

**Maryville City Council**  
**Regular Scheduled Meeting**  
December 14, 2015  
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, December 14, 2015, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**ROLL CALL**

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members, Rachael Martin, Gerald Riggs and Jason McDowell. Council Member Timothy Shipley was not present. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland; Dir., Public Works C.E. Goodall; Dir., Finance Denise Town; Dir., Public Safety Keith Wood; Human Resource Manager Amy Strough, Student Liaison Hannah Sears and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

The pledge to the flag was led by Mayor Riedel.

**INVOCATION**

Councilman McDowell gave the invocation.

**APPROVAL OF THE AGENDA**

Mayor Riedel requested any changes needed to the agenda, be noted at this time. No changes were noted. Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

**APPROVAL OF MINUTES**

Mayor Riedel requested any changes to the minutes of the regularly scheduled City Council meetings held on November 9, November 23, 2015 and Council/Staff Workshop Session on November 9, 2015, be noted at this time.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the minutes be approved as presented. Upon roll being called, the vote was as follows; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

**TREASURER'S REPORT**

Dir., Finance Denise Town reported that during the month of November 2015, the City received non-reoccurring funds from Suddenlink for a quarterly cable franchise distribution (\$21,199.48)

Non-reoccurring disbursements for the month of November 2015 included payments to Andrew Spire Construction for Cabin No. 8 foundation for materials and labor (\$17,715); White Cloud Engineering for the Mary Mart Shopping Center waterline project (\$29,163); UMB Bank for final payment on 2008 COP issue for Main Street project (\$291,412.50); Seiler Instruments and Manufacturing for GIS unit for GIS Department (\$9,720); PeopleService for water treatment plant chemicals overage for FY 2015 (\$13,816); Orr Wyatt Streetscape for Mazingo Lake Trail, Phase V (\$18,285); Orr Wyatt Streetscape for Peach Creek stormwater project (\$17,200); HDR Engineering, for wastewater treatment plant, engineering services (\$13,855.19)

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to approve the Treasurer's Report as presented. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

**PAYMENT VENDOR SCHEDULE**

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

**DISCUSSION: OPERATION, MAINTENANCE, AND COMMERCIAL USE OF MARYVILLE TRANSFER STATION**

The City Council adopted a short-term strategic goal to "Evaluate and Decide on Solid Waste Management Options" during the FY16 Budget process. The goal was added as a result of a significant budget deficit in the Solid Waste Fund. The

Solid Waste Fund is technically an Enterprise Fund, meaning that revenues from the fund should cover all expenses for the operation. Unfortunately, decreased tonnage as a result of a competing transfer station has created an ongoing fund deficit. The City Council held a workshop on May 11, 2015 and June 22, 2015 to discuss the future of the transfer station. Further discussion occurred on July 27, 2015 and on August 10, 2015 the City Council directed staff to issue a Request for Proposal (RFP) for the Operation, Maintenance, and Commercial Use of the Maryville Transfer Station. The RFP would provide a lease option for council to consider along with previously discussed solutions.

An RFP was released on September 2, 2015 and proposals were due on December 1, 2015. According to the RFP, the initial lease term would begin in August 2016 for a period of three (3) years with three (3) additional one (1) year renewal options. The current contractual obligations with Deffenbaugh Industries, Inc. for hauling and disposal of solid waste may be assumed by the successful bidder as negotiated between the current company and the selected operator. As part of the proposal, the operator has the option to purchase the backhoe and tractor used to haul solid waste in and out of the facility. If a firm is selected the facility is leased in an “as-is” condition and the City will work to transfer the Missouri Department of Natural Resources Operating Permit. The RFP also specifically stated that the City is exploring the lease opportunity and reserves the right to accept or reject any proposal.

Two (2) proposals were submitted for consideration:

**1. American Recycling & Sanitation, Inc., P.O. Box 9, Rock Port, MO 64482**

General Notes: Operates solid waste transfer station in Tarkio, MO & Nebraska City, NE  
[www.arsinonline.com](http://www.arsinonline.com)  
 Few hundred residential solid waste customers in Maryville

Bid Proposal: \$500.00 per month rent or 12.5 ton solid waste from City at no cost  
 City rate for solid waste: \$40.00 per ton  
 City paid \$4.00 per ton on all solid waste through facility  
 Offer curbside recycling, residential/commercial trash service, & roll-offs  
 Negotiable on all fees and hours

Proposed User Fees: \$60.00 per ton / \$18.75 per load under 500 lbs / \$33.00 per ton for wood/brush

Proposed Hours: M-W-F : 7:30 am to 3:30 pm  
 T-Th: 9:00 am to 5:00 pm  
 Sat: 8:30 am to Noon  
 Sun: Closed

**2. Maryville Trash Cooperative (cooperation of the following haulers)**

Klosek’s Trash Service 411 N. 8 <sup>th</sup> Street Tarkio, MO 64492	Mozingo Sanitation 122 S. Munn Maryville, MO 64468	Gaskill & Son Trash Service 1502 E. Edwards Maryville, MO 64468
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General Notes: Will form LLC upon bid award  
 Familiar with Maryville Transfer Station, years of collective experience  
 Will accommodate hours for emergency debris scenarios  
 With proper permits will place recyclable containers at transfer station

Bid Proposal: \$100.00 per month rent  
 Free City disposal for clean fill, road sweepings, etc. up to 360 ton a year

Proposed User Fees: \$45.00 per ton / \$12.00 per load under 500 lbs / \$33.00 per ton for wood/brush

Proposed Hours: M-F: 9:00 am to 5:00 pm  
 Sat: 8:00 am to 4:00 pm (seasonally)  
 Sun: Closed

In addition to leasing the facility to a third party for operation, maintenance and commercial use, the following options were also provided previously for discussion and remain available:

Closure of Maryville Transfer Station – One option to address financial instability of the Solid Waste Fund is to permanently close the Maryville Transfer Station. Closure of the transfer station would require the City of Maryville and local haulers to utilize the Highway 136 Transfer Station owned by Porter Trash, LLC or haul directly to an approved landfill. The City of

Maryville utilizes its transfer station for the convenient at-cost disposal of street sweepings, brush/wood, and unsafe/dangerous structures. Porter Trash, LLC has proposed an offer to the City of Maryville to lock in rates until 2020 for five dollars (\$5.00) above cost disposal of street sweepings and \$10.00 above cost for unsafe/dangerous structures. Mr. Porter has also provided an offer to local haulers to utilize his facility and lock in rates until 2020. City staff has had several meetings/communications with Mr. Porter since then in an attempt to negotiate a twenty (20) year rate structure for the City and ten (10) year rate structure for local haulers. Beyond 2020, the proposed rates would increase by the Consumer Price Index (CPI) or a maximum of three percent (3%). The City has also requested that the Highway 136 Transfer Station provide a guaranteed brush/wood pile acceptance, similar to the City's operation.

The City of Maryville is currently under contract with Deffenbaugh Industries, Inc. by an ordinance approved July 23, 2012 for hauling solid waste from the City's transfer station to an approved landfill. The initial contract term is from August 13, 2012 to August 12, 2016 with four (4) additional one (1) year renewal options. A written notice of one hundred twenty (120) calendar days before the end of the current term is required to terminate the contract. Because the current term is the initial four years, the contract would continue until August 12, 2016 with a notice of cancellation required by April 14, 2016. The hauling contract also includes a charge equivalent to twenty (20) tons per day regardless of whether the operation meets the volume. With the hauling contract firmly in place until the end of the current term, it does not appear practical to close the transfer station before this date. If the decision was made to proceed with a prolonged closure, local haulers would have an extended time period to make other arrangements. Once the facility is closed, the City of Maryville could look at selling or maintaining the existing assets of the facility.

Hauler Consolidation/Municipalization – Municipalization of solid waste collection within the city limits allows the City to carry out trash services with employees and city-owned equipment or through an exclusive contract with a third party. Missouri statutes allow a city to begin solid waste collection services into an areas where the collection of solid waste is presently being provided by one or more private entities. The legislature requires the City must give a two (2) year notice of its intent to municipalize. Municipalization limits free market choice, but provides a standardized utility service that is less destructive on the City's public infrastructure.

Solid Waste Flow Control Ordinance – Staff has been made aware of an email from Attorney at Law, James Whan regarding an ordinance to require all haulers to use the Maryville Transfer Station. Essentially what Mr. Whan is referring to is called a Solid Waste Flow Control Ordinance in which staff researched with then City Attorney Doug Thomson in 2012. Flow control ordinances have been deemed constitutional and can be justified. Brenda Ardey, Auditor for Missouri Department of Natural Resources that no municipality in Missouri is using a Flow Control Ordinance. Prior to 2004, the City of Springfield had such an ordinance but due to a United States Supreme Court decision regarding such ordinances, they repealed it. When the current United States Supreme Court decision in United Haulers came out in 2007, Springfield studied the possibility of enacting another Flow Control Ordinance, but have not. Steve Meyer, Director of Environmental Services for the City of Springfield has advised that no Flow Control Ordinance was put in place as they were able to reach "put or pay" agreements with haulers to bring certain amount of tonnages to the city facility. Both Ardey and Meyer warned that Flow Control Ordinances are met with major push-back from haulers as a whole. They both advised that this resistance is generally funded by national groups, not just from local haulers. Enacting a Flow Control Ordinance could also result in a lawsuit from local haulers who chose to use the Highway 136 Transfer Station or are fearful of future rates.

The FY16 Budget includes a seventy-five thousand dollars (\$75,000) transfer subsidy from the General Fund to support the Solid Waste Fund. The Solid Waste Fund is reliant on this revenue and shows a total revenue and expenditure for FY16 in the amount of three hundred thirty-two thousand one hundred ninety-four dollars (\$332,194). Budgeting for the Solid Waste Fund is challenging as revenue is dependent upon the amount of solid waste brought to the facility.

Each proposal provides a minor lease payment to the City and no cost for City tonnage up to a certain point. The proposal by American Recycling & Sanitation, Inc. provides a new revenue stream in the amount \$4.00 per ton; however pushes the user fee to \$60.00 per ton. The Maryville Trash Cooperative proposal establishes a rate of forty-five dollars (\$45.00) per ton; however does not include a per ton fee to the City.

Any proposal or option selected does not eliminate the thirty thousand dollars (\$30,000) annual testing fee for post-closure costs for the landfill.

American Trash Cooperative indicated in their proposal that the City would be allowed to dispose of clean fill, road sweepings, etc. up to three hundred sixty (360) ton a year, at no charge. Councilman McDowell inquired about the average amount of street sweeping collected in a year. Dir., Public Works C.E. Goodall stated that the highest amount was two hundred eighty-one (281) ton in a year.

Councilman Riggs suggested reaching out to the public to give citizens an opportunity to express their views and concerns on the proposed options.

It was determined that staff provide an analysis, calculating each proposal, using the amount of tonnage received through the transfer station during recent months. At the January 11, 2016 meeting, staff will provide the analysis. Between the meetings held January 11 and 25, 2016, citizens will be given the opportunity to express their views and concerns. On January 25, 2016, the City will consider an approach to rectify the situation.

**AN ORDINANCE TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH NORTHWEST MISSOURI STATE UNIVERSITY FOR SANITARY SEWER IMPROVEMENTS**

The City Clerk presented a bill, Bill No. 2015'120 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH NORTHWEST MISSOURI STATE UNIVERSITY FOR SANITARY SEWER IMPROVEMENTS, MARYVILLE, MISSOURI**

In early 2015, staff at Northwest Missouri State University contacted the City of Maryville to discuss sanitary sewer flows on campus. Infrastructure on campus can directly impact the flow and functionality of city infrastructure systems in adjacent areas. Northwest has been experiencing continued failures with sanitary sewer pumps that currently serve the high rise dorms, apartment suites, the Station, medical clinic, maintenance building, and Police/Purchasing facility. The pumps are currently located on the northwest corner of campus and pump sanitary sewer flow from these facilities southeast toward the Southwest Lift Station. The Southwest Lift Station operates consistently at high volumes and experiences difficulties in peak rainfall events with flow volumes due to inflow and infiltration of storm water.

In analyzing sanitary sewer flows on campus, it has been determined that flow from the facilities previously noted could be eliminated from the Southwest Lift Station by removing the campus pump and installing a gravity sanitary sewer line to the City's Northwest Lift Station. City and NWMSU staffs agree that the improvements are mutually beneficial and seek to collaborate through a Memorandum of Understanding (MOU) for a cost share on the project.

Northwest Missouri State University has hired White Cloud Engineering & Construction Company to complete the project which is estimated at sixty-five thousand dollars (\$65,000). Materials on the project account for fourteen thousand four hundred seventy dollars (\$14,470). The proposed MOU outlines a cost share in which the City pays for materials and the university covers labor and installation. The FY16 budget includes fifteen thousand dollars (\$15,000) for this collaborative project.

Staff recommended approval of the proposed ordinance to execute a Memorandum of Understanding with Northwest Missouri State University to outline a cost share for improvements to the sanitary sewer system. Any reduction of flow to the Southwest Lift Station will assist in the operation and functionality of the lift station that is often overwhelmed by peak rainfall events. The inflow and infiltration removal projects also approved earlier this year should improve the operation of said lift station. The Northwest Lift Station was upsized during installation and will handle additional flows from Northwest Missouri State University. The process of collaboratively working with the university is encouraged in order to maximize the efficiency of infrastructure systems in the community.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute a Memorandum of Understanding with Northwest Missouri State University to outline a cost share for improvements to the sanitary sewer system. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea, Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7813 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-67.

**AN ORDINANCE TO JOIN THE MISSOURI CLEAN ENERGY DISTRICT TO ADMINISTER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

The City Clerk presented a bill, Bill No. 2015'121 for an ordinance entitled:

**AN ORDINANCE TO ENABLE THE CITY OF MARYVILLE, MISSOURI TO JOIN THE MISSOURI CLEAN ENERGY DISTRICT PURSUANT TO SECTIONS §67.2800 TO §67.2835, INCLUSIVE, RSMO, THE “PROPERTY ASSESSED CLEAN ENERGY ACT,” AND STATING THE TERMS UNDER WHICH THE CITY WILL CONDUCT ACTIVITIES WITHIN THE CITY AS A MEMBER OF SUCH DISTRICT.**

The Property Assessment Clean Energy Act, enacted by Sections 67.2800 to 67.2835 of the Revised Missouri Statutes, allow municipalities to enter the Property Assessed Clean Energy (PACE) Program designed to allow owners of qualifying property access to funding for energy efficiency or renewable energy projects. Under the program, a special assessment can be made against qualifying property and can be combined with tax credits or utility rebates to overcome barriers to energy projects. Property owners essentially borrow money from an authorized Clean Energy Development Board (CEDB) for private improvements with little or no upfront costs. It is accessible to all income levels and is independent of the owner’s credit score. Applicant must be current on taxes, mortgage and have no bankruptcy within the past seven (7) years.

The program can apply to industrial, commercial and multi-family residential over 5 units or more. In March 2016, PACE is teaming with Renovate America to roll out a residential program for one to four (1-4) units. Energy efficient improvement projects eligible include any acquisition, installation, or modification of property designed to reduce the energy consumption of such property, including but not limited to caulking and weather-stripping, insulation, windows/doors, automatic energy control systems, heating, ventilating, or air conditioning distribution systems and include modification and replacements. Energy recover systems, lighting fixtures, including modifications and replacements that do not increase the overall illumination unless required by building codes are also eligible.

The Missouri Clean Energy District (MCED) is a political subdivision of the state and is available for communities in the state to aggregate and function as their Clean Energy Development Board. This allows communities to join the Missouri Clean Energy District in lieu of establishing their own administrative board required by law and secure loan funding. The MCED has the authority to issue bonds and repay those through property tax assessments for eligible projects. The MCED establishes program guidelines and funding limits, establishes criteria for measures, and establishes requirements for the borrowers. The MCED will be responsible for all aspects of the PACE Program, including securing and monitoring funding, expenditures, collection and reporting requirements.

The proposed ordinances authorizes Maryville to join the Missouri Clean Energy District to administer and make available the PACE program to Maryville property owners.

Staff recommended the approval of the proposed ordinance to join the Missouri Clean Energy District (MCED) to administer the Property Assessed Clean Energy (PACE) program. If approved the PACE program can be offered to existing property owners in Maryville and also serve as an economic development tool moving forward. MCED will run all elements of the program and be responsible for all associated costs. The City has no liability to a property owner for or related to the energy savings or improvements made under the PACE program. The program provides an alternative financing tool to property owners to make energy efficient improvements with little to no upfront costs. Staff and MCED have reviewed the program with Nodaway County Assessor Rex Wallace and Nodaway County Treasurer Marilyn Jenkins before proceeding who have no additional concerns.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to join the Missouri Clean Energy District (MCED) to administer the Property Assessed Clean Energy (PACE) program. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7814 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO REPEAL AND ADOPT A NEW SECTION 705.310: SEWER RATES AND CHARGES OF THE MUNICIPAL CODE OF MARYVILLE**

The City Clerk presented a bill, Bill No. 2015’122 for an Ordinance entitled:

**AN ORDINANCE TO REPEAL SECTION 705.310: SEWER RATES AND CHARGES, TITLE VII. PUBLIC UTILITIES, CHAPTER 705: WATER AND SEWER, ARTICLE II: RATES AND**

**CHARGES, OF THE MUNICIPAL CODE OF THE CITY OF MARYVILLE, MISSOURI, AND TO ADOPT A NEW SECTION 705.310: SEWER RATES AND CHARGES, PERTAINING TO THE SAME SUBJECT.**

In November 2013 the City issued thirteen million seven hundred fifty thousand dollars (\$13,750,000) in combined waterworks and sewerage system revenue bonds for the purpose of constructing a mechanical wastewater treatment plant. Construction of the facility was required to meet new Environmental Protection Agency (EPA) and Missouri Department of Natural Resources (MDNR) regulations. The Maryville Wastewater Treatment Plant opened by the deadline of July 1, 2015 in accordance with the regulatory mandate. In order to begin meeting principal and interest payments on the bonds, as well as additional operational and maintenance expenses, water rates were increased by 5% and sewer rates were increased by 45%, effective September 1, 2013.

The FY 2016 budget workshops included a discussion and recommendation to increase the sewer rates 20% for metered water usage beginning January 1, 2016. Costs to operate and maintain the system continue to rise and the City has included several large capital infrastructure projects in the budget. Revenues in the Water/Sewer Fund have declined over the last few years due to the decrease in consumption by two of the City’s top users as they gain efficiencies implemented in their systems, as well as the closing of the Energizer Battery plant. The City’s water and sewer bond issues have rate covenants that stipulate the City will maintain rates sufficient to provide net revenues available to cover one hundred ten percent (110%) of that year’s debt payments on all system revenue bonds. Increasing only the sewer rates will also allow for the better allocation of sewer revenues against sewer expenses.

An increase of twenty percent (20%) in the sewer rates will generate approximately two hundred forty-four thousand five dollars (\$244,500) annually. This is part of a plan to implement steady and smaller rate increases associated with normal planned maintenance of the system. Bond covenants also require the City to maintain rates at a level sufficient to generate enough current year revenues to cover current year operational expenses. The chart below provides a snapshot of the increase from the individual customer’s perspective:

Usage (cf)	Current Rates			New Rates			Total Difference	
	Water (\$)	Sewer (\$)	Total (\$)	Water (0%)	Sewer (20%)	Total (\$)	Amount (\$)	Increase (%)
100	4.75	11.22	15.97	4.75	13.46	18.21	2.24	14.0
200	9.08	14.19	23.27	9.08	17.03	26.11	2.84	12.2
300	13.41	17.16	30.57	13.41	20.59	34.00	3.43	11.2
500	22.07	23.10	45.17	22.07	27.72	49.79	4.62	10.2
900	39.39	34.98	74.37	39.39	41.98	81.37	7.00	9.4
1500	65.37	52.80	118.17	65.37	63.36	128.73	10.56	8.9
5000	216.92	156.75	373.67	216.92	188.10	405.02	31.35	8.4
12000	515.12	364.65	879.77	515.12	437.58	952.70	72.93	8.3

Staff recommended the approval of the proposed ordinance to repeal and adopt a new Section 705.310: Sewer Rates and Charges, Title VII. Public Utilities, Chapter 705: Water and Sewer Article II: Rates and Charges of the Municipal Code of Maryville to establish new rates for utility bills for metered water usage beginning January 1, 2016. The rates outlined by the ordinance are consistent with the information presented to the public for the April 2012 election.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to repeal and adopt a new Section 705.310: Sewer Rates and Charges, Title VII. Public Utilities, Chapter 705: Water and Sewer Article II: Rates and Charges of the Municipal Code of Maryville to establish new rates for utility bills for metered water usage beginning January 1, 2016. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

Said bill was identified as Ordinance No. 7815 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO EXECUTE A CONTRACT FOR MEMBERSHIP AND SERVICES WITH NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS**

The City Clerk presented a bill, Bill No. 2015’123 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT FOR MEMBERSHIP AND SERVICES WITH NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS.**

The Northwest Regional Council of Governments (NWMORCOG), formerly called the Northwest Missouri Regional Planning Commission, is one (1) of the twenty (20) regional planning commissions in Missouri, designed to resolve common community problems on a regional basis. In 1975, the organization reinvented itself on a clear two-fold purpose of the organization. The first being that of local governments, working together to identify common concerns and planning for the solutions of problems which commonly affect the individual governments or affect a larger area-wide concern. Secondly, the organization provides assistance to the local governments in implementing these solutions in order to solve problems and meet needs.

Currently Northwest Regional Council of Governments provides technical assistance programs, coordination programs, inquiry service, data mining, and other services on a contractual basis.

The FY16 Budget includes four thousand two hundred dollars (\$4,200) for membership renewal with Northwest Regional Council of Governments. The renewal assessment is based on thirty-five cents (35¢) per person of population and is four thousand one hundred ninety and 20/100 dollars (\$4,190.20).

Staff recommended approval of the proposed ordinance to execute a contract for membership and services with the Northwest Regional Council of Governments. The City of Maryville maintains a strong relationship with NWMORCOG staff on numerous community issues and grant related opportunities.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, execute a contract for membership and services with the Northwest Regional Council of Governments. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea; Motion carried.

Said bill was then identified as Ordinance No. 7816 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2015-69.

## **REPORTS**

### **I. NWMSU/Student Senate Liaison**

- *Council Attended NWMSU Forum.* Student Liaison Sears thanked Council Members for attending the open forum at Northwest on November 16, 2015, at the Ron Houston Performing Arts Facility. The forum was led by students to discuss race relations at Northwest Missouri State University.

### **II. City Manager**

- *Culture for Critters* – A community dinner entitled “Culture for Critters” was held Wednesday, December 2nd at 6:00 p.m. at the Maryville Community Center. The event was designed to strengthen the bond between the Maryville Community and international students at Northwest Missouri State University. The dinner featured games, international dance, and activities from cultures around the world with all proceeds going to the New Nodaway Humane Society. Nearly 100 people were in attendance to raise several hundred dollars for the non-profit. The event was the result of planning efforts between the City of Maryville and University Seminar students under the direction of Dr. Sue Wood, Assistant Professor in the Education Department.
- *City Holidays* – As a reminder, please note that City offices will be closed on December 24th & 25th for Christmas and New Year’s Day, Friday, January 1st.
- *City Employee Annual Banquet* – The employee annual banquet was held on December 11th at 6:00 p.m. at the Maryville Country Club. The banquet featured the presentation of service awards, recognition of the employee board, volunteer firefighters, and recognizing the retirement of Rod Auxier, Parks & Recreation Director. Over 120 guests were in attendance to celebrate another successful year of public service to the community.
- *MIRMA Police Training Seminar* – The Missouri Intergovernmental Risk Management Association (MIRMA) held a seminar entitled “Implicit Bias, Ethics, and Impartial Policing” on November 30th in Chillicothe, MO. The

seminar focused on the much-discussed issue of impartiality in policing, drawing careful distinction between explicit and implicit biases. Topics covered included ethical reasoning, choices and dilemmas in modern policing, context of U.S. race relations, protests, and constructive steps toward the future of policing. Maryville Public Safety Chief Keith Wood, City Manager Greg McDanel, and eight (8) Public Safety Officers were in attendance to constructively discuss the future of law enforcement.

- *Strategic Planning of Employee Benefits* - Staff held a meeting with Gallagher Benefits on December 9th to discuss developing a long-term benefits strategy for the City of Maryville. The City's insurance broker provided benchmarking data showing that Maryville is in-line or exceeding the market on generally all benefits provided to employees. The 2015 National Benefits Strategy and Benchmarking Survey from Arthur J. Gallagher & Co. is one of the largest surveys in the nation providing accurate comparison to other cities and non-profit groups. Staff also discussed an employee wellness program and a benefits survey to be released in the first quarter of 2016.
- *Street Improvement Debt* – In July 2008, one million seven hundred thirty thousand dollars (\$1,730,000) of debt in the form of Certificates of Participation (COP) were issued for the purpose of street related improvements. The primary focus of the debt was to reconstruct South Main Street from Halsey to 1st Street, West Thompson from South Main to Buchanan, and West Jenkins from South Main to Buchanan. Other improvements such as asphalt overlays for White Ridge Road, Foster, and North Main from 6th to 13th Street were also included. The final debt payment of two hundred ninety-one thousand four hundred twelve and 50/100 dollars (\$291,412.50) was made for this debt from the Capital Improvements Fund on November 20, 2015.
- *Energizer Facility* – The Mercy Group Foundation of Tampa Bay, FL has now purchased the Energizer Facility. The non-profit group obtains underutilized assets to assist with their mission of providing microloans for development countries. The group intends on marketing the facility to possible developers or to redevelop the facility for end users.
- *Lighting Retrofit Project* – Brightergy, LLC is currently working with Kansas City Power & Light (KCPL) on the Lighting Retrofit Project to confirm approval on their custom rebate program. The Lighting Retrofit Project will retrofit existing light features with light emitting diode (LED) bulbs at several municipal locations. The project will impact City Hall, Maryville Public Safety, Street Department, New Nodaway Humane Society and twenty-nine (29) original decorative downtown street lights. KCPL has approved the anticipated rebates at each facility and noted a project completion date of March 10, 2016. Brightergy, LLC and their subcontractors will begin retrofitting the facilities after the first of the year.
- *Annual Financial Audit* – Hochschild, Bloom & Company, LLP performed their annual financial audit for the City of Maryville the week of November 30th. Upon an exit interview it was mentioned that they expect no significant findings and will likely have a few minor suggestions to continue strengthening internal controls. Hochschild, Bloom & Company, LLP will present their final findings to the City Council within the next few months. A special thank you to Denise Town, Finance Director and staff for their commitment to providing valuable information and their time to the auditors during their visit.
- *FY 2016 Budget Document* – Staff continues to finalize details for the FY 2016 Budget Document for submittal to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program. The City of Maryville was awarded its first-ever GFOA Budget Award for the FY 2013 Budget Document and each consecutive year thereafter. The award requires staff to create a budget document that is robust, transparent, and written in a clear understandable format for citizens who may not be familiar with governmental budgeting. The award represents the highest form of recognition for budgeting and is due ninety (90) days from the beginning of the City's fiscal year. The FY 2016 Budget Document will be presented to the City Council at the next meeting.
- *CTRIP at 507 W. 5th Street* – The residential structure at 507 W. 7th Street owned by Darin Loe was removed the week of November 30th as a part of the Campus Town Redevelopment Incentive Program. Removal of the structure will facilitate the future construction of a new duplex on the property. In exchange for the CTRIP approval, city staff negotiated a five (5) foot wide General Drainage and Utility Easement from the west side of the property along Peach Creek to facilitate any future improvements that may be necessary. The adjacent property to the west was one of the original CTRIP projects that led to the removal of two (2) unsafe and dangerous structures, five (5) dilapidated trailers, and major improvements to the Peach Creek channel. The estimate total private investment in this project is two hundred fifty thousand dollars (\$250,000) and should be complete in June 2016
- *Website Updates at Mozingo Lake Recreation Park* - Mozingo Lake Recreation Park staff received an update this week from Hue Labs regarding updating the parks website. The point-of-sale system has been implemented and will

be a great tool improving operations. One benefit of the new point-of-sale system is that staff is now exploring gift card options that could be utilized park wide. For example, a fifty dollar (\$50) gift card can be used for golf, cabins, RV, or any amenity within the park. Due to previous operating systems, staff currently uses two different types of gift cards. Updates to the reservation system have also been made and will allow for guests to see which cabins are available during a selected date range and guests can access real time information on availability of non-reservable RV spaces. It is anticipated that the updates will be available to the public by the end of January.

- *Runway 14/32 Rehabilitation at Northwest Missouri Regional Airport* - Staff has been working with JVIation and Idecker Construction for a start date on the Runway 14/32 Rehabilitation Project. This past week, it was determined that the projected start date for the project will be Tuesday, May 31, 2016 with an anticipated completion date of September 12, 2016. These time frames are subject to weather conditions and a pre-construction meeting will be held in January to finalize project details. The runway will be closed to the public during 3-4 month construction period.
- *HeRO Grant Money for 2016* – The City has received notice of receiving funds in the amount of forty-nine thousand five hundred dollars (\$49,500) for the 2016 Home Repair Opportunity Program (HeRO Grant), to be utilized for qualified home owners who need assistance in home repair projects.
- *Filing for City Council Position* – Candidate filing for one (1) position on the Maryville City Council will begin Tuesday, December 15, 2015 at 8:00 a.m. and will close on Tuesday January 19, at 5:00 p.m. Anyone interested in becoming a candidate for City Council is urged to visit the City Clerk’s office at City Hall.

### III. City Council

- *Availability for December 28<sup>th</sup> Meeting* – Mayor Riedel inquired about the Council Member’s availability for the regularly scheduled City Council Meeting for December 28, 2015. The meeting will be held as scheduled.
- *Mayor expresses Holiday Greetings* – Mayor Riedel wished everyone a Merry Christmas.

### ADJOURNMENT

Motion was made by Councilwoman Martin seconded by Councilman Riggs, that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Meeting was adjourned at 7:53 p.m.

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Renee Riedel, Mayor

ATTEST:

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Sheila Smail, City Clerk