

**Maryville City Council**  
**Regular Scheduled Meeting**  
June 22, 2015  
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, June 22, 2015, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**PUBLIC HEARING: CONFIRMATION OF ZONE FOR SOLAR RIDGE SUBDIVISION, DOUBLE B DEVELOPMENT, LLC**

Mayor Riedel opened the Public Hearing for the confirmation of zoning of property owned by Double B Development, LLC.

Any persons wishing to speak were asked to stand and state their name and address for the records prior to making statement about the public hearing subject. No persons appeared to be heard.

Mayor Riedel closed the Public Hearing.

**ROLL CALL**

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members, Rachael Martin, Gerald Riggs, Timothy Shipley and Jason McDowell. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland; City Attorney Taryn Henry; Dir., Public Works C.E. Goodall, Dir., Public Safety Keith Wood; Dir., Finance Denise Town and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

The pledge to the flag was led by Mayor Riedel.

**INVOCATION**

Councilman McDowell gave the invocation.

**APPROVAL OF THE AGENDA**

Mayor Riedel requested any changes needed to the agenda, be noted at this time. No changes were noted.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

**APPROVAL OF MINUTES**

Mayor Riedel requested any changes to the minutes of the regularly scheduled City Council meetings held on May 11 and 27, 2015 and a Council/Staff Workshop on May 27, 2015, be noted at this time.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, that the minutes be approved as presented. Upon roll being called, the vote was as follows; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

### **LEADERSHIP MARYVILLE SUPPORT REQUEST**

The Leadership Maryville Program began 28 years ago, with a purpose of building awareness and involvement in the Maryville community. Throughout the years many city employees and citizens have participated and completed the program with a better understanding of the importance of local and state government, industries, retail, agriculture, education, and many other aspects that make up a strong community.

For many years the City contributed \$700 to the efforts of Leadership Maryville, but in 2014 Leadership Maryville requested support in the amount of \$1,000, which was granted.

This year Kaity Holtman, Jordyn Swalley and Margaret Spatum, presented the proposed budget for 2015-16 Leadership Maryville Sessions. They asked the City Council to consider supporting the efforts of Leadership Maryville, when preparing the 2015-2016 fiscal year budget.

### **REQUEST TO HOLD “FAITH” RUN BY FIRST CHRISTIAN CHURCH**

An application was submitted by the First Christian Church, to request permission to sponsor a “Faith” run, on Friday, July 31, 2015, from 10:00 p.m. until midnight along streets of Maryville.

Reverend Dale Stewart and Angie Meyers, request the event begin and end at the parking lot north of the First Christian Church, located at 210 West Third Street. A route was shown on a map provided. The Public Safety Department was asked to assist in the crossing of at Main Street at Torrance and Ninth Street if available at the time.

A signed Hold Harmless and Indemnification Agreement was submitted along with the required certificate of Liability Insurance, naming the City of Maryville as an additional insured.

Staff recommended approval the request to hold the “Faith” run, on July 31, 2015 from 10:00 p.m. – 12:00 midnight.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to approve the request to hold the “Faith” run, on July 31, 2015 from 10:00 p.m. – 12:00 midnight. Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

### **NODAWAY COUNTY FAIR PARADE REQUEST, SATURDAY, JULY 18, 2015**

Each year during the Nodaway County Fair, the Greater Maryville Chamber of Commerce sponsors the sponsors the Nodaway County Fair Parade. This year Chamber of Commerce has submitted an application to hold the parade on Saturday, July 18, 2015, beginning at 9:30 a.m., with setup beginning at 7:30 a.m.

The Chamber of Commerce has provided the required certificate of insurance, naming the city as an additional insured, the signed Indemnification/Hold Harmless agreement and the signatures of those businesses who may be effected by the closure of streets during this timeframe. With the 4<sup>th</sup> Street Improvement project complete, the request is to return to the traditional parade route along College Avenue and 4<sup>th</sup> Street, turning south onto Buchanan Street, ending at 2<sup>nd</sup> Street.

The brochure with the application form states “Floats, vehicles, implements, etc. may not be any wider than twenty-five (25) feet and no taller than fourteen (14) feet, to be included in the parade”. The bottom of new

archway at 4<sup>th</sup> Street and Buchanan Street is sixteen (16) feet nine (9) inches from the pavement to allow for clearance of the Northwest Missouri State University archway.

The Nodaway County Fair Parade requires assistance from the Public Safety Department with (10) Public Safety Officers for three (3) hours, at an approximate overtime rate of thirty dollars (\$30.00) per hour. The estimated cost for services provided by the Public Safety Department is nine hundred dollars (\$900.00).

The Street Department provides two (2) workers to place the barricades as needed, to block off the necessary streets and to remove the barricades once the parade is over. They are each paid for three (3) hours at an estimated overtime cost of twenty dollars (\$20.00) an hour. The estimated cost of services provided by the Street Department is one hundred twenty dollars (\$120.00). The total financial impact the Nodaway County Fair Parade has on the City is estimated at one thousand twenty dollars (\$1,020.00).

The certificate of liability insurance and signed hold harmless agreement have been provided.

City staff recommended approval of the request to hold the Nodaway County Fair Parade on Saturday, July 18, 2015, beginning at 9:30 a.m.

Motion was made by Councilman Shipley, seconded by Councilman McDowell, to approve the request to hold the Nodaway County Fair Parade, Saturday, July 18, 2015, at 9:30 a.m. Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

#### **REQUEST TO HOLD SPECIAL FIREWORKS SHOW FOR VILLAGE CARE CENTER RESIDENTS**

A request was submitted by the staff of Village Care Center, located at 810 East Edwards Street, to hold a special fireworks display for residents on July 3, 2015, at dusk. The Maryville Municipal Code allows the use of fireworks on July 4, of each year, from 8:00 a.m. until 11:00 p.m. Because the Village Care Center staff observe the Independence Day holiday, fewer staff members are available to move residents outside and back inside on July 4.

Staff recommended approval of the request to hold a special fireworks display for residents at the Village Care Center, on July 3, at dusk.

Motion was made by Councilwoman Martin, seconded by Councilman Shipley to hold a special fireworks display for residents at the Village Care Center, on July 3, at dusk. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

#### **REQUEST TO HOLD “GLOW” RUN/WALK BY BIG BROTHERS BIG SISTERS**

Big Brothers Big Sisters (BBBS) of Nodaway County began in 2007 and is a satellite office of Big Brothers Big Sisters of Greater Kansas City. The local office operates under the same guiding principles as the other 400 Big Brothers Big Sisters affiliates. BBBS enrolls the children of our community and match them with caring adult volunteers in the Nodaway County area. All local fundraising, recruitment, enrollment and events are done through the local office.

In an effort to bring a new and exciting event to the community BBBS has proposed to host a “Glow” walk/run. Participants will be encouraged to dress in bright, glow in the dark attire and will be provided with a

safety orange shirt upon registration. All participants will be given glow in the dark necklace and bracelets to wear during the event. At the conclusion of the walk, everyone is invited to a tent set up with black lights for glowing photo opportunities.

BBBS made application, requesting permission to host a run/walk on Saturday, August 22, 2015, from 8:00 – 10:00 p.m. along streets and trails within the City of Maryville.

The event was proposed to begin and end at the St. Francis Hospital parking lot, located at 2016 South Main Street. Participants will take the trails going west of the hospital, through the Crestview Addition to South Munn Avenue, looping back to the trail ending back at St. Francis Hospital. Participants will be given glow necklaces and bracelets to wear during the event

The Public Safety Department was contacted regarding the use of the message signs and assistance by officers on duty, to slow traffic at intersections and crossovers.

The signed Hold Harmless and Indemnification Agreement has been submitted along with the required Certificate of Liability Insurance, naming the City of Maryville as an additional insured.

Staff recommended approval of the request to hold the Big Brothers Big Sisters of Nodaway County, for August 22, 2015 from 8:00 – 10:00 p.m.

Motion was made by Councilwoman Martin seconded by Councilman Riggs, to approve the request to hold the Big Brothers Big Sisters of Nodaway County, “Glow” Run, for August 22, 2015 from 8:00 – 10:00 p.m. Upon roll being called, the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

#### **TREASURER’S REPORT**

Dir., Finance Denise Town reported that during the month of May 2015, the City received non-reoccurring funds from the Suddenlink for quarterly cable franchise distribution (\$21,226.36); CenturyLink for quarterly 911 distribution (\$23,460.98).

Non-reoccurring disbursements for the month of May 2015 included payments to JVIation for engineering of the airport runway rehab project (\$23,114.41); Allied Systems for SW Lift Station repairs (\$12,413.69); Blue Springs Marine Mazingo Lake Patrol boat (\$30,751.00); Murphy Tractor & Equipment, purchase of street roller (\$12,000); David E. Ross for Wastewater Treatment Plant pay estimate #19 (\$651,340.85); HDR Engineering for Wastewater Treatment Plant engineering services (\$40,542.46); Nodaway County for 2014 tax collection fee and April election expenses (\$19,622.95); Orr Construction Management for 4<sup>th</sup> Street Project(\$684,875.36).

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the Treasurer’s Report as presented. Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

#### **PAYMENT VENDOR SCHEDULE**

Motion was made by Councilwoman Martin, seconded by Councilman McDowell, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

## **2015-2016 LIQUOR LICENSE APPROVALS**

Municipal ordinance requires that all City issued liquor licenses renew annually on July 1 of each year. Staff provided documentation of the businesses that had met all requirements to be issued liquor license renewals for the 2015-2016 license year. All liquor license renewals applicants were eligible for renewal except for the Palm's Bar, 422 North Buchanan Street; Dogtown Bar and Grill, 130 North Depot Street; Conoco, 620 North Main Street and Casey's General Store, 1719 East First Street. The Palm's Bar and Dogtown Bar and Grill were lacking the completion of their list of deficiencies resulting from their initial fire and life safety inspections.

Conoco and Casey's General Store are not yet ready to open but will be inspected and approved prior to opening.

City staff recommended approval of all requested renewal of liquor licenses, with the provision that the Palm's Bar, Dogtown Bar and Grill, Conoco and Casey's General Store passing their Fire and Life Safety Inspections before being issued their licenses.

Motion was made by Councilman Riggs, seconded by Councilman McDowell, to approve all requested renewal of liquor licenses, with the provision of the Palm's Bar, Dogtown Bar and Grill, Conoco and Casey's General Store passing their Fire and Life Safety Inspections before being issued their licenses. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

## **AN ORDINANCE TO EXECUTE A THIRD AMENDMENT TO THE OPERATION & MAINTENANCE AGREEMENT WITH PEOPLESERVICE, INC., FOR THE WATER AND SEWER TREATMENT SYSTEMS**

The City Clerk presented a bill, Bill No. 2015'58 for an ordinance entitled:

### **AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE THE THIRD AMENDMENT TO THE OPERATION & MAINTENANCE AGREEMENT BETWEEN THE CITY OF MARYVILLE, MISSOURI AND PEOPLESERVICE, INC., FOR THE MANAGEMENT OPERATION, AND MAINTENANCE OF THE WATER AND WASTEWATER TREATMENT SYSTEMS, MARYVILLE, MISSOURI.**

PeopleService, Inc. is a contract operations company that operates, maintains, and manages water and wastewater systems for municipalities, communities, and industries. The company provides services that are tailored to all aspects of utility management and operations, from water production and distribution to wastewater disposal. PeopleService, Inc. has six regional offices providing services to over 100 clients in the states of Missouri, Iowa, Nebraska, Illinois, and Minnesota.

In May 2006, the City entered into an agreement with PeopleService, Inc. to run the daily operations of the water and sewer treatment plants. PeopleService, Inc., provides all routine operation and maintenance of the City's facilities on a 24/7 basis. The company has proven to be affordable and dependable while still maintaining City "control" over the facilities. Their trained staff has worked closely with our Public Works Director and Water/Sewer Maintenance Division to provide safe and efficient utility services to the citizens of the community.

In addition to day-to-day operations, PeopleService, Inc. also provides expertise and assistance with regulatory agencies ensuring proper compliance.

In June 2012, the City of Maryville and PeopleService, Inc. renewed the contract for services for an additional five (5) year term. The five year (5) year fee structure is fixed subject to Consumer Price Index (CPI) adjustments and ensures the City can budget costs appropriately. The contract also includes operation and maintenance of the new Maryville Wastewater Treatment Plant currently in construction.

Section 4.1 of the agreement, as amended, outlines the current monthly compensation for service at fifty-eight thousand three hundred ninety-five dollars (\$58,395). This amount includes a “base amount” of one hundred fifty-six thousand one hundred eighty-six dollars (\$156,186) for chemicals anticipated at the facility for the current fiscal year. According to Section 4.4, if the amount of actual chemicals is less than the “base amount”, PeopleService, Inc. will include a refund equal to the portion of the base amount that remains. In FY 2015, PeopleService, Inc. has diligently worked to manage our chemical costs and is recommending an amendment to the contract for the remainder of the fiscal year:

- Paragraph 4.1 is amended to decrease the monthly compensation from fifty-eight thousand three hundred ninety-five dollars (\$58,395) to forty-two thousand three hundred ninety-five dollars (\$42,395) for the remainder of FY 2015
- Paragraph 4.4 is amended to decrease the “base amount” for chemicals from one hundred fifty-six thousand one hundred eighty-six dollars (\$156,186) to one hundred eight thousand one hundred eighty-six dollars (\$108,186) for the remainder of FY 2015.

Staff recommended approval of the Third Amendment to the Operation & Maintenance Agreement with PeopleService, Inc. for the management, operation, and maintenance of the City’s water and wastewater treatment systems. Staff recommends the approval which will result in a savings of \$48,000 for the FY 2015 Budget. The reduction is in addition to the eighty-three thousand five hundred thirty-two dollars (\$83,532) in savings for FY15 realized with the Second Amendment to the contract approved last August. The continued reduction in contract cost is a result of the high quality oversight and service PeopleService, Inc. has provided the City of Maryville for several years. City staff continues to work with PeopleService, Inc. to analyze improvements to the system to result in further annual efficiencies.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs to approval of the Third Amendment to the Operation & Maintenance Agreement with PeopleService, Inc. for the management, operation, and maintenance of the City’s water and wastewater treatment systems. Upon roll being called the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

**AN ORDINANCE TO CONFIRM ZONING OF SOLAR RIDGE SUBDIVISION FOR PROPERTY OWNED BY DOUBLE B DEVELOPMENT, LLC**

The City Clerk presented a bill, Bill No. 2015’59 for an ordinance entitled:

**AN ORDINANCE TO AMEND SECTION 405.040 (THE OFFICIAL ZONING MAP), ORDINANCE NO. 4984 (THE ZONING ORDINANCE), FOR PROPERTY OWNED BY DOUBLE B DEVELOPMENT, LLC TO CONFIRM ZONING OF SAID PROPERTIES AS R-2M (SINGLE FAMILY RESIDENCE MODIFIED GENERAL INDUSTRIAL DISTRICT).**

On April 13, 2015, a 1.16 acre tract of land known as Solar Ridge Subdivision owned by Double B Development was annexed into the City of Maryville. Section 405.060.2 of Maryville's Municipal Ordinance states, "If at the time of the annexation the newly annexed land is subject to a valid zoning ordinance duly imposed by a properly authorized governmental subdivision of the State, upon annexation said land shall remain subject to the zoning designation in effect prior to annexation until such time as the City of Maryville shall adopt zoning regulations for the newly annexed territory in accordance with the procedures prescribed by this Chapter and the laws of the State of Missouri".

The Polk Township zoning for the property was A-1, Agriculture property. The property currently has one metal pole barn structure located on it.

Adjacent zoning and land uses surrounding the subject site include: North - R-1, Single Family, Single Family Dwelling use; South - A-1 Agricultural Zone, Cellular Tower and Agriculture use; East - R-1, Single Family, R-2M Single Family Modified, Single Family use; West - A-1, Agricultural, Agricultural use.

As per the requirement of the Maryville Municipal Code the tract of land was annexed into the city limits as A-1 Agriculture. It was recommended that this tract of land was rezoned as R-2M Single Family Modified, which fits within the guidelines of Maryville Comprehensive Plan and proposed use of property by the developer.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to rezone Solar Ridge Subdivision as R-2M Single Family Modified. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea, Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7757 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST**

The City Clerk presented a bill, Bill No. 2015'60 for an ordinance entitled:

**AN ORDINANCE OF THE CITY OF MARYVILLE, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.**

According to Section 105.485, Subsection 4, of the Missouri Revised Statutes, the City of Maryville is required to renew its Personal Financial Statement Ordinance every two (2) years, which contains the city's own requirements of disclosing potential conflicts of interest. The proposed ordinance remains the same as it has been for many years.

Staff recommended approval of the proposed Personal Financial Disclosure ordinance as presented.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman McDowell, to approve the proposed Personal Financial Disclosure ordinance as presented. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7758 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO AUTHORIZE ADDENDUM NO. 2 TO A CONTRACT WITH NODAWAY VALLEY BANK FOR BANKING, INVESTMENT, AND DEPOSITORY SERVICES**

The City Clerk presented a bill, Bill No. 2015'61 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE ADDENDUM NO. 2, TO A CONTRACT WITH NODAWAY VALLEY BANK FOR BANKING AND INVESTMENT SERVICES AND TO FUNCTION AND SERVE AS THE DEPOSITORY OF THE FUNDS OF THE CITY OF MARYVILLE, MISSOURI.**

Section 95.280.1 RSMo governs the selection of depositories of city funds for third-class cities. It states that city councils may, at a July city council meeting, receive sealed proposals for the deposit of city funds from banking institutions doing business within the city. The City of Maryville issued a banking services RFP on June 18, 2013 to the four local banks, due by July 15, 2013, which was opened and read aloud at the city council meeting beginning at 7:00 p.m. that same day. The selection and awarding of a contract was tabled until the July 22, 2013 meeting in order to allow more time to analyze the bid results.

After factoring in the RFP criteria and placing a strong emphasis on the Government Finance Officers Association (GFOA) recommendation of "safety, liquidity, then yield", staff recommended the City continue its banking relationship with Nodaway Valley Bank. City Council adopted the proposed ordinance to enter into a one year contract with Nodaway Valley Bank commencing August 1, 2013 and continuing to July 31, 2014, with the option to renew for 4 subsequent one year periods.

Nodaway Valley Bank continues to provide excellent customer service to the City and is always responsive to any issues or questions that arise. They are actively involved in and committed to the community, and have an



excellent rating for financial strength and stability. The Bank has agreed to continue the original terms of the contract for another one year period commencing August 1, 2015 and continuing to July 31, 2016.

Nodaway Valley Bank quoted an interest rate equal to the CEY on 91-day Treasury Bills minus 0.10 basis points, with an interest floor of 0.10%, and will charge an estimated \$250 annually for returned checks and stop payments.

Staff recommended adoption of the proposed ordinance to authorize Addendum No. 2 to a Contract with Nodaway Valley Bank for banking and investment services and to function and serve as the depository of the funds of the City. A new bank will soon be breaking ground to build a facility in Maryville and staff anticipates sending out a RFP next May for complete banking services. Once the new bank is officially open in Maryville, staff will review its rates for certificates of deposit and include it when requesting quotes.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman McDowell, to adoption of the proposed ordinance to authorize Addendum No. 2 to a Contract with Nodaway Valley Bank for banking and investment services and to function and serve as the depository of the funds of the City. . Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea Councilman Riggs, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7761 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement will be made part of the original contract being Contract No. 2013-39.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH MEDSKER SALES AND SERVICE, INC., FOR A HUSTLER SUPER Z MID-MOUNT MOWER, AND FINISH LINE SL7 812 TRAILER**

The City Clerk presented a bill, Bill No. 2015'62 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, TO EXECUTE A CONTRACT WITH MEDSKER SALES AND SERVICE INC., FOR A HUSTLER SUPER Z MID-MOUNT MOWER, AND FINISH LINE S17 812 TRAILER, MARYVILLE, MISSOURI.**

The Public Works Department puts in many hours on mowers to maintain and keep Oak Hill Cemetery presentable to the public. The mowers used at the cemetery also are used at the water towers and lift station areas for mowing which require a trailer unit for transportation.

The current mower, a 2010 Hustler will remain in the fleet; however has experienced expensive repairs within the last few months. The existing unit has 1,200 hours. The purchase of a new mower and trailer unit will allow

staff to continue to maintain Oak Hill Cemetery at a high level. With the additional moisture this season, staff's maintenance duties are increased.

Four (4) bids were submitted, however two (2) bids did not meet the specifications presented in the Request for Qualifications. Those that did not meet specifications were Westlake Ace Hardware (low HP, smaller fuel tank, dual trailer axle and ramp gate; \$8,479.99 - mower and \$2,295 - trailer) and Horizon Outdoors (No hand lever control or front-wheel suspension; \$8,600 - mower and \$3,900 - trailer). A third bid from Earley Tractor declined to bid the trailer option (\$9,500-mower).

The bid from Medsker Sales and Service Inc. meets all RFP specifications for both the mower and trailer unit. Medsker Sales and Services, Inc., submitted a bid of nine thousand four hundred dollars (\$9,400) for the mower and two thousand seven hundred dollars (\$2,700) for the trailer. Medsker also included a 3-year warranty (no hour limit) which includes a lifetime warranty on the mower deck.

The FY15 Budget includes \$13,500 from the Cemetery Perpetual Fund for the purchase of a mower and trailer unit.

Staff recommended approval of the proposed ordinance to execute a contract with Medsker Sales and Service Inc. for the purchase of a Hustler Super Z Mid-Mount Mower and Finish Line SL7 812 Trailer in an amount not to exceed twelve thousand one hundred dollars (\$12,100). Although Section 150.090: Formal Vendor Selection Methods includes a local purchasing preference policy, this does not apply to units that do not meet bid specification. Staff had analyzed the bids and recommended the purchase of the unit specified in the RFP.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute a contract with Medsker Sales and Service, Inc., for the purchase of a Hustler Super Z Mid-Mount Mower and Finish Line SL7 812 Trailer in an amount not to exceed twelve thousand one hundred dollars (\$12,100). Upon roll being called the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7760 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-33.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH VAN-WALL EQUIPMENT, INC., FOR THE PURCHASE OF TWO JOHN DEERE 2500B PRECISION CUT RIDING GREENS MOWERS FOR MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'63 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, TO EXECUTE A CONTRACT WITH VAN-WALL EQUIPMENT,**

**INC., FOR THE PURCHASE OF TWO JOHN DEERE 2500B PRECISION CUT RIDING GREENS MOWERS FOR MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI.**

The FY15 Budget includes fifty-seven thousand dollars (\$57,000) in the Mozingo Lake Recreation Fund for the purchase of mowers necessary for the daily mowing (preparation for play) of the Watson 9 golf course. The specialized equipment requested was more specifically two tri-plex riding greens mowers to be used for the greens and tee-boxes on the course. To provide the best value and to stay within the budget, staff recommended purchasing demonstrator units with new full factory warranties. Staff requested bids from the three major golf course equipment venders, which include Kansas Golf and Turf, Lenexa, Kansas; Van-Wall Equipment, Olathe, Kansas and Professional Turf Products, Lenexa, Kansas. Bids were received from Van-Wall Equipment at forty-nine thousand seven hundred seventy dollars (\$49,770.00) for a John Deere 2500B and from Professional Turf Products at sixty-one thousand seven hundred ninety-four and 72/100 dollars (\$61,794.72) for a Toro GR 3300 Triflex.

The FY15 Budget allocated \$57,000 towards equipment for the Watson 9. The apparent low bid is forty-nine thousand seven hundred seventy dollars (\$49,770.00) for two (3)mowers from Van-Wall Equipment, Inc. out of Olathe, Kansas which is \$7,230 below the budgeted amount.

Staff recommended approval of the proposed ordinance to execute a contract with Van-Wall Equipment, Inc. for the purchase of two (2) John Deere 2500B Precision Cut Ridging Greens Mowers in an amount not to exceed forty-nine thousand seven hundred seventy dollars (\$49,770). The two (2) units offered by Van-Wall were loaned returns from Iowa State University with less than twenty (20) hours and are in excellent condition. The Sechrest 18 currently is maintained by tri-plex greens mowers which are all John Deere 2500 series.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman McDowell to execute a contract with Van-Wall Equipment, Inc. for the purchase of two (2) John Deere 2500B Precision Cut Ridging Greens Mowers in an amount not to exceed forty-nine thousand seven hundred seventy dollars (\$49,770). Upon roll being called, the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7761 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-34.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH ALLIED SYSTEMS, INC., FOR REPAIR OF THE 70 HP HOMA**

The City Clerk presented a bill, Bill No. 2015'64 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH ALLIED SYSTEMS, INC. FOR THE EMERGENCY REPAIR OF THE 70 HP HOMA PUMP AT THE SOUTHWEST LIFT STATION, MARYVILLE, MISSOURI**

The Southwest Lift Station is a crucial part of the Maryville sanitary sewer collection system. Due to the extended rainfall this station has been running a considerable amount of hours. In the last ten (10) weeks the 70 HP Homa pump has ran one thousand sixty-three (1,063) hours (44-plus days). The 70 HP Homa Pump has experienced a seal failure and was pulled and taken to Allied Systems last week. This is the same pump that was damaged from the electrical panel failure approximately 3 months ago. When the pump was taken apart additional repairs are needed. Allied Systems, Inc. is willing to expedite parts to have the pump back in operation within three to five (3-5) days. Staff considered purchasing a new pump but it is estimated at thirty thousand dollars (\$30,000) and would have a turnaround time of approximately three (3) weeks.

Currently, the lift station is running on a 21.5 HP pump and a 30 HP pump which will be insufficient during a high volume weather event. Both of these pumps have had excessive run times due to the rainfall totals over the past few weeks also. Due to the situation this has created, staff recommends waiving the official bid process and proceeding with an emergency repair by Allied Systems, Inc. in an amount not-to-exceed \$9,000.

In instances such as this, the City of Maryville Procurement Policy states in part:

*Section 150.090.G.1: "Proposals and competitive bid requirements may be waived, upon City Manager approval, if the items can only be acquired from a single firm, an inventory item protected by patents or proprietary interests, or if time is an element to be considered."*

Staff is working on budget requests to upgrade this station in the FY16 Budget. Staff is analyzing the possibility of reconnecting the old sewer force main if it is determined to still be operational. This will also entail looking at new pumps and variable frequency drives for this station and a study to ensure the line to the east can handle the additional flow. Staff is currently looking for ways to utilize the new sewer camera unit to assist in investigating the condition of the old sewer main. An upgrade to this station will alleviate the ongoing maintenance problems.

The FY15 Budget includes \$30,000 for lift station pump repairs in the Water/Sewer Fund.

Staff recommended approval of the proposed ordinance to contract Allied Systems, Inc. for the emergency repair of the 70 HP Homa pump at the Southwest Lift Station for an amount not-to-exceed nine thousand dollars (\$9,000). Repair of the pump is essential for the lift station to run properly and meet sanitary sewer needs during wet weather events.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs to contract Allied Systems, Inc. for the emergency repair of the 70 HP Homa pump at the Southwest Lift Station for an amount not-to-exceed nine thousand dollars (\$9,000). Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7762 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-35.

**MOZINGO LAKE RECREATION PARK WELCOME CENTER.**

Asst., City Manager Heiland provided a presentation of the initial design by SFS Architecture, for the Welcome Center at Mozingo Lake Recreation Park. He presented a drawing of the floorplan of the facility with merchandise sale floor, offices, laundry facility. The facility was designed to accommodate expansion in the future.

It was discussed that a memorial garden or area could be defined behind the Welcome Center to centralize all memorials established in the park.

A storm shelters will not be a part of the design. Staff is looking at another source for storm shelter which will allow for several shelters throughout the Mozingo Lake Recreation Park.

**BACK TO SCHOOL SALES TAX HOLIDAY PARTICIPATION, AUGUST 7-9, 2015.**

The State of Missouri passed a bill in, 2004, to be effective in August, 2005, providing a weekend for consumers to purchase qualifying school related items, free of State sales tax. The time period set for the Back-to-School Sales Tax Holiday, is scheduled to begin at 12:01 a.m., Friday, August 1, 2014 and concluding at midnight on Sunday, August 3, 2014.

The State of Missouri invites other political subdivisions to participate in the same manner, by foregoing the collection of local sales tax normally collected, for the same period. The City of Maryville adopted an ordinance affirming their desire to participate in the Back-to-School Sales Tax Holiday, beginning in 2005.

Staff requested verification of the City's intent to participate in the Back-to-School Sales Tax Holiday for 2015. The City has participated in this event since its inception.

Motion was made by Councilman Shipley, seconded by Councilwoman Martin, to participate in the 2015 Back to School Sales Tax Holiday, August 7-9, 2015. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried

**.REAPPOINTMENT OF MEMBERS TO THE BOARD OF ZONING ADJUSTMENT.**

Because Larry Cady is the father-in-law of Councilman McDowell, Councilman McDowell has recused himself from discussion and vote of this item.

The Board of Zoning Adjustment (BZA) consists of five (5) members who reside in the City of Maryville, appointed by the City Council, for a term of five (5) years. Meetings are held at the call of the Chairperson and at such times as the Board may determine.

Terms currently held by Members Larry Cady and Adam Townsend have expired. Members Cady and Townsend have expressed their desire to serve another term on the Board of Zoning Adjustments.

Notice has been posted on the bulletin board, on the City's website and on water bills to encourage citizens to make application to serve, with no results.

Staff recommended reappointment of members Larry Cady and Adam Townsend to serve another term on the Board of Zoning Adjustment for a five (5) year term.

Motion was made by Councilman Riggs, seconded by Councilman McDowell, to appoint Larry Cady and Adam Townsend to serve another term on the Board of Zoning Adjustment for a five (5) year term. . Upon roll being called the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

### **REAPPOINTMENT OF MEMBERS TO THE BOARD OF CODE APPEALS.**

The members of such Board of Code Appeals (BCA) is appointed by the Mayor, subject to confirmation of the City Council, to serve a three (3) year term. The board consists of five (5) members and two (2) alternates. Annually the Board elects a member as President and another as Vice President.

The Board of Code Appeals holds a full and adequate hearing and hear such relevant testimony as the Code Enforcement Officer, any appellant, the record owner and any other person entitled to service of notice shall offer relative to the substandard building.

Upon conclusion of the hearing, the Board of Code Appeals shall make written findings of fact based upon competent and substantial evidence offered at the hearing as to whether or not the building in question is a substandard building. If the evidence supports a finding that the building or structure is a substandard building detrimental to the health, life or safety of any person or to any adjacent property, the Board of Code Appeals shall issue an order based upon the findings of fact commanding the appellant and/or record owner, as well as any other person entitled to notice of the hearing, to vacate and ordering the demolition of the building or structure.

The appellant and/or the record owner, as well as any other person entitled to notice of the hearing, shall have the privilege of either repairing or vacating and repairing said building, if such repair will bring such building into compliance with the ordinances and codes of the City of Maryville, provided that such repair is completed within sixty (60) days of the order being entered by the Board of Code Appeals.

The appellant and/or the record owner, as well as any other person entitled to notice of the hearing, have the privilege of vacating and demolishing said substandard building at their own risk to prevent the City of Maryville from acquiring a lien against said land on which the substandard building is located, provided that such demolition is completed within sixty (60) days of the order being entered by the Board of Code Appeals.

If the evidence does not support a finding that the building or structure is a substandard building, then no order shall be issued. The findings of fact shall be in writing and shall contain findings, a determination of the issues presented and an order as to any requirements to be satisfied. A copy of the decision shall be personally delivered to the appellant and/or the record owner, as well as any other person entitled to notice of the hearing, or shall be sent by certified mail, postage prepaid, return receipt requested to each such person. The effective date of the decision shall be as stated therein.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to appoint Larry Cady and Adam Townsend to serve another term on the Board of Code Appeal for a five (5) year term. Upon roll being called the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

## **REPORTS**

### **I. NWMSU/Student Senate Liaison**

- Not available for report.

### **II. City Manager**

- *4<sup>th</sup> Street Improvement Project, Phase I* – The 4<sup>th</sup> Street Grand Opening celebration was held June 15<sup>th</sup> from 6:00 – 8:00 p.m. at the intersection of 4<sup>th</sup> Street and Buchanan. The event featured a formal ribbon cutting ceremony, inflatables, face painting, balloon twisting, the Northwest Jaz-tet and featured food provided by Aramark. The celebration of the completed project and partnership had an estimated attendance of over 500. The asphalt inlaid “Bearcat Paws” are scheduled to be installed this Wednesday and Thursday, weather dependent. On June 11, 2015, a heavy rainfall event highlighted an unknown storm sewer pipe buried beneath the pavement at the intersection of 4<sup>th</sup> & Dunn Street. Storm water flow caused the asphalt roadway to rise and bubble due to the pressure. The storm sewer pipe was traced to an inlet at the intersection of 4th and University Drive on the campus of Northwest Missouri State University. After further inspection, the integrity of the roadway was not compromised and crews will work to curb the inlet and allow surface drainage to continue onto 4<sup>th</sup> Street. Keller Construction will mill a full width section where the incident occurred and restore the roadway to a new condition after the inlet is filled.
- *Maryville Wastewater Treatment Plant Project* – The Maryville Wastewater Treatment Plant has been operating with flow since June 1, 2015. PeopleService, Inc. and David E. Ross Construction have been working together to make operational modifications and handle minor issues that arise. Heavy rainfall has diluted the effluent making it more difficult to make necessary adjustments to reach plant permit limits; however numbers have been within range. It is anticipated that flow will be diverted to the new outfall on Friday, June 26, 2015 or Monday, June 29, 2015 to meet necessary permit limits. A few minor construction items remain; however they will not impact the operation of the plant according to regulations.
- *Spoofhound Trail Extension, Project No. TAP-4300* – Snyder & Associates, Inc. has surveyed and completed a preliminary route for the Spoofhound Trail Extension Project. The engineers will now begin full design of the project with construction anticipated this fall. The project connects an extension trail constructed with the Munn Avenue Reconstruction Project to the Safe Routes to School Trail behind the Maryville High School. Since the project is on Maryville R-II property, city staff remains in constant contact with Maryville R-II during the design phase. The total estimate for the engineering and construction of the project is \$163,678. The project was awarded a Missouri Department of Transportation (MoDOT) Transportation Alternative

Program (TAP) award for 80% of the project with a not-to-exceed amount of one hundred thirty thousand nine hundred forty-two dollars (\$130,942).

- *Mozingo Lake Recreation Park Economic Impact Study* – The City of Maryville has released a Request for Proposals (RFP) to identify firms or individuals to provide professional services to conduct an Economic Impact Study of Mozingo Lake Recreation Park. The study more specifically will analyze the park's economic impacts on the local and regional economy. The study will review operations spending impact, recreational visitor impact, event and commercial use impact, and broader impact. Proposals are due no later than 5:00 p.m. on July 2, 2015. The FY15 Budget does not include funds for the economic impact study, however a study may be helpful during a renewal campaign for the Mozingo operations and maintenance sales tax.
- *The Watson 9 at Mozingo Lake Recreation Park* - Staff meet with representatives of the Junior Golf Foundation on Thursday, June 18, 2015 to discuss the condition of the Watson 9 golf course and potential opening dates. Due to the significant amount of rainfall that this area has received over the past several months, the overall conditions of the course can be described as poor. Significant drainage washouts and poor quality grass growth in the tee boxes and fairways are major issues to address. At this time, the plan moving forward is to have all major improvements (bridge, shelter, sculpture garden) completed by July 15, 2015. Staff and Junior Golf Foundation representatives will retour the course on or about August 1, 2015, to determine if the course will be playable this fall, or if the opening is best suited for spring 2016. It should be noted that both professional golf course staff and representatives from the Junior Golf Foundation are recommending delaying opening until the course is substantially ready.
- *Youth Camp at Mozingo Lake Recreation Park* -The Boy Scouts Pony Express Council National Youth Leadership Training (NYLT) will take place for the first time at Mozingo Lake Recreation Park Youth Camp from July 20 to 25, 2015. This will be the first time for the course to be held outside of Camp Geiger. Approximately forty-eight (48) scouts, nine adult staff and thirteen (13) youth staff members will be taking part in the activities. The multipurpose building will be used for classes, while trails, the swimming beach and other park facilities will be used also during the week. At this time, spaces are still available for scouts. To qualify for the leadership training, scouts must be at least thirteen (13) years old and ranked as a first class scout. The cost for the camp is one hundred seventy-five dollars (\$175) if registered by July 1, 2015. Afterwards the cost will be two hundred (\$200). For more information or to register, visit [ponyexpressbsa.org](http://ponyexpressbsa.org).
- *Beach Improvements at Mozingo Lake Recreation Park* - After many rain delays, the beach at Mozingo Lake Recreation Park has been fully opened to the public. A few minor improvements remain to be completed, however will not interfere with beachgoers. Improvements completed by staff include reshaping the grounds and installing a berm to reduce beach erosion, building a pier into the lake to reduce wave erosion, removal of old sand and installing new sand, installing three (3) benches, and installing a swimming dock. Future improvements include relocating the beach volleyball court, installing a trail to the beach, installing grills & fire pits, and installing borders on the beach to reduce beach erosion.



- *5k & Kids Dash & Splash at Mozingo Lake Recreation Park* - As part of the Mozingo 20th Anniversary Celebration, a 5k run and a Kids Dash & Splash will be held on Saturday morning, July 25. The 5k route will take place on park roads and the Kids event will be approximately a mile long and will go through wooded trails, over obstacles, and across the beach. Registration is available online with reduced prices until July 1, 2015. Registration and more information can be found at [www.mozingorun.com](http://www.mozingorun.com). More information regarding the 20<sup>th</sup> Anniversary Celebration will be released later this week.
- *Website Activity for Mozingo Lake Recreation Park* - At this time, the website has been operating for approximately two (2) months. To date, the website has processed sixty-three thousand ninety-three dollars (\$63,093) in sales and we are seeing increased activity in certain amenities within the park. For example, MOERA has stated they are receiving more requests for reservations and the request for private golf lessons has increased substantially. One of the areas that has seen a large increase in park use is the Reserved RV section of the park. For the past several weeks, in spite of the weather, the Reserved RV section has been sold out due to the fact that RV campers have the ability to reserve spaces online and are confident about travelling when they are assured a camping spot. To date, camping revenue is up 18%. In May alone, the increase over last May was \$4,710, largely due to Reserved RV camping. Staff is hopeful that these numbers will continue to trend in the positive direction, but operations are susceptible to weather conditions.
- *Northwest Missouri Regional Airport Runway Replacement Bid Opening* -The bid opening for the Runway Replacement Project at Northwest Missouri Regional Airport is scheduled for Tuesday, June 23rd. Addendum No. 1 was issued on June 17<sup>th</sup> providing contractors the option to start construction in the summer of 2015 or the summer of 2016. With the recent weather, contractors noted current obligations that may present a challenge to completing the project this year. If the project is delayed until next year, the City Council could discuss funds for construction in the upcoming FY16 budget process. Staff has also been notified that the STAR Loan request has been placed on the MoDOT consent agenda for consideration at the August meeting. The STAR Loan would provide a low interest loan for the 10% local match required for any runway replacement grant.

### **III. City Council**

- Councilman McDowell reported that he had attended the MML Elected Officials Conference in Columbia, Missouri. He said it was informative and beneficial.
- It was suggested to challenge local businesses to get involved with the “Through Back” days at Mozingo Lake Recreation Park by doing something at their business with the theme.
- It was asked when Keller Construction Company would be returning to complete the overlay project. Staff reported that because of all the rain, Keller Construction is behind but that they plan to return soon. They will try to get Mozingo roads done prior to the 20<sup>th</sup> Anniversary celebration.
- Councilman Riggs will be absent from the July 13, 2015 City Council meeting. Councilman McDowell may also be absent.
- *Dates to Remember:*

- City Council will be participating in the Nodaway County Fair Parade, on Saturday, July 18, 2015.
- Council Members and Administrative Staff will meet with Art Davis Group LLC, on Sunday, July 26, 2015, at 6:00 p.m., to begin strategic planning for the 2016 Budget.
- Monday, July 27, 2015, Administrative Staff will meet with Art Davis Group, LLC, from 9:00 a.m. until noon for a strategic planning session. Council Members will meet with Art Davis Group, LLC, from 4:00 – 6:30 p.m. before the regularly scheduled City Council meeting,

**ADJOURNMENT**

Motion was then made by Councilwoman Martin, seconded by Councilman Riggs, to adjourn the meeting. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried. Meeting was adjourned at 8:05 p.m.

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Renee Riedel, Mayor

ATTEST:

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Sheila Smail, City Clerk