

**Maryville City Council  
Regular Scheduled Meeting**

February 23, 2015

7:00 p.m.

The Council of the City of Maryville, Missouri, met in a regular session on Monday, February 23, 2015, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**ROLL CALL**

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members Racheal Martin, Jerry Riggs, Timothy Shipley, and Jeff Funston. Others present were City Manager Greg McDanel; Asst. City Manager Ryan Heiland; City Attorney Taryn Henry; Dir., Finance Denise Town; Dir., Public Works C.E. Goodall, Dir., Public Safety Keith Wood, Student Liaison Dannen Merrill and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

The pledge to the flag was led by Mayor Riedel.

**INVOCATION**

Councilman Funston gave the invocation.

**APPROVAL OF THE AGENDA**

Mayor Riedel requested any changes needed to the agenda, be noted at this time.

Councilman Funston, requested the agenda be amended by postponing the Auditor's Report until a later date.

Motion was made by Councilman Funston, seconded by Councilman Riggs, to approve the agenda as amended. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record. No persons appeared to be heard.

**REQUEST TO HOLD ST. PATRICK'S DAY PARADE, MARCH 14, 2015, BY BURNY'S SPORTS BAR**

The Palm's located at 422 North Buchanan Street has held an annual St. Patrick's Day parade for the past 27 years, which has remained contained within 400 block of North Buchanan Street. The parade has involved the closure of the 400 block of North Buchanan Street for a period of two (2) hours, from 4:00 p.m. to 6:00 p.m., to allow time for preparation and holding the event.

Due to the continued construction of the 4<sup>th</sup> Street Improvement Project, this year's request comes from Chris Burns, Burny's Sports Bar, holding the St. Patrick's Day Parade in the 300 block of North Market Street, beginning at 3:17 p.m., on Saturday, March 14, 2015. The request includes the closure of the 300 Block of North Market Street, from 1:45 until 4:00 p.m. (excluding intersection).

The City is requested to provide barricades to block off the street at both ends of the 300 block of North Market Street and traffic control at the intersection of East 3<sup>rd</sup> Street and North Market Street.

Staff recommended the request be approved contingent upon the receipt of the Certificate of Liability Insurance, naming the City of Maryville as an additional insured. The signed Indemnification and Hold Harmless Agreement was submitted.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to approve the requested St. Patrick's Day Parade, to be held on Saturday, March 14, 2015, beginning at 3:17 p.m. Upon roll being called, the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

**AN ORDINANCE TO APPROVE PLANS FOR A PLANNED UNIT DEVELOPMENT FOR SOUTHVIEW APARTMENTS, PHASE II**

The City Clerk presented a bill, Bill No. 2015'13 for an ordinance entitled:

**AN ORDINANCE TO APPROVE PLANS FOR A PLANNED UNIT DEVELOPMENT, FOR SOUTHVIEW APARTMENTS, PHASE II, MARYVILLE, MISSOURI**

In 2012 the Maryville City Council approved an application for Phase I of a Planned Unit Development (PUD) from Volunteer Management and Development Co., Inc. of Jackson, Tennessee. This proposal was for the development of a forty (40) unit apartment complex located at 211 Volunteer Avenue. The development included a new twenty-eight foot (28') wide concrete street, storm water infrastructure, a new eight inch (8") water main with fire hydrants and the acceptance of an eight inch (8") sewer main. This project has been completed and the owner has proposed a second phase to this project.

Southview Apartments, Phase II is planned on a 4.66 acre adjoining property with two 16-plex apartment buildings.

Volunteer Avenue will be extended approximately four hundred forty (440) linear feet and there will be a one hundred eighty (180) linear foot extension of the existing water line. The only improvement to the City of Maryville's sanitary sewer system will be the addition of a manhole at the apartment service connection. The storm water detention basin will be privately owned and maintained. New storm inlets will be added along the street and will be maintained by the City of Maryville. The plan does not show a sidewalk along Volunteer Avenue. All improvements will mirror the existing infrastructure that the City has accepted.

The predominant land uses adjacent to the subject site are Commercial and High Density Residential. Wal-Mart lies directly to the north. The forty (40) unit Southview Apartments, Phase I and Bearcat Lanes lie directly to the west. All other land is vacant.

The City will be accepting maintenance of new infrastructure including the street extension, water line extension, and minor sanitary and storm water improvements after the appropriate guarantee period.

On February 11, 2015, the Planning & Zoning Commission reviewed an application for Planned Unit Development and recommended approval of the PUD with a sidewalk along Volunteer Avenue. The proposed development meets the Maryville Comprehensive Plan requirements for future development including the land use and all associated infrastructure.

Staff recommends the approval of the Planned Unit Development with the condition that the sidewalk is installed along the Volunteer Avenue extension to connect to Phase I.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the Planned Unit Development with the condition that the sidewalk is installed along the Volunteer Avenue extension to connect to Phase I. Upon roll call, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

## **PRESENTATION OF LOCAL EMERGENCY OPERATIONS PLAN (LEOP), CHRISTY FORNEY AND KEITH WOOD**

At the November 24, 2014, City Council Meeting, Councilman Funston reported he spoke to a group of students from Northwest Missouri State University, who had asked if the City has a Local Emergency Operating Plan (LEOP). Councilman Funston replied to the students that he was not sure. Because of this he requested that a review of the Local Emergency Operating Plan be reviewed annually. Therefore, Dir., Public Safety Keith Wood was tasked with presenting a review of the LEOP.

Dir., Public Safety Keith Wood introduced Christy Forney as the Nodaway County Emergency Management Coordinator and the Administrative Assistant for the Maryville Public Safety Department. Dir. Wood explained that the double role that Ms Forney plays is beneficial to the City in that she is the top leader of coordinating rescue efforts in the case of an emergency.

Dir., Wood explained that the Local Emergency Operating Plan serves as framework for the City of Maryville to respond to a disaster. LEOP covers both man-made and natural disasters. It outlines situational assumptions, departmental roles and responsibilities. The document contains sixteen (16) annexes; Direction & Control, Communications & Warnings, Emergency Public Information, Damage Assessment, Law Enforcement, Fire & Rescue, Resource and Supply, Hazardous Materials, Public Works, Evacuation, In-place Shelter, Reception & Care, Health & Medical, Terrorism, Catastrophic Event, Agro-Terrorism.

City Council Members were provided an Annex Chart that identified the various roles to be assumed by departments, administrative staff, and local agencies, for each type of disaster. Many players/agencies have multiple roles in any given situation.

The Mayor and Council will act as a crucial support mechanism for resource and supply operations and logistics. They also play a vital role in public relations.

An Emergency Operating Center (EOC) will be established and will be the hub of all activity incoming and outgoing during an emergency. The City's EOC site will be located at the Maryville Public Safety Building, with City Hall Council Chambers as a secondary. The EOC site for Nodaway County will be in the basement of the Administration Building, with the Courthouse as a secondary.

It is imperative that the EOC be close to the communication center, have back-up power, ample space, hook ups for different types of electronics, such as computers, televisions, hard line phones, etc. The City and County EOC's are not ideal for crisis management due to space, lack of equipment and overall functionality.

The Local Emergency Planning Committee (LEPC) is comprised of 13 representatives who met quarterly to share training opportunities, upcoming events, lessons learned, planning ideas, troubleshooting, and anticipating potential problems. The committee plans and participates in exercises to network and build trust with those relied upon in a crises.

The Emergency Management Director (EMD) is the liaison between local and state officials. Since the EMD for the City of Maryville is Dir., Wood and Christie Forney serves as the Nodaway County EMD, they work together daily.

Northwest Missouri State University campus began a Certified Emergency Response Team (CERT), in 2009, as part of the Comprehensive Crisis Management Major/Minor. CERT was trained to assist citizens and local agencies during an emergency. The community CERT dissipated due to lack of response opportunities and liability issues.

**AN ORDINANCE TO EXECUTE A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRANSPORTATION ALTERNATIVES FUNDS PROGRAM AGREEMENT FOR THE SPOOFHOUND TRAIL EXTENSION, PROJECT NO. TAP-4300(109)**

The City Clerk presented a bill, Bill No. 2015'14 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRANSPORTATION ALTERNATIVES FUNDS PROGRAM AGREEMENT, FOR THE SPOOFHOUND TRAIL EXTENSION, PROJECT NO. TAP-4300 (109), MARYVILLE, MISSOURI.**

The City of Maryville was notified by the Missouri Department of Transportation (MoDOT) on January 12, 2015 that the Transportation Enhancement (TE) Committee has selected the application for Transportation Alternative Program funds for the Spoofohound Trail Extension, Project No. TAP-4300 (109). Transportation Alternative Program (TAP) funds are authorized under the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) to provide for a variety of alternative transportation projects. The TAP replaces the funding from the pre-MAP-21 programs including Transportation Enhancements, Recreational Trails, Safe Routes to School, and Scenic Byways, wrapping them into a single funding source.

The Spoofohound Trail Extension, Project No. TAP-4300 (109) seeks to enhance the City of Maryville's pedestrian and bicycle system by extending an eight (8) foot wide concrete trail approximately nine hundred (900) linear feet. The project will complete a crucial gap in the network by connecting two (2) prior Transportation Enhancement (TE) funded projects, a Safe Routes to School Trail, and a trail installed with the City's reconstruction of Munn Avenue last year. Construction of the final piece would allow public use of over one and one half (1.5) miles of uninterrupted off-street concrete trails. The entire project is located on property owned by the Maryville R-II School District and would require the minor relocation of access points to ensure continuous public use. The trail extension will be designed as Americans with Disabilities Act (ADA) compliant and further encourage more students to walk or bike to school by connecting the High School entry points with the Maryville Middle School and adjacent neighborhoods. The project also connects patients and visitors at St. Francis Hospital to a lengthy trail network heading toward Northwest Missouri State University along Munn Avenue.

The total estimate for engineering and construction of the Spoofohound Trail Extension is one hundred sixty-three thousand six hundred seventy-eight dollars (\$163,678). The TAP agreement provides a federal share of the total project at eighty percent (80%) in a not-to-exceed amount of one hundred thirty thousand nine hundred forty-two dollars (\$130,942). The remaining local match of thirty two thousand seven hundred thirty-six dollars (\$32,736) is not included in the FY15 Budget; however fund reserves in the Capital Improvement Fund could be used for this purpose. Dependent upon length of engineering, plan approval, and bidding, the majority of construction expenditures could be attributed to the FY16 Budget. Specific financial obligations on the project are not incurred until the award of an engineering contract and construction contract.

Staff recommended approval of the ordinance to enter into the Missouri Highways and Transportation Commission Alternatives Program Agreement for the Spoofohound Trail Extension, Project No. TAP-4300 (109).

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Shipley, to approve Council Bill No. 2015'14 Council to enter into the Missouri Highways and Transportation Commission Alternatives Program Agreement for the Spoofohound Trail Extension, Project No. TAP-4300 (109). Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7717 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-08.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH KANSAS GOLF AND TURF FOR THE PURCHASE OF A SMITHCO TOURNAMENT ULTRA GREENS ROLLER FOR MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'15 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH KANSAS GOLF AND TURF FOR THE PURCHASE OF A SMITHCO TOURNAMENT ULTRA GREENS ROLLER FOR MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI**

The FY15 Budget includes twelve thousand nine hundred dollars (\$12,900) in the Mozingo Recreation Fund for the purchase of a greens roller to supplement the current 2011 greens roller. With the addition of the new Watson 9 golf course it is now necessary to have 27 holes of golf ready to open for play by 7:00a.m., or earlier each morning. A second roller is essential to ensure efficiency of course maintenance.

The apparent low bid is from Kansas Golf and Turf who has submitted a low hour demo model. Demo models carry the same factory warranty as brand new units and provide the same value of product. Mozingo Lake Recreation Park has purchased several demo units in the past with positive results. A total of three quotes were received from the three (3) major suppliers of golf course equipment in the area, including Kansas Golf and Turf, with a Smithco Tournament Ultra for eleven thousand thirty dollars (\$11,030.00); Van-Wall Equipment, Inc., with a True Turf RS48-11C, for eleven thousand four hundred eighty-five dollars (\$11,485.00); and Professional Turf Products, L.P. with a Greens Iron 3900, for eleven thousand three hundred fifty-two dollars and 78/100 (\$11,352.78).

Staff recommended approval of the proposed ordinance to execute a contract with Kansas Golf and Turf for the purchase of a Smithco Tournament Ultra Greens Roller in an amount not-to-exceed eleven thousand thirty dollars (\$11,030.00). At quality golf courses, the golf course superintendent strives for the ball roll (green speed) to be consistent on every green; the Smithco Tournament Ultra unit is the same model we currently own, so the weight and the ground pressure psi would achieve this objective. The requested equipment purchase was included in the FY15 budget and is under the budgeted amount.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to execute a contract with Kansas Golf and Turf for the purchase of a Smithco Tournament Ultra Greens Roller in an amount not-to-exceed \$11,030.00. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7718 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-09.

**A RESOLUTION TO EXTEND THE CAMPUS REDEVELOPMENT INCENTIVE PROGRAM**

The City Clerk presented a bill, Bill No. 2015'16 for a resolutions entitled:

**A RESOLUTION EXTENDING THE CAMPUS TOWN REDEVELOPMENT INCENTIVE PROGRAM FOR THE CITY OF MARYVILLE, MISSOURI**

On July 9, 2012, the City Council approved Ordinance No. 7432 regarding the creation of zoning overlay districts. Each district designated special zoning requirements placed over existing base zones listed in Section 405.020 of the Municipal Code of Maryville. The overlay districts created consisted of one "CTO" – Campus Town Overlay District and two (2) "UNO" – University Neighborhood Overlay Districts. The CTO was designed to encourage the development of rental residential adjacent to the Northwest Missouri State University campus and away from other predominantly single-family residential neighborhoods.

Many structures located in the CTO boundary are predominantly rental units designed for student housing. By nature of use, a large portion of these structures have fallen into a state of disrepair or are considered substandard/dilapidated. The City has worked over the course of the last two years, removing a significant number of unsafe and dangerous structures in the community, including several located in the CTO. The Campus Town Redevelopment Incentive Program (CTRIP) was designed to further incentivize property owners within the CTO to proceed with infill and redevelopment to enhance the area.

The program encourages the demolition of existing structures that may detract from the appearance and functionality of the area while increasing the assessed property values through redevelopment. The program authorizes an application process to the City Manager for waiver of tipping-fees on demolition debris and wavier of all permit fees associated with redevelopment. Applications will be reviewed on numerous factors such as; condition of the existing structure(s), strength of

redevelopment plan, impact to tax base, and improvement to overall appearance of the CTO. Approved applicants must execute a Performance Agreement requiring the existing structures to be demolished within three (3) months and construction to begin within twelve (12) months from the date of the agreement. Tipping-fee bills at the Maryville Transfer Station will be enforceable by all methods of debt recovery unless terms of the agreement are met by the property owner. According to the current CTRIP, the waiver of tipping fees will be capped at \$20,000 per redevelopment and subject to funding availability. There is no right to entitlement to waive fees cited herein and application decisions are made at the discretion of the City based on public benefit.

The CTRIP Program was approved by the City Council on April 8, 2013 by resolution and is set to expire on April 9, 2015. To date the program has been utilized directly on four (4) major redevelopment projects within the CTO boundary. One (1) additional structure has been demolished with redevelopment scheduled for 2015. The proposed resolution extends the CTRIP until April 10, 2017. Only one amendment has been made to the CTRIP language for improvement by removing the \$20,000 maximum allowable tipping-fee waiver. Since all projects must be pre-approved, staff recommends not limiting the potential of a large scale redevelopment project from further discussion.

The numbers below provide a brief look at the financial impact of CTRIP to date:

- Permit fees waived for all projects: \$12,346.18
- Demolition fees waived for all projects: \$15,820.80
- Estimated cost of construction for all projects: \$3,365,000.00
- Prior appraised property value for all projects: \$197,850
- New appraised value for all projects: \$1,912,615
- Prior annual property taxes for all projects: \$2,575.79
- New annual property taxes for all projects: \$24,894.81

The above numbers include the demolition expense of 322 N. Fillmore; however redevelopment of the site will not occur until late 2015. The demolition removed an unsafe and dangerous structure on the 4<sup>th</sup> Street Improvement Project and the elimination of an existing failed retaining wall. The removal saved the 4<sup>th</sup> Street Project approximately \$45,000 to reach ADA compliance.

Financial implications as a result of an extended CTRIP will vary upon redevelopment project scope. Tipping fees for single-family residence removal typically ranges between \$3,000 -\$4,000 per structure and redevelopment permit fees vary significantly accordingly to the type of unit. For example, a standard duplex development would require approximately \$2,000-3,000 in permit fees.

Staff recommended adoption of the proposed resolution to extend the Campus Town Redevelopment Incentive Program to attract infill and redevelopment to the Campus Town Overlay District. The proposed fee waivers will assist to make projects economically feasible for developers to reinvest in the CTO and improve the quality of student housing. The Maryville Comprehensive Plan emphasizes the importance of Maryville's housing stock and direct action from the City for improvement. Completed projects to date have not only removed blight, but have also increased tax revenue to all jurisdictions, created construction sales tax dollars and jobs, and improved neighborhood safety. The proposed resolution allows CTRIP to remain applicable until April 10, 2017. At that time, it was staff's recommendation that a review of the program's success is completed to determine if it warrants continuance. While the existing CTRIP resolution does not expire until April, any interested developers will want to ensure the extension of CTRIP for 2015 when performing their due diligence on potential projects.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to extend the Campus Town Redevelopment Incentive Program to attract infill and redevelopment to the Campus Town Overlay District, through April 10, 2017. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Resolution No. 625 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH HOLTMAN MASONRY, INC., FOR THE CONSTRUCTION OF A CHLORINE DIOXIDE BUILDING AT THE MARYVILLE WATER TREATMENT PLANT**

The City Clerk presented a bill, Bill No. 2015'17 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH HOLTMAN MASONRY, INC, FOR THE CONSTRUCTION OF A CHLORINE DIOXIDE BUILDING AT THE WATER TREATMENT PLANT, MARYVILLE, MISSOURI**

During a Department of Natural Resources inspection of the Maryville Water Plant in 2012 it was noted in the recommendation section of the report that the area of the chlorine dioxide building that stored the bottles of chlorine should be isolated to ensure for a safer environment.

Staff, along with PeopleService Inc., looked at various options of trying to isolate the bottles in the existing building but there is not sufficient room to allow for other work, as well as moving of the bottles, to be done safely. Once those options had been eliminated, the best option remaining is to have a small addition constructed to the building to allow for the storage of the chlorine bottles. This structure will also have proper ventilation and a chlorine leak detector installed, as well a proper exit door. With these additions, staff feels this gives the proper safety for checking the chlorine bottles and allows ample room for them to be moved.

On January 27, 2015, staff released a Request for Proposals for the construction of a minimum eight foot by ten foot (8'x10') addition to the west side of the existing Chlorine Building at the Water Treatment Plant. The new addition must include concrete footings and four inches (4") concrete floor with a floor drain; two feet (2') by two foot (2') window between the existing and new addition; insulation for new walls; exhaust fan in the back wall; electric louver in front wall; new soffits and fascia to match existing; 2 new outlet boxes on interior; also include one framed in door opening to the exterior (city will provide door); install a four foot by eighteen foot (4' x 18') concrete slab apron, four inches (4") thick outside the door opening; and also include the installation of a chlorine leak detector. Bids were due on February 19, 2015 at 1:00 p.m. and resulted in the following from two (2) local companies, including Holtman Masonry, Inc., at twenty-four thousand dollars (\$24,600) and Bill Foster Contractor and Builder, LLC, at twenty-four thousand nine hundred thirty-eight dollars (\$24,938).

Staff recommended approval of the proposed ordinance to execute a contract with Holtman Masonry, Inc. for an amount not-to-exceed twenty-four thousand six hundred dollars (\$24,600) to construct the addition to the Chlorine Dioxide Building at the Maryville Water Treatment Plant.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than 24 hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute a contract with Holtman Masonry, Inc. for an amount not-to-exceed twenty-four thousand six hundred dollars (\$24,600) to construct the addition to the Chlorine Dioxide Building at the Maryville Water Treatment Plant. Upon roll being called the vote was as follows: Councilman Funston, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7719 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-10

**APPOINTMENT OF MEMBER TO BOARD OF ZONING ADJUSTMENT (BZA), BRANDON BRAND**

The Board of Zoning Adjustment (BZA) consists of five (5) members who reside in the City of Maryville, appointed by the City Council, for a term of five (5) years. Meetings are held at the call of the Chairperson and at such times as the Board may determine.

In 2014 Member Tim Faris submitted his resignation, due to his family moving away. His position has been posted each month on the City website and on the bulletin boards at City Hall in an attempt to try to find a replacement for him.

Brandon Brand made application to serve on the BZA. Mr. Brand was a Code Enforcement Officers for the City of Maryville a few years ago and has knowledge of the Maryville Municipal Code.

Staff recommended the appointment of Brandon Brand to the Board of Zoning Adjustment to complete the five (5) year term vacated by Tim Faris.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to appoint Brandon Brand to the Board of Zoning Adjustment to complete the five (5) year term vacated by Tim Faris. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea; Motion carried.

## REPORTS

### I. STUDENT LIAISON

- *Proposed Increase of Student Fees Approved* – Student Liaison to the City Council reported that the Northwest Student Senate approved the tuition increase proposed by University Administration.

### II. CITY MANAGER

- *2015 Asphalt Mill & Overlay Project RFP*- the City of Maryville is requesting proposals from qualified firms for the milling and installation of Hot-Mix asphalt for the 2015 Asphalt Mill & Overlay Project. The project base bid includes the following roadway segments: Katy Drive, Prather Avenue, West 9th Street, West 8th Street, East 4<sup>th</sup> Street from Vine Street to Davis Street; North Ray Avenue, from 3<sup>rd</sup> Street to 4<sup>th</sup> Street; North Munn Avenue, from College Drive to West 1<sup>st</sup> Street; South Munn Avenue, from 1<sup>st</sup> Street to Edwards Street; West Crestview Drive and O’Riley Road and Ridge Road at Mozingo Lake Recreation Park. The project also includes bid alternates which may be selected independently based on competitive bids: West 4<sup>th</sup> Street, from Dunn Street to Grand Avenue; East Edwards from the 300 Block to 500 Block; South Avenue, from South Main Street to West City limits; South Saunders Street, from Torrance Street to South Avenue; Carefree Drive, from Galaxie Drive to West Serenity Loop and the Reserved RV roads and Songbird Road at Mozingo Lake Recreation park. An optional pre-proposal meeting was held at City Hall on February 12, 2015 at 10:00 a.m. for interested bidders. Formal bids are due no later than 10:00 a.m. on Thursday, February 26, 2015 with an anticipated award for consideration at the March 9, 2015, City Council Meeting. The project is scheduled for construction between April 1 and July 31, 2015, dependent upon the contractor’s schedule selected.
- *Sexual Assault and Violence Education* – Over the last few months, Maryville Public Safety Officer Sarah Kahmann and Meghann Kosman from the Children & Family Center of Northwest Missouri have been preparing a community education presentation on “Sexual Assault and Violence Education”. The presentation has been made several times to select groups and has been well received. The presentation can be customized from ten to fifteen (10-15) minutes to several hours if needed. Maryville Public Safety is interested in identifying other venues to promote the message of the program. If interested please contact Maryville Public Safety if you know of community groups looking for such a program.
- *Lighting Retrofit Project at Maryville Water Treatment Plant* – October 27, 2014, the City Council approved a contract with Brightergy, LLC to complete a Lighting Retrofit Project at the Maryville Water Treatment Plant. The Brightergy, LLC audit reflected a total savings on the project of fifteen thousand five hundred fifty (\$15,550) over ten (10) years and the final expenditure of four thousand six hundred fifty dollars (\$4,650) to payback in a little over two and a half (2.5) years. The contractor has now completed the project which has made an immediate impact at the plant. Staff operating the plant note the lighting increases the ease of maintenance and functionality of the facility.
- *Sanitary Sewer Improvement at Mozingo RFP* - The City of Maryville is seeking bids for a firm to provide a design-build project which includes engineering and improvements to the sanitary sewer system at Mozingo Lake Recreation Park. The existing sanitary sewer system utilizes a septic tank/recirculating sand filter/disinfection system located adjacent to Highway 136. The current system is permitted for eight thousand (8,000) gallons per day from the Missouri Department of Natural Resources (MDNR). The project is for a design-build for final disposal of ten thousand (10,000) gallons per day of effluent from the sewer plant. The desired improvement serves anticipated peak wastewater flows and expansion to accommodate growth while meeting compliance with all MDNR regulations and effluent limits. The project will assist the expansion of the park and was included in the FY15 Budget. Proposals will be accepted until March 5, 2015 at 10:00 a.m. An award for City Council consideration is expected to be included on the agenda for the meeting of March 9 or March 23, 2015.
- *Internships at Mozingo Lake Recreation Park* - Mozingo Lake Recreation Park has selected five (5) interns from Northwest Missouri State University for a spring internship. The students vary in background from Parks and Recreation majors to Business and Marketing. Several projects are available for the students with the two (2) primary projects to be completed are a wayfinding study and creating a scholarship program for the Junior Golf Academy. This internship was developed in partnership with the University and the focus will be to provide a real professional learning environment for the students.
- *Trade Shows for Mozingo Lake Recreation Park* - Mozingo Lake Recreation Park staff attended the Kansas City Golf Show the weekend of February 6, 2015. This was the first time Mozingo has attended this area trade show. Attendance was great and staff reports that there was a very positive reception from attendees regarding Mozingo and

the golf course. Staff attended the Omaha Boat, Sports, and Travel Show the weekend of February 20, 2015. This is a show staff has attended for many years and is consistently a well-attended show.

- *Bird Hunters United at Mozingo Lake Recreation Park* - Bird Hunters United held the National Field Dog Trails for the second year in a row at Mozingo Lake Recreation Park the weekend of February 6, 2015. This event brought in around sixty (60) competitors from eight (8) states. The conditions were excellent for this event and the organizers have again committed to coming back to Mozingo for the foreseeable future for this event.
- *The Watson 9 at Mozingo Lake Recreation Park* - Legendary golfer Tom Watson visited the Mozingo Lake Recreation Park clubhouse on Wednesday, January 18, 2015 for an hour long interview with Northwest Missouri State University President Dr. John Jasinski for a taping of "All Things Northwest". The interview will air on KXCV/KRNW in March. The topics of conversation included how Tom Watson first became interested in golf, career highlights, and golf tips for youth golfers. This interview was also videotaped and when clips are available will be available for viewing online. Mr. Watson also discussed with staff the official naming of the course. Staff presented the concept of the "Watson 9" and "Sechrest 18", named after the parent course's designer Donald Sechrest. Distinct names are required for operations when someone is contacting staff to book tee times and the names honor the legendary golf course designers. Mr. Watson graciously confirmed the rights to using his name in the Watson 9 brand and was shown the conceptual logos below. The Watson name will be a critical component for continued marketing of the course and park.



## COUNCIL

- *Postponement of Second Meeting in March* - Mayor Riedel confirmed that the second regularly scheduled City Council Meeting for the month of March will be postponed from March 23 until March 30, 2015.
- *Career and Technical Education Month* - Mayor Riedel will be presenting a proclamation on Wednesday, February 25, 2015 at the Northwest Technical School, for Career and Technical Educational Month.
- *Tour of New Nodaway Humane Society Facility* - Council Members were invited to tour the New Nodaway Humane Society on March 4, 2015 from 2:00 – 4:00 p.m.

## EXECUTIVE SESSION

Motion was made by Councilwoman Martin, seconded by Councilman Riggs that the Council, go into executive session. Upon roll being called, the vote was as follows: Councilman Fall; yea; Councilman Funston, yea; Mayor Riedel, yea. Motion carried.

City Council met in closed session to discuss an item related to the Hiring, Firing, Disciplining or Promoting of Particular Employee by a Public Governmental Body When Personal Information about the Employee Is Discussed or Recorded, as Authorized by Section 610.021(3) RSMo, Closed Meeting, Closed Record, Closed Vote.

Motion was made by Councilman Funston, seconded by Councilman Shipley that the Council comes out of executive session. Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea, Councilman Funston, yea; Mayor Riggs, yea. Motion carried.

## ADJOURNMENT

Motion was made by Councilwoman Martin seconded by Councilman Riggs, that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman R i g g s , yea; Councilman Shipley, yea; Councilman Funston, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Meeting was adjourned.

\_\_\_\_\_  
Renee Riedel, Mayor

ATTEST:

\_\_\_\_\_  
Sheila Smail, City Clerk