

**Maryville City Council**  
**Regularly Scheduled Meeting**  
Wednesday, September 28, 2016  
7:00 p.m.

The Council of the City of Maryville, Missouri, met in a regular session on Wednesday, September 28, 2016, at City Hall, 415 North Market Street, in said City at 7:00 p.m.

**PUBLIC HEARING**

**I. Public Hearing to Allow Citizens to be heard for Proposed Property Tax Rates**

Mayor McDowell opened a Public Hearing to allow citizens to be heard regarding for the proposed Property Tax Rates.

Any persons wishing to speak on the subject was asked to stand and state their name and address for the record.

With no persons wishing to be heard, Mayor McDowell closed the Public Hearing.

**II. Public Hearing to Allow Citizens to be heard regarding Proposed FY'17 Budget**

Mayor McDowell opened a Public Hearing to allow citizens to be heard regarding for the proposed FY'17 Budget.

Any persons wishing to speak on the subject was asked to stand and state their name and address for the record.

Mr. Keith Walburn, 20592 State Highway EE, Maryville, Missouri, address three (3) points of concern related to the proposed budget for Fiscal Year 2017. Concerns included:

1) The dissolving of the full-time Airport Manager Position and replacing with three (3) part-time positions. Mr. Walburn was concerned with the loss of the Kevin Rankin as the Fixed Base Operator (FBO) at Northwest Missouri Regional Airport.

It was explained by staff that although the full-time Airport Manager position was done away with, Mr. Rankin was offered a part-time position and still held a held a contract with the City of Maryville as the FBO. It was Mr. Rankin's decision to terminate his contract with the City of Maryville as the FBO of the Northwest Missouri Regional Airport;

2) The purchase of a street striper at the cost of thirty-two thousand dollars (\$32,000). Mr. Walburn suggested that perhaps staff could enter into a three to five (3-5) year contract with a company to stripe streets rather than paying repair and maintenance costs to keep the equipment operating.

Staff explained that the excessively high bids received for striping services is the foundation for their decision to purchase the equipment and perform the task in-house; and

3) The proposed new Public Safety Building. Mr. Walburn proposed rather than building a new Public Safety Building including facilities for the police division and fire division that the current building be repurposed for the fire department and a new structure be constructed on the parking lot east of the current parking lot.

With no additional persons wishing to be heard regarding the proposed 2017 Fiscal Year Budget, Mayor McDowell closed the Public Hearing.

**ROLL CALL**

The meeting was called to order by Mayor McDowell and roll was called by the City Clerk, with the following present to-wit: Mayor Jason McDowell, Council Members, Jerry Riggs Tim Shipley and Renee Riedel. Councilwoman Rachael Martin was not present. Others present were City Manager Greg McDanel; Asst., City Manager Ryan Heiland, City Attorney Taryn Henry; Dir., Finance Denise Town; Dir., Public Safety Keith Wood; Dir., Public Works CE Goodall; Human Resource Manager Amy Strough and City Clerk Sheila Smail.

**PLEDGE TO THE FLAG**

The pledge to the flag was led by Mayor McDowell.

**INVOCATION**

Councilman Shipley gave the invocation.

**APPROVAL OF THE AGENDA**

Mayor McDowell requested any changes needed to the agenda, be noted at this time. No changes were noted at this time. Motion was made by Councilwoman Riedel, seconded by Councilman Riggs, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

**CITIZENS TO BE HEARD**

Mayor McDowell welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

**REQUEST TO HOLD 5K “REINDEER RUN, DECEMBER 17, 2016, KENNETH HAMILTON**

An application was submitted by Kenneth Hamilton, sponsored by the First United Methodist Church and Maryville Running Club, to request permission to sponsor a 5K run known as the “Reindeer Run”, on Saturday, December 17, 2016, from 9:00 - 11:00 a.m. along streets within the City of Maryville.

The event will begin and end at the parking lot west of the First United Methodist Church, located at 102 North Main Street. Participants will run a route heading north along North Buchanan Street, turning left on West Fourth Street, then right onto University Drive on Northwest Missouri State University Campus. They will continue on North College Avenue to West 16<sup>th</sup> Street, where they will turn left, followed by another left onto College Park Drive until they get to College Ave/4<sup>th</sup> Street which takes them back to North Buchanan Street where they will take a right and return to the First United Methodist Church parking lot.

Entry fees for participants is a donation of a toy for the Toys for Tots program.

The Public Safety Department was asked to assist at the intersection of 4th Street and Buchanan Street.

The signed Hold Harmless and Indemnification Agreement was submitted along with the required Certificate of Liability Insurance, naming the City of Maryville as an additional insured.

Staff recommended approval of the request to hold the “Reindeer Run” on Saturday, December 17, 2016, from 9:00 – 11:00 a.m.

Motion was made by Councilman Riggs, seconded by Councilman Shipley, to approve the request to hold the “Reindeer Run” on Saturday, December 17, 2016, from 9:00 – 11:00 a.m. Upon roll being called, the vote was as follows: Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

**REQUEST FOR STREET CLOSURE FOR CAR SHOW, ON NORTH MARKET STREET, MEYER AUTO CENTER**

An application was submitted by Mike Riley, Meyer Auto Center, requesting permission to close the 200 Block of North Market Street (excluding intersections), to hold a car show on Saturday, October 8, 2016 from 11:00 a.m. until 2:00 p.m. The request included the city providing barricades at 2<sup>nd</sup> Street and 3<sup>rd</sup> Street, to block the 200 Block of North Market Street.

The signed Hold Harmless and Indemnification Agreement has been submitted along with the required Certificate of Liability Insurance, naming the City of Maryville as an additional insured.

Staff recommended approval of the request to close the 200 Block of North Market Street (excluding intersections), to hold a car show on Saturday, October 8, 2016 from 11:00 a.m. until 2:00 p.m.

Motion was made by Councilman Riggs, seconded by Councilwoman Riedel, to approve the request to close the 200 Block of North Market Street (excluding intersections), to hold a car show on Saturday, October 8, 2016 from 11:00 a.m. until 2:00 p.m. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried.

**AN ORDINANCE TO EXECUTE ADDENDUM NO. 3, CONTRACT FOR ANIMAL CONTROL, WITH THE NEW NODAWAY HUMANE SOCIETY FOR ANIMAL CONTROL, SHELTER, AND OTHER SERVICES**

The City Clerk presented a bill, Bill No. 2016’85 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE ADDENDUM NO. 3, CONTRACT FOR ANIMAL CONTROL, WITH THE NEW NODAWAY HUMANE SOCIETY, FOR ANIMAL CONTROL, SHELTER, AND OTHER SERVICES, MARYVILLE, MISSOURI.**

On January 10, 2011, the City of Maryville entered into a contract with the New Nodaway Humane Society (NNHS) for animal control, shelter, and other services. NNHS currently operates the New Nodaway Humane Society Animal Shelter located at 829 South Depot Street. According to the contract, the City agrees to pay the (NNHS), four thousand four hundred dollars (\$4,400) per month (or fifty-two thousand eight hundred dollars (\$52,800) annually) to perform duties outlined in the agreement. The NNHS agrees to provide animal control services and employ an Animal Control Officer who shall have a response time of thirty (30) minutes or less during shelter hours and within reasonable response time when the Shelter is closed. The NNHS agrees to have the shelter open to the public for animal control and adoption a minimum of twenty (20) hours per week. The contract also includes the City providing a vehicle to NNHS for the purposes of animal control. The City shall determine the vehicle and be responsible for all reasonable repair. Routine maintenance of said vehicle is the responsibility of NNHS. The City is responsible for snow removal and lawn upkeep of the shelter. The contract requires a monthly report from NNHS to be delivered to the City and include number of service calls, animals collected, status of

animals, number of adoptions, length of stay, and number of tags sold. The term of the original agreement was from January 10, 2011 to September 30, 2015.

On October 24, 2011, the City Council approved an Addendum (No. 1) to the contract increasing the monthly payment to six thousand nine hundred dollars (\$6,900) per month (or eighty-two thousand eight hundred dollars (\$82,800) annually). The revised amount remained consistent until September 2013 when members from the NNHS approached City Council to request an additional thirty thousand dollars (\$30,000) for FY'14. The request was granted and the monthly payment was revised to ninety-four thousand dollars (\$9,400) (or one hundred twelve thousand dollars (\$112,800) for FY'14. Although the same financial request was made by NNHS in FY15, the City Council returned the monthly payment to the amended contractual level.

Amendment No. 2 to the contract was approved on October 12, 2015 to provide a one (1) year extension to the contract with a total compensation of sixty thousand dollars (\$60,000). In addition, the City also included the shelter in an LED Lighting Retrofit Project in an attempt to reduce energy costs at the facility. The project was twelve thousand dollars (\$12,000) and is estimated to save two thousand eight hundred dollars (\$2,800) per year in energy costs with a five (5) year payback.

NNHS has approached the City Council with the intent of extending the contract another year for FY'17 with a funding request of eighty thousand dollars (\$80,000). After several budget discussions, a total of sixty thousand dollars (\$60,000) for this purpose has been included in the FY'17 Budget. All other contract provisions remain the same.

Staff recommended approval of the proposed ordinance to execute Addendum No. 3, Contract for Animal Control, with the New Nodaway Humane Society for animal control, shelter, and other services. Addendum No. 3 ensures that NNHS continues to provide animal control services to the community under the terms of the original agreement for another year. The contract includes a total of sixty thousand dollars (\$60,000) that is payable in full upon invoice. In kind services such as vehicle repairs, snow removal, mowing, and water/sewer fee waiver are estimated at twelve thousand dollars (\$12,000) per year in addition to the funding amount. Over the next year, staff will continue to work with NNHS to understand the operations of the organization and identify any areas for improvements and long-term partnership.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Riggs, to approve the proposed ordinance to execute Addendum No. 3, Contract for Animal Control, with the New Nodaway Humane Society for animal control, shelter, and other services. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7891 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk and made a part of the original agreement, Contract No. 2011-02.

#### **AN ORDINANCE TO AMEND THE 2016 FISCAL BUDGET OF THE CITY OF MARYVILLE, MISSOURI**

The City Clerk presented a bill, Bill No. 2016'86 for an ordinance entitled:

#### **AN ORDINANCE TO AMEND THE 2016 FISCAL BUDGET OF THE CITY OF MARYVILLE, MISSOURI; APPORTIONING FROM THE REVENUE OF THE CITY REQUISITE FUNDS THEREFORE AND PROVIDING FOR THE METHOD OF ADJUSTMENT THEREOF.**

The Debt Retirement Fund, Tax Increment Financing (TIF) Fund and Central Garage accounts were outlined showing changes to these funds which require amendments for FY 2016 due to total expenditures (less contingencies) exceeding their original budgets.

The **Debt Retirement Fund** is being amended to reflect the increase in transfers to the TIF fund of sales tax and the increase in sales tax revenue.

The **TIF Fund** is being amended to reflect the prepayment of principal from additional revenues, and to adjust revenues for the increased sales taxes captured by the TIF District. The beginning resources were adjusted to reflect the actual amount, after the cash contribution was included with the refunding of the TIF Bonds in September 2015.

**Central Garage** performed more maintenance for departments, resulting in additional expenses for parts; other line items were adjusted to reflect estimated ending balances. Revenues were also adjusted to show estimated ending balances.

The proposed amendments resulted in revenue and expenditure increases by fund as follows:

• Debt Retirement Fund	\$	10,160
• TIF Fund	\$	(148,283)
• Central Garage Fund	\$	8,889

Staff recommended approval of the proposed ordinance to amend the 2016 Fiscal Budget of the City of Maryville Missouri, apportioning from the revenue of the City requisite funds therefore and providing for the method of adjustment thereof.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Riggs to approve the proposed ordinance to amend the 2016 Fiscal Budget of the City of Maryville Missouri. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7892 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO REPEAL ORDINANCE NO. 7880, AND ADOPT A NEW ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF A TAX ON THE TAXABLE REAL AND PERSONAL PROPERTY IN THE CITY OF MARYVILLE, MISSOURI, FOR THE YEAR 2016.**

The City Clerk presented a bill, Bill No. 2016'87 for an ordinance entitled:

**AN ORDINANCE TO REPEAL ORDINANCE NO. 7880, AND ADOPT A NEW ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF A TAX ON THE TAXABLE REAL AND PERSONAL PROPERTY IN THE CITY OF MARYVILLE, MISSOURI, FOR THE YEAR 2016, FOR GENERAL MUNICIPAL PURPOSES, FOR THE PURPOSE OF MAINTAINING THE FREE PUBLIC LIBRARY IN SAID CITY, FOR THE PURPOSE OF THE ESTABLISHMENT AND MAINTENANCE OF FREE PUBLIC PARKS AND PROVIDING FOR SUITABLE ENTERTAINMENT THEREIN.**

At the August 22, 2016 meeting, City Council adopted ordinances establishing the tax levies for 2016. Statutorily, this information is due to the County Clerk's office by September 1. Later in September the County became aware of corrections that needed to be made to certain new construction amounts due to software complications. When the revised new construction amount for the City was reported to the State Auditor's Office they generated updated pro forma forms which resulted in a slight increase to the general fund and library tax levies.

The original tax levy calculated for the General Fund was \$0.3555 and is now \$0.3556. The original tax levy calculated for the Library was \$0.1606 and is now \$0.1607. The original new construction was reported as one million fifty-four thousand eight hundred forty dollars (\$1,054,840) and the revised amount is one million ninety-one thousand four hundred ninety dollars (\$1,091,490). The total assessed valuation for the City remained the same as previously reported. The changes in the two tax levies will generate approximately one hundred thirty-two dollars (\$132) each for both the General Fund and the Library.

Pursuant to Section 137.073.6, RSMo, the State Auditor's Office (SAO) reviews information filed by all political subdivisions substantiating tax rates and prepares tax rate computations. Each entity then is to review the forms, hold a public hearing to adopt the tax rates, and file the forms with the County Clerk. The permitted reassessment revenue growth is the lower of the actual growth (percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation), the CPI (2016 consumer price index of 0.7% as certified by the State Tax Commission), or five percent (5%). The City's actual growth was treated as zero since it was a -2.7849% for 2016, so it represented the lowest of the three (3) percentages and was used in the computation. With no additional reassessment revenue permitted, it results in a higher authorized tax levy in order to generate the same revenue as in the prior year. These results are detailed on the attached Notice of Public Hearing. The only additional property tax revenue is derived from new construction. According to the County, that assessed valuation for 2016 is one million ninety-one thousand four hundred ninety dollars (\$1,091,490) and will generate an additional three thousand eight hundred eighty-one dollars (\$3,881) in property taxes for the General Fund, one thousand seven hundred fifty-four dollars (\$1,754) for the Library, four thousand four hundred fifty-nine dollars \$4,459 for Parks and Recreation, and \$1,408 for Debt Retirement.

<u>Levy</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>Difference</u>
General Fund	0.3415	0.3556	+0.0141
Library	0.1544	0.1607	+0.0063
Parks & Rec	0.4036	0.4085	+0.0049
Debt Retirement	0.1352	0.1290	<u>-0.0062</u>
			+0.0191

Parks and Recreation successfully increased its levy to \$0.40 in April 2015. House Bill No. 506 passed in 2011 allows for the computation to take into account the reduction in assessed valuation and therefore results in a slightly higher adjusted voter approved increased tax rate of \$0.4085.

The establishment of these tax rates is expected to generate the following property tax revenues for FY 2017

General Fund	\$ 460,064	Parks & Recreation Fund	\$ 536,500
Debt Retirement Fund	\$ 167,326	Public Library	\$ 210,679

Staff recommended approval of the proposed ordinance to repeal Ordinance No. 7880, and adopt a new ordinance for the levy and collection of a tax on the taxable real and personal property for the year 2016. The ordinance simply corrects an error in calculation identified by Nodaway County.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riggs, seconded by Councilwoman Riedel, to approve proposed ordinance to repeal Ordinance No. 7880, and adopt a new ordinance for the levy and collection of a tax on the taxable real and personal property for the year 2016. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried.

Said bill was then identified as Ordinance No. 7893 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

#### **A RESOLUTION OF THE CITY OF MARYVILLE, ADOPTING THE STRATEGIC GOALS FOR FY'17**

The City Clerk presented a bill, Bill No. 2016'88 for a resolution entitled:

#### **A RESOLUTION OF THE CITY OF MARYVILLE, MISSOURI, ADOPTING THE STRATEGIC GOALS OF THE CITY OF MARYVILLE.**

The Governing Body met on July 26, 2016, to formulate and prioritize short-term strategic goals moving forward. The work session began with a team building exercise followed by staff discussion on items to be implemented within the next fiscal year and beyond. The short-term goals identified will allow council and staff to guide the allocation of scarce resources during the remainder of the budget process. The FY'17 draft budget includes programs and capital improvements designed at achieved those goals. The City Council selected the following goals for the upcoming fiscal year:

##### ***I. Implement South Main Improvements, Phase I***

In late 2015, SK Design completed the South Main Traffic Corridor Study outlining numerous physical and aesthetic challenges along the corridor. The study identified immediate improvements required to the intersection of South Avenue and South Main for a significant improvement to functionality of the corridor. The City proceeded in design with SK Design in FY'16 and accepted a contract of two hundred twenty-seven thousand five hundred dollars (\$227,500) for Phase I. Phase I includes improvements to South Main Street beginning at the intersection of South Avenue, south until approximately the north entrance to Wal-Mart. In FY'17, the council desires to complete design of Phase I, identify financing, and begin construction of the project if possible. The project is identified as one of the top priorities in the adopted Maryville Comprehensive Plan.

##### ***II. Consider & Prepare Dialogue for Sales Tax Renewal or Other Ballot Initiatives***

During FY'17, the council intends to place two initiatives in front of Maryville voters. On November 8, 2016, voters will decide on a transient guest tax proposal to generate additional revenue for tourism and economic development efforts. If approved, a portion of the funds would be used for construction and operation of an indoor athletic facility on the campus of Northwest Missouri State University with remaining funds utilized by a newly created Tourism Committee to market and promote tourism in the community. A transient guest tax authorizes up to 5% on hotel stays per night for tourism efforts. The proposed indoor athletic facility would include athletic amenities for the University, partnerships with Maryville Parks &

Recreation, and youth and high school sports. An additional flooring system is also proposed to allow for other events such as commencements, trade shows, and concerts.

The second initiative is proposed for the ballot in April 2017 to renew the existing one half (½) of one percent (1%) sales tax for capital improvements. The current sales tax is scheduled to sunset on September 18, 2018 and its renewal is critical for funding of future infrastructure, equipment, and facility improvements. The capital improvement sales tax has been instrumental over the last ten (10) years in asphalt mill and overlay, purchasing equipment such as a fire engine and dump trucks, and critical projects such as 16<sup>th</sup> Street, South Main Street, Depot Street, Munn Avenue, and 4<sup>th</sup> Street.

### ***III. Maintain & Improve the City's Infrastructure***

Continual maintenance of the city's infrastructure remains a top strategic goal for the City Council. The proposed budget includes another significant investment in the asphalt mill and overlay of poorly conditioned roadways, along with large investments in the sanitary sewer system. The reduction of inflow and infiltration of storm water into the sanitary sewer system is a focal point of resource allocation in the FY'17 Budget. Other infrastructure improvements include continued maintenance at Mozingo Lake Recreation Park with regards to shoreline stabilization and repairs to the apron at Northwest Missouri Regional Airport.

### ***IV. Implement Employee Betterment Initiatives***

The FY'16 Budget included the implementation of a new pay scale with adjustments based on a third party market study. The FY'17 Budget includes continued updates to the scale with a 2.0% Cost-of-Living Adjustment and up to a 2.5% merit based increase following annual employee reviews. The budget also includes training and continued education funds along with the start of an employee wellness program. The City has enacted an Employee Wellness Committee which will analyze programs to focus on the well-being and health of its employees. A healthier employee base, in theory, will assist with claims stabilization and reduction of health insurance premiums.

### ***V. Continue Implementation of Mozingo Master Plan with a Focus on Maintenance***

The FY'17 Budget provides funding for the continued advancement of Mozingo Lake Recreation Park with a focus on maintenance. A budget amendment will be required for the construction of its top priority, the Mozingo Conference Center; however funds are included for several key positions that will assist the project. In addition to the Conference Center, funds are proposed for shoreline stabilization, minor park improvements, and equipment to properly maintain the 3,000 acre park.

### ***VI. Develop a Plan for Financing and Construction of a New Public Safety Facility***

The City has recently completed a Needs Assessment with consultant WSK&F regarding the current Maryville Public Safety Facility and department's future. Operating out of former grocery store, the existing structure is inadequate for today's police and fire needs. The structure is also deteriorated with major expenses on the horizon. The FY'17 Budget includes \$25,000 for the continued site analysis and preliminary design of a new facility based on current standards. It is anticipated that a new Public Safety Facility will be featured in the next capital improvements plan.

The Maryville Comprehensive Plan was used in development of the FY'17 Budget and heavily influenced projects such as South Main Street Improvements, Phase I, improvements to the sanitary sewer system, and continued development of the Mozingo Conference Center.

Staff recommended approval of the proposed resolution adopting the strategic goals of the City of Maryville. The City Council and staff have used these goals during the FY'17 Budget process. The City Manager will work with staff to draft a more detailed implementation plan and action steps necessary to achieve each goal. Updates will be presented to the City Council on a regular basis to record progress of efforts and adjust as necessary.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Shipley, to approve the proposed resolution adopting the strategic goals of the City of Maryville. The City Council and staff have used these goals during the FY'17 Budget process. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Resolution No. 648 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

## **AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2017 FISCAL YEAR OF THE CITY OF MARYVILLE, MISSOURI**

The City Clerk presented a bill, Bill No. 2016'89 for a resolution entitled:

**AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE 2017 FISCAL YEAR OF THE CITY OF MARYVILLE, MISSOURI, COMMENCING ON OCTOBER 1, 2016, AND APPROPRIATING FUNDS PURSUANT THERETO.**

The adoption of the budget is the single most important function of a City's Governing Body and Administration. The budget is the principal policy management tool for the Governing Body and an operations plan for Administration. It represents the culmination of projecting available resources for the upcoming year to create the financial plan for spending those resources. The annual budget process includes key discussions between elected officials and staff regarding the levels of service to be provided and desired projects with available revenues and reserves.

The official FY'17 budget process began in June and continued with a strategic planning session on July 26<sup>th</sup>. The session focused on team building, reviewing progress toward adopted FY'16 goals, and prioritizing initiatives for FY'17. The City Council established the following strategic goals for FY'17:

- Implement South Main Improvements, Phase I
- Consider & Prepare Dialogue for Sales Tax Renewal or Other Ballot Initiatives
- Maintain and Improve City's Infrastructure
- Implement Employee Betterment Initiatives
- Continue Implementation of Mozingo Master Plan w/ focus on Maintenance
- Develop plan for financing and construction of a new Public Safety Facility

Many of the projects and priorities included in this proposed budget align with the above goals developed as well as the Maryville Comprehensive Plan. Following the strategic planning session, staff worked internally to complete a draft budget for each fund. Draft fund budgets were discussed in workshops with the City Council on August 22, 2016 and September 14, 2016. The Mozingo Advisory Board was also presented the draft Mozingo Recreation Fund budget on August 15, 2016. Many of the key variances were discussed and questions were answered regarding upcoming projects in each session.

The proposed budget includes a two percent (2.0%) Cost-of-Living adjustment for employees and an additional two and one half percent (2.5%) merit-based raise based on individual performance reviews. No additional employees are included in the General Fund or Water/Sewer; however several employees will be added at Mozingo Lake Recreation Park. A full-time Events Coordinator will be added closer to completion of the Mozingo Conference Center along with a full-time Recreation Coordinator. Two (2) regular part-time employees will be added to focus on the Conference Center and the Junior Golf Program at the Watson 9.

Major initiatives proposed in the FY'17 Budget include: the engineering of South Main Street Improvements, Phase I, asphalt mill and overlay of streets, organizational funding support, transient guest tax and capital improvement sales tax elections, sanitary sewer improvements to reduce inflow and infiltration of storm water, an apron repair at Northwest Missouri Regional Airport, and preparing for the Conference Center at Mozingo Lake Recreation Park.

A budget overview and highlights of the proposed FY'17 Budget was provided showing the revenue and expenditure summaries for all funds in the FY'17 proposed budget. Revenues plus beginning available reserves total twenty-four million one hundred ninety-five thousand five hundred ninety-seven dollars (\$24,195,597), and expenditures plus contingencies (ending available reserves) equal the same amount.

Staff recommended adoption of the proposed ordinance approving the FY'17 Budget for the City of Maryville and apportioning from the City requisite funds thereof. The annual operating and capital budgets allow the City Council to align resources with priority programs, projects, and services. The proposed FY'17 Budget plans to draw down fund reserves while ensuring a minimum twenty percent (20%) reserve balance of essential operating costs remains in all funds, with over fifty percent (50%) reserves in the Water Sewer Fund. The budget included conservative estimates for revenues and expenditures to ensure financial stability throughout the course of the fiscal year.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Shipley, to adopt the proposed ordinance approving the FY'17 Budget for the City of Maryville and apportioning from the City requisite funds thereof. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Shipley, yea; Councilman Riggs, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7894 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO AMEND TITLE I. GOVERNMENT CODE, CHAPTER 105: ADMINISTRATION, BY DELETING SECTION 105.096: INVESTMENT POLICY IN ENTIRETY AND SUBSTITUTE IN LIEU THEREOF A NEW SECTION 105.096 PERTAINING TO THE SAME SUBJECT**

The City Clerk presented a bill, Bill No. 2016'90 for an ordinance entitled:

**AN ORDINANCE TO AMEND SECTION 105.095: INVESTMENT POLICY, OF CHAPTER 105: ADMINISTRATION, OF THE MUNICIPAL CODE OF MARYVILLE, MARYVILLE, MISSOURI.**

The City's investment policy was originally adopted in 1994, with minor updates done in August 2004 and in November 2013. Upon review of the policy while working on the 2016 banking services RFP, staff noted a revision is necessary to include language allowing the paying agent bank, in its role as disbursement agent, as a qualified depository of funds and investments specifically for certificates of participation proceeds. Section 7 (a) has been modified to that effect.

In addition, the Scope in section 2 has been updated to reflect the City's current funds by removing the Water/Sewer Construction Fund.

Updates are also being made to remove two references to an investment committee that has been defunct for many years. The auditors' management letter comment has recommended either implementing compliance with the ordinance or changing it as appropriate. Section 5 (b) removes the sentence that read as follows: "*The Securities Advisory Committee, which is comprised of three citizens of Maryville, Missouri, shall also receive copies of the monthly investment reports for their review.*" Section 12 (b) removes the portion that contained: "*the Securities Advisory Committee in consultation with*".

Staff recommended adoption of the proposed ordinance to Amend Title I. Government Code, Chapter 105: Administration, by Deleting Section 105.096: Investment Policy in Entirety and Substitute in lieu thereof a New Section 105.096 Pertaining to the Same Subject. This revision adds certificates of participation issues to the section where the paying agent bank is the disbursement agent for holding and distributing of such proceeds to pay for project expenses, updates the listing of current funds and deletes references to the Securities Advisory Committee which has been defunct for many years.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Shipley, to adopt the proposed ordinance to Amend Title I. Government Code, Chapter 105: Administration, by Deleting Section 105.096: Investment Policy in Entirety and Substitute in lieu thereof a New Section 105.096 Pertaining to the Same Subject. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7895 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO AMEND TITLE I: GOVERNMENT CODE, CHAPTER 115: MUNICIPAL COURT OF THE MUNICIPAL CODE OF THE CITY OF MARYVILLE TO ADD A NEW SECTION REGARDING ALTERNATIVE COMMUNITY SERVICE**

The City Clerk presented a bill, Bill No. 2016'91 for an ordinance entitled:

**AN ORDINANCE TO AMEND TITLE I: GOVERNMENT CODE, CHAPTER 115: MUNICIPAL COURT OF THE MUNICIPAL CODE OF THE CITY OF MARYVILLE, MISSOURI, BY ADDING A NEW SECTION TO ALLOW FOR ALTERNATIVE COMMUNITY SERVICE.**

According to Section 71.220.1 RSMo, cities and towns in Missouri may create an alternative community service program for municipal court violations. Judge Baker has requested the ability to allow for community service projects as a potential alternative sentence requiring an amendment to the city code.

Alternative community service may consist of service on public streets, highways, or other public grounds, other service for charitable, religious, or educational organizations. All alternative community service shall be performed with no compensation to the defendant.

If community service is ordered by the Municipal Judge, the Chief of Police or other assigned Maryville Public Safety Officers are directed to assign the work and supervise the service. Judge Baker and Director of Public Safety, Keith Wood, have met to discuss logistics and potential projects.

Staff recommended approval of the proposed ordinance to amend Title I: Government Code, Chapter 115: Municipal Court of the Municipal Code of the City of Maryville by adding a new section to allow for alternative community service.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Riggs, to approve the proposed ordinance to amend Title I: Government Code, Chapter 115: Municipal Court of the Municipal Code of the City of Maryville by adding a new section to allow for alternative community service. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7896 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

**AN ORDINANCE TO EXECUTE A CONTRACT FOR MEMBERSHIP AND ECONOMIC DEVELOPMENT SERVICES WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT**

The City Clerk presented a bill, Bill No. 2016'92 for a resolution entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT FOR MEMBERSHIP AND ECONOMIC DEVELOPMENT SERVICES WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT FOR FISCAL YEAR 2017.**

Annually, the City of Maryville partners with Nodaway County Economic Development (NCED) for services to encourage economic activity in Maryville and the surrounding areas. Increased levels of economic activity lead to strong cycles of increased property values, greater retail sales, higher personal incomes, larger business profits, job growth, and increases in sources of government revenue.

NCED, founded in 1989 is a 501 c-3 not-for-profit organization offering economic development assistance to Nodaway County through support of investors and contracts with the City of Maryville, Nodaway County, and the Maryville Industrial Development Corporation. By partnering with NCED, the team work approach to economic development allows for ample time and resources to be devoted to business recruitment and company expansion assistance. The City of Maryville often lacks the sufficient time, personnel and finances to undertake such an endeavor as an independent agency. Some of the direct successes related to the City/NCED partnership over the past few year include the creation of the MaryMart Community Improvement District, recruitment and assistance for Oak Pointe Assisted Living Facility, Neighborhood Tax Credits for the 4<sup>th</sup> Street, Maryville Eastside Development, Watson 9 and the Boulders Inn & Suites at Mazingo Lake Recreation Park.

The FY'17 Budget includes a total of \$62,000 amongst various funds for economic development services through NCED.

Staff recommended approval of the proposed ordinance to execute a Contract for Membership and Economic Development Services with Nodaway County Economic Development. The City of Maryville has developed an effective relationship with NCED staff to facilitate economic growth in Maryville.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Shipley, seconded by Councilwoman Riedel, to approve the proposed ordinance to execute a Contract for Membership and Economic Development Services with Nodaway County Economic Development. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7897 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-48.

**AN ORDINANCE TO EXECUTE AMENDMENT #002 WITH THE MISSOURI DEPARTMENT OF CORRECTIONS, DIVISION OF ADULT INSTITUTIONS, MARYVILLE TREATMENT CENTER, FOR PROVIDING A SUPERVISED WORK RELEASE PROGRAM**

The City Clerk presented a bill, Bill No. 2016'93 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE AMENDMENT #002 OF CONTRACT NO. 2014-68, WITH THE MISSOURI DEPARTMENT OF CORRECTIONS, DIVISION OF ADULT INSTITUTIONS, MARYVILLE TREATMENT CENTER, FOR PROVIDING A SUPERVISED WORK RELEASE PROGRAM, MARYVILLE, MISSOURI.**

The Missouri Department of Corrections, Divisions of Adult Institutions, Maryville Treatment Center desires to extend the Supervised Work Release Program Agreement with the City of Maryville for the purpose of providing an offender work program. The program allows certain offenders to gain work skills and knowledge of productive habits.

There is (1) one amendment proposed in the contract extension:

1) Paragraph 2.8 n. - The MTC Warden and/or Designee shall provide work crew participants appropriate state issued clothing to include t-shirts, boxer underwear, gray shirts, gray trousers, socks and boots. For offenders performing duties outdoors during winter months, the MTC Warden and/or designee should provide work crew participants with winter gear including gloves, a coat and a stocking cap. Any additional gear deemed necessary by work crew supervisors shall be provided by the contractor and must be approved in advance by the Department of Corrections.

Staff has utilized the program with the Maryville Treatment Center successfully for several years which has allowed the diversion of resources to other projects. Renewal of the agreement will allow for up to six (6) offenders, Monday through Friday from 7:30 a.m. to 12:30 p.m. Offenders are allowed to perform ground maintenance, including litter pick up, cutting grass, tree trimming, brush cutting, weed eating, painting, and trash collection. The Public Works Department uses offenders at the City's operation of the cemetery and other departments as deemed necessary. Staff that supervises the offenders goes through supervisory training provided by the Maryville Treatment Center to ensure all regulations are followed per the program.

The City compensates each offender worker seven and 50/100 dollars (\$7.50) per day through the Supervised Work Release Program. The program significantly reduces the City's cost for part-time labor to perform these duties.

Staff recommended approval of the proposed ordinance to execute Amendment #002 with the Missouri Department of Corrections, Division of Adult Institutions, Maryville Treatment Center, for providing a Supervised Work Release Program. The City of Maryville has effectively utilized this program as a resource in the past and recommends continuing the mutually beneficial agreement.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilwoman Riedel, seconded by Councilman Riggs, to approve the proposed ordinance to execute Amendment #002 with the Missouri Department of Corrections, Division of Adult Institutions, Maryville Treatment Center, for providing a Supervised Work Release Program. Upon roll being called the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7898 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk and made a part of the original agreement, Contract No. 2014-68.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH MOZINGO SANITATION FOR TRASH REMOVAL SERVICES AT MOZINGO LAKE RECREATION PARK**

The City Clerk presented a bill, Bill No. 2016'94 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH MOZINGO SANITATION FOR TRASH REMOVAL SERVICES AT MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI.**

On September 9, 2013 City Council awarded a three (3) year contract with Mazingo Sanitation for trash removal services at Mazingo Lake Recreation Park. Although there were no issues with service provided by the trash removal hauler prior to 2013, no formal contract had been executed for trash removal service at Mazingo Lake Recreation. Consequently, City Staff proceeded to issue a Request for Proposals (RFP) to provide trash removal services at Mazingo to ensure a contract existed

for the service. At this time, the initial trash removal contract is ending and staff has again released a RFP for trash removal services for the next three (3) years.

On August 25, 2016 staff released a RFP for trash removal service and Addendum No. 1 was released on September 6, 2016 with a bid opening on September 15, 2016. Proposals were accepted to provide trash services for fifteen (15) total dumpsters, including six (6) – four (4) cubic yard containers and seven (7) – two (2) yard containers, and two (2) – six (6) yard containers twice a week during peak season and once a week during non-peak season. Per Addendum No. 1, no restrictions were placed on trash delivery location. Bids were provided for a three (3) year contract of service and included bid amounts for additional containers upon request. Proposals were received as follows:

CONTRACTOR'S NAME	FY 2016-2017 Bid(\$)	FY 2017-2018 Bid (\$)	FY 2018-2019 Bid (\$)	Total Bid (\$)
<b>Mozingo Sanitation Randy Mozingo 122 S. Munn Ave. Maryville, MO 64468</b>	\$6,239.28	\$6,239.28	\$6,239.28	<b>\$18,717.84</b>
<b>Porter Trash Dennis Porter P.O. Box 333, 909 E. 7<sup>th</sup> St. Maryville, MO 64468</b>	\$7,350	\$7,350	\$7,350	<b>\$22,050.00</b>

Bid for additional containers or reduction of containers per unit according to IV-Scope of Work Item (G).

CONTRACTOR'S NAME	Size Equivalent	FY 2016-2017 Bid (\$)	FY 2017-2018 Bid (\$)	FY 2018-2019 Bid (\$)
<b>Mozingo Sanitation Randy Mozingo 122 S. Munn Ave. Maryville, MO 64468</b>	Two (2) Yard	\$287.28	\$287.28	\$287.28
	Four (4) Yard	\$565.44	\$565.44	\$565.44
	Six (6) Yard	\$834.48	\$834.48	\$834.48
<b>Porter Trash Dennis Porter P.O. Box 333, 909 E. 7<sup>th</sup> St. Maryville, MO 64468</b>	Two (2) Yard	\$207.96	\$207.96	\$207.96
	Four (4) Yard	\$259.92	\$259.92	\$259.92
	Six (6) Yard	\$312.00	\$312.00	\$312.00

The proposed contract with Mozingo Sanitation was for a three (3) year term in the total amount of eighteen thousand seven hundred seventeen and 84/100 dollars (\$18,717.84), or six thousand two hundred thirty-nine and 28/100 dollars (\$6,239.28) annually. Funds for trash removal services will be included in the Mozingo Fund annual budget. The apparent low bid is an annual decrease of one hundred fifty-six dollars (\$156) from the current service.

Staff recommended approval of the proposed ordinance to execute a contract with Mozingo Sanitation for trash removal services at Mozingo Lake Recreation Park. The contract will lock the proposed rates for a period of three (3) years. The contract for new trash removal services will be effective October 1, 2016.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riedel, seconded by Councilman Shipley, to approve the proposed ordinance to execute a contract with Mozingo Sanitation for trash removal services at Mozingo Lake Recreation Park. Upon roll being called the vote was as follows: Councilman Shipley, yea; Councilwoman Riedel, yea; Councilman Riggs, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7899 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-49.

**AN ORDINANCE TO EXECUTE A CONTRACT WITH PEOPLESERVICE, INC. FOR OPERATION AND MAINTENANCE OF THE WATER AND WASTEWATER TREATMENT FACILITIES**

The City Clerk presented a bill, Bill No. 2016'95 for an ordinance entitled:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH PEOPLESERVICE, INC., FOR THE PURPOSE OF PROVIDING SERVICES OF OPERATION AND MAINTENANCE OF THE WATER AND WASTEWATER TREATMENT FACILITIES, MARYVILLE, MISSOURI.**

PeopleService, Inc. is a contract operations company that operates, maintains, and manages water and wastewater systems for municipalities, communities, and industries. The company provides services that are tailored to all aspects of utility management and operations, from water production and distribution to wastewater disposal. PeopleService, Inc. has six regional offices providing services to over 100 clients in the states of Missouri, Iowa, Nebraska, Illinois, and Minnesota.

In May 2006, the City entered into an agreement with PeopleService, Inc. to run the daily operations of the water and sewer treatment plants. PeopleService, Inc., provides all routine operation and maintenance of the City's facilities on a twenty-four (24) hours a day/seven (7) days a week basis. The company has proven to be affordable and dependable while still maintaining City "control" over the facilities. Their trained staff has worked closely with our Public Works Director and Water Maintenance Department to provide safe and efficient utility services to the citizens of the community. In addition to day-to-day operations, PeopleService also provides expertise and assistance with regulatory agencies ensuring proper performance and compliance.

Since 2006, the City has renewed the contract with PeopleService, Inc. on an annual basis. In 2012, the City approved a five (5) year contract. By securing a five (5) year fee structure only subject to Consumer Price Index (CPI) adjustments, will ensure that the City can budget costs appropriately. The contract also was amended to include the new mechanical wastewater treatment facility.

Staff has discussed the advantages of having PeopleService responsible for the mowing and maintenance of the East Lift Station. PeopleService currently provides the monitoring of the East Lift Station due to its proximity to the Wastewater Treatment Plant and its critical role in operations. PeopleService, Inc. has provided a quote of an additional five hundred dollars (\$500) per month.

With the current contract valid until September 2017, staff recommends renewing the contract prior to its expiration for another five year period. If approved, the new contract will include an additional \$500 per month for maintenance of the East Lift Station and expire September 30, 2021.

The base amount of the contract is four hundred ninety-eight thousand seven hundred fifty-six dollars (\$498,756) with an additional one hundred fifty-seven thousand nine hundred five dollars (\$157,905) for chemicals and fifty-seven thousand seven hundred ninety-five dollars (\$57,795) for maintenance. The total contract amount is seven hundred fourteen thousand four hundred fifty-six dollars (\$714,456) annually for the term of the contract, subject to an annual CPI adjustment. According to the contract, the City will be consulted and approve any nonrecurring expenditures greater than one thousand dollars (\$1,000). Each year, PeopleService, Inc. will refund the portion of the chemical base amount if actual expenditures are less than expected.

Staff recommended approval of the proposed ordinance to execute a contract with PeopleService, Inc. for the operation and maintenance of the water and wastewater treatment facilities. Proper maintenance of the East Lift Station is critical to the operation of the wastewater treatment plant. The revised contract also renews the agreement for another five years.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Riggs, seconded by Councilwoman Riedel, to approve the proposed ordinance to execute a contract with PeopleService, Inc. for the operation and maintenance of the water and wastewater treatment facilities. Upon roll being called the vote was as follows: Councilwoman Riedel, yea; Councilman Riggs, yea; Councilman Shipley, yea; Mayor McDowell, yea; Motion carried.

Said bill was then identified as Ordinance No. 7900 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2016-50

## **REPORTS**

### **I. NW Student Liaison**

- *Newly Appointed NWMSU Student Liaison* – Jacob Barnes, sophomore student at Northwest Missouri State University, has been named as the university's student liaison to the City Council. Barnes is from Liberty, Missouri and is majoring in Mass Media and Broadcasting.
- *Students Encouraged to Register to Vote* – Representatives of Government Affairs have been encouraging students to register to vote in time for the November election.

## II. City Manager

- *Second DARE Officer Completes Schooling* – Officer Ian Myers completed a two (2) week course that qualified him as a Drug Abuse Resistance Education (DARE) Officer. He will begin teaching students of the Maryville Schools about the dangers of drugs and violence. Myers was recognized as the top student of the class.
- *ICMA Conference* – City Manager McDanel and Assistant City Manager Heiland attended the International Conference of City Managers, held in Kansas City.
- *Spoofhound Trail Extension Project TAP-4300(109) Near Completion* - The Spoofohound Trail Extension, Project TAP-4300 (109) is nearing completion. The project consists of approximately eight hundred sixty (860) linear feet of an eight (8) foot wide concrete trail that connects the Safe Routes to School Trail located behind the Maryville High School west to the Munn Avenue Trail.
- *Voter's Education Provided* – City Manager McDanel and Asst., City Manager Heiland will be providing voter education regarding the question on the November 8, 2016 ballot concerning the imposition of a tax on the charges for all sleeping rooms paid by the transient guests of hotels and motels situated in Maryville, Missouri at a rate of five percent (5%) for the purpose of promoting tourism, including without limitation providing funds for a portion of the costs to construct, operate and maintain an indoor multipurpose complex to be located on the campus of, and to be owned by, Northwest Missouri State University?

## III. City Council

- *Sales Tax Rate Change October 1-* Sales tax rates are set to increase to include the one-eighth cent (1/8¢) sales tax for the construction of the Mozingo Conference Center, approved by the voters at the April 5, 2016 election.
- *Downtown Trick or Treat Event* – The Downtown Trick or Treat event is scheduled for October 27, 2016. It was suggested that the City consider closing the three hundred (300) block of North Main Street (excluding intersections) to through traffic for safety of the participants.

## ADJOURNMENT

Motion was then made by Councilwoman Riedel, seconded by Councilman Shipley, to adjourn the meeting. Upon roll being called, the vote was as follows: Councilman Riggs, yea; Councilman Shipley, yea; Councilwoman Riedel, yea; Mayor McDowell, yea. Motion carried. Meeting was adjourned at 8:08 p.m.

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Jason McDowell, Mayor

ATTEST

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Sheila Smail, City Clerk