

Maryville City Council
Regular Scheduled Meeting
January 11, 2016
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, January 11, 2016, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

ROLL CALL

The meeting was called to order by Mayor Riedel and roll was called by the City Clerk, with the following present to-wit: Mayor Renee Riedel, Council Members, Rachael Martin, Gerald Riggs, Timothy Shipley and Jason McDowell. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland; Dir., Public Works C.E. Goodall; Dir., Finance Denise Town; Dir., Public Safety Keith Wood; and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Riedel.

INVOCATION

Councilman McDowell gave the invocation.

APPROVAL OF THE AGENDA

Mayor Riedel requested any changes needed to the agenda, be noted at this time. No changes were noted. Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

APPROVAL OF MINUTES

Mayor Riedel requested any changes to the minutes of the regularly scheduled City Council meetings held on December 14 and 28, 2015, be noted at this time.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the minutes be approved as presented. Upon roll being called, the vote was as follows; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Riedel welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

SUPPORT FOR GREAT NORTHWEST DAYS AT THE CAPITOL, CHAMBER OF COMMERCE

Jordyn Swalley, Executive Director of the Greater Maryville Chamber of Commerce announced that a group of community leaders from Northwest Missouri will be attending the Great Northwest Days at the Capitol, Tuesday, February 2 and 3, 2016. It is an annual event that allows citizens from an eighteen (18) county area to speak with their legislative representative at the State Capitol regarding concerns for their communities.

The four topics of interest that were selected to discuss with law makers included, Economic Development, Transportation Funding, Infrastructure and Education.

The Greater Maryville Chamber of Commerce requested support by the City in the amount of one thousand five hundred dollars (\$1,500) to defray the expenses of the legislative trip.

Members of the City Council were invited to participate in the event and were asked to register by Wednesday, January 27, 2016.

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to pledge support of one thousand five hundred dollars (\$1,500), to defray the expenses of the legislative trip. Upon roll being called, the roll was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Mayor Riedel, yea. Motion carried.

REQUEST TO HOLD ANNUAL SPEEDY SPOOFHOUND 5K RACE ON CITY STREETS

For the past several years a request has been submitted by Principal Brian Lynn, Eugene Field Elementary School to hold a 5K race beginning and ending at Eugene Field Elementary School, located at 418 East 2nd Street.

Staff received the same request to hold the Speedy Spoofohound 5K Race, on Saturday, April 23, 2016, beginning at 7:00 a.m. and concluding around 10:00 a.m. The route proposed for the run is depicted in the map enclosed in the packet, which is the same as last year's event.

A request to close East 2nd Street from Dewey Street to Saunders Street, was made, which includes the block in front of the Eugene Field School.

Included in the request was that a Public Safety Officer, if available, assists in traffic control at East First Street, between 8:15 and 9:00 a.m.

The Certificate of Liability Insurance and signed Indemnification and Hold Harmless Agreement has been submitted.

Staff recommended approval of the requested Speedy Spoofohound 5K Race, on Saturday, April 25, 2016, between 7:00 am and 10:00 a.m.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the requested Speedy Spoofohound 5K race, on Saturday, April 23, 2016, from 7:00 a.m. until 10:00 a.m., beginning and concluding on East 2nd Street, at Eugene Field Elementary School. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

TREASURER'S REPORT

Dir., Finance Denise Town reported that during the month of December 2015, the City received non-reoccurring funds from Missouri Department of Transportation (MODoT) for final grant reimbursement for 7th/9th Streets Trial Project (\$29,491.69); Nodaway County, for property tax distribution, (\$229,319.47); and Kawasaki Motors, for PILOT money from bond issued (\$28,869.11)

Non-reoccurring disbursements for the month of December 2015 included payments to HDR Engineering, for Wastewater Treatment Plant, for engineering services (\$14,893.17); UMB Bank for principal payment on 2013 Water/Sewer bonds for wastewater treatment plant (\$230,000.00); UMB Bank for interest payment on 2013 Water/Sewer bonds for wastewater treatment plant (\$229,473.75) UMB Bank for principal payment on 2009 Water/Sewer bonds (\$22,175.00).

Motion was made by Councilman Riggs, seconded by Councilwoman Martin, to approve the Treasurer's Report as presented. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Shipley, yea; Mayor Riedel, yea. Motion carried.

PAYMENT VENDOR SCHEDULE

Dir., Town noted that a partial payment will be paid for the Wayfinding Signs project, which will be reimbursed by Northwest Missouri State University.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

DISCUSSION: OPERATION, MAINTENANCE, AND COMMERCIAL USE OF MARYVILLE TRANSFER STATION (Continued)

The City Council adopted a short-term strategic goal to "Evaluate and Decide on Solid Waste Management Options" during the FY16 Budget process. The goal was added as a result of a significant budget deficit in the Solid Waste Fund. The Solid Waste Fund is technically an Enterprise Fund, meaning that revenues from the fund should cover all expenses for the operation. Unfortunately, decreased tonnage as a result of a competing transfer station has created an ongoing fund deficit. The City Council held a workshop on May 11, 2015 and June 22, 2015 to discuss the future of the transfer station. Further discussion occurred on July 27, 2015 and on August 10, 2015 the City Council directed staff to issue a Request for Proposal (RFP) for the Operation, Maintenance, and Commercial Use of the Maryville Transfer Station. The RFP would provide a lease option for council to consider along with previously discussed solutions.

An RFP was released on September 2, 2015 and proposals were due on December 1, 2015. According to the RFP, the initial lease term would begin in August 2016 for a period of three (3) years with three (3) additional one (1) year renewal options. The current contractual obligations with Deffenbaugh Industries, Inc. for hauling and disposal of solid waste may be assumed by the successful bidder as negotiated between the current company and the selected operator. As part of the proposal, the operator has the option to purchase the backhoe and tractor used to haul solid waste in and out of the facility. If a firm is selected the facility is leased in an "as-is" condition and the City will work to transfer the Missouri Department of Natural Resources Operating Permit. The RFP also specifically stated that the City is exploring the lease opportunity and reserves the right to accept or reject any proposal.

The following two (2) proposals were submitted for consideration:

American Recycling & Sanitation, Inc. P.O. Box 9, Rock Port, MO 64482

General Notes: Operates solid waste transfer station in Tarkio, MO & Nebraska City, NE
www.arsinconline.com

Few hundred residential solid waste customers in Maryville

Bid Proposal: \$500.00 per month rent or 12.5 ton solid waste from City at no cost
City rate for solid waste: \$40.00 per ton
City would receive \$4.00 per ton on all solid waste through facility

Offer curbside recycling, residential/commercial trash service, & roll-offs

Negotiable on all fees and hours

Proposed User Fees: \$60.00 per ton / \$18.75 per load under 500 lbs. / \$33.00 per ton for wood/brush

Proposed Hours: M-W-F: 7:30 am to 3:30 pm

T-Th: 9:00 am to 5:00 pm

Sat: 8:30 am to Noon

Sun: Closed

Maryville Trash Cooperative

Klosek's Trash Service
411 N. 8th Street
Tarkio, MO 64492

Mozingo Sanitation
122 S. Munn
Maryville, MO 64468

Gaskill & Son Trash Service
1502 E. Edwards
Maryville, MO 64468

General Notes: Will form LLC upon bid award
Familiar with Maryville Transfer Station, years of collective experience
Will accommodate hours for emergency debris scenarios
With proper permits will place recyclable containers at transfer station

Bid Proposal: \$100.00 per month rent
Free City disposal for clean fill, road sweepings, etc. up to 360 ton a year

Proposed User Fees: \$45.00 per ton / \$12.00 per load under 500 lbs. / \$33.00 per ton for wood/brush

Proposed Hours: M-F: 9:00 am to 5:00 pm
Sat: 8:00 am to 4:00 pm (seasonally)
Sun: Closed

In addition to leasing the facility to a third party for operation, maintenance and commercial use, closure of the facility remains an option.

Closure of Maryville Transfer Station –

One option to address financial instability of the Solid Waste Fund is to permanently close the Maryville Transfer Station. Closure of the transfer station would require the City of Maryville and local haulers to utilize the Highway 136 Transfer Station owned by Porter Trash, LLC or haul directly to an approved landfill. The City of Maryville utilizes its transfer station for the convenient at-cost disposal of street sweepings, brush/wood, and unsafe/dangerous structures. Porter Trash, LLC has proposed an offer to the City of Maryville to lock in rates until 2020 for five dollars (\$5.00) above cost disposal of street sweepings and ten dollars (\$10.00) above cost for unsafe/dangerous structures. Mr. Porter has also provided an offer to local haulers to utilize his facility and lock in rates until 2020. City staff has had several meetings/communications with Mr. Porter since then in an attempt to negotiate a twenty (20) year rate structure for the City and 10 year rate structure for local haulers. Beyond 2020, the proposed rates would increase by the Consumer Price Index (CPI) or a maximum of three percent (3%). The City has also requested that the Highway 136 Transfer Station provide a guaranteed brush/wood pile acceptance, similar to the City's operation.

The City of Maryville is currently under contract with Deffenbaugh Industries, Inc. by an ordinance approved July 23, 2012 for hauling solid waste from the City's transfer station to an approved landfill. The initial contract term is from August 13, 2012 to August 12, 2016 with four (4) additional one (1) year renewal options. A written notice of 120 calendar days before the end of the current term is required to terminate the contract. Because the current term is the initial four years, the contract would continue until August 12, 2016 with a notice of cancellation required by April 14, 2016. The hauling contract also includes a charge equivalent to 20 tons per day regardless of whether the operation meets the volume. With the hauling contract firmly in place until the end of the current term, it does not appear practical to close the transfer station before this date. If the decision was made to proceed with a prolonged closure, local haulers would have an extended time period to make other arrangements. Once the facility is closed, the City of Maryville could look at selling or maintaining the existing assets of the facility.

The FY16 Budget includes a \$75,000 transfer subsidy from the General Fund to support the Solid Waste Fund. The Solid Waste Fund is reliant on this revenue and shows a total revenue and expenditure for FY16 in the amount of \$332,194. Budgeting for the Solid Waste Fund is challenging as revenue is dependent upon the amount of solid waste brought to the facility.

At the December 14, 2015 City Council meeting, a financial analysis was requested for each proposal based on current variables.

American Recycling & Sanitation, Inc.

Scenario 1

\$500 monthly rent x 12 months	= \$ 6,000
\$4 for each ton through facility (5,000 annual ton)	= \$20,000
250 tons for street sweepings @ \$40 per ton	= (\$10,000)
160 tons for CTRIP @ \$40 per ton	= <u>(\$ 6,400)</u>
Total	= \$ 9,600

Scenario 2

100 tons (250-150) for street sweepings @ \$40 per ton	= (\$4,000)
160 tons for CTRIP @ \$40 per ton	= (\$6,400)
\$4 for each ton through facility (5,000 annual ton)	= <u>\$20,000</u>
Total	= \$ 9,600

Maryville Trash Cooperative

\$100 monthly rent x 12 months	= \$1,200
250 tons for street sweepings @ \$0 per ton	= \$0
50 tons (160-110) for CTRIP @ \$45 per ton	= <u>(\$2,250)</u>
Total	= (\$1,050)

It was noted that any substantial change in rate and volume is expected to impact the above numbers. Either proposal does not eliminate the thirty thousand dollars (\$30,000) annual testing fee for post-closure costs for the landfill.

Staff recommended the continuation of discussion on Solid Waste and the Maryville Transfer Station. The City Council has stated the intent to decide the future of the Maryville Transfer Station at the January 25, 2016 meeting. In order to create additional opportunity for feedback, staff has created a designated email address for comments regarding solid waste at trash@maryville.org.

DISCUSSION: 4TH QUARTER LIQUOR LICENSE DATA (2015)

Dir., Public Safety Keith Wood, provided a report containing information relative to events and incidents at bar establishments during the 2015 4th Quarter.

The activities and calls for service were relatively consistent if not slightly improved. Dir., Wood reported the results were encouraging since they had not conducted as many enforcement events as for the same period in 2014 (due to personnel resource constraints), which may indicate in part that the bars are doing a better job of managing the issues internally.

Not covered in the report (because it was not bar specific) was compliance checks at all licensed business’s which had no violations. When compliance checks were initiated several years ago, about sixty-six percent (66%) had failed. This tells me that in addition to the bars that other retail sales licensees have implemented improved alcohol sales protocols to help keep alcohol less readily available to minors.

There was but one (1) enforcement event for the fourth (4th) quarter, which was the Saturday evening of homecoming in the form of bar/party patrol which produced two (2) bar Minors in Possession (MIP). One (1) was at Burny’s Sports Bar, located at 301 North Market Street and the other at The Palm’s, located at 422 North Buchanan Street; and two (2) MIP’s from the street.

AN ORDINANCE TO EXECUTE A CONTRACT WITH SNYDER AND ASSOCIATES ENGINEERS, INC. FOR A PRELIMINARY ENGINEERING REPORT FOR THE SOUTHWEST LIFT STATION IMPROVEMENT PROJECT

The City Clerk presented a bill, Bill No. 2016’01 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH SNYDER & ASSOCIATES ENGINEERS, INC., FOR A PRELIMINARY ENGINEERING REPORT FOR THE SOUTHWEST LIFT STATION IMPROVEMENT PROJECT, MARYVILLE, MISSOURI

The Southwest Lift Station is a crucial part of the Maryville sanitary sewer collection system. This station continues to suffer from reoccurring pump issues. During the budget process it was determined a complete rebuild to upgrade the pumps, add variable frequency drives, address wet well concerns, and improve retention basin would be required to address these concerns. Staff issued a Request for Proposals from qualified engineering firms to complete a Preliminary Engineering Report (PER) that would be utilized as some of the information required to pursue Community Development Block Grant (CDBG) Funding through the Missouri Department of Economic Development. The PER will then be reviewed by the Missouri Water and Wastewater Review Committee to determine if the project meets scope to apply. The FY’16 Budget includes five hundred thousand dollars (\$500,000) for this project as a place holder until full project scope is identified and if CDBG funds will be made available.

The Southwest Lift Station Improvement Project is intended to modify and upgrade the existing Lift Station to improve sanitary sewer flow throughout the system. Improvements should include three (3) new pumps with a minimum of sixty (60) horsepower, with variable frequency drives. A climate controlled enclosure will be required for variable frequency drives

above the current flood plain. Relocation of the existing generator will also be required to bring the unit above the existing flood plain. The project will include sizing of a discharge line to adequately pump the flow as needed. The project should take into consideration the impact of flow sent to the East Lift Station to ensure it does not overwhelm the unit. A previously abandoned eighteen (18) inch discharge line should be inspected to analyze sizing and if it can be placed back in service. The project will require the installation of a sluice gate to allow for cleaning of the wet well. The lift station will need to be cleaned at the time of this sluice gate installation.

The Request for Proposals was opened on December 15th and included submittals from the following firms:

- Snyder and Associates
- SK Design Group, Inc.
- Veenstra & Kimm, Inc.

All three (3) firms took similar approaches to meeting the proposal requirements. All submittals stated the work plan was apt to change as new findings were realized from some of the testing that would need to be performed.

Staff examined all submittals and believe that Snyder and Associates would be the most qualified firm to complete the Preliminary Engineering Report. Snyder and Associates has staff with previous knowledge of the lift station which could be crucial in decision making and design for upgrading the Southwest Lift Station.

The FY16 Budget includes five hundred thousand dollars (\$500,000) for upgrades/rebuilds for the southwest lift station in the Water/Sewer Fund.

Staff recommended the approval of the proposed ordinance with Snyder and Associates Engineers, Inc. for a Preliminary Engineering Report for the Southwest Lift Station Improvement Project. The completion of the Preliminary Engineering Report will allow staff to analyze solutions and develop the frame work for an improvement project to the lift station. Once the project has been identified, staff will work with Northwest Regional Council of Governments to submit a funding application through the Community Development Block Grant program.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute a contract with Snyder and Associates Engineers, Inc. for a Preliminary Engineering Report for the Southwest Lift Station Improvement Project. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea, Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7820 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-01.

AN ORDINANCE TO EXECUTE CHANGE ORDER NO. 4 (FINAL) WITH DAVID E. ROSS CONSTRUCTION COMPANY FOR CONSTRUCTION OF THE MARYVILLE WASTEWATER TREATMENT PLANT

The City Clerk presented a bill, Bill No. 2015'02 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE CHANGE ORDER NO. 4 (FINAL) OF A CONTRACT BETWEEN THE CITY OF MARYVILLE, MISSOURI AND DAVID E. ROSS CONSTRUCTION COMPANY, FOR THE CONSTRUCTION OF THE MARYVILLE WASTEWATER TREATMENT PLANT, MARYVILLE, MISSOURI.

On July 22, 2013, the City of Maryville approved a bid from David E. Ross Construction Company for construction of a new wastewater treatment facility in an amount of \$11,438,800. The contractor worked diligently with HDR Engineering, Inc. and City staff to keep the project on schedule and operational by the July 1, 2016 mandated date by the Missouri Department of Natural Resources (MDNR).

On August 11, 2014, the City Council approved Change Order No. 1 for the project which resulted in a decrease of fifty-eight thousand two hundred sixty-five and 30/100 (\$58,265.30). The change order included a major alteration to the East Lift Station which staff off set by changing the proposed parking area and drive from concrete to gravel. Change Order No. 1 also included an additional sixty (60) days added to the contract to account for weather days accrued between July 2013 and February 2014 when work could not be accomplished.

On March 3, 2015, City Council approved Change Order No. 2 which resulted in an addition of eighty-nine thousand dollars one hundred thirty and 23/100 dollars (\$89,130.23) to the construction contract. Change Order No. 2 included an electrical upgrade at the East Lift Station and a paved parking area at the Operations and Headworks Building.

On July 27, 2015, City Council approved a Change Order No. 3 which resulted in an addition of twenty thousand nine hundred ninety-seven and 76/100 dollars (\$20,997.76) to the overall construction contract. Change Order No. 3 included a back-up float system for the East Lift Station, additional programming at the treatment plant, additional fencing, and other minor changes.

The Maryville Wastewater Treatment Plant became operational July 1, 2015 and final construction items are now complete. In an attempt to close-out the project and begin the warranty period, Change Order No. 4 was proposed for approval.

Construction items noted in the final change order include:

- 1) Modification to the automated control of the influent gate - \$4,547.20
- 2) Modification of the automated control of the effluent gate - \$4,547.20
- 3) Modification to the audible alarms in the Headworks Building - \$1,329.57
- 4) Extension of contract time for substantial completion of 47 days - (no change to contract price)
- 5) Reimbursement by contractor for utility usage - (\$22,020.00)
- 6) Contract extension for final completion of 100 days - (no change to contract price)

All items were reviewed and approved by HDR Engineering and are deemed to be reasonable requests.

Change Order No. 4, decreasing the total construction contract with David E. Ross Construction Company by eleven thousand five hundred ninety-six and 03/100 dollars (\$11,596.03) to eleven million four hundred seventy-nine thousand sixty-six and 66/100 dollars (\$11,479,066.66). The revised contract amount equals a 0.35% or forty thousand two hundred sixty-six and 66/100 dollars (\$40,266.66) increase to the multi-million project.

Change Order No. 4 deduct will be included in the final pay application from David E. Ross Construction Company for the Maryville Wastewater Treatment Plant Project. The ordinance to approve the construction contract with David E. Ross Construction Company included the administrative ability to approve change orders up to a total of two percent (2%) of the contract amount or two hundred twenty-eight thousand seven hundred seventy-six thousand dollars (\$228,776). On a project of this magnitude and under the tight timeframe for operation by the Missouri Department of Natural Resources, granting administrative approval of minor change orders was critical for project completion.

Staff recommended approval of the proposed ordinance to execute Change Order #4 with David E. Ross Construction Company in a decreased amount of eleven thousand five hundred ninety-six thousand and 03/100 dollars (\$11,596.03).

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute Change Order #4 with David E. Ross Construction Company in an amount of decrease of eleven thousand five hundred ninety-six thousand and 03/100 dollars (\$11,596.03). Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Mayor Riedel, yea. Motion carried.

Said bill was then identified as Ordinance No. 7821 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. Change Order No. 4 was made a part of the original contract, Contract No. 2013-40.

REPORTS

I. NWMSU/Student Senate Liaison

- *Winter Semester* – Students at Northwest Missouri State University resumed classes for the Winter Semester, this day following Christmas break.

II. City Manager

- *Sanitary Sewer Inflow & Infiltration Reduction* -Visu-Sewer, Inc. has been hired by the City of Maryville to complete the 2015 Sanitary Sewer Main Lining & 2015 Sanitary Sewer Manhole Lining Projects. Both projects are targeted attempts to remove inflow and infiltration (I&I) of storm water into the sanitary sewer system. Excess I&I in the sewer system can increase the likely hood of backups during peak rain events and increase costs for mechanical treatment. A preconstruction meeting was held the week of January 4, 2016, with the contract on the 2015 Sanitary Sewer Main Lining Project.

Crews will be onsite the week of January 18, 2016 to begin camera inspection and clean mains in preparation of lining. The contractor will notify all residents in the area twenty-four (24) hours prior to work beginning. It is estimated that all lining could be complete by March 1, 2016 with the 2015 Sanitary Sewer Manhole Lining Project starting at that time.

- *Snow Removal* - The Street Maintenance Division of Public Works has completed two (2) winter weather events so far this season. Crews responded to an ice glaze on November 27, 2015 and spread product throughout the entire city. A total of twenty four and 4/10 (24.4) ton of salt and one hundred twenty-two (122) gallons of biomelt were used at an estimated cost of two thousand dollars (\$2,000). The second event occurred on December 28, 2015 and resulted in a snowfall total of slightly over two inches (2"). Crews responded with clearing all emergency routes and any hills or intersections that are common problem areas. No residential streets were treated as the snowfall total was under the three inches (3") department policy for plowing. The policy exists to reduce cost associated with overtime and due to concerns with product being available later during the winter season. Staff eventually did clean and treat residential streets due to melting and refreezing causing slick areas. On a daily basis staff worked through January 6, 2016 treating areas of concern. The event utilized seventy-four and 1/10 (74.1) ton of salt and three hundred seventy and one half (370.5) gallons of biomelt with an estimated cost of nine thousand sixty-two and 48/100 dollars (\$9,062.48).
- *Telecom Ordinances* - Over the last several months, staff has been working with Cunningham, Vogel & Rost, P.C. to stay in front of the rapidly changing federal and state laws regarding the telecom industry and right-of-way. Various new state or federal statutes and regulations continue to be enacted and are subjected regularly to judicial challenge or subject to pending litigation as they pertain to local right-of-way, zoning regulations, and municipal authority. Another issue for municipalities is the increasing and uncontrolled proliferation of cell phone towers or support structures. Two ordinances to protect municipal regulation authority will be presented to the Planning & Zoning Commission in February. The first ordinance is a "self-preemption" ordinance to ensure that the municipal code conforms to any changes in state or federal law. The second ordinance adopts new regulations relating to communication antennas and support structures in the zoning code. It is anticipated that both ordinances will be presented to the City Council in March for consideration.
- *Great Northwest Day* - Great Northwest Day at the Capitol is scheduled for Tuesday, February 2, 2016 and Wednesday, February 3, 2016. The event is a cooperative effort by northwest Missouri communities to unify and enhance the region's image in Jefferson City and to pursue issues and legislation beneficial to the "Great Northwest". At the event, approximately three hundred fifty (350) people from the eighteen (18) county region will visit Jefferson City to convey legislative priorities. Anyone interested in attending was asked to notify Mr. McDanel no later than Friday, January 15, 2016. The event is organized by the Greater Maryville Chamber of Commerce and Leadership Northwest Missouri.
- *Greater Maryville Chamber of Commerce Awards Banquet* - The Greater Maryville Chamber of Commerce will be hosting their 2016 Annual Awards Banquet on Tuesday, January 26, 2016. The event will be held at the Maryville Country Club and begin at 5:30 p.m. with a social hour followed by dinner at 6:30 p.m. The event will celebrate accomplishments of 2015 and recognize several members of the community through a series of awards. Tickets are twenty-five dollars (\$25) and may be purchased by calling 660-562-8643 or by emailing chamber@maryvillechamber.com no later than January 20, 2016.
- *Lighting Retrofit Project* - The City of Maryville has hired Brightergy, LLC to complete the Lighting Retrofit Project at several key city locations in the upcoming months. LED retrofit installation will occur at five locations: City Hall, Public Safety, Street Maintenance, New Nodaway Humane Society and twenty-nine (29) original downtown decorative street lights. The project will improve efficiency and safety with an average project payback of under-five (5) years. Rebate applications have been approved for all locations by Kansas City Power & Light and crews are coordinating the necessary materials to begin the project. All installations should be complete no later than April 1, 2016.
- *Employee Retirements* - The City of Maryville will be honoring the public service careers and retirement of two notable employees retiring on February 1, 2016. Maryville Parks & Recreation Director Rod Auxier will celebrate his retirement on January 28, 2016 from 2:30 pm to 5:00 pm at the Maryville Community Center in the large upstairs meeting room. Rod was hired as Parks & Recreation Director in 1986 and has

been instrumental to the development of the local Maryville park system.

Utility Billing Clerk Cindie Hansen will be celebrating her retirement on January 29, 2016 from 2:00 pm to 4:00 pm in the City Council Chambers at City Hall. Cindie was hired as a part time meter reader in 1992, transitioned to full-time in 1997, and was promoted to her current position in 2002. Cindie's personality and positive attitude will be missed at City Hall and she should be commended for her years of successful customer service.

- *Aunt B's Pump & Wash* - The City of Maryville has completed the demolition of the Aunt B's Pump & Wash located at the corner of Halsey Street and South Main. The City acquired the property in September 2015 from Nodaway County for two thousand dollars (\$2,000) through a tax sale. An estimated amount of thirty thousand dollars (\$30,000) in back taxes was owed on the property and unfortunately not collected. The blighted structure was removed with unsafe and dangerous funding included in the FY'16 budget. Staff will now begin working with the Missouri Department of Natural Resources and their Brownfields Assessment Program to identify the condition of and remove fuel tanks located in the northeast corner of the property. Staff hopes once property cleanup is complete, economic development opportunities for the lot can be identified.
- *Mozingo Lake Recreation Park Operations Manager* - The City of Maryville is seeking an Operations Manager to join the professional staff at Mozingo Lake Recreation Park to fill the open position vacated by Erick Auxier. The position is a highly responsible administrative position in planning, developing, directing, supervising, and evaluating the activities and operations of the park. This position reports directly to the Assistant City Manager and is responsible for complex administrative decisions. The ideal candidate will have a Bachelor's degree in Recreation, Business or Public Administration with at least three (3) years of progressively responsible administrative experience and two (2) years of supervisory experience. The annual salary range is forty-nine thousand five hundred four dollars (\$49,504) to sixty-six thousand nine hundred seventy-six dollars (\$66,976), with fully funded retirement contributions, and health, dental, and life insurance benefits. For the full job description and to apply, please visit www.maryville.org. Due to a high level of interest in the position, the application deadline has been extended to Friday, February 12, 2016 at 5:00 p.m.

- *Mozingo Ballot Questions* -In late November, the Mozingo Advisory Board and the City Council unanimously recommended staff move forward with preparation of two (2) sales tax related ballot questions for the April election. The first question is proposed to extend the current one half (½) of one percent (1%) retail sales tax for a period of twenty (20) years to continue the operation, maintenance and improvement of Mozingo Lake Recreation Park. The second question proposed a new one eighth (1/8) of one percent (1%) retail sales tax to fund the construction of the Mozingo Lake Recreation Park Conference Center. Staff is currently working with attorneys at Gillmore & Bell, P.C. to finalize ordinances for the meeting on January 25, 2016 to place both questions on the ballot. Staff also understands there are numerous questions regarding the election from citizens and have been working on a mass voter education campaign. Educational information is being finalized and staff will begin meeting with local civic/community groups later this week through April in preparation.

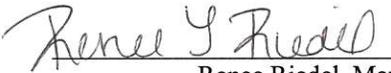
III. City Council

- Council Members have been invited to participate in the "Meals on Wheels" program on Wednesday, March 16, 2016, beginning at 11:00 a.m. Council Members are encouraged to participate if available.

ADJOURNMENT

Motion was made by Councilwoman Martin seconded by Councilman Riggs, that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilman Shipley, yea; Councilman McDowell, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor Riedel, yea. Motion carried.

Meeting was adjourned at 7:35 p.m.


Renee Riedel, Mayor

ATTEST:


Sheila Smail, City Clerk