

**Maryville City Council**  
**Regular Scheduled Meeting**

May 9, 2016  
7:00 p.m.

The Council of the City of Maryville, Missouri, met in regular session on Monday, May 9, 2016, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**PUBLIC HEARING: SUBMISSION OF APPLICATION FOR FISCAL YEAR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) START SMART INITIATIVE FUNDING**

Mayor McDowell opened a Public Hearing to allow citizens to be heard regarding the submission of an application for fiscal year 2016 Community Development Block Grant (CDBG), Start Smart Initiative Funding.

The Public Hearing for the City of Maryville CDBG Start Smart grant on behalf of SSM Health St. Francis Hospital was opened as scheduled at 7:00 p.m. on Monday, May 9, 2016 at City Hall in Maryville.

Jackie Spainhower from the Northwest Missouri Regional Council of Governments opened the hearing with a review of the public hearing notice and an explanation of the CDBG Start Smart program. She displayed a copy of the Preliminary Architect Report for the proposed early childhood education center that the city will be seeking CDBG funding for on behalf of SSM Health St. Francis Hospital. Ms. Spainhower explained that the total project is estimated to cost three million four hundred eighteen thousand five hundred dollars (\$3,418,500). The city proposes to seek one million dollars (\$1,000,000) from Community Development Block Grant Start Smart program with the remaining two million four hundred eighteen thousand five hundred dollars (\$2,418,500) provided by SSM Health St. Francis Hospital through the St. Francis Foundation. St. Francis Foundation is applying for two hundred fifty thousand dollars (\$250,000) in Neighborhood Assistance Program Start Smart tax credits, that if awarded will result in five hundred thousand dollars (\$500,000) of the match, and the remaining cash will be provided by private donations to the foundation. This project, if funded, will benefit at least fifty-one percent (51%) low-to-moderate income persons, which will be calculated at the end of the project through income surveys of families attending the early childhood education center.

After a detailed explanation of the project, Ms. Spainhower explained the Environmental Review process that will be required before any work can begin. Ms. Spainhower advised participants that the State Historic Preservation Office would be involved to ascertain if any historic properties would be impacted by the project. The opportunity was offered for the public to mention any historic properties that might be impacted, but none were identified. Ms. Spainhower closed her presentation by asking if there were any questions about the project or the environmental review process.

Ms. Spainhower explained that there would be additional opportunity for public comment during the Environmental Review process. She then invited further questions or discussion.

Any persons wishing to speak on the subject was asked to stand and state their name and address for the record. With no other persons wishing to be heard, Mayor McDowell closed the Public Hearing.

**ROLL CALL**

The meeting was called to order by Mayor McDowell and roll was called by the City Clerk, with the following present to-wit: Mayor Jason McDowell, Council Members, Rachael Martin, Gerald Riggs, Timothy

Shipley and Renee Riedel. Others present were City Manager Greg McDanel, Asst., City Manager Ryan Heiland; Dir., Public Works C.E. Goodall; Dir., Finance Denise Town; Dir., Public Safety Keith Wood and City Clerk Sheila Smail.

### **PLEDGE TO THE FLAG**

The pledge to the flag was led by Mayor McDowell.

### **INVOCATION**

CE Goodall gave the invocation.

### **APPROVAL OF THE AGENDA**

Mayor McDowell requested any changes needed to the agenda, be noted at this time.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

### **APPROVAL OF MINUTES**

Mayor McDowell requested any changes to the minutes of the regularly scheduled City Council meetings held on April 11 and 25, and a workshop held on April 25, 2016, be noted at this time.

Motion was made by Councilwoman Riedel, seconded by Councilman Shipley, that the minutes be approved as presented. Upon roll being called, the vote was as follows; Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

### **CITIZENS TO BE HEARD**

Mayor McDowell welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

### **REQUEST APPOINTMENTS TO MARYVILLE PUBLIC ARTS COMMITTEE (MPAC)**

In forming the Maryville Public Arts Advisory Committee, it was the purpose and intent of the City to promote and expand the opportunities for its citizens to experience public art and other projects resulting from the creative expression of visual arts in public places within the city. A policy was established to direct the inclusion of works of art in public spaces within the City of Maryville, Missouri.

The Maryville Public Arts Advisory Committee (MPAC) was structured to consist of seven (7) members. Members were appointed to carry out the following duties:

- To act in an advisory capacity to the City Council and City Manager in all matters concerning public art;
- Facilitate communication and cooperation between public art and adjacent property owners; to take action or provide recommendations to the City Council regarding the public display and installation of art in accordance with City Council adopted policies or resolutions.
- To develop, maintain, and update a public art projects plan periodically for presentation to and approval by the City Council.
- To explore and suggest outside funding sources for public art.
- To expand and enhance public art education in the community.

- To promote and stimulate public interest in art.
- To perform such additional functions relating to public art as may be delegated to the Commission

Maryville Public Arts Committee Members Jeff Foster, Melanie Smith and Kirk Poppa have recently resigned.

Three applications have been received for consideration in filling these positions. Please find enclosed applications from Ashlee Hendrix, Veronica Watkins and Dr. Frank Grispino, Sr.

Staff recommended appointment of Ashlee Hendrix, Veronica Watkins and Dr. Frank Grispino, Sr. to the Maryville Public Arts Committee (MPAC).

Motion was made by Councilwoman Martin, seconded by Councilman Riggs, to appoint Ashlee Hendrix, Veronica Watkins and Dr. Frank Grispino, Sr. to the Maryville Public Arts Committee (MPAC). Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

### **TREASURER'S REPORT**

Dir., Finance Denise Town reported that during the month of April 2016, the City received non-reoccurring funds from the State of Missouri for HeRO grant reimbursements (\$23,060.00) and KCP&L for Brightergy lighting retrofit rebates (\$37,438.00).

Non-reoccurring disbursements for the month of April 2016 included payments to Brightergy for lighting retrofit project (\$37,438.00); Orr Construction, for campus wayfinding signs (\$22,130.30); Viewu, for 16 body worn video cameras for Public Safety (\$10,860.20) and Wertzberger Architects, for Mozingo Conference Center design (\$29,000.00).

Motion was made by Councilwoman Riedel, seconded by Councilman Riggs to approve the Treasurer's Report as presented. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Mayor McDowell, yea. Motion carried.

### **PAYMENT VENDOR SCHEDULE**

Motion was made by Councilwoman Riedel, seconded by Councilwoman Martin, to approve the payment of bills, as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

### **A RESOLUTION STATING THE INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ON BEHALF OF SSM HEALTH ST. FRANCIS HOSPITAL**

The City Clerk presented a bill, Bill No. 2016'28 for a resolution entitled:

**A RESOLUTION OF THE CITY OF MARYVILLE, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.**

Leaders with SSM Health St. Francis Hospital are committed to providing outstanding education and childcare within the Maryville community. The current childcare and preschool facility is unfortunately keeping

the center from becoming state or nationally accredited due to its condition. In 1986, St. Francis Hospital purchased the single-family dwelling located on South Main Street and opened the facility as it remains today. The classrooms are small, dimly lit, and inadequate areas for children to properly learn and explore. The physical location of the building is south of the Hospital's main entrance which can cause congestion as parent drop-offs/pick-ups occur during peak times. Due to the building size, SSM Health St. Francis Hospital is limited to providing education and care to only sixty-six (66) children, birth to pre-school. Upon reviewing the waiting list, and the list from other preschools and childcare providers, there is a clear shortage of available and affordable service. The local Head Start program also has a waiting list for low-income families that depend on their programs.

SSM Health St. Francis Hospital has been working with various agencies, including the Northwest Regional Council of Governments, to identify funding options for the construction of a new preschool and childcare facility to double their capacity of service. The proposed facility will collaborate with Community Services, Inc. to establish a new Early Head Start class, and Northwest Missouri State University to provide on-site practical experience for college students in degrees of early education. One of the potential funding source identified is the Start Smart Initiative through the Missouri Department of Economic Development Community Development Block Grant (CDBG) Program.

Applicants to CDBG must be from the unit of local government but may be made on behalf of the eligible non-profit. Each non-profit must assemble a team that includes the local governments and school district where the project will occur. SSM Health St. Francis Hospital has requested that the City of Maryville apply to the CDBG program on their behalf as the applicant with SSM remaining the sub-applicant on the project.

The proposed resolution, Form K of the Community Development Block Grant Program FY2016 Start Smart Application, states the City's intent to seek funding and authorizes the Mayor to execute and submit necessary documents for the program.

While the City retains financial responsibility as the applicant, there will be no out-of-pocket expenses for the City of Maryville during this process. The resolution states that the sub-applicant (SSM) intends to dedicate two million four hundred eighteen thousand five hundred dollars (\$2,418,500) of local funds towards the project.

Staff recommended the adoption of the proposed resolution stating intent to seek funding through the Community Development Block Grant Program and to authorize the Mayor to pursue activities to secure funding. The CDBG program requires the unit of local government to apply on behalf of the non-profit applicant. Staff has discussed the potential project with members of SSM Health and recommend supporting the initiative to expand access to early childhood education in our community.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilwoman Riedel, to approve the resolution stating intent to seek funding through the Community Development Block Grant Program and to authorize the Mayor to pursue activities to secure funding. Upon roll being called the vote was as follows: Councilwoman

Riedel, yea, Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Resolution No. 638 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**A RESOLUTION ESTABLISHING RULES AND REGULATIONS REGARDING THE USE OF EXCESSIVE FORCE DURING NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)**

The City Clerk presented a bill, Bill No. 2016'29 for a resolution entitled:

**A RESOLUTION ESTABLISHING RULES AND REGULATIONS REGARDING THE USE OF EXCESSIVE FORCE DURING NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS, INCLUDING PHYSICALLY BARRING ACCESS TO A FACILITY OR LOCATION WHICH IS THE SUBJECT OF SUCH DEMONSTRATION, AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF, IN THE CITY OF MARYVILLE.**

SSM Health St. Francis Hospital has been working with various agencies, including the Northwest Regional Council of Governments, to identify funding options for the construction of a new preschool and childcare facility to double their capacity of service. The proposed facility will collaborate with Community Services, Inc. to establish a new Early Head Start class, and Northwest Missouri State University to provide on-sight practical experience for college students in degrees of early education. One of the potential funding source identified is the Start Smart Initiative through the Missouri Department of Economic Development Community Development Block Grant (CDBG) Program.

Applicants to CDBG must be from the unit of local government but may be made on behalf of the eligible non-profit. Each non-profit must assemble a team that includes the local governments and school district where the project will occur. SSM Health St. Francis Hospital has requested that the City of Maryville apply to the CDBG program on their behalf as the applicant with SSM remaining the sub-applicant on the project.

The proposed resolution, Form P of the Community Development Block Grant Program FY2016 Start Smart Application, is a standard requirement of all applicants to establish rules and regulations regarding the use of excessive force during non-violent civil rights demonstrations.

Staff recommended adoption of the proposed resolution establishing the rules and regulations regarding the use of excessive force during non-violent civil rights demonstrations as a requirement for the Community Development Block Grant Program.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the proposed resolution establishing the rules and regulations regarding the use of excessive force during non-violent civil rights demonstrations as a requirement for the Community Development Block Grant Program. Upon roll being

called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Resolution No. 639 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH WHITE CLOUD ENGINEERING & CONSTRUCTION, INC. FOR THE DESIGN-BUILD OF A WATER MAIN EXTENSION PROJECT TO SERVE MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'30 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH WHITE CLOUD ENGINEERING & CONSTRUCTION, INC. FOR THE DESIGN-BUILD OF A WATER MAIN EXTENSION PROJECT TO SERVE MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI.**

Staff has been working with Wertzberger Architects for the last several months on design of a functional site plan for the conference center and Boulders Inn & Suites projects at Mozingo Lake Recreation Park. While the Boulders Inn & Suites project is one hundred percent (100%) privately owned and operated, both projects must be designed to complement each other and maximize accessibility to the public and park amenities. Along with construction of the actual facilities, several site improvements were anticipated such as an upgrade to the sanitary sewer system, water infrastructure, site grading, and joint access parking and drives. While some of these elements will be included in the conference center construction bid, staff recommends proceeding with some items in an effort to reduce total cost and expedite the project.

Mozingo Lake Recreation Park is served by a three (3") waterline running from the Public Water Supply District standpipe located near Liberty Road and Highway 136. The line runs north from the standpipe to a meter pit near the entrance to the golf course. From the meter pit, three (3) separate lines service the remainder of the park, 1.) a two inch (2") line to the golf clubhouse, 2.) a two inch (2") line to Golf Course Maintenance Facility, 3.) a six inch (6") water main north to serve the remainder of the park. With the addition of the conference center and hotel, additional water volume and pressure is required to meet fire suppression. In order to satisfy these needs, the existing main from the standpipe to the meter pit should be upgraded to at least an eight inch (8") line. The upsize will subsequently improve service and pressure to the remainder of Mozingo Lake Recreation Park for all future development.

A Request for Proposals (RFP) was released for the design-build of the Mozingo Waterline Extension Project and received one (1) proposal by the deadline. White Cloud Engineering & Construction, Inc. proposed one hundred one thousand one hundred eleven dollars (\$101,111) for the Base Bid and thirty-five thousand five hundred fifty-five dollars (\$35,555) for Alternate No.1 for a total of one hundred thirty-six thousand six hundred sixty-six (\$136,666). The Base Bid will extend an eight inch (8") water main from the standpipe to the Mozingo meter pit and the alternate extends a new eight inch (8") waterline from the meter pit to the conference center and hotel project site. The bid includes all appropriate engineering, permitting, taps, valves, tracer wire, road boring, testing, two (2) fire hydrants, flushing, and stubs to both buildings. White Cloud Engineering &

Construction, Inc. is very familiar with the infrastructure at Mozingo and the Public Water Supply District system.

The FY'16 Budget includes three hundred eighty thousand dollars (\$380,000) towards the conference center in the Mozingo Recreation Fund. A contract was approved in the amount of two hundred thirty-one thousand one hundred fifty dollars (\$231,150) with Wertzberger Architects for design; however Boulders Inn Maryville, LLC is contributing one hundred thousand dollars (\$100,000) towards the cost per a Memorandum of Understanding. A total of two hundred forty-eight thousand eight hundred fifty dollars (\$248,850) remains in this line item to cover other site expenses. On April 25, 2016 the City Council approved a reimbursement resolution up to a maximum of four million five hundred fifty thousand dollars (\$4,550,000) and can chose to reimburse the Mozingo Recreation Fund for this and other site expenses after issuance of Certificates of Participation (COPs).

Staff recommended adoption of the proposed ordinance to execute a contract with White Cloud Engineering & Construction, Inc. for the design-build of a Water Main Extension Project to serve Mozingo Lake Recreation Project, in an amount not-to-exceed one hundred thirty-six thousand six hundred sixty-six dollars (\$136,666). While the extension of the eight inch (8") water main will ensure fire suppression requirements for the conference center and hotel can be met, the upgrade is specifically referenced in the Mozingo Master Plan as the key project to ensure proper water service and pressure for the remainder of park development. Proceeding with the project at this time will also ensure proper placement and settling of the line prior to conference center and hotel construction.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilwoman Riedel, to execute a contract with White Cloud Engineering & Construction, Inc. for the design-build of a Water Main Extension Project to serve Mozingo Lake Recreation Project, in an amount not-to-exceed one hundred thirty-six thousand six hundred sixty-six dollars (\$136,666). Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7844 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-15.

**AN ORDINANCE IMPOSING A ONE-EIGHTH SALES TAX FOR THE PURPOSE OF PROVIDING FUNDS TO CONSTRUCT, IMPROVE, OPERATE AND MAINTAIN A CONFERENCE CENTER AT MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'31 for an ordinance entitled:

**AN ORDINANCE IMPOSING A SALES TAX IN MARYVILLE, MISSOURI, AT A RATE NOT TO EXCEED ONE-EIGHTH OF ONE PERCENT FOR THE PURPOSE OF PROVIDING FUNDS TO CONSTRUCT, IMPROVE, OPERATE AND MAINTAIN A CONFERENCE CENTER AT MOZINGO LAKE RECREATION PARK.**

The Conference Center at Mozingo Lake Recreation Park was identified as a top priority in the Mozingo Master Plan. As a result the Mozingo Advisory Board and City Council unanimously agreed to pursue public financing of a conference center in November 2015. Discussion with both groups indicated interest moving forward due to potential cost savings on design and construction that may occur if the project proceeded in conjunction with the privately owned Boulders Inn & Suites project. The ballot question to increase the local park sales tax by one eighth of one percent (1/8 of 1%) to finance the construction of a conference center was approved on January 25, 2016 and added to the April 5, 2016 ballot as follows:

*Shall the City of Maryville, Missouri be authorized to increase its local sale tax by one-eighth of one percent until December 31, 2036, unless extended by a vote of the people, for the purpose of providing funds to construct, improve, operate and maintain a conference center at Mozingo Lake Recreation Park?*

Voters approved the ballot question on April 5, 2016 by a margin of five hundred eighty-eight to five hundred eighty-three (588-583) or fifty and 2/10 percent (50.2%). The proposed ordinance officially imposes the approved sales tax October 1, 2016.

The sales tax for the construction of a conference center will initially generate approximately two hundred thirty thousand dollars (\$230,000) annually toward the estimated three hundred twelve (\$312,000) debt service payment for a maximum amount of four million five hundred thousand dollars (\$4,500,000). The remaining funds would shift from existing golf cart path debt of one hundred four thousand dollars (\$104,000) annually when it retires in June 2017. Staff has been working with Piper Jaffray to issue Certificates of Participation (COP) in late summer to fund the debt service on the facility and site improvements. The current sales tax rate of eight and 475/1000 percent (8.475%) will increase to eight and 6/10 percent (8.6%) effective October 1, 2016. On April 1, 2021 the sales tax rate will revert back to eight and 475/1000 percent (8.475%) when the debt service for the construction of the Maryville Community Center is retired.

Staff recommended adoption of the proposed ordinance imposing a sales tax in Maryville, Missouri, at a rate not to exceed one-eighth of one percent (1/8 of 1%) for the purpose of providing funds to construct, improve, operate and maintain a conference center at Mozingo Lake Recreation Park.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the proposed ordinance imposing a sales tax in Maryville, Missouri, at a rate not to exceed one-eighth of one

percent (1/8 of 1%) for the purpose of providing funds to construct, improve, operate and maintain a conference center at Mozingo Lake Recreation Park. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7845 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH INFOSEND, INC. FOR UTILITY BILL PRINTING AND MAILING SERVICES**

The City Clerk presented a bill, Bill No. 2015'32 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH INFOSEND, INC. FOR UTILITY BILL PRINTING AND MAILING SERVICES, MARYVILLE, MISSOURI.**

In 2008 the City entered into a contract with a third party vendor for the printing and mailing of utility bills. This represented a significant improvement over the internally-generated postcard bills used up to that point, as it provided more information to the customer, kept the billing information private, and included a remittance envelope.

Over the past few years staff has received inquiries from a few other vendors expressing an interest in the City's business. A RFP was released in late March for utility bill printing and mailing services with proposals due April 22, 2016. Optional services requested included e-billing of statements and e-payment solutions. Staff was particularly interested in vendors currently providing this service to other cities using Tyler Technology's Incode VX utility billing software.

The City's current provider is Data Prose and although their proposal offered a price reduction, it's still not as competitive as the other vendors submitting solutions. InfoSend's pricing is the lowest and they provide this service to several other cities using Incode VX utility billing software. Their references cited smooth transitions to InfoSend and improved services compared to previous providers.

In addition to cost savings, moving to InfoSend offers other advantages such as, suggestions to improve the look, feel, and readability of the utility bill, enhanced file level and content validation during processing, improved job tracking and mail tracking of bills, improved methods to combine multiple bills. Selecting InfoSend, Inc. will result in annual estimated savings of seven thousand nine hundred dollars (\$7,900) to the Water/Sewer Fund, with the potential for more if customers chose to go paperless and receive their utility bill electronically. This represents approximately a fifty percent (50%) savings.

Staff recommended adoption of the proposed ordinance to enter into a three year contract with InfoSend, Inc. for utility bill printing and mailing services, with the option to extend for two additional one-year periods.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the proposed ordinance to enter into a three year contract with InfoSend, Inc. for utility bill printing and mailing services, with the option to extend for two additional one-year periods. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7846 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-16.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH SCS ENGINEERS FOR GROUNDWATER MONITORING SERVICES AT THE MARYVILLE SANITARY LANDFILL**

The City Clerk presented a bill, Bill No. 2015'33 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH SCS ENGINEERS FOR THE PURPOSE OF GROUNDWATER MONITORING SERVICES AT THE MARYVILLE SANITARY LANDFILL, MARYVILLE, MISSOURI.**

The City of Maryville is required to perform groundwater monitoring services at the Maryville Sanitary Landfill according to the Groundwater Monitoring Plan (GMP). The GMP is the result of a Settlement Agreement between the Missouri Department of Natural Resources (MDNR), the Missouri Attorney General's Office, and the City of Maryville regarding the closure of the landfill. The GMP provides detailed procedures for sample collection, sample preservation and handling, laboratory analytical procedures, statistical procedures, quality assurance and quality control (QA/QC), and reporting.

According to the GMP, the City of Maryville is required to perform quarterly groundwater monitoring; however if no statistically significant changes result in testing the requirement is reduced to semi-annual. SCS Engineers (formerly known as SCS Aquaterra) has been performing these services for the last several years with successful results thereby reducing requirements to a semi-annual test until further notice. According to the proposal, SCS Engineers will continue to perform the services in general accordance the Solid Waste Management Regulations 10 CSR 80 and all requirements of the GMP for the landfill. The proposal provides for a two year agreement on a lump sum fee per event of fourteen thousand nine hundred fifty dollars (\$14,950).

The contract includes a fourteen thousand nine hundred fifty dollar (\$14,950) lump sum fee per event for semi-annual inspection in 2016 and 2017. The four semi-annual monitoring events would total fifty-nine thousand eight hundred dollars (\$59,800) over the two (2) year period.

Staff recommended approval of the ordinance to execute a contract with SCS Engineers for Groundwater Monitoring Services at the Maryville Sanitary Landfill. Services provided by SCS Engineers have ensured the City of Maryville is in compliance with the Settlement Agreement and GMP.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilman Shipley, seconded by Councilwoman Martin, to approve the proposed ordinance to execute a contract with SCS Engineers for Groundwater Monitoring Services at the Maryville Sanitary Landfill. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7847 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-17.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH TRADE WINDS DISTRIBUTING, INC. FOR PURCHASE OF AN EZ DOCK BOAT DOCK FOR MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'34 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH TRADE WINDS DISTRIBUTING, INC. FOR PURCHASE OF AN EZ DOCK BOAT DOCK FOR MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI.**

The FY16 Mozingo Recreation Fund budget includes thirty-eight thousand dollars (\$38,000) for the purchase of boat docks and associated improvements at Mozingo Lake Recreation Park. Several of the existing docks at Mozingo were purchased through Trade Winds Distributing, Inc. and are more specifically EZ Docks. These docks are located at the City boat ramp and at the RV campground. EZ Dock is a durable hard plastic dock with a floating pontoon base. The EZ Docks are constructed as six (6) foot sections with specialized connection hardware that allows for easy expansion and dock reconfiguration. By purchasing an additional EZ Dock, staff is able to increase dock sizes by adding sections or even relocate sections to other EZ Dock systems located throughout the park.

To ensure compatibility with existing docks and allow staff to interchange dock sections, quotes are limited to the EZ Dock brand through its regional distributor, Trade Winds Distributing, Inc. EZ Dock provided a quote for the boat dock for Mozingo Lake Recreation Park in an amount not-to-exceed thirty-six thousand three hundred thirty-eight dollars and 28/100 (\$36,338.28). The FY16 Mozingo Recreation Fund budget includes \$38,000 towards the purchase of boat dock equipment.

The scope of the proposed dock project will include adding on new sections to the existing dock at the State boat ramp, adding on sections to the City boat ramp, and replacing the existing metal frame dock at Cabins No. 1-5. The dock at the cabins broke in half this past winter due to its age and being exposed to the wind and waves of the lake. Staff has been able to salvage this dock with minimal repairs and will relocate it to a lesser used area.

Staff recommended approval of the proposed ordinance to execute a contract with Trade Winds Distributing, Inc. for purchase of an EZ Dock boat dock for Mozingo Lake Recreation Park in an amount not-to-exceed thirty-six thousand three hundred thirty-eight dollars and 28/100 (\$36,338.28) to be used to replace an older metal frame dock located at Cabins No. 1-5 and also used to increase capacity at both State and City boat ramps.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to execute a contract with Trade Winds Distributing, Inc. for purchase of an EZ Dock boat dock for Mozingo Lake Recreation Park in an amount not-to-exceed thirty-six thousand three hundred thirty-eight and 28/100 dollars (\$36,338.28). Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7848 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-18.

**AN ORDINANCE TO EXECUTE A CONTRACT FOR SERVICE WITH PREMIER PYROTECHNICS, INC. FOR A FOURTH OF JULY FIREWORKS DISPLAY AT MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2015'35 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT FOR SERVICE WITH PREMIER PYROTECHNICS, INC. FOR A FOURTH OF JULY FIREWORKS DISPLAY AT MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI.**

For the last decade, the City has worked with KNIM/97.1 the Ville and Hy-Vee to produce the annual Fourth of July fireworks display at Mozingo Lake Recreation Park. In the past, the City has contributed five thousand dollars (\$5,000) towards the ten thousand dollar (\$10,000) display with Hy-Vee contributing the remainder and KNIM/97.1 the Ville selling additional sponsorships for radio promotion of the event. KNIM/97.1 the Ville would also be responsible for securing the contract with Premier Pyrotechnics, Inc. for the display and insurance. While the display is considered an annual success, fireworks continue to increase in cost with less of a display for the investment.

Last year, staff worked directly with Premier Pyrotechnics, Inc. on a fireworks display for the Mozingo 20<sup>th</sup> Anniversary Celebration. Staff was able to secure donations from multiple businesses to finance the display in exchange for sponsorship on ads prior to the event and during the day's activities. The display timing and arrangement was also altered to improve the show. Those in attendance noted that the fireworks display for the 20<sup>th</sup> Anniversary was as good as or better than the display for the Fourth of July.

In an effort to improve the event for the first time in over a decade, staff is proposing altering and increasing the Fourth of July fireworks display. Under the proposed contract, the City will work directly with Premier Pyrotechnics, Inc. and increase the fireworks to a minimum amount of fifteen thousand dollars (\$15,000). Hy-Vee has agreed to remain on as a partial sponsor and the City will contact KNIM/97.1 the Ville if any additional radio advertising is necessary. In addition to the fireworks display, the event will expand to include afternoon and evening activities such as live music, family inflatables, food, and games. Staff learned several logistic lessons from the 20<sup>th</sup> Anniversary event and will focus on pushing all events to “the Point” in an effort to consolidate resources.

The FY’16 Budget includes seven thousand dollars (\$7,000) for Fourth of July Fireworks. Over the past two (2) weeks, staff has been obtaining several levels of event sponsorship from local business and has secured an additional nine thousand dollars (\$9,000) for a total of sixteen thousand dollars (\$16,000). Several asks remain and any sponsorship funding in excess of the contract amount will go towards additional fireworks or other activity expenses for the day.

Staff recommended adoption of the proposed ordinance to execute a contract for service with Premier Pyrotechnics, Inc. for a Fourth of July Fireworks Display.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilman Shipley, seconded by Councilwoman Martin, to approve the proposed ordinance to execute a contract for service with Premier Pyrotechnics, Inc. for a Fourth of July Fireworks Display. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7849 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-19.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH ST. JOSEPH TRACTOR, INC. FOR THE PURCHASE OF A BAD BOY OUTLAW XP ZERO TURN MOWER**

The City Clerk presented a bill, Bill No. 2015’36 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH ST. JOSEPH TRACTOR, INC. FOR THE PURCHASE OF A BAD BOY OUTLAW XP ZERO TURN MOWER FOR THE PUBLIC WORKS DEPARTMENT, MARYVILLE, MISSOURI.**

PeopleService, Inc. staff has requested a mower for proper maintenance of the new Maryville Wastewater Treatment Plant. Utilization of the current mower at the Water Treatment Plant on the Maryville Wastewater Treatment plant and lagoons is increased the maintenance and repairs required on the unit.

Staff discussed this request and chose to include it in the FY'16 Budget to ensure proper maintenance of both facilities. If approved, the additional mower will extend the life of the current mower and serve as a backup for the Public Works Department. With the additional economic development of the past few years, additional storm water detention basins have been added to the City's mowing and maintenance list.

A Request for Proposals (RFP) was issued for a sixty inch (60") zero turn mower with certain specifications and included a seventy-two inch (72") alternate bid. Bids were opened on Tuesday, May 3, 2016 and resulted in seven (7) bidders.

The bid from Sleeps, LLC was the apparent low bid; however the base bid unit did not meet the specified minimum ten (10) gallon fuel tank and included a five and one half (5.5) gallon. Staff proceeded to then analyze the larger seventy-two inch (72") alternate bid from St. Joseph Tractor, Inc. The low bid from St. Joseph Tractor, Inc. in the amount of eight thousand seventy-four (\$8,074) was slightly outside the two percent (2%) policy for local preference from Northwest Power Sales of Maryville. The Bad Boy Outlaw unit also comes with a two-year warranty for the machine and a three-year warranty for the engine compared to the one-year warranty provided by Northwest Power Sales of Maryville. The Street Maintenance Division of Public Works currently uses Bad Boy mowers and has noted good results with performance and maintenance.

Staff recommends approval of the proposed ordinance to the purchase of the seventy-two inch (72") Bad Boy Mower from St. Joseph Tractor, Inc. in an amount not-to-exceed eight thousand seventy-four dollars (\$8,074.00). The FY'16 Water/Sewer Fund includes ten thousand dollars (\$10,000) for the purchase of a zero turn mower to maintain the Maryville Wastewater Treatment Plant and sewer lagoons.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilwoman Riedel, to the purchase of the seventy-two inch (72") Bad Boy Mower from St. Joseph Tractor, Inc. in an amount not-to-exceed eight thousand seventy-four dollars (\$8,074.00). Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7850 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-20.

**A RESOLUTION TO APPROVE A MINOR SUBDIVISION FOR PROPERTY LOCATED AT 509 NORTH VINE STREET, 315-317, 319-321, 323-325 AND 327-329 EAST FIFTH STREET**

The City Clerk presented a bill, Bill No. 2015'37 for an ordinance entitled:

**A RESOLUTION AUTHORIZING A MINOR SUBDIVISION OF PROPERTY LOCATED AT 509 NORTH VINE STREET, 315-317, 319-321, 323-325 AND 327-329**

**EAST FIFTH STREET, OWNED BY BRIAN HENGGELER AND SONJA WOLBERT,  
MARYVILLE, MISSOURI.**

On April 22, 2016, staff received a minor subdivision application from Brian Henggeler and Sonja Wolbert for properties located at 509 North Vine Street, and 315-317, 319-321, 323-325, 327-329 East 5<sup>th</sup> Street. The proposed minor subdivision was to divide these properties into three (3) separate tracts. The purpose of minor subdivision is to allow the properties to be divided equitably between the two owners for single ownership.

In accordance with the Municipal Ordinance 410.060, a lot split/minor subdivision need not be approved by the Planning and Zoning Commission, but shall be approved by resolution of the Council prior to recording.

These properties are all zoned C-1. With this zoning there is no minimum lot width or lot size required. All parking and ingress and egress requirements are sufficient for each property. Building setbacks are also adequate.

Staff recommended approval of the proposed resolution for a minor subdivision, to create three (3) parcels and allow the owners to be able to divide them equitably. The new tracts created by the minor subdivision met all code requirements.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

A motion was made by Councilwoman Martin, seconded by Councilman Riggs, to approve the proposed resolution for a minor subdivision, to create three (3) parcels and allow the owners to be able to divide them equitably. Upon roll being called the vote was as follows: Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Resolution No. 640 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**MOZINGO LAKE RECREATION PARK WELCOME CENTER**

In October, 2014 the City of Maryville approved the Mazingo Lake Recreation Park 20-year Master Plan. A central component of the Mazingo Master Plan and one of the most significant operational structures included was a new welcome center facility. As shown in the Master Plan, this facility is to be located along Ridge Road, near the existing information booth.

For the public, the structure will be the Welcome Center for Mazingo Lake Recreation Park. Park patrons will utilize the facility as a go-to place for check-in, information, recommendations, rental equipment, reservations, and concessions. Visitors will be encouraged to stop at the center when first entering the site in order to check into their cabin or purchase a permit to boat on the lake. The Welcome Center will offer convenience store items such as dry foods and bottled drinks, small bait shop, gift shop, interpretive wall, permit counter, and a restroom. As originally conceived in the Master Plan, the Welcome Center also proposed to provide office space for the park operations manager, maintenance manager, recreation coordinator, MOERA representative, receptionist, and up to four (4) interns. A conference room was also included to accommodate meetings for ten to twelve (10-12) people.

In February 2015, staff released a Request for Proposals (RFP) for architectural design services related to the design and construction of a Welcome Center and on March 9, 2016, City Council approved a “not-to-exceed” contract with SFS Architecture out of Kansas City for the design of a Mozingo Welcome Center. Over the next several months, staff worked with SFS Architecture on design and layout of the facility and developed a draft design for the Welcome Center.

During the late stages of design on the Welcome Center, staff was able to announce the successful economic development recruitment of Boulders Inn & Suites to build a private hotel adjacent to the golf course. With the investment secured, the potential and timing for the construction of a publically owned conference center became a point of discussion with the Mozingo Advisory Board and City Council. During the late stages of the FY’16 Budget, the Mozingo Advisory Board made the recommendation to the City Council to take advantage of the hotel development timing and make the Conference Center an immediate priority over the Welcome Center. As such, a total of three hundred eighty thousand dollars (\$380,000) was included in the FY’16 Budget to begin design on the Conference Center and a financing plan was set in motion to take to voters. While a floor plan and initial design exists for the Welcome Center, no further funds have been spent on the project.

Now that funds have been secured for the Conference Center, staff has analyzed additional options to proceed with a Welcome Center project. With the design of the conference center several “needs” of the Welcome Center have been met which include office space and conference room capability. With less of a footprint now required for the Welcome Center, staff has been discussing the possibility of another partnership with the Maryville R-II School District and the Northwest Technical School (NWTS). The NWTS is currently completing the construction of Cabin No. 8 and has discussed continuing work at Mozingo for the upcoming school year. With projects at Mozingo Lake Recreation Park, the NWTS obtains an excellent hands on learning opportunity while reducing the School District risk and effort in buying and selling real estate with typical builds. While completing Cabin No. 8, staff also noted that the general layout could potentially function well for a Welcome Center with minor alterations. For the purposes of further discussion with the City Council, staff presents a few options regarding the Welcome Center utilizing assistance from the NWTS.

Option 1: SFS Architecture Design: When initial designs for this facility began, the Welcome Center was the priority of Mozingo and as such was designed as a more robust facility. The Conference Center design has incorporated several elements of the Welcome Center thereby decreasing the footprint necessary for the facility. Staff has obtained building material estimates for the Welcome Center based on the original SFS Architecture design and has analyzed substitution of more basic construction materials familiar to the NWTS. The total estimate for the facility is between two hundred fifty thousand dollars and two hundred seventy-five thousand dollars (\$250,000-\$275,000) dependent upon final rafter design.

The building as designed is approximately two thousand two hundred (2,200) square feet. The largest expense with this facility is the overall square-footage, the number of corners in the foundation, the use of a vaulted ceiling & the need for custom rafters. One (1) item that would still require completion outside a partnership with the NWTS is to have a foundation designed, approved by an engineer and constructed.

Option 2: Cabin No. 8 Design Modification: Modifying the design for Cabin No. 8 is a second option which would create a facility approximately one thousand six hundred fifty (1,650) square feet in size. The building material cost for this is approximately one hundred sixty thousand dollars (\$160,000). The difference between the two designs is 1.) square footage, as Cabin No. 8 is approximately three fourth ( $\frac{3}{4}$ ) the size of the SFS design and; 2.) Cabin No. 8 is a more straightforward design. Essentially it's a square shape instead of the SFS model with numerous corners adding cost. For example, the quote for the foundation on Cabin No. 8 was twenty thousand dollars (\$20,000) and for the SFS design it is thirty-five thousand (\$35,000), not including architectural design fees.

The Cabin No. 8 floorplan has the potential to make a functional and attractive Welcome Center. Many elements included in the SFS design can easily be incorporated into the floorplan such as offices, laundry facilities, retail space, public restroom and a wraparound deck for outside storage. Additionally, the architectural style of Cabin No. 8 would blend well with the existing framework of the park.

The discussion item was presented to the Council as a matter of timing. If the City Council is interested in moving forward on the project with cooperation from the Northwest Technical School, they will need to begin preparations. If the City should choose not to pursue this project, the NWTS will need to prepare plans for another lot with building plans, permit review, etc. so the fall class can be ready to proceed.

If the City Council elects to proceed with the NWTS partnership to construct a Welcome Center, staff will need to immediately proceed on site development including installation of a foundation. The foundation would require approximately twenty thousand dollars (\$20,000) in unbudgeted funds to be spent before the next budget cycle on the project. The balance of the Welcome Center project could then be included in the FY'17 budget process.

Council requested the discussion continue at the next meeting.

## **MAY 23, 2016 REGULARLY SCHEDULED CITY COUNCIL MEETING**

The next regularly scheduled City Council Meeting is to be held on Monday, May 23, 2016. Mayor McDowell and City Manager McDanel will not be available to attend the meeting on that date. City Manager McDanel asked if the Council wished to move forward as scheduled or reschedule it for another date. The following Monday, May 30, 2016, is Memorial Day so it was proposed that the meeting be postponed until Tuesday, May 31, 2016, at 7:00 p.m. Council agreed to postpone the City Council Meeting until Tuesday, May 31, 2016.

## **REPORTS**

### **I. City Manager**

- *Special Olympics Torch Run Event* – Tuesday, May 17, at 9:30 a.m., on the West side of the Nodaway County Courthouse Lawn, Mayor McDowell will read a proclamation to begin the Special Olympics Torch Run/Walk. The run will begin at the Courthouse and go south on South Main Street to Kawasaki Motors. A group of walkers will be heading west on West 4<sup>th</sup> Street, turning north onto University

Drive, on sidewalks on the Northwest Missouri State University campus; turning right onto West 7<sup>th</sup> Street, back to Main Street; then south to the Nodaway County Courthouse lawn.

- *Kids Block Party/Downtown Sounds* - The Greater Maryville Chamber of Commerce will be holding the first Downtown Sounds event of 2016 on Thursday, May 19, 2016, featuring a Kids Block Party with vendors and organization booths available at 5:30 p.m. and entertainment beginning at 7:00 p.m. The event will be held in the 300 Block of North Market Street.
- *Arts Rhythm and Brews Event* - Maryville Public Arts Committee (MPAC) will be hosting the Arts Rhythm and Brews event as part of the unveiling of the new art pieces around the downtown square and along West 4<sup>th</sup> Street, near the intersection of 4<sup>th</sup> Street and Buchanan Street. The event is intended to raise awareness of public art and to bring citizens to the downtown area. The event was proposed to be held on Friday, May 20, 2016, at 7:00 p.m.

To participate in the consumption of alcoholic beverages, a ticket can be purchased for thirty dollars (\$30.00).

- *Street Maintenance Install Art Pieces* – The Street Maintenance Department have been busy installing the four (4) new art pieces; three (3) around the square and one (1) West 4<sup>th</sup> Street.
- *Street Maintenance Division of Public Works* – Over the last few weeks, the Street Maintenance Division of Public Works has completed significant concrete roadway repairs focused on Forest Street. Several panels have failed in this area similar to streets in Parkdale which were constructed at roughly the same time with the same material.
- *Energy Conservation & Water Meter Audit*- The City of Maryville contracted Schneider Electric on April 25, 2016 to begin an Investment Grade Audit on Water Meters throughout the system. RTS was hired as the direct sub-contractor for Schneider Electric and have completed the portion of five eighths (5/8) inch meters required. RTS has now began the audit on 1-inch meters and anticipates completion this week. All of the two (2)-inch and larger meters have been assessed and are ready for testing. It is estimated that all testing of meters should be completed within two (2) to three (3) weeks. Schneider will then analyze the initial data collected on the five eighths (5/8) inch meters and anticipates getting that information to the city staff.
- *North Main Street Overlay, Project STP-4300 (111)* - On April 11th, the City Council executed an agreement with the Missouri Highways & Transportation Commission through the Missouri Department of Transportation (MoDOT) for use of Small Urban Surface Transportation Program (STP) funds for the North Main Street Overlay Project. The project will complete an asphalt mill and overlay of North Main Street from approximately 242nd Street north to the city limits. The overlay represents one mile of pavement repair for the two miles identified in poor condition. The City has been working with MoDOT to complete the Environmental Review and its impact on the Indiana Bat, Northern long-eared bat, and twenty-three (23) migratory birds referenced in the IPaC (Information for Planning and Conservation) Official Species List. Since no trees or bridges are being disturbed, the project has passed the Environmental Review process. Staff is working with MoDOT to proceed to bid letting. Small Urban

STP will provide eighty-six thousand six hundred sixteen dollars (\$86,616) in funding towards the project.

- *Watson 9 Grand Opening* – The Grand Opening Celebration of the Watson 9 at Mozingo Lake Recreation Park is scheduled for Saturday, May 14, 2016. A full day of events has been scheduled to commemorate and usher in a new era of golf at Mozingo. Head Golf Pro Kyle Easter will lead a series of free youth clinics beginning at 9:00 a.m. The formal ceremony will begin at 1 pm with a series of speakers including the keynote, legendary golfer Tom Watson. At 2:00 pm the inaugural round of play will include Tom Watson, Ryan Zech, and two youth from Mozingo’s program. A post-round social and press tent with Mr. Watson will begin at 4:00 pm followed by the inaugural youth tournament at 4:30 pm. Spots for the youth tournament are limited.
- *Edwards Street Water Tower Project* - The City of Maryville has awarded a contract to Maguire Iron to repaint the interior of the Edwards Water Tower. Staff worked diligently to coordinate the emptying of the tank with the Park & Recreation Department to allow for the conservation of water and the filling of the municipal swimming pool. In order to accomplish this, Water Maintenance staff worked directly with PeopleService, Inc. staff at the Water Treatment Plant to facilitate this without losing pressure throughout the system. Staff was able to successfully fill half the pool while servicing the community with the other towers shut-off from the system. Once pressure drops began to occur, staff put the other two towers back in service so no major issues would arise. It is estimated the filling of the pool and usage by city residents during this time resulted in approximately five hundred thousand (500,000) gallons saved from the tower.
- *Revitalize Maryville (1102 E. 3<sup>rd</sup> Street)* - On February 22, 2016 the City Council approved expansion of incentives for property redevelopment under the Revitalize Maryville 2016 Program. The program allows for tiered incentives for substandard structure removal that include tipping fee and permit fee waivers. Projects must be pre-approved and applications are now available at City Hall. An application was received from property owner of 1102 East 3<sup>rd</sup> Street.
- *Missouri City Manager’s Association* – City Manager Greg McDanel and Assistant City Manager Ryan Heiland attended the Missouri City Manager’s Association Conference in Lake Ozark, Missouri. There were several good speakers and it was a good opportunity for networking.
- *2016 ICSC RECcon* - The International Council of Shopping Centers held 2016 RECon at the Las Vegas Convention Center on May 22 – 25, 2016. The four (4) day event sends public officials along with over thirty-five thousand (35,000) attendees to the largest retail real estate event in the work to seek out potential private partners and development opportunities for their communities. In an effort to promote additional economic development, enhance the local tax base, and create new jobs, City Manager Greg McDanel and Nodaway County Economic Development Executive Director, Josh McKim will be in attendance. The City will target numerous retail opportunities and established connections with developers to lead to future projects.

- *2016 International Town & Gown Association Conference* - The 2016 International Town & Gown Association (ITGA) Annual Conference will be held June 5 – June 8, 2016 at Loyola University in Chicago, Illinois. The conference is an annual training opportunity and highlights best practices used throughout the globe for University-City relations. For the fourth consecutive year, City Manager Greg McDanel and Assistant City Manager Ryan Heiland have been selected to present during the conference. The title of the presentation is “Culture Change: Turning the “vs.” to an “&” and will highlight the dynamics of the partnership between Northwest Missouri State University and the City of Maryville. The session will feature transformative joint-projects and focus on the key aspects of sincerity and relationship building occurring over the last four years. The conference presents an important training opportunity and another opportunity to highlight the Maryville community.
- City Attorney on Maternity Leave - City Attorney Taryn Henry had a baby boy and will be on maternity leave for the next few weeks.

## **II. City Council:**

- The Ribbon Cutting for the new Well’s Bank, located at 2920 South Main Street is scheduled for Thursday, May 12, 2016, at 11:00 a.m.
- The first Farmer’s Market will be held at the parking lot located at North Buchanan Street and West 4<sup>th</sup> Street, Saturday, May 21, 2016, from 7:30 a.m. until noon.

## **EXECUTIVE SESSION**

Motion was made by Councilwoman Riedel, seconded by Councilwoman Martin that the Council, go into executive session. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Mayor McDowell, yea. Motion carried.

City Council met in closed session to discuss three (3) items. The first item was related to Leasing, Purchase or Sale of Real Estate by a Public Governmental Body Where Public Knowledge of the Transaction Might Adversely Affect the Legal Consideration Therefore, as Authorized by Section 610.021(2) RSMo; the second was related to Hiring, Firing, Disciplining or Promoting of Particular Employee by a Public Governmental Body When Personal Information about the Employee Is Discussed or Recorded, as Authorized by Section 610.021(3) RSMo; and the third was related to Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, as Authorized by Section 610.021(13) RSMo.

Motion was made by Councilwoman Martin, seconded by Councilman Riggs that the Council comes out of executive session. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

## **ADJOURNMENT**

Motion was made by Councilman Riggs seconded by Racheal Martin, that the meeting be adjourned. Upon the roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilwoman Martin, yea; Councilman Riggs, yea; Councilman Shipley, yea, Mayor McDowell, yea. Motion carried.

Meeting was adjourned at 8:00 p.m.

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Jason McDowell, Mayor

ATTEST:

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Sheila Smail, City Clerk