with staff to compare the exiting Principal Financial Group plan to others on the market. An option from Unum appears to provide an enhanced benefit for a 31.3% rate reduction to the City. A benefit comparison is included in the packet for review.

Unum matched the rates we were receiving from Principal Financial Group for voluntary life insurance and upgraded the plan. Noticeable differences in Unum voluntary life plan include: 1) Includes AD&D Benefit 2) Life Insurance max. – five times annual salary up to five hundred thousand dollars (\$500,000) (*three hundred thousand dollars (\$300,000) current*); 3) Spouse max. - five hundred thousand dollars (\$500,000) not to exceed employees benefit (*one hundred thousand dollars (\$100,000) current*); 4) Rate Guarantee – three (3) years (*one (1) year current*)

The recommended plan provided by Unum will result in a thirty-one and 3/10 percent (31.3%) decrease in premium for the City of Maryville's group term life and AD&D policies. The voluntary life plan rates will remain stable while providing employees with an enhanced benefit. The estimated yearly premium for group term life and AD&D with Unum is four thousand three hundred ninety-four dollars (\$4,394) compared to the current six thousand three hundred ninety-six dollars (\$6,396) with Principal Financial Group.

Staff recommended the approval of the proposed ordinance to execute a contract with Unum to provide group term life, voluntary life, and AD&D insurance for city employees.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the proposed ordinance to execute a contract with Unum to provide group term life, voluntary life, and AD&D insurance for city employees. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7696 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2014-77.

AN ORDINANCE AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE NODAWAY COUNTY SHERIFF AND THE COUNTY OF NODAWAY FOR NODAWAY COUNTY JAIL USE

The City Clerk presented a bill, Bill No. 2014'132 for an ordinance entitled:

AN ORDINANCE TO EXECUTE A CONTRACT WITH THE NODAWAY COUNTY SHERIFF'S DEPARTMENT AND THE COUNTY OF NODAWAY FOR NODAWAY COUNTY JAIL USE

The City of Maryville, County of Nodaway, and Nodaway County Sheriff's Department entered into a three (3) party agreement in 1993 for the incarceration of municipal prisoners at the Nodaway County Jail. The agreement outlined the provisions for use of the facility, indemnification and liability, payment for services, and the process for making amendments to the agreement. The original term of the contract was for the elected term of the Sheriff at the time plus ninety (90) days.

Sheriff Ben Espey was replaced by Sheriff Darren White in 2008 and the agreement was not revised or re-executed. All parties were operating under the spirit of the 1993 agreement until this year, when several administrative issues between the Nodaway County Sheriff's Office and Maryville Public Safety compromised the partnership. Since there is not an agreement in place currently, all parties have been working diligently to draft a new agreement and outline process improvements for incarceration of municipal prisoners at the Nodaway County Jail.

The proposed agreement has been drafted and approved administratively by all parties. The contract calls for the following:

- Access to the Nodaway County Jail for incarceration of municipal prisoners who have either been sentenced by Municipal Court, or held pursuant to a 24-hr investigative hold where the officer swears under oath the continuation of an investigation and will submit a probable cause statement to a prosecuting attorney to determine if charges will be filed within 24-hrs from the time of arrest and will seek a warrant to continue the incarceration of the arrested
- City shall complete all necessary paperwork required by for processing prisoner
- City pays County \$35.00 per prisoner per day for reimbursement of services provided
- City will provide liability coverage of \$2,000,000 per occurrence for all claims
- Term is for remaining term of the Sheriff plus ninety (90) days
- Nodaway County Sheriff and Director of Public Safety will meet from time to time to make suggestions for improvement of contract implementation

A total of thirty-five dollars (\$35.00) per prisoner per day will be paid from the General Fund for incarceration of municipal prisoners. The total amount of this service varies annually.

Staff recommended approval of the proposed ordinance to execute a contract with the Nodaway County Sheriff's Department and the County of Nodaway, Missouri for the incarceration of municipal prisoners at the Nodaway County Jail. The revised contract along with several administrative process revisions between the Nodaway County Sheriff's Department and Maryville Public Safety should ensure that the Nodaway County Jail can be used for municipal prisoners.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Shipley, to execute a contract with the Nodaway County Sheriff's Department and the County of Nodaway, Missouri for the incarceration of municipal prisoners at the Nodaway County Jail. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7697 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2014-78.

AN ORDINANCE TO EXECUTE A CONTRACT WITH TRADE WINDS DISTRIBUTING, INC./EZ DOCK FOR THE PURCHASE OF A DOCK FOR THE MOZINGO BOAT DOCK IMPROVEMENT PROJECT

The City Clerk presented a bill, Bill No. 2014'133 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH TRADE WINDS DISTRIBUTING INC/EZ DOCK FOR THE PURCHASE OF A DOCK FOR THE MOZINGO BOAT DOCK IMPROVEMENT PROJECT, MARYVILLE, MISSOURI

In the FY15 budget, City Council approved a budget amount of forty thousand thirty-eight dollars \$40,038 for the purchase of a boat dock and associated improvements at Mozingo Lake Recreation Park. For this project, the City was awarded a grant from the Land and Conservation Fund (LWCF) grant with the Missouri Department of Transportation. The grant amount awarded was eighteen thousand seventeen dollars (\$18,017) which equals forty-five percent (45%) of the total project cost estimated at forty thousand thirty-eight dollars (\$40,038). The City is responsible for the local match of twenty-two thousand twenty-one and 76/100 dollars (\$22,021.76). Staff anticipates the local match will be further reduced with in-house labor and materials.

Several of the existing docks at Mozingo were provided by a company called EZ Dock. These docks include the City boat ramp dock and the dock located in the RV campground. The dock construction is a hard plastic that is very durable and located on floating pontoons. The dock is a series of six foot (6 ft.) sections connected with specialized hardware, which allows for easy expansion and dock reconfiguration. When applying for the Land and Water Conservation Fund (LWCF) grant, it was the intent to replace the existing EZ Dock at the RV campground with a new and larger dock to better meet the needs of the RV campground. Additionally, staff would then be able to take a portion of the existing EZ Dock and add on to the EZ Dock at the City boat ramp. An additional section of the existing EZ Dock would be relocated to the state boat ramp for increased boat parking.

A quote was provided for the new EZ Dock from Trade Winds Distributing Inc./EZ Dock for thirty-three thousand eight hundred thirteen dollars (\$33,813). As mentioned above, the dock systems currently at the lake are EZ Dock brand. To ensure compatibility with existing docks and allow staff to interchange dock sections, we are limited to the EZ Dock brand for this project. This restricts the City to a single-source supplier and for going out to bid for competitive RFP's.

Staff recommended approval of the proposed ordinance to execute a contract with Trade Winds Distributing, Inc./EZ Dock for the purchase of a dock for the Mazingo Boat Dock Improvement Project in the amount of thirty-three thousand eight hundred thirteen dollars (\$33,813). By continuing the use of the EZ Dock system for this project, staff will be able to utilize existing EZ Dock system at Mazingo supplement boat parking needs in at least two (2) additional locations. The requested equipment purchase was included in the FY15 budget and is under the budgeted amount.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riggs, seconded by Councilman Shipley, to execute a contract with Trade Winds Distributing, Inc./EZ Dock for the purchase of a dock for the Mazingo Boat Dock Improvement Project in the amount of thirty-three thousand eight hundred thirteen dollars (\$33,813). Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7698 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No, 2014-79.

APPOINTMENT OF NEW MEMBERS TO THE MARYVILLE PUBLIC ARTS ADVISORY BOARD

On January 27, 2014, the Maryville City Council approved the forming of the Maryville Public Arts Advisory Committee to promote and expand the opportunities for its citizens to experience public art and other projects resulting from the creative expression of visual arts in public places within the city.

A letter of resignation was presented by Member Shanda Keirsej expressing her appreciation to be able to serve on the Maryville Pubic Arts Committee, but she must step down from the position. With Ms. Keirsej's resignation, there are now two vacancies on the Art Advisory Committee.

Applications were submitted by Jeff Foster and Stuart Robinson requesting consideration by the City Council to be appointed as members of the Maryville Public Arts Advisory Board. Applications by Mr. Foster and Mr. Robinson were provided for the City Council's review.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to appoint Jeff Foster and Stuart Robinson as new members of the Maryville Public Arts Advisory Committee. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea; Motion carried.

REPORTS

I. STUDENT LIAISON

- *Unavailable for Report*

II. CITY MANAGER

- *Highway Patrol Policy Compliance Review* - On October 15, 2014, the Missouri State Highway Patrol conducted a Policy Compliance Review (PCR) for the City of Maryville. The PCR was used to verify and evaluate the policy and procedures specific to the use, maintenance, dissemination, security, retention and destruction of fingerprint-based criminal history record information obtained from the Patrol and FBI. The City of Maryville submits fingerprints for the purpose of obtaining state and FBI criminal history record information for liquor licenses, solicitors, canvassers, peddlers, and other permits. Based on the PCR, the division has determined that Maryville adequately addresses all compliance areas and no areas of concern were found. City Clerk, Sheila Smail, is responsible for success of this program and should be commended for her performance of these procedures.
- *Rehabilitate Runway 14-32 and Apron* – The engineering of Runway 14-32 Rehabilitation and Apron at Northwest Missouri Regional Airport has begun with consultant JVIation. Midland Surveying commenced surveying work the week of October 6th and field work is now complete. Once final survey files are completed, they will be sent to JVIation for use in design. Geotechnical field work occurred last week by TSi Engineering and included eight pavement cores. JVIation and City staff are still reviewing a Missouri Department of Transportation (MoDOT) STAR loan application to determine if it is appropriate funding of a project in this manner.
- *Open Enrollment Period* – Human Resources Manager, Amy Strough, and Gallagher Benefit Services, Inc. will be hosting three consecutive open enrollment sessions on Tuesday, November 25th for City employees. Health, Dental, Life, and Vision plans will be presented to employees and staff will address questions regarding benefits. Attendance at one of the sessions is mandatory for city employees to ensure proper benefit information is provided.
- *4th Street Improvement Project, Phase I* – Orr Wyatt Streetscapes and City staff have met to discuss a winter shutdown for critical construction items on the project. The original final completion date on the project was scheduled for November 1; however during contract negotiations and the value engineering process, it was assumed project completion would occur in the spring of 2015. While major concrete pours will be hindered until warmer weather, the contractor plans to have a small crew onsite, as weather permits, for construction items such as waterline and street light installation. The contractor was onsite the week of November 17, 2014.

- *Radar Vehicle Detection System on S. Main Street* - On October 13, 2014, the City Council approved a contract with Mid American Signal, Inc. for the purchase of a radar vehicle detection system to be placed at the intersection of South Avenue and South Main Street. The equipment was ordered shortly after and arrived on November 19th. Installation has been scheduled with Leath & Sons, Inc. for Monday, November 24th. The installation will include mounting, aiming, cable installation in existing conduits and should only require a minor disruption of traffic. It has been determined that an upgraded detection system and optimization of signal timings should reduce the average vehicle delay from 160 sec/veh to 42 sec/veh. A reduction in the number of accidents at this location may also occur as a result of the project.
- *Sanitary Sewer Smoke Testing* -TREKK completed smoke testing of the entire sanitary sewer system the week of November 17, 2014. The contractor is compiling information and preparing the final report which will be available in a few weeks. Staff is preparing letters to residents notifying them of minor issues in private systems that were found during the project.
- *Public Works Department Winter Preparations* - The Public Works Street Maintenance Division completed the first snow removal of the year the weekend of November 15th. Crews used approximately 35 ton of product for the event or 1/10 of what is stored. Staff continues to identify alternative suppliers for salt and has contacted a company that will have a quote next week.
- *Maryville Wastewater Treatment Plant Project* – Contractor David E. Ross Construction continues to construct structures at the wastewater treatment facility. Weather has created minor issues, but the contractor has been onsite for each workable day available including Saturdays. The contractor has even scheduled work for the Friday and Saturday after the Thanksgiving holiday. City staff continues to be impressed with the contractor and their understanding of project urgency.
- *Tom Watson Junior Golf Course @ Mazingo Lake Recreation Park* - The recently constructed Tom Watson Junior Golf Course at Mazingo Lake Recreation Park was measured utilizing GPS this past week. The following is a summary of project construction and highlights of the GPS analysis:

Construction:

- 134 construction days – June 30th – November 11th
- Punch list completed November 11th (2 sprinkler heads need leveled & holes 2, 3, & 5 have washouts for spring repair)
- Stone bridge/crossing will be completed this winter

GPS Measurements:

- Fairways – 8 acres (Kentucky Bluegrass)
- Rough – 19 acres (Tall Fescue)
- Tees – ¾ acre (Perennial Ryegrass)
- Greens – 1.8 acres (Creeping Bentgrass)

Irrigation:

- Three (3) satellite controllers located on course
- 143 large areas sprinkler heads (150 ft. diameter coverage) individually controlled from central computer or radio on course

- Total area irrigated: 22 acres +/-

III. COUNCIL

- Councilman Funston stated that he spoke to the students in Dr. Jerome’s class on Northwest Missouri State University campus, regarding City Government. Particularly, they were interested in the City’s Emergency Preparedness Plan. Councilman Funston recommended that perhaps the City Council should review the plan annually to refresh processes and procedures in the case of an emergency.
- Mayor Riedel extended a “Happy Thanksgiving” to everyone.

ADJOURNMENT

Motion was made by Councilman Riggs seconded by Councilman Funston, that the meeting be Adjourned. Upon the roll being called, the vote was as follows: Councilman R i g g s , yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

Meeting was adjourned at 7:35 p.m.

Renee Riedel, Mayor

ATTEST:

Sheila Smail, City Clerk