

Maryville City Council
Regular Scheduled Meeting
February 9, 2015
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, February 9, 2015, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members Rachael Martin, Gerald Riggs, Timothy Shipley and, Jeff Funston. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland; City Attorney Taryn Henry; Dir., Finance Denise Town; Dir., Public Works C.E. Goodall; Dir., Public Safety Keith Wood; Human Resource Manager Amy Strough; NW Student Liaison-City Council Dannen Merrill and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Riedel.

INVOCATION

Councilman Shipley gave the invocation.

APPROVAL OF THE AGENDA

Mayor Riedel requested any changes needed to the agenda, be noted at this time. No changes were noted.

Motion was made by Councilwoman Martin, seconded by Councilman Funston, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

APPROVAL OF MINUTES

Mayor Riedel requested any changes to the minutes of the regularly scheduled City Council meetings held on January 12 and 26, 2014, be noted at this time.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, that the minutes be approved as presented. Upon roll being called, the vote was as follows; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

TREASURER'S REPORT

Dir., Finance Denise Town reported that during the month of January 2015, the City received non-reoccurring funds from NAP credits reimbursement request #1, 4th Street Project (\$73,918.02); NWMSU reimbursement request #2, 4th Street Project (\$37,537.97); Kawasaki Motors for legal fees reimbursement for bond project (\$30,000); MoDOT for reimbursement request #1, for runway rehabilitation project; and ABA's subsidy on 2010 COP issue (water towers) – reduced by 7.3% Property tax distribution (\$768,154.45).

Non-reoccurring disbursements for the month of January 2015 included payments to David E. Ross, pay estimate #16 on the Wastewater Treatment Plant Improvement Project (\$398,069.47); HDR Engineering, Wastewater Treatment Plant Improvement Project for engineering services (\$23,371.50); Allied Systems, Inc., Mozingo intake pump and lift station pump repairs (\$32, 548.09); Hochschild Bloom & Co – audit process billing (\$27,600.00); Orr Construction – Pay application #4, on 4th Street Project (\$286,048.59); Hoggatt Excavating, pay application #3 on 7th & 9th Street Streets trail project (\$65,822.19); Jviation, engineering for airport runway rehabilitation project (\$11,368.01); TREKK Design Group, completion of smoke testing (\$23,060.68); UMB Bank, Principal on 2010 Water/Sewer COP issue (\$110,000.00) and UMB Bank for interest on 2010 Water/Sewer COP Issue (\$66,774.06)

Motion was made by Councilwoman Martin, seconded by Councilman Funston, to approve the Treasurer’s Report as presented. Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

PAYMENT VENDOR SCHEDULE

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

AN ORDINANCE TO EXECUTE A TRAFFIC ENFORCEMENT APPLICATION FOR THE MARYVILLE DEPARTMENT OF PUBLIC SAFETY, RADAR REPLACEMENT PROJECT

The City Clerk presented a bill, Bill No. 2015’09 for an ordinance entitled:

AN ORDINANCE TO AUTHORIZE THE CITY OF MARYVILLE TO EXECUTE A TRAFFIC ENFORCEMENT APPLICATION THROUGH THE MISSOURI’S HIGHWAY SAFETY PROGRAM FOR THE MDPS RADAR REPLACEMENT PROJECT, MARYVILLE, MISSOURI.

Hazardous Moving Violations (HMV), also known as aggressive driving is a serious problem on Missouri’s roadways and has contributed substantially to traffic crashes, especially crashes resulting in death. Aggressive drivers are defined within Missouri’s Blueprint to SAVE MORE LIVES as, “drivers of motorized vehicles who committed one or more of the following violations, which contributed to the cause of a traffic crash: speeding, driving too fast for conditions, and/or following too close.”

The City of Maryville is not immune to hazardous drivers. According to the Missouri State Highway Patrol, there were six hundred eighty-two (682) vehicle crashes in Maryville from 2011-2013. Of these six hundred eighty-two (682) crashes, forty-six (46) (6.7%) were attributed to speeding. The forty-six (46) accidents in which speeding was a factor, resulted in twelve (12) injuries and no deaths. Highway segments within Maryville include U.S. Highway 71, U.S. Highway 136, and U.S. Business Highway 71. The majority of our crashes occur on these roadways. In the State of Missouri, Maryville is ranked seventy-seventh (77th) for speed related crashes, twenty-fourth (24th) for serious injury speed related crashes, and is not currently ranked for fatality speed related crashes.

In 2014, Maryville Department of Public Safety (MDPS) issued a total of one thousand six hundred sixty-eight (1668) traffic tickets including one hundred ninety-three (193) speeding tickets, twenty-four (24) seat belt

violations, three (3) child safety seat violations, seventy-seven (77) driving while intoxicated tickets, and five hundred seventy-six (576) other hazardous moving violation tickets. Hazardous moving violations accounted for seventy-five percent (75%) of all traffic tickets issued by MDPS.

MDPS has a goal of maintaining the number of Speed/HMV fatalities at zero and reducing serious injuries by Speed/HMV by five percent (5%) over the next three (3) years. In order to assist with this effort, MDPS is requesting funding through the Missouri's Highway Safety Program for seven (7) Stalker DSR Enhanced Counting Units. The Stalker DSR is a highly accurate and effective direction sensing radar for installation in patrol vehicles. These units are included in the State of Missouri's contract for law enforcement purchasing. Each unit is two thousand eight hundred sixty-six dollars (\$2,866.00) bringing the total Traffic Enforcement Application to twenty thousand sixty-two dollars (\$20,062.00). Current MDPS radars are aging, outdated, and experiencing the need for costly repairs.

The FY 2015 Budget does not include funds for the replacement of radar units. The Traffic Enforcement Application to the Missouri's Highway Safety Program will be in the full amount of \$20,062.00 and would require no local match.

City staff recommended approval of the proposed ordinance to execute a Traffic Enforcement Application through the Missouri's Highway Safety Program for the MDPS Radar Replacement Project. If awarded, the grant would provide a total of twenty thousand sixty-two dollars (\$20,062.00) to purchase seven (7) replacement units for MDPS patrol vehicles.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilman Funston, seconded by Councilman Riggs, to approve Council Bill No. 2015'09 to execute a Traffic Enforcement Application through the Missouri's Highway Safety Program for the MDPS Radar Replacement Project. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea, Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7714 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE TO EXECUTE A CONTRACT WITH THE AUSTIN PETERS GROUP, INC., TO PERFORM A CLASSIFICATION & COMPENSATION STUDY.

The City Clerk presented a bill, Bill No. 2015'10 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH THE AUSTIN PETERS GROUP, INC. TO PERFORM A CLASSIFICATION AND COMPENSATION STUDY, MARYVILLE, MISSOURI

In 2003, the City of Maryville hired a consultant to complete a compensation study. The consultant created job descriptions, performance appraisals, conducted supervisory training on a variety of topics, and conducted a pay scale analysis that included a new salary schedule along with budget projections for implementation. Since the implementation of the pay scale in October 2004, there has been little to no maintenance to the pay scale, aside from Cost of Living Adjustments (COLA) through October of 2009. In 2009, the recession ended the inclusion of COLA's in the annual budget and numerous employees became topped out on the pay scale. At that time, merit pay in the amount of 2.5% or lump sum payments in the equal amount for those topped out were provided annually based on performance. While COLAs have been reinstated for the FY15 Budget, many employee's base salaries have been topped out since 2009.

The recruitment of entry level positions is also becoming an issue for the organization. Several new positions have been added since the last pay scale analysis and in an attempt to recruit talent with comparable pay, some positions have not been properly classified. If the pay scale is not adjusted, new employees may be paid at a higher rate than long-term employees in the same position. Employee turnover is also increasing with exiting employees citing better pay and career advancement as the two top reasons for resignation.

The City Council held a workshop in July to discuss employee benefit issues such as insurance broker services and the existing pay scale. The City Council determined at that time to proceed with a RFQ/RFP bid processes for employee benefits consultants to address issues as needed. The FY 2015 Budget subsequently included fourteen thousand dollars (\$14,000) toward the hiring of a consultant to perform a classification and compensation study. The study aligns directly with the adopted City Council goal to "Develop Employee Betterment Initiatives". Staff released a Request for Proposal (RFP) and received six (6) bids by the deadline of January 16, 2015 at 4:00 p.m.

Bids received were from Austin Peters Group, Overland Park, KS, (\$22,550); The Centre Group, Memphis, TN, (\$29,212); Springstead, St. Paul, MN, (\$29,375); Higbee Associates, Chesterfield, MO, (\$33,565); Arthur J. Gallagher & Co., Kansas City, MO, (\$33,565); Condrey & Associates, Anthens, GA, (\$39,500).

The FY 2015 Budget includes fourteen thousand dollars (\$14,000) for a compensation and classification study. The low bid of twenty-two thousand five hundred dollars (\$22,500) is eight thousand five hundred fifty dollars (\$8,550) above the budgeted amount; however the budget experienced significant savings from reduced health insurance premiums. Staff recommended the additional eight thousand five hundred fifty dollars (\$8,550) from fund reserves to move forward with the project. Based on the number of job descriptions per fund, the additional amount is proposed as follows: Solid Waste Fund - \$328.85, Central Garage Fund - \$164.42, Water/Sewer Fund - \$493.27, Mozingo Recreation Fund - \$2,137.50, and the General Fund - \$5,425.96.

Staff recommended approval of the proposed ordinance and execute an agreement with The Austin Peters Group, Inc., to perform a Classification and Compensation Study in an amount not-to-exceed twenty-two thousand five hundred fifty dollars (\$22,550). The apparent low bidder, The Austin Peters Group, Inc. has a strong knowledge of public sector organizations along with Springstead. Following interviews and reference checks, staff feels confident that The Austin Peters Group will provide the best service for the value. The anticipated timeframe for the project will be twenty-two (22) weeks and would include compensation and classification analysis, job description development, and staff training for continued pay scale maintenance.

Hiring a consultant to complete a classification and compensation study will assist the organization in recruiting and retaining qualified employees, increase or maintain morale/satisfaction, reward and encourage peak performance, reduce turnover, and control compensation costs by keeping wages within specified ranges. The consultant acting as third party evaluator will also ensure that compensation ranges are fair, consistent with the market, and systematic to maintain.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Funston, to execute an agreement with The Austin Peters Group, Inc., to perform a Classification and Compensation Study in an amount not-to-exceed twenty-two thousand five hundred fifty dollars (\$22,550). Upon roll being called the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7715 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-07.

A RESOLUTION TO APPROVE A LOT SPLIT OF PROPERTY LOCATED NEAR VOLUNTEER AVENUE OWNED BY SOUTHVIEW APARTMENTS, L.P.

The City Clerk presented a bill, Bill No. 2015'11 for a resolution entitled:

A RESOLUTION AUTHORIZING A LOT SPLIT OF PROPERTY LOCATED NEAR VOLUNTEER AVENUE OWNED BY SOUTHVIEW APARTMENTS, L.P., MARYVILLE, MISSOURI.

On February 6, 2015, staff received a lot split application from the Southview Apartments, LP, to a segment of property consisting of 0.51 acres near the east end of constructed Volunteer Avenue. Southview Apartments, Phase I has been constructed and the developer, Volunteer Management & Development Company, has been approved by the Missouri Housing Development Commission (MHDC) for construction of Southview Phase II. Southview Apartments, Phase II will be located directly to the east of current units and consist of two (2) additional sixteen (16) plex buildings.

For Southview Apartments, Phase I, Volunteer Avenue was constructed to the entrance of the apartment complex approximately three hundred seventy (370) linear feet short of the east property line. With the construction of Southview Apartments, Phase II the developer will extend the roadway to the east to the necessary access point. In order to construct the roadway extension with Phase II, MHDC is requiring the roadway and additional property under one ownership for funding purposes. Once the roadway is constructed and a two (2) year maintenance responsibility is completed, the owner will provide a deed to the City of Maryville for dedication as public right-of-

way. The proposed lot split, along with the next agenda item, will allow the land transactions to happen accordingly.

In accordance with the Municipal Ordinance Section 410.060, a lot split need not be approved by the Planning and Zoning Commission, but shall be approved by resolution of the Council prior to recording. This lot split meets all requirements of the Municipal Code of Maryville.

Staff recommended approval of the proposed resolution for a 0.51 acre lot split of property located at east end of Volunteer Avenue to allow for the Southview Apartments, Phase II project.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Funston, seconded by Councilman Riggs, to approve the proposed resolution for a 0.51 acre lot split of property located at east end of Volunteer Avenue to allow for the Southview Apartments Phase II project. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Resolution No. 623 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

A RESOLUTION TO APPROVE A LOT SPLIT OF PROPERTY LOCATED NEAR VOLUNTEER AVENUE OWNED BY THE VINARDI TRUST

The City Clerk presented a bill, Bill No. 2015'12 for an ordinance entitled:

A RESOLUTION AUTHORIZING A LOT SPLIT OF PROPERTY LOCATED NEAR VOLUNTEER AVENUE OWNED BY THE VINARDI TRUST, MARYVILLE, MISSOURI.

On February 6, 2015, staff received a lot split application from The Vinardi Trust, for a tract of property consisting of four and 66/100 (4.66) acres near the east end of constructed Volunteer Avenue. Southview Apartments, Phase I, was constructed and the developer, Volunteer Management & Development Company, has been approved by the Missouri Housing Development Commission (MHDC) for construction of Southview Phase II. Southview Apartments, Phase II will be located directly to the east of current units and consist of two (2) additional sixteen (16) plex buildings.

Southview Apartments, Phase II will require a roadway extension over the previous lot split on the agenda. MHDC is requiring the roadway and the subject property under one ownership for project funding purposes. Once the roadway extension is constructed and a two (2) year maintenance responsibility is completed, the owner will provide a deed to the City of Maryville for public right-of-way to the east line of the subject property. The Southview Apartments, Phase II Planned Unit Development (PUD) plans are scheduled for Planning & Zoning review on February 11, 2015. The lot split meets all requirements of the Municipal Code of Maryville.

Staff recommended approval of the proposed resolution for a four and 66/100 (4.66) acre lot split of property located at east end of Volunteer Avenue to allow for the Southview Apartments, Phase II project.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approval of the proposed resolution for a four and 66/100 (4.66) acre lot split of property located at the east end of Volunteer Avenue to allow for the Southview Apartments, Phase II project. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7716 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-08.

REPORTS

I. NWMSU/Student Senate Liaison

- *Student Senate Consider Tuition Increase* – The Northwest Missouri State University Student Senate will be asked to consider an increase of tuition fees proposed by University Administration. A few years ago Missouri Legislation approved Senate Bill 283 which requires approval by Student Senate to increase tuition more than the Consumer Price Index (CPI) rate. University funding of thirty percent (30%) is provided by the State and the other seventy percent (70%) is collected through tuition. The increase being considered is to help off-set the rise in minimum wage and for capital improvements (maintenance to buildings).

II. CITY MANAGER

- *Southview Apartments, Phase II PUD* - The Planning and Zoning Commission for the City of Maryville will meet on Wednesday, February 11, 2015 at 5:00 p.m., to review and discuss an application for a Planned Unit Development (PUD) for Southview Apartments, Phase II. The Volunteer Management & Development Company has been approved by the Missouri Housing Development Commission (MHDC) to construct Phase II consisting of an additional two (2), sixteen (16) unit buildings. The development of Southview Apartments, Phase I followed the same PUD process which will ultimately require City Council approval at a future meeting.
- *Winter Weather Removal Efforts* – The Street Maintenance Division of Public Works has spent the last week removing snow from two separate winter weather events. Maryville received approximately eight inches (8”) of snow on January 31st-February 1st and an additional three inch (3”) on February 4th. Staff worked diligently to keep emergency routes open and then proceeded to residential routes, downtown parking lots, and the designated trail system. Approximately 130 ton of salt/bio melt mix was used to assist with preparation and removal efforts. Staff estimates the total expense of the two events at fourteen thousand five hundred seventy-five dollars (\$14,575) for materials and five thousand dollars (\$5,000) for labor/overtime.
- *2015 Asphalt Mill & Overlay Project RFP*- The City of Maryville is requesting proposals from qualified firms for the milling and installation of Hot-Mix asphalt for the 2015 Asphalt Mill & Overlay Project. The project base bid includes the following roadway segments: Katy Drive, Prather Ave, W. 9th Street, W. 8th

Street, E. 4th from Vine to Davis, N. Ray from 3rd to 4th, N. Munn from College to 1st Street, S. Munn from 1st Street to Edwards, W. Crestview, and O'Riley Road and Ridge Road at Mozingo Lake Recreation Park. The project also includes bid alternates which may be selected independently based on competitive bids: 4th Street from Dunn to Grand, E. Edwards from 300 block to 500 block, S. Ave from Main to W. City limits, S. Saunders from Torrance to S. Ave, Carefree Drive from Galaxie Drive to W. Serenity Loop and the Reserved RV roads and Songbird Road at Mozingo Lake Recreation park. An optional pre-proposal meeting will be held at City Hall on February 12, 2015 at 10:00 a.m. for interested bidders. Formal bids are due no later than 10:00 a.m. on Thursday, February 26, 2015, with an anticipated award for consideration at the March 9, 2015 City Council Meeting. The project is scheduled for construction between April 1 and July 31, 2015, dependent upon the contractor's schedule selected.

- *Chlorine Dioxide Building at Water Treatment Plant RFP*- The City of Maryville is requesting proposals for qualified firms that can construct an additional room along the west side of the existing Chlorine Building at the Water Treatment Plant. The additional room will isolate the chlorine storage bottles from the rest of the building. The selected firm will furnish all labor and materials necessary to provide a complete isolated area for storage. This project is a result of a safety inspection from the Missouri Department of Natural Resources (MDNR) and funds were included in the FY15 Budget for this purpose. An optional pre-bid meeting was held Thursday, February 5, 2015, at 10:00 a.m. and bids are due by 1:00 p.m. on Thursday, February 19, 2015. It is anticipated that a project award will be placed on the February 26, 2015 City Council agenda for consideration.
- *Prather Sewer Main Replacement Project* - The Prather Avenue Sewer Main Replacement Project was awarded to White Cloud Engineering on July 28, 2014 as a design-build project. The project includes the installation of one thousand four hundred (1,400) linear feet of eight inch (8") sanitary sewer main with five (5) additional manholes. The area has faced numerous sanitary sewer backups over the past few years due to line elevation during heavy rainfall events. The contractor has been approved through MDNR to proceed and has mobilized onsite. Construction should begin this week, weather permitting, with the installation of four hundred (400) linear feet of sewer main and two (2) new manholes. The total project cost is one hundred twenty-eight thousand eight hundred eighty-eight dollars (\$128,888) and was included in the FY 2015 Budget.
- *Property Surplus Sale* - Over the last several weeks, a Maryville Public Safety Officer restricted to light-duty has been working with City Departments and organizing various surplus items for sale on Gov.Deals.com. The website is an on-line public auction site for the intended disposal of government owned property. To date, fifty-eight (58) postings (17 vehicles, 41 miscellaneous items) have resulted in sales totaling slightly over twenty-three thousand dollars (\$23,000). Much of the surplus property has accumulated over the years unnecessarily taking storage area in city facilities. The items were also advertised in the local media and placed on facebook resulting in some local purchases.
- *2015 Great Northwest Day at the Capitol* - The Great Northwest Day at the Capitol is a cooperative effort by Northwest Missouri communities to unify and enhance our region's image in Jefferson City and to

pursue issues and legislation beneficial to Northwest Missouri. The event was held at the Capitol Plaza Hotel on February 3rd & 4th and was attended by nearly three hundred (300) representatives from the Northwest Missouri Region. The City of Maryville's contingent met with numerous legislators on issues such as local control of sales tax revenue, utilities & public right-of-way, and efforts to sustain or increase funding for K-12 and higher education. A special thank you to the Greater Maryville Chamber of Commerce, Nodaway County Economic Development, and Leadership Maryville for organizing the event.

- *Maryville Citizens for Community Action (MCCA)* - The Maryville Citizens for Community Action (MCCA) held their Seventeenth (17th) annual lunch meeting at the First Christian Church Fellowship Hall on Monday, January 26, 2015. The meeting allowed various clubs, organizations, resource agencies, and volunteers to briefly explain their group's mission and anticipated work for the coming year. Nearly thirty (30) different groups were represented to connect and collaborate on positive contributions to the community. If a group is in need of volunteer or resources, please contact the Greater Maryville Chamber of Commerce to receive the entire MCCA listing.
- *Mozingo Lake Recreation Park Welcome Center RFQ* - The City of Maryville has received qualifications from vendors to provide architectural design services for a Welcome Center at Mozingo Lake Recreation Park. Services will include site plan, preliminary designs and cost estimates, and construction plans. A total of ten (10) responses were received by the deadline of 5:00 p.m. January 28, 2015 and staff has begun reviewing and interviewing interested firms. A project award with the top rated firm is anticipated for City Council consideration on February 26, 2015. The construction of a Welcome Center was identified in the Mozingo Master Plan and a top priority in an internal priority survey for the park. The facility will serve as the primary point of contact for visitors at the park, as well as the hub for administrative park staff.
- *Sewer Sanitary Sewer Improvement at Mozingo RFP* - The City of Maryville is seeking bids for a firm to provide a design-build project which includes engineering and improvements to the sanitary sewer system at Mozingo Lake Recreation Park. The existing sanitary sewer system utilizes a septic tank/recirculating sand filter/disinfection system located adjacent to Highway 136. The current system is permitted for eight thousand (8,000) gallons per day from the Missouri Department of Natural Resources (MDNR). The project is for a design-build for final disposal of ten thousand (10,000) gallons per day of effluent from the sewer plant. The desired improvement serves anticipated peak wastewater flows and expansion to accommodate growth while meeting compliance with all MDNR regulations and effluent limits. The project will assist the expansion of the park and was included in the FY15 Budget. Proposals will be accepted until March 5, 2015 at 10:00 a.m. An award for City Council consideration is expected to be included on the agenda for the meeting of March 9 or March 23, 2015.
- *Installation of Light Poles* – The installation of light poles on the 4th Street Improvement Project was reported to have begun that day.

CITY COUNCIL

- *Webelo Cub Scouts* – Councilman Shipley stated that on January 27, 2015, he attended a Webelo Cub Scout meeting to speak about the importance of local government and how it functions.

- *Daily Forum Supplement* – Councilman Riggs commended the Maryville Daily Forum for the supplemental paper that was included in the regular newspaper, outlining the various projects and improvements that have recently been completed and are underway.
- *Upcoming City Manager Review* – Mayor Riedel stated that the Council will begin the process of the City Manager’s annual review. She asked Council Members to watch for documents from the Human Resource Manager to assist in this process.

ADJOURNMENT

Motion was then made by Councilman Shipley, seconded by Councilwoman Martin, to adjourn the meeting. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried. Meeting was adjourned at 8:36 p.m.

Renee Riedel, Mayor

ATTEST:

Sheila Smail, City Clerk