

**Maryville City Council
Regular Scheduled Meeting**

January 26, 2015

7:00 p.m.

The Council of the City of Maryville, Missouri, met in a regular session on Monday, January 26, 2015, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members Racheal Martin, Jerry Riggs, Timothy Shipley, and Jeff Funston. Others present were City Manager Greg McDanel; Asst. City Manager Ryan Heiland; City Attorney Taryn Henry; Dir., Finance Denise Town; Dir., Public Works C.E. Goodall, Dir., Public Safety Keith Wood, Human Resource Manager Amy Strough, Student Liaison Dannen Merrill and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Riedel.

INVOCATION

Councilman Funston gave the invocation.

APPROVAL OF THE AGENDA

Mayor Riedel requested any changes needed to the agenda, be noted at this time.

Motion was made by Councilwoman Martin, seconded by Councilman Funston, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record. No persons appeared to be heard.

REQUEST TO HOLD THE ANNUAL SPEEDY SPOOFHOUND 5K RACE, APRIL 25, 2015

For the past several years a request has been submitted by Brian Lynn, Eugene Field Elementary School, to hold the Speedy Spoofohound 5K race beginning and ending at Eugene Field Elementary School, located at 418 East 2nd Street. Again this year staff received a request to hold the Speedy Spoofohound 5K Race, scheduled for Saturday, April 25, 2015, beginning at 7:00 a.m., concluding around 10:00 a.m. The route proposed was depicted on a map provided in the council packet.

A request to close East 2nd Street from Dewey Street to Saunders Street, was made, which involves a one way street block, in which Eugene Field School is positioned. An additional request was made for a Public Safety Officer, to assist in traffic control at East First Street, between 8:15 and 9:00 a.m., if available.

Staff recommended the request be approved contingent upon the receipt of the Certificate of Liability Insurance, naming the City of Maryville as an additional insured. The signed Indemnification and Hold Harmless Agreement was submitted.

Motion was made by Councilman Riggs, seconded by Councilman Funston, to approve the requested Speedy Spoofohound 5K Race, to be held on Saturday, April 24, 2015, beginning at 7:00 a.m., concluding around 10:00 a.m., with the closing of the 400 Block of East 2nd Street, during the same period. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

2015-16 SCULPTUREONE PROGRAM BY MARYVILLE PUBLIC ARTS COMMITTEE (M-PAC)

In September 2013, the Maryville Public Arts Committee (MPAC) facilitated the opportunity for Maryville to be included in the SculptureOne Program of Sioux Falls, South Dakota. The program provided an established temporary revolving art program to celebrate downtown and provide a tourist attraction for the community. On October 23, 2013, the City entered into a lease agreement with SculptureOne to provide up to ten (10) sculptures per year for lease and display. The lease fee per sculpture is two thousand (\$2,000) per year and the sculpture year is from June 1st – May 31st. The lease agreement is scheduled through the year 2018; however can be terminated

with a sixty (60) day notice.

In January 2014, the Maryville Public Arts Committee officially became the Public Art Advisory Committee to the City per the municipal code. The formal creation of the advisory board provided structure to the volunteers and terms of service. The committee officially oversees and recommends the selection of public art, as well as the promotion thereof. In 2014, the committee met to select the first three (3) pieces for the SculptureOne Program which have been on display since June.

In order to prepare for the 2015-2016 SculptureOne Program, MPAC met on January 9, 2015 to discuss responses to their "Call for Artists" and select three (3) new art pieces for the downtown nodes. M-PAC recommended to the City Council to approve the following bronze pieces: "Egghead", a character with an egg-shaped head reading a book; "Catching the Wind", a child flying a kite; and "Stand for the Flag" a veteran soldier saluting, using a crutch, with a partially amputated leg and missing part of his leg. Several downtown business owners were in attendance at the advisory board meeting to provide input in the pieces available.

The lease fee per sculpture is \$2,000 per year for each of the three (3) nodes. The FY 2015 Budget includes a total of \$7,000 for public art. All public art acquired will be through the terms in the executed lease agreement with SculptureOne.

Staff recommended approval of the selected three (3) pieces of public art through the SculptureOne Program as presented. The Maryville Public Arts Committee has performed their due diligence in art selection through a "Call for Artists" and correspondence with downtown business owners.

Motion was made by Councilman Shipley, seconded by Councilwoman Martin, to approve the leasing of the proposed bronze art pieces, "Egghead", "Catching the Wind" and "Stand for the Flag". Upon roll call, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

AN ORDINANCE PROVIDING FOR A GENERAL ELECTION, FOR THE ELECTION OF TWO COUNCIL MEMBERS, FOR A THREE YEAR TERM

The City Clerk presented a bill, Bill No. 2015'04 for an ordinance entitled:

AN ORDINANCE PROVIDING FOR A GENERAL ELECTION TO BE HELD ON TUESDAY, APRIL 7, 2015, IN THE CITY OF MARYVILLE, MISSOURI, FOR THE PURPOSE OF ELECTING TWO (2) MEMBERS OF THE CITY COUNCIL OF THE CITY OF MARYVILLE, MISSOURI, FOR A THREE (3) YEAR TERM; DIRECTING THE CITY CLERK TO MAKE DUE NOTICE OF SUCH ELECTION AS PRESCRIBED BY LAW, TO THE COUNTY CLERK OF NODAWAY COUNTY, MISSOURI.

Each year a general election for the expiring position(s) of City Council, is held the first Tuesday after the first Monday in April.

Any person interested in seeking election for a position on the City Council, was asked to do so by filing the proper documents with the City Clerk during the filing period, which began the sixteenth (16th) Tuesday before the election date, (December 16, 2014) thru the eleventh (11th) Tuesday prior to the election date (January 20, 2015). The names of the filers and the date and time of their filing must be documented because the candidate's names shall appear on the ballot in the order in which they have filed.

Council Bill No. 2015'04 was presented, listing the names of the filers, for consideration of approval, requesting to hold a general election for two (2) City Council Members.

Upon approval of this ordinance, the City Clerk will provide the necessary paperwork to the election official, the Nodaway County Clerk, prior to 4:00 P.M. on the tenth (10th) Tuesday prior to Election Day (January 27, 2015).

The City Council positions set to expire are currently held by Councilmen Jeff Funston and Gerald Riggs. On June 23, 2014, Glenn Jonagan submitted his letter of resignation from the Maryville City Council. Upon receipt of Jonagan's resignation letter, Council requested letters of interest from citizens interested filling the remainder of his term. Letters of Interest were accepted until 5:00 p.m., on July 9, 2014 and resulted in nine (9) interested applicants. On July 14, 2014, following the review of the applicants, it was announced that Gerald (Jerry) Riggs was to be appointed to the City Council, with the term to expire in April 2015.

During the filing period of December 16, 2014 through January 20, 2015, the City received four (4) filings for candidacy, which includes Michael Baumli, Jason McDowell, Gerald (Jerry) Riggs and Elizabeth (Beth) Hawkins. Upon approval of the proposed ordinance, notice will be provided to the election official, Beth Walker, Nodaway County Clerk, requesting an election of two (2) City Council Members be placed on the ballot for the election.

The City's cost for the General Election is variable and dependent upon the number of entities having a question on the ballot. The FY 2015 budget contains \$5,000 for election costs.

Staff recommended approval of the proposed ordinance to provide for a general election on April 7, 2015 for the purpose of electing two (2) members to the City Council and to provide the required notice of election to the Nodaway County Clerk.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve Council Bill No. 2015'04 Council to provide for a general election on April 7, 2015 for the purpose of electing two (2) members to the City Council. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7709 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE CALLING AN ELECTION IN THE CITY OF MARYVILLE TO INCREASE THE PARKS AND RECREATION TAX LEVY

The City Clerk presented a bill, Bill No. 2015'05 for an ordinance entitled:

AN ORDINANCE CALLING AN ELECTION IN THE CITY OF MARYVILLE, MISSOURI.

The Park and Recreation Board has exclusive control of the expenditure of all money collected to the credit of the Park Fund and of the supervision, improvement, care and custody of the Parks and Recreation facilities of the City. All monies received are deposited to the credit of the Park Fund and are kept separate and apart from the other monies of the City and drawn upon by the properly authenticated vouchers of the Park and Recreation Board. The Board has the power to purchase or otherwise secure grounds to be used for such parks and has the power to appoint a suitable person, to be known as the Director of Parks and Recreation, to take care of said parks and necessary assistants for the Director and fixes their compensation and/or removes such appointees. The Park and Recreation Board has all powers necessary to carry out the spirit and intent of Sections 90.500 to and including 90.570, RSMo.

At the July 10, 2014 meeting of the Maryville Parks and Recreation (MPR) board, the board approved a proposal to request City Council approval for a tax levy issue to be placed on the November 4, 2014 ballot. After a further review of election expenses, MPR decided to hold the ballot issue until the April election where other entities could assist with the cost share of expenses.

The MPR proposal is a 10 cent per \$100 in assessed valuation tax levy increase for general operations. Maryville Parks and Recreation has not requested a levy increase since 1987. Citing increases in fixed costs, including utilities, health insurance, liability and minimum wage, the board has made budget cuts and reductions to stay within the funds available. Some cuts for example include the elimination of a full-time maintenance position, reduction in part-time staff, and reduced hours of operation at the Maryville Community Center.

Senate Bill 711 reduced the Parks and Recreation tax rate ceiling to \$.30 per \$100 of assessed valuation and general improvements have not been made since without utilizing fund balances, grants, and donations. The proposed ballot language increases the tax levy to \$.40 per \$100 of assessed valuation for taxes imposed in 2015 (after adjustments for reassessment or other tax levy limitations) for the purpose of acquiring, improving, operating and maintaining, public parks and recreational facilities.

If the ballot question is approved by the Maryville voters, the tax levy for Parks and Recreation would increase by \$.10 per \$100 of assessed valuation. The cost of election expenses will be shared by all entities with a ballot question and the ballot language.

Staff recommended approval of the ordinance, calling for an election in the City of Maryville to increase the tax levy for Parks and Recreation. If approved, the ordinance would allow for the proposed ballot language to be placed in front of voters on April 7, 2015. The Park and Recreation board has voted to approve the tax levy issue and approval of the proposed ordinance will place the decision in the hands of registered Maryville voters.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Shipley, to approve the ordinance calling for an election in the City of Maryville to increase the tax levy for Parks and Recreation. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7710 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE CALLING AN ELECTION WITHIN NODAWAY COUNTY (EXCLUDING MARYVILLE) TO LEVY TAX FOR A COUNTY LIBRARY

The City Clerk presented a bill, Bill No. 2015'06 for an ordinance entitled:

AN ORDER AND RESOLUTION ESTABLISHING A COUNTY LIBRARY DISTRICT FOR NODAWAY COUNTY, MISSOURI, AND CALLING AND PROVIDING FOR THE HOLDING OF AN ELECTION WITHIN AND FOR NODAWAY COUNTY, MISSOURI, OUTSIDE OF THE TERRITORY OF THE CITY OF MARYVILLE, MISSOURI, TO BE HELD ON TUESDAY THE 7TH DAY OF APRIL, 2015, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF NODAWAY COUNTY, MISSOURI, OUTSIDE OF THE TERRITORY OF THE CITY OF MARYVILLE, MISSOURI, THE QUESTION WHETHER THERE SHALL BE A TAX OF FIFTEEN CENTS ON EACH ONE HUNDRED DOLLARS ASSESSED VALUATION FOR A COUNTY LIBRARY AND PRESCRIBING THE LANGUAGE TO BE USED ON THE BALLOT TO SUBMIT THE QUESTION TO SAID VOTERS

The Maryville Public Library is run by a nine-member volunteer Executive Board of Trustees and governed by Chapter 182 of the Revised Missouri State Statutes (RSMo). The library's mission is to provide patrons with quality informational services and educational opportunities. The primary source of income for the Maryville Public Library is a 15.4 cent property tax per \$100 of assessed valuation. Currently the tax is levied within the city limits of Maryville and library card fees are free for Maryville citizens. Currently, non-resident fees for library cards are applied to users from outside the city limits.

The Maryville Public Library is in its fourth straight year of peak use in the 110 year history. Part of the recent growth has been a result of increased users of Nodaway County. The Library Board has been researching the impact of merged library with countywide tax support and the substantial impact it could have on resources, services, and programming. The transition to a countywide library service would allow a presence in county towns and eliminate non-resident fees for library cards. Additional story-times, literacy events, and electronic resources will also be possible to fully serve the county.

The proposed ordinance calls for an election on April 7, 2015, for Nodaway County, excluding Maryville residents, to consider an additional tax levy of \$0.15 for each \$100 of assessed valuation. The levy proposed is anticipated to generate an additional \$250,000 annually for countywide support. If the measure is approved the tax levy for Maryville residents will decrease to match Nodaway County residents. Upon approval the library will be named the Maryville Nodaway County Library District and be governed by a nine-member board with five (5) members appointed from the area of greater population.

If the ballot question is approved by Nodaway County voters, the tax levy for the Maryville Nodaway County Library District would be set at \$0.15 per \$100 of assessed valuation. The cost of election expenses will be shared by all entities with a ballot question and the ballot language.

Staff recommended approval of the ordinance calling for an election in the City of Maryville to increase the tax levy for Nodaway County. If approved, the ordinance would allow for the proposed ballot language to be placed in front of voters on April 7, 2015. The Maryville Public Library Board has voted to approve the tax levy issue and approval of the ordinance will place the decision in the hands of registered voters.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the ordinance calling for an election in the City of Maryville to increase the tax levy for Nodaway County. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7711 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE TO EXECUTE A DEVELOPMENT AGREEMENT WITH FOUNTAIN PARK PARTNERS, LLC

The City Clerk presented a bill, Bill No. 2015'07 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A DEVELOPMENT AGREEMENT WITH FOUNTAIN PARK PARTNERS, LLC, A MISSOURI LIMITED LIABILITY COMPANY, MARYVILLE, MISSOURI.

Fountain Park Partners, LLC, represented by Bill Ingles, the owner of a vacant 25 acre tract of land situated at the southwest corner of S. Main Street and Carefree Drive. The property owners has been in discussion with the City of Maryville over the past few months regarding development of the property. The property provides a significant opportunity to attract new retail and housing opportunities along the South Main Corridor.

Wells Bank of Platte City has filed an application to construct a new banking facility on the subject property directly across from Applebee's restaurant. The three thousand four hundred (3,400) square foot building will have three drive through lanes, one with ATM access. It will be staffed to offer a full line of personal and business deposit and loan accounts, including fixed rate mortgages for residential and agricultural real estate. With the bank as an anchor, additional economic development is anticipated and is accounted for in the initial site plan.

To facilitate the construction of the bank and creation of buildable lots, staff has analyzed public infrastructure needs to the site. Although the site is currently served by water and sewer, the location of lines and age of infrastructure presents a significant challenge. Several existing utilities (water, gas, electric, and fiber optic) are located adjacent to S. Main Street approximately two hundred (200) linear feet into the property from the centerline of the road. The location of utilities follows the old highway right-of-way which has since been vacated and purchased by the property owner. The existing utility location cuts through the center of prime area for commercial development.

The property owner has begun working with associated utility companies for relocation of lines. The sanitary sewer service does not require relocation; however the developer will extend an eight inch (8") public main approximately five hundred thirty (530) linear feet, and install three main holes and stubs to service immediate development. Currently, water service is provided to the property in the form of a ten inch (10") waterline along the former highway right-of-way and a six inch (6") water main along the south right-of-way of Carefree Drive. The waterline along Carefree Drive is undersized and is in poor condition. Over the past several years staff has performed several major repairs on the line and is concerned with additional breaks in the future. In working with

the property owner, staff has developed a plan for public utilities that will improve the infrastructure while facilitating immediate development.

The proposed Development Agreement with Fountain Park Partners, LLC provides a total of eighty thousand dollars (\$80,000) to the project for public infrastructure related to economic development. Under the agreement, the developer will eliminate the ten inches (10") north-south waterline that prohibits S. Main Street development and replace the deteriorated east-west six inches (6") waterline with a twelve inches (12") water main. The replacement will include seven (7) service connections and two (2) fire hydrants. The developer will then construct a new ten inch (10") north-south waterline along the existing sanitary sewer easement near the western drainage-way to serve the property. The developer will also be required to construct the sanitary sewer extension referenced above.

Fountain Park Partners, LLC has also been working with Kansas City Power & Light (KCPL) to relocate large overhead utilities on the property. After numerous discussions, KCPL is prepared to eliminate the existing lines along the former MoDOT right-of-way and utilize the existing circuit on the east side of S. Main Street. With the proposed change, a sizable connection across South Main Street will be required. KCPL prefers to place new overhead three phase line at this location; however the City has been focused on the reduction of crossings for aesthetic purposes. KCPL will agree to bore the crossing under South Main Street for a large expense to the project. The proposed agreement ensures that the developer will install a cased bore for the crossing instead of traditional overhead lines at their expense.

In addition to the agreed plan for water, sewer, and electric service, the City and developer have come to terms with the location of the initial roadway into the property. Access to the property and initial development will be provided through the western extension of Larry Lane. The reduction of off-set intersections along South Main Street has been identified in the South Main Street Traffic Corridor Study as a critical piece to proper traffic management moving forward.

The Fiscal Year 2015 Budget includes two hundred thousand dollars (\$200,000) for infrastructure related to economic development. The proposed agreement reimburses Fountain Park Partners, LLC eighty thousand dollars (\$80,000) which represents approximately forty-five percent (45%) of the total infrastructure relocation cost for the project. The City of Maryville recently reimbursed another developer for the extension of a sanitary sewer lift station in a similar amount.

Staff recommended approval of the proposed ordinance to execute a Development Agreement with Fountain Park Partners, LLC to facilitate the proper installation of water and sanitary sewer infrastructure on the property. The two parties have been actively working on the additional recruitment of business to the property and feel confident that the proper infrastructure proposed is necessary. Historically, many large tracts of land have developed in Maryville without proper infrastructure planning creating challenges for growth and economic development.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to approval of the proposed ordinance to execute a Development Agreement with Fountain Park Partners, LLC to facilitate the proper installation of water and sanitary sewer infrastructure on the property. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7712 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-05.

AN ORDINANCE ALLOWING THE 2015 SHOW ME GREEN SALES TAX HOLIDAY TO APPLY TO LOCAL SALES TAX

The City Clerk presented a bill, Bill No. 2015'08 for an ordinance entitled:

AN ORDINANCE ALLOWING THE “2015 SHOW ME GREEN SALES TAX HOLIDAY” TO APPLY TO THE LOCAL SALES TAXES OF THE CITY OF MARYVILLE, MISSOURI, BETWEEN APRIL 19 AND APRIL 25, 2015.

In 2008, the State of Missouri passed a bill to designate April 19, at 12:01 a.m. thru April 25, at 12:00, midnight, of each year, as the “Show Me Green Sales Tax Holiday” period, which allows consumers to purchase qualifying “Energy Star” appliances free of paying the State sales tax.

Missouri cities and counties were invited to participate in the tax free Holiday event by offering the qualified purchases, free of city and/or county sales tax. The City of Maryville has participated in this event each year since its inception, in 2009. The Sales Tax Holiday allows the consumer to purchase qualifying “Energy Star” appliances paying no city sales tax for the designated period of time, from local merchants.

The purpose of presenting the council bill was to clarify the City Council’s intent in participation in the 2015 Show Me Green Sales Tax Holiday. Upon approval of the proposed ordinance, a copy of the executed ordinance will be forwarded to the Missouri Department of Revenue to verify the City’s intent to participate in 2015.

The Missouri Department of Revenue does not track the sales made during this period for the purpose of identifying the amount of sales tax revenue not collect, during the Sales Tax Holiday. It would be impossible for the city to identify this figure without the States documentation.

City staff recommended approval of the proposed ordinance to allow the 2015 Show Me Green Sales Tax Holiday to apply to the local sales tax of the City of Maryville between April 19 and April 25, 2015. Participation in the program provides a benefit to local businesses and citizens purchasing energy efficient items.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to allow the 2015 Show Me Green Sales Tax Holiday to apply to the local sales tax of the City of Maryville between April 19 and April 25, 2015. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7713 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

APPOINTMENT/REAPPOINTMENT OF MEMBERS TO THE NORTHWEST MISSOURI REGIONAL AIRPORT BOARD

As of January 1, 2015, the Mazingo Advisory Board has two (2) vacant board member positions due to the expiration of the three (3) year term. Brian Schieber expressed his desire to not serve another term. However, James Cox, wishes to be reappointed to the board.

Staff received an application from Doug Medsker asking to be considered for the open position on the Northwest Missouri Regional Airport Board, for a three (3) year term.

Staff recommended the appointment of Doug Medsker and reappointment of James Cox to serve a three (3) year term on the Northwest Missouri Regional Airport Advisory Board.

Motion was made by Councilman Funston, seconded by Councilwoman Martin, to appoint Doug Medsker and reappointment of James Cox to serve a three (3) year term on the Northwest Missouri Regional Airport Advisory Board. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea; Motion carried.

SANITARY SEWER INFLOW & INFILTRATION (I & I)

The City of Maryville sanitary sewer system is designed to handle collection of wastewater and the proper treatment of the wastewater based on applicable federal and state rules and regulations. The City also has a

designed storm water sewer system which is designed to collect and transfer storm water to receiving waters of the state while preserving high water quality.

On November 8, 2010, the Maryville City Council approved Resolution No. 569, declaring the City's desire to significantly reduce storm water from entering into the City's sanitary sewer system for purposes of minimizing the unnecessary treatment of clean water. The City has separate storm water and sanitary sewer collection system but through development elements of the storm water system on private property and deteriorating sewer mains on public right of way have enabled for storm water to unnecessarily enter into the City's sanitary sewer system commonly referred to as Inflow and Infiltration (I & I).

The resolution stated that within the Fiscal Year 2010-2011 Budget, three hundred thousand dollars (\$300,000) would be allocated toward performing smoke testing, identifying various water shed areas, contracting with an engineer to develop reports on possible area of I & I and to develop a priority list inside of each water shed area. It also stated that the city intends to continue making annual allocations over the following nine (9) years as evidence by the City of Maryville to continue the I & I Assessment and Reduction Plan, dated October 2010 until such time as I & I has been minimized significantly. During FY 2012-13, smoke testing was performed on the northwest quadrant of the City and repairs were made.

On September 30, 2013, the Maryville City Council approved an ordinance to enter into a contract with TREKK, Design Group, LLC, to perform smoke testing services of the Maryville sanitary sewer system. TREKK, Design Group, LLC, had reported on their findings. Smoke testing identified four hundred eighty-three (483) defects; two hundred nineteen (219) on private property and two hundred sixty-four (264) on public property. The most common defects were associated with manholes, and uncapped cleanouts.

Staff provided a proposal on steps of action to be taken to eradicate I & I defects over ten gallon per minute (10 gpm). Letters would be sent out to residents with uncapped cleanouts requesting the homeowner to replace their cleanout caps.

A Sewer Maintenance Crew will be created of two (2) or three (3) full-time employees to work solely on reduction and maintenance of I & I problems. FY15 Budget included two (2) additional employee positions for this purpose.

Staff will investigate large inflow of three (3) area drains and five (5) storm ditches. A Request for Proposal (RFP) will be prepared for the purchase of a sewer camera and equipment. The camera will be used for inspecting high volume I & I along the identified curb inlets.

Another RFP will be prepared and let for contracting a firm to perform manhole inspection and perform repairs to reduce I & I.

An incentive plan for private I & I issues may be available to further eliminate problematic areas. Repairs that may qualify for the incentive plan include foundation drains, service laterals and sump pumps.

2015 ASPHALT MILL AND OVERLAY PROJECT

On July 15 & 16, 2014 the City Council met to formulate and prioritize short-term goals for the upcoming fiscal year and long-term goals for the City's future. The strategic planning session was facilitated by the Art Davis Group, LLC and resulted in specific goals outlined and adopted by resolution on August 25, 2014. The goals were used in the formulation of the Fiscal Year 2015 (FY 2015) Budget adopted on September 29, 2015.

The adopted strategic goals included the desire to "Establish and Fund Annual Overlay / Street Maintenance Program". The FY 2015 budget includes four hundred thousand dollars (\$400,000) from the General Fund and one hundred fifty thousand dollars (\$150,000) from the Mazingo Recreation Fund to directly target this goal. In FY 2014, the budget included three hundred seventy-five thousand dollars (\$375,000) toward mill and overlay; however due to competitive bid prices nearly four hundred thousand dollars (\$400,000) was completed in addition to all roads at Oak Hill Cemetery.

City Staff is in the process of updating and compiling a complete street condition index for city streets. The index changes significantly from year-to-year based on overly repair efforts, street reconstruction projects, utility cuts, and weather conditions. With a mild winter to date, staff has prepared a list for council consideration and

discussion that includes streets with known poor condition indicators. In order to potentially take advantage of competitive bids with reserve funds, an alternate list is also provided for consideration.

Upon approval, a tentative bid listing, staff will release a Request for Proposals (RFP) for the project. Bids will be received in February with a targeted construction timeframe of April 1 – July 30, 2015. Proceeding with the bid now and allowing flexibility for construction duration has proved successful in recent years as a bid strategy. Before bids are released, Street Superintendent Jay Cacek will reanalyze the list to determine if additional alternate segments should be added due to further winter deterioration.

Two base bid selections are shown and contingent upon a decision to include or withdraw North Main Street from 12th Street to Hwy 71 Bypass. North Main Street maintenance was accepted by the City upon the construction of the Bypass and is in poor condition. It is a heavily used community gateway for students, residents, and visitors from the north. The estimated asphalt repair and shoulders for safety may cost up to two hundred ten thousand dollars (\$210,000) or over half of the annual allotment. It is worth noting that staff has been in conversations with the Northwest Regional Council of Governments regarding a Community Development Block Grant (CDBG) application for the repair of North Main Street. The CDBG application cycle will begin in the spring and the City could apply if it is not included in the base bid. The following list of streets are proposed for the base bid:

Street - Base Bid Option #1	Staff Estimate		Street- Base Bid Option# 2	Staff Estimate
Katy Drive	\$30,000		N. Main Street (12 th to Bypass)	\$210,000
Prather Ave	\$48,000		Katy Drive	\$30,000
W. 9 th Street	\$30,000		Prather Ave	\$48,000
W. 8 th Street	\$29,000		W. 9 th Street	\$30,000
E. 4 th Street (Vine to Davis)	\$46,000		E. 4 th Street (Vine to Davis)	\$46,000
N. Ray (3 rd to 4 th)	\$20,000		W. Crestview Drive	\$51,000
N. Munn (College to 1 st St.)	\$50,000			
S. Munn (1 st to Edwards)	\$58,000			
W. Crestview	\$51,000			
Davis (1 st to Edwards)	\$43,000			
TOTAL	\$406,000		TOTAL	\$415,000

Alternates for bidding purposes (each segment will be bid separately):

Street- Bid Alternates	Staff Estimate
4 th Street (Dunn to Grand)	\$87,000*
E. Edwards (300-500 blk)	\$25,000
S. Ave (Main St to W. City Lmts)	\$128,000
S. Saunders (Torrance to S. Ave)	\$48,000
TOTAL	\$288,000

Mozingo Lake Recreation Park:

Street Base Bid Option	Staff Estimate
Overlay Option A (802-feet)	\$32,080
Overlay Option B (1556-feet)	\$62,240
TOTAL	\$94,320

Alternates for bidding purposes (each segment will be bid separately):

Street Bid Alternates	Staff Estimates
Overlay Alternate Option 1 (1693-feet)	\$67,720
Overlay Alternate Option 2 (401-feet)	\$16,040
TOTAL	\$83,760

For the Mozingo Overlay project, a few options were presented for consideration. Option A & B are located along the Ridge Road and O’Riley Road (the road leading towards the cabins and RV parks) and are the main roads

within the park. Option A (O'Riley Road) is a heavy use road that is traveled by personal vehicles, RV's, and boats. This section of road has deteriorated significantly with large potholes and crumbling asphalt. Option B (Ridge Road) is also in very poor condition with large pot holes and crumbling asphalt. This section of road is heavily traveled by beach traffic, cabin renters, tent campers, boaters and to access "The Point" and the majority of shelters.

For Mozingo, we have also included two (2) alternate bid options. Alternate Option 1 is to pave the gravel road that now leads to the Reservable RV spaces. This is an area that has been requested to be paved due to the high traffic volume of paying RV customers to this area. Staff has received complaints in the past that RV guests with reservations are required to drive their expensive RV's and camp along a gravel road along with paying higher prices (\$35/night). Paving this road would bring the quality of the amenity up to acceptable standards for this area of the park.

Alternate Option 2 is to pave the road (Songbird Road) leading to the new cabins (Cabins 6, 7, 8). As this area has developed and continues to develop, the traffic for this area has increased. Right now, the conditions of the road and parking lot are gravel.

It would be recommended that, if possible, the Mozingo projects be completed earlier in the season to avoid conflicts with the high use of peak season in late April, May, and June.

The FY 2015 Budget includes four hundred thousand dollars (\$400,000) for the 2015 Asphalt Mill & Overlay Project in the General Fund for repair of city streets. An additional one hundred fifty thousand dollars (\$150,000) is included in the FY 2015 Budget from the Mozingo Recreation Fund for overlay at Mozingo Lake Recreation Park.

Approve base bid and alternate list to allow staff to proceed with a Request for Proposals (RFP) on the 2015 Asphalt Mill & Overlay Project. The project would be scheduled for some time between April 1 and July 31st to further encourage competitive bids. Once bids are received, staff will analyze funding and alternate bids to maximize street repairs.

REPORTS

I. STUDENT LIAISON

- The Student Senate is sponsoring a blood drive at the Student Union the week of January 26, 2015, to be collected and donated to the blood bank. Those interested in donating were encouraged to participate in the event.

II. CITY MANAGER

- *Compensation Study Request for Proposals (RFP)* – The City of Maryville accepted proposals from consulting firms to conduct a city-wide Classification and Compensation Study. The purpose of the study is to address changes in city operations and staffing over the last several years, which may have affected the type, scope, and level of being performed and the appropriate compensation for each position. Determining appropriate compensation for each position will not only assist with retaining current employees, but assist in the recruitment of the most qualified candidates for position vacancies. Responses to the RFP were due January 16, 2015 by 4:00 p.m. A total of six (6) proposals were submitted and a review committee is analyzing the responses. It is anticipated that staff will present a firm for council consideration at the February 9th meeting.
- *2015 Great Northwest Day at the Capitol* - The Great Northwest Day at the Capitol is a cooperative effort by Northwest Missouri communities to unify and enhance our region's image in Jefferson City and to pursue issues and legislation beneficial to Northwest Missouri. The event will be held at the Capitol Plaza Hotel on February 3 & 4, 2015 for those interested in attending. To participate and obtain more information, please contact the Greater Maryville Chamber of Commerce. The City of Maryville's legislative priorities are to ensure local control and influence over sales tax legislation and to sustain funding for K-12 and higher education.
- *StormReady City Renewal* – The National Weather Service in Kansas City/Pleasant Hill has renewed Maryville's designation as a StormReady City. By maintaining the StormReady status, Maryville has

demonstrated its commitment toward planning for hazardous weather. The recertification marks the second successful recertification effort since the original designation in 2007. In 2007, Maryville was one (1) of five (5) designated communities in the State. The recertification process was managed by Jessica Sigman, Dispatch Supervisor for the Maryville Public Safety Department. StormReady requirements include an established twenty-four (24) hour Emergency Operations Center (EOC), proper release of NWS Warnings, Hydro meteorological Monitoring, Community Preparedness, and adopted administrative documents. Maryville Public Safety will be presenting the Local Emergency Operations Plan (LEOP) in February to the City Council to refresh council/staff roles and responsibilities in an emergency.

- *Rip Rap Project at Mozingo Lake Recreation Park* - Staff has substantially completed the first phase of the shoreline stabilization rip rap project. Thus far, rip rap has been placed along the shore for the majority of the area from the beach area extending north to the City boat ramp. Staff has worked in partnership with Tory Mason from the Missouri Department of Conservation on this project. Surplus material remains from the initial sixty thousand dollars (\$60,000) purchase and this material will be used in several different areas. Mozingo & Missouri Department of Conservation (MDC) staff have identified additional high priority shore stabilization areas around “The Point” and will be completing that project within the next couple of weeks. Additional rip rap has also been used to create a breakwater jetty on the north side of the beach to reduce beach and shoreline erosion. Finally, the remaining material will be used to prepare for the new dock at the RV campground by extending a walkway pier and creating a new dock pier at family cabins 6, 7, 8.
- *Mozingo Lake Recreation Park Trade Shows* - Mozingo staff has attended outdoor recreation trade shows in Des Moines, Iowa and Kansas City over the past couple of weeks. Crowds have been excellent as well as interest in Mozingo as we continue to introduce Mozingo, along with the Maryville community, to interested guests. The next event will be the Kansas City Golf trade show the weekend of February 13, 2015. This will be the first time that Mozingo has attended this event and will be an excellent opportunity to introduce the golf courses and Mozingo to a large group of dedicated golfers.

COUNCIL

- Councilman Funston congratulated those who filed for the two (2) positions on the Maryville City Council. He added that it may appear that some of the issues presented have little discussion by the Council Members but are usually discussed over a period of meetings before being presented for approval.
- Mayor Riedel stated that she presented a proclamation for “Catholic Schools Week” at St. Gregory’s School, that morning.

ADJOURNMENT

Motion was made by Councilwoman Martin seconded by Councilman Shipley, that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman R i g g s , yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

Meeting was adjourned at 8:13 p.m.

Renee Riedel, Mayor

ATTEST:

Sheila Smail, City Clerk